



PO Box 70 • 109 N HICKORY ST • MOUNT VERNON, MO • PHONE (417) 466-2122

RESIDENTIAL BUILDING PERMIT & CERTIFICATE OF OCCUPANCY

2012 INTERNATIONAL RESIDENTIAL CODES

109 N HICKORY ST, MOUNT VERNON, MO 65712 – (417)466-2167

Date: _____ Permit No: _____

Site Address: _____

Owner Name: _____ Phone: _____

Address: _____

Activity: New structure: Addition: Remodel/Infill: Deck:

Demolition: Garage: Storage: Fence: Pool:

Other: _____

Type: Full Basement: Crawl space: Slab-on-grade:

One-story: Two-story:

- Residential: One-family: _____ Two-family: _____

- Building contractor: _____ Phone: _____

- Plumbing contractor: _____ Phone: _____

- HVAC contractor: _____ Phone: _____

- Electric contractor: _____ Phone: _____

- Legal description:

- Lot No: _____ Block: _____ Addition: _____

- If metes and bounds, may be an attachment.

- Square footage of structure including attached garage: _____ sq. ft.

- Cost of construction: \$ _____

Check Box if you will be using Recreation Vehicle for living quarters on site while New House or Remodel Infill is being done on site. **ACKNOWLEDGE: Living in other than Principal Structure beyond 6-month period of the issue date requires approval of Board of Alderman.**

SITE PLAN

- Show all present and planned structures
- Designate dimensions of lot, buildings, and setbacks. Do NOT need to be to scale.
- Property Stakes must be visible.
- Points of entry for electric service, water, and sewer must be shown at the building.

Draw Site Plan Illustration Below:

In signing this application, I understand that if the information I have given is not correct or does not conform to the City of Mount Vernon Ordinances, my permit may be revoked by the zoning commission.

By signing below, I grant permission to city officials to enter upon the property at reasonable times to inspect or to perform the duties imposed by Mt. Vernon Municipal Code.

Owner Signature: _____

Authorized Agent: _____

Print name: _____ Date: _____

Fees:

- Building Permit fee: \$ _____ (10.4414)
- Water Service: \$ _____ (47.4425)
- Sewer service: \$ _____ (48.4425)
- Electrical service: \$ _____ (41.4425)
- **Total Fees:** \$ _____

Received & Paid to Billing Dept: _____ (Utility Clerk's initials)

Building Officer: _____

Occupancy in Recreation vehicle approved until Expiration Date: _____

Notice:

The disposal of demolition waste is regulated by the department of natural resources pursuant to Chapter 260, RSMo. Such waste, in types and quantities established by the department, shall be taken to a demolition landfill or a sanitary landfill for disposal.