

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI HELD ON TUESDAY, MAY 22, 2012.**

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, May 22, 2012 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden, with the following roll call recorded: J.N. Greene, Craig Nelson Lowell Phillips, Barbara Rubison, Carol Millsap, Gary Albers. Absent: April Mieswinkel, John Hull. The following city personnel were also in attendance: City Administrator Max Springer, City Attorney William Petrus, Jr., Director of Public Works Gene Stanton, Chief of Police Garry Earnest, Code Enforcement Officer Bruce Conway, Assistant Fire Chief Brad DeLay and City Clerk Shannon Neely.

Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderwoman Millsap made a motion, seconded by Alderman Phillips to approve the agenda with the following amendments:

- Add Vacated Seat/Oath of Office before Citizen Participation.
- Closed Session – Remove RSMo, Section 610.021(1) litigation and Section 610.021(3) Personnel issues.

With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes.

Minutes of the last meeting, which was held on May 8, 2012, were presented to the Board for approval. Alderman Phillips made a motion, seconded by Alderwoman Millsap to approve the minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Vacated Seat/Oath of Office.

Mayor Eden announced Alderwoman Mieswinkel has vacated her seat for Ward Three due to moving outside the city limits and that Alderman Albers has submitted his resignation from his seat in Ward Two due to his moving to Ward Three. Mayor Eden recommended appointing Albers to fill vacated seat in Ward Three. Alderman Phillips made a motion, seconded by Alderwoman Rubison to accept Mayor's appointment for Albers to fill vacated seat in Ward Three until the next general election in 2013. With all present members voting in favor, Mayor Eden declared the motion approved. City Clerk Neely performed the Oath of Office to Albers for Ward Three.

Citizen Participation.

Mayor Eden reported this portion of the meeting is set aside for participation from the public and requested any discussion to be brought to the floor. Greg Kenny, who resides at 906 Tracy Lane, requested permission from the Mayor to approach the podium. Mr. Kenney requested a timeline for when the city would complete paving of Tracy Lane. Mr. Kenny noted with lack of pavement there is a 2 inch drop-off from the driveways and manholes located in the street are dangerous to vehicles with no pavement. Mr. Kenney noted sixteen houses are located in the non-paved area. Springer noted this item was on his agenda for discussion and requested to approach the podium. Discussion was held. Alderwoman Millsap made a motion, seconded by Alderman Phillips to accept a proposal from Blevins Asphalt for \$32,010.75 for completion of

Tracy Lane and for City Attorney to work out an agreement for repayment from the developer. With all present members voting in favor, Mayor Eden declared the motion approved.

## **Department Reports.**

### City Administrator.

Springer held discussion on the following items:

- House Bill 1329. Presented a sample resolution from Harrisonville, MO for support to restore the sales tax on out-of-state vehicle purchase. Springer requested permission from the Board to proceed with presenting a resolution for the City of Mount Vernon to pass. Alderman Albers made a motion, seconded by Alderwoman Rubison to proceed presenting a resolution at the next meeting declaring support in re-instating the tax. With all present members voting in favor, Mayor Eden declared the motion approved.
- The MARC.
  - Roof. Springer requested the Board allow him to begin soliciting bids for roof replacement. Springer reported the bidding would need to include power-washing of the metal beams on the portion of the building with the membrane roof. Alderman Phillips made a motion, seconded by Alderwoman Millsap to proceed to solicit bids for roof replacement. With all present members voting in favor, Mayor Eden declared the motion approved.
  - Parking Lot. Springer held discussion on parking issues at the facility with the no designated parking. Springer noted striping the parking lot would relieve many of the issues. Alderman Greene made a motion, seconded by Alderwoman Rubison to proceed to solicit bids for sealing and striping of the parking lot. With all present members voting in favor, Mayor Eden declared the motion approved.
  - Sound System. Alderwoman Millsap reported The MARC Committee had met on Monday, May 21, 2012 at 2:00 p.m. Alderwoman Millsap made a motion, seconded by Alderman Phillips to accept a quote from Associate Theatrical Group for installation of a hand held wireless induction loop for hearing impaired and sound system. With all present members voting in favor, Mayor Eden declared the motion approved.
- Employee Memo for Seat Belt. Reported a memo was sent to all city employees stating that seat belts must be worn at all times, whether in a city vehicle or in personal vehicle while employee is on city time. Springer noted employees would be subject to disciplinary action if not obeying the order. Springer reported he had received several citizen complaints on employees not wearing their seatbelts.
- Highway Right-of-Way Annexation. Reported he is currently working with Missouri Department of Transportation annexing highway right-of-way on State Highway 39 North, with plans to include approximately 200 feet north of county road 2100. Springer reported by annexing the right-of-way, this would allow any adjoining landowner to annex into the city. Springer noted he was on Phase Three of the process, which required sending registered letters to all property owners in the area of the planned annexation requesting comments on the proposal. Springer reported he had plans to do a similar annexation on State Highway 39, south of the city, which would allow extension of city utilities. Springer discussed possible signage for three intersections along Highway 39 for safety concerns. Springer reported the intersections of concern were the entrance to

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the Northwest Industrial Park, entrance to the wastewater facility and Highway 174 intersection.

- Youth Work Experience Program. Noted he had been approached by Work Experience for Youth which would allow young adults to participate in training provided by the city. Springer noted Work Experience will pay for a young adult to work for the city for 240 hours per person. Alderman Greene made a motion, seconded by Alderwoman Rubison to proceed with a trial period for youth employment. With all present members voting in favor, Mayor Eden declared the motion approved.
- Asset Management. Springer noted he has been approached by an assets management company wanting to break into the municipal government sector and has offered their services to the city with no fees until January 1, 2013. Springer reported eSSETS could begin immediately with the database of inventory. Alderman Greene made a motion, seconded by Alderwoman Rubison to allow eSSETS asset management until January 1, 2013 at no charge to the city. With all present members voting in favor, Mayor Eden declared the motion approved.
- Vacation. Reported he would begin vacation on Tuesday, May 29, 2012 and would return to work on Tuesday, June 5, 2012.

### Treasurer.

Due to absence of Weldy, Springer held discussion on the following items:

- Bills. Springer requested any discussion on bills that have been paid. None brought forth.

### Public Works.

Stanton held discussion on the following items:

- Wastewater Conveyance System Rehabilitation. Presented Change Order Number One (1), issued on May 18, 2012 for approval from the Board. Stanton noted there were originally 37 point repairs, but this number has been lowered to 11 point repairs, which resulted in an earlier completion date and a cost difference of \$2,566.80 less for the city. Discussion was held.
- Requested input from the Board on the proposed contract with the Southwest Missouri Joint Municipal Water Utility Commission. Reported he would present the contract at the June 12, 2012 meeting for approval from the Board.
- Reported on Monday, May 21, 2012, three of eight storm sirens were activated for unknown reasons. Stanton reported he is investigating why the sirens were activated.

### Code Enforcement.

Conway held discussion on the following items:

- Reported he has been contacted by two local businesses, Red Monkey and Wind & Willow, to expand their facilities and the New Life Bridge Church for new construction.

### Police.

Earnest held discussion on the following items:

- D.A.R.E. Reported the 19<sup>th</sup> annual graduation was held on May 16, 2012 for the Mount Vernon sixth grade class.

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- Click-it or Ticket. Reported the department would participate in the campaign, which begins on May 21, 2012 and will continue until June 3, 2012. Earnest noted department participation is funded by the Missouri Department of Transportation.
- School Year. Reported the school year ended on May 17, 2012 with no reported problems.

### Fire.

DeLay held discussion on the following items:

- Calls. Reported the department had received three calls since May 8, 2012 report.
- Vehicle and Equipment Maintenance. Reported maintenance had been conducted on all vehicles and equipment.
- Training. Reported the department held a training session on May 17, 2012 on wild-land fires and small engine operation.

### Committee Reports.

*Airport.* Alderman Greene reported the committee has not met.

*Finance.* Alderwoman Millsap requested a meeting for Friday, June 8, 2012 at 12:00 p.m., noon.

*Parks.* Due to the absence of Alderman Hull, no report was submitted.

*Personnel.* No report submitted.

*Public Works/Streets.* Alderman Phillips reported the committee has not met.

*The MARC Community Center.* Alderwoman Millsap requested a meeting on Monday, June 18, 2012 at 2:00 p.m.

### New Business.

Mayor Eden requested any new business to be brought to the floor for discussion. The following items were discussed.

- Missouri Municipal League. Mayor Eden reported the MML would conduct a Newly Elected Official Training session, scheduled for June 14 and 15, 2012 in Jefferson City, Missouri for anyone interested.
- Appreciation. Presented a letter of appreciation from the Sherry Rouner, Mount Vernon Elementary School principal, thanking the city for use of The MARC for kindergarten, first, and second grade music programs.
- Electric Repair. Reported the electric would be down for approximately 30 minutes on Wednesday, 23, 2012 at 5:00 p.m. Stanton reported electrical problems were squirrel-related.

### Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion. None brought forth.

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Closed Session.

Alderman Phillips made a motion, seconded by Alderwoman Millsap to close a portion of the meeting, pursuant to RSMo, Section 610.021(2) Real Estate Issues. The following roll call vote was recorded:

AYES: Greene, Nelson, Phillips, Rubison, Millsap, Albers

NOES: None

ABSTAIN: None

ABSENT: Mieswinkel, Hull

With all present members voting in favor, Mayor Eden declared the motion approved. Meeting adjourned to closed session at 8:05 p.m.

Reconvene.

Meeting reconvened from Closed Session at 8:35 p.m. Mayor Eden requested any other discussion. None brought forth.

Adjourn.

Alderman Albers made a motion, seconded by Alderman Phillips to adjourn meeting. With all present members voting in favor, Mayor Eden declared the motion approved. Meeting adjourned at 8:35 p.m.

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David W. Eden, Mayor

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Date

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Shannon Neely, City Clerk

\_\_\_\_\_  
Date