



Mechanical Permit Application

Date: _____

PROJECT ADDRESS: _____

PROPERTY OWNER: _____ PHONE: _____

MECHANICAL CONTRACTOR: _____ PHONE: _____

Class of work: Residential Industrial Commercial Other _____

Brand Name of Unit:

Heating System: GAS – (BTU) _____ ELECTRIC – (KW) _____

Capacity of Cooling (in TONS): _____

Location: Attic Closet Garage Outside Other _____

New Installation Change Out (check one)

| | | |
|---|--|---|
| Basic Permit fee | \$25.00 | |
| Installation of new residential HVAC systems (new or existing buildings) or system change out | \$0.05 per sq. ft. | Based on conditioned area. Includes ductwork and refrigeration |
| Installation of new commercial HVAC systems (new or existing buildings) or system change out | \$10.00 for the first \$1,000 plus \$3.00 per additional \$1,000 | Value shall be based on designer or contractor estimate. |
| Residential combination unit | \$25.00 | |
| Range hood vent | \$3.00 | |
| Clothes dryer vent | \$3.00 | |
| Repairs, alterations, or additions to an existing system, commercial or residential | See Note | If the basic fee plus unit costs exceed the cost of a new system, that fee shall apply. |
| Exhaust fan vent | \$5.00 | |
| HVAC unit | \$5.00 | |
| Add/modify duct | \$3.00/outlet | |

- \$50 RE-INSPECTION FEE FOR ALL FAILED INSPECTIONS
- Any work or construction done prior to acquiring a permit may be charged double the total permitting fee.

Description of work: _____

 HVAC License #

 Signature of HVAC License Holder