CITY OF SAINT HEDWIG FEE SCHEDULE
Exhibit A

SECTION 1 RECORDS REQUEST		
a. Standard paper copy, per page (front and back is 2 pages)		**$0.10**
b. Nonstandard-size copy: Oversized paper copy 11x17, per page		**$0.50**
c. Specialty paper (Mylar, blueprint, blue line, map, photographic)		**Actual**
e. Postage and shipping		**Actual**
f. Labor charge: locating, compiling, and reproducing, per hour for (documents consisting of 50 pages or more)		**$15.00**
Overhead charge: % of labor charge		**20%**
g. Remote document retrieval charge		**Actual**
*No Sales Tax shall be applied to copies of public information		
SECTION 2 NOTARY FEES		
a. Acknowledgement, Certified Copies, Jurat's Oaths and Affirmation		**$5.00**
b. Additional Signatures		**$1.00 each**
SECTION 3 CONVENIENCE FEE		
a. Credit Card Convenience		**2.65% ($3.00 minimum)**
b. Returned Check Fee		**$25.00**
SECTION 4 POLICE DEPARTMENT		
a. Police and Accident Reports		**$5.00 each**
SECTION 5 DEVELOPMENT RELATED FEES		
a. **Preliminary Plat Review - Subdivision**	**Base**	**$250.00**
+ Single Family Development (per lot)		**$30.00**
Non-Single-Family Development (per acre)		**$400.00**
Single Family Development (per acre)		
>2 to 5 Acres		**$250.00**
>5 to 10 Acres		**$500.00**
>10 to 19 Acres		**$750.00**
>20 Acres		**$1,250.00 plus $100.00/acre over 20 acres**
+ Attorney review (if needed)		
+ Planner review		
+ Engineer review		
+ Current USPS costs		
b. **Construction Plan Review**		**$500.00**
c. **Final Plat Review**	**Base**	**$250.00**
+ Single Family Development (per lot)		**$30.00**
Non-Single-Family Development (per acre)		**$400.00**
>2 to 5 Acres		**$250.00**

	>5 to 10 Acres >10 to 19 Acres >20 Acres + Attorney review (if needed) + Planner review + Engineer review + Current USPS costs + County filing fee		**$500.00** **$750.00** **$1,250.00 plus $100.00/acre over 20 acres**
d.	**Amended Plat** + $10.00 per lot + Attorney review (if needed) + Engineer review + Current USPS costs + County filing fee plus $75.00 GIS		**$250.00**
e.	**Minor Plat** + $20.00 per lot and/or $25.00 each acre not designated as lots, exclusive of streets + Attorney review (if needed) + Planner review + Engineer review + Current USPS costs + County filing fee plus $75.00 GIS		**$200.00**
f.	**Pre-Construction Meeting**		**$200.00 per hour (1 hour minimum)**
g.	**Vacate and Re-plat** + Attorney review (if needed) + Planner review + Engineer review + Current USPS costs + County filing fee		**$350.00**
h.	**Replat with Public Hearing** + Attorney review (if needed) + Planner review + Engineer review + Current USPS costs + County filing fee		**$350.00**
i.	**Annexation Petition by Property Owner - plus all related fees** *USPS costs are based on current first-class certified mail rate		**$750.00**
j.	**City Council Variance Request**		**$300.00**
k.	**Board of Adjustment**		**$300.00**
SECTION 6.1 ENGINEERING FEES (HOURLY)			
a. b. c. d. e. f. g.	Principal-Registered Professional Engineer Project Manager-Registered Professional Engineer Graduate Engineer/Engineer in Train Design Technician Draftsman- CAD Operator Administrative Sub-Consultants - Vary depending on the consultants		**$185.00** **$173.00** **$108.00** **$110.00** **$88.00** **$65.00**
*Meetings with developers and construction observation will be billed hourly required by the development and requested by the city.			

SECTION 6.2 ZONING CHANGES		
a. Zoning Changes 0 - 100+ Acres		**$2,500.00**
b. Planned Unit Development		**$500.00**
+ Zoning Changes fee		
SECTION 6.3 PARK FEES		
a. Fee in Lieu of Land Dedication (per dwelling unit)		**$450.00**
b. Park Development fee (per dwelling unit)		**$350.00**
SECTION 6.4 EXCAVATION		
a. Permit fee		**$250.00**

SECTION 7 BUILDING PERMIT FEES	
a. **COMMERCIAL CONSTRUCTION INSPECTION FEES**	
Completing/starting work before permit submittal	**2 times the cost of the permit**
Permit renewal	**100% of the original permit**

Valuation	**Fee**
$1.00 to $10,000.00	$130.00
$10,001.00 to 25,000.00	$130.00 for the first $10,000.00 plus $10.92 for each additional $1,000.00
$25,001.00 to $50,000.00	$305.18 for the first $25,000.00 plus $7.88 for each additional $1,000.00
$50,001.00 to $100,000.00	$502.13 for the first $50,000.00 plus $5.46 for each additional $1,000.00
$100,001.00 to $500,000.00	$775.13 for the first $100,000.00 plus $4.37 for each additional $1,000.00
$500,001.00 to $1,000,000.00	$2,511.53 for the first $500,000.00 plus $3.71 for each additional $1,000.00
$1,000,001.00 and up	$4,374.83 for the first $1,000,000.00 plus $2.46 for each additional $1,000.00

b. **COMMERCIAL CONSTRUCTION PLAN REVIEW**	
Completing/starting work before permit submittal	**2 times the cost of the permit**
Permit renewal	**100% of the original permit**

Valuation	**Fee**
$1.00 to $10,000.00	$65.00
$10,001.00 to 25,000.00	$91.90 for the first $10,000.00 plus $7.10 for each additional $1,000.00
$25,001.00 to $50,000.00	$198.37 for the first $25,000.00 plus $5.12 for each additional $1,000.00
$50,001.00 to $100,000.00	$326.42 for the first $50,000.00 plus $3.55 for each additional $1,000.00
$100,001.00 to $500,000.00	$503.87 for the first $100,000.00 plus $2.85 for each additional $1,000.00
$500,001.00 to $1,000,000.00	$1,642.67 for the first $500,000.00 plus $2.41 for each additional $1,000.00
$1,000,001.00 and up	$2,845.17 for the first $1,000,000.00 plus $1.60 for each additional $1,000.00

REFUNDS

*Building permit refunds will be original permit cost minus $25.00 administration fee. No refunds will be given if any plan review, work and/or inspections has begun.

c. **NEW CONSTRUCTION OR IMPROVEMENT OF A RESIDENTIAL DWELLING PERMIT**		
Completing/starting work before permit submittal		**2 times the cost of the permit**
Permit renewal		**100% of the original permit**
Square Feet	**Fee**	
01 - 1,500 sq ft	$850.00	
1,501 - 10,000 sq ft	$850.00 for the first 1,500 sq ft plus $0.50 for each additional sq ft to and including 10,000 sq ft	
>10,000 sq ft	$5,100.00 for the first 10,000 sq ft plus $0.25 for each additional sq ft over 10,000 sq ft	
d. **RESIDENTIAL CONSTRUCTION PLAN REVIEW AND INSPECTIONS (For additions, renovations, garages, storage buildings, non-living spaces, etc.)**		
Valuation	**Fee**	
$1.00 - $1,800.00	$126.00	
$1,801.00 - $2,000.00	$126.00 for the first $1,800.00 plus $12.00 for each additional $100.00 or fractions thereof, to and including $2,000.00	
$2,001.00 - $40,000.00	$150.00.00 for the first $2,000.00 plus $11.00 for each additional $1,000.00 or fractions thereof, to and including $40,000.00	
$40,001.00 - $100,000.00	$547.00 for the first $40,000.00 plus $9.00 for each additional $1,000.00 or fractions thereof, to and including $100,000.00	
$100,001.00 - $200,000.00	$1,096.00 for the first $100,000.00 plus $8.00 for each additional $1,000.00 or fractions thereof, to and including $200,000.00	
$200,001.00 - $300,000.00	$1,918.00 for the first $200,000.00 plus $7.00 for each additional $1,000.00 or fractions thereof, to and including $300,000.00	
$300,001.00 - $500,000.00	$2,611.00 for the first $300,000.00 plus $6.00 for each additional $1,000.00 or fractions thereof, to and including $500,000.00	
$500,001.00 - $1,000,000.00	$3,817.00 for the first $500,000.00 plus $5.00 for each additional $1,000.00 or fractions thereof, to and including $1,000,000.00	
$1,000,001.00 - $5,000,000.00	$6,332.00 for the first $1,000,000.00 plus $3.00 for each additional $1,000.00 or fractions thereof, to and including $5,000,000.00	
$5,000,001.00 and up	$18,325.00 for the first $5,000,000.00 plus $2.00 for each additional $1,000.00 or fractions thereof	
REFUNDS		
*Building permit refunds will be original permit cost minus $25.00 administration fee. No refunds will be given if any plan review, work and/or inspections has begun.		
SECTION 8 ATTORNEY FEES (HOURLY)		
a. City Attorney		$191.00
SECTION 9 CERTIFICATE OF OCCUPANCY FEES		
a. Certificate of Occupancy Commercial		$250.00
b. Failure to obtain Certificate of Occupancy Commercial		$500.00
SECTION 10 SIGN PERMIT FEES		
Canopy or Awning Sign		$15.00 per linear foot
Changeable Message Sign		$50.00 per sign
Marquee Sign		$150.00 per sign

	Portable Sign		$50.00 per sign
	Portable Sign Non-Profit		Fee waived
	Roof Sign		$15.00 per linear foot
	Wall Sign		$15.00 per linear foot
	Monument Sign		$150.00 per sign
	Freestanding Sign		$150.00
SECTION 11 FLOOD PLAIN PERMIT			
	Application		$100.00
+	Commercial/Large Residential		$2,400.00 (2 reviews)
+	Local Residential (1 lot)		$500.00 (2 reviews)
*This does not include how to prep a model or any modeling services. If FEMA/SARA involvement is necessary, the cost will increase and be charged engineer's hourly rate.			
SECTION 12 ADDITIONAL FEES			
	Solar Panels		$230.00
	Manufactured Homes		$450.00
	Driveway-Approach		$200.00
	Final Fire Inspection		$850.00