

COMMISSIONERS' PROCEEDINGS
CLOUD COUNTY, KANSAS
JUNE 13, 2022
OFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 13, 2022 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Ron Copple, Members Bill Czapanskiy and Gary Caspers, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Tonya Sulanka, Interim Health Department Administrator; Mike Hake, Solid Waste Director; James Quillen, Emergency Preparedness Director; Jana Roush, Register of Deeds; Jeff Thoman, Maintenance Manager; Austin Howard, Law Enforcement Center Administrator; and Ken Davis, Sheriff.

Others attending: Toby Nosker, KNCK; Sheila Nelson-Stout and Susan Sprague, OCCK, Inc.; Richard Hubert, Rosella Hubert, Nancy Reynolds, Gary Sorell, and Athena Sicard, Cloud County Commission on Aging; John Hood, Hood Heating Air & Electric; Eric Johnson, Campbell & Johnson Engineers, P.A.; Eric Voss, City of Concordia Fire Chief; (by conference call) Marlene Stamm, County Sanitarian; Washington County Commissioners, Marshall County Commissioners and Clay County Commissioners

Andy Asch, Highway Administrator presented a resignation and discussed using the additional funds collected from chemical sales (over what was budgeted) to purchase additional chemical.

Department Head – 9:22 – 10:05 a.m.

Mike Hake, Solid Waste Director – Receiving a lot of shingles and trees at the Transfer station. New employee starting at the Recycling Center this week.

James Quillen, Emergency Preparedness Director – Held a table top with the Fair Board and participated in a full-scale tornado exercise in Dickinson County. Discussed the inventory tracking system that Homeland Security will be purchasing later in the year. One more class to complete before he can apply for his Emergency Preparedness certificate.

Jana Roush, Register of Deeds – Routine business.

Andy Asch, Highway Administrator – Acorn Road between 120th and 130th and Fawn Road between 90th and 100th is closed. Patching on Union Road and discussed chemical pricing.

Jeff Thoman, Maintenance Manager – Trees were trimmed last week at the Courthouse. Leak in the boiler room that required the air to be shut down.

Tonya Sulanka, Interim Health Department Administrator – Parapet is about ½ way completed and working on getting in compliance and up to date.

Ken Davis, Sheriff – Meeting with all the school districts in regards to active shooter preparation.

Shella Thoman, County Clerk - Primary election is August 2nd, items are up for sealed bid through June 30th in the hallway of the main floor (at the Courthouse), all volunteer hours for Give Back Kansas need to be in this week, remind employee's the Employee Assistance Program (EAP) is available.

Bill Czapanskiy, Commissioners – Requested all departments look into grants available through NACO.

The group discussed changing how time is computed for employees. Currently the County follows the 7-minute rule where time is rounded to the nearest quarter of an hour.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the replacement wording for the Time Records policy on page 18 of the employee handbook and to change the procedures of calculation of time to pay by the minute in lieu of the 7-minute rounding rule effective at the beginning of the next pay period.

Tonya Sulanka, Interim Health Department Administrator requested to begin looking for an LPN to file an open position. They are also looking for a CNA.

Marlene Stamm, County Sanitarian; Washington County Commissioners, Marshall County Commissioners and Clay County Commissioners (by conference call) discussed the 2023 payroll budget for the Sanitarian. The Boards agreed on adding a 5% increase to wages.

Ken Davis, Sheriff discussed creating a separate fund for the Commissary income to be used for capital outlay purchases.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved creating a fund for Commissary income.

Sheila Nelson-Stout and Susan Sprague, OCK, Inc. reported that 4,477 people were served in 2021, 500 more people than the year before; and provided services to help 76 people become employed in their communities. OCK employed 79 Cloud County residents returning \$3,246,604 to Cloud County in wages, taxes and a goods and services; gave over 6,000 rides, assisted 14 Cloud County residents in becoming employed, and served 530 Cloud County residents. In 2021 Autism services to children and adults up to the age of 21 began and 4 people in Cloud County were provided Chore services. A request was made to restore the 2021 level of funding (\$107,686) for the 2023 budget year. The request will be considered when preparing the budget.

Richard Hubert, Rosella Hubert, Nancy Reynolds, Gary Sorell, and Athena Sicard, Cloud County Commission on Aging requested 1 mill, as allowed by State Statute, for the services to the Senior Citizens in the County. Funding provides assistance to the Clyde, Concordia, Glasco, Jamestown and Miltonvale Senior Centers. The request will be considered when preparing the budget. Presented a request to appoint Don Menard as President.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Don Menard from Clyde to be the President of the Cloud County Commission on Aging Board effective July 1, 2022.

John Hood, Hood Heating Air & Electric; Eric Johnson, Campbell & Johnson Engineers, P.A.; Eric Voss, City of Concordia Fire Chief discussed Change order #7 for the Law Enforcement Center and moving back to the Law Enforcement Center and the procedures for fire watch.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Change order #7 for the Law Enforcement Center in the amount of \$189,731.61.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2022-12 voiding check #215917 on June 6, 2022 in the amount of \$225.00 to Scott Demars as the check was to the wrong vendor.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board proclaimed June 2022 as Elder Abuse Awareness month in Cloud County and urges all citizens to work together to help protect elder adults from abuse, neglect, and exploitation because it is imperative that we refuse to tolerate the indignity of Elder Abuse.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the Agreement for Engineering Services with Kirkham, Michael & Associates for construction of the commercial wind farm project identified as Plum Nellie Wind Farm, LLC.

On a motion by Commissioner Copple, second by Commissioner Caspers, unanimous vote the Board approved the appointment of Arlene Ediger as a Cloud County representative to the Pawnee Mental Health Services Board of Directors.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board officially recognized and designated June 20-25 as Amateur Radio Week in Cloud County.

Recognized the resignation of James Beam, Highway Department effective June 17, 2022.

Received budgets from the following (totals do not include personnel cost):

- IT - \$196,544
- Commissioners - \$9,900
- Custodian - \$57,050 (including Capital Outlay)
- Treasurer - \$43,835.50 credit (\$15,809 + \$59,644.50 reimbursements)

Recognized the wage changes for Community Corrections/JV services effective June 12, 2022 as follows:

- Christine Witt, Intensive Supervision Officer - \$32.54
- Jen Warkentin, JIAS Coordinator/IIP Supervision Officer - \$30.26
- Dawn Snyder, Assistant Director - \$33.35
- Erin Garman, Intensive Supervision Officer - \$32.54

The Board approved the following payroll expenses totaling \$171,040.80

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| General Fund – \$87,805.67 | Road & Bridge - \$49,486.07 |
| Appraiser - \$5,684.03 | County Health - \$18,816.71 |
| Noxious Weed - \$1,801.46 | Election - \$1,734.55 |
| Solid Waste - \$5,712.31 | |

Payroll Deductions & Benefits - \$70,822.07

The above expense detail is available at the County Clerk’s office and the Clerk’s Public Records webpage.

Commissioner Copple attended the Cloud County Resource Council meeting on June 6th. Commissioner Czapanskiy attended the Chemical Dependency Committee meeting on Friday June 10th.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the June 6, 2022 minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:17 p.m., until Monday June 20, 2022.

Cloud County Board of Commissioners

Attested:

Ron Copple, Chairman

Bill Czapanskiy, Member

Shella Thoman, County Clerk

Gary Caspers, Member