

Minutes Approved March 11, 2014

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, FEBRUARY 25, 2014.**

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City hall on Tuesday, February 25, 2014 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Craig Nelson, Jason Haymes, Lowell Phillips, Edward Kimbler, Kathy Fairchild, Barbara Rubison, Sue Lee. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Public Works Director Gene Stanton, Treasurer Shari Weldy, Chief of Police David Hubert, Assistant Fire Chief Grant Wheeler, Code Enforcement Officer Bruce Conway and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Presentation of Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Kimbler made a motion, seconded by Alderman Greene to approve the motion with the following amendment:

- Correction: Department Report. Code Enforcement. Change February Report to January Report.

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Minutes of the previous meeting, which was held on Tuesday, February 11, 2014, were presented to the Board for approval. Alderman Kimbler made a motion, seconded by Alderman Phillips to approve the minutes as presented. With all present voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside for participation from the public and requested any discussion. None brought forth.

Resolution.

**Bill Number (R)2014-006 re:** A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri authorizing the Mayor to enter the attached Task Order No. 9 for professional services with HDR Engineering, Inc., regarding GIS mapping and flow monitoring of the sanitary sewer system, was read once, by title only, with the following roll call vote recorded:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2014-006 was declared passed and sent to the Mayor for signature. Bill No. (R)2014-006 thus became Resolution Number (R)2014-006.

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Ordinance.

**Bill No. 2014-006 re:** An ordinance annexing (2) parcels of real property into the city limits of the City of Mount Vernon was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Kimbler, Fairchild, Rubison, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2014-006 was declared passed and sent to the Mayor for signature. Bill Number 2014-006 thus became Ordinance Number 1.267.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Financial Summary 2013. Springer presented a brief financial summary for the 2013 year. Discussion was held with Springer noting a more detailed report would be presented by the auditors at a later date.
- Project 2013-1 Wal-Mart. Springer reported Wal-Mart has gained possession of property located at 500 West Mount Vernon Boulevard and is in the process of installing temporary fencing, demolition of buildings and prepping property for installation of utilities. Springer noted this phase of the work will be done by Hillhouse Services, Inc. Discussion was held.
- Project 2013-2 EDC Property. Discussion was held regarding property annexed by Ordinance 1.267 and furnishing city services to the location. Several options of financing were discussed for installation of city utilities and infrastructure. Alderwoman Rubison made a motion, seconded by Alderman Greene, to use city reserve funds in the amount up to \$900,000.00 to fund utility and infrastructure expansion to EDC property and to incorporate a pay-back schedule using city sales tax revenue collected from the retail sales generated at this location as follows: the ½ cent capital improvement tax and the one cent general sales tax for the utility expansion and the ½ cent transportation sales tax used for street improvements; with a minimum pay-back schedule of \$70,000.00 per year, until paid off, and if sales tax generated is less than minimum amount specified, the city shall make up difference from other city revenues and if exceeds minimum, all said sales tax shall be applied to the pay-back of expended funds . The following voice vote was recorded:

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AYES: Greene, Nelson, Haymes, Phillips, Fairchild, Rubison, Lee

NOES: Kimbler

ABSTAIN: None

ABSENT: None

With all present members voting, Mayor Eden declared the motion approved.

- City Property. Springer reported the previous tenant of 995 Daniel Drive did not renew his general state operating permit to conduct a scrap-metal business, which resulted in a fine against the property. Representatives from Department of Natural Resources (DNR) conducted an inspection of the property to assess the current status of the property. Petrus sent a letter requesting sixty (60) days to perform the clean-up, and an additional thirty (30) days from that point for removal of tires. Staff is researching for disposal resources for the used tires.
- Hickory Street Sidewalk Project. ARC Construction has been awarded bid for construction, with the contract to be presented to the Board for approval at the first meeting in March. Springer noted a pre-construction meeting will be held toward the end of March.

### Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the bills paid report and requested any questions. None brought forth.
- Final Balance Sheet for 2013. Weldy presented the final 2013 balance sheet which reflects audit adjustments and requested any discussion. None brought forth.
- Request for Bad Debt Transfer. Weldy requested permission to transfer \$350.43 on a utility account to bad debt. Discussion was held. Alderman Greene made a motion, seconded by Alderman Kimbler to approve request. With all present members voting in favor, Mayor Eden declared the motion approved.

### Public Works.

Stanton held discussion on the following items:

- Request to Fill Two Seasonal Positions in Parks Department. Stanton requested permission to hire Steve Evatt and Randy Taylor for seasonal openings in the Park Department. Discussion was held. Alderman Kimbler made a motion, seconded by Alderman Greene to approve request. With all present members voting in favor, Mayor Eden declared the motion approved.
- Request to Proceed with Purchase of Mower at Golf Course. Stanton requested permission to proceed with purchase of budgeted Grasshopper mower at the Golf Course. Stanton noted the purchase price is lower due to consideration of a trade-in of an older model mower, with \$4,200.00 the purchase price. Discussion was held. Alderman Greene made a motion, seconded by Alderman Kimbler to proceed with purchase of Grasshopper mower. With all present members voting in favor, Mayor Eden declared the motion approved.
- Additional Items of Discussion. The City will participate in the state-wide tornado drill on Tuesday, March 4, 2014 at 1:30 p.m. If weather is bad, the sirens will be activated on March 6, 2014 at 1:30 p.m.

Code Enforcement.

Conway held discussion on the following items:

- January Statistical Report. Conway presented the statistical report for January and requested any discussion. None brought forth.
- Planning & Zoning. The commission reviewed two de-annexation request and has proceeded with the process. Discussion was held.

Police.

Hubert held discussion on the following items:

- Letter from the Chief. Hubert reported he will be submitting an informational article for Mount Vernon citizens in the Lawrence County Record on a monthly basis.
- Police Vehicle Status. Hubert noted staff has begun installation of equipment on new police care.

Fire.

Wheeler held discussion on the following items:

- Calls. Wheeler reported the department has responded to two calls since last report.
- Training. Wheeler noted the department held a basic fire fighter class on February 20, 2014.

Committee Reports.

- *Airport.* Alderman Greene reported the committee has not met.
- *Finance.* Alderwoman Rubison reported the committee has not met.
- *Parks.* Alderman Nelson reported the committee met on February 24, 2014 to receive input from the public on park expansion project. Nelson noted of the majority of those present selected Option Two. Alderman Nelson noted the committee also discussed options for a disc golf course. Discussion was held on using Ewing Park for possible location of course and that it shouldn't interfere with existing equipment. Management of the swimming pool was also discussed and Springer is reviewing options for the summer.
- *Personnel.* Alderwoman Fairchild reported the committee has not met
- *Public Works/Streets.* Alderman Phillips reported the committee has not met.
- *The MARC/Community Center.* Alderwoman Rubison reported the committee met on February 20, 2014 at The MARC, with committee members touring the facility. Alderwoman Rubison reported the committee discussed options for management of the facility and the need for an additional part-time employee. Discussion was held by the Board on the possibility of a setting up a not-for-profit board to manage the facility.

New Business.

Petrus reported a case is pending in the Supreme Court for an opinion of prayer before City Council meetings. Discussion was held.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion. None brought forth.

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Adjournment.

Mayor Eden announced with no other business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 8:04 p.m.

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David W. Eden, Mayor

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Date

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Shannon Neely, City Clerk

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Date