

CITY CLERK
Phone: (308) 665-1462

CITY OF CRAWFORD
135 Elm Street
CRAWFORD, NEBRASKA 69339

Water Dept: (308) 665-1300
Fax: (308) 665-2441

CITY COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 28, 2021

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 28th day of September, 2021, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Ronnie Thompson, Council Member Susan Leeling and Council Member Zac Riggs. Absent: none.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Leeling made a motion to approve the minutes of the September 14, 2021 budget hearing and the September 14, 2021 regular council meeting. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Leeling, Kuhnel, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Board Reports:

Park: next meeting will be in March

Hospital: financially, there has been a loss from July 2020 to July 2021; discussing a shot mandate and those threatening to quit if they have to take the covid shot

SWANN: wages are slightly under; \$48,905 for August and \$95,417 for the year; 1,279 tons of garbage; 41 tons of animal carcasses which has been going up.

Rodeo: will meet in the spring

Subcommittee on property sales: only Carla Knapp and Susan Leeling that showed; reschedule.

No other reports.

Sheriff Karl Dailey updated the Council on events regarding the wildfire. Key highlights included: the only predictable thing about a fire is that it is unpredictable. Incident Command makes decisions that affect the bulk of those involved, making the best decisions they can. If the fire jumped Four Mile Road, winds at 30 mph can cover four miles fast. It was decided to do some pre-evacuation notices for possible evacuation. The Chadron Police Department was asked to help; decided what areas would be evacuated first if it came to that, including enough room for the firemen to work. Nebraska does not have a "must evacuate" law, but if people do evacuate, law enforcement does have the authority to keep people out. Only pre-evacuation notices were given, no one was actually evacuated except those in the actual burn area. Once winds went

down and the temperature cooled, the Chadron Police Officers were sent home. There had been an error in a press release, which the Forest Service corrected – otherwise things went pretty smoothly. An evacuation checklist is now available at City Hall, which could also be sent to the Clipper and radio stations for public information. Sheriff Dailey will research a duplicate pre-evacuation notice which would also help to clarify the difference between a pre-evacuation notice and an actual evacuation notice. The residents at Ponderosa Villa would be a logistical challenge, needing to know how many residents there are, how many are ambulatory, where to take them, etc. There are many things that the Sheriff's Office, fire chief and the City can work on even over the winter, such as establishing where to evacuate people to, any Memorandums of Understanding that should be put in place and back-up plans. Another consideration is to not ever have all your command positions gone at the same time. Chadron Police Chief Hickstein also had school buses ready if they were to be needed, and the Chadron Handibus was also in Crawford in case they were needed for assistance. Vehicles that gathered in the wildfire area to watch were mentioned to a trooper, but it was said that it's not the Sheriff's Office problem and the trooper wasn't concerned. Shutting down Hwy 2/71 was at the behest of the fire chief. The state patrol decided to keep it shut down until it was ready to be opened back up for good as they do not like to go back and forth. Sheriff Dailey stated that generally speaking, almost all of the decisions that were made were a unit decision. He welcomes any ideas people may wish to offer.

Tim Eisenhower updated the Council on the water project and the steps that need to occur to get a pipeline charged and put into service once constructed, such as on the Fremont Street project. Once the contractor is able to get the pipeline, valves, fittings and connections to the existing pipelines made, as well as making sure all the thrust blocking has been put into place and had a chance to cure; once that work is done, then the contractor is ready to test the pipeline. When put in place, they identify where the water services are. When they come across a service, they put in a corporation stop, which is basically a collar around the pipe where they drill a hole - basically a valve - to allow them to continue later with putting the service line in for the resident. They come across the service line, put in the corp stop and turn the service off until they are done with testing. Once constructed, they are ready to do a pressure test on the line to test the integrity of the pipeline, fittings and valves. For the pressure test, they run water into the line, and once filled, they valve it off and use a corp stop to pump water into the line to pressure it up to the test pressure, which is 150 psi. Once it reaches that pressure, it is monitored for at least 2 hours to verify that there is not a drop in pressure. After 2 hours, they may bleed off some of the pressure, but they leave the pipeline closed off and charged for 24 hours for the chlorine to sit and get rid of any unwanted biologicals. After 24 hours, they flush it out, to get the chlorine down to 1 ppm or less and then they do the water quality testing on that line, They take 2 samples 24 hours apart. Once it passes the water quality requirements, then they start connecting water services. The existing line is still in service up to this point, so the residents are not out of water, but the services then get put back on line. Once connected, the old line is taken out of service and the new line becomes the new main distribution line. If all goes well, from the time they are ready to do the pressure testing to when they are done with the water quality testing, the best-case scenario is a 3-day period; and then they are able to reinstate the water services. On Fremont, they ran into issues with how the existing 2-inch poly line was receiving water from the distribution network. It was very unusual – had never seen this before in 30 years in the business. A contractor needs to figure out how to tap a line off. It is critical to understand how lines are tied in, and you don't want water to continue in that old line and cause problems down the road. Sometimes they need to do exploration. They had exposed a 1-inch water supply service line coming off the top of the 4-inch pipeline at 3rd Street, out of the top, which went to the East, then underground and headed back West. Basically, they had to replace a fire hydrant anyway, so they continued North to see if they would run into it. As they continued heading North, they were able to identify two more 1-inch service taps off the 12-inch pipeline, and in turning off all 3 water services that they found, they discovered that water to the 2 homes went away. Whenever the 2-inch line was put in, it was charged by running the 3 service lines over to the 2-inch main and having those fill the 2-inch pipeline to service the homes in that area. This was highly unusual and not standard practice, but done years ago, before current standards were in place. This all took extra time to get things completed. Fremont Street is now receiving water.

Copies of the surplus sales list will be made. There was mention of doing the sale this fall or next spring. More will be addressed at the next meeting.

For the generator for the water plant, Baker & Associates has provided some information on the specifications. NMC is looking into it. It was suggested to check with Bruce Hoffman for electrical inspection requirements.

For the concrete work at Legend Buttes Health Services, it was suggested to contact Fuller Construction, Paul Reed Construction, Chadron Restoration and Mintken.

The on-line bidding on purplewave.com resulted in winning bids on three dump trucks, all of which would require CDL licenses to operate. To back out of the bid, there is a penalty of \$3,630 on one truck, \$2,420 on a second truck and the City will have to purchase the third truck. The total cost for the two penalties and purchasing the 1994 International dump truck is \$17,050. The City can surplus and sell the dump truck after it arrives.

Council Member Kuhnel made a motion to purchase the 1994 International dump truck and pay the penalties on the other two. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to approve the purchase of a 2013 Dodge Ram 2500 for \$14,995 from Autos, Trucks & More. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the purchase of a John Deere 3039R from Landmark Implement for Legend Buttes Golf Course. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Riggs. Council Members voted NAY: Leeling. Motion carried.

Council Member Thompson made a motion to approve closing hours and date of the Legend Buttes Golf Course Clubhouse as normal hours through October 3rd, from 11 am – 7:00 pm on October 8, 9, 10 and 15, with the 15th as the last day for everyone, including cleaning. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

No action was taken on Ordinance 683 to amend the ordinances for at-large voting.

Council Member Kuhnel made a motion to approve the purchase of a wacker-packer for \$2,875 for the street department. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Riggs. Council Members voted NAY: Thompson. Motion carried.

Council Member Kuhnel made a motion to approve the CDBG claim drawdown #3 for the water-sewer project. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve change order #3 for Paul Reed Construction for dirt needed for backfill on the water project. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

No action was taken on the Commute Agreements.

Council Member Kuhnel made a motion to approve the quarterly transfer as proposed and the remaining approximate \$28,000 toward the fire deficit. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.


Council Member Kuhnel made a motion to approve bills and claims, including an internal transfer of \$80,000 from savings to checking in preparation for the October insurance payment. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

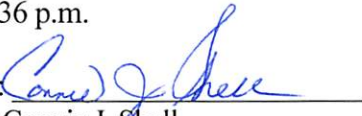
4 SEASONS LANDSCAPING	SWR PROJECT SOD	1,856.85	
AFLAC	HEALTH INS SUPPLEMENT 1 OF 2	480.24	*P
AFLAC	HEALTH INS SUPPLEMENT 2 OF 2	480.24	*P
ARROWHEAD	RESALE BEER	119.70	*AOD
AUTOS TRUCKS & MORE	2013 DODGE RAM 2500	14,995.00	
BAKER & ASSOC	WTR/SWR PROJECT	22,529.26	
BARKER CONCRETE	GOLF - SAND	1,540.00	
BAUERKEMPERS	PARK - CHAIN FILES, SAWCHAIN	54.50	
BLACK HILLS ENERGY	GEN/PUB TR	319.74	
BCBS	HEALTH INS	4438.20.	
BOBCAT OF CHADRON	GRAPPLE-FORK	2,500.00	
BOMGAAR'S	GOLF HYD. FLUID	21.99	
BUTLER MACHINERY	PARK COUPLINGS FOR TRACTOR	113.91	
CAPITAL GUARDIAN	PENSION - 9/21/21	678.78	*P
CARDMEMBER SERVICES	PHONE CASES/PAPER/HOLE-PUNCH/LIB BKS/C.B. MARQUEE TRACKS	404.64	
CITY OF CRAWFORD	APPLY UB DEP TO ACCT	298.16	
CITY OF CRAWFORD	APPLY UB DEP TO ACCT	479.38	
CONTRACTORS			
MATERIALS	WACKER-PACKER	2,875.00	
CRAWFORD CLIPPER	ADS/PUBS/SUBSCRIPTION	280.82	
CRAWFORD RURAL FIRE	FIRE/RESCUE - FOR OCT	7,868.34	
DAWES CO TREAS	LAW ENF - FOR OCT	17,266.00	
DIETRICH DISTRIB	GOLF RESALE	141.00	*AOD
DISCOVER NW NE	AD	295.00	
ECONOSIGNS	STREET SIGNS/POSTS	1,762.14	
EFTPS	PAYROLL TAX 9/17/21	89.76	*P
EFTPS	PAYROLL TAX 9/21/21	4,321.47	*P
ENVIRO SERVICE	WTR LAB FEES	40.00	
FIRE AND ICE	GOLF A/C	248.76	
FLORIDA SDU	CHILD SUPP - 10/5/21	37.38	

HERREN BROS	SUPPLIES	177.59	
NE CHILD SUPPORT	CHILD SUPP 10/5/21	138.47	
NE DEPT OF REV	STATE PAYROLL TAX - FOR SEPT	1,158.23	
NE PUB HEALTH LAB	WTR LAB FEES	724.00	
NET PAYROLL	9/17/2021	401.30	*P
NET PAYROLL	9/21/2021	13,740.28	*P
NPZA	ANNUAL DUES	35.00	
NW PIPE FITTING	WTR COUPLINGS	72.00	
PAUL REED CONSTR	WTR/SWR PROJECT PAY APP #3	106,089.87	
PERFECT TURF	COURSE AERATION	1,400.00	
PETTY CASH	STREET POSTAGE/GEN OFF.SU	21.76	
PREMIER BIOTECH	WATER - DRUG/ALC TEST	94.68	
PURPLEWAVE.COM	DUMP TRUCK / PENALTIES	17,050.00	
R&R PRODUCTS	SIDE-EJECT TINE - GOLF	157.85	
RAPID CITY JOURNAL	WARNING SIREN/WTR METER BID ADS	283.79	
RUNNING WTR-WILKINS	GRAVEL - STR	1,050.00	
RYLEE HANKS	UTILITY DEP RETURN	119.02	
SECURITY FIRST BANK	MTHLY ACH FEE FOR CUSTOMERS' PAYMENTS	7.00	*ACH
SECURITY FIRST BANK	CUSTOMER CHECK - NSF - RETURNED PYMT	116.39	*ACH
SECURITY FIRST BANK	CUSTOMER CHECK RETURNED FEE	3.00	*ACH
SECURITY FIRST BANK	CUSTOMER CHECK - NSF - RETURNED PYMT	173.44	*ACH
SECURITY FIRST BANK	CUSTOMER CHECK RETURNED FEE	3.00	*ACH
UNIVERSAL ATHLETICS	GOLF PRO-SHOP ITEMS	1,065.89	
US POST	ENVELOPES-WTR	329.60	
WESTCO	STREET BULK DIESEL	1,058.70	
TOTAL		227,568.92	
TRANSFER	GEN SVGS TO GEN CHECKING	80,000.00	
TRANSFER	CDBG TO REIMB CHKG / BAKER & ASSOC / PAUL REED	55,635.34	

Council Member Kuhnel made a motion to adjourn at 8:36 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The September 28, 2021 regular meeting of the City Council adjourned at 8:36 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Connie J. Shell
Mayor