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CITY OF CRAWFORD
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CITY COUNCIL REGULAR MEETING MINUTES
DECEMBER 27, 2022

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 27th day of December, 2022, at 5:30 o'clock p.m. The following individuals were present: Mayor Tom Phillips, Council Member Susan Leeling, Council Member Zac Riggs and Council Member April Grant. Absent: Attorney Adam Edmund and Council Member Shane Norman.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Phillips called the meeting to order and declared a quorum present at 5:30 p.m. and the Pledge of Allegiance was recited. Mayor Phillips announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Riggs made a motion to approve the minutes of the December 20, 2022 council meeting. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Riggs, Leeling and Grant. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

Board Reports:

Ponderosa Villa: there was a leak from the ceiling over the bath house; first time in 50 years; insurance company has been contacted; will probably need help. There are 21 in the nursing home, 10 in assisted-living.

Hospital: there's been a little increase in Covid; good year-end financials; new, young board members; will address appointing an additional alternate Council representative to the board in the future.

NNDC: meet January 19, 2023.

Council Member Leeling made a motion to accept the resignation of Clerk-Treasurer Jane Dailey, effective January 2, 2023. The motion was seconded by Council Member Grant. The following Council Members voted AYE: Leeling, Grant and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

Clerk-Treasurer Dailey addressed the Council with some items to keep in the forefront of their minds moving forward. Items included were:

Dailey donates the cost for the SDL for Appreciation Night at the fire hall so someone else may want to do that now, or at least explain to the Fire Board if they need to start covering it. Keep in mind when setting the wage for my replacement, it will probably end up taking two people to do my job with the number of hours required.

BCBS will likely be a significant cost increase since I have opted to be on my spouse's plan. The ARPA money is still on hand and was budgeted for over \$100,000 for street crack-sealing, some for the pool and some for the community building HVAC. I believe ARPA funds need to be spent by December 31, 2024, but might want to

double-check on that date. The City still needs to address the Golf deficit. The grant for green dumpsters should be decided approximately January 10, 2023. The City credit card has to be tied to an individual's name also, so I plan to shred it in front of the Mayor on my last day. The Barn-quilt sign should be arriving in the spring – it is legitimate and it is free. The City logo is something I designed and paid for through Looka, but the City is welcome to use it. I'll make sure that the website domain name and subscription to Express VPN are not tied to my personal credit card. The City Mayor's cell phone really should be kept available as I received a lot of calls this past weekend for water leaks. Someday, I would like to see the City budget to officially update the municipal code. I recommend paying off the fire hall water-waste water bond but it wasn't budgeted for this year and that would lighten the bond reserve requirement. Attorney Edmund is working on the lease with the property owner for the Crawford highway sign on the south side of Crawford. Dailey also suggested drawing up a Resolution that all employees will be interviewed and all interviews will be in open session if that is what they would like. Remember that the Council budgeted to rely on \$30,000 from the sale of the old fire hall to be used for regular operating expenses. Fisher Roofing is supposed to finish up the hail damage before doing any other projects – this would include the gutter at the street shop, the gutter and snow guard at the pavilion and community building. The Golf inventory is still not current in the TeeSnap point of sale unit. Wes with TeeSnap will do trainings on how to use their program. Dailey also asked the Council to not pit the Clerk against the Mayor. As soon as someone gets mad that the Mayor made a decision or judgment call they don't like, etc., they stop talking to the Mayor and expect the Clerk to inform them of what's going on. It's the Council's job to keep the lines of communication open with the Mayor. Gene Anderson is very overworked and could use some encouragement. Cindy Drinkwalter is also very stressed and could also use some encouragement.

Council Member Leeling made a motion to approve to add Indeed to the list of Chadrad, Chadron Record, City website, Crawford Clipper/Harrison Sun, Star-Herald, NEWorks Panhandle Post as sources in which to advertise for job vacancies. The motion was seconded by Council Member Grant. The following Council Members voted AYE: Leeling, Grant and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

Council Member Leeling made a motion to approve to advertise the following wages depending on experience: up to \$25 per hour for Clerk, up to \$18 per hour for Deputy Clerk and up to \$18 per hour for Clubhouse Manager. The motion was seconded by Council Member Grant. The following Council Members voted AYE: Leeling, Grant and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

Jennifer Dean stated that respect and how you treat the employees is more important than what you pay. Suggestion was made to split the Clerk-Treasurer into two jobs, but the Ordinance would have to be changed.

Regarding Dailey's separation vacation pay, Council Member Grant made a motion to table the decision until January 10th to be reviewed by the City Attorney. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Grant, Leeling and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

Council Member Leeling made a motion to approve bills, claims, requisition orders and transfers. The motion was seconded by Council Member Grant. The following Council Members voted AYE: Leeling, Grant and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

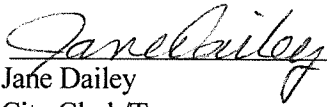
SU=SUPPLIES; SE=SERVICE

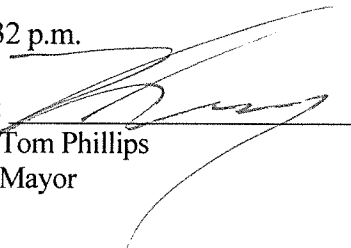
AFLAC	SUPP HEALTH	747.10
BLUE CROSS	EMP HEALTH INS	4,345.74
CAPITAL GUARDIAN	PENSION	519.74
CRAWFORD RURAL FIRE	FIRE/RESCUE SE	8,104.39
DAWES CO TREAS	LAW ENF SE	17,164.67

EFTPS	PAYROLL TAX	2,747.95
ENVIRO SERVICES	LAB FEES	107.00
HAWKINS	CHLORINE CYL RENT	10.00
NE DEPT OF REV	ST PAYROLL TAX	1,114.95
NET PAYROLL	12/27/2022	8,145.20
US POST	UB POSTAGE	195.69
TOTAL		43,202.43

Council Member Leeling made a motion to adjourn at 6:32 p.m. The motion was seconded by Council Member Grant. The following Council Members voted AYE: Leeling, Grant and Riggs. Council Members voted NAY: None. ABSENT: Norman. Motion carried.

The December 27, 2022 regular meeting of the City Council adjourned at 6:32 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Tom Phillips
Mayor