

Minutes Approved November 13, 2012

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI, HELD ON TUESDAY, OCTOBER 23, 2012.

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, October 23, 2012 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Craig Nelson, Lowell Phillips, Edward Kimbler, Gary Albers, Barbara Rubison. Absent: John Hull, Carol Millsap. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Director of Public Works Gene Stanton, Treasurer Shari Weldy, Code Enforcement Officer Bruce Conway, Chief of Police Garry Earnest, Firefighter Leon Sullivan and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Kimbler to approve agenda as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes.

Minutes of the last meeting, which was held on Tuesday, October 9, 2012 were presented to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Kimbler to approve the minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden reported this portion of the meeting is set aside for participation from the public and requested any discussion. None brought forth.

Resolution.

Bill No. (R)2012-022 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri authorizing the City to apply for a Transportation Enhancement Grant through the Missouri Department of Transportation and expressing support thereof was read once, by title only, with the following roll call vote recorded:

AYES: Greene, Nelson, Phillips, Kimbler, Albers, Rubison

NOES: None

ABSTAIN: None

ABSENT: Hull, Millsap

Bill No. (R)2012-022 was declared passed and sent to the Mayor for signature. Bill No. (R)2012-022 thus became Resolution No. (R)2012-022.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Transportation Enhancement Grant. Reported he has met with Mike Zimmerman, HDR Engineering, fine-tuning the rough-draft of the grant application, along with letters to other entities for their support in this process. Springer noted the deadline for the grant is November 5, 2012.
- 2013 Budget. Presented two budget proposals, one proposal to include the cost of a new police car, and the other proposal excluding the cost of the vehicle. Discussion was held on the need for the vehicle in the department. Mayor Eden requested a census of the Board as to which proposed budget to use. Consensus of the Board was to include purchase of the police vehicle with the budget.
- Internal Utility Audit. Presented a list of businesses that have been overcharged in utilities, which were discovered during an internal utility audit. Discussion was held. Alderman Greene made a motion, seconded by Alderman Kimbler to proceed with payment to overcharged businesses. With all present members voting in favor, Mayor Eden declared the motion approved.
- Recycling Vacancy. Reported he has held interviews for the vacancy and recommended the Board accept John Ellis to fill the position. Mr. Springer noted Mr. Ellis worked for the city during the summer thru the Experience Works program. Alderman Greene made a motion, seconded by Alderman Albers to hire John Ellis to the Recycling position. With all present members voting in favor, Mayor Eden declared the motion approved.
- Airport. Reported the installation of the door on the #4 hanger was complete and that he was very pleased with the installation. Springer advised the Board that the pass-thru door was installed also, but the price was \$150.00 higher than originally estimated, due to a factory price increase. Springer noted a door hinge on Hangar #5 was welded and repaired, and that the door would also need to be replaced in the future.
- Park Committee Meeting. Reported the Parks Committee would hold a meeting on November 5, 2012 at 5:30 p.m.

Treasurer.

Weldy held discussion on the following items:

- Bills. Presented the Bills Paid report and requested any discussion. None brought forth.
- SRF Reimbursement Request. Requested the Board to authorize the Mayor to sign-off for reimbursement for payment of \$61,601.69 for the following:

HDR Engineering - \$3,848.69

Insituform Technologies USA - \$57,753.00

Alderman Greene made a motion, seconded by Alderwoman Rubison authorizing the Mayor to sign-off on request for SRF funds for reimbursement. With all present members voting in favor, Mayor Eden declared the motion approved.

- Budget Amendments. Presented a list of requested amendments to the current budget. Discussion was held. Alderman Greene made a motion, seconded by Alderman Kimbler to approve the amendments to the current budget as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

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- Utility Write-offs. Presented a list of uncollected utility bills and requested permission to begin write-off, process of these account. Weldy noted she would be able to send some of the accounts to the collection agency. Discussion was held. Alderman Kimbler made a motion, seconded by Alderman Greene granting request for write-offs as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- Investments. Requested direction for investing \$156,000.00, which will be available after October 28, 2012f from the Electric account at Mid-Missouri Bank. Weldy noted the total amount of the money available is approximately \$401,574.66, with the remainder of the money to be used to payback money owed for three over-charged utility accounts. Alderwoman Rubison made a motion, seconded by Alderman Phillips to invest \$156,000.00 at Mid Missouri Bank for 12 months at 0.35% interest and remainder of money to pay the three utility accounts that were overcharged. With all present members voting in favor, Mayor Eden declared the motion approved.

Public Works.

Stanton held discussion on the following item:

- Water Leak. Reported a demonstration had been provided by a company that locates leaks in water mains by using sonar-like equipment. Stanton noted the demonstration was performed on the main on North Street, with the company pinpointing where the leak was. Stanton reported it was a very productive demonstration and repair of the leak would be done by city crews.

Code Enforcement Officer.

Conway held discussion on the following items:

- Life Bridge Assembly Church. Reported the Church has submitted site-plans for construction of the new church on Highway 174, with review by the Planning and Zoning Commission to be held at the November 6, 2012 meeting.
- Public Hearings. Reported the Board would hold four public hearings at the November 6, 2012 meeting. The subjects of the hearings are:
 - 1) Re-Zoning 505 South Hickory Street to B-2
 - 2) Misty Creek – Rezoning to R-2
 - 3) Backyard Cottages Text Change
 - 4) Sidewalk Specifications Text Change

Police.

Earnest held discussion on the following items:

- ABMD. Reported the festival was attended by approximately 40,000 people, with crowd numbers down on Friday due to the weather.
- Pumpkin Patch Theft. Reported the department has a suspect for the destruction and theft, which is estimated at approximately \$450.00. Earnest noted the suspect has been turned over to the Juvenile Office.
- Training. Training on Alzheimer disease would be held on November 25, 2012 along with training of the new fire alarm system at The MARC.
- Gibbs Park. Reported the Public Works Department is installing lighting at the Gibbs Park. Earnest noted his department was having several issues with people at the Park after hours.

Fire.

Sullivan held discussion on the following items:

- Calls. Reported the department had responded to two calls since last report.
- Vehicle/Equipment Maintenance. Performed on all trucks and equipment. Sullivan noted all SCBA Bottles have been recertified, except for two which were removed from service.
- Fire Safety Week. Reported the department has delivered fire safety materials to the elementary and intermediate school for the yearly event.
- ABMD. Department participated in clean-up of the square after the festival.

Committee Reports.

- *Airport.* Alderman Greene reported the committee has not met.
- *Finance.* Due to absence of Alderwoman Millsap, no report was submitted.
- *Parks.* Alderman Albers reported the committee would meet on November 5, 2012 at 5:30 p.m.
- *Personnel.* Alderman Albers reported the committee has not met.
- *Public Works/Streets.* Alderman Phillips reported the committee has not met.
- *The MARC/Community Center.* Due to the absence of Alderwoman Millsap, no report was submitted.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion.

- Stanton reported the annual “Halloween Egg Hunt” would be held at the Spirit of 76 Park on Friday, October 26, 2012, beginning at 6:00 p.m.
- Springer requested the Board read the “City Use Tax” sheet he had inserted in the council packet.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion.

- Neely reminded all the Board members to bring their codification books to the City Clerk office for updates to the code.

Adjournment.

Alderman Phillips made a motion, seconded by Alderman Kimbler to adjourn meeting. With all present members voting in favor, Mayor Eden declared the motion approved. Meeting adjourned at 7:40 p.m.

David W. Eden, Mayor

Date

Shannon Neely, City Clerk

Date