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CITY OF CRAWFORD
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CITY COUNCIL REGULAR MEETING MINUTES

APRIL 13TH, 2021

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford Community Building, 1005 First Street, Crawford, Nebraska on the 13th day of April, 2021, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Ronnie Thompson and Council Member Susan Leeling. Absent: Council Member Zac Riggs.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Community Building. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Thompson made a motion to approve the minutes of the March 30, 2021 special council meeting. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

Board Reports:

Golf: will meet April 14.

Park: Pine Ridge Cycle group will be getting together this month.

Hospital: met on March 29; good financial standing this year; provide more surgeries in Chadron; involved in a nursing care program; all departments will have a representative at meetings; new radiology equipment in June; expanding Covid endowment, still leery of another blow-up; four nurses have quit; more new student nurses; new recliners in birthing center; new chairs at Legend Buttes Health Services; more fetal monitors; ER needs new doors.

SWANN: meet Thursday.

NNDC: meet next week.

No other reports.

Jim Gardner of Gardner, Loutzenhiser and Ryan presented the financial statement and audit for the City of Crawford for the Fiscal Year Ending 2020. They had been waiting on the nursing home to incorporate their audit into the City's. The City was well within the budget. The City staff do an excellent job with the books, records and allocation of funds. The accounting records are in excellent shape. The General (Fire) and Golf funds are carrying a negative pooled cash in the amount of \$42,819 and \$235,550 respectively. The City made improvement in both funds by reducing the negative pooled cash balance in the Fire fund by \$14,981

and in the Golf fund by \$73,706. Some of the improved fund balances at the end of the year were due to insurance money from the hail-storm being in the savings account at the end of September; but even without that, the governmental fund balances were still up \$100,000. The Golf fund had a negative operating loss of -\$11,461. The water and sewer funds had a positive net balance. The firetruck bond was paid off. The backhoe note will be paid off in 2026. The G.O. Refunding water and sewer bond was paid off. The water plant bond will mature in 2037. The sewer plant bond loan is the largest debt and will mature in 2033. Golf's refinanced loan with Security First Bank will mature in 2039. Out of the \$2.5 million in debt services, most of it is due to the sewer plant. Comments included: there are Covid-relief funds that will probably become available to the City, but it will come with very strict requirements on how it can be used and it will be strictly monitored. The City has one main checking account that is pooled cash. The Golf deficit has accumulated over 20 – 30 years. The City is working on a plan to reduce the Golf deficit. In 2020, even with borrowing another \$20,000, the Golf operating loss was -\$11,461. Jim Gardner stated that there is limited revenue coming into the City, but the pool, park, golf funds and such are not going to break even, and at the same time, you probably don't want to lose them.

Public comment was requested on the new public transportation van available at no cost to the City through the NDOT CARES Act funds. There were no comments or questions.

Council Member Kuhnel made a motion to ratify Resolution 2021-03 to apply for a new public transportation van at no cost to the City. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

No action was taken on Resolution 2021-04 to sell surplus tin. The tin will first be sorted and divided to be sold, possibly by linear feet. The matter will be readdressed at the April 27th Council meeting.

Discussion on building permits included the dollar value of the project being approximate as an estimated cost and has nothing to do with zoning – it's just for the county assessor. Attorney Edmund will discuss with the Planning Commission some of the differences between zoning, uses and building codes.

Council Member Kuhnel made a motion to approve the following building permits: Eric Snitily for an addition to the house, garage, porch and driveway at 3 Reed Street; Braden Young for garage and driveway at 1014 Linn Street; John Warning for an addition to the house, egress window and widen sidewalk at 710 Second Street; Teresa McGinnis for a deck at 510 Elm Street; Ralene Suchor for a fence at 1017 Hospital Drive; Josh Rudloff for a shed and landscaping at 227 Reed Street. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel and Leeling. Council Members voted NAY: Thompson. ABSENT: Riggs. Motion carried.

Discussion was held on some of the delinquent utility accounts. Council Member Leeling made a motion to go through the 2017 and 2018 accounts that have made payments. After more discussion, Council Member Leeling withdrew her motion.

Council Member Thompson made a motion to approve to give the City Clerk and Deputy Clerk the discretion to make the decision of which delinquent utility accounts to take to small claims. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

The Annual Water Quality Report was available. A commentary from Gene Anderson about the Report was also available. Council Member Thompson stated a noticeable smell of chlorine in the water at his residence. A few others stated they had no smell of chlorine.

Council Member Kuhnel made a motion to approve the hire of lifeguards with a \$0.25 per hour increase for returning employees: Carly and Hannah Lemmon, Natalie Barry, and Carter Rudloff. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Leeling. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

The upgrade of the electrical system at the new park shop was discussed. An estimate was available from Robert's Electric, with three different options available. Council Member Kuhnel made a motion to approve option #2. He withdrew his motion. Jarrod Allen will be contacted to take a look at the situation. It will be back on the agenda on April 27.

Council Member Kuhnel made a motion to approve the quit-claimed cemetery deed for Wayne Gibbons. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Leeling. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the Treasurer's Report and the Semi-Annual Treasurer's Report. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

Council Member Thompson made a motion to approve the bills and claims. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

*Denotes Payment Issued

AOD - ACH on Delivery; B - Banking Fees; P - Payroll/Payroll-Related; R - Res/Dept; S - Statute/St. Req.

BRANDON SMITH	TRASH COLL	5,308.70	
CAPITAL GUARDIAN	PENSION	551.46	*p
CARDMEMBER	COMP/ACCESS/HARD DRIVES/OFF SU/WTR AIR DRYER/CREDIT FEE	15,966.46	
CENTURY BUS PROD	COPIER MAINT	91.47	
CHADRAD	JOB VACANY ADS - GOLF	80.00	
CHADRON ACE HARDWARE	MASONARY WHEEL, BLADES, FLEX SEAL, PENS	51.45	
CITY OF CRAWFORD	MTHLY XFER TO SVGS - SWR BOND	14,048.23	
CITY OF CRAWFORD	MTHLY XFER TO SVGS - INS. PYMT	7,290.00	
CITY OF CRAWFORD	MTHLY XFER TO SVGS - RTS	4,011.77	
CITY OF CRAWFORD	UB DEPOSITS	23.20	
CITY OF CRAWFORD	GARBAGE	112.75	
CRAWFORD CLIPPER	ADS/PUBS	342.57	
DIETRICH DISTRIB	RESALE BEER	340.00	*AOD
EFTPS	FED/FICA	2,806.02	*S
FLORIDA SDU	CHILD SUPP	56.77	*P
HACH	WTR SUPPLIES	202.85	
HARRIS SALES	GLF RESALE SNACKS	475.51	
HAWKINS	CHLORINE CYL	20.00	
HERREN BROS	SU	191.36	

HIGH PLAINS BUD	RESALE BEER	865.25	*AOD
HOME HAVEN	WTR SAMPLES	183.84	
IPAYMENT	CRED CRD PROC	31.45	
LL JOHNSON	GOLF IRRIGATION PARTS	880.02	
MARCELLA THOMPSON	REIMB DISINF WIPES	13.80	
MOBIUS	PHONE/FAX/INT	729.46	
NET PAYROLL	4/6/2021	9,913.83	
NPPD	ELECT	5,459.16	
NW AUTO BODY	RE TO 2006 CHEVY	1,421.00	
NW RURAL PPD	ELECT	96.30	
ONE CALL	DIGGERS - QRTL	20.34	
PETTY CASH	T.P./P.T./INK/MOUSE PAD	185.06	
PETTY CASH	START UP CASH/PETTY CASH	650.00	
PINE RIDGE SERVICE	RE TO VEH/FUEL/MAINT	1,738.46	
R & R	GOLF BEDKNIVES	606.30	
REGINA RANKIN	ANIMAL SHELTER	250.00	
ROSE EQUIPMENT	STR SWP DRAIN PLUG	78.34	
SECURITY FIRST	MTHLY ACH FEE	6.50	*B
SECURITY FIRST	WIRE FEE - WTR BOND INTEREST	7.00	*B
SKAVDAHL, EDMUND	LEGAL FEES/MILE REIMB	1,410.48	
SKEETERS NAPA	GLF FILTERS	43.78	
STOTZ EQUIP	GOLF OIL CUP	58.60	
SWANN	LANDFILL	8,018.71	
SWIRE COCA-COLA	GOLF RESALE BEV	985.22	
TONYA/JOE GLUTH	DEPOSIT REFUND	126.80	
US POST	UB BILLS POSTAGE	169.35	*R
UTILITY SE	WTR TANK MAINT	9,820.32	
VERIZON	CELL PHONES	58.24	
WESTCO	FUEL/PROPANE	1,367.59	
TOTAL		97,165.77	
REQUISITION ORDERS			
AMAZON - CR CRD	LIB BKS	205.24	APPROX.
THRIFTBOOKS - CR CRD	LIB BKS	322.03	APPROX.

Council Member Thompson stated that Fisher Roofing will start on the asphalt-shingled buildings and then the park buildings.

Mayor Shell reminded the public about Community Clean-up Day on April 23 and 24. Curbside pick-up will be available on Friday 23rd. SWANN will be open on Friday. Lunch will be provided to the workers.

Council Member Kuhnel made a motion to adjourn at 7:41 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Riggs. Motion carried.

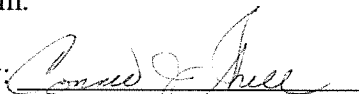
The April 13, 2021 regular meeting of the City Council adjourned at 7:41 p.m.

Minutes by:



Jane Dailey
City Clerk/Treasurer

Approved by:



Connie J. Shell
Mayor