



# APPLICATION FOR MECHANICAL PERMIT

7550 Auburn Rd, Utica, MI 48317  
586.739.1600 • Fax 586.739.2867  
www.cityofutica.org

Authority: P.A. 230 of 1972 as amended  
Completion: Mandatory to Obtain Permit  
Penalty: Permit Cannot be Issued

## JOB INFORMATION

ADDRESS OF PROJECT		DATE	
NAME OF BUSINESS <i>IF APPLICABLE</i>			
PROPERTY OWNER/REPRESENTATIVE'S NAME		OWNER'S TELEPHONE NUMBER	
OWNER'S ADDRESS	CITY	STATE	ZIP CODE

## CONTRACTOR INFORMATION

CONTRACTOR NAME		TELEPHONE NUMBER	E-MAIL	
CONTRACTOR ADDRESS		CITY	STATE	ZIP CODE
FEDERAL EMPLOYER ID NUMBER	MESC EMPLOYER NUMBER		WORKERS COMP INSURANCE	
CONTRACTOR LICENSE NUMBER	CONTRACTOR LICENSE EXPIRATION		DRIVER'S LICENSE NUMBER	

## TYPE OF JOB

<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> NEW	<input type="checkbox"/> SERVICE ONLY	<input type="checkbox"/> PREMANUFACTURED HOME SETUP	<input type="checkbox"/> STATE OWNED
<input type="checkbox"/> SCHOOL	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> SPECIAL INSPECTION	<input type="checkbox"/> MANUFACTURED HOME SETUP	<input type="checkbox"/> OTHER

## PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one and two-family dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTUs. What is the building size in square footage? \_\_\_\_\_  
 What is the input rating of the heating system in this building? \_\_\_\_\_ Have plans been submitted?  YES  NO  NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTUs or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet,
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

## APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure- Violators of section 23a are subjected to civil fines.

Signature of Licensee or Homeowner	Date
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## HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

## COMPLETE APPLICATION ON BACK SIDE

Permits are considered expired when no inspections have been conducted within 6 months of the issue date or after one year of being issued.  
Cancellation policy available at cityofutica.org or upon request.

**PERMIT FEE COVERS THE COST OF TWO INSPECTIONS UNLESS OTHERWISE NOTED**



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<b>Application Fee (must be submitted with application)</b> not to be included in minimum inspection fee	<b>\$75.00 Flat Fee</b>
<b>Contractor Registration Fee</b> not to be included in minimum inspection fee	<b>\$15.00 Flat Fee</b>
Re-inspection Fee   Additional Testing   Final Inspection	\$75.00
Renew expired permit	\$75.00

	Unit cost	#	Total
A/C – replacement residential	\$55.00		
Air Cleaner	\$25.00		
Air Handler ea. up to 2,000 cfm	\$55.00		
ea. over 2,000 cfm	\$110.00		
Baseboard Heat	\$123.00		
Chiller	\$85.00		
Chimney / Flue Liner	\$42.00		
Combustion Air Duct	\$20.00		
Compressor/Condenser 15-50hp	\$45.00		
Over 50hp	\$65.00		
Condensate Piping	\$73.00		
Cooling Towers	\$48.00		
Crematories	\$35.00		
Dryer Vents	\$26.00		
Ductwork   0-200 LF	\$35.00		
Each additional 100 LF	\$10.00		
Evaporator Coils	\$30.00		
<b>EXHAUST FANS</b> up to 400 cfm	\$21.00		
401-1,000 cfm	\$26.00		
1,001-4,000 cfm	\$37.00		
Over 4,000 cfm	\$48.00		
Existing Sys/Boiler Alteration	\$73.00		
Flue/Vent Damper	\$15.00		
<b>FIRE SUPPRESSION</b>	<b>Unit cost</b>	<b>#</b>	<b>Total</b>
Kitchen Hood Fire Suppression	\$121.00		
Sprinkler heads per head	\$8.00		
Sprinkler heads In addition to supply	\$5.00		
Fire Suppression piping up to 4"	\$49.00		
up to 6"	\$81.00		
up to 8"	\$113.00		
Above 8"	\$241.00		
Fire Pump & Connections	\$50.00		
Hydrostatic Test	\$75.00		
Fire Damper	\$30.00		
Smoke Damper	\$30.00		
Gas Fireplace / Prefab	\$65.00		
<b>GAS PIPING OUTLETS</b>	<b>Unit cost</b>	<b>#</b>	<b>Total</b>
Mains up 2"	\$46.00		
Mains 2 ½" – 4"	\$60.00		
Mains 4"	\$75.00		
Each opening off main	\$20.00		
<b>TOTAL</b>	<b>\$</b>		

	Unit cost	#	Total
<b>GAS/OIL BURNER</b>	<b>Unit cost</b>	<b>#</b>	<b>Total</b>
new/conversion units			
Up to 150,000 BTU	\$60.00		
Over 150,000 BTU Per 10,000 BTU	\$8.00		
Generator	\$60.00		
Geothermal – residential	\$100.00		
Geothermal – commercial	\$150.00		
Heat Pump under 15 HP AC.	\$35.00		
Heat Recovery System	\$25.00		
Humidifiers	\$25.00		
Hydronic Piping per zone	\$63.00		
Incinerators	\$25.00		
Kitchen Hood & Duct	\$200.00		
Metal Chimney Class A or B	\$50.00		
Misc. Equipment Not Listed	\$50.00		
Pool Heater	\$73.00		
Pre-Fab Fireplace	\$65.00		
Process Piping	\$147.00		
Refrigeration	\$73.00		
in addition to chiller/condenser			
RTU – Heating	\$135.00		
Spray Booth Hood & Duct	\$200.00		
Solar Panels	\$35.00		
Solid Fuel Equipment	\$65.00		
<b>SPLIT SYSTEM REFRIGERATION</b>			
usually rooftop			
Under 5hp	\$50.00		
5hp and over	\$70.00		
<b>TANKS</b>			
Under 276 gallons	\$45.00		
276-500 gallons	\$65.00		
Over 500 gallons	\$85.00		
Underground Inspections	\$75.00		
Unit /Duct Heater	\$55.00		
<b>VENTILATION/EXHAUST SYSTEM</b>	<b>Unit cost</b>	<b>#</b>	<b>Total</b>
Up to 1,500 cfm	\$25.00		
1,501 to 10,000 cfm	\$35.00		
Over 10,000 cfm	\$55.00		
Walk-in Cooler/Freezer	\$73.00		
Water Heater	\$40.00		
Wood Stove	\$100.00		
<b>TOTAL</b>	<b>\$</b>		

**ADMINISTRATION FEES (TOP) + COLUMN A + COLUMN B = TOTAL** \$

**MINIMUM INSPECTION FEE IS \$75.00**  
*this minimum does not include **Administration Fee** or **Contractor Registration Fee**.*