

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, JANUARY 8, 2019.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall, on Tuesday, January 8, 2019 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Deanna McElveen, Lowell Phillips, Sherie Thrasher, Steve Fairchild, Sandy Martin and Sue Lee. Absent: Jason Haymes. The following city personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Joe Kelley, Code Enforcement Officer Terry Moore, Chief of Police David Hubert and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Phillips made a motion, seconded by Alderwoman Martin to approve the agenda with the following addition:

- City Administrator Report – Add: Sidewalk Discussion

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Mayor Eden presented the minutes from the City Council meeting held on Tuesday, December 11, 2018 to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Fairchild to approve the minutes as presented. The following voice vote was recorded:

AYES: McElveen, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: Greene

ABSENT: Haymes

With all present members voting, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested any discussion. None brought forth.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- 2019 Employee Wages. Springer reported the Personnel Committee submitted their recommendation for wage increases for the fiscal year 2019 to the Board for review on November 13, 2018, along with the 2019 fiscal year budget. Springer noted the Board voted unanimously to pass the 2019 fiscal year budget on December 11, 2018, but failed to approve the wage increases recommended by the Personnel Committee.

Springer presented the recommended wage scale to the Board. Discussion was held. Mayor Eden accepted the following recommendation from the Personnel Committee as a motion:

Full-time employees – starting wages at \$12.00 per hour
Part-time employees – starting wages at \$11.00 per hour
Seasonal Employees (Pool & Park Program) – starting wages at \$8.60 per hour
Current full-time employees – adjusted by \$2.00 per hour to maintain the relationship to the start wage
Current Part-time employees – adjusted by \$1.00 per hour
Police – starting wages at \$15.00 per hour

The following voice vote was recorded:

AYES: Greene, McElveen, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Haymes

With all present members voting in favor, Mayor Eden declared the motion approved.

- Elevator Maintenance – 109 N. Hickory Street. Springer presented two (2) quotes for elevator maintenance for the facility located at 109 N. Hickory Street. Discussion was held. Alderman Greene made a motion, seconded by Alderman Phillips to approve with elevator maintenance at 109 N. Hickory Street with Otis Elevator Company for \$125.00 per month or \$1,500.00 annually. With all present members voting in favor, Mayor Eden declared the motion approved.
- Wastewater Treatment Facility. Springer presented Change Order #1 to G & G Construction's contract for an additional cost of \$31,357.64 for purchase of bearings and seals for the ditch rotors. Springer noted this would increase the contract amount from \$51,298.00 to \$82,655.64. Springer presented Pay Request #1 for work completed to date at \$27,285.52. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Lee to approve Change Order #1 and Pay Request #1 for a total of \$58,643.16. With all present members voting in favor, Mayor Eden declared the motion approved.
- 320 E. Sloan. Springer reported an individual has submitted a bid for 320 E. Sloan, although it does not reflect the minimum amount of \$5,000.00 set by the Board. Springer noted the offer was for \$3,500.00 and requested the Board consider this offer. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Greene to proceed with sale of 320 E. Sloan for \$3,500.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- TIF District Update. Springer requested the Board begin considering individuals to appoint to the TIF Commission. Springer noted the city will need to appoint six (6) individuals to serve alongside all other taxing entity representatives. Discussion was held.
- TIF Policies. Springer presented a TIF policy, pre-application and application for the Board to consider. Discussion was held. Alderman Greene made a motion, seconded by Alderman Phillips to approve TIF Policy, Pre-application and application as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

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- Signage. Springer requested approval of signage at City Hall to control access of the general public to specific areas of the building. Springer also requested the Board consider signage to prohibit carrying weapons inside City Hall. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Lee to proceed with purchase of signage for City Hall as requested. With all present members voting in favor, Mayor Eden declared the motion approved.
- Veterans Clinic. Springer presented a Notice of Government's Intent to Vacate Premises located at 600 N. Main Street on or before May 1, 2019, with April 30, 2019 being the last date the VA will have access to the premises. Discussion was held.
- 600 N. Main Street. Springer presented an addendum to the Clemens Real Estate agreement for extending the contract from February 14, 2019 to February 14, 2020. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Phillips to extend listing agreement with Clemens Real Estate to February 14, 2020. With all present members voting in favor, Mayor Eden declared the motion approved. Springer requested the Board consider installation of fencing around buildings for added security measures after the facility is closed down. Discussion was held with selling of tools and equipment as a financing option for the fence. Alderman Greene made a motion, seconded by Alderwoman Martin to proceed with selling of specific equipment and tools from the facility to help finance security fencing. With all present members voting in favor, Mayor Eden declared the motion approved. Springer requested the Board consider proceeding with the TAP grant, which would complete Phase III of the project. Springer noted Phase III would include building a sidewalk from the bridge on Main Street to Highway 174. Springer noted this project was originally taken out of the budget, but with it being a two-year grant, it would allow us to do part of the work this year and the remaining in 2020. Springer noted the grant amount is for \$399,189.00, with the city share estimated at \$79,837.80. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Thrasher to accept and participate in the TAP Grant cycle for Phase III of sidewalk project. With all present members voting in favor, Mayor Eden declared the motion approved.
- 2019 Audit. Springer presented an agreement with KPM CPAs and Advisors for 2018 audit. Alderwoman Lee made a motion, seconded by Alderman Phillips authorizing City Administrator to sign agreement with KPM CPAs and Advisors. With all present members voting favor, Mayor Eden declared the motion approved.
- Additional Items of Discussion. Springer introduced Terry Moore, Code Enforcement Officer/Planning and Zoning Administrator to the Board.

Treasurer.

Weldy held discussion on the following items:

- Bills Paid. Weldy presented the Bills Paid report and requested any discussion. None brought forth.
- Approve of Bills Over \$5,000. Weldy presented the Bills over \$5,000.00 report for approval. Alderwoman Lee made a motion, seconded by Alderman Fairchild to approve the bills over \$5,000.00 as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- November Treasurer Report. Weldy presented the November Treasurer Report for approval. Alderwoman Lee made a motion, seconded by Alderwoman Martin to approve

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the meeting as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

- Bad Debt. Weldy reported she sent out letters for bad debt accounts totaling \$1,187.60. Discussion was held.
- Total Bad Debt. Weldy reported a balance of \$41,782.95 for bad debt accounts in 2018.
- Additional Items of Discussion. Weldy noted the following items:
 - Since 2010, approximately \$431,713.83 wrote-off in bad debt.
 - Taxi transported 16,476 passengers in 2018. Weldy noted this number is down by 5% from 2017.

Public Works.

Kelley noted he had no business to report but welcomed any questions. None brought forth.

Code Enforcement.

Moore held discussion on the following items:

- December Statistic Report. Moore requested any discussion on the December Statistic report. None brought forth.
- Planning and Zoning Commission. Petrus reported the Commission discussed storage buildings and changing specific zoning districts to allow for. Discussion was held.

Police.

Hubert held discussion on the following items:

- December Statistic Report. Hubert presented the December Statistic report and requested any discussion. None brought forth.
- Request to fill vacancy. Hubert recommended the Board hire Brooke Hankins to fill vacancy for Police Officer. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Martin to accept recommendation to hire Brooke Hankins as Police Officer. With all present members voting in favor, Mayor Eden declared the motion approved.
- Request to advertise. Hubert reported he received resignation from Officer Levi Cope and Officer Chance Cornell and requested permission to advertise vacancies. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Lee to proceed with advertisement for two vacancies in Police Department. With all present members voting in favor, Mayor Eden declared the motion approved.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion.

Petrus held discussion on burn-out located at 155 W. Patterson Street. Petrus noted he has been in contact with attorney in Jefferson City, Missouri that is connected to the civil case related to this location. Petrus noted there has not been a criminal case filed yet. Discussion was held with Mayor Eden noting it was a consensus of the Board to begin dangerous building and nuisance abatement procedures at the January 22, 2019 meeting.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion. None brought forth.

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Adjournment.

Mayor Eden announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 8:01 p.m.

David W. Eden, Mayor

Date

Shannon K. Neely, City Clerk

Date