

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**February 28, 2022**

**In-Person Council Meeting**

The Board of Aldermen met in *regular* session on **February 28th**, in Mansfield City Hall located at 705 Polk Street. Mayor John H. Mayweather, Sr. called this meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderswoman Mary J. Green**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended. However the following officials were recorded as in attendance at this regular meeting of the City Council. **Present:** Hon. John H. Mayweather, Sr., **-Mayor**, Mary J. Green – District **A**, Christopher S. Thomas –District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. – District **D**, and Kervin D. Campbell –District **E**. **Absent: None. City Hall Personnel, Dept. Heads, & Other City Personnel Present:** Gwendolyn Jones (Deputy Clerk), Tommie Crawford (Public Relations Officer), Annette Blue (Police Chief), Bryan Ross (Captain –MFD), Gwenda Taylor (Firefighter –MFD), and Stan Jones, Sr. (Crew Leader –Garbage Crew) and Christopher Samuels (Firefighter –MFD). **Others Present:** seventeen (17) guests. **Press Present:** None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **February 14, 2022 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance, to any item outlined on the meeting agenda. When no comments were voice from any of the attendees at this meeting, the **Public Comments Period** was then subsequently closed.

**Old Business:**

Item A: An engagement letter from the independent auditing firm **Thomas, Cunningham, Broadway & Todtenbier** to apply and perform Statewide Agreed-Upon Procedures (SAUPs) as identified by the **Louisiana Legislative Auditor** (LLA) for the fiscal year ended December 31, 2021, was included in the Aldermen’s agenda packages prior to this meeting. The SAUPs are intended to represent a minimum level of additional work to be performed at those local entities (local governments and others) that meet the legal requirement to have an audit under the Louisiana Audit Law (i.e., public funds totaling \$500,000 or more in revenues and other sources. The SAUPs is effective for entities that have fiscal years ending **December 31, 2021 through November 30, 2022**. The SAUPs report must be attached with the audit report that is submitted to the Legislative Auditor’s Office in one Adobe pdf file. Alderswoman Green and Aldermen Hall suggested engaging another auditing firm to perform the SAUPs report. The Clerk intimated that the SAUPs report is customarily performed in conjunction with the regular, annual audit and he was not certain if the LLA would accept this report from another auditing firm. Alderswoman Green and Alderman Hall were insistent on having the Clerk seek Request for Proposals from a separate auditing firm from the one already engaged to perform the annual audit. It was MOTIONED by **MARY J. GREEN** and SECONDED by **JOSEPH HALL, JR.** to seek Request for Proposals (RFPs) from another auditing firm to perform the SAUPs report, if acceptable to the LLA. Motion Passed Unanimously.

Item B: It was MOTIONED by **CHRISTOPHER S. THOMAS** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by the Mansfield Planning & Zoning Commission to deny the request of petitioner **Stan Jones, Sr.** to situate a mobile home for residential use on property bearing a municipal address of **1307 Bernard Street** (zoned as a Single-Family Residence District). Mr. **Jones'** petition was submitted to and deliberated by the Zoning Commission at their regular meeting held on Wednesday, February 16<sup>th</sup> and was met with very strong opposition from more than a few property owners with real estate located near the aforementioned address. Further, at the Commission's meeting, one of the commissioners (Mr. William Spencer) stated that the mobile home was in poor condition and would undoubtedly have a negative impact on other current property values in the area. Motion Passed Unanimously.

Item C: **Ordinance No. 2 of 2022** was introduced, drafted to change zoning at the request of petitioner **Clarence Davis** on property bearing a municipal address of **729 Louise Street** from an R-2 District (Multi-Family Residence District) to an O-R District (Open Space and Recreation District). The petitioner stated that he plans to develop a cemetery, with the cemetery enclosed within a 5-foot privacy fence. Mr. **Davis'** petition was submitted to and deliberated by the Mansfield Planning & Zoning Commission at their February 16<sup>th</sup> meeting and was met with strong opposition from numerous residents living with 300 feet of the site where the cemetery would be located. After some discussion, the Zoning Commission voted unanimously to deny the petitioner's request, and this would be their recommendation offered to the City Council. To allow for a second public hearing on this matter, it was MOTIONED by **MARY J. GREEN** and SECONDED by **CHRISTOPHER S. THOMAS** to authorize advertisement of the title of **Ordinance No. 2 of 2022** in the March 10<sup>th</sup> edition of *The Enterprise & Interstate Progress*, and to set a public hearing on same for the Aldermen's March 14th regular meeting. Motion Passed Unanimously.

Item D: It was MOTIONED by **MARY J. GREEN** and SECONDED by **CHRISTOPHER S. THOMAS** to approve the Mayor's appointment of Captain **Bryan L. Ross** to the position of Fire Chief with the Mansfield Fire Department. Captain **Ross** has been employed with the city's Fire Department since October 6, 2016. Since his employment, he has attained additional training and received certifications as a Firefighter II, a Fire Service Instructor and a licensed EMS practitioner in the State of Louisiana. He has expressed a desire to assume all the duties and responsibilities as Fire Chief of this Department. Motion Passed Unanimously.

Item E: It was MOTIONED by **MARY J. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the Mayor's appointment of Captain **Michael A. Gonzales** to the position of Assistant Fire Chief with the Mansfield Fire Department. Captain **Gonzales** has been employed with the city's Fire Department since September 30, 2016. During his tenure with the Department, he has attained certification as a Firefighter II, a Public Fire Educator I, a Fire

Apparatus Driver/Operator, and finally as a Fire Service Instructor II. Captain **Gonzales** has become an integral member of the day-to-day operations of the Department and a very capable supervisor to the subordinate personnel at the fire station. Motion Passed Unanimously.

With no further business to discuss, this meeting was declared adjourned at **5:01 p.m.** by MOTION from **KERVIN D. CAMPBELL** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

**John H. Mayweather, Sr.,** *Mayor*  
**Marvin R. Jackson,** *Clerk*