

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 10, 2019  
OFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 10, 2019 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; JoDee LeDuc, Treasurer; and Jana Roush, Register of Deeds.

Others attending: Kristi Benyshek, District Court Clerk; and Lisa Keating, Family Heritage Life Insurance Company of America.

Department Head Meeting – 9:17 – 10:20 a.m.

Lisa Keating, Family Heritage – Discussed products her company offers and shared testimonials. Department heads are asked to share the information with their staff and if anyone is interested to contact Lisa. Products are not payroll deducted and have return of premium benefit after 25 years of coverage.

Kristi Benyshek, District Court Clerk – Hired a new Clerk in Washington County. The applicant saw the ad posted on the CloudCorp website.

Brandi Bray, Health Department Administrator – New immunization requirements for students entering 7<sup>th</sup> and 11<sup>th</sup> grade.

Andy Asch, Highway Administrator - Working on Road repairs.

Barry Porter, County Appraiser – Newer photos are available and working on a questionnaire.

Henry Eilert, Maintenance Manager - Thanked the Board for purchasing the cooling tower, replaced a motor in a unit on the 3<sup>rd</sup> floor, continuing mowing, new employee started today.

JoDee LeDuc, Treasurer – Personal Property delinquent letters were sent out, approximately \$14,000 for the 2<sup>nd</sup> half. Real estate letters will go out next month. 97% collected to date which is normal.

Jana Roush, Register of Deeds – Attended the Register of Deeds Seminar in Topeka.

Shella Thoman, County Clerk – There will not be a primary election in August. Remind employees to sign up for Text Caster. 2020 budgets will be sent to the auditors this week.

Discussion was held regarding the Emergency Preparedness director position being full-time and employee wages.

Andy Asch, Highway Administrator reported they are continuing with road repairs, considering postponing work on the Ames/Miltonvale road until 2020. Receiving thistle complaints.

Brandi Bray, Health Department Administrator discussed Erika Hodgens wages for 2019. It was found that an error was made on the 2019 budget wage workbook and she did not receive the County wage increase for 2019. A correction will be made retroactive to January 1<sup>st</sup>. Bray also discussed moving forward with the Grant process developing options for Health Department. Expressed her opinion in the need for a full-time Emergency Preparedness Director.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Meghan Dieckmann from LPN – Home Health to RN – Home Health at a rate of \$19.36 effective June 10, 2019.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Megan Williams from Reception to Family Planning Coordinator at a rate of \$18.40 effective June 10, 2019.

The Board reviewed the Composition of Cash Balances and Investments report and Fund Status report as of May 31, 2019 totaling \$12,250,889.36.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Cynthia Dew from part-time Recycling Center equipment operator to full-time Maintenance with a rate change from \$11.50 to \$11.80 effective June 10, 2018.

The Board reviewed 3 requests for Capital outlay funds from the IT Department. The first request was in the amount of \$3,403.92 for 6 Brother Pocket Jet Direct Thermal Printers, USB cables, 12V power adapters, mounts and paper for the Sheriff patrol cars. The second request was in the amount of \$3,513.94 for 2 Lenovo M710q computer systems with 2 extra monitors to replace windows 7 systems. The third request was for \$2,507.32 for 2 HP Elite Desk 705 mini's with MS Office 2019, keyboard and mouse to replace window 7 systems.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved 3 requests for Capital Outlay Funds for the IT Department in the amount of \$9,425.18

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board proclaimed June 16 – 23 as Amateur Radio Week in Cloud County.

The Board received 2020 budget requests from District Court, County Treasurer and County Election. District Court’s request was for \$216,549.21 compared to 2019 \$160,765 budget. County Treasurer request was for \$14,070 compared to 2019’s \$15,435 budget (not including payroll and payroll reimbursements). County Election request was for \$80,539 compared to the 2019 \$55,174 (not including payroll).

The Board approved the following expenses totaling \$269,102.75.

General Fund – \$65,604.70	Road & Bridge – \$47,676.45
Special Bridge - \$6,315.55	Juvenile Reinvestment - \$34.56
Juvenile Justice - \$1,055.76	Community Correc - \$2,853.73
Appraisal - \$188.54	Soil Conversation - \$8,012.45
County Health - \$3,867.02	Noxious Weed - \$10,955.45
Election - \$775.03	Solid Waste - \$2,276.39
Fair - \$12,852.47	Pawnee Mental Health – \$28,099.15
Services for the Elderly - \$30,679.63	Co Tourism & Convention – \$262.51
Employee Benefits - \$1,000.00	Vending Machines - \$26.00
OCCK - \$34,374.62	Historical Museum - \$12,192.74

The above expense detail is available at the County Clerk’s office.

Commissioner Caspers attended the Campbell & Johnson 50<sup>th</sup> anniversary at the Broadway Plaza Friday June 7th.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the June 3, 2019 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 12:31 p.m., until Monday June 17, 2019.

Cloud County Board of Commissioners

Attested:

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Gary Caspers, Chairman

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Bill Czapanskiy, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member