
CITY OF CRAWFORD

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CITY COUNCIL REGULAR MEETING MINUTES APRIL 11, 2023

Members of the City Council of the City of Crawford, Nebraska met in regular session at the Crawford Livestock Market, Crawford, Nebraska on the 11th day of April, 2023, at 6:30 o'clock p.m. The following individuals were present: Mayor Tom Phillips, Council Member Susan Leeling, Council Member Shane Norman, Council Member April Grant and Attorney Adam Edmund. Absent: none

Notice of meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Phillips called the meeting to order and declared a quorum present at 6:30 p.m. and the Pledge of Allegiance was recited. Mayor Phillips announced to the public that a copy of the Open Meetings Act is also available in pamphlet form, if requested

Council Member Norman made a motion to accept the Minutes for March 28, 2023 and seconded by Council Member Grant. Mayor Phillips called for Roll Call Vote- AYE: Norman, Grant, Leeling. NAY: None Motion carried.

5) Board Reports:

Ponderosa Villa: no report

Golf: Council member Leeling and Council member Norman have requested to trade liaison positions with Golf & Library Boards. Norman stated that the City Council met with the Golf Board on Monday, April 10, 2023, at the Community Building. He felt it was a productive meeting. They discussed different ways to increase the revenue of LBGC and reduce the \$20,000 debt to the City. Open communication between the Board and the Council is paramount.

Park: Council member Grant stated they also met April 10, 2023. They approved hiring of Trevon Bass and Steve Green as Park Workers. They asked that the Parks Workers start on the cemetery as needs to be cleaned up before Memorial Day. They are still in need of more employees. They also need more Board Members, as they only have two.

They also discussed getting the Community Building flooring scheduled or researched. They also need to have the drainage in the kitchen and bathrooms looked at. They feel the drains didn't work as well as they should have with the pipes broke in December.

Rodeo: no report

Hospital: no report

SWANN: no report

NNDC: no report

Chamber: Keri Frahm said they are meeting May 2nd and will be discussing 4th of July activities. They will need volunteers to help with that and to run the Information Booth during the summer, and are searching for a new Director.

Library: Lisa and Renee are making preparations for the Summer Reading Program. They are hoping for more participation this year. Julie has finished coding the books to coincide with the Accelerated Reading Program at the school.

Public Transportation: Mayor Phillips read a Proclamation declaring April 9 – 15, 2023 Public Transportation Week.

He stated that it is an excellent service available to Crawford citizens. They are looking for some new routes for the summer that may include Ft. Robinson, LBGC, downtown and the City Pool.

6) Discuss/approve/disapprove changing Board Liaisons between the Library and Golf Boards. This would make Norman the Golf Liaison and Leeling the Library Liaison. Council Member Leeling stated that it was irrelevant as she was turning in her resignation tonight. It was moved by Grant and seconded by Norman that these changes be made. AYE: Grant, Norman. . Motion carried.

7) Mayor Phillips announced that he had selected Amanda Lager to fill the empty City Council seat. Council member Grant moved to accept this appointment. It was seconded by Norman. Roll call vote: AYE: Grant, Norman NAY: Leeling stated that the other interest letters provided more information about themselves and their goals than Amanda's. Her vote therefore: NAY. Motion carried.

8) City Clerk, Paula Schoenemann, administered the Oath of Office to Council Member Lager. She was welcomed to the City Council by all. Amanda Lager asked Council Member Leeling if her appointment was the reason for her resignation. Leeling stated that it was not the reason.

9) The Planning Commission presented approval for Barb Richard to serve as an alternate on that Board. Leeling moved to accept their recommendation. Grant seconded. AYE: Leeling, Grant, Norman, Lager NAY: none Motion carried.

10) A letter from Nina Anderson was presented for her resignation from the CRA Board. Grant so moved. Second by Leeling. AYE: Grant, Leeling, Norman, Lager NAY: none Resignation accepted

11) Skip Dean of the Planning Commission recommends approving Building Permits for :
710 2nd Street
226 Coates Street
520 Pine Street

Grant moved to approve these Building Permits. Norman seconded. AYE: Grant, Norman, Leeling, Lager

A Building permit for 403 Reed Street was denied by the PC. Grant moved to go with their decision. Second by Leeling. AYE: Grant, Leeling, Norman, Lager. NAY: none Planning Commission denial was approved.

12) The Mayor asked for discussion regarding a new Point of Sale program for LBGC. It was discussed with the Golf Board at last night's meeting. They were in favor of changing if the Contract with the current POS system could be cancelled. Questions were answered for those in attendance. Mayor Phillips thanked Council Member Leeling for all of her work on the Golf Course sales. Her work was major in discovering the need for a more accountable software program. Following discussion, Council member Grant made a motion to approve new POS system 'Lightspeed' for the golf course. Leeling seconded the motion. AYE: Grant, Leeling, Lager, Norman – with the stipulation of being able to get out of the current contract affordably and with the Contract approval of Attorney Edmund.

13) The Liquor License for McCoy, Rudloff, LLC dba Frontier Restaurant & Bar was not addressed as it had not been added to the agenda correctly. Corrections will be made and it will be addressed at the next meeting.

14) Mayor Phillips stated that he received a request from Fay Hughes to serve on the Golf Board. It was moved by Norman and seconded by Leeling to appoint Fay Hughes to the Golf Board. Roll Call vote: AYE – Norman, Leeling, Lager, Grant. NAY – none. Motion carried.

15) The mayor asked for discussion regarding hiring and wages for job applicants. Benjamin Herrera applied for the Asst. Clubhouse Manager. At the last meeting, prior to receiving his application, it was decided that hiring an assistant manager would wait until the Manager was working and see what she would need. Shane recommended hiring him as Clubhouse Help and \$12 an hour and see if that would work. He so moved. It was seconded by Lager. AYE: Norman, Lager, Grant. NAY: Leeling – stating she feels he should be hired as Assistant Manager. Motion carried.

Echo Skavdahl Juhnke as part-time Clubhouse Help at \$12 an hour. Motion by Norman, second by Lager. AYE: Norman, Lager, Leeling, Grant. NAY: none motion carried.

Travon Bass and Steve Green as Park/Cemetery workers. Discussion of their previous employment was held. It was moved by Norman and seconded by Lager that they be offered employment at \$10.50 an hour. AYE: Norman, Lager, Grant NAY: Leeling Motion carried.

16) Discuss, approve, disapprove the contract with Stumph Sanitation. The Mayor asked for approval. It was asked what was decided on the contract. The mayor stated they met the previous afternoon. The Smith's had some concern regarding parts of the wording in the contract. After explanation, they signed the 2-year contract with their rate being raised from \$10.10 per residential property to \$12.00. The new rates will become effective on the May billing. The contract will expire February 2025. Grant made a motion to approve the new contract and terms as agreed upon in the contract. Motion was seconded by Norman. AYE: Grant, Norman, Leeling, Lager. NAY: none. Motion carried.

17) Alicia Hunter of Crawford Livestock Market gave an excellent presentation on their current issues with run off water at the Sale Barn. It was discussed how valuable this business is to the City of Crawford. They are being required to address their run off water issues to continue business. They are asking that the City apply for a Grant that could help them meet this requirement. As a business, they are not eligible for assistance through a Grant. Their other option is to relocate their sale barn in a different community. Many suggestions of ways to help were discussed. Mayor Phillips stated that Joni Jespersen is looking in to available grants. It was suggested to get in touch with PADD as they can be very helpful in this as well. Adam Edmund stated that any help from the City needs to be in the form of a Grant. They cannot provide monetary assistance. This presentation was informational but it is an issue the City needs to be looking at ways to help.

CLAIMS REPORT

ALLEN BELL	REIMBURSE FOR MAILBOX POST	20.87
BRANDON SMITH	MARCH 2023 TRASH PICKUP	5,423.82
CAPITAL GUARDIAN TRUST COMPANY	PENSION	366.82
CENTURY BUSINESS PRODUCTS	COPIER MAINT CONTRACT	41.36
CITY OF CRAWFORD	TRASH COLLECTION	143.50
CRAWFORD CLIPPER	QUALITY OF TAP/NOTICES/ADS	413.98
CRAWFORD RURAL FIRE DEPT	APRIL 2023	8,104.39
DAWES COUNTY TREASURER	APRIL 2023 LAW ENFORCEMENT	17,164.67
DEMCO	LABEL PROTECTORS	162.37
EFTPS	FED/FICA TAX	3,310.90
ENVIRO SERVICE, INC.	LAB FEES INVOICE #2201199	326.00
HERREN BROS TRUE VALUE	SUPPLIES	132.46
HOME HAVEN	FED EX-WATER SAMPLES	1,415.68
METAL PRODUCTS	FURNACE/AC	20,732.70
MOBIUS COMMUNICATION CO	PHONE	1,131.51
NEBRASKA PUBLIC POWER DISTRICT	ELECTRIC	5,735.31
NORTHWEST AUTO BODY & PAINT	LOWER SHIELD RPLC ICE DAMAGE-HOMAN	136.00
NW RURAL PUBLIC POWER DISTRICT ELECT	WELLS	203.92
ONE CALL CONCEPTS, INC.	1ST QTR 2023	113.94
PINE RIDGE SERVICE CENTER		207.79
SKAVDAHL, EDMUND & STECHER	LEGAL FEES	2,910.74
SKEETERS NAPA AUTO PARTS	BLOWER MOTOR 2018 FORD E450	88.64
SKEETERS NAPA AUTO PARTS	FILTERS	195.55
SWANN LANDFILL	MARCH 2023	8,100.17
VERIZON WIRELESS	FINAL BILL	529.36
WHEN I WORK	SETUP & ANNUAL FEE	2,520.00
Accounts Payable Total		79,632.45

Payroll Checks

Total Paid On: 4/14/23 12,455.77
Total Payroll Paid 12,455.77
Report Total 92,088.22

Council Member left the meeting at this time.

18) Council member Grant reported that they continue to make progress on their dumpster audit. They hope to have a final report at the next Council Meeting.

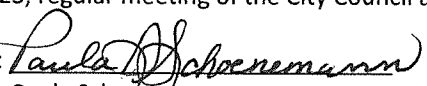
19) A motion to approve bills, claims, requisition orders, and transfers as presented was made by Councilman Norman. Second by Grant. AYE: Norman, Grant, Lager NAY: none ABSENT: Leeling left meeting. Motion passed.

Mayor Phillips asked for anything else from the floor.

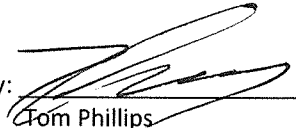
Council Member Grant made a motion for the meeting to adjourn. The motion was seconded by Council Member Norman. The following Council Members voted AYE: Grant, Norman, Lager. NAY: none Motion carried.

April 11, 2023, regular meeting of the City Council adjourned at 8:00 p.m.

Minutes by:


Paula Schoenemann
City Clerk/Treasurer

Approved by:


Tom Phillips
Mayor