

COMMISSIONERS' PROCEEDINGS
CLOUD COUNTY, KANSAS
MARCH 11, 2019
OFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 11, 2019 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Jana Roush, Register of Deeds; and Mike Hake, Solid Waste Director.

Others attending: Kristi Benyshek, District Court Clerk

Department Head Meeting – 9:15 – 10:10 a.m.

Mike Hake, Solid Waste Director – The road to the CD Pit will be getting very muddy and will likely need to close until it dries out.

Kristi Benyshek, District Court Clerk – Doug Cruce, Court Security Analyst with the Office of Judicial Administration and Chuck Clanahan, Protective Service Advisor with the U.S. Department of Homeland Security will tour the Cloud County Courthouse on Friday to review security. At 9:00 they will meet with interested parties and tour facilities at 10:00 a.m.

Jerry Collins, IT Director – Had one computer go down with the power surge last week, Departments should have a plan in place if they do lose a computer and no employee should be saving information to their desktop and should learn the path to where programs are saved. Government Facebook pages are being duplicated by hackers.

Andy Asch, Highway Administrator – Asked residents to be patient as it will take time to get everything done from the winter weather.

Barry Porter, County Appraiser – Valuation notices have been sent out, new photo's shot last year will be available and discussed updating the maps to make them more accurate.

Brandi Bray, Health Department Administrator – Breastfeeding Cookies & Milk group will meet on March 19th, 4 staff members attended the Key Question training, grants are due on Friday, dealing with roof leaks, Kindergarten physicals are starting to come in.

Henry Eilert, Maintenance Manager – Will need to consider replacing the snow blower next season, pumping water off the Health Department Roof. Panic buttons will be serviced and checked on Wednesday and the fire alarm will be checked at noon.

Jana Roush, Register of Deeds – Register of Deeds Tech fund has some funds available to help pay for the updating the maps.

Shella Thoman, County Clerk – Attended a Human Resources class last week, employees registered with Fred Pryor should consider attending, subjects discussed: job descriptions need to be updated importance in using a time clock to protect the County and employees, employees should not be checking emails from home and should consider locking them out of emails when they are not at work, will be arranging for a sexual harassment class that all employees will need to attend, employees are not authorized to begin working until they have sign an I-9 form, we are doing a self-audit of I-9's and may need employees to sign new forms or initial corrections. Employee's need to sign up for Textcaster from the link on the City of Concordia or Cloud County's websites and if they are signed up to be sure they are signed up to receive County news. Residents are encouraged to sign up as well. Windfarm applications are due March 30th. Budgets are due April 1st.

Bill Czapanskiy, County Commissioner asked about an insert in a mailing to inform residents about the Neighborhood Revitalization Program (NRP). Porter felt like with an insert either the insert or the reason for the mailing wouldn't be looked at by the majority of people. Thoman said that a separate mailing could be an option but to also include information about election filing deadlines and election dates, information about Textcaster, and Recycling summer hours. Cost and options will be looked into.

Gary Caspers, County Commissioner – He and Bill Garrison will be attending the Commissioners Regional meeting in Salina tonight if anyone had any comments or questions to ask at the meeting to let either of them know.

Andy Asch, Highway Administrator discussed working 4 10-hour days over the summer with the exception of the 3 weeks that included a holiday when they would work 8-hour days. No discussion was made.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Edward W. Jaeger, Equipment Operator from \$14.44 to \$15.02 effective March 17, 2019 due to the introductory period ending.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the termination of Richard Stromberg effective March 11, 2019.

Henry Eilert, Maintenance Manager discussed taking bids for a new cooling tower, the tower was budgeted for and will take a couple of months after bids are received to have in operation. Eilert will get in County and out of County bids for comparison.

Sales tax received February 22, 2019 totaled \$71,275.40 compared to the prior year totaling \$66,153.01. The Board reviewed the Composition of Cash Balances and

Investments report, the Fund Status report as of February 28, 2019 totaling \$11,178,763.85 and the Budget Status by Fund/Dept Summary Reports. The Budget report and Invoices paid report can be found on the Clerk's page of the County website under Public Records.

The Board received a check from UMB Bank in the amount of \$283.11 for the 2018 commercial card program rebate program. Reviewed the Salina county pay structure found on their website.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the hiring of Derrick P. Nordell as part-time Sheriff Deputy at a rate of \$13.25 an hour effective March 13, 2019.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved signing the Annual Peopleware Agreement with Computer Information concepts, Inc. (CIC). The total annual expense is \$42,655.00.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2019-6 appointing Scott Zabokrtsky, County Commissioner, Washington County to the 12th Judicial District Community Corrections Juvenile Services Advisory Board replacing Timothy Mueller.

The Board approved the following payroll expenses totaling \$162,784.40

General Fund – \$85,673.95	Road & Bridge – \$48,920.64
Appraisal - \$5,014.43	County Health - \$15,500.55
Noxious Weed - \$1,676.46	Election - \$1,499.72
Solid Waste - \$4,498.65	

Payroll Deductions & Benefits - \$68,139.50

The above expense detail is available at the County Clerk's office.

Commissioner Czapanskiy attended the Chemical Dependency Committee meeting on Friday March 8th.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2019-84 thru 2018-89 totaling \$421.26.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 12:00 p.m., until Monday, March 18, 2019.

Cloud County Board of Commissioners

Attested:

Gary Caspers, Chairman

Bill Czapanskiy, Member

Shella Thoman, County Clerk

Bill Garrison, Member