

PLANNING AND ZONING COMMISSION SPECIAL CALLED MEETING

Wanda Polasek Chairman
Wendy Schaefer Vice-Chairman
Charles Chenoweth Secretary
Connor Fillingim Commissioner
Mark Mueller Commissioner



City of Saint Hedwig
13065 FM 1346, St. Hedwig, Texas 78152
210-667-9568

Tuesday, February 21, 2022

7:00 PM

Saint Hedwig City Hall

APPROVED MINUTES

1. CALL MEETING TO ORDER

Chairman Polasek called the meeting to order at 7:01 pm.

2. ROLL CALL AND ESTABLISH A QUORUM

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|---------------|-------------------|-------------|
| Chairman | Wanda Polasek | Present |
| Vice-Chairman | Wendy Schaefer | Present |
| Secretary | Charles Chenoweth | Present |
| Commissioner | Connor Fillingim | Not Present |
| Commissioner | Mark Mueller | Present |

3. PLEDGE OF ALLEGIANCE

Chairman Polasek led the Pledge of Allegiance.

4. CONSENT AGENDA

A. Reading and Approval of Minutes

Planning and Zoning Meeting Minutes, Tuesday, January 17, 2023

Planning and Zoning Workshop Minutes, Tuesday, January 17, 2023

B. Commissioner Chenoweth noted a typo on the meeting minutes.

- **MOTION - Commissioner Mueller Approved as Amended**
- **SECOND – Commissioner Schaefer Seconded**
- **All Were in Favor - The January 17, 2023 minutes were approved.**

5. PUBLIC COMMENTS

There were no public comments.

6. REPORTS

A. Report from City Council Meeting

Chairman Polasek – city council were interviewing a person to review the master plan. City manager also said there was a proposal from Bryce Cox to review the subdivision and master plan.

7. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration and possible action on a request for approval of a final plat of the Pittman Road Subdivision, an approximately 19.4 acre tract of land generally located 1600 feet north of the intersection of Pittman Road and La Vernia Road, also known as Bexar County Property ID number 1313871, City of Saint Hedwig, Bexar County, Texas.** Mr. Zolfo was representing the final plat request. City manager stated that Bryce Cox stated the paperwork was good only the letter from the water district was missing, Mr. Cox suggested that we approve with the condition that the requesters provide the subject letter. Mr. Cox recommended approval with that condition.

MOTION to approve the final plat pending the submission of the subject letter

- **MOTION - Commissioner Schaefer Approved**
- **SECOND – Commissioner Mueller Seconded**
- **All Were in Favor – Final plat was approved. Pending submission of the letter from East Central Water District**

Commissioner Polasek requested city manager let her know when the city received the letter.

B. Review and discuss Resolution 2023-01-R: Subdivision Plat Calendar.

Commissioner Polasek stated this item was for information only that as stated at the city council meeting there was a requirement to create an ordinance in order to a submission calendar for applications requiring approval from the planning and zoning commission. The ordinance contains all the dates for scheduled planning and zoning commission meetings. The ordinance will be on the agenda at the next city council meeting for approval.

Chairman Polasek stated the city website included a public hearing for the planning and zoning commission on our next meeting date. We will then adjourn from that have the regular meeting. The public hearing is because there is a proposal to erect a cell phone tower at the legion hall.

8. ESTABLISH AN AGENDA FOR NEXT MEETING

REPORTS

A. Report from City Council Meeting

ITEMS FOR INDIVIDUAL CONSIDERATION

A. A Special Use Permit for a Communications Tower Site located at 14400 FM 1346 / 14446 St. Hedwig Road, Saint Hedwig, Texas, BCAD Property ID 170382, zoned A-1R (Agricultural/Residential), as requested by St. Hedwig American Legion Post 539, Inc., acting by and through its authorized agent, CellTex Site Services, Ltd.

Property's legal description: 1.154 acres out of J.M. Springer Survey No. 31, Abstract 668, CB 4020, situated in Bexar County, Texas, being out of a 17.438 acre-tract described as Tract S-5, Julius Strzelczyk Estate Partition Deed, recorded in Volume 5807, Pages 643-662, Deed Records of Bexar County, Texas.

9. DETERMINE DATE FOR NEXT MEETING

Next Planning and Zoning Meeting will be March 14, 2023.

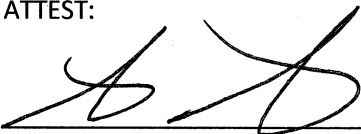
10. ADJOURNMENT

Chairman Polasek adjourned the meeting at 7:25 pm



Wanda Polasek, Chairman

ATTEST:



Charles Chenoweth, Secretary