CLAYTON COUNTY LIBRARY BOARD
MEETING MINUTES

Date: February 8, 2022
Time: 6:00 pm

Facilitator: Chair Mapillar Dahn called the meeting to order at 6:05 pm.
Chair Dahn offered the prayer.

In Attendance
Brenda Harrison, Chantara Rumph-Carter, Mapillar Dahn, Crystal Perry, Brenda Pridgen,
Julie Pizaro, Emmanuel Adeyemo and Director Rosalind Lett.

Absent
Carolyn Boone, 2 vacancies

Approval of Agenda
Motion was made by Pizaro to approve the agenda and 2nd by Harrison. Approved

Approval of the Minutes
Motion to approve the February minutes made by Harrison and 2nd by Pizaro. Approved

Public Comment
No public comments
Director and Assistant Directors’ Reports

Deputy Director Parham informed the board that the Jonesboro Branch is being vacated to get it ready for demolition. The county selected a moving company from submitted bids. They will be boxing up books and furniture and moving them to the library storage area. The library staff started to empty the building by pulling out items that were bought within the past two years and will be taken to other branches to be used. The staff pulled approximately 20,000 items moved from the space. The parking lot at Headquarters is in working order. It has been paved and restriped. The work that the CCWA was doing on Battle Creek caused us not to have the use of the parking lot. The drop boxes will be moved back to their original location by building maintenance. They were moved closer to the street while the construction was going on. There will be furniture purchases for the Headquarter, Morrow and Lovejoy with money that is in the budget. Chair Dahn asked about the IT issues that the library was having and Parham stated that the IT department has a person assigned to the library for the purpose of making sure the equipment is up and running. The lighting project at the Morrow branch is open and operational.

Assistant Director Rebecca James told us that the ambassador program have received 14 applicants and she will start meeting with them next week with training on the duties they will have. There are several partnerships with the school system where we are going out to apartments and schools and in the months of February and March will also include partnering with the Per-K programs, the Department of Exceptional Students and Social Workers.

Belinda Eleby is the Financial Literacy Outreach Coordinator for the library. She stated that we have partnered with RSA Medical Solution for the purpose of make sure that we can provide Covid test kits to our employees because we know that has been a challenge for some to get tested. There is no cost to the library for this service. The staff will be able to get test results faster and return to work if negative.

Marquita Gooch-Voyd spoke about how the library’s social media activity has pretty much been consistent by the public. There has been some decline but the numbers are increasing. The celebrate “Rubber Duck Day” and the One on One Tech Help received a large number of engagement. The library is exploring the idea of a Tik Tok format as a part of the social media engagement. Words carnival is a bi-lingual program in both English and Spanish at Lovejoy.

Director Lett announced that the new Assistant Director for Customer Engagement and Community Outreach will be starting on February 14th. There is an exhibit in the lobby of the Headquarter Branch entitled She Gathers Me. It is a part of the Georgia Library Traveling exhibit. It highlights Black Women writers. Director Lett informed the board that HUD contacted her about $12,700.00 of unused funds from a previous grant that needs to be spent by February 14th. The money was spent on furnishings for Headquarters. There will also be money spent on furnishings starting with the Morrow Branch then the Lovejoy Branch. She will also look at changing the carpet at the Forest Park Branch. The money that
was allotted for the Jonesboro Branch will be used in other branches for improvements. The State Legislature is in session and is talking about possibly giving libraries money for more technology. The University of Denver contacted Director Lett about an internship for a student who lives in Clayton County. The Director found out that the student is an employee of the CCLS. It doesn’t seem likely that an employee can serve as an intern. She informed the University of that fact and is waiting for a response.

Financial Reports

Director Lett informed the board that the library was in compliance and is spending down the budget as they are close to the end of the budget year. The actual finance report was submitted to the board prior to the meeting for our review. Blackwood made a motion to approve the financial report. Pizaro 2nd the motion. Vote was approved.

Committee Reports

Finance-Pridgen – No Report

Social Media-Perry – Per Rebecca stated that Ms. Perry was at an event at Forest Park and posted the information on Social Media.

Entrepreneurship and Financial Literacy-Adeyemo - No report

Bylaws (Vacant Position)

Education – Blackwood/Carter – The library partnered with the apartment property, The Flats at 1885 in Morrow. There were hand outs and a gaming bus and lots of fun and education was had.

Community involvement- Pizaro – No report

Unfinished Business

The update on the Jonesboro Branch was given by Deputy Director Parham during his report in this meeting. To recap, the building is being vacated of all its contents getting ready for the demolition of the building.

New Business

There was a 1st read and discussion on the Return to Work Policy. After some discussion about the policy there were a few suggested changes that needed to be made. The revised version will be sent out to the board member prior to the next board meeting which will be on the agenda for a 2nd read. There was no vote required for the 1st read.
Executive Session
There was no need for an executive session

The meeting was adjourned at 7:11pm. The motion to adjourn was made by Harrison and 2nd by Adeyomo. Approved