Facilitator: The meeting was called the meeting to order at 6:01 pm by Madam Chair, Mapillar Dahn.

Trustee Folami offered the prayer.

In Attendance

Brenda Harrison, Dr. LaWanda Folami, Mapillar Dahn, Carolyn Boone, Linda Lopez, Crystal Perry and Dr. Yvette Dupree

Absent

Felecia Butts, Andrea Wade, Dr. Rumph-Carter

Approval of the Agenda

Motion was made by Vice Chair Perry and 2nd by Trustee Folami. Motion approved

Approval of the Minutes

A motion was made by Trustee Folami and was 2nd by Trustee Dupree with the correction in the spelling of Trustee Dupree’s name. The motion was approved by unanimous vote.

Public Comment

No one signed up to speak
Interim Director and Assistant Director Reports

**Director Parham** asked everyone to give his staff a round of applause for the great work they are doing. The CPR class has been completed with all of the library staff. The Director discussed the Comprise Platform. He would like to see a better system in place to schedule the meeting rooms for events. His staff is working on this. National Library week is April 24th - 29th. Clayton County Human Resources is working with the library to supply interns to assist with library services.

**Assistant Director Ozoh** let the board know that she and AD James did their 1st podcast with county communications director Valerie Fuller. It can be seen on the county's tv channel. AD Ozoh was a panelist for the Women in History Month program. She spoke of encouraging young girls to dream big and know they too can be successful. AD Ozoh also did a presentation at the Michelle Obama Stem Academy. Everyone enjoyed the presentation.

**Assistant Director James** brought the board up to date on the Launch Pad. This is a device that can be checked out at all branches and is very “child friendly”. Rick Knight, a community partner with the library has published a coloring book that is Autistic Friendly. We look forward to sharing this coloring book with our patrons. The library is focusing on projects and events for citizens with disabilities and special needs. We are also expanding our school education program, Personal Responsibility and Education.

**Assistant Director Stanley** stated that we had 2 staff members MS. Evans and Kimberly Jones participated in a workshop at Jekyll Island for the purpose of learning about provisions for the blind and print disabled. AD Stanley met with building maintenance and other department heads to discuss better ways to collaborate and work more efficiently. It was mentioned that MedlinePlus has allowed the library to be a resource to our patrons thanks to their grants they have given our library system. The Riverdale Branch has a new Manager and his name is Richard Coleman. Go by and welcome Richard to the team.

**Virtual Services Librarian Andre Smith** told the board about the Movie Production Class that is taking place at Headquarters starting in April. The adult edition classes will be held on the 1st Mondays for 6 weeks from 6pm till 8pm. The Money Movie and Magic Workshop teen edition will start on April 12th from 4:30pm - 6:30pm. Chromebooks are available to be checked out at Headquarters and well as all branches. The next Coffee with a Librarian will be at the Lovejoy Branch on April 25th. The 3rd Podcast is available on YouTube. The topic was SEL, Social Emotional Learning. Check out the Clayton
Financial Literacy Outreach Coordinator Belinda Eleby updated the board on the partnership with Clayton State University for the Financial Matters for Ladies. The program has started to include men as well. The dates are June 4th - 9th for men 9th thru 11th grades and June 11th-16th for ladies 9th thru 11th grades. The students will be able to live on campus during the training. In addition, Mrs. Eleby has been working with the Chamber of Commerce to assist small businesses on financial literacy.

Financial Report

The board's Finance Committee Chair and Madam Chair met with the library's bookkeeper to discuss a better way to break down the numbers so some of the board members will have a better understanding of the budget. There was a motion made by Vice Chair Perry and 2nd by Trustee Boone to accept the financial report. Motion was approved.

Committee Reports

Advocacy - Trustee Dupree stated that she was putting together a plan for advocating for the library and reaching out to the citizens of the county.

Bylaws - Trustee Folami had no report at this time.

Public Relation - Trustee Lopez reports that she is working on reachout to the latino community at classes being held at the government building.

Unfinished Business

There was a discussion about the timeline for the completion of the Director's Evaluation. Madam Chair will send out the evaluation format to all trustees and the county's COO to be completed by April 27.

Madam Chair updated the trustees on where we stand with the Library Foundation of Clayton County. We are still waiting for a report from Attorney Slaton. Madam Chair will continue to reach out to the attorney for updated information.

A motion was made by the Vice-Chair to table the first reads for the Employee Handbook
and other policies/Code of Conduct until revisions are completed by the Director and staff. The motion was 2nd by Trustee Folami. Motion to table was approved.

The availability of the Commemorative Bricks from the Old Jonesboro Library, are still available for any Trustee who wants one. Trustees Folami, Lopez and Harrison wanted to get the commemorative brick.

**New Business**

The BOC will present a proclamation for Library Week on April 18, 2023. Madam Chair asked that Trustees attend the meeting if their schedules allow. We are to wear our library t-shirts.

The MOU with the Morehouse School of Medicine has asked the library to be a part of a program that was approved by the BOC. The BOT and Director Parham felt that there is more information that is needed before moving forward.

The tour of the libraries will take place as scheduled with COO Stanford. All Trustees are invited to be a part of this tour.

**Executive Session (Required)**

There was a motion by Trustee Folami to go into executive session and was 2nd by Secretary Harrison. Approved.

**Return to Public Meeting**

Returned to public meeting at 8:32pm

The matter that was addressed in executive session could not be voted on because the board no longer had a quorum.

**Adjourned**

Motion to adjourn was made by Vice Chair Perry and 2nd by Trustee Folami. The meeting ended at 8:33pm.