

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
October 28, 2019

The Board of Aldermen met in *regular* session on **October 28th**, in Mansfield City Hall located at 705 Polk Street. In the absence of Mayor Mayweather, this meeting was called to order at **4:30 p.m.**, by Mayor Pro Tem, Mitchell L. Lewis, after which an Invocation was offered by **Alderman Kervin D. Campbell**. The Pledge of Allegiance was led by **Alderman Mary J. Green**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Mitchell L. Lewis, **-Mayor Pro Tempore**, Mary J. Green – District **A**, Christopher S. Thomas –District **B**, and Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Jim Ruffin (Public Works Director), Billy Locke (Asst. Police Chief) Bryan Ross (Captain –MFD), NaKeisha Turner (Firefighter –MFD), and Christopher Samuels (Firefighter -MFD). **Press Present**: None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **CHRISTOPHER S. THOMAS** to approve the minutes of the **October 14, 2019 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **CHRISTOPHER S. THOMAS** to authorize the advertisement for sealed public sealed for the purchase of **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the City's Toledo Bend Water Treatment Plant. The bid period for these chemicals is 01/01/2020 through 06/30/2020. Any and all bids received will be opened at the Council's November 25th regular meeting and taken under advisement for further review and tabulation. The submission of the lowest responsible bidder will be accepted at the Council's December 9th regular meeting. Motion Passed Unanimously.

Item B: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **CHRISTOPHER S. THOMAS** to authorize the advertisement for sealed public sealed for the purchase of **Aluminum Sulfate Solution (TOTES)** for use at the City's Wastewater Treatment Plant. The bid period for these chemicals is 01/01/2020 through 06/30/2020. Any and all bids received will be opened at the Council's November 25th regular meeting and taken under advisement for review and tabulation. The submission of the lowest responsible bidder will be accepted at the Council's December 9th regular meeting. Motion Passed Unanimously.

Item C: At this time, a Statement of Revenues and Expenditures was presented to the Mayor and Aldermen present for the period 01/01/19 through 09/30/19 for the Corporation General Fund and any other additional funds identified as major funds of the City. No action was necessary on this document. It is presented monthly to the Council merely as a matter of information. This Statement was a summary of the revenues collected to-date and the expenditures funded through the 3rd quarter of 2019. The City Clerk stated that Department Heads have been reminded that it will be extremely vital for them to closely monitor all additional anticipated expenditures to help ensure they stay within allocations made for this calendar year. He further explained that expense line items should reflect no more than 75% of the budget expended. In instances where a figure is enclosed in brackets in the 'over/under budget column (is greater than 75%), this translates into an exceedance of the budgeted appropriation for that line item expense.

Item I: No other new business discussed.

Comments from Mayor Mayweather and/or Council Members: During this period, neither the Mayor nor the Council members present voiced any comments. However, the City Clerk did inform the Council that a 2020 Budget Draft document will be presented to them for their review and perusal at their November 25th regular meeting. Also at that meeting, a public hearing will be set for December 9th to invite any comments or questions from the Council and constituency on the budget drafted and presented. Additionally, at the December 9th meeting, the Mayor will call for adoption of the City's 2020 financial budget.

With no further business to discuss, this meeting was declared adjourned at **4:55 p.m.** by MOTION from **KERVIN D. CAMPBELL** and was SECONDED by **CHRISTOPHER S. THOMAS**. Motion Passed Unanimously.

John H. Mayweather, Sr., *Mayor*
Marvin R. Jackson, *Clerk*