

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 11, 2019  
OFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 11, 2019 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; Henry Eilert, Maintenance Manager; JoDee LeDuc, Treasurer; Jerry Collins, IT Director; Nancy Owen, Deputy Appraiser; and Mike Hake, Solid Waste Director.

Others attending: Tyler Husa, River Valley Extension District

Department Head Meeting – 9:19 – 10:10 a.m.

Mike Hake, Solid Waste Director – Hired a temporary full-time employee, employees thanked the Commissioners for giving them their birthday off and reported KWORCC recently did a safety inspection and they have fixed the items found.

Tyler Husa, River Valley Extension District – Conservation District Annual meeting last Thursday, Doug Smith received the Wildlife Habitat Award, Spring plant workshop on March 19<sup>th</sup>, and a Burn workshop on February 25<sup>th</sup> in Washington County.

Jerry Collins, IT Director – Security scan has been completed, just a couple of items to take care of. Discussed the KSGMIS meeting in Newton last week.

Andy Asch, Highway Administrator – Discussed the road conditions.

Nancy Owen, Deputy Appraiser – Wrapping up final values, mailing the 1<sup>st</sup> of March.

Brandi Bray, Health Department Administrator – Working on Wind farm grant application for Stop the Bleed kits to be put in county vehicles and equipment to provide certification for CPR and AED. Looking into if the equipment used previously was the Counties and what may have happened to it.

Henry Eilert, Maintenance Manager – Participated in the Flag Ceremony on January 29<sup>th</sup> to honor John A. Elstrom who was retiring for the United States Air Force after 30 years of service. Serviced nearly all the air handlers and helping move furniture.

JoDee LeDuc, Treasurer – Commercial and heavy truck trailer renewal are due at the end of February.

Shella Thoman, County Clerk – Asked Department heads to remind employees of the special offered at Womack’s for oil changes, benefit statements are available to be reviewed by Department heads before we send them to the employees, working with the City of Concordia to get Textcaster set up for County notifications, please have employees sign up, time clocks have been installed at the Courthouse and Health Department. Handed out the Severe Weather and Emergency Conditions policy for discussions, recommendation to remove being paid at one and half times the regular rate.

Bill Czapanskiy, Commissioner – Inquired about putting information about the Neighborhood Revitalization program in an upcoming mailing. It has been sent out a few years back but the program has changed since.

Andy Asch, Highway Administrator reported he talked to Hall Brothers about the Ames/Miltonvale road and the cost would be \$711,000 - \$749,000. Ordered beams for bridges at a cost of nearly \$23,000, beams have not been purchased since 2016. Clearing has started on Project 15c – 4875 (county line bridge).

Additional discussion about the Severe Weather and Emergency Conditions policy, Thoman will make the corrections to the employee handbook and present the change at the next meeting.

Shella Thoman, County Clerk reported she received an email last week from Sheriff Marks letting her know that the Law Enforcement Center would not be using the time clocks that were scheduled to be installed. Thoman reported that she felt like it was not in the best interest of the County or the employees by not using them but that they were looking at other options of places they could be beneficial. Marks also inquired about full-time paper work for the Law Enforcement Nurse (Marks previously requested the Board to reclassify the position to full-time). Thoman discussed the change with KCAMP Attorney assist and is waiting on additional clarification from Rob Walsh, County Attorney but believes that a motion by the Board to create the position as full-time would be necessary for the reclassification to happen. Budget will not be a problem as the nurse was budgeted for 40 hours a week.

Commissioner Czapanskiy made a motion to change the Law Enforcement Nurse position to full time. Following a discussion, the motion was withdrawn.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved hiring Jared Shuler as a full-time temporary Recycling Sorter effective February 6, 2019 at a rate of \$11.50 an hour.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the wage change for Kathleen Thomas, Equipment Operator from \$14.44 to \$15.02 due to the introductory wage ending.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved a capital outlay request from the IT Department for \$5,038.92 for 2 single monitor computer systems and 2 Surface books.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the Real property tax relief application for the tax year 2018 for William Tobald for a loss due to fire at 735 N 65<sup>th</sup> Rd, Glasco.

County offices will be closed on Monday February 18<sup>th</sup> to observe Presidents Day.

The Board approved the following payroll expenses totaling \$157,230.15

|                            |                             |
|----------------------------|-----------------------------|
| General Fund – \$85,019.42 | Road & Bridge – \$43,125.26 |
| Appraisal - \$5,035.32     | County Health - \$16,276.01 |
| Noxious Weed - \$1,676.46  | Election - \$1,474.52       |
| Solid Waste - \$4,623.16   |                             |

Payroll Deductions & Benefits - \$65,734.49

Commissioner Garrison and Commissioner Czapanskiy attended the Conservation District Annual meeting on Thursday February 7<sup>th</sup>. Commissioner Garrison also attended the Dig Safe meeting on Tuesday February 5<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2018-59 thru 2018-84 totaling \$106.82.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 11:37 p.m., until Tuesday, February 19, 2019.

Cloud County Board of Commissioners

Attested:

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Gary Caspers, Chairman

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Bill Czapanskiy, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member