

CITY OF FLAT ROCK
TAX INCREMENT FINANCE AUTHORITY (TIFA)
Minutes

Thursday, July 24, 2018, at 4:00 p.m.
City Hall - Conference Room A

1. MEETING CALLED TO ORDER: 5:11 p.m.

ROLL CALL OF MEMBERS: John Fiorelli, Chairman; Tom Havera, Vice-Chairman; Michael Whalls; Brian Marciniak, Secretary/Treasurer.

Motion by Tom Havera, supported by Michael Whalls to excuse the absence of William Neal for the Meeting of July 24, 2018. Motion carried unanimously.

ALSO PRESENT: David Grunow – City Attorney; Elizabeth Hendley – Economic Development Director; Russ Wittman – City Engineer.

2. APPROVAL OF MINUTES:

Motion by Tom Havera, supported by Michael Whalls to approve the Special Meeting minutes of June 14, 2018. Motion carried unanimously.

3. CITIZENS TO BE HEARD: None

4. MEMBER'S REPORTS: None

5. GENERAL DISCUSSION:

- a. Elizabeth Hendley, Economic Development Director – The MEDC contacted Ms. Hendley concerning certification of the industrial park in Flat Rock. The cost is \$425 the first year and \$275 for subsequent years. Ms. Hendley list several benefits as described by the MEDC literature. John Fiorelli mentioned that he thought that TIFA had obtained certification in the past. Ms. Hendley will determine what is necessary to obtain certification and investigate other issues involved with certification and report to the board next month.
- b. Russ Wittman, City Engineer – Wayfinding signs bids have been adjusted and the TIFA portion is approximately \$30,000 of the total project. Mr. Marciniak asked if this project could be done in stages with the most critical signage being posted first over the next few years, Mr Wittman responded that that was not how the project was bid and would be done all at once. Mr Fiorelli spoke in support of the Wayfinding Signs and the assistance they will provide to visitors of the City. Motion by Tom Havera, supported by Michael Whalls to approve the Wayfinding Sign Project in conjunction with the City and DDA for a TIFA portion not to exceed \$30,000. Motion carried unanimously.

Thursday, July 24, 2018, at 4:00 p.m.

SCHEDULED MEETINGS: Monthly at 5:00 p.m. – 4th Tuesday

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**City Hall - Conference Room A
(continued)**

6. FINANCIAL ITEMS:

- a. Reviewed Current Monthly Financial Reports.
- b. Motion by Brian Marciniak, supported by Tom Havera to approve the following payments:
 - \$1,800.00 – Grunow & Associates (April-May-June 2018)
 - \$1,253.02 – G.L.C. Landscaping (June 2018)
 - \$99.00 – C. E. Raines Company (General Fees - May 2018)
 - \$82,825.95 – City of Flat Rock (Reimbursement for June – July 2018)

Motion carried unanimously.

7. NEW BUSINESS:

- a. Tom Havera and Michael Whalls requested that the Authority consider improvements to the Fitness Area at FRCC consisting of replacing ceiling tiles and refitting lights with LEDs. Mr Havera and Mr Whalls will do some cost investigations and would report to the board next month.

8. CORRESPONDENCE and MISCELLANEOUS ITEMS: None

9. ADJOURNMENT:

Motion by Michael Whalls, supported by Tom Havera to adjourn the meeting at 5:45 p.m. Motion carried unanimously.

Date Approved: August 28, 2018



John Fiorelli – Chairman



Brian J. Marciniak, CPA – Secretary/Treasurer

SCHEDULED MEETINGS: Monthly at 5:00 p.m. – 4th Tuesday