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CITY OF CRAWFORD
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CITY COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 14, 2021

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 14th day of September, 2021, immediately following the adjournment of the budget hearing. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Ronnie Thompson, Council Member Susan Leeling and Council Member Zac Riggs. Absent: none.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall and by posting in three public places as shown by the Certificate of Posting available at the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:07 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Leeling made a motion to approve the minutes of the August 24, 2021 regular council meeting with one spelling correction. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Leeling, Kuhnel, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Surplus items will be addressed at the next meeting on September 28, 2021.

The search continues for the purchase of a dump truck.

Regarding employee wages, Mayor Shell studied the wages of similar positions with similar cities and presented the following proposed wages, all of which include the 3% cost-of-living raise:

- Jennifer Dean: hired in June 2017, currently at \$14.26, would increase to \$15.00 per hour
- Barb Prosser: currently at \$9.99, would increase to \$12.00 per hour
- Tim Schultz: hired in June 2017, currently at \$16.89, would increase to \$20.00 per hour (that would include a water license certification raise)
- Gene Anderson: hired in April 2013, currently at \$18.87 would increase to \$20.00 per hour
- Dennis Krotz: hired July 2018, currently at \$17.56, would increase to \$18.50 per hour
- Jerry Lemmon: hired in March 2019, currently at \$14.35, would increase to \$16.00 per hour
- Cindy Drinkwalter: hired in 2009, currently at \$13.65, would increase to \$15.00 per hour

Library employees are already at the average. Golf employees will be reviewed when they are hired. Comments included the need for evaluations, which are currently set to be done twice per year, go to the Mayor and are filed by the Clerk. Overtime and comp time were discussed. The City allows up to 80 hours of comp time, but there is no set time in which it has to be used. The City could discuss setting a time-frame on using comp time or possibly using it in the off-seasons.

Council Member Kuhnel made a motion to approve the wages as proposed. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the Community Facilities Grant Agreement for the warning siren. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The hearing to set the Final Tax Request for Fiscal Year 2021-2022 was opened at 6:25 p.m.

Attorney Edmund related the information on the budget summary, showing the property tax request of \$181,950. The assessed value has increased by 3%. The tax rate which would levy the same amount as last year, when multiplied by the new value of property would be \$.486 per \$100 of assessed value. The City proposes to adopt a property tax request that will cause its tax rate to be \$.50 per \$100.

With no further questions from the public, the hearing to set the Final Tax Request for Fiscal year 2021-2022 was closed at 6:28 p.m.

Council Member Thompson made a motion to approve Resolution 2021-07, setting the property tax request. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Mayor Shell stated that the additional 1% increase in restricted funds means the Council would be approving the authority, not the actual tax request. It is our growth.

Council Member Kuhnel made a motion to approve an additional 1% increase in Restricted Funds Authority for Fiscal Year 2021-2022. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Leeling read by title Ordinance 682, adopting the budget for Fiscal Year 2021-2022.

Council Member Kuhnel made a motion to introduce and waive the three readings of Ordinance 682, adopting the budget for Fiscal Year 2021-2022. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to pass and publish Ordinance 682, adopting the budget for Fiscal Year 2021-2022. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

The destructiveness of squirrels was discussed.

Council Member Leeling made a motion to allow the trapping of squirrels by Laverne and Jo McCoy. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs, Kuhnel and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the purchase of a brush grapple-fork for \$2,500 and to rent a bucket truck for a week for \$1,300. The motion was seconded by Council Member Riggs. The

following Council Members voted AYE: Kuhnel, Riggs, Leeling and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the appointment of Irene Hughes to the Community Redevelopment Authority (CRA). The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Leeling. Council Members voted NAY: Thompson. Motion carried.

Council Member Riggs made a motion to approve the building permits for Pete and Nancy Moore for a carport at 118 Paddock Street; Paul Bernath for a fence at 1029 Fourth Street; and Tucker Knode for a deck at 503 Annin Street. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Riggs, Thompson, Kuhnel and Leeling. Council Members voted NAY: None. Motion carried.

Consensus on moving forward with the purchase of a generator for the water plant was to seek a new one, not a used one; talk to electricians and Baker & Associates to get specifications; ask Gene Anderson to get information and bring it to the Council

Council Member Thompson made a motion to approve submitting an application for a NE DEE Public Water System Security Sub-Grant to assist with the purchase of a generator. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Consensus on moving forward with concrete work at Legend Buttes Health Services was to reach out to more contractors such as Mintken, Job Corp, Fuller and others. Storm drains were discussed also.

Consensus on an ad with Discover NW Nebraska was to focus on activities and attractions other than the 4th of July since the Chamber is covering that in their ad with Discover NW Nebraska.

Council Member Kuhnel made a motion to approve an ad for \$295 with Discover NW Nebraska. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve advertising for snow removal employees. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

The consensus of the Council was to have the engineer work with Don Edelman at D&S Market when replacing the sewer line from NW Auto to D&S Market regarding matters such as delivery truck access. The project will cost approximately \$90,000.

Council Member Leeling made a motion to approve the change order for the sewer line from NW Auto to D&S Market. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Leeling, Thompson, Kuhnel and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve Pay Application #3 for Paul Reed Construction. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve Resolution 2021-08 authorizing the Mayor to sign the Municipal Annual Certification of Program Compliance for the Nebraska Board of Public Roads Classifications and Standards. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The Homecoming Parade on October 8, 2021 will follow the usual route from the school west on Coates, past Ponderosa Villa, east on Paddock to Second, then north on Second, ending at Main Street.

Council Member Kuhnel made a motion to approve closing the streets for the Homecoming parade on October 8, 2021. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

The Cattle Call on November 6, 2021 will occur on the usual route from NW Auto to the Ranch House on Second Street (from Pine to Linn). About 4:00 p.m., they would like assistance from the City employees and City equipment to help clean up.

Council Member Riggs made a motion to approve street closures and request for assistance for the Cattle Call. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Riggs, Thompson, Kuhnel and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the cemetery deed for Keith Hoagland or Cindy Trout. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Clerk-Treasurer Dailey updated the Council on the public transportation mid-size van is expected to take place in 2023; the dump truck should be paid for this fiscal year since we still have highway allocation and street sales tax in the street fund; with money in general savings, we shouldn't need to redeem any CD or CDARS at this time; at the next meeting, we'll decide on the final quarterly transfers.

Council Member Thompson made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

No action was taken on redeeming any of the CD or CDARS at this time.

Council Member Leeling made a motion to approve the bills and claims. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Leeling, Thompson, Kuhnel and Riggs. Council Members voted NAY: None. Motion carried.

SU=SUPPLIES; RE=REPAIRS


ARROWHEAD	RESALE BEER	147.60
BAUERKEMPERS	OIL/BLADE/HEADS/CHAIN SAW	927.17
BIG T BROKERAGE	GRAVEL	1,650.00
BLACK HILLS ENERGY	POOL HEAT	1,196.58
BRANDON SMITH	TRASH COLL	5,541.92
CAPITAL GUARDIAN	PENSION 9-7-21	653.34
CARDMEMBER	LIB BKS/REFURBISHED PHONES/SHELVING	865.72
CASH-WA	RESALE PIZZA, CANDY; SU	477.97
CENTURY BUS PRODUCTS	COPIER MAINT	48.77
CHADRON ACE HARDWARE	SHELVING/STOOLS	127.57
CHADRON MOTOR CO	CUTTING EDGE - TRACTOR BUCKET	245.86
CITY OF CHADRON	SEWER JET RENTAL/USAGE	345.30

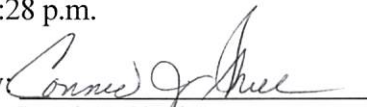
CITY OF CRAWFORD	GARBAGE	143.50
COCA-COLA	RESALE BEV/SU	228.26
CRAWFORD CLIPPER	ADS/PUBS	411.85
D&S MARKET	GOLF RESALE MIXERS/SU	130.89
DAWES CO CLERK	FILING OF CEM.DEED	10.00
DEMCO	LIB SU	122.29
DIETRICH DISTRIB	RESALE BEER/CUPS	273.00
DIRECT TV	GOLF TV	33.99
EAGLES COMMUNICATIONS	GOLF ADS/PUBS	125.00
EFTPS	FED/FICA 9/7/21	4,083.78
ENVIRO SERVICE	SWR LAB FEES	222.00
ESSENTIAL SCREENS	BKGRD CHECK	20.00
FLORIDA SDU	CHILD SUPP FOR 9/28/21	37.38
HARRIS SALES	GLF RESALE SNACKS	228.26
HAWKINS	CHLORINE/CYL RENT CORNERSTONE/DIURON/BLUE HI- LIGHT/D.EARTH	882.88
HERITAGE SEED		318.35
HERREN BROS	SU	908.20
HIGH PLAINS BUD	RESALE BEER	927.80
HIGH PLAINS BUD	RESALE BEER	540.15
IPAYMENT	CRED CRD PROC	1,034.61
JP MORGAN	WATER BOND PRINC/INT	20,000.00 / 7,230
MANNA	COMP BKUP/ANTI-VIRUS	30.00
MOBIUS	PHONE/FAX/INT	539.11
MOBIUS	LIB PHONE/FAX/INT	203.46
MURPHY TRACTOR	FRT END LOADER /BACKHOE SE & RE	4,285.46
NE CHILD SUPPORT	CHILD SUPPORT FOR 9/28/21	138.47
NE DEPT OF REVENUE	ANNUAL WRR FEE WTR	25.00
NE DEPT OF REVENUE	ANNUAL WRR FEE GOLF	25.00
NE DEPT OF REVENUE	GOLF - SALES TAX	2,105.73
NE DEPT OF REVENUE	SALES TAX - W/WW/GEN	4,172.04
NE DHHS PUB HEALTH	TRAINING GRADE IV SCHULTZ	260.00
NE TOTAL OFFICE	OFFICE CHAIRS X 2/DEED PAPER/INK	734.62
NET PAYROLL	9/7/2021	13,409.06
NPPD	ELECT	8,262.08
NW RURAL PPD	ELECT	47.93
PETTY CASH	POSTAGE/SU	106.31
PINE RIDGE SE	SU/FUEL	646.58

PREMIER BIOTECH	DRUG/ALCOHOL RANDOM TEST	94.68
R & R	GOLF BEDKNIVES	111.15
REGINA RANKIN	ANIMAL SHELTER	250.00
ROBERTS ELECTRIC	POOL LIGHTS	946.87
SKAVDAHL, EDMUND	LEGAL FEES/MILE REIMB	1,290.48
SKEETERS NAPA	MINIATURES/BRAKE FLUID/REEL/HOSE FITTING	75.17
SPIC AND SPAN CLEANERS	STREET COLD PATCH	839.44
SWANN	LANDFILL	8,332.23
US POST	POSTAGE	169.65
UTILITY SE	WTR TANK MAINT	9,820.32
VERIZON	CELL PHONES	58.24
WESTERN NE NEWSPAPER	STAR-HERALD SIREN BID	39.92
WESTCO	FUEL/BULK	2,404.70
ZAC RIGGS	POOL HOT WATER HEATER	959.00
TOTAL		110,522.69

Council Member Kuhnel made a motion to adjourn at 7:28 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The September 14, 2021 regular meeting of the City Council adjourned at 7:28 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Connie J. Shell
Mayor