

Minutes Approved February 24, 2015

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, FEBRUARY 10, 2015.

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, February 10, 2015 at 7:00 p.m. The meeting was called to order by Acting President Lowell Phillips with the following roll call recorded: J.N. Greene, Craig Nelson, Jason Haymes, Lowell Phillips, Edward Kimbler, Kathy Fairchild, Barbara Rubison and Sue Lee. Absent: Mayor David W. Eden. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Public Works Director Gene Stanton, Treasurer Shari Weldy, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert, Fire Chief Brad DeLay and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Acting President Phillips presented the agenda for approval. Alderman Kimbler made a motion, seconded by Alderman Greene to approve the agenda with the following amendment:

- City Administrator Report. Add Approval of pay request #4 for Southard Construction

With all present members voting in favor, Acting President Phillips declared the motion approved.

Presentation of Minutes.

Acting President Phillips presented the minutes from January 27, 2015 meeting and requested approval. Alderman Kimbler made a motion, seconded by Alderman Greene to approve the minutes as presented. The following voice vote was recorded:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Rubison, Lee

NOES: None

ABSTAIN: Fairchild

ABSENT: None

With all present members voting, Mayor Eden declared the motion approved.

Citizen Participation.

Acting President Phillips announced this portion of the meeting is set aside for participation from the public and requested any discussion.

Connie Schmidt requested permission to dispose of items from the Gibbs House in a city dumpster. Discussion was held with Springer noting the city would provide a truck to haul away items for the dumpster at the Public Works facility.

Resolution.

Bill No. (R)2015-003 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri authorizing the City Administrator to enter an agreement with TYCO SimplexGrinnell regarding inspection, testing and certification of fire alarm system at MRC was read once, by title only, with the following roll call vote recorded:

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AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2015-003 was declared passed and sent to Acting President Phillips for signature.

Bill No. (R)2015-003 thus became Resolution Number (R)2015-003.

Ordinances.

Bill No. 2015-006 re: An ordinance amending the Mount Vernon Municipal Code at Title III, Traffic Code, Schedule III, Parking Restrictions, Table III-B, Restricted Parking was read twice, by title only, with the following roll call recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2015-006 was declared passed and sent to Acting President Phillips for signature. Bill No. 2015-006 thus became Ordinance Number 12.68.

Bill No. 2015-007 re: An ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri, a municipal corporation and Anderson Engineering, Inc. for engineering services related to Hickory Street sidewalk improvements, Phase II was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2015-007 was declared passed and sent to Acting President Phillips for signature. Bill No. 2015-007 thus became Ordinance Number 14.243.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax Revenue. Springer presented the sales tax revenue and noted a 23% increase from 2014. Discussion was held.
- Change Order #4. Springer requested permission to pay Change Order #4 to Blevins Asphalt for \$7,850.30. Alderwoman Fairchild made a motion, seconded by Alderwoman Rubison to grant request for payment. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Pool/Park Program. Springer recommended the Board hire Tammy McCanless as Pool and Park Program manager with Calder Garoutte as Assistant Pool Manager. Springer noted Bridgett Schmutz will be certifying lifeguards privately with no expense to the city but has no interest in employment due to a busy schedule. Alderman Greene made a motion, seconded by Alderman Kimbler accepting recommendation. With all present members voting in favor, Acting President Phillips declared the motion approved.
- McCanse Street – Anderson Engineering. Springer requested permission to enter an agreement with Anderson Engineering for design and construction administration of project and to solicit for bids for the McCanse Street Bridge project. Discussion was held. Alderman Kimbler made a motion, seconded by Alderwoman Lee accepting recommendation and to proceed with project. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Chamber of Commerce Banquet. Springer reminded the Board of the banquet scheduled for Saturday, February 22, 2015 and requested who would attend.
- Demolition of Buildings on Square. Springer requested permission to solicit for bids for demolition of the buildings on the square. Alderwoman Fairchild questioned if we could include salvage of architectural items off the building. Springer noted cost may prohibit salvaging items. Further discussion was held. Alderman Greene made a motion, seconded by Alderman Kimbler granting request. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Final Bill Payment Request. Springer presented requested payment for final bill, which includes Change Order #4, which was requested earlier in report, to Blevins Asphalt for a total of \$40,555.56. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderwoman Rubison to grant request. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request for pay Southard Construction. Springer presented a request for final pay to Southard Construction for \$36,807.11. Alderwoman Fairchild made a motion, seconded by Alderwoman Rubison granting request for payment. With all present members voting in favor, Acting President Phillips declared the motion approved.
- MRC. Springer presented a basic business plan with menu from an interested party requesting to rent the MRC cafeteria. Springer noted he has also received interest from a food truck request to park at the facility for business. Discussion was held. Petrus hat if the Board makes the decision to rent the cafeteria, it should be let for bids.
- Other Items of Discussion. Alderman Kimbler requested discussion on closing of the gate at the Spirit of 76 Park during inclement weather. Alderman Kimbler made a motion, seconded by Alderman Greene to leave closing of the gate at Spirit of 76 Park at Park Supervisors discretion during inclement or falling weather. After further discussion,

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Alderman Kimbler withdrew his motion, with consent to withdrawal second by Alderman Greene. Acting President Phillips declared the motion withdrawn.

Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the bills paid report and requested discussion. None brought forth.
- Audit. Weldy noted KPM, CPA's began the yearly audit on Monday, February 9, 2015.

Public Works.

Stanton held discussion on the following items:

- Bid Tab for Generator Maintenance Bid. Stanton reported the bid opening for the Generator Maintenance bid was held on February 2, 2015 and recommended awarding to the lowest bidder, Central Power Systems. Discussion was held regarding the need to amend the budget at a later date due to a shortfall of \$627.00 in the current budget. Alderman Greene made a motion, seconded by Alderman Kimbler accepting recommendation. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Purchase of Mower – Park. Stanton requested the Board authorize him to proceed with purchase of new mower. Stanton reported funds were budgeted for the purchase and noted if ordered at present date, would be delivered by time mowing season begins. Alderman Kimbler made a motion, seconded by Alderman Greene to proceed with purchase of mower for \$8,972.00. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request to Hire Seasonal Employee. Stanton recommended the Board hire Nathan Marks for a seasonal position in the Parks Department. Alderwoman Fairchild made a motion, seconded by Alderwoman Rubison to accept recommendation and proceed with hire, depending on results of employment screening. With all present members voting in favor, Acting President Phillips declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- January Statistic Report. Conway presented the statistical report for January and requested discussion. None brought forth.
- New Commissioner. Conway reported newly appointed Planning and Zoning Commission member Rick Fobair attended the January meeting. Conway noted Mr. Fobair would be a good asset to the Commission due to his past construction experience.

Police.

Hubert held discussion on the following items:

- January Statistic Report. Hubert presented the statistical report for January and requested discussion. None brought forth.
- Friend of Education Award. Hubert reported the department was presented the Friend of Education award from the Mount Vernon R-5 School District during the half-time of the Girls' Basketball game on February 9, 2015.

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- Employee. Hubert reported he received a two-week notice from Officer Robison and requested permission from the Board to begin the hiring process for the vacancy. Alderwoman Lee made a motion, seconded by Alderman Greene granting the request. With all present members voting in favor, Acting President Phillips declared the motion approved.

Fire.

DeLay held discussion on the following items:

- Calls. DeLay reported the department has received one city call since last report. DeLay noted the department received a call for mutual aid on February 7, 2015 in Miller, Missouri and although department personnel drove the new truck, it was not used.
- Training. DeLay reported monthly training was scheduled for February 19, 2015.

Committee Reports.

- *Airport.* Alderman Greene reported the committee has not met.
- *Finance.* Alderwoman Rubison reported the committee has not met.
- *Parks.* Alderman Nelson reporting on behalf of the Parks committee noted a meeting is scheduled for Thursday, February 12, 2015 with the agenda including discussion on ball league field use, pool and park program.
- *Personnel.* Alderwoman Fairchild reported a meeting was held on February 3, 2015, but due to lack of a quorum, discussion would be held during Closed Session.
- *Public Works/Streets.* Acting President Phillips reported the committee has not met.
- *The MARC/Community Center.* Alderwoman Rubison reported the committee has not met.

New Business.

Acting President Phillips requested any new business. None brought forth.

Old Business.

Acting President Phillips requested any old business. None brought forth.

Closed Session.

Alderman Greene made a motion, seconded by Alderman Haymes to close a portion of the meeting, pursuant to RSMo, Section 610.021(3) Personnel Issues. The following roll call vote was recorded:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

With all present members voting in favor, Acting President Phillips declared the motion approved. Meeting adjourned to closed session at 7:48 p.m.

Reconvene.

Meeting reconvened from Closed Session at 8:08 p.m. Acting President Phillips requested any other discussion. None brought forth.

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Adjourn.

With no other business to come before the Board, Acting President Phillips declared the meeting adjourned. Meeting adjourned at 8:09 p.m.

David W. Eden, Mayor

Date

Shannon Neely, City Clerk

Date