

Minutes Approved May 8, 2012

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI HELD ON TUESDAY, APRIL 24, 2012.

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, April 24, 2012 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden, with the following roll call recorded: J.N. Greene, Craig Nelson, Lowell Phillips, April Mieswinkel, Carol Millsap, Gary Albers. Absent: Barbara Rubison and John Hull. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Director of Public Works Gene Stanton, Treasurer Shari Weldy, Chief of Police Garry Earnest, Code Enforcement Officer Bruce Conway, Assistant Fire Chief Brad DeLay and City Clerk Shannon Neely.

Agenda

Alderwoman Mieswinkel made a motion, seconded by Alderman Phillips to approve the agenda with the following amendment:

Remove Item Number XIV. Closed Session.

With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes

Minutes of the last meeting, which was held on Tuesday, April 10, 2012 were presented to the Board for approval. Alderman Greene made a motion, seconded by Alderman Albers to approve the minutes with the following correction:

Agenda – change “Alderman Phillip” to “Alderman Phillips”.

With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden reported this portion of the meeting is set aside for participation from the public and requested any discussion to be brought to the floor. None brought forth.

Emergency Operation Plan

Chet Hunter, Lawrence County Emergency Management Director, presented an emergency plan from Lawrence County to assist local government officials in responding to and recovering from the effects of natural and man-made disasters. Mr. Hunter presented a Promulgation page, which will act as an acceptance of distribution from the city. Mr. Hunter noted the city may review and later define adoption of the plan. Discussion was held. Alderwoman Mieswinkel made a motion, seconded by Alderman Phillips directing the Mayor to sign the Promulgation Page of the plan on behalf of the City of Mount Vernon. With all present members voting in favor, Mayor Eden declared the motion approved.

Mayoral Appointments.

Mayor Eden announced the following recommended appointments for 2012-2013:

Committees:

- Finance – Chairman Millsap, Greene, Rubison
- Personnel – Chairwoman Mieswinkel, Rubison, Greene
- Public Works – Chairman Phillips, Hull, Nelson
- Parks – Chairman Hull, Nelson, Albers

Minutes Approved May 8, 2012

- Airport – Chairman Greene, Albers, Phillips

Personnel:

- Attorney - William Petrus
- Prosecuting Attorney – William Petrus
- Municipal Court Judge – Randee Stemmons
- Municipal Court Clerk – Mary Walker
- City Clerk – Shannon Neely
- Director of Public Works – Gene Stanton
- Treasurer – Shari Weldy
- Revenue Collector – Jason Patten
- Chief of Police – Garry Earnest
- Fire Chief – Melvin Owens

Alderswoman Mieswinkel made a motion, seconded by Alderman Phillips to accept the recommendations as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Nomination and Election of Acting President of the Board of Aldermen.

Mayor Eden requested nominations for Acting President of the Board. Alderman Greene made a motion, seconded by Alderswoman Mieswinkel to elect Alderswoman Rubison to the position. The following voice vote was recorded:

AYES: Greene, Nelson, Phillips, Mieswinkel, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Rubison, Hull

With all present members voting in favor, Mayor Eden declared the motion approved.

Ordinance.

Bill No. 2012-005 re: An ordinance amending the Mount Vernon Municipal Code at Sections 405.050, 405.340 and 405.450 regarding Bed and Breakfasts was read twice by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Phillips, Mieswinkel, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Rubison, Hull

Second Reading:

AYES: Greene, Nelson, Phillips, Mieswinkel, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Rubison, Hull

Bill Number 2012-005 was declared passed and sent to the Mayor for signature. Bill No. 2012-005 thus became Ordinance Number 2.149.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- May 8th Study Session. Reminded the Board of the scheduled study session for May 8, 2012 at 6:00 p.m. for a presentation from a representative of Gilmore & Bell for financing options.
- Kiwanis Pavilion Bathrooms. Reported the original plan to install pre-fabricated bathrooms at the Kiwanis Pavilion would be too expensive, at a cost of approximately \$120,000.00 for a single unit. Springer requested permission from the Board to authorize B & G Drafting to draft plans for construction of permanent facilities at a cost of \$2,000.00. Alderman Greene made a motion, seconded by Alderman Phillips to grant request and proceed. With all present members voting in favor, Mayor Eden declared the motion approved.
- Employment Requests. Reported he had conducted interviews for the vacant part-time taxi driver position and recommended Gary Flippin for the position. Alderwoman Millsap made a motion, seconded by Alderwoman Mieswinkel to accept recommendation to hire Flippin. With all present members voting in favor, Mayor Eden declared the motion approved. Reported he had interviewed three people for the vacant part-time position at the Golf Course's Clubhouse and recommended Stephen Butterfield for the position. Alderwoman Mieswinkel made a motion, seconded by Alderman Greene to accept recommendation to hire Butterfield. With all present members voting in favor, Mayor Eden declared the motion approved.
- Fire Alarm Bid. Presented a bid tab for Bid Number 2012-005 for Early Warning Fire Alarm System for The MARC. Springer reported the only bid received was from Tyco Simplex Cornell for \$18,339.00 and recommended accepting this bid. Alderwoman Mieswinkel made a motion, seconded by Alderwoman Millsap to accept bid. With all present members voting in favor, Mayor Eden declared the motion approved.
- Committee Meetings. Requested meetings scheduled for Finance, Airport and Parks Committees.
- Downtown Revitalization Plan. Reported Jeff Barber, with the University of Missouri Extension had offered to do a down-town revitalization study for approximately \$4,500.00. Springer noted Drury College students had done the last study in 1998. Discussion was held and Mayor Eden requested Springer contact Mr. Barber in a year so the city may re-look at the feasibility of a study.
- Internship. Requested the Board allow a student from MSSU to participate as an intern for the city. Springer reported there are several projects he could use the additional support on. Discussion was held with a consensus of the Board to proceed.

Treasurer.

Weldy held discussion on the following items:

- Bills. Presented the Bills Paid report and requested any discussion. None brought forth.
- Investments. Presented a bid tab for two matured certificate of deposits with Liberty Bank. Weldy reported along with the matured certificates, the city had available the CDARS electric checking account for investments. Amounts are as follows:

CDARS – Electric Checking Account	\$196,365.12
Liberty Bank (matured April 23)	\$86,147.52
Liberty bank (matured April 27)	<u>\$164,487.36</u>
Total Electric	\$447,000.00
Additional Special Sales Tax CD	\$204,000.00

Weldy recommended the Board investing a total of \$651,000.00 for twelve months at .45% interest rate with Liberty Bank. Alderwoman Millsap made a motion, seconded by Alderman Greene to approve recommendation for investments. With all present members voting in favor, Mayor Eden declared the motion approved.

Public Works.

Stanton held discussion on the following items:

- Surplus Vehicles/Equipment. Presented a bid tab for sale of surplus equipment. Stanton reported Jason Robbins was highest bidder on all equipment for sale and recommended the Board accept the bids placed. Alderwoman Mieswinkel made a motion, seconded by Alderman Greene to accept highest bid for surplus equipment. With all present members voting in favor, Mayor Eden declared the motion approved.
- Tri-State Water Coalition. Reported the Coalition formed a sister organization named the Southwest Missouri Joint Municipal Water Utility Commission (JMUC), which has the power of eminent domain and the ability to issue tax-exempt bonds to finance the construction of regional water infrastructure projects. Stanton noted the commission would act the same as a political subdivision and be subject to the same state laws that govern municipal governments. Stanton noted he will provide a copy of a contract for the Board to review to allow the City to become a voting member of the JMUC at the next Board meeting.
- Employment. Reported he has conducted interviews for the vacancy in the Public Works Department and recommended the Board hire Howard Spratt to the position. Alderwoman Mieswinkel made a motion, seconded by Alderwoman Millsap to approve the recommendation for the vacancy. With all present members voting in favor, Mayor Eden declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- Signs. Reported the Planning and Zoning Commission would be discussing temporary signs at the May 1, 2012 meeting. Alderwoman Mieswinkel requested status of the property at 608 Seneker. Conway reported after the removal of asbestos, the building would be demolished.

Police.

Minutes Approved May 8, 2012

Earnest held discussion on the following items:

- Crimes. Reported his department had assisted Springfield Police Department and the Newton County Sheriff Office in solving a string of crimes, including burglary, forgery, Identity theft and car theft.
- Mount Vernon Prom. Reported the Mount Vernon High School had requested officers to work the Prom, which is scheduled for May 5, 2012. Earnest noted for added safety for the students, he would have additional officers working patrol throughout the evening..
- Employee Information. Reported Officer Holli Robison would return from FMLA leave on May 1, 2012.

Fire.

DeLay held discussion on the following items:

- Calls. Reported the department had received four calls since last report.
- Vehicle and Equipment Maintenance. Maintenance performed on all vehicles and equipment, resulting in new batteries for engine #3 and two pagers repaired.
- Training. Conducted three training sessions in April. Training sessions were on small engine operation and basic structural collapse.
- Community Events. Fire trucks taken to the Barry-Lawrence County Library for pre-school children to tour.
- Miscellaneous. Reported the Basic Structural Collapse class had eight Mount Vernon firemen certified in class. Also certified in class were five from the City of Aurora and three Aurora Rural firemen.

Committee Reports.

Airport. Alderman Greene reported the committee was scheduled to meet on May 1, 2012 at 6:00 p.m., in the City Administrator's Office.

Finance. Alderwoman Millsap reported the committee would meet on May 1, 2012 at 11:00 a.m. in the City Administrator's Office.

Parks. Due to Alderman Hull's absence, no report was submitted.

Personnel. Alderwoman Mieswinkel reported the committee has not met.

Public Works/Streets. Alderman Phillips reported the committee has not met.

The MARC/Community Center. Alderwoman Millsap reported the committee has not met.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion. None brought forth.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion. None brought forth.

Adjournment.

Alderman Phillips made a motion, seconded by Alderwoman Mieswinkel to adjourn meeting. With all present members voting in favor, Mayor Eden declared the motion approved. Meeting adjourned at 7:54 p.m.

Minutes Approved May 8, 2012

David W. Eden, Mayor

Date

Shannon Neely, City Clerk

Date