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MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, JUNE 14, 2022.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, 319 E Dallas Street, on Tuesday, June 14, 2022, at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: Scott Beckley, Dallas Gramm, Craig Nelson, Sherie Thrasher, Steve Fairchild, Marda Gramm, and Sue Lee. Absent: Jason Haymes. The following city personnel were also in attendance: City Administrator Joe Kelley, Counselor Darlene Parrigon, Treasurer Shari Weldy, Public Works Director Dustin Davis, Code Enforcement Terry Moore, Chief of Police David Hubert, and City Clerk Melissa Aduddle.

Guests registering their attendance are listed on the sign in sheet attached to and made a part of the minutes.

Approval of the Agenda

Acting Board President Phillips presented the agenda to the Board for approval. The following changes were requested:

- City Administrator - Add: Missouri Drive Update.

Alderwoman Gramm moved to approve the agenda as presented, seconded by Alderman Beckley.

Motion passed.

Presentation of Minutes

Acting Board President Phillips presented the minutes from the Board of Aldermen meeting held on Tuesday, May 24, 2022, to the Board for approval. Alderman Fairchild moved to approve the minutes from the May 24th meeting as presented, seconded by Alderwoman Lee.

Motion passed.

Citizen Participation

Acting Board President Phillips announced this portion of the meeting was set aside to receive input from those in attendance and requested any discussion. The following brought forth:

- Kathy Myers – Introduced herself to the Board and stated she was running for Recorder of Deeds in August.
- Jerry Burks – Stormwater concerns on McVey Street.

Ordinance

Bill No. 2022-13 re: An Ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri, a Municipal Corporation, and Revize Software Systems for website design and maintenance, was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Beckley, D. Gramm, Nelson, Thrasher, Fairchild, M. Gramm, Lee
NOES: None
ABSTAIN: None
ABSENT: None

Second Reading:

AYES: Beckley, D. Gramm, Nelson, Thrasher, Fairchild, M. Gramm, Lee
NOES: None
ABSTAIN: None
ABSENT: None

Bill No. 2022-13 was passed by unanimous roll call vote and sent to the Acting Board President for signature, thus becoming Ordinance Number 14.346.

Bill No. 2022-14 re: An Ordinance authorizing execution of a golf course pro shop sales services and management agreement by and between the City of Mount Vernon, Missouri and Chad Short, was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Beckley, D. Gramm, Nelson, Thrasher, Fairchild, M. Gramm, Lee
NOES: None
ABSTAIN: None
ABSENT: None

Second Reading:

AYES: Beckley, D. Gramm, Nelson, Thrasher, Fairchild, M. Gramm, Lee
NOES: None
ABSTAIN: None
ABSENT: None

Bill No. 2022-13 was passed by unanimous roll call vote and sent to the Acting Board President for signature, thus becoming Ordinance Number 14.347.

Department Reports

City Administrator

Mr. Kelley held discussion on the following items:

- **Sales Tax/Use.** Kelley reported the sales tax for May is \$229,085.88, that is up \$64,807.03 from the previous year, and year to date sales tax is ahead \$182,752.63 from 2021. Use tax for April is \$17,727.33, that is up \$6,767.85 from last year, and year to date use tax is ahead \$59,627.22 from 2021.

- **Spirit of '76 Park – Park Buildout.** Kelley stated that Jane Earnhardt with Olsson Engineering has been finalizing the site design for the park expansion project at the Spirit of '76 Park. Once design is completed, they will begin construction drawings for bidding. A bid date as of now is still undetermined. Staff from Olsson is scheduled to be onsite later this week to gather additional design information.
- **Cleaning Services.** Kelley informed the Board that the City solicited cleaning quotes from the following agencies: Deb's Housekeeping, SWMO Preferred Cleaning, A & G Cleaning Services, Grime Scrubbers, Nicely Done Cleaning Services, Huddleston Janitorial, and Advanced Janitorial. The only two that submitted quotes were Huddleston Janitorial at \$800.00 per month and Advanced Janitorial at \$1,250.00 per month. Kelley also stated City staff could be used to cover cleaning duties as well. Discussion was held. Alderwoman Gramm moved to hire Huddleston Janitorial at \$800.00 per month to clean City Hall and the Police Department, seconded by Alderman Gramm.

Motion passed.

- **Moore Ranch.** Kelley reported at the Moore Ranch Estates is a 108 home subdivision located by the intersection of Landrum Street and Hayward Drive, north of the 417 Athletics facility. This development has a proposed storm water detention basin which will service two-thirds of the development and other water that discharges onto Landrum Street. There has been discussion about the possibility of a joint project with the developer on this storm water basin to help regulate storm water. Discussion was held. Board requested a proposal be brought back.
- **Park Program.** Kelley stated the 2022 Park Program will be three weeks and run from June 27th to July 15th. The Park Program employee roster has been presented and authorization is requested to hire Park Program employees by roster for the 2022 season. Discussion was held. Alderman Fairchild moved to approve hiring the park program, seconded by Alderman Beckley.

Motion passed.

- **Missouri Drive Update.** Kelley updated the Board that Anderson Engineering has finalized the design on the Missouri Drive project and is preparing to put the project out for bid. The anticipated bid opening date will be mid to late July. Discussion was held.

Treasurer

Ms. Weldy held discussion on the following items:

- **Bills Paid.** Weldy presented the bills paid report and requested any discussion. None brought forth.
- **Bills over \$5,000.00.** Weldy then presented the bills over \$5,000.00 to the Board for approval. Alderwoman Lee moved to approve the bills over \$5,000.00 for May and June as presented, seconded by Alderwoman Gramm.

Motion passed.

- **Bad Debt.** Weldy requested approval to write off \$2,243.67 in bad debt. Discussion was held. Alderwoman Lee moved to approve writing off bad debt in the amount of \$2,243.67, seconded by Alderman Thrasher.

Motion passed.

Director of Public Works

Mr. Davis held discussion on the following items:

- **Personnel.** Davis reported that, Aaron Bush has completed his three month probationary period and requested to move Mr. Bush to full-time status. Discussion was held. Alderman Beckley moved to make Aaron Bush a full-time employee, seconded by Alderwoman Gramm. Motion passed.

Code Enforcement

Mr. Moore held discussion on the following items:

- **May 2022 Permit Report.** Moore presented the Permit Report for May 2022 and requested any questions or discussion. None brought forth.

Police

Chief Hubert held discussion on the following items:

- **Reserve Officer.** Hubert stated he checked with Monett and Lawrence County. Hubert stated the reserve officer would be required to work at least one day a month to keep POST certification current, and payment would be uniform, equipment, and training provided, pending candidate bring POST certification current and drug test. Discussion was held. Alderman Fairchild moved to hire Levi Chorum as a reserve officer, seconded by Alderman Nelson. Motion passed.
- **Upgrade on Uniforms.** Hubert informed the Board that is has been over 20 years since the police department has upgraded uniforms. The new uniforms will take the weight off the belt, alleviated pain and stress on the back and hips. Hubert stated that the cost to outfit the whole department would be right under \$15,000.00. Discussion was held. Alderwoman Gramm moved to purchase new police uniforms, seconded by Alderwoman Lee. Motion passed.

Old Business

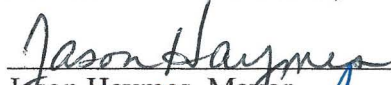
Acting Board President Phillips requested any old business to be brought to the floor for discussion. None brought forth.

New Business

Acting Board President Phillips requested any new business to be brought to the floor for discussion. None brought forth.

Adjournment

Acting Board President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:44 p.m.


Jason Haymes, Mayor


Melissa Aduddle, City Clerk



Date

Date

6/28/22

6/28/2022