

City of Utica
Regular Council Meeting
June 11, 2024

The City Council meeting was called to order by Mayor Calandrino at 7:33p.m.

Members present: Terenzi, O'Donnell, Dionne, Ryan, Robinson, Calandrino
Absent: Sikora

State Senator Michael Webber led the pledge of allegiance.

Public Hearing, 7:45 p.m. FY2025 Budget

Motion by Dionne, seconded by Terenzi, to enter Public Hearing at 7:45 p.m.

Voting by roll, all ayes, motion **CARRIED**.

Philip Paternoster, Treasurer, explained the proposed budgets for fiscal year 2024/25, the proposed millage rates for tax year 2024, the Appropriations Ordinance for 2024, and the effects of Truth in Taxation on property taxes to be levied for 2024.

Variance Request 45490 Utica Park Blvd

Ashley Langdon from Metro Signs was present to request a variance for new tenant panels, adding an additional 48.6 square feet to the existing sign at Utica Park Place on Hall Rd. The Planning Commission voted to recommend approval of the variance at their June 5, 2024 meeting, asking for sign lease agreements Metro Signs has with current tenants.

As there were no other public comments, motion by Terenzi, seconded by O'Donnell, to exit Public Hearing at 8:08p.m.

Voting by roll, all ayes, motion **CARRIED**.

Public Comments for Items Listed on the Agenda

Jared Scheuerlein, resident on Vanker, thanked Police Chief Kaluzny for Traffic Control Order 24-04, adding no parking signs permanently on Vanker during school hours.

Unfinished Business

None.

Consent Business

Approval of Agenda

Minutes of 05/14/2024

Bills Payable

June 30, 2023, OPEB Valuation

Disposition of Pitney Bowes Postage Machine

FY2025 Administrative Employee Wages

Motion by Terenzi, seconded by Robinson, to add FY2025 Administrative Employee Wages to Consent and approve Consent Business.

Voting by roll, all ayes, motion **CARRIED**.

Correspondence

None.

New Business

Michigan Legislative Update, State Senator Michael Webber

State Senator Michael Webber was present to update Council and residents of legislative updates. Some updates included revenue sharing trust fund working with MML, pushing for soundwall funding with his own Senate Bill 643, Co-Sponsoring Senate Bill 699; ACT 51 Debt service taken out by MDOT should be paid back by MDOT.

For more information and to reach Senator Webber, visit

www.SenatorMichaelWebber.com or call 517-373-0994.

Variance Request, Metro Signs and Lighting, 45490 Utica Park Blvd

Motion by Dionne, seconded by Terenzi, to approve the variance request of an additional 48.6 square feet to add 3 new tenant panels for Utica Park Place.

Voting by roll, all ayes, motion **CARRIED**.

Gasoline Alley

Motion by Dionne, seconded by Terenzi, to approve the City of Utica and Utica Lions hosting Gasoline Alley on August 10, 2024.

Voting by roll, all ayes, motioned **CARRIED**.

Motion by Dionne seconded by Terenzi, to approve closing Auburn Rd from Library to Cass and Cass from Auburn to Hahn.

Voting by roll, all ayes, motion **CARRIED**.

Run Drugs Out of Town 5k Walk/Run

Motion by Terenzi, seconded by Robinson, to approve a second route from Memorial Park going South for walkers June 30, 2024 at 10 a.m.

Voting by roll, all ayes, motion **CARRIED**.

Utica Palooza Signs

Council approved in February; no action needed.

Establishment of Marihuana Application Deadline

Motion by O'Donnell, seconded by Terenzi, for the City Clerk to accept applications for the new marihuana licenses for the parcels contiguous to Park Ave. from August 8, 2024 through August 15, 2024 at Noon.

Voting by roll, all ayes, motion **CARRIED**.

Department Reports

Mayor Calandrino

Mayor Calandrino thanked the Utica Lions for a successful Pancake Breakfast at Grant Park 06/09/2024. He thanked Parks and Rec for the Kayak launch held at Heritage Park on 05/18/2024 and noted the Memorial Day event held on 05/26/2024 at Memorial Park had a great turnout. Congratulations to John Myroniuk for receiving Macomb County Outstanding Volunteer award which was presented by Macomb County Commissioner Sylvia Grot.

Council Reports

Councilman Ryan thanked DPW and Bill Diamond for the use of the DPW yard for fire training.

Planning Commission/ Planner

None.

Assessing- Thomas Agrusa, Assessor

Motion by Terenzi, seconded by Ryan, to accept the Tax Tribunal Settlement discussed in closed session.

Voting by roll, all ayes, motion **CARRIED**.

Building- Jerry Hicks

None.

Library- Katherine Francis, Director

Katherine Francis thanked the Utica Lions for their donation to the library. Summer Reading program had a very successful kick off and there is still time to sign up. She thanked Mr. Miguels, Jimmy John's field, Jungle Java, USA Tire, Dairy Queen, Sorrentos Pizza and Noodles & Co. for sponsoring the Summer Reading Program.

Fire- Kevin Wilseck, Chief

Motion by Ryan, seconded by O'Donnell, to approve the purchase and installation of TFT EXTENDO-GUN for the price of \$2159.00 from Kodiak Emergency Vehicles

Voting by roll, all ayes, motioned **CARRIED**.

Motion by Ryan, seconded by Dionne, to approve the previous equipment purchase for the price of \$1707.40

Voting by roll, all ayes, motion **CARRIED**.

Chief Wilseck thanked the Utica Lions for their generous donation last month.

Police- Matthew Kaluzny, Chief

Police Department Server

Motion by Dionne, seconded by Ryan, to amend the FY2024 Police Department budget moving \$9000.00 from computer maintenance 101-301-980-00 to office equipment 101-301-980-000.

Voting by roll, all ayes, motion **CARRIED**.

Motion by Terenzi, seconded by Ryan, to approve the purchase of the server from SBS for an amount not to exceed \$14,000 from computer maintenance 101-301-980-000.

Voting by roll, all ayes, motioned **CARRIED**.

Traffic Control Order 24-20

Motion by Ryan, seconded by Robinson, to approve traffic control order 24-20 and have DPW order 8 "No Parking During School Hours" and install on Vanker, north and south of McClellan, 4 signs on each side.

Voting by roll, all ayes, motion **CARRIED**.

Chief Kaluzny reminded us that school is out and we need to keep an eye out for the children. Helmets should be worn while riding bikes. Officers will be handing out free ice cream coupons when they catch kids being safe. Chief also thanked the Utica Lions for their generous donation last month.

DPW- Bill Diamond, Superintendent

Pioneer Park Pavilion Project

Through diligent work, Mayor Calandrino has been successful in securing the 2024 MEDC Grant #397210 to build a pavilion at Pioneer Park. The three lowest bidders were Premier Group Associates, LLC-\$263,775, Winstar Contracting, LLC-\$275,780, and Genoa Contracting, Inc.-\$314,110.

Motion by Dionne, seconded by Terenzi, to approve the bid from Premier Group in the amount of \$263,775.00 for the Pioneer Park pavilion.

Voting by roll, all ayes, motioned **CARRIED**.

Mayor Calandrino reminded Council and residents this project is made possible from a State of Michigan funded grant.

Hahn Storm Repair Project

On May 5, 2024, a sinkhole was detected on Hahn St. just east of Van Dyke. A collapsed storm line was determined to be the cause and outside contractors would be needed for the repairs. 2 quotes were received; Shelby Underground-\$25,200(does not include street or sidewalk restoration), and DeBuck Construction-\$20,710(does include street and sidewalk restoration).

Motion by Dionne, seconded by Terenzi, to approve and accept the estimate from DeBucks Construction in the amount of \$20,710.00.

Voting by roll, all ayes, motion **CARRIED**.

Motion by Terenzi, seconded by Robinson, to amend FY2024 Street Department Budget, transferring \$21,000 from Street Maintenance 101-441-932-000 to Street Storm Sewer 101-441-788-000.

Voting by roll, all ayes, motion **CARRIED**.

Deputy Clerk, Becky Livernois, updated Mayor and Council on several DPW projects including 2023 Consumer Confidence Report, Lead and Copper Samplings, Lead Service Line inspections, Memorial Park prepping for Weekend Unwind, Sewer lining project, Davis Lift Station installation expected in July, Fencing being set up for Utica Palooza, Crack sealing on Van Dyke. Van Dyke/Northpointe sidewalk/Northpointe repaving bids in July, and weeding, tree trimming, and new mulch.

Treasurer- Philip Paternoster

Deputy Treasurer Contract

After a thorough interview process, Kimberly Northrop was hired on May 6,2024 as the new Deputy Treasurer.

Motion by Terenzi, seconded by Ryan, to approve the Deputy Treasurer Contract.

Voting by roll, all ayes, motion **CARRIED**.

2025 Budget, Appropriation ordinance, and Millage Rates

Motion by Terenzi, second by Dionne, to adopt the 2024 Annual Appropriation Ordinance.

Voting by roll, all ayes, motion **CARRIED**.

2024 Millage Rates

General operating 16.4024

Public Safety 1.6398

Public Library 0.8197

Public Library 0.3894

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Motion by Terenzi, seconded by Robinson, to adopt the 2024 Millage rates as presented.

Voting by roll, all ayes, motion **CARRIED**.

Motion by Robinson, seconded by Dionne, to adopt the Annual Budget for the Fiscal Year ending June 30, 2025 as presented.

Voting by roll, all ayes, motion **CARRIED**.

2025 Sewer and Water Budget and Rates

Water		Sewer		Combined	
FY2025 Proposed	FY2024	FY2025 Proposed	FY2024	FY 2025 Proposed	FY2024

Ready-to-Serve Charge (\$)

Meter Size	REU Factor						
5/8"	1	2.99	2.95	9.41	9.26	12.40	12.21
3/4"	1.5	4.49	4.43	14.12	13.89	18.61	18.32
1"	2.5	7.48	7.38	23.53	23.15	31.01	30.53
1 ½"	5.5	16.45	16.23	51.76	50.93	68.21	67.16
2"	8	23.92	23.60	75.28	74.08	99.20	97.68
3"	14.5	43.36	42.78	136.45	134.27	179.81	177.05
4"	20	59.80	59.00	188.20	185.20	248.00	244.20
6"	30	89.70	88.50	282.30	277.80	372.00	366.30
Consumption Charge (\$ per 1000 gallons)		6.67	6.65	11.81	11.59	18.48	18.24

Motion by Terenzi, seconded by Ryan, to adopt the sewer and water rates for the Fiscal Year Ending June 30, 2025, for the effective billing period beginning in July 2024.

Voting by roll, all ayes, motion **CARRIED**.

Motion by Dionne, seconded by Terenzi, to adopt the Sewer and Water Fund Budget for the Fiscal Year Ending June 30, 2025.

Voting by roll, all ayes, motion **CARRIED**.

2024 FYE Budget Amendments**General Fund**

General Government	
Council – personnel costs	\$1,790
Mayor – personnel costs and IT services	\$5,620
Assessor – software, IT service, printing	\$1,710
Treasurer – IT services, bank fees	\$1,100
Elections – personnel costs	\$1,560
Miscellaneous	
Transfer to Sewer & Water Fund	
ARPA proceeds and investment	\$582,000
Police	
Revenue	
Installment Loan Proceeds	\$205,360
Capital Expenditures	\$188,970
Vehicle Purchase	\$105,360

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Vehicle Equipment	\$ 74,360
Notes Payable	\$ 57,250
Less: Vehicle Lease	(\$48,000)
Fire – personnel costs	\$25,280
Streets	
Personnel costs	\$31,450
Capital expenditure – street lamps	\$13,580
Parks	
Revenue – MEDC 397210 grant	\$17,400
Expenditure – MEDC 397210 engineering	\$17,400
Total General Fund	
Revenues	\$222,760
Expenditures	\$870,450

Major Street Fund

Revenues	
MEDC 372118 grant	\$24,520
Expenditures	
MEDC 372118 Engineering	\$24,520

Local Street Fund

Routine Maintenance	\$35,000
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Building Code Enforcement Fund

Revenues – permits and plan review fees	\$100,000
Expenditures – wages and benefits	\$ 52,000

Sewer & Water Fund

Expenditures – personnel and supplies	\$50,140
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Motion by Robinson, seconded by Terenzi, to amend the FY 2024 budget of the General Fund, Major, and Local Street funds, Building Code Enforcement fund, and Sewer & Water fund as presented.

Voting by roll, all ayes, motion **CARRIED**.

Administration- Lori Cooke, City Clerk

Due to several vacation requests, Clerk Cooke requested closure of Administration Offices on July 5, 2024. Employees affected would be using PTO or Vacation days.

Motion by Terenzi, seconded by Ryan, to approve closing Administration offices on July 5, 2024.

Voting by roll, all ayes, motion **CARRIED**.

Parks and Recreation Commission

None.

Historic District Commission

None.

City Attorney- Linda McGrail

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None.

Communication from the Public

Anna Nolan, owner of Vino and Vibes, asked for a flag for Pride month to be raised. Council felt it was too late to enact anything for this month. Terenzi felt it needs to be on the agenda for formal consideration. Dionne thought that maybe another gesture would be better like maybe banners.

Both Council and Mayor felt that the US Flag is only to be flown by itself.

Adjournment

As there were no further comments from the public, motion by Dionne, seconded by Ryan, to adjourn the meeting. Voting by roll, all ayes, motion **CARRIED**.

Meeting adjourned at 9:12p.m.

Lori Cooke
CITY OF UTICA
City Clerk