

Minutes Approved January 9, 2018

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, DECEMBER 12, 2017.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting at the regular place of meeting, City Hall, on Tuesday, December 12, 2017 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Craig Nelson, Jason Haymes, Lowell Phillips, Sherie Thrasher, Sandy Martin and Sue Lee. Absent: Kathy Fairchild. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Gene Stanton, Director of Public Works in-training Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert, Fire Chief Brad DeLay and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderwoman Lee made a motion, seconded by Alderman Phillips to approve the agenda with the following amendments:

City Administrator Report. Add:

King Cash Saver Discussion
Transportation Drug Policy Addendum
Request for hay.
Fire District Hearing

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Mayor Eden presented the minutes to the Board for approval. Alderman Greene made a motion, seconded by Alderwoman Martin to approve the minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested if anyone wished to address the Board. None brought forth.

Tobacco Free Policy.

Mayor Eden requested the Board consider declaring all city property, buildings and vehicles be tobacco-free. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Thrasher to adopt the tobacco free policy for all city property, buildings and vehicles, effective January 1, 2018 and the city will provide cessation products at no charge to employees for twelve weeks. The following roll call vote was recorded:

AYES: Thrasher, Martin, Lee

NOES: Greene, Nelson, Haymes, Phillips

ABSTAIN: None

ABSENT: Fairchild

Minutes Approved January 9, 2018

With all present members voting, Mayor Eden declared the motion failed.

Committee Appointments.

Mayor Eden requested a notice in the local newspaper for citizens interested in serving on any committee, boards or commissions. Discussion was held.

Ordinance.

Bill No. 2017-024 re: An ordinance amending the Municipal Code of the City of Mount Vernon, Missouri at Section 700.130(A) regarding monthly charges for water was read by title only, for the second and final reading, with the following roll call vote recorded:

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Bill No. 2017-024 was declared passed and sent to the Mayor for signature. Bill No. 2017-024 thus became Ordinance Number 13.107.

Bill No. 2017-025 re: An ordinance amending the Municipal Code of the City of Mount Vernon, Missouri at Sections 710.120 regarding monthly charges for sewer was read by title only, for the second and final reading, with the following roll call vote recorded:

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Bill No. 2017-025 was declared passed and sent to the Mayor for signature. Bill No. 2017-025 thus became Ordinance Number 13.108.

Bill No. 2017-026 re: An ordinance authorizing execution of the Missouri Joint Municipal Electric Utility Commission joint contract, establishing and governing the city's membership with the commission was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Minutes Approved January 9, 2018

Bill No. 2017-026 was declared passed and sent to the Mayor for signature. Bill No. 2017-026 thus became Ordinance Number 14.282.

Resolution.

Bill No. (R)2017-07 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri appointing a director and an alternate to the Missouri Joint Municipal Electric Utility Commission was read once, by title only, with the following roll call vote recorded:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Bill No. (R)2017-07 was declared passed and sent to the Mayor for signature. Bill No. (R)2017-07 thus became Resolution Number (R)2017-07.

Bill No. (R)2017-08 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri appointing representatives to the Southwest Missouri Public Energy Pool was read once, by title only, with the following roll call vote recorded:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

Bill No. (R)2017-08 was declared passed and sent to the Mayor for signature. Bill No. (R)2017-08 thus became Resolution Number (R)2017-08.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer presented the sales tax revenue report and requested any further discussion. None brought forth.
- Elevator Safety Test. Springer reported the city has been notified by Kone Elevator that a five (5) year full- load safety test is required on all elevators located at 600 N. Main Street and requested the Board approve expenditure \$19,935.00 to complete the testing. Springer noted this request is not budgeted for. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Thrasher approving request to spend \$19,935.00 for inspections as requested. With all present members voting in favor, Mayor Eden declared the motion approved.
- General Insurance. Springer reported he has received the new 2018 general insurance premium costs from Trogden Insurance. Springer noted the policy cost will increase by approximately \$3,000.00. Springer added the city will be submitting a request for proposal for general insurance in July, 2018. Alderman Greene made a motion, seconded by Alderman Phillips authorizing the City Administrator to sign agreement with Trogden Insurance to provide general insurance to the City for \$220,725.00. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes Approved January 9, 2018

- Electric Department Proposed Wage Scale. Springer presented a proposed wage scale for a grounds man and apprentice in the Electric Department. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Greene to approve the proposed wage rate scale as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- Proposed 2018 Budget. Springer requested any discussion on the proposed 2018 budget. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Lee to accept the 2018 budget as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- Storm-water Engineering Study. Springer reported city staff has recommended the Board consider conducting a storm-water engineering study addressing the 311 West Cherry Street area. Springer requested the study be completed due to other issues in the area which have occurred thru the years. Discussion was held.
- Wastewater Facility Treatment Maintenance Project. Springer requested permission from the Board to proceed with ordering parts and equipment for the Wastewater Facility Maintenance project so delivery will be ahead of actual start date. Springer reported payment for parts will be paid from the 2018 budget for a cost of \$97,250.00. Discussion was held. Alderman Greene made a motion, seconded by Alderman Phillips granting request to purchase parts and equipment. With all present members voting in favor, Mayor Eden declared the motion approved.
- Filmore Street Extension. Springer requested the Board address the request extension of a portion of Filmore Street which has never been developed. Springer presented a timeline from previous discussions held regarding the location with no conclusion ever reached. Springer presented a rough estimate of costs to complete the section. Discussion was held. It was a consensus of the Board to take no action on the request.
- Business Licenses. Springer reported during codification review by city staff, proposed code includes language addressing business licenses and the question arose if it is the wish of the Board to include the language for licensing. Discussion was held. Alderman Greene made a motion, seconded by Alderman Phillips to require business license registration with a fee of five (\$5.00) dollars. The following roll call vote was recorded:

AYES: Greene

NOES: Nelson, Haymes, Phillips, Thrasher, Martin, Lee

ABSTAIN: None

ABSENT: Fairchild

With all present members voting, Mayor Eden declared the motion failed. Discussion was held with a consensus of the Board to remove language from city codification.

- Advertisement for Vacancies on Boards, committees and commission. Springer reported an advertisement for interested citizens to serve on boards, commission or committees would be posted in the Lawrence County Record. Discussion was held.
- December 26, 2017 City Council Meeting. Springer requested direction from the Board regarding the holding the second meeting in December for the Board. Discussion was held. Alderman Nelson made a motion, seconded by Alderwoman Lee to cancel meeting regularly scheduled for Tuesday, December 26, 2017. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes Approved January 9, 2018

- King Cash Saver. Springer announced he has received notification of the closing of the King Cash Saver grocery store. Discussion was held.
- Drug and Alcohol Addendum for Transportation. Springer presented an addendum to the Transportation Drug and Alcohol policy which is revised to include changes to the drug testing panel for Opioids. Springer noted the category which includes Opioids will now include four new synthetic opioids in addition to the current three opioids which are tested. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Martin to approve Transportation Drug and Alcohol Addendum, effective January 1, 2018. With all present members voting in favor, Mayor Eden declared the motion approved.
- Fire District. Springer noted the hearing for the formation of the Fire District would be held at the Lawrence County Circuit Court on December 19, 2017. Discussion was held.
- Request for Hay on City Property. Springer reported he has received a request from an individual asking to take hay off of the property owned by the City at 995 Daniel Drive. Discussion was held with a consensus of the Board not to bid out property for hay.

Treasurer.

Weldy held discussion on the following items:

- Bills Paid. Weldy presented the Bills Paid report and requested any additional discussion. None brought forth.
- Taxi Vehicle Status. Weldy provided a timeline of action taken to order a High Roof Long Conversion Van thru the Transportation grant. Weldy noted she has received notification the new vehicle should be ready for operation by the end of the year. Discussion was held.
- November Treasurer Report. Weldy presented the November Treasurer Report to the Board for review. Alderman Greene made a motion, seconded by Alderwoman Lee to approve the November Treasurer report as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- Transfers. Weldy presented a request to utilize an asset account that exists in the accounting system, but has never been used. Weldy noted she would like to take monies not used (Revenue minus Expenses) and transfer to this account to be used in the future for major repairs such as fences, stone and roadwork. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Martin to proceed with utilizing the cemetery account for future repairs. With all present members voting in favor, Mayor Eden declared the motion approved.
- Other Items of Discussion. Weldy reported she would be requesting an amendment in the near future to cover shortages caused by expenses at 600 North Main Street. Discussion was held.

Public Works.

Stanton held discussion on the following items:

- Wastewater Treatment Facility Maintenance Project. Stanton reported Anderson Engineering will conduct a pre-bid meeting for the project, which is scheduled for Friday, December 15, 2017 at 8:30 a.m. Discussion was held.
- MPUA/SWMPEP. Stanton reported Mr. Springer, Mr. Kelley and himself were able to meet with MPUA while in Columbia, Missouri.

Minutes Approved January 9, 2018

- Request to hire employee. Stanton recommended the Board approve hiring Gregory Shane Angus for the vacancy in the Electric Department. Stanton noted Mr. Angus does not hold a journeyman lineman certificate and would be enrolled in the apprentice program if approved by the Board. Alderman Greene made a motion, seconded by Alderman Phillips to accept recommendation to hire Mr. Angus and enroll him in the journeyman lineman apprenticeship. With all present members voting in favor, Mayor Eden declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- November Statistic Report. Conway presented the November Statistical report and requested any discussion. None brought forth.
- Planning and Zoning Commission Report. Conway reported the Commission reviewed and discussed aviary codes and set a public hearing to receive public input on Tuesday, January 2, 2017 at 5:00 p.m. Discussion was held.

Police.

Hubert held discussion on the following items:

- November Statistic Report. Hubert presented the November Statistical Report to the Board and requested any discussion. None brought forth.
- Gun Qualifications. Hubert reported all officers in his department would be participating in shotgun/rifle qualifications on Wednesday, December 13, 2017.

Fire.

DeLay held discussion on the following items:

- Calls. DeLay reported the Department has received nine calls since last report.
- Equipment/Vehicle Maintenance. DeLay reported maintenance has been performed on equipment and vehicles.
- Training. DeLay reported training in December was cancelled.
- Miscellaneous. DeLay reported an accident involving Engine Number 2 occurred while en route to a fire call on December 11, 2017. DeLay reported there were no injuries but the vehicle suffered damage. Discussion was held. Mayor Eden requested discussion on carbon monoxide detectors. Discussion was held.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion.

King Street. Petrus reported the case has been rescheduled and will be held in January, 2018.

Discussion was held.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion.

None brought forth.

Minutes Approved January 9, 2018

Closed Session.

Alderman Phillips made a motion, seconded by Alderwoman Martin to adjourn the meeting to closed session for the purpose of discussing real estate issues, as allowed by RSMo, Section 610.021(2). The following roll call vote was recorded:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Fairchild

With all present members voting in favor, Mayor Eden declared the motion approved. Meeting adjourned to closed session at 8:27 p.m.

Reconvene.

Meeting reconvened from closed session at 8:50 p.m. in which Mayor Eden determined all Aldermen were present and accounted for.

Adjournment.

Mayor Eden announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 8:50 p.m.

Lowell Phillips, Acting President of the Board

Date

Shannon K. Neely, City Clerk

Date