

Minutes Approved Tuesday, November 10, 2020

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, OCTOBER 27, 2020.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regular scheduled meeting, at the regular place of meeting, 319 E Dallas Street, on Tuesday, October 27, 2020 at 7:00 p.m. The meeting was called to order by Mayor Jason Haymes with the following roll call recorded: Scott Beckley, Deanna McElveen, Craig Nelson (teleconference), Lowell Phillips, Sherie Thrasher, Steve Fairchild, and Marda Gramm, and Sue Lee. The following city personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Joe Kelley, Code Enforcement Officer Terry Moore, City Clerk Shannon Neely, and Deputy City Clerk Melissa Aduddle. Absent: Chief of Police David Hubert.

Guests registering their attendance are listed on the sign in sheet attached to and made a part of the minutes.

Approval of the Agenda

Mayor Haymes presented the agenda to the Board for approval. Alderman Phillips made the motion, seconded by Alderman Fairchild to approve the agenda with no additions.

With all present members voting, Mayor Haymes declared the motion approved.

Presentation of Minutes

Mayor Haymes presented the minutes from the Board of Aldermen meeting held on Tuesday, October 13, 2020 to the Board for approval. Alderman Phillips made the motion, seconded by Alderwoman McElveen to approve the minutes with no corrections.

The following vote was recorded:

AYES: Beckley, McElveen, Nelson, Phillips, Thrasher, Fairchild, Gramm

NOES: None

ABSTAIN: Lee

ABSENT: None

With all present members voting, Mayor Haymes declared the motion approved.

Citizen Participation

Mayor Haymes announced this portion of the meeting was set aside to receive input from those in attendance and requested any discussion. None brought forth.

Ordinance

Bill No. 2020-025 re: First and seconding reading of an Ordinance amending the Mount Vernon Municipal Code Section 405.450, use standards, at subsection K, home occupations, regarding garage sales.

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First Reading:

AYES: Beckley, McElveen, Nelson, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading

AYES: Beckley, McElveen, Nelson, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2020-025 was declared passed and sent to the Mayor for signature. Bill No. 2020-025 thus became Ordinance Number 2.200

Bill No. 2020-026 re: First and seconding reading of an Ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri, a municipal corporation, and A.T. Urban Development, Inc., a Missouri corporation for sidewalk improvements, Phase 3.

First Reading:

AYES: Beckley, McElveen, Nelson, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading

AYES: Beckley, McElveen, Nelson, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2020-026 was declared passed and sent to the Mayor for signature. Bill No. 2020-026 thus became Ordinance Number 14.326

Department Reports

City Administrator

Mr. Springer held discussion on the following items:

- **Skate Park.** Springer stated to the Board that included in their information packet is a copy of an addendum from Pillar for additional services to complete construction documents so that bids can be sent out to construct the skate park. Originally, they were asked for a design/build project, which does not require a full set of construction documents, in which we paid \$5,000.00. In order for them to furnish a full set of construction documents it will cost an additional \$5,000.00. Anderson Engineering will do a topographical survey of the park area so that Pillar can complete the grading and drainage plan and update the rough grading plan. Discussion was held. Alderwoman Lee made the motion, seconded by Alderman Fairchild to authorize signing the addendum from Pillar for \$5,000.00 and writing the check for payment. With all present members voting, Mayor Haymes declared the motion approved.

- **Appointment of City Clerk.** Springer informed the Board that he and the current City Clerk, Shannon Neely, have spoken about appointing Deputy City Clerk, Melissa Aduddle, to the City Clerk position, and moving Shannon to Deputy City Clerk until she officially retires December 31, 2020. Mayor Haymes recommended the Board appoint Melissa Aduddle as City Clerk, and move Shannon Neely to Deputy City Clerk, effective October 28, 2020. Discussion was held. Alderman Phillips made the motion, seconded by Alderman Beckley to appoint Melissa Aduddle as City Clerk, and move Shannon Neely to Deputy City Clerk, effective October 28, 2020. With all present members voting, Mayor Haymes declared the motion approved.
- **Personnel Committee.** Springer requested a Personnel Committee meeting this week to discuss the Police Department. Discussion was held. The meeting was scheduled for Thursday, October 29, 2020 at 5:00 pm. The Finance Committee will also meet October 29, 2020 at 5:30 pm to continue working on the budget.
- **911 Emergency Dispatch.** Springer indicated a couple months ago he spoke with Mike Palmer of the 911 Emergency Dispatch Board about possible land locations for the new 911 Emergency Dispatch Center. One of the options presented was on the two acre parcel with the south water tower and Well #7. Mr. Palmer said they may have a possible place, but asked, should that fall though would the City still be interested in them locating next to the water tower. Discussion was held.
- **Update on Sidewalk Project.** Springer updated the Board that a pre-construction meeting was held with the City, engineers, MoDOT representatives, utility companies, and the contractor in attendance on Monday, October 26, 2020 at 1:30 pm. Once MoDOT issues notice to proceed, the City will in turn issue the contractor notice to proceed. Construction could begin sometime in November weather permitting, but most likely will start the first part of January, with a completion date in April. Discussion was held.

Treasurer

Ms. Weldy held discussion on the following items:

- **Bills Paid.** Weldy presented the bills paid report and requested any discussion. None brought forth.
- **Bills Over \$5,000.00.** Weldy presented the Bills over \$5,000 report to the Board for approval. She stated in addition to the bills on the report, she needed to include the bill for Digi Ticket, for approval, in the amount of \$19,864.98. Alderwoman McElveen made the motion, seconded by Alderwoman Thrasher to approve bills over \$5,000.00 for October as presented, including Digi ticket for \$19,864.98.

With all present members voting, Mayor Haymes declared the motion approved.

- **Treasurer Report – September 2020.** Weldy presented the treasurer report for September to the Board for approval. Alderwoman Lee made the motion, seconded by Alderman Fairchild to approve the treasurer report for September 2020.

With all present members voting, Mayor Haymes declared the motion approved.

Director of Public Works

Mr. Kelley held discussion on the following item:

- **Other items of discussion.** Kelley did not have any agenda items but requested any questions that the Board may have about his department. None brought forth.

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Code Enforcement

Mr. Moore held discussion on the following items:

- **Planning & Zoning Report.** Moore presented the Planning & Zoning Report and reminded the Board that there is a public hearing scheduled for November 3, 2020 for a rezoning application for 570 N Spring Park Blvd from M2 to B3 zoning. Discussion was held.

Police

The Police Department did not have a representative at the meeting.

Old Business

Mayor Haymes requested any old business to be brought to the floor for discussion. None brought forth.

New Business

Mayor Haymes requested any new business to be brought to the floor for discussion.

- Mr. Kelley distributed a handout to the Board about the ISO rating for the Fire Department, which will be discussed during the work session at the meeting on November 10, 2020.
- Mayor Haymes presented a letter from the Lawrence County Health Department in favor of a City mask requirement, and requested any discussion. None brought forth.

Adjournment

Mayor Haymes announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7.26 p.m.

Jason Haymes, Mayor

Date

Melissa Aduddle, City Clerk

Date