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CITY OF CRAWFORD

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CITY COUNCIL REGULAR MEETING MINUTES

JANUARY 26TH, 2021

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford Community Building, 1005 First Street, Crawford, Nebraska on the 26th day of January, 2021, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ronnie Thompson, Council Member Susan Leeling and Council Member Zac Riggs. Absent: Council Member Ed Kuhnel.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall at the Community Building. It is also available in pamphlet form.

The Pledge of Allegiance was recited by those wishing to do so.

Council Member Leeling made a motion to approve the minutes of the January 12, 2021 regular council meeting and to excuse the absence of Council Member Kuhnel from the January 12, 2021 council meeting. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Board Reports:

Library: Marcella Thompson presented the Annual Library Report which is available at City Hall. She also explained that "weeding books" means that the books placed in the lobby for sale are books that are damaged, older or not checked out in the last ten years.

Golf: minutes from the 1-4-21 golf meeting were available. Discussed were the Special Liquor Licenses for the Whitney Dock Club event that was cancelled; embroidery for the visors; membership letters have gone out; groundskeeper issues include piles of brush to burn and spring projects of painting, fixing and cleaning.

Hospital: patient load has doubled, mostly due to Covid; the vaccine and how it's distributed; public is ambivalent about the vaccine, do not like the idea of being forced to get it; looking to update chairs in the Crawford Clinic; Susan Leeling will visit with them here to get a sense of their needs.

SWANN: met on 1-18-21.

NNDC: the Annual Report was available.

No other reports.

A draft of a job description for the Public Works Commissioner was available. Council Member Thompson had contacted other towns and the League of Nebraska Municipalities and was waiting for the LONM to check on something and get back to him. Mayor Shell stated that other towns have been contacted and some that almost the size of being a 1st Class city hire it out. Gene Anderson has been doing it. Council Member

Leeling stated that Gene has shown he knows the paperwork and operations. The job description was based on statutory requirements of a Public Works Commissioner and some of the duties for which the previous Public Works Commissioner had been responsible.

Council Member Leeling made a motion to approve the job description for the Public Works Commissioner. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Regarding the appointment of the Public Works Commissioner, it was stated that Gene Anderson has been doing it for the last almost two years. Council Member Riggs stated that he had a problem giving him a raise and Gene had worked under him in the past and he had a problem with Gene's work ethic. Other comments were made on the recent raise to a golf course employee that was over \$2.00 per hour. Attorney Edmund advised to not underestimate the value of the paperwork and staying in compliance with the State. The consensus of the Council was to revisit the discussion of a raise at budget time.

Council Member Leeling made a motion to approve the appointment of Gene Anderson as the Public Works Commissioner. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Discussion was held on the pay raise of \$0.47 per hour for employees achieving a water grade-level certification.

Council Member Thompson made a motion to approve the \$0.47 per hour raise only for the water department hours. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Regarding job duties and expectations of backup water operators, Council Member Thompson commented that he considered it to be weekend duties and reading meters.

Council Member Riggs made a motion to approve the registration of Jerry Lemmon for the water license certification training in Scottsbluff July 20-22, 2021. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Riggs, Leeling and Thompson. Council Members voted NAY: None. Motion carried.

Council consensus was that the employees would not need a motel for the Scottsbluff training and test.

Tim Bosak spoke on behalf of the Catholic Church. In these times of struggling and cutting costs, they would like to go down to two bills, instead of the current three bills. The meter at the rectory also monitors the water at the church. Comments included: other churches are paying for all their buildings; may need to amend the Ordinance; other factors may be how many curb-stops there are. The matter will be discussed further at the February 9th council meeting.

The Clerk Institute and Academy will be held virtually March 13-17, so both the City Clerk and Deputy Clerk will be able to watch it.

Council Member Leeling made a motion to approve one registration for the Clerk Institute and Academy. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Regarding the Ordinance addressing Plumber's Permits, it was clarified that a Certificate of Liability Insurance would be acceptable in lieu of a bond.

Council Member Thompson made a motion to approve the Application for Plumber's Permit. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to approve advertising for seasonal help for park, pool, cemetery and golf. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Riggs made a motion to approve Resolution 2021-02 to set February 23rd as the hearing date for a new liquor license for the Frontier Restaurant and Bar. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Riggs, Leeling and Thompson. Council Members voted NAY: None. Motion carried.

The proposal of the Memorandum of Understanding between the City of Crawford and Chadron Community Hospital dba Legend Buttes Health Services included a change in the term length which will be for three years, and shall automatically renew in consecutive one-year terms unless a 60-day notice is given to terminate.

Council Member Thompson made a motion to approve the Memorandum of Understanding between the City of Crawford and Chadron Community Hospital dba Legend Buttes Health Services as proposed. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to approve the cemetery deed for Sam and Sandra Riggs. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Leeling made a motion to approve bills and claims. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

*Denotes Payment Issued

P - Payroll/Payroll-Related

CLAIMS 1/26/21	DESCRIPTION	AMOUNT	
AFLAC	AFLAC DED/BENE	960.48	*P
BLACK HILLS ENERGY	HEAT	1,640.07	
BLUE CROSS	HEALTH BENE	4,438.20	
CAPITAL GUARDIAN	PENSION	517.18	*P
CARDMEMBER	SDL, TRAININGS, WEBCAM	884.97	
CONNIE SHELL	MILEAGE REIMB	90.16	
CRAWFORD RURAL FIRE	FIRE/RESCUE CONTRACT	7,639.17	
DAWES CO TREAS	LAW ENF CONTRACT	16964.91	
DAWES CO TREAS	PROP TAXES	2615.22	
EFTPS	FED/FICA	2,608.80	*P
ENVIRO SE	WTR LAB FEES	40.00	
FLORIDA SDU	CHILD SUPP	56.77	*P
HERREN BROS	LIB SU	4.49	
LEAGUE OF NE MUNIC	MIDWINTER CONF	405.00	
MANNA	LIB COMP/PRINTERS	351.00	

NE DEPT OF REV	PAYROLL TAX	721.73	*P
NW PIPE	WTR SU	224.35	
PANHANDLE PARTNER	WORKSHOP	105.00	
PETTY CASH	POSTAGE/SU	94.43	
NET PAYROLL	1/26/2021	8,964.80	*P
TOTAL		49,326.73	

*CARDMEMBER: INDIVIDUAL CHARGES PREVIOUSLY APPROVED BY MOTION 12/22/20 AND 1/12/21


KENO ACCOUNT

CITY OF CRAWFORD	KENO FUNDS TO REIMB. FOR SNOW BLADE	7,550.00
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Council Member Thompson made a motion to adjourn at 7:23 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

The January 26, 2021 regular meeting of the City Council adjourned at 7:23 p.m.

Minutes by:


Jane Dailey
City Clerk/Treasurer

Approved by:


Connie J. Shell
Mayor