



MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, JANUARY 11, 2022.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, 319 E Dallas Street, on Tuesday, January 11, 2022, at 7:00 p.m. The meeting was called to order by Acting Board President Lowell Phillips with the following roll call recorded: Deanna McElveen, Craig Nelson, Sherie Thrasher, Steve Fairchild, Marda Gramm, and Sue Lee. Absent: Jason Haymes and Scott Beckley. The following city personnel were also in attendance: City Administrator Joe Kelley, Treasurer Shari Weldy, Code Enforcement Terry Moore, Chief of Police David Hubert, and City Clerk Melissa Aduddle. Absent: Counselor Darlene Parrigon.

Guests registering their attendance are listed on the sign in sheet attached to and made a part of the minutes.

Approval of the Agenda

Acting Board President Phillips presented the agenda to the Board for approval. The following changes were requested:

- Move Closed Session and Reconvene before New Business
- Treasurer - Add: Bill over \$5,000 – B & L Waterworks

Alderman Fairchild moved to approve the agenda with the aforementioned changes, seconded by Alderwoman Lee.

Motion passed.

Presentation of Minutes

Acting Board President Phillips presented the minutes from the Board of Aldermen meeting held on Tuesday, December 28, 2021, to the Board for approval with the following corrections:

- Date at the top of the Minutes change from December 14, 2021 to December 28, 2021.
- Under Personnel Committee, candidate should be candidates, plural.

Alderman Fairchild moved to approve the agenda from December 28, 2021 with noted changes, seconded by Alderwoman Gramm.

Motion passed.

Citizen Participation

Acting Board President Phillips announced this portion of the meeting was set aside to receive input from those in attendance and requested any discussion. None brought forth.

Request to Destroy Records.

City Clerk Aduddle presented a list of records which were past the retention period set by the Missouri Secretary of State Retention Code Schedule, and requested the Board approve destruction of records. Alderman Fairchild moved to approve the destruction request, seconded by Alderwoman Thrasher.

Motion passed.

Department Reports

City Administrator

Mr. Kelley held discussion on the following items:

- **Street Department – Personnel-** Kelley stated during the October 26, 2021 meeting, approval was given to move Jonathan Waters from the Street Department to the Water Department to replace Danny Cordova upon his retirement later this year, leaving a vacancy in the Street Department. Kelley requested permission to fill the vacancy in the Street Department. Discussion was held. Alderwoman Lee moved to approve authorization to fill the vacant position in the Street Department, seconded by Alderwoman McElveen.

Motion passed.

- **Electric Department - Personnel.** Kelley informed the Board that Gregory “Shane” Angus has completed the Apprentice Lineman Training Program. It is a four-year program through Missouri Joint Municipal Electric Utility Commission (MJMEUC) and the United States Department of Labor, Office of Apprenticeship. Discussion was held.
- **Golf Course – Equipment Purchase.** Kelley reported that since the pandemic has been going on it has benefited the golf course, and would like to purchase additional carts due to increased play on the course. The golf course budgeted fifteen (15) new carts this year, and in order to have them for spring due to shipping times, the City would like to request approval to order the carts now. Discussion was held. Alderwoman Lee moved to approve the purchase of fifteen (15) golf carts and pay \$39,150.00 for them, seconded by Alderwoman McElveen.

Motion Passed.

- **Parks Committee.** On this agenda item Chairman of the Parks Committee, Alderman Phillips, reported that the Parks Committee met on January 10, 2022 to discuss the RFQs received for the Spirit of '76 Park – Phase One Expansion and the RFPs for the Spirit of '76 Pool and Pool House Renovation. After reviewing the received proposals, it is the Park Committee’s recommendation to go with Olsson for the park project and Westport Pools to renovate the swimming pool. The Committee’s recommendation counts as a motion and a second.

Motion passed.

- **Electric Department – New Services.** Kelley requested to purchase 2,500 feet of underground primary cable for the electrical buildout at the new truck stop/travel center. Discussion was held. Alderman Fairchild moved to authorize the City to purchase 2,500

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feet of underground primary cable at a price of \$23,365.00, seconded by Alderwoman Gramm.

Motion passed.

Treasurer

Ms. Weldy held discussion on the following items:

- **Bills Paid.** Weldy presented the bills paid report and requested any discussion. None brought forth.
- **Bills over \$5,000.00.** Weldy presented the Bills over \$5,000.00 for December 2021 and January 2022 with an addition to the December over \$5,000.00 to B & L Waterworks. Alderwoman Thrasher moved to approve the payment of the December and January bills over \$5,000.00, including the B & L Waterworks for piping in the amount of \$26,336.00, seconded by Alderwoman Lee.

Motion passed.

- **Preliminary Audit – January 13, 2022.** Weldy informed the Board that the City would be having its preliminary audit on January 13, 2022, and that KPM is sending two new auditors. Discussion was held.
- **Credit Card Vendor.** Weldy reported that the current company that processes credit cards for the City and the card machines will be obsolete soon. Weldy requested the Board consider moving to Tyler payments rather than a third party card processor. Also, with Tyler payments the City will get free IVR service where the customer can call or text a number and pay their bill. The benefit to this move is two-fold, it keeps the payments PCI compliant, which is needed for disputes, as well as, frees up City staff from having to take phone payments. Discussion was held. Alderwoman Lee moved to approve Joe Kelley to sign the contract and switch to Tyler payments, seconded by Alderwoman Thrasher.

Motion passed.

Director of Public Works

Public Works agenda items were covered under the City Administrator's report.

Code Enforcement

Mr. Moore held discussion on the following items:

- **December 2021 Permit Report.** Moore presented the Permit Report for December 2021 and requested any questions or discussion. None brought forth.
- **Robert Miller Annexation.** Moore reported that the Planning & Zoning Commission reviewed and approved a petition for annexation for Robert & Taylor Miller on December 7, 2021. This property would be recognized as R-1 District Single Family Dwelling. Discussion was held.

Police

Chief Hubert held discussion on the following items:

- **Statistics for December 2021.** Hubert presented the statistics for December 2021 to the Board for review and requested any discussion. None brought forth.

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- **Resignation of Officer Buffington.** Hubert reported that Officer Buffington has tendered her resignation effective January 20, 2022 and is going to work for the Nixa Police Department. Hubert requested approval to advertise to hire another officer. Discussion was held. Alderman Fairchild moved to approve advertising for a new officer, seconded by Alderwoman McElveen.
Motion passed.
- **Lawrence County Critical Incident Team.** Hubert requested permission to sign the MOU for the Lawrence County Critical Incident Team. Discussion was held. Alderman Fairchild moved to authorize Chief Hubert to sign the MOU for the Lawrence County Critical Incident Team, seconded by Alderwoman Lee.
Motion passed.

Old Business

Acting Board President Phillips requested any old business to be brought to the floor for discussion. None brought forth.

Closed Session

Alderwoman Gramm moved to adjourn to closed session pursuant to Section 610.021(3) Personnel, RSMo. 2018, seconded by Alderwoman Thrasher. The following roll call vote was recorded:

AYES: McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: Beckley

Motion passed. Meeting adjourned for closed session at 7:23 p.m.

Reconvene.

Meeting reconvened at 7:46 p.m. Acting Board President Phillips determined all Aldermen that were present for closed session adjournment had returned to the meeting.

New Business

Acting Board President Phillips requested any new business to be brought to the floor for discussion. The following item was brought forth:

- **Bill No. 2022-01 re:** First and second reading of an Ordinance annexing real property into City limits of the City of Mount Vernon, Missouri, was read twice, in full, with the following roll call vote recorded:

First Reading:

AYES: McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: Beckley

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Second Reading:

AYES: McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: Beckley

Bill No. 2022-01 was passed by unanimous roll call vote and sent to the Acting President of the Board for signature, thus becoming Ordinance Number 1.292.

- **Dustin Davis Stipend.** After closed session discussion, Alderman Fairchild moved that the City reimburse Dustin Davis up to \$3,000.00 in actual moving expenses, with receipts, to move from Houston, Texas to Mount Vernon, Missouri on the condition he is employed for one year, or otherwise reimburse the City, seconded by Alderwoman Gramm.

Motion passed.

Adjournment

Acting Board President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:53 p.m.

Jason Haymes, Mayor

Date

Melissa Aduddle, City Clerk

Date