



City of Somerville

Somerville OSSF Pre-approval Application

600 Memory Lane, Somerville, Texas 77879

979-596-1122

Application Type

- New Permit Connect to City Service & Abandon
 License Amendment (remodel, addition) Replace/Abandon

Property Owner Information:

Property Owner's Name: _____ Property Owner's Mailing Address: _____

Email & telephone number: _____

I am the owner of the property I am the property owner's agent (email: _____ Phone: _____)

Property Information:

Address: _____ Legal description from CAD record: _____

Source of water (check all that apply)

- Public Water Provider Name of the Public Water Provider: _____
 Existing Private Well Proposed Private Well

Does/ or will the lot contain any geothermal wells? Yes No

Type of Development

Single Family Residential Non-residential (or multi-family residential) Type of business: _____

Applicant Information and Certification

I, _____, understand that by submitting this application I am certifying that I have authority as the owner and/or agent of the owner to submit this and all supporting documents, that I have reviewed the checklist and included all required documents, and that all statements in the application are true and correct. IN ____

I understand that approval by City Council is required prior to starting the OSSF permit process with the Burleson County Environmental Office, but does not guarantee approval of the installation. I understand that if I do not attend the meeting the application will be denied. IN ____

I understand that I may submit building plans concurrently with the OSSF application, but that no building permits will be issued until I have been granted Authority to Construct the OSSF by the County. Building construction may not start until all Building Permits are issued. I understand that the City will not issue a final Certificate of Occupancy, until a License to Operate the OSSF is issued by Burleson the County. IN ____

I understand that when City utilities become available (connection point within 200 feet of my property), I hereby consent to connect to such service within five (5) years of the date such service is made available and to abandon the OSSF in accordance with all local or state regulations. IN ____

Submittal Information

- Completed, signed application form and application fee.
- Verification that the property is within the City of Somerville City limits - BCAD Property information Sheet
- Proof of property ownership – deed (preferred) or tax statement/receipt
- Survey of property
- 911 address for the property (Vacant properties will require address assignment from 911 Addressing)
- Rough Site Plan, showing approximate locations, types and dimensions of all improvements, approximate location of OSSF, and existing or proposed water well, if connection to City water is not available

Signature: _____ Date: _____

Administrative Use Only

Submittal:

Date Submitted: _____ Date+ 14 days: _____ Next Council Mtg.: _____

Date for Council Approval: _____ Fee: \$____.00 Paid by: _____

Submittal reviewed by: _____ Complete: __ Y __ N Boundary line Adjustment Reqd. __ Y __ N

Deficiencies: _____

Applicant notified of deficiencies on: _____ by: telephone ___ letter ___ e-mail _____

Resubmittal Date: _____ Approved by: _____ Meeting Date: _____

Verification of Utility Service status:

Req.	Service Type	Service Available	Distance to nearest point of connection	Comments
	Water			
	Sewer			

Approvals:

Council approval for application: Y ___ N ___ Date: _____ Letter Issued: _____

License to Construct Issued: _____ Exp. _____

Building Permits Issued: _____ Permit to Operate Issued: _____

Certificate of Occupancy Issued: _____