

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, AUGUST 13, 2019.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall on Tuesday, August 13, 2019 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: Scott Beckley, Deanna McElveen, Jason Haymes, Lowell Phillips, Sherie Thrasher, Steve Fairchild, Sandy Martin and Sue Lee. The following city personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Joe Kelley, Code Enforcement Terry Moore, Chief of Police David Hubert and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Fairchild to approve the agenda with the following changes:

City Administrator Report: Remove: Sales Tax Report
Add: 109 N. Hickory Street update
Governors Infrastructure Grant

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Mayor Eden presented the minutes from the City Council meeting held on Tuesday, July 23, 2019 to the Board for approval. Alderman Fairchild made a motion, seconded by Alderman Beckley to approve the minutes as presented. The following voice vote was recorded:

AYES: Beckley, McElveen, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: Haymes, Phillips

ABSENT: None

With all present members voting, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested any discussion.

- Martha Eden announced it was Mayor Eden's birthday and led a lovely rendition of happy birthday, accompanied by all in attendance.

Ordinance.

Bill No. 2019-013 re: An ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri, a municipal corporation, and the Mount Vernon R-5 School District for School Resource Officer services was read twice, by title only, with the following roll call vote recorded:

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First Reading:

AYES: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin and Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin and Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2019-013 was declared passed and sent to the Mayor for signature. Bill No. 2019-013 thus became Ordinance Number 14.307.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Wastewater Treatment Facility. Springer reported ongoing issues with a pump at the lift station which was previously approved by the Board. Springer noted a replacement pump has been found and asked for approval to pay \$13,840.00. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Phillips to approve payment of new replacement pump for \$13,840.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- Equipment Request. Springer reported Microsoft will no longer be supporting Windows 7 after January 1, 2020 and presented a quote for eight (8) towers with upgrade to Microsoft 10 for Administration (Total \$6,839.62) and seven (7) towers with upgrade to Microsoft 10, three (3) monitors, a sixteen (16) port gigabit switch, VPN Gigabit Firewall router, Secure Wireless access point, custom tower server and eleven (11) server licenses (Total \$14,296.52) for the Police Department. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Thrasher to approve purchases of computers, upgrades to Microsoft 10 and equipment for Administration and Police for a total of \$21,136.14. The following voice vote was recorded:

AYES: Beckley, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: McElveen

ABSENT: None

With all present members voting, Mayor Eden declared the motion approved.

- Utility Service Insurance. Springer introduced to the Board a "Service Line Warranty Program" which is offered thru the National League of Cities and administered by the Utility Service Partners, Inc. Springer noted the program is endorsed by the Missouri Municipal League. Springer explained the Service Line Warranty Program is an insurance program to assist homeowners with fixing and replacing their water or waste water service lines to their homes. Discussion was held.
- Employee Vacation. Springer cited the current vacation policy at Section 117.140 in the Personnel Manual. Springer requested the Board consider changing the policy to allow

those who have worked twenty (20) years or longer to be given the fifth week of vacation every year instead of as a bonus year. Springer noted this currently will affect only five (5) employees. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to change Section 117.140 to employees who have worked twenty (20) years or longer to be given a fifth week of vacation. The following voice vote was recorded:

AYES: Beckley, McElveen Haymes, Phillips, Thrasher, Martin, Lee

NOES: Fairchild

ABSTAINS: None

ABSENT: None

With all present members voting, Mayor Eden declared the motion approved.

- Airport. Springer reported the city has been awarded an airport master layout plan for engineering work, surveys, flight paths, building locations and a general guide for future expansion. Springer noted the city has budgeted for this grant, which is a 90/10 with city's share approximately \$18,000.00. Discussion was held. Alderman Haymes made a motion, seconded by Alderman Phillips to approve participating in the Airport Master Layout Plan grant. With all present members voting in favor, Mayor Eden declared the motion approved.
- Trekk Design Group. Springer requested approval for a contract with Trekk Design Group for on-call Engineering Technical Assistance for aide with annual reports to Missouri DNR for I & I Voluntary Compliance Agreement, Missouri State Operating Permit and Pretreatment Program for industries. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Fairchild to proceed with contract with Trekk Design Group. With all present members voting in favor, Mayor Eden declared the motion approved.
- Pay Request #4 Gibbs Park. Springer presented Pay Request #4 for Gibbs Park to the Board for approval. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman Martin to authorize Springer to sign and proceed with payment for Pay Request #4 for \$50,056.22. With all present members voting in favor, Mayor Eden declared the motion approved. Discussion was held on continuing plans to place the skate park at Gibbs Park. Alderwoman Lee made a motion, seconded by Alderwoman Martin to share in costs with the skate park committee for services from Pillar Design for skate park design services with a cost to the city of \$2,500.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- Residential Single Source Solid Waste Sanitation Services. Springer opened discussion on the Request for Proposal received from four (4) waste services and requested the Board appoint a committee to review the proposals or review proposals themselves. A lengthy discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman Martin to approve residential single source solid waste and recycling with Doty Trash Services, effective January 1, 2020. With all present members voting in favor, Mayor Eden declared the motion approved.
- 109 N. Hickory St. Update. Springer reported status of the remodel project reporting the installation of glass and baseboards is complete, but have yet to determine the source of a leak during inclement weather. Springer noted he would be holding meetings with staff to begin a punch list for preparation to move. Discussion was held.

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- **Governors Grant.** Springer reported the Missouri State Governor has released money for a 50/50 cost-share program to be used on streets. Springer noted streets normally must be tied to a MoDot road to be eligible, but this program does not require that. Discussion was held. Mayor Eden announced it was a consensus of the Board to proceed with application for pursuing this grant.

Treasurer.

Weldy held discussion on the following items:

- **Bills Paid.** Weldy presented the Bills Paid report and requested any discussion. None brought forth.
- **Bills Over \$5,000.** Weldy presented the bills over \$5,000 report to the Board for approval. Alderwoman Lee made a motion, seconded by Alderman Beckley to approve bills over \$5,000 as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Director of Public Works.

Kelley held discussion on the following items:

- **Inventory Purchase.** Kelley requested the Board approve purchase of a 1000 KVA transformer for inventory replacement. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Phillips to purchase of replacement transformer for a cost of \$17,862.20 for Electric Department inventory. With all present members voting in favor, Mayor Eden declared the motion approved.
- **Additional Items of Discussion.** Alderman Phillips requested if any streets have been scheduled for chip and seal, paving or repair. Kelley reported there are currently no streets planned for this year as funds were used for the Gibbs Park repair. Kelley noted the #7 water tower has been cleaned and repainted and looks very nice. Discussion was held.

Code Enforcement.

Moore held discussion on the following items:

- **July Statistical Report.** Moore presented the July statistical report and requested any discussion. None brought forth.

Police.

Hubert held discussion on the following items:

- **July Statistical Report.** Hubert presented the July statistical report and requested any discussion. None brought forth.
- **National Night Out.** Hubert reported the annual National Night Out was held on Tuesday, August 6, 2019 with a very large attendance. Discussion was held.
- **Employment.** Hubert reported he has received resignation from Police Officer Justin Harper and requested permission to proceed with advertising vacancy. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to proceed with advertising for vacancy. With all present members voting in favor, Mayor Eden declared the motion approved.

Old Business.

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Mayor Eden requested any old business to be brought to the floor for discussion.

- Petrus held discussion on status of building at 122 Patterson Street and also the insurance claim has not been resolved and is still pending. Discussion was held.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion.

Mayor Eden requested status on authorization of Burn Permits with the formation of the Fire District. Discussion was held with City Clerk noting research will be provided at the next meeting on this subject.

Alderwoman Lee requested code violations and 109 Thurman Avenue. Discussion was held.

Adjournment.

Mayor Eden announced there being no further business listed on the agenda to come before the Board, the meeting was adjourned. Meeting adjourned at 8:49 p.m.

David W. Eden, Mayor

Date

Shannon K. Neely, City Clerk

Date