

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI HELD ON TUESDAY, MARCH 27, 2012.**

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, March 27, 2012 at 7:00 p.m. The meeting was called to order by Acting President of the Board April Mieswinkel, with the following roll call recorded: J.N. Greene, Lowell Phillips, Gary Flippin, April Mieswinkel, Barbara Rubison, Carol Millsap and Gary Albers. Absent: John Hull. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Director of Public Works Gene Stanton, Treasurer Shari Weldy, and Assistant Chief of Police David Hubert, Code Enforcement Officer Bruce Conway, Fire Fighter Leon Sullivan and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made part of the minutes.

Agenda.

Alderman Phillips made a motion, seconded by Alderwoman Millsap to approve the minutes with the following amendments:

1. City Administrator Report – Add discussion on 608 Seneker.
2. Remove Item Number XI. Closed Session

Will all present members voting in favor, Acting President Mieswinkel declared the motion approved.

Minutes.

Minutes of the last meeting, which was held on March 13, 2012 were presented to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Albers to approve the minutes as presented. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.

Citizen Participation.

Acting President Mieswinkel reported this portion of the meeting is set aside for participation from the public and requested any discussion to be brought to the floor. None brought forth.

Ordinance.

**Bill No. 2012-002 re:** An ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri and Insituform Technologies USA, LLC for wastewater conveyance system rehabilitation was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Phillips, Flippin, Mieswinkel, Rubison, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Hull

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Second Reading:

AYES: Greene, Phillips, Flippin, Mieswinkel, Rubison, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Hull

Bill No. 2012-002 was declared passed and sent to Acting President Mieswinkel for signature.

Bill No. 2012-002 thus became Ordinance No. 14.227.

## **Department Reports.**

### City Administrator.

Springer held discussion on the following items:

- The MARC.
  - Roof. Springer reported roof leaked in four different known areas, with three of the leaks causing significant damage. Discussion was held, with consensus of the Board directing Springer to obtain bids for fixing the roof.
  - Sound System. Springer reported he has received complaints on the inadequate sound system in the facility and upon fixing or replacing, will also need to address the ADA requirements for individuals with hearing disabilities. Discussion was held, with consensus of the Board directing Springer to obtain bids for ADA compliancy.
- Reported a Disaster Drill for Cert teams would be held on April 28, 2012 at the facility. Springer noted during review of the kitchen, he found there was no cooking equipment and reported he would be stocking the kitchen in the future.
- FLSA Compliancy. Requested permission to proceed with remodeling the existing bathroom in the Police garage to meet the FLSA requirements for Nursing Mothers' accommodation. Springer reported the cost would be approximately \$5,000.00 to \$7,500.00. Alderman Flippin made a motion, seconded by Alderman Phillips to proceed with remodeling bathroom to meet FLSA requirements. The following voice vote was recorded:  
AYES: Greene, Phillips, Flippin, Mieswinkel, Rubison, Albers  
NOES: Millsap  
ABSTAIN: None  
ABSENT: Hull  
With all present members voting, Acting President Mieswinkel declared the motion approved.
- Seminar. Requested permission for meals and mileage to attend a seminar a free seminar on regulations for tax exempt bonds, hosted by Gilmore & Bell, in St. Charles, Missouri on April 12, 2012. Alderwoman Millsap made a motion, seconded by Alderwoman Rubison to grant request. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Airport Sign/Restroom. Springer held discussion regarding requirements of airport leases and Rules & Regulations, the city is to provide signage and restrooms to leaseholders. Springer noted he would like the Board to consider installing a pre-cast concrete structure. Discussion was held. Springer also noted the city will need to put up signage restricting sprays and chemicals at the airport.

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- Gibbs Park. Reported a volunteer group from Kings Way Church requested to paint court lines and re-net basketball goals at the park. Springer noted if weather does not permit the park painting on this day, he has painting at The MARC they can complete.
- 608 Seneker. Reported Lawrence County has agreed to abate taxes owed for this location, if the City takes ownership. Springer also noted Mid-Missouri Bank has agreed to release the security claim for \$1,500.00. Conway noted the asbestos abatement would cost approximately \$3,300.00, and a group from the Freedom Christian Church has volunteered to tear-down the facility, which would save the city money. Discussion was held. Alderwoman Millsap made a motion, seconded by Alderman Greene to pay security claim to Mid-Missouri Bank for \$1,500.00 and to proceed with bidding of asbestos abatement. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Spring Clean-Up. Reminded the Board that Spring Clean-up is scheduled for April 27 and 28, 2012.
- Study Session. Held discussion on scheduling a study session on Tuesday, April 24, 2012. After receiving input from the Board, study session is scheduled for Tuesday, May 8, 2012 at 6:00 p.m. Session will be with Rick McConnell, Gilmore & Bell, on financing options to help promote development.
- Public Hearings. Discussed Public Hearings scheduled for Tuesday, April 3, 2012, during the Planning and Zoning Commission meeting, regarding proposed text changes for definitions of Bed and Breakfasts and Section 405.450, Use Standards; and requirements for Conditional Use permits for Bed and Breakfasts in an R1 District. Springer also noted the Commission would receive comments concerning the current sign ordinance for Banners and Pendants. Springer noted this discussion would be to address the lawn signs and banners on the Business Loop and around town.
- Kiwanis Pavilion. Discussed the previous agreement for installation of restrooms at the new pavilion. Springer noted this has been budgeted for and would present options at the next council meeting.

Acting President Mieswinkel requested discussion with Springer regarding the need for a committee representing The MARC. Mieswinkel noted it is currently represented under the Park Committee and she feels that with so many items that need to be discussed, this should be handled as a separate entity from the Parks Committee. Discussion was held. Acting President Mieswinkel appointed Alderwoman Millsap to Chair the committee and members will be announced at a later date.

### Treasurer.

Weldy held discussion on the following items:

- Bills. Presented the bills paid report and requested discussion. None brought forth.
- Investments. Presented a bid tab for a matured certificate of deposit at Mid-Missouri Bank, valued at \$75,490.42 and recommended the Board direct her to roll this into a new certificate of deposit for one year with interest rate at 0.25%. Weldy also recommended the Board leave the CDARS accounts, which have been cashed-out earlier in the month in their perspective accounts for an interest rate of 0.15% and the CDARS maturing in April, to extend the investment period from thirteen weeks to one year with current interest rate increased from .04% to .35%. Discussion was held. Alderman Greene made

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a motion, seconded by Alderwoman Rubison to accept recommendations for investments from Weldy and to proceed with transactions. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.

- Utility Write-Offs. Presented a list of uncollected utility bills for a total amount of \$8,253.38 and requested the Board approve writing off the listed accounts. Alderwoman Millsap made a motion, seconded by Alderwoman Rubison to approve the listed accounts for write-offs. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Unclaimed Property. Reported the City had received \$100.00 from the Missouri State Treasurer's office for unclaimed property.

### Public Works.

Stanton held discussion on the following items:

- Employee Probation. Requested the Board approve Jonathan Bray to permanent full-time position as Meter Reader, as he has successfully completed his six month probation period. Alderwoman Millsap made a motion, seconded by Alderman Phillips to approve Bray to full-time status with a \$0.50 per hour pay increase. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Phase II Tennis Court. Requested the Board grant permission for Stanton to schedule painting of the tennis courts. Stanton noted \$11,500.00 has been budgeted for the project. Alderwoman Millsap made a motion, seconded by Alderman Greene authorizing Stanton to proceed with the project. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Davis Street. Reported the West Davis Street entrance to The MARC was temporarily closed due to construction of the intersection.
- Street Paving. Reported Blevins Asphalt Company was currently paving Patricia Park.

### Code Enforcement.

Conway held discussion on the following item:

- Signs/Banners/Pendants. Reported he had written a letter to the editor of the Lawrence County Record and invited the public to next Planning and Zoning meeting to discuss signs, banners and pendants.

### Police.

Hubert held discussion on the following items:

- DWI Enforcement. Hubert reported the department had participated in an enforcement grant for drinking and driving. Hubert noted the event was held during the St. Patrick's Day weekend, which resulted in fourteen tickets and four arrests from 48 vehicle stops.
- National Night-Out. Reported the department would like to participate in National Night Out, on August 7, 2012, from 6:00 p.m. to 8:00 p.m. Hubert requested the Board permit a "free-swim" for the public during this event. Alderwoman Millsap made a motion, seconded by Alderman Phillips granting the request. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.

Fire.

Sullivan held discussion on the following items:

- Calls. Reported the department had not calls since March 13, 2012.
- Training. Reported a training class had been cancelled so firemen could attend the State Basketball playoffs, for both Mount Vernon boys and girls. Training has resumed back to schedule. Sullivan noted to the Board the importance of their training and how it pays back to the community.

Committee Reports.

*Airport.* Alderman Greene reported the committee has not met.

*Finance.* Alderwoman Millsap reported the committee has not met.

*Parks.* Alderman Flippin reported the committee has not met.

*Personnel* Acting President Mieswinkel reported the committee has not met.

*Public Works/Streets.* Alderman Flippin reported the committee has not met.

*Disaster Shelter.* Acting President Mieswinkel reported the committee has not met.

New Business.

Acting President Mieswinkel requested any new business to be brought to the floor for discussion.

- Petrus requested the Board authorize Acting President Mieswinkel to sign the Notice to Proceed with the Wastewater Conveyance System Rehabilitation project due to the timeline of the project. Alderman Greene made a motion, seconded by Alderman Phillips authorizing Acting President of the Board Mieswinkel to sign the Notice to Proceed for the City of Mount Vernon. With all present members voting in favor, Acting President Mieswinkel declared the motion approved.
- Alderwoman Millsap reported the Community Choir would be singing in Freistatt, Missouri on April 6, 2012 and at The MARC on April 7, 2012 and invited all to attend.

Old Business.

Acting President Mieswinkel requested any old business to be brought to the floor for discussion. None brought forth.

Adjournment.

Alderman Phillips made a motion, seconded by Alderman Albers to adjourn meeting. With all present members voting in favor, Acting President Mieswinkel declared the motion approved. Meeting adjourned at 7:51 p.m.

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David W. Eden, Mayor

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Date

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Shannon Neely, City Clerk

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Date