

City of Flat Rock



Budget June 30, 2010

Adopted by Council June 15, 2009

Richard C. Jones, Mayor

Council Members

Eric D. Painter	James E. Martin
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**City of Flat Rock
2009 - 2010 Budget**

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CITY OF FLAT ROCK

Form of Government

The City was formed as a home rule city in 1965 pursuant to the Home Rule City Act, Act 279, Public Acts of Michigan, 1909, as amended (“Home Rule City Act”). A Mayor and a Council govern the City. The Mayor is the chief administrative and executive officer of the City and is elected at large for a two-year term in a non-partisan election and has voting power. The Council consists of six members who are also elected at large, for four-year terms, in a non-partisan election. The Council member receiving the most votes will serve as the Mayor Pro-Tempore in the absence of the Mayor. The statutory administrative officials, including the Treasurer and Clerk, are appointed. The Assessor and City Attorney are appointed by the Mayor and confirmed by Council and serve at their pleasure. The Council meets on the first and third Monday of each month and at special meetings as called by the Mayor and/or Council members.

CITY TAXATION AND LIMITATIONS

Valuation of Property

Article IX, Section 3, of the Michigan Constitution provides that the proportion of true cash value at which property shall be assessed shall not exceed 50% of true cash value, except as described below. The Michigan Legislature by statute has provided that property shall be assessed at 50% of its true cash value. The Michigan Legislature or the electorate may at some future time reduce the percentage below 50% of true cash value.

On March 15, 1994, the electorate of the State approved an amendment to the State Constitution permitting the State Legislature to authorize ad valorem taxes on a non-uniform basis (the “1994 Amendment”). The legislation implementing the 1994 Amendment added a new measure of property value known as “Taxable Value”. Beginning in 1995, taxable property has had two valuations – State Equalized Value (“SEV”) and Taxable Value. Property taxes are levied on Taxable Value. Generally, Taxable Value of property is the lesser of (a) the Taxable Value of the property in the immediately preceding year, adjusted for additions and losses, multiplied by the lesser of (i) the net percentage change in the property’s SEV, or (ii) the inflation rate, or (iii) 5%, or (b) the property’s then current SEV. Under certain circumstances therefore the Taxable Value of property may be different from the same property’s SEV.

This 1994 Amendment and the implementing legislation base the Taxable Value of existing property for the year 1995 on the SEV of that property in 1994 and for the years 1996 and thereafter on the Taxable Value of the property in the preceding year. Beginning with the taxes levied in 1995, an increase, if any, in Taxable Value of existing property is limited to the lesser of the percentage net change in SEV from the preceding year to the current year, 5% or the inflation rate. When property is sold or transferred, Taxable Value is adjusted to the property’s SEV, which under existing law is 50% of the current true cash value. The Taxable Value of new construction is equal to current SEV. Taxable Value and SEV of existing property are also adjusted annually for additions and losses.

Responsibility for assessing taxable property rests with the local assessing officer. Any property owner may appeal the assessment to the local assessor, the local board of review and, ultimately, to the Michigan Tax Tribunal.

The State Constitution also mandates a system of equalization for assessments. Although the assessors for each local unit of government within a county are responsible for actual assessments at

50% of true cash value, adjusted for Taxable Value purposes, the final SEV and Taxable Value are arrived at through several steps. Assessments are established initially by the municipal assessor. Municipal assessments are then equalized to the 50% levels as determined by the County's department of equalization. Thereafter, the State equalizes the various counties in relation to each other. SEV is important, aside from its use in determining Taxable Value for the purpose of levying ad valorem property taxes, because of its role in the spreading of taxes between overlapping jurisdictions, the distribution of various State aid programs, State revenue sharing and in the calculation of debt limits.

Property that is exempt from property taxes, e.g. churches, government property, public schools, is not included in the SEV and Taxable Value data in this statement. Property granted tax abatements under Act 198, Public Acts of Michigan, 1974, as amended ("Act 198"), is recorded on a separate tax roll while subject to tax abatement. The valuation of tax abated property is based upon SEV but is not included in either the SEV or Taxable Value data in the statement except as noted.

Industrial Facilities Tax Abatement

Act 198 provides significant property tax incentives to industry to renovate and expand aging industrial facilities and to build new industrial facilities in Michigan. Under the provisions of Act 198, qualifying cities, villages and townships may establish districts in which industrial firms are offered certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new industrial facilities.

Property owners situated in such districts pay an Industrial Facilities Tax ("IFT") in lieu of ad valorem property taxes on plant and equipment for a period of up to 12 years. For rehabilitated plant and equipment, the IFT is determined by calculating the product of the state equalized valuation of the replacement facility in the year before the effective date of the abatement certificate multiplied by the total mills levied by all taxing units in the current year. A new plant and equipment that received its abatement certificate prior to January 1, 1994 is taxed at one-half the total mills levied by all taxing units, other than mills levied for local school district operating purposes or under the State Education Tax Act, plus one-half of the number of mills levied for local school district operating purposes in 1993. For new facility tax abatements granted after 1993, new plants and equipment are taxed at one-half of the total mills levied as ad valorem property taxes by all taxing units except mills levied under the State Education Tax Act, plus the number of mills levied under the State Education Tax Act. For new facility tax abatements granted after 1993, the State Treasurer may permit abatement of all, none or one-half of the mills levied under the State Education Tax Act. Ad valorem property taxes on land and inventory are not reduced in any way since both land and inventory are specifically excluded under Act 198. The equivalent effect of the abatements granted under Act 198 is to understate the City's Ad Valorem Taxable Value for its fiscal year ending June 30, 2009 by \$50,332,400 or approximately 10.4%.

Property Tax Rates

The City's operating tax rates are limited by both statute and City charter. Home rule cities are allowed by the Home Rule City Act to authorize by their charters a maximum of 20 mills (1 mill is equal to \$1.00 per \$1,000 of SEV) for operating purposes. The City by its charter is limited to levying 20.00 mills for general operating purposes. The charter limit has been reduced to 19.68 mills due to the November 1978 Headlee Amendment (the "Amendment") to the State Constitution.

In fiscal year 2009-10, the City is proposing to levy 16.00 mills for City operating purposes and 1.25 mills for other statutorily permitted purposes. Any millage levied to meet the City's pledge of its full faith and credit and limited taxing power on the Agreement is subject to charter, statutory, and constitutional limitations as described herein.

The Amendment to the State Constitution placed certain limitations on the increase of taxes by the State and any political subdivision from currently authorized levels of taxation. The Amendment and the enabling legislation, Act 35, Public Acts of Michigan, 1979, as amended, may have the effect of reducing the maximum authorized tax rate, which may be levied by a local taxing unit. Under the Amendment's millage reduction provisions, should the value of taxable property, exclusive of new construction, increase at a percentage greater than the percentage increase in the Consumer Price Index (the "CPI"), then the maximum authorized tax rate would be reduced by a factor which would result in the same maximum potential tax revenues to the local taxing unit as if the valuation of taxable property (less new construction) had grown only at the CPI instead of the higher actual growth rate. Thus, should taxable property values rise faster than consumer prices, the maximum authorized tax rate would be reduced accordingly. The Amendment does not limit taxes for the payment of principal of and interest on bonds or other evidences of indebtedness outstanding at the time the Amendment became effective or which have been approved by the electors of the State or such political subdivisions. The property taxes that may be levied for the payment of the debt service on the Agreement are limited as described herein.

Legislation adopted by the State Legislature in connection with public education finance reform and voter approval of a state-wide proposal on March 15, 1994, limits the annual growth of real property assessments to the lesser of the percentage change in a property's SEV, the rate of inflation or 5% until the property is subsequently sold.

Property Tax Rate History

Levied July 1 ⁽¹⁾	City Operating Millage	Other Millage ⁽²⁾	Total Millage
2005	16.0000	1.2500	17.2500
2006	16.0000	1.2500	17.2500
2007	16.0000	1.2500	17.2500
2008	16.0000	1.2500	17.2500
2009 ⁽³⁾	16.0000	1.2500	17.2500

- (1) Per \$1,000 of Taxable Value. Excludes taxes levied by other units of government.
- (2) Includes library, sewer and other millage levies permitted by law. These levies are over and above the charter limitation.
- (3) Proposed Millage contingent on approval of budget

City Wide Millages

In addition to the City's tax rates, residents of the City are liable for taxes to other units of local government. Property owners pay property taxes at different levels based upon the status of the property as either Principle Residence or Non-Principle Residence property. Principle Residence means a dwelling or unit in a multiple-unit dwelling subject to ad valorem property taxes that is owned and occupied as a principal residence by the owner of the dwelling or unit. Principle Residence includes all unoccupied property classified as agricultural adjacent and contiguous to the home of the owner that is not leased or rented by the owner to another person if the gross receipts of the agricultural or horticultural operations, if any, exceed the household income of the owner. If the gross receipts of the agricultural or horticultural operations do not exceed the household income of the owner, the Principle Residence includes only five acres adjacent and contiguous to the home of the owner. Principle Residence includes a life care facility registered under the Living Care Disclosure Act, Act No. 440 of

the Public Acts of 1976, being sections 554.801 to .844 of the Michigan Compiled Laws. Principle Residence also includes property owned by a cooperative housing corporation and occupied as a principal residence by tenant stockholders. Non-Principle Residence is property not included in the above definition. The State Education Act, Act No. 331 of 1993, as amended in 2007, exempts industrial personal property from the State Education Tax and school operating millage. This same act exempts commercial personal property from 12 of the 24 education mills. The following millage tax rates were levied in the year 2008, against all taxable property in the City.

	<u>Principle Residence</u>	<u>Non-Principle Residence</u>
	<u>Properties</u>	<u>Properties</u>
Flat Rock Public School District ⁽¹⁾	7.0000	25.0000 ⁽²⁾
City of Flat Rock	17.2500	17.2500
County of Wayne	7.5761	7.5761
Wayne Intermediate School District	3.4643	3.4643
State Education Levy	6.0000	6.0000 ⁽²⁾
Wayne County Community College	2.4769	2.4769
Huron-Clinton Metropolitan Authority	0.2146	0.2146
Wayne County Parks	<u>0.2459</u>	<u>0.2459</u>
Total Mills	<u>44.2275</u>	<u>62.2275</u>

- (1) There are three school districts in the City. The amount of total levy each taxpayer is responsible for varies with the district. Taxpayers in the Gibraltar School District pay a total of 42.7175 on Principle Residence property and 60.7175 on Non-Principle Residence property and taxpayers in the Woodhaven-Brownstown district pay 45.2053 on Principle Residence property and 63.2053 on Non-Principle Residence property.
- (2) Industrial Personal Property is exempt from the 24 mills of education tax and Commercial Personal Property is exempt from 12 of the 24 mills of education tax as allowed by P.A. 331 of 1993, as amended.

State Equalized and Taxable Valuation History

Between 2004 and 2009 the City's SEV increased \$24,689,232 or 6.04% and the Taxable Value increased \$24,864,583 or 6.89%. The SEV and Taxable Value shown below does not include the value of tax-exempt property (e.g., governmental facilities, churches, public schools, etc.) or property granted tax abatement under Act 198. Per Capita 2008 SEV is \$51,069 and the Per Capita Taxable Value is \$45,428 both of which are based on the 2000 population of 8,488.

Year of			Percentage Increase	Percentage Increase
Valuation	SEV	Taxable	(Decrease)	(Decrease)
		Value	of SEV	of Taxable Value
			Over Prior Year	Over Prior Year
2004	\$415,375,214	\$352,740,812	9.8%	(2.2)%
2005	429,541,350	364,983,712	3.4	3.5
2006	455,747,120	397,289,955	6.1	8.9
2007	467,565,900	412,192,614	2.6	3.8
2008	433,475,100	385,595,765	(7.3)	(6.5)
2009	418,090,400	387,933,059	(3.6)	0.61

Current Taxable Value Components

By Use:		By Class:	
Industrial	36.0%	Real Property	77.2%
Residential	48.5	Personal Property	<u>22.8</u>
Commercial	14.1	Total	<u>100.0%</u>
Utility	<u>1.4</u>		
Total	<u>100.0%</u>		

Property Tax Collections

The City's fiscal year begins on July 1st and real and personal property taxes are due and payable July 1st and are payable without penalty until the following August 31st. Property owners who have not paid their property taxes on or before August 31st are required to pay interest and penalties on, and collection fees with respect to, such unpaid taxes.

Wayne County, Michigan (the "County") is responsible for the collection of real property taxes of the City which are delinquent as of March 1st of each fiscal year (the "Delinquent Real Property Taxes"). In recent years, the County has purchased from the City all Delinquent Real Property Taxes from a tax payment fund established by the County. In return, the City has assigned to the County all amounts payable to the City from the taxpayers with respect to such Delinquent Real Property Taxes. The purchase by the County from the City of the Delinquent Real Property Taxes as set forth above may be dependent upon the sale by the County of delinquent tax notes for that purpose, and there can be no assurance that the County will issue such delinquent tax notes or purchase such Delinquent Real Property Taxes in any fiscal year.

Delinquent Real Property Taxes collected by the County in any fiscal year in which the County does not purchase from the City such Delinquent Real Property Taxes are paid to the City as and when collected by the County on a monthly basis following such collection.

Personal property taxes uncollected as of the end of a fiscal year have historically accounted for less than 1% of the City's local tax levies. Suit may be brought to collect personal property taxes, and personal property may be seized and sold to satisfy the claim for unpaid taxes thereon.

Property Tax Collection History

Levied July 1	Tax levy ⁽¹⁾	Collections to March 1, Year Following Levy	Percent Collected	Collections Plus Funding to April 1, 2007	% Collected Plus Funding April 1, 2007
2003	5,924,487	5,636,744	95.1	5,781,637	97.6
2004	5,646,844	5,467,758	97.9	5,606,578	99.3
2005	5,837,665	5,631,903	96.4	5,807,718	99.5
2006	6,355,490	6,181,288	97.3	6,346,315	99.7
2007	6,636,538	6,307,745	95.1	6,631,990	99.9
2008	6,545,361	6,190,184	94.6	6,538,684	99.9

(1) Real and personal taxes combined.

Largest Taxable Values

Taxpayer	Principal Product or Service	2008 Taxable Valuation	Percent of 2008 Taxable Valuation
Auto Alliance International	Auto Manufacturing	\$130,967,900	33.8%
Manheim Auto Auction	Wholesale Auto Auction	6,943,057	1.79
Flat Rock Metals	Metal Processing	5,205,900	1.34
Deerfield Estates	Manufactured Home Community	4,893,454	1.26
Seville Homes	Developer	3,597,300	0.93
Mazda North American	Auto Manufacturing	3,080,000	0.79
Detroit Edison	Utility	3,058,871	0.79
Silver Creek/MHT Housing	Apartment Complex	2,638,000	0.68
State of Michigan	Senior Housing Complex	2,462,700	0.64
Trimarr LLC	Developer	<u>2,272,581</u>	<u>0.59</u>
Totals		<u>\$165,119,763</u>	<u>42.61%</u>

REVENUES FROM THE STATE OF MICHIGAN

Revenue Sharing

The City receives revenue sharing payments from the State of Michigan under the State Constitution and the State Revenue Sharing Act of 1971, as amended (the "Revenue Sharing Act"). The table appearing at the end of this section shows State revenue sharing distributions received by the City during the City's past five fiscal years, and the estimated receipts for the City's 2009 fiscal year.

The State's fiscal year begins October 1 of each year and ends September 30 of the following calendar year. Before the State's 1996-97 fiscal year, the State shared revenues received from personal income tax, intangibles tax, sales tax and single business tax collections with counties, cities, townships and villages. In 1996, the State legislature began reform of both the formula for distribution of State revenue sharing and the designated sources of revenue to be shared. At that time, the State expressly designated the revenues of the sales tax as the sole source for revenue sharing.

At the end of calendar year 1998, the Legislature again amended the Revenue Sharing Act (the "1998 Amendments") to accomplish the following:

- Freeze payments to the city of Detroit for 8.5 years at 1997-98 levels.
- Create a three-part formula for distribution to all other cities, villages and townships.
- Re-adjust the percent share of statutory distributions from 24.5% for counties and 75.5% to cities, villages and townships, to 25.06% for counties and 74.94% to cities, villages and townships.
- Limit the annual increase in distributions to any one city, village or township to 8% of the previous year's distribution.
- Provide for an 8.5-year phase-in of the new formulas, beginning in the State's fiscal year ending September 30, 1999.
- Create a "sunset" of the statute by including language that revenue sharing after June 30, 2007 will be distributed "as provided by law".

The sales tax revenues come from a 6% State levy on retail sales (other than sales of certain exempt items such as food and drugs). The State Constitution limits the rate of sales tax to 6%, and

dedicates 100% of the revenue of sales tax imposed at a rate of 2% to the State School Aid Fund. The State Constitution further mandates that 15% of the total revenues collected from sales taxes levied at the remaining 4% be distributed to townships, cities and villages. The Revenue Sharing Act distributes an additional 21.3% of those revenues to Michigan municipalities. The State's ability to make revenue sharing payments to the City in the amounts and at the times specified in the Revenue Sharing Act is subject to the State's overall financial condition and its ability to finance any temporary cash flow deficiencies.

Under the revised formula for distribution of revenue sharing moneys, the City receives payments based upon a combination of three equally weighted components:

- Taxable value per capita
- Unit type (i.e., city, village or township) and population
- Yield equalization (to protect all recipients of revenue sharing moneys against unequal taxable value per capita)

The City's receipts therefore can vary depending on the population of the City and the City's taxable value per capita compared to the population and taxable value per capita in the State as a whole.

In addition to payments of revenue sharing moneys, the State pays the City to support judges' salaries, as well as other miscellaneous state grants. Revenue sharing payments and other moneys paid to municipalities (other than the portion which is mandated by the State Constitution) are subject to annual appropriation by the State Legislature, and may be reduced or delayed by Executive Order during any fiscal year in which the Governor, with the approval of the Legislature's appropriation committees, determines that actual revenues will be less than the revenue estimates on which appropriations were based.

Recent Developments

In anticipation of a continued budget deficit, in September 2004 the Governor signed into law Act 356, Public Acts of Michigan, 2004 ("Act 356"), an amendment to the Revenue Sharing Act, and Act 357, Public Acts of Michigan, 2004 ("Act 357") an amendment to the General Property Tax Act. Act 356 and Act 357 accomplish the temporary elimination of approximately \$182.1 million in statutory revenue sharing payments to counties by creating a reserve fund paid for by the permanent advancement of the counties' property tax levy from December to July each year, beginning July 2005. Under Act 356 and Act 357, the county revenue generated from the accelerated levy will be placed in a reserve fund that each county would draw against in lieu of their annual revenue sharing payments. State revenue sharing payments to counties would resume in the first year in which a county's property tax revenue reserve is less than the amount the county would have otherwise received in state revenue sharing payments.

It is currently anticipated that cities, villages and townships will receive the same total amount of revenue sharing dollars in State fiscal year 2007-08 as received in State fiscal year 2006-07 as the result of Act 356 and Act 357. If revenue sharing dollars received by the State are less than anticipated, the City intends to make certain adjustments as necessary to balance its fiscal year 2008 budget.

The following table sets forth the annual revenue sharing payments and other moneys received by the City for the fiscal years ended June 30, 2003, through June 30, 2008, and the currently anticipated revenue sharing payments to be received in the fiscal year ending June 30, 2009:

<u>Fiscal Year Ended</u>	<u>Revenue Sharing Payments</u>
June 30, 2004	862,484
June 30, 2005	819,355
June 30, 2006	855,788
June 30, 2007	823,846
June 30, 2008	807,559
June 30, 2009	812,307 (1)
June 30, 2010	811,342 (2)

(1) Anticipated

(2) As Budgeted

POPULATION

<u>Year</u>	<u>Number</u>	<u>Percent of Change</u>
1960	4,696	NA
1970	5,643	20.16%
1980	6,737	19.39
1990	7,290	8.21
2000	8,488	16.43

CITY DEBT

Statutory and Constitutional Debt Provisions

Section 21 of Article VII of the Michigan Constitution establishes the authority, subject to statutory and constitutional limitation, for municipalities to incur debt for public purposes: *"The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by the constitution or by law."* In accordance with the foregoing authority granted to the State Legislature the Home Rule Act limits the amount of debt a home rule city may have outstanding at any time. Section 4(a) of the Home Rule Act provides:

"The net indebtedness incurred for all public purposes may be as much as but shall not exceed the greater of the following:

- (a) Ten percent of the assessed value of all the real and personal property in the city.
- (b) Fifteen percent of the assessed value of all the real and personal property in the city if that portion of the total amount of indebtedness incurred which exceeds 10% is or has been used solely for the construction or renovation of hospital facilities."

Significant exceptions to the debt limitation have been permitted by the Home Rule Act for certain types of indebtedness which include: special assessment bonds and Michigan transportation fund bonds (formerly motor vehicle highway fund bonds), even though they are a general obligation of the City; revenue bonds payable from revenues only, whether secured by a mortgage or not; bonds issued or contract obligations or assessments incurred to comply with an order of the Water Resources Commission of the State or a court of competent jurisdiction; and obligations incurred for water supply, sewage, drainage or refuse disposal or resource recovery projects necessary to protect the public health by abating pollution. The resources of a sinking fund pledged for the retirement of outstanding bonds

shall also be excluded in computing the debt limitation.

Legal Debt Margin

Pursuant to the statutory and constitutional debt provision set forth above, the following table reflects the amount of additional debt the City may legally incur as of April 30, 2009

2009 State Equalized Valuation		\$494,675,159
Debt Limit ⁽¹⁾		49,467,516
Debt Outstanding	\$20,908,788	
Less: Exempt Obligations	<u>4,613,788</u>	<u>16,295,000</u>
Additional Debt which can be legally incurred		<u>\$33,172,516</u>
Debt applicable to limit as a percent of SEV		<u>3.3%</u>
(1) 10% of 2009 SEV.		

Debt Statement

The following table reflects a breakdown of the City's direct and overlapping debt as of April 30, 2009. Bonds designated L.T.G.O. bonds are limited tax pledge bonds.

City Direct Debt	Gross	Self Supporting	Net Debt	Net Debt	
				Per Capita	% of SEV
Building Authority Bonds (LTGO)	\$5,005,000	-0-	\$5,005,000		
Tax Increment Bonds (LTGO)	10,460,000	-0-	10,460,000		
Michigan Transportation Fund Bonds (LTGO) 1997	280,000	-0-	280,000		
Special Assessment (LTGO)	85,000	85,000	-0-		
Installment Purchase Aspen	550,000	-0-	550,000		
Share of Multi-Authority Issued Bonds	<u>4,613,788</u>	<u>-0-</u>	<u>4,613,788</u>		
Total Direct Debt	<u>\$20,993,788</u>	<u>\$85,000</u>	<u>\$20,908,788</u>	<u>\$2,463.34</u>	5.23%

Lease Obligations

The City has lease obligations outstanding and due in the following years and amounts: Fiscal year ending June 30, 2008 and thereafter - \$52,052

Vacation and Sick Leave, and Other Compensated Absences

The City's employees are allowed to accumulate sick and vacation days. As of June 30, 2008 the City carried a liability of \$850,840 for the payment of accumulated days.

LABOR CONTRACTS

The City has 70 full-time employees, of which 76% are represented by labor organizations. Following is a list of the organizations, number of members and contract expiration dates.

Organizations	Number of Employees as of April 30, 2009	Contract Expiration Date
Technical and Professional Office- Workers of Michigan (TPOAM)-Clerical	7	June 30, 2007 (1)
TPOAM-Department of Public Services	17	June 30, 2007 (1)
Police Officers Association of Michigan	14	June 30, 2007 (1)
Command Officers Association of Michigan	10	June 30, 2008 (1)
Michigan Association of Firefighters	5	June 30, 2006 (1)
Non-Union Full Time Employees	<u>17</u>	June 30, 2009
Total Employees	<u>70</u>	

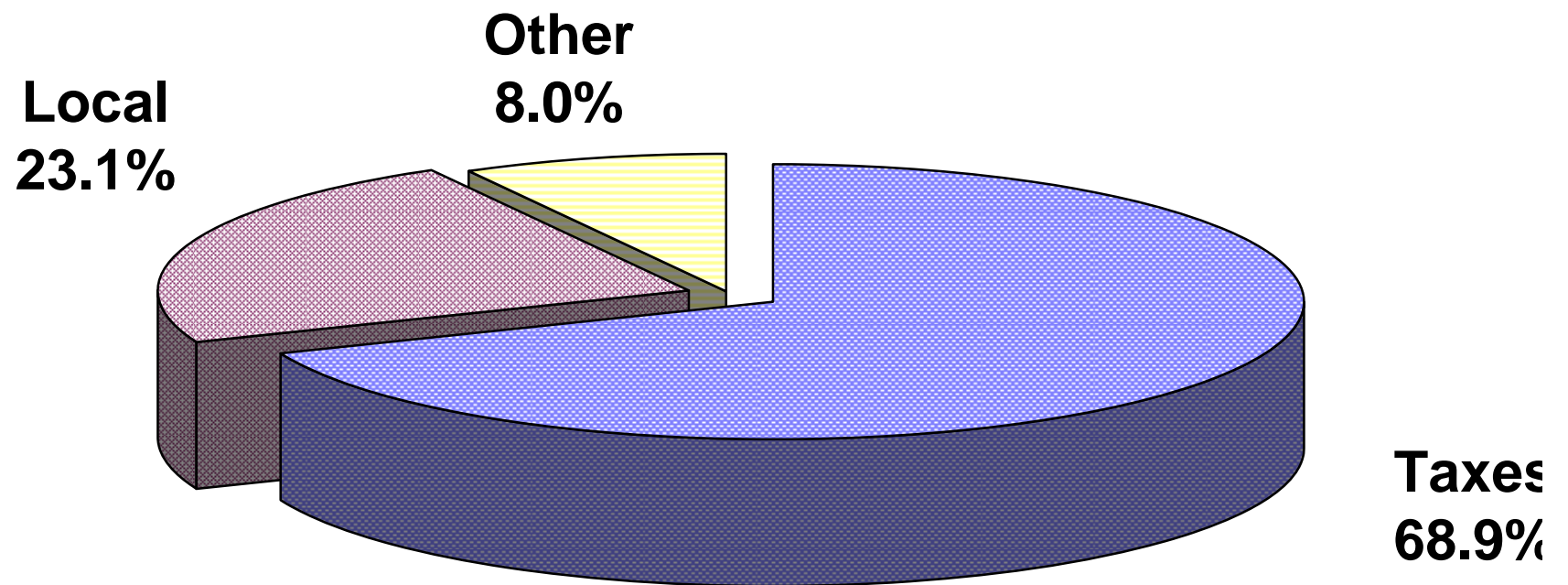
(1) In negotiations.

General Fund

City of Flat Rock
General Fund Revenue Summary

	Estimated 2008/09	Mayor's 2009/10	Increase (Decrease)
Taxes	6,715,389	6,264,864	(450,526)
Other Local:			
Elections	0	5,000	5,000
General Operations	321,686	314,150	(7,536)
Police	441,520	377,780	(63,740)
Fire	314,191	818,150	503,959
Building & Safety	201,987	149,000	(52,987)
Public Works	204,036	194,700	(9,336)
Recreation	115,097	115,484	387
Ballfield	500	5,000	4,500
Zoning Board of Appeals	2,900	2,500	(400)
Cable Commission	114,208	115,000	792
Beautification	6	10	4
Total Other Local	1,716,132	2,096,774	380,642
State Shared	782,328	725,016	(57,312)
Total Revenues	9,213,849	9,086,654	(127,196)

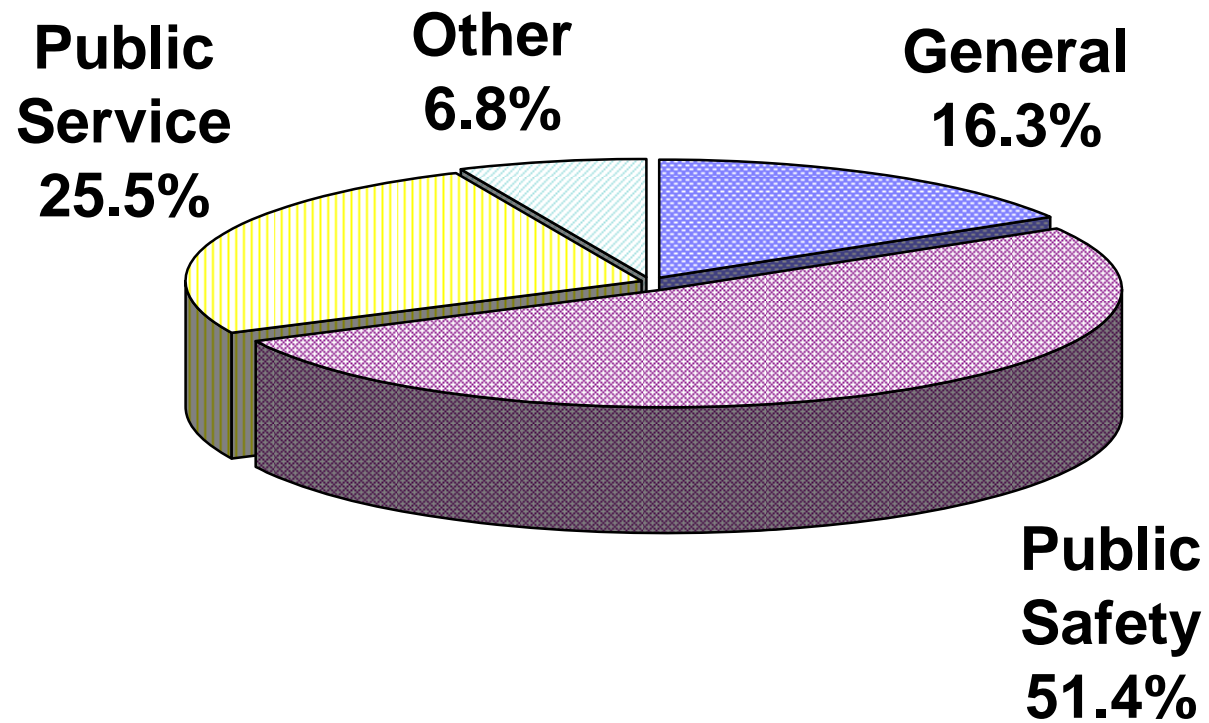
**City of Flat Rock
Revenue Summary
2009-2010**



City of Flat Rock General Fund Expenditure Summary

	2008/09	2009/10	Increase
<u>General Government:</u>			
Mayor and Council	14,960	14,500	(460)
District Court	478,356	470,000	(8,356)
Elections	47,873	45,925	(1,948)
Clerk & Treasurer	784,186	892,303	108,117
Assessor	33,365	41,886	8,521
Attorney	98,816	97,500	(1,316)
Economic Development	68,489	0	(68,489)
Engineer	3,201	5,000	1,799
	<u>1,529,246</u>	<u>1,567,114</u>	<u>37,868</u>
<u>Public Safety:</u>			
Police	3,029,359	3,131,843	102,484
Fire	936,602	1,545,312	608,710
Building & Safety	244,672	240,795	(3,877)
	<u>4,210,633</u>	<u>4,917,950</u>	<u>707,317</u>
<u>Public Service:</u>			
Public Works	1,538,623	1,592,814	54,191
Recreation Comm.	3,894	3,500	(394)
Recreation	279,115	293,979	14,864
Senior Citizens	10,215	11,236	1,021
Youth Center	1,361	1,424	63
Ballfield/Ice Rink Maint.	512,220	510,312	(1,908)
Planning Commission	14,481	14,855	374
Z.B.A	2,841	4,854	2,013
Beautification	8,257	10,573	2,316
Cable Commission	1,223	2,250	1,027
	<u>2,372,228</u>	<u>2,445,798</u>	<u>73,569</u>
<u>Transfers:</u>			
Local Streets	300,000	300,000	0
Major Streets	0	0	0
Community Center	150,000	0	(150,000)
Bond Payments	154,147	143,950	(10,197)
Capital Projects	20,000	0	(20,000)
Library	0	0	0
Other Funds	0	200,000	200,000
	<u>624,147</u>	<u>643,950</u>	<u>19,803</u>
Total Expenditures	<u>8,736,254</u>	<u>9,574,812</u>	<u>838,557</u>

**City of Flat Rock
Expenditure Summary
2009 - 2010**



CITY OF FLAT ROCK **ESTIMATED FUND BALANCE**

	2008/09	2009/10
Beginning Fund Balance	878,051	1,355,646
Revenues	9,213,849	9,086,654
Expenditures	<u>(8,736,254)</u>	<u>(9,574,812)</u>
Surplus (Deficit)	477,595	(488,158)
Ending Fund Balance	<u><u>1,355,646</u></u>	<u><u>867,488</u></u>

General Fund Revenue

City of Flat Rock General Fund Revenues

	2007/08 Actual	2008/09 Estimated Revenues	2009/10 Mayor's Budget	
<u>LOCALLY RAISED REVENUE</u>				
<u>Taxes</u>				
Property Taxes	4,235,112	4,112,272	3,856,949	
Reimbursement TIFA	2,301,084	2,150,282	2,203,414	
Reimbursement DDA	0	250,000	0	
Trailer Fees	3,402	5,523	4,500	
Administrative Fee	181,931	139,666	170,000	
Interest & Penalty	65,677	57,646	30,000	
	<u>6,787,205</u>	<u>6,715,389</u>	<u>6,264,864</u>	
<u>Elections</u>				
School Election Reimburse.	17,459	0	5,000	
	<u>17,459</u>	<u>0</u>	<u>5,000</u>	
<u>General Operations</u>				
Licenses & Permits	2,304	4,565	3,000	
Property Engineering Fees	52,178	550	1,000	
Marriage Fees	0	35	50	
Clerk's Fees	2,166	12,885	3,000	
Passport Fees	2,884	2,905	1,500	
Trash Bag Sales	1,046	1,102	1,000	
Interest on Investments	211,118	235,150	225,000	
Sale of Fixed Assets	0	927	500	
Sale/Lease of Land	20,866	24,000	24,000	
Sales	57	20	100	
Workers Comp	15,715	20,101	20,000	
Other	53,476	19,447	35,000	
	<u>361,810</u>	<u>321,686</u>	<u>314,150</u>	
<u>Police</u>				
Pound Fees & Licenses	4,653	2,284	4,000	
Bicycle license	0	0	10	
Grant - Miscellaneous	1,552	2,000	0	
CCW Permits	0	0	20	
Accident Reports	23,884	13,768	16,250	
Auction	0	300	500	
Fines	447,851	391,392	350,000	
Sale of Fixed Assets	3,400	8,530	500	
Workers Comp Wages	9,296	17,740	0	
Other	5,618	5,505	6,500	
	<u>496,253</u>	<u>441,520</u>	<u>377,780</u>	

City of Flat Rock General Fund Revenues

	2007/08 Actual	2008/09 Estimated Revenues	2009/10 Mayor's Budget	
Fire				
Training Reimbursement	0	0	500	
Grants	0	72,549	557,000	
Accident Reports	26	20	50	
Sale of Fixed Assets	0	0	100	
Ambulance Fees	192,536	239,532	260,000	
Other	630	2,091	500	
	193,192	314,191	818,150	
Building & Safety				
Administrative Fees	38,977	28,732	44,000	
Permits:				
Cert. Of Occupancy	250	900	300	
Building	50,823	72,212	45,000	
Rental Units	0	1,000	2,000	
Electrical	21,476	43,388	20,000	
Plumbing	11,493	29,845	15,000	
Demolition	0	0	100	
Zoning	4,550	2,750	3,500	
Mechanical	11,680	20,145	15,000	
Licenses	3,650	3,015	4,000	
Other	0	0	100	
	142,899	201,987	149,000	
Public Works				
Refuse Collection	655	620	500	
Weed mowing	2,430	3,684	2,500	
Sale of Fixed Assets	700	0	500	
Donation - War Memorial	450	200	200	
Equipment Rental	222,744	174,278	190,000	
Workers Comp Wages	29,255	25,254	0	
Other	0	0	1,000	
	256,235	204,036	194,700	
Ballfield/Ice Rink				
Ballfield Advertising	0	500	5,000	
	0	500	5,000	
Recreation				
Senior Alliance Grant	28,722	19,625	21,384	
Fees	14,655	17,844	9,000	
Travel	39,025	46,078	45,000	
Softball Fees	25,749	22,520	25,000	
Ticket Program	10,873	8,080	12,000	
Donations	1,950	800	3,000	
Other	56	150	100	
	121,030	115,097	115,484	
Zoning Board Of Appeals				
Special hearing	4,200	2,900	2,500	
	4,200	2,900	2,500	

City of Flat Rock General Fund Revenues

	2007/08 Actual	2008/09 Estimated Revenues	2009/10 Mayor's Budget
<u>Beautification Committee</u>			
Sale of Flat Rock Items	6	6	10
Other	<u>0</u>	<u>0</u>	<u>0</u>
	6	6	10
<u>Cable Commission</u>			
Franchise fee	<u>113,269</u>	<u>114,208</u>	<u>115,000</u>
	113,269	114,208	115,000
TOTAL LOCAL	<u>8,493,558</u>	<u>8,431,521</u>	<u>8,361,638</u>
<u>STATE SHARED REVENUES</u>			
Sales tax - Constitutional	581,039	556,392	519,191
Sales tax - Statutory	201,545	202,028	181,825
Right of Way Maintenance	20,967	20,000	20,000
Liquor license	<u>4,009</u>	<u>3,908</u>	<u>4,000</u>
TOTAL STATE SHARED	807,559	782,328	725,016
		<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>9,301,117</u>	<u>9,213,849</u>	<u>9,086,654</u>

General Fund Expenditures

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
<u>GENERAL GOVERNMENT</u>				
<u>Mayor & Council</u>				
Mayor Salary	2,500	2,500	2,500	2,500
Council Salaries	7,500	7,500	7,500	7,500
Consultant Fees	0	500	1,000	1,000
Engineer Fees	0	4,460	3,500	3,500
	10,000	14,960	14,500	14,500
<u>District Court</u>				
Legal Fees	44,724	56,223	50,000	50,000
District Court	444,608	422,133	420,000	420,000
	489,333	478,356	470,000	470,000
<u>Elections</u>				
Salaries & wages:				
Supervisory	4,635	4,000	4,000	4,000
Clerical	13,893	15,000	15,000	15,000
Overtime	3,176	1,885	2,500	2,500
Payroll Taxes	583	1,575	1,645	1,645
Fees & per diem	12,065	11,531	10,000	10,000
Office supplies	4,341	2,838	3,000	3,000
Operating supplies	4,639	7,650	4,000	4,000
Meal allowances	150	220	300	300
Advertising	2,700	534	1,500	1,500
Insurance & Bond	763	823	980	980
Equip. maintenance	4,266	1,818	3,000	3,000
Capital outlay	0	0	0	0
	51,211	47,873	45,925	45,925
<u>City Clerk & Treasurer</u>				
Supervisory	83,201	94,449	94,449	94,449
Clerical	133,402	139,397	136,135	136,135
Custodian	48,332	50,765	59,503	59,503
Total	264,935	284,611	290,087	290,087
Mechanic	7,432	100	500	500
Temporary	18,480	3,382	2,000	2,000
Overtime	5,140	1,178	1,500	1,500
Overtime Custodians	4,064	4,407	3,000	3,000
Overtime Park Maint.	1,852	1,438	2,500	2,500
Payroll Taxes	25,203	23,176	23,402	23,402
Hospitalization	81,999	94,351	80,336	80,336
Employees life ins.	1,581	1,327	1,517	1,517
Longevity Pay	825	700	750	750
Retirement Contrib.	38,689	26,852	29,170	29,170
Sick and Vacation Pay	14,495	500	500	500
Fees & Per Diem	1,074	100	200	200
Office Supplies	12,496	7,635	9,000	9,000
Bank Charges	71	844	500	500
Gas and Oil	1,738	1,688	1,500	1,500
Operating supplies	610	1,049	1,000	1,000
Medical expense	345	100	100	100
Computer Expense	12,975	11,615	13,000	13,000

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget	
Clothing	1,414	928	1,200	1,200	
Custodial supplies	3,190	2,328	2,500	2,500	
Greenways Maint.	4,252	0	0	0	
Pond Sprinklers	5,713	3,274	3,601	3,601	
Audit Fee	12,150	12,150	10,600	10,600	
Tax roll preparation	8,830	12,073	10,000	10,000	
Property Engr. Fees	0	600	500	500	
Membership & dues	14,777	16,446	14,500	14,500	
Consultant Fees	11,973	0	0	0	
Telephone	12,912	11,923	11,500	11,500	
Meal allowance	340	330	300	300	
Public relations	4,226	916	1,000	1,000	
Reimburse. Insurance	16,176	6,641	5,071	5,071	
Advertising	2,811	3,461	2,000	2,000	
Reading Building	11,835	4,647	5,000	5,000	
Education & Training	0	1,518	3,000	3,000	
Insurance & bond	34,988	36,790	37,894	37,894	
Ins. Claim Deductible	0	0	500	500	
Utilities	47,186	38,496	41,500	41,500	
Building Maintenance	124,702	115,054	120,000	120,000	
Equipment Maint.	8,086	6,777	3,000	3,000	
Equipment Lease	7,599	5,928	6,000	6,000	
Civil defense	524	575	575	575	
Miscellaneous	5,948	1,762	1,500	1,500	
Tax refunds	18,092	36,514	140,000	140,000	
Capital outlay	0	0	60,000	10,000	
Ordinance Codification	12,830	0	0	0	
	<u>864,559</u>	<u>784,186</u>	<u>942,303</u>	<u>892,303</u>	
City Assessor					
Assessor	11,500	11,500	11,500	11,500	
Clerical	15,582	5,000	10,000	10,000	
Overtime	794	559	700	700	
Payroll Taxes	181	425	819	819	
Fees & per diem	1,200	1,500	1,500	1,500	
Office Supplies	36	500	500	500	
Computer Expense	4,365	249	500	500	
Tax roll preparation	7,477	12,073	13,500	13,500	
Membership & dues	75	100	200	200	
Meal allowance	80	30	100	50	
Advertising	122	140	300	150	
Education & training	0	412	1,500	1,500	
Insurance	742	826	867	867	
Miscellaneous	0	50	100	100	
Capital Outlay	0	0	0	0	
	<u>42,154</u>	<u>33,365</u>	<u>42,086</u>	<u>41,886</u>	
City Attorney					
Retainer	22,000	22,000	22,000	22,000	
Labor	90,128	68,171	75,000	75,000	
Other	195	8,645	1,500	500	
	<u>112,323</u>	<u>98,816</u>	<u>98,500</u>	<u>97,500</u>	

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget	
Economic Development (TIFA/DDA)					
Supervisory	52,250	44,412	44,412	0	
Clerical	15,382	13,312	13,445	0	
Payroll Taxes	4,699	4,554	4,564	0	
Life Insurance	205	190	190	0	
Sick & Vacation Pay	0	0	100	0	
Office Supplies	753	1,099	1,000	0	
Operating Supplies	714	397	500	0	
Membership & Dues	59	75	100	0	
Telephone	500	780	780	0	
Public Relations	0	895	1,000	0	
Reimburse Insurance	1,800	1,800	1,800	0	
Insurance & Bond	742	826	1,026	0	
Other	559	150	250	0	
	77,663	68,489	69,166	0	
City Engineer					
Consulting	2,935	3,201	5,000	5,000	
	2,935	3,201	5,000	5,000	5,000
PUBLIC SAFETY					
Police					
Supervisory	76,091	78,978	78,978	78,978	
Permanent employees:					
Lieutenants	382,007	368,772	329,852	263,888	
Sergeants	338,578	311,125	311,173	377,163	
Patrolmen	765,748	722,753	618,277	674,486	
Dispatcher	69,199	37,150	0	34,232	
Ordinance Officer	24,714	21,281	0	20,539	
Admin. Assistant	36,023	5,274	0	36,023	
Holiday per diem	53,180	41,083	43,000	43,000	
Total	1,745,540	1,586,416	1,381,280	1,528,309	
Mechanic	40,436	33,184	30,000	35,000	
Custodian	22,682	20,630	30,000	30,000	
Crossing Guards	25,711	26,213	26,775	26,775	
Downriver Mutual Aid	3,906	5,413	2,000	2,000	
Shift differentials	12,441	10,207	14,000	14,000	
Overtime	91,800	86,480	95,000	120,000	
Payroll taxes	163,087	146,614	137,958	151,501	
Hospitalization	453,162	396,096	372,316	372,316	
Emp. life insurance	5,406	4,835	5,119	5,119	
Longevity pay	14,334	14,708	13,500	13,500	
Retirement Contrib.	297,760	251,239	226,778	226,778	
Sick and Vacation Pay	44,111	1,000	40,785	40,785	
Office supplies	4,275	5,017	4,800	4,800	
Postage	1,588	1,178	1,500	1,500	
Dog expense	4,816	3,911	5,500	5,500	
Canine expense	1,922	500	2,000	2,000	
Gas & Oil	50,995	43,107	45,000	45,000	
Operating supplies	5,880	5,524	6,000	6,000	

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Photographic supplies	743	1,055	1,500	1,500
Medical expense	7,995	6,299	8,000	8,000
Jail expense	33,401	18,576	35,000	25,000
Medical expense-Pris.	0	100	1,000	1,000
Computer Expenses	13,008	10,159	15,000	15,000
Clothing	41,671	36,597	40,000	40,000
Custodial supplies	5,437	3,456	4,500	4,500
Membership & dues	645	895	5,100	5,100
Legal fees	875	1,862	4,000	4,000
Telephone	25,479	21,379	16,500	20,000
Meal Allowance	1,021	1,119	1,500	1,500
Gun allowance	7,200	7,200	7,800	7,800
Gun range & supplies	4,015	8,952	9,000	9,000
Public relations	1,706	500	1,000	1,000
Reimburse. Insurance	99,368	89,473	93,060	93,060
Advertising	304	80	1,000	1,000
Education & Training	7,860	7,370	13,000	13,000
Insurance	74,678	83,547	90,412	85,000
Ins. claim deductible	0	1,260	500	500
Utilities	35,210	24,242	38,000	28,000
Building Maintenance	5,037	5,574	8,000	8,000
Equipment Maint.	23,043	7,398	20,000	20,000
Equipment Lease	15,355	12,951	12,000	12,000
Auto maintenance	24,344	17,586	30,000	24,000
Equip. rental LIEN	1,831	2,814	5,000	5,000
Mutual aid	4,083	4,083	4,500	4,500
Miscellaneous	2,369	2,170	2,500	2,500
Capital outlay	44,968	10,000	27,000	60,000
Interest	428	393	1,000	1,000
	<u>3,471,924</u>	<u>3,029,359</u>	<u>2,936,183</u>	<u>3,131,843</u>

Fire Department

Supervisory:

Chief	56,225	56,225	56,225	56,225
Assistant Chief	3,608	3,614	3,537	3,537

Permanent Employees:

Mechanic	7,596	4,179	5,500	5,500
Custodian	8,095	7,200	5,000	5,000
Clerical	0	0	500	0
Full Time Employees	251,060	234,878	257,188	232,050
Part Time Employees	109,954	117,347	150,000	138,000
Total	<u>436,538</u>	<u>423,443</u>	<u>477,950</u>	<u>440,312</u>
Overtime	87,622	87,073	100,000	85,000
Payroll taxes	43,216	46,137	51,230	47,204
Retro Pay	0	0	25,000	25,000
Holiday Pay Premium	12,525	11,115	15,000	15,000
Hospitalization	71,259	62,733	65,608	65,608
Employee Life Ins.	1,488	1,153	1,327	1,138
Longevity Pay	1,400	1,500	1,600	1,600
Retirement Contrib.	49,046	43,159	52,212	47,001
Sick Pay	(306)	500	0	500

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Office supplies	2,017	2,707	1,000	1,000
Oper. Supplies -Resc.	10,641	10,019	7,000	7,000
Gas & oil	8,082	6,136	7,000	7,000
Operating supplies	2,846	3,068	4,000	4,000
Medical expense	1,030	2,706	4,000	4,000
Clothing	3,194	4,000	4,000	82,239
Custodial supplies	676	500	600	600
Ambulance Billing	19,253	23,213	16,000	16,000
Membership & dues	2,657	1,160	2,500	2,500
Legal Fees	0	0	1,000	1,000
Telephone	6,748	5,752	4,600	4,600
Meal allowance	601	145	300	300
Public relations	1,167	100	1,000	1,000
Reimburse. Insurance	25,349	19,868	19,868	19,868
Advertising	349	357	500	500
Education & Training	2,893	12,586	4,000	4,000
Educational Services	3,992	737	4,000	4,000
Insurance	38,405	42,474	50,517	50,517
Utilities	24,883	23,716	28,893	27,826
Building maintenance	3,532	83,158	5,000	5,000
Equip. maintenance	47,291	15,729	15,000	15,000
Mutual aid	1,660	1,660	2,000	2,000
Capital Outlay	0	0	475,000	557,000
	910,054	936,602	1,447,705	1,545,312

Building & Safety

Supervisor	56,225	56,224	56,225	56,225
Ordinance Officer	10,419	8,518	0	13,693
Mechanic	267	310	500	500
Clerical	38,167	35,705	36,682	36,682
Inspector	33,443	28,780	32,710	32,710
Overtime	2,033	100	1,000	1,000
Payroll taxes	11,068	10,216	10,027	11,074
Hospitalization	17,805	23,726	15,841	15,841
Emp. life insurance	363	379	379	379
Longevity	250	300	350	350
Retirement Contrib.	26,617	21,322	24,362	24,362
Sick and Vacation Pay	1,152	0	500	500
Fees & Per Diem	50	100	500	500
Office supplies	1,222	1,784	1,500	1,500
Gas & oil	1,952	1,986	1,500	1,500
Operating supplies	2,502	234	1,000	1,000
Computer Expense	3,703	1,561	1,500	1,500
Clothing	0	100	100	100
Membership & dues	965	679	1,000	1,000
Consultant fees	282	910	1,000	1,000
Inspections:				
Mechanical	5,874	7,060	7,500	5,200
Electrical	10,020	7,672	13,500	5,600
Plumbing	5,358	7,243	7,500	2,600
Telephone	6,999	6,057	5,600	5,600
Auto Expense	2,277	543	2,000	2,000

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Meal Allowance	186	50	400	400
Reimburse. Insurance	3,600	3,600	3,600	3,600
Advertising	0	150	1,500	150
Education & Training	386	75	500	500
Insurance	5,119	14,527	8,170	8,170
Utilities	4,524	4,662	5,059	5,059
Miscellaneous	211	100	500	500
Capital outlay	1,188	0	0	0
	254,226	244,672	242,505	240,795

PUBLIC SERVICES

Public Works

Supervisor	85,380	56,905	56,903	56,903
Permanent employees:				
Labor	225,075	213,249	158,896	202,187
Mechanic	48,571	57,351	46,294	45,894
	359,026	327,505	262,093	304,984
Temporary Employees	35,975	27,692	32,880	32,880
Overtime	9,928	4,444	10,000	10,000
Overtime Dept. Heads	2,454	1,696	2,000	2,000
Payroll taxes	36,333	34,212	29,787	33,192
Hospitalization	299,776	236,109	147,975	215,271
Employees Life Insur.	3,873	3,381	3,133	3,133
Longevity Pay	6,527	7,396	7,500	7,500
Retirement Contrib.	117,771	101,777	97,740	117,436
Sick and Vacation Pay	7,916	0	0	0
Office supplies	1,118	1,543	1,000	1,000
Gas & oil	42,504	32,220	45,000	45,000
Operating supplies	11,834	5,797	12,000	12,000
Medical expense	1,977	945	200	200
Computer expense	0	750	750	750
Clothing	11,784	13,000	12,100	12,100
Custodial supplies	1,542	254	1,000	1,000
Memorial Bricks	147	170	100	100
Membership & dues	35	200	200	200
Consultant Fees	730	587	500	500
Contractual Garbage	345,242	338,639	372,000	380,000
Hazardous Waste P/U	22,740	0	0	0
Street lighting	169,439	186,460	180,000	190,000
Telephone	6,276	5,793	5,000	5,000
Meal Allowance	300	300	500	500
Reimburse Insurance	26,588	21,581	18,000	19,615
Advertising	64	100	200	200
Education & training	854	755	1,000	1,000
Safety training	0	0	1,000	1,000
Insurance	30,554	41,460	32,100	46,352
Utilities	22,077	21,912	25,000	25,000
Building maintenance	7,116	9,756	10,000	10,000
Cemetery maint.	1,500	1,500	1,500	1,500
Equip. maintenance	53,055	48,907	55,000	55,000
Equipment lease	90,820	48,105	21,100	21,100

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Park Maintenance	16,043	9,674	10,000	10,000
Miscellaneous	140	502	300	500
Capital outlay	0	0	385,000	20,000
Interest	8,462	3,500	6,800	6,800
	<u>1,752,520</u>	<u>1,538,623</u>	<u>1,790,458</u>	<u>1,592,814</u>

Recreation Committee

Consultant fees	0	0	10,000	0
Park Improvements	0	3,894	50,000	3,500
	<u>0</u>	<u>3,894</u>	<u>60,000</u>	<u>3,500</u>

Recreation

Supervisory	33,492	29,193	28,112	37,671
Mechanic	944	1,687	1,500	1,000
Temporary	30,609	22,486	29,000	29,000
Bus Transportation	16,338	14,785	15,500	15,500
Programmers	55,066	52,144	49,224	49,224
Contracted Instructors	0	846	1,000	1,000
Payroll taxes	10,704	9,569	9,818	10,511
Hospitalization	15,852	12,939	11,529	11,529
Emp. Life Insurance	411	379	379	379
Longevity	300	350	400	400
Retirement. Contrib.	27,090	23,598	25,056	25,697
Sick and Vacation pay	(2,320)	0	500	500
Office Supplies	2,292	1,226	2,000	2,000
Postage	1,022	1,000	1,000	1,000
Gas & Oil	4,975	5,177	6,500	6,500
Operating Supplies	1,021	1,057	1,200	1,200
Playground equipment	0	500	500	500
Computer Expense	2,517	2,928	3,000	3,000
Clothing	0	331	250	250
Membership & Dues	625	997	600	600
Consulting Fees	0	6,000	500	500
Telephone	4,302	3,867	4,200	4,200
Travel Expense	39,930	40,419	40,000	40,000
Adult Softball	1,281	2,440	5,000	5,000
Youth Baseball	607	0	0	0
Safety Town	902	150	300	300
Youth Programs	9,447	9,205	8,000	8,000
Senior Programs	0	1,020	1,000	1,000
Adult Programs	6,415	2,102	7,000	7,000
MRPA Programs	6,704	12,848	8,000	8,000
Meal Allowance	132	64	100	100
Public Relations	105	487	300	300
Reimburse Insurance	3,600	3,600	3,600	3,600
Advertising/Printing	3,614	3,000	3,000	3,000
Education & Training	0	300	1,000	500
Insurance	6,629	8,756	9,018	9,018
Equip. maintenance	169	1,341	2,000	2,000
Miscellaneous	1,234	444	4,500	2,000
Arts Council	0	1,880	2,000	2,000

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Capital Outlay	0	0	0	0
	286,010	279,115	286,586	293,979
Senior Citizens				
Custodian	92	92	500	100
Payroll taxes	7	7	38	8
Telephone	985	933	1,400	1,400
Meals on Wheels	3,576	3,180	3,500	3,500
Insurance	1,387	1,456	1,529	1,529
Utilities	5,704	3,052	5,000	4,000
Custodial supplies	0	0	100	100
Building maintenance	319	1,395	500	500
Miscellaneous	679	100	100	100
	12,748	10,215	12,667	11,236
Youth Center				
Telephone	0	0	0	0
Insurance	1,279	1,261	1,324	1,324
Utilities	619	0	0	0
Building maintenance	758	0	0	0
Miscellaneous	0	100	100	100
	2,657	1,361	1,424	1,424
Ballfield/Ice Rink Maintenance				
Ballfield Maintenance	49,707	43,966	20,000	40,000
Ice Rink Maintenance	28,946	17,498	5,000	20,000
Payroll Taxes	5,931	4,702	1,913	4,590
Ballfield Materials	12,963	10,401	5,000	10,000
Ice Rink Materials	57,465	1,288	1,000	6,000
Meal Allowance	315	60	100	100
Insurance & Bond	2,522	3,415	3,586	3,586
Ballfield Utilities	10,266	10,649	8,000	8,000
Ice Rink Utilities	24,183	14,925	5,000	5,000
Capital Outlay	0	0	0	0
Building Rent	381,326	405,316	413,036	413,036
	573,623	512,220	462,634	510,312
Planning Commission				
Clerical	264	500	500	500
Overtime	344	582	500	750
Payroll taxes	46	83	77	96
Fees & per diem	1,870	1,260	1,620	1,620
Special meetings	565	500	750	750
Office supplies	447	164	100	100
Consultant fees	9,211	5,700	7,500	7,500
Master plan	4,640	2,070	1,000	1,000
Advertising	135	370	500	500
Revision of Ordinances	20,000	2,500	1,000	1,000
Education & training	208	0	250	250
Insurance	240	752	790	790
	37,971	14,481	14,586	14,855

General Fund Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Zoning Board of Appeals				
Clerical	411	158	1,000	500
Overtime	0	0	400	100
Payroll taxes	31	12	107	46
Fees & per diem	645	330	500	500
Office supplies	117	158	100	100
Consultant Fees	825	665	500	500
Advertising	422	766	2,000	2,000
Education & Training	0	0	150	150
Insurance	742	752	958	958
	3,193	2,841	5,715	4,854
Beautification Commission				
Clerical	250	500	500	500
Payroll taxes	20	40	38	38
Fees & per diem	1,170	960	1,200	1,200
Office supplies	38	30	100	100
Public relations	4,934	1,500	1,500	1,500
Advertising	0	27	0	0
Insurance	700	700	735	735
Maintenance Fees	978	4,000	5,500	5,500
Pole Decorations	610	0	0	0
Miscellaneous	759	500	1,000	1,000
	9,459	8,257	10,573	10,573
Cable Commission				
Fees & per diem	540	817	800	800
Insurance	708	206	850	850
Equip. Maintenance	335	100	500	500
Miscellaneous	35	100	100	100
	1,618	1,223	2,250	2,250
TRANSFERS TO OTHER FUNDS				
Local Streets	400,000	300,000	300,000	300,000
Major Street	145,000	0	0	0
Community Center	890,000	150,000	150,000	0
Sidewalk Replacement	1,000	20,000	40,000	0
Aspen Debt Service	148,277	154,147	143,950	143,950
Library Fund	0	0	0	0
Other Funds	0	0	0	200,000
	1,584,277	624,147	633,950	643,950
Total Expenditures	10,550,456	8,736,254	9,594,717	9,574,812

**City of Flat Rock
Office Salaries
2009-2010 Budget**

	2008/09 <u>Budget Amount</u>	2009/10 <u>Budget Amount</u>
City Clerk	56,224.67	56,224.67
City Treasurer	56,224.67	56,224.67
Economic Development Director	<u>44,411.79</u>	<u>44,411.79</u>
	<u>156,861.13</u>	<u>156,861.13</u>
Assistant to Treasurer	40,040.00	40,040.00
General Ledger Bookkeeper	37,668.80	37,668.80
Accounts Payable Clerk	33,040.80	33,878.00
Receptionist/Clerk	33,280.00	33,280.00
Receptionist/Clerk	<u>33,280.00</u>	<u>33,280.00</u>
	<u>177,309.60</u>	<u>178,146.80</u>
 Total	 <u><u>334,170.73</u></u>	 <u><u>335,007.93</u></u>
 Administrative	 112,449.34	 112,449.34
Less:		
Sewer & Water	(10,000.00)	(10,000.00)
Major	(2,000.00)	(2,000.00)
Local	(2,000.00)	(2,000.00)
Election	<u>(4,000.00)</u>	<u>(4,000.00)</u>
	<u>94,449.34</u>	<u>94,449.34</u>

Perm. Employees	177,309.60	178,146.80
Less:		
Elections	(15,000.00)	(15,000.00)
City Assessor	(5,000.00)	(10,000.00)
Economic Development	(13,312.00)	(13,312.00)
Z.B.A.	(1,000.00)	(1,000.00)
Major	(1,000.00)	(1,000.00)
Local	(1,000.00)	(1,000.00)
Recreation	(200.00)	(200.00)
Beautification	(500.00)	(500.00)
	<u>140,297.60</u>	<u>136,134.80</u>

**City of Flat Rock
Police Salaries
2009-2010 Budget**

	2008/09 Budget Amount	2009/10 Budget Amount
Police Chief	78,977.65	78,977.65
	<u>78,977.65</u>	<u>78,977.65</u>
Lieutenant	65,971.91	65,971.91
Lieutenant	65,971.91	65,971.91
Lieutenant	65,971.91	65,971.91
Lieutenant	65,971.91	65,971.91
Lieutenant	65,971.91	0.00
	<u>329,859.55</u>	<u>263,887.64</u>
Sergeant	62,238.21	65,971.91
Sergeant	62,238.21	62,238.21
Sergeant	62,238.21	62,238.21
Sergeant	62,238.21	62,238.21
Sergeant	62,238.21	62,238.21
Sergeant	62,238.21	62,238.21
	<u>373,429.26</u>	<u>377,162.96</u>
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	56,207.20
Patrolman	56,207.20	0.00
	<u>730,693.60</u>	<u>674,486.40</u>
Administrative Assistant	36,023.31	36,023.31

Ordinance Officer	34,231.95	34,231.95
Dispatcher	<u>34,231.95</u>	<u>34,231.95</u>
	104,487.21	104,487.21
 Total	 <u><u>1,617,447.27</u></u>	 <u><u>1,499,001.86</u></u>
 Less:		
Zoning Officer	<u>(13,692.78)</u>	<u>(13,692.78)</u>
 Total Police Salaries	 <u><u>1,603,754.49</u></u>	 <u><u>1,485,309.08</u></u>

**City of Flat Rock
Fire Department
2009-2010 Budget**

	<u>2008/09 Budget Amount</u>	<u>2009/10 Budget Amount</u>
Chief	56,224.67	56,224.67
Assistant Chief	<u>3,537.36</u>	<u>3,537.36</u>
	<u>59,762.03</u>	<u>59,762.03</u>
Firefighter	46,410.00	46,410.00
Firefighter	46,410.00	46,410.00
Firefighter	46,410.00	46,410.00
Firefighter	46,410.00	46,410.00
Firefighter	<u>36,842.26</u>	<u>46,410.00</u>
	<u>222,482.26</u>	<u>232,050.00</u>

**City of Flat Rock
Building & Safety
2009-2010 Budget**

	<u>2008/09 Budget Amount</u>	<u>2009/10 Budget Amount</u>
Director	56,224.67	56,224.67
Building Inspector	<u>32,709.61</u>	<u>32,709.61</u>
	88,934.28	88,934.28
 Building Department Clerk	 <u>36,682.46</u>	 <u>36,682.46</u>
	36,682.46	36,682.46
 Zoning Officer	 13,692.78	 13,692.78
 Total	 <u><u>139,309.52</u></u>	 <u><u>139,309.52</u></u>
 Less:		
Planning Commission	<u>(2,000.00)</u>	<u>(500.00)</u>
	<u><u>137,309.52</u></u>	<u><u>138,809.52</u></u>

**City of Flat Rock
D.P.S. Salaries
2009-2010 Budget**

	2008/09 Budget Amount	2009/10 Budget Amount
Director	59,142.73	59,142.73
Director of Operations	54,664.10	54,664.10
	<u>113,806.83</u>	<u>113,806.83</u>
Mechanic	46,196.80	46,196.80
Mechanic	46,196.80	46,196.80
	<u>92,393.60</u>	<u>92,393.60</u>
Special Utility Leader	45,156.80	45,156.80
Heavy Equipment Operator	44,616.00	44,616.00
Heavy Equipment Operator	44,616.00	44,616.00
Heavy Equipment Operator	44,616.00	44,616.00
Special Utility	42,972.80	42,972.80
Special Utility	42,972.80	42,972.80
Special Utility	42,972.80	42,972.80
Special Utility	42,972.80	42,972.80
Special Utility	42,972.80	42,972.80
Park Maintenance Laborer	35,318.40	35,318.40
	<u>429,187.20</u>	<u>429,187.20</u>
Custodian	38,334.40	38,334.40
Custodian	38,334.40	38,334.40
Custodian	38,334.40	38,334.40
	<u>115,003.20</u>	<u>115,003.20</u>
	<u>750,390.83</u>	<u>750,390.83</u>
Administrative	113,806.83	113,806.83
Less:		
Sewer & Water	(20,000.00)	(34,142.05)
Major	(3,000.00)	(11,380.68)

Local	(3,000.00)	(11,380.68)
	<u>87,806.83</u>	<u>56,903.42</u>
Mechanic	92,393.60	92,393.60
Less:		
General	(100.00)	(500.00)
Police	(30,000.00)	(35,000.00)
Fire	(6,000.00)	(5,500.00)
Building & Safety	(500.00)	(500.00)
Recreation	(2,500.00)	(1,000.00)
Sewer & Water	(4,000.00)	(4,000.00)
	<u>49,293.60</u>	<u>45,893.60</u>
Labor	429,187.20	429,187.20
Less		
Ballfield Maintenance	(40,000.00)	(40,000.00)
Ice Rink/Ftn. Maintenance	(30,000.00)	(20,000.00)
Sewer & Water	(80,000.00)	(80,000.00)
Local	(43,500.00)	(43,500.00)
Major	(45,500.00)	(43,500.00)
	<u>190,187.20</u>	<u>202,187.20</u>
Custodians	115,003.20	115,003.20
Less:		
Police	(30,000.00)	(30,000.00)
Fire	(8,500.00)	(5,000.00)
Senior Citizens	(8,500.00)	(500.00)
Library	(23,000.00)	(20,000.00)
	<u>45,003.20</u>	<u>59,503.20</u>

**City of Flat Rock
Recreation Department
2009-2010 Budget**

	<u>2008/09 Budget Amount</u>	<u>2009/10 Budget Amount</u>
Director	56,224.67	56,224.67
Programmer	30,296.45	30,296.45
Youth/Senior Coordinator	<u>20,280.00</u>	<u>18,928.00</u>
	106,801.12	105,449.12
Less:		
Director Communcity Center	(28,112.34)	(18,554.14)
	<u><u>78,688.79</u></u>	<u><u>86,894.98</u></u>

**City of Flat Rock
Capital Outlay Requests
General Fund - 2009/10**

Department	Description	Department Head Request	Mayor's Budget
<u>Clerk & Treasurer:</u>			
	Replace City Parking Lot	50,000	
	Replace File Server & (3) Workstations	10,000	10,000
		60,000	10,000
<u>Police Department:</u>			
	(1) new patrol vehicle with accessories		
		27,000	60,000
		27,000	60,000
<u>Fire Department:</u>			
	One Aerial Truck	700,000	557,000
	(\$475,000 Received from Grant)		
		700,000	557,000
<u>Building Department:</u>			
	Computers	3,000	0
	Code Programs	3,500	0
		6,500	0
<u>Public Works:</u>			
	Tandem Axle Dump Truck with plow, underbody scraper & salt spreader - Replace 1994 Ford	115,000	0
	Estimated Cost: \$135,000		
	Trade-In: 20,000		
	5-yr. Lease Option \$27,000 per yr		
	Power wash & Seal: HuRoc Park bridge & gazebos	15,000	0
	(2) Oil separators - one at each garage		
	Each building needs to have its floor drains separated from the storm water drainage and diverted to sanitary sewer with an oil separator to stop oil from entering the sanitary sewer. In addition, the Arsenal garage needs to have a wash bay built to divert wash water from the storm water discharge to the sanitary sewer. Currently, trucks are washed outside with wash outside with the water going to the road ditch in front of the building	50,000	0

**City of Flat Rock
Capital Outlay Requests
General Fund - 2009/10**

Department	Description	Department Head Request	Mayor's Budget
(3) Pick-up trucks - 8-ft box.	Replace 1998 & 1990 pick-ups	75,000	20,000
	Ditch bank mower for John Deere 50hp Tractor	20,000	0
	Farm Tractor 50 hp with bucket attachment to replace 1987 Ford Tractor	25,000	0
	Stake Bed Truck with lift gate - to be able to pick up and transport items from bulk food to fertilizer.	85,000	0
		<hr/> 385,000	<hr/> 20,000
<u>Ballfield & Ice Rink Maintenance</u>			
	Top Dresser - attachment for tractor - spread sand and infield conditioner to baseball fields	10,000	0
		<hr/> 10,000	<hr/> 0
		<hr/> <u>1,188,500</u>	<hr/> <u>647,000</u>

Community Center

City of Flat Rock Community Center Revenues

	2007/08 Actual	2008/09 Estimated Revenues	2009/10 Mayor's Budget
<u>General Operations</u>			
Consession Stand	4,685	5,592	5,500
Rental Income	0	15	0
Program Fees	10,202	11,664	20,000
<u>Memberships:</u>			
Community Center Passes	0	276,250	275,000
Employee Passes	0	1,938	5,000
AAI Passes	0	16,273	12,000
Senior Passes	0	56,281	45,000
FR Business/School Passes	0	10,356	15,000
Daily Passes	70,781	66,700	72,000
Day Care Passes & Programs	6,231	7,343	6,200
Pavillion Rental	915	700	500
Vending Machine Sales	17,306	16,903	15,000
Gym & Swim Passes	245	1,261	5,000
Interest on Investments	1,395	1,454	1,500
Other	3,541	1,387	3,500
Resident, Single Annual	275,310	0	0
Resident, Single Monthly	1,775	0	0
Resident, Family Annual	3,945	0	0
Resident, Family Monthly	1,265	0	0
AAI, Single Annual	12,698	0	0
AAI, Single Monthly	200	0	0
AAI, Family Annual	0	0	0
AAI, Family Monthly	240	0	0
Resident, Senior Annual	43,042	0	0
Resident, Senior Monthly	80	0	0
Non- Resident, Single Annual	10,664	0	0
Non-Resident, Single Monthly	4,872	0	0
Non-Resident, Family Annual	2,240	0	0
Non-Resident, Family Monthly	6,899	0	0
Non-Resident, Senior Annual	2,620	0	0
Non-Resident, Senior Monthly	120	0	0
	481,271	474,117	481,200

Aquatics Center

Swim Classes	81,790	67,013	80,000
Private Parties	5,302	3,300	2,500
Pool Parties	1,945	2,039	2,000
Pool Merchandise	2,532	460	2,000

City of Flat Rock Community Center Revenues

	2007/08 Actual	2008/09 Estimated Revenues	2009/10 Mayor's Budget
Private Swim Lessons	1,235	1,426	2,000
	92,802	74,237	88,500
<u>Fitness Center & Gymnasium</u>			
Adult Programs	15,560	30,874	30,000
Youth Programs	12,648	8,799	10,000
Basketball Program	21,986	24,756	30,000
	50,194	64,429	70,000
<u>Banquet Center & Meeting Rooms</u>			
Banquet Sales	441,807	462,939	525,000
Meeting Room Rental	6,185	7,676	12,000
Pool Party Rental	18,796	20,221	25,000
Catering Services	0	179	
Outside Catering	2,645	2,103	12,000
Bar Services	96,948	113,340	112,000
Other	0	4,537	4,000
	566,380	610,996	690,000
	<u>1,190,647</u>	<u>1,223,779</u>	<u>1,329,700</u>
Contributions Other Funds	890,000	150,000	150,000
	890,000	150,000	150,000
	<u>2,080,647</u>	<u>1,373,779</u>	<u>1,479,700</u>

City of Flat Rock Community Center Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
<u>General Operations</u>				
Supervisory	22,732	28,112	28,112	18,554
Managers	36,659	33,828	31,200	31,200
Contracted Instructors	480	0	0	0
Attendants/Part Time	23,674	20,256	20,000	20,000
Clerical	61,945	47,757	58,000	58,000
Overtime	114	200	250	250
Payroll Taxes	11,066	9,957	10,523	9,792
Hospitalization	6,657	247	0	0
Life Insurance	205	126	190	190
Retirement Contribution	2,588	1,542	2,203	2,203
Office Supplies	4,246	1,337	4,000	4,000
Bank Charges	7,958	8,345	8,000	8,000
Postage	1,497	695	2,000	2,000
Operating Supplies	154	100	500	500
Medical Expense	335	229	300	300
Computer Expense	22,504	4,512	10,000	10,000
Clothing	110	50	250	250
Daycare Supp. & Equip.	234	216	350	350
Membership & Dues	609	430	300	300
Consultant Fees	0	1,670	0	0
Telephone	5,655	4,628	6,000	6,000
Concession Stand	3,152	4,426	3,000	3,000
Vending Expense	5,875	7,814	7,500	7,500
Public Relations	0	0	200	200
Reimburse Insurance	0	2,400	3,600	3,600
Advertising	3,560	2,106	4,000	4,000
Education & Training	45	95	150	150
Insurance & Bond	9,521	7,810	8,201	8,201
Utilities	49,087	50,522	54,269	49,060
Furnishing & Equipment	497	100	500	500
Building Maintenance	580	0	0	0
Equipment Maintenance	66	0	0	0
Equipment Lease	865	1,731	1,000	1,000
Miscellaneous	454	100	1,000	1,000
Interest	161	727	750	750
Capital Outlay	0	0	0	0
	283,284	242,067	266,348	250,850

Aquatics Center

Manager	39,811	29,802	31,200	31,200
Life Guards	77,397	78,347	80,000	80,000
Contracted Instructors	2,852	1,000	1,500	1,500
Overtime	82	100	250	250
Payroll Taxes	8,975	8,358	8,641	8,641

City of Flat Rock Community Center Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Hospitalization	16,420	(1,406)	0	0
Life Insurance	205	158	190	190
Retirement Contribution	2,452	1,331	2,203	2,203
Office Supplies	1,152	576	500	500
Postage	1,149	814	1,000	1,000
Operating Supplies	953	350	1,000	1,000
Medical Expense	0	160	300	300
Computer Expense	150	0	150	150
Clothing	0	10	150	150
Pool Supplies	1,648	867	2,000	2,000
Merchandise Sales	766	200	1,500	1,500
Membership & Dues	0	35	150	150
Meal Allowance	0	30	100	100
Public Relations	0	125	150	150
Reimburse Ins	0	3,189	3,600	3,600
Advertising	3,405	1,253	2,000	2,000
Education & Training	387	194	300	300
Insurance & Bond	5,228	5,477	5,751	14,191
Utilities	55,594	50,521	58,232	53,023
Furnishing & Equipment	0	390	300	300
Building Maint/Chemicals	3,149	0	0	0
Equipment Lease	153	808	400	400
Miscellaneous	78	170	250	250
	<u>222,008</u>	<u>182,860</u>	<u>201,816</u>	<u>205,047</u>

Maintenance

Manager	41,621	41,616	41,616	41,616
Custodians	141,928	109,972	113,990	113,990
Overtime	1,932	1,000	500	500
Payroll Taxes	14,327	11,811	12,080	12,080
Hospitalization	22,517	0	0	0
Life Insurance	474	190	190	190
Retirement Contribution	6,965	3,016	2,938	2,938
Sick & Vacation Pay	(2,588)	0	0	0
Medical Expense	0	0	250	250
Clothing	82	0	0	0
Custodial Supplies	16,535	15,281	17,000	17,000
Reimburse Insurance	1,800	1,800	1,800	1,800
Education & Training	93	0	0	0
Insurance & Bond	3,775	3,746	3,933	3,933
Utilities	55,576	50,521	56,185	49,476
Furnishing & Equipment	97	0	0	0
Building Maintenance	52,751	62,887	54,000	54,000
Equipment Maintenance	4,211	7,820	4,000	4,000
Maintenance Grounds	4,632	3,710	4,700	4,700

City of Flat Rock Community Center Expenditures

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Miscellaneous	779	75	250	250
	367,506	313,445	313,432	306,723

Fitness Center

Manager	36,971	25,210	25,210	25,210
Contracted Instructors	4,613	10,277	5,000	5,000
Attendants/Part-Time	42,530	43,700	40,650	40,650
Payroll Taxes	6,400	6,058	5,421	5,421
Life Insurance	142	0	0	0
Retirement Contribution	1,871	0	0	0
Office Supplies	1,254	505	750	750
Postage	1,149	781	1,000	1,000
Operating Supplies	415	1,366	1,000	1,000
Medical Expenses	0	0	100	100
Clothing	0	0	100	100
Membership & Dues	0	35	100	100
Youth Programs	1,638	1,046	2,000	2,000
Youth Basketball	4,380	3,555	6,000	6,000
Adult Programs	1,611	2,251	2,500	2,500
Public Relations	0	75	0	0
Reimburse Insurance	2,700	0	0	0
Advertising	3,405	1,979	3,000	3,000
Education & Training	0	70	250	250
Insurance & Bond	3,775	3,747	4,340	4,122
Utilities	56,004	50,951	59,198	53,489
Furnishings & Equipment	49	610	1,000	1,000
Equipment Maintenance	923	839	1,500	1,500
Equipment Lease	23,052	22,691	23,868	23,868
Interest	3,763	5,312	5,376	5,376
Miscellaneous	25	100	250	250
	196,669	181,157	188,613	182,685

Banquet Center & Meeting Rooms

Manager	36,005	36,010	36,720	36,000
Part-Time Employees	13,117	14,680	29,462	29,462
Payroll Taxes	3,728	5,363	6,975	6,538
Hospitalization	19,375	15,181	11,807	11,807
Life Insurance	205	190	190	190
Retirement Contribution	2,542	2,555	2,938	2,938
Sick & Vacation Pay	969	0	0	0
Fees & Per Diem	0	1,885	1,500	1,500
Office Supplies	1,970	1,768	2,000	2,000
Postage	1,354	1,285	2,000	2,000
Operating Supplies	720	427	450	500

City of Flat Rock **Community Center Expenditures**

	2007/08 Actual	2008/09 Estimated Expenditures	2009/10 Requests	2009/10 Mayor's Budget
Medical Expense	0	0	100	100
Linen Expense	140	0	0	0
Catering Expense	260,812	250,021	288,000	288,000
Beverage/Liquor Expense	19,650	22,919	25,000	25,000
Bartender Expense	15,395	19,417	25,000	20,000
Computer Expense	0	0	400	400
Clothing	0	226	250	200
Membership & Dues	0	135	0	0
Advertising	8,320	7,165	8,000	8,000
Education & Training	0	100	500	200
Insurance & Bond	8,096	6,747	8,501	7,000
Utilities	56,064	50,951	58,783	53,574
Furnishing & Equipment	1,674	2,268	2,500	2,500
Equipment Lease	191	853	400	400
Miscellaneous	279	1,000	1,000	1,000
	450,609	441,147	512,476	499,309
	<u><u>1,520,076</u></u>	<u><u>1,360,676</u></u>	<u><u>1,482,684</u></u>	<u><u>1,444,613</u></u>

**CITY OF FLAT ROCK
COMMUNITY CENTER
ESTIMATED FUND BALANCE**

	2008/09	2009/10
Beginning Fund Balance	2,142	15,245
Revenues	1,373,779	1,479,700
Expenditures	<u>(1,360,676)</u>	<u>(1,444,613)</u>
Surplus (Deficit)	13,103	35,087
Ending Fund Balance	<u><u>15,245</u></u>	<u><u>50,332</u></u>

**City of Flat Rock
Community Center
2009 - 2010 Budget**

	<u>2008/09 Budget Amount</u>	<u>2009/10 Budget Amount</u>
Recreation Coordinator	36,712.00	31,200.00
Aquatics Supervisor	31,200.00	31,200.00
Fitness Supervisor	25,209.80	25,209.80
Maintenance Supervisor	41,616.00	41,616.00
Banquet Supervisor	36,000.00	36,000.00
	<u>170,737.80</u>	<u>165,225.80</u>
Lifeguards	78,000.00	80,000.00
Desk Clerks - Part Time	60,000.00	58,000.00
Attendants - Part Time	40,600.00	40,650.00
Day Care - Part Time	22,950.00	20,000.00
Banquent - Part Time	13,961.60	29,462.00
Bartenders & Kitchen Staff	25,000.00	25,000.00
Custodians - Part Time	123,490.00	113,990.00
Total	<u><u>364,001.60</u></u>	<u><u>367,102.00</u></u>

Water and Sewer Fund

City of Flat Rock Water & Sewer Operating

	2007/08 Actual	2008/09 Estimated	2009/10 Requests	2009/10 Mayor's Budget
<u>Operating Revenues</u>				
Lookback Adjustment	258,172	78,790	0	0
Customer billings	2,584,967	3,212,924	3,400,000	3,400,000
Capital charges	25,719	61,884	30,000	30,000
Fire sprinkler fees	2,381	2,702	2,500	2,500
Remote reader fees	1,131	4,076	3,000	3,000
Tap in connections	25,607	72,276	25,000	25,000
Turn on/off fees	341	480	500	500
Meter service fees	19,986	22,405	20,000	20,000
Penalties	31,040	31,513	35,000	35,000
Debt service charges	26,268	27,096	25,000	25,000
Interest	7,230	8,090	10,000	10,000
Other	<u>77</u>	<u>380,150</u>	<u>1,000</u>	<u>1,000</u>
Total Revenues	2,982,920	3,902,387	3,552,000	3,552,000

Operating Expenditures

Supervisory	30,000	44,142	44,142	44,142
Wages Labor	108,587	120,311	181,469	181,469
Clerical	36,670	36,525	36,670	36,670
Overtime	5,672	5,731	15,000	15,000
Payroll taxes	12,440	16,754	18,944	18,944
Hospitalization	61,531	54,857	42,062	42,062
Employee Life Insurance	616	569	569	569
Longevity Pay	1,850	1,417	1,950	1,950
Retirement Contrib.	38,961	36,930	40,176	40,176
Sick Pay Retirees	(1,737)	0	0	0
Office Supplies	203	857	500	500
Postage	4,517	4,452	5,500	5,000
Gas and Oil	2,846	3,409	5,000	5,000
Operating supplies	2,361	3,000	6,000	6,000
Computer Expense	6,002	3,505	8,000	8,000
Clothing	1,881	2,193	2,400	2,400
Custodial supplies	0	50	100	100
Brownstown Water	50,319	114,963	80,000	80,000
Detroit Water	614,203	800,789	750,000	750,000
Sewage Treatment	767,947	817,064	900,000	900,000
Rockwood Water	0	0	10,000	10,000
Audit Fee	8,100	8,100	8,100	8,100
Consultant fees	19,307	14,672	15,000	15,000

City of Flat Rock Water & Sewer Operating

	2007/08 Actual	2008/09 Estimated	2009/10 Requests	2009/10 Mayor's Budget
Construction	24,709	395,000	735,000	150,000
Legal fees	20,629	27,446	35,000	35,000
Telephone	2,814	2,222	5,500	5,500
Meal Allowance	200	450	600	600
Reimburse Insurance	10,984	10,882	10,142	10,142
Advertising	75	300	500	500
Education & training	503	750	2,000	2,000
Safety Training	0	0	1,000	1,000
Insurance & bond	15,325	16,506	17,331	17,331
Lift Station Maint.	41,835	45,173	50,000	50,000
Utilities	8,682	8,569	4,500	4,500
Building Maintenance	808	512	2,000	2,000
Equipment Maint.	3,198	3,500	7,000	7,000
Equip. Maint. Mains	57,578	76,176	90,000	90,000
Equip. Maint. Meters	20,248	57,600	75,000	75,000
Equip. Maint. Hydrants	2,638	3,166	6,000	6,000
Equip. Maint. Sewer	5,836	5,221	7,000	7,000
Equipment Rental	16,910	24,989	30,000	30,000
Miscellaneous	666	650	1,000	1,000
Capital Outlay	0	0	82,000	82,000
Equipment Lease	0	45,608	45,610	45,610
Bond Payments	531,198	572,874	580,729	580,729
Bond Interest	139,095	126,008	100,007	100,007
Paying agents fees	1,482	1,485	1,500	1,500
Total Expenditures	<u>2,677,689</u>	<u>3,515,375</u>	<u>4,061,002</u>	<u>3,475,502</u>
OPERATING INCOME	305,231	387,012	(509,002)	76,498
Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET INCOME	<u><u>305,231</u></u>	<u><u>387,012</u></u>	<u><u>(509,002)</u></u>	<u><u>76,498</u></u>

**CITY OF FLAT ROCK
WATER FUND
ESTIMATED CASH BALANCE**

	2008/09	2009/10
Beginning Cash Balance	352,767	739,778
Revenues	3,902,387	3,552,000
Expenditures	<u>(3,515,375)</u>	<u>(3,475,502)</u>
Surplus (Deficit)	387,012	76,498
Ending Cash Balance	<u><u>739,778</u></u>	<u><u>816,277</u></u>

**City of Flat Rock
Water and Sewer Wages
2009 - 2010 Budget**

	<u>2008/09 Budget</u>	<u>2009/10 Budget</u>
Director	20,000.00	34,142.05
Clerk/Treasurer	10,000.00	10,000.00
	<u>30,000.00</u>	<u>44,142.05</u>
Meter Reader	48,734.40	48,734.40
Meter Reader	48,734.40	48,734.40
Mechanic	4,000.00	4,000.00
Labor	80,000.00	80,000.00
	<u>181,468.80</u>	<u>181,468.80</u>
Utility Billing Clerk	<u>36,670.40</u>	<u>36,670.40</u>
Total Water Salaries	<u>248,139.20</u>	<u>262,281.25</u>

City of Flat Rock
Water & Sewer Capital Requests
2009 - 2010 Budget

Description	Department Head Request	Mayor's Budget
<u>Water Distribution Improvements:</u>		
1. Gibraltar Rd btwn Walnut & S. Wesley Make (4) connections to 16" water main Walnut, Van Riper, Sheeks & Wesley. Extend 12" water main from Van Riper on north side of Gibraltar to S. Wesley. Abandon 6" water main under Gibraltar from Mill to Walnut	175,000	0
2. Replace 6" water main with 8" water main on Evergreen btwn Gibraltar & E. Huron	200,000	0
3. New Valves. Install (6) 6" gate valve to replace older hard to operate valves in the Division/Church Street area	60,000	0
4. Replace 6" water main on W. Huron River with a 12" water main from Inkster to Arsenal Rd.	300,000	0
5. Evergreen St from Gibraltar to Bobcean School, replace 6" water main with a 12" water main. Needs to be in conjunction with Evergreen St. paving	290,000	0
	735,000	0

Sewer Improvements:

1. Inflow & infiltration inspections & repair. Inspect sewer mains & manholes for inflow and infiltration & make repairs.	50,000	0
2. Repair manholes - Magnolia & E. Huron Replace drop connection	10,000	0
3. Huroc Park Sewer Pumping Station - replace pumps & piping and modernize controls Original pipes is 1940's era and controls are 25 years old.	100,000	0
4. Gibraltar Lift Station - replace sewage pump and motor. Pump & motor installed in 1970 and are worn out & unreliable.	25,000	0

City of Flat Rock
Water & Sewer Capital Requests
2009 - 2010 Budget

Description	Department Head Request		Mayor's Budget	
5. Olmstead Rd Lift Station - replace pump seals that leak.	15,000		0	
		200,000		0
<u>Equipment:</u>				
1. Sewer cleaning easement machine. Designed to clean sanitary sewers in backyards.	32,000		0	
2. Add sewer & water mains to geographic information system database. GIS software	50,000		0	
		82,000		0
Total Capital Requests	1,017,000		150,000	

Water Debt Schedule Summary

June 30, 2010

Description	Interest	Principal	Total
1970 Wayne County Sewage	6,000	200,000	206,000
1991 Wastewater SRF Refinance	4,922	121,934	126,856
1998 SRF Bond	45,298	156,723	202,021
2004 SRF Bond Expansion	43,787	102,072	145,859
	100,007	580,729	680,736

June 30, 2011

Description	Interest	Principal	Total
1991 Wastewater SRF Refinance	4,922	121,934	126,856
1998 SRF Bond	45,298	156,723	202,021
2004 SRF Bond Expansion	43,787	102,072	145,859
	94,007	380,729	474,736

June 30, 2012

Description	Interest	Principal	Total
1998 SRF Bond	41,730	160,411	202,141
2004 SRF Bond Expansion	41,618	103,348	144,966
	83,349	263,759	347,107

City of Flat Rock
Sewer - General Obligation Bonds
Fiscal Year Ending June 30

Wayne County - Flat Rock
Dated July 1, 1970
Amount Issued - \$4,020,000
Principal Due October 1

Fiscal Year	Interest Due Oct. 1	Interest Due Apr 1	Total Interest	Principal Amount	Total Requirement
09/10	6,000		6,000	200,000	206,000
			6,000	200,000	206,000

City of Flat Rock
Sewer - General Obligation Bonds
Fiscal Year Ending June 30

South Huron Valley Utility Authority
 1991 Wastewater SRF - Original Amt. \$12,875,000
 Dated September 26, 1991
 Amount Issued - 14.87% of \$9,680,000
 Principal Due April 1

Fiscal Year	Interest Due Nov. 1	Interest Due Apr 1	Total Interest	Principal Amount	Total Requirement
09/10	2,461	2,461	4,922	121,934	126,856
10/11	1,242	1,242	2,483	124,165	126,648
			<u>7,405</u>	<u>246,099</u>	<u>253,504</u>

City of Flat Rock
Sewer - General Obligation Bonds
Fiscal Year Ending June 30

South Huron Valley Utility Authority
1998 Sewer System Plant Expansion
Dated September 29, 1998
Amount Issued - 12.292% of \$26,615,000
Principal Due October 1

Fiscal Year	Interest Due Oct. 1	Interest Due April 1	Total Interest	Principal Amount	Total Requirement
09/10	23,531	21,767	45,298	156,723	202,021
10/11	21,767	19,963	41,730	160,411	202,141
11/12	19,963	18,117	38,080	164,098	202,178
12/13	18,117	16,229	34,346	167,786	202,132
13/14	16,229	14,300	30,529	171,473	202,003
14/15	14,300	12,330	26,630	175,161	201,791
15/16	12,330	10,311	22,640	179,463	202,103
16/17	10,311	8,250	18,561	183,151	201,712
17/18	8,250	6,140	14,390	187,453	201,843
18/19	6,141	3,984	10,125	191,755	201,881
19/20	3,984	1,778	6,712	196,057	202,769
20/21	1,778	0	2,254	200,360	202,614
			<u>291,296</u>	<u>2,133,891</u>	<u>2,425,187</u>

City of Flat Rock
Sewer - General Obligation Bonds
Fiscal Year Ending June 30

South Huron Valley Utility Authority
2004 Sewer System Plant Expansion
Amount Issued - 25.518% of \$9,220,000
Principal Due April 1

Fiscal Year	Interest Due Oct. 1	Interest Due April 1	Total Interest	Principal Amount	Total Requirement
09/10	21,894	21,894	43,787	102,072	145,859
10/11	20,809	20,809	41,618	103,348	144,966
11/12	19,711	19,711	39,422	105,900	145,322
12/13	18,586	18,586	37,172	108,452	145,623
13/14	17,434	17,434	34,867	111,003	145,870
14/15	16,254	16,254	32,508	113,555	146,063
15/16	15,048	15,048	30,095	116,107	146,202
16/17	13,814	13,814	27,628	117,383	145,011
17/18	12,567	12,567	25,134	119,935	145,068
18/19	11,293	11,293	22,585	122,486	145,071
19/20	9,991	9,991	19,982	126,314	146,296
20/21	8,649	8,649	17,298	128,866	146,164
21/22	7,280	7,280	14,560	131,418	145,977
22/23	5,884	5,884	11,767	133,970	145,737
23/24	4,460	4,460	8,920	136,521	145,441
24/25	3,010	3,010	6,019	140,349	146,368
25/26	1,518	1,518	3,037	142,901	145,937
			<u>416,400</u>	<u>2,060,579</u>	<u>2,476,978</u>

**City of Flat Rock
Water and Sewer Rates
Fiscal Year Ending June 30**

Fiscal Year	Residential Rate	Non-Residential Rate	Commercial Rate	Industrial Rate
1989	4.29	4.29		
1990	4.01	4.01		
1991	4.01	4.01		
1992	4.01	4.01		
1993	4.01	4.01		
1994	4.00	4.00		
1995	4.00	4.00		
1996	4.00	4.00		
1997	4.00	4.00		
1998	4.00	4.50		
1999	4.00	4.50		
2000	4.00	4.50		
2001	3.60	4.25		
2002	4.00	4.50		
2003	4.00	4.50		
2004	4.00	4.50		
2005	4.00	4.50		
2006	4.50	5.00		
2007	4.50	5.00		
2008	4.50	5.00		
2009	5.00		6.50	6.75

Special Revenue Funds

**City of Flat Rock
Special Revenue Funds
Fiscal Year 2009-10**

	Comm. Block Grant Fund 201	Major Street Fund 202	Local Street Fund 203	Historical District Fund 250	Police Fortf. Fund Fund 265	Public Act 302 Fund 266	Sidewalk Spec. Assess. Fund 831	Fire Federal Grant Fund	Total
REVENUE:									
Tax Levy				110,326					110,326
State Shared Revenue	83,000	278,712	132,584			5,000			499,296
Sales of Notes								230,000	230,000
Grants-Other					10,000			551,950	561,950
Interest and Other		1,036	500	200	200	400	2,500	500	5,336
TOTAL REVENUES	83,000	279,748	133,084	110,526	10,200	5,400	2,500	782,450	1,406,908
EXPENDITURES:									
Supervisory and Maint.		13,381	13,381						26,761
Routine Maintenance		30,500	31,500						62,000
Snow and Ice		20,000	20,000						40,000
Traffic Services		1,500	1,500						3,000
Clerical				250					250
Payroll Taxes		3,500	3,500	20					7,020
Fees & Per Diem				1,200					1,200
Road Matls. & Supplies		35,000	155,000						190,000
Snow Removal Matls.		15,000	15,000						30,000
Traffic Control Supplies		15,000	4,000						19,000
Audit Fee		1,125	1,125						2,250
Consultant Fees		15,000	22,000						37,000
Meal Allowance		500	600						1,100
Telephone				300					300
Public Relations				1,000					1,000
Advertising		100	100						200
Training						12,000			12,000
Insurance & Bond		14,859	17,081	4,500					36,440
Equipment Rental		30,000	80,000						110,000

**City of Flat Rock
Special Revenue Funds
Fiscal Year 2009-10**

	Comm. Block Grant Fund 201	Major Street Fund 202	Local Street Fund 203	Historical District Fund 250	Police Fortf. Fund Fund 265	Public Act 302 Fund 266	Sidewalk Spec. Assess. Fund 831	Fire Federal Grant Fund	Total
Equipment Snow & Ice		20,000	20,000						40,000
Equip. & Rental Traffic		2,000	2,000						4,000
Utilities				4,500					4,500
Building Maintenance				1,000					1,000
Miscellaneous		100	100	5,000	5,000				10,200
Capital Outlay					10,000			781,000	791,000
Construction & Clearance	83,000	0	0	92,756					175,756
TOTAL	83,000	217,564	386,887	110,526	15,000	12,000	0	781,000	1,605,978
EXPENDITURES									
EXCESS OF REVENUES	0	62,183	(253,803)	0	(4,800)	(6,600)	2,500	1,450	(199,070)
OTHER FINANCING SOURCES (USES):									
Operating transfers in		0	361,317						361,317
Operating transfers out		(61,317)	(77,630)				(2,500)		(138,947)
TOTAL OTHER	0	(61,317)	283,687	0	0	0	(2,500)	0	222,370
EXCESS OF REVENUES & TRANSFERS	0	867	29,883	0	(4,800)	(6,600)	0	1,450	19,350
Fund Balance 7/1/09	0	5,208	29,503	26,306	19,953	12,125	13,773	0	93,095
Fund Balance 6/30/10	0	6,075	59,386	26,306	15,153	5,525	13,773	1,450	112,445

**City of Flat Rock
Capital Outlay Requests
Special Revenue Funds - 2009/10**

Major Streets:

1. Vreeland Rd - add shoulders	80,000		
2. Hall Rd. - Gib. to Vreeland Replace center two lanes	750,000		
3. Evergreen - Replace road Gibraltar to Fire driveway	280,000		
4. Vreeland Rd - Replace bad sections in road	100,000		
5. Traffic Markings Aspen Blvd. High Sch Blvd, Vreeland, Hall and Olmstead	7,000		
TOTAL MAJOR ROADS		1,217,000	0

Local Streets:

<u>Routine Maintenance</u>			
Dust Control	120,000	120,000	
Gravel	10,000	10,000	
Catch Basin & Road Repair	25,000	25,000	
		155,000	155,000
<u>Construction</u>			
1. Red Cedar 29700-29900 remove & replace road. Bid in 07	185,000		
2. Magnolia at Magnolia Ct. - road has sunk & deteriorated. Bid in 07	46,000		
3. Red Cedar btwn Field & Aspen	160,000		
4. Seneca Ave - Evergreen to Cooke pave existing gravel road	450,000		
5. Joint Sealing - Tamarack, Field Red Cedar & S. Wesley	75,000		
6. N. Wesley btwn Division & Seneca Storm sewer repair, replace under- mined pavement	50,000		
7. Silver Ct - Remove & replace pave- ment; deteriorated	50,000		
8. Willow Springs, Maplevue Lane, Apple Grove Way; remove & replace road. Add road drains to collect excess water.	100,000		
9. Street tree planting; replace 50 trees that have been removed.	20,000		
		1,136,000	0
TOTAL LOCAL ROADS		1,291,000	155,000

**City of Flat Rock
Special Revenue Funds
Transfers**

	Major Streets	Local Streets	Sidewalk S.A.	Total
Transfers In:				
Major Fund		61,317		61,317
General Fund	0	300,000		300,000
	0	361,317	0	361,317
Transfers Out:				
Local Fund	61,317			61,317
Fund 421		77,630		77,630
Fund 832			2,500	2,500
General Fund				0
	61,317	77,630	2,500	141,447

Debt Service Funds

City of Flat Rock
Revenues and Expenditures
Debt Service Funds
Fiscal Year 2009-10

	Huron Woods Series A Fund 827	Huron Woods Series B Fund 829	Building Authority Library Fund 470	Building Authority Ballfd/Rink Fund 369	Total
REVENUES:					
Special Assessment	54,000	18,000			72,000
Building Rent			159,375	413,536	572,911
Interest and Other	150	75	100	150	475
TOTAL REVENUES	54,150	18,075	159,475	413,686	72,225
EXPENDITURES:					
Debt Service:					
Principal	65,000	20,000	115,000	250,000	450,000
Interest	1,853	775	44,375	163,036	210,039
Miscellaneous	425	300	300	650	1,675
TOTAL	67,278	21,075	159,675	413,686	661,714
EXPENDITURES					
EXCESS REVENUES	(13,128)	(3,000)	(200)	0	(16,328)
OTHER FINANCING SOURCES:					
Operating transfers in					0
Operating transfers out					0
TOTAL OTHER	0	0	0	0	0
Fund Balance 7/1/09	13,353	3,547	213	126	17,239
Fund Balance 6/30/10	226	547	13	126	912

City of Flat Rock
Debt Service Bond Payment Schedule
Fiscal Year Ending June 30

	Interest	Principal	Total Due
1997 Aspen Installment Agree \$1,500,000	18,950	125,000	143,950
1997 MTF Aspen \$800,000	12,630	65,000	77,630
2000 BA Ballfield/Ice Rink \$5,000,000	18,230	220,000	238,230
2000 Huron Woods A \$505,000	1,853	65,000	66,853
2000 Huron Woods B \$170,000	775	20,000	20,775
2004 B.A. Library \$1,720,000	44,375	115,000	159,375
2006 BA Ballfield/Ice Rink, \$3,415,000	144,806	30,000	174,806
	241,619	640,000	881,619

City of Flat Rock
Installment Purchase Agreement - General Obligation
Fiscal Year Ending June 30

Certificate of Participation Series 1997
Installment Purchase
Dated May 8, 1998
Amount Issued - \$1,500,000
Principal Due September 1
Fund 421 - Aspen Road Debt Service

Fiscal Year	Interest September 1	Interest March 1	Total Interest	Principal Amount	Total Requirement
09/10	11,339	7,611	18,950	125,000	143,950
10/11	7,737	3,937	11,674	135,000	146,674
11/12	4,002	0	4,002	140,000	144,002
12/13	0	0	0	150,000	150,000
	23,078	11,548	34,626	550,000	584,626

City of Flat Rock
Street Improvement General Obligations Bonds
Fiscal Year Ending June 30

1997 Michigan Transportation Fund Bond
Dated November 1, 1997
Amount Issued \$800,000
Principal Due August 1
Fund 421 - Aspen Road

Fiscal Year	Interest August 1	Interest February 1	Total Interest	Principal Amount	Total Requirement
09/10	7,128	5,503	12,630	65,000	77,630
10/11	5,503	3,735	9,238	70,000	79,238
11/12	3,735	1,950	5,685	70,000	75,685
12/13	1,950	0	1,950	75,000	76,950
			29,503	280,000	309,503

City of Flat Rock
General Obligation Limited Tax Bonds
Fiscal Year Ending June 30

2000 Building Authority Bond
Dated - September 1, 2000
Amount Issued - \$5,000,000
Principal Due August 1
Fund 369 - Ballfield-Ice Rink Construction
 Ballfield - 76.75%
 Fountain/Ice Rink - 23.25%

Fiscal Year	Interest Due August	Interest Due February	Total Interest	Less Escrow	Principal Amount	Total Requirement
09/10	104,427	98,578	203,005	(184,775)	220,000	238,230
10/11	98,577		98,577	(184,775)	230,000	143,802
			301,582	(369,550)	450,000	382,032

Refunding Bond as part of 2006 B.A. Bond. Principal call date of 8/10/2010, with escrow established for payment of interest due. See Debt Schedule for 2006 B.A.

**City of Flat Rock
Special Assessment Bond
General Obligation
Fiscal Year Ending June 30**

2000 County of Wayne, Huron Woods, Series A
Dated March 1, 2000
Amount of Bond - \$505,000
Principal Due August 1
Fund 827

Fiscal Year	Interest Due Aug. 1	Interest Due Feb. 1	Total Interest	Principle Amount	Total Requirement
09/10	1,853	0	1,853	65,000	66,853
			1,853	65,000	66,853

**City of Flat Rock
Special Assessment Bond
General Obligation
Fiscal Year Ending June 30**

2000 County of Wayne, Huron Woods, Series B
Dated March 1, 2000
Amount of Bond - \$170,000
Principal Due August 1
Fund 829

Fiscal Year	Interest Due Aug. 1	Interest Due Feb. 1	Total Interest	Principal Amount	Total Requirement
09/10	775	0	775	20,000	20,775
			775	20,000	20,775

**City of Flat Rock
General Obligation Bond
Fiscal Year Ending June 30**

Dated January 24, 2004

Amount Issued - \$1,720,000

Principal Due September 1

Fund 469 - Building Authority Construction LTGO

Fiscal Year	Interest Septemer 1	Interest March 1	Total Interest	Principal Amount	Total Requirement
09/10	23,021	21,354	44,375	115,000	159,375
10/11	21,354	19,571	40,925	115,000	155,925
11/12	19,571	17,446	37,018	125,000	162,018
12/13	17,446	15,074	32,520	130,000	162,520
13/14	15,074	12,571	27,645	130,000	157,645
14/15	12,571	9,736	22,308	140,000	162,308
15/16	9,736	6,691	16,428	145,000	161,428
16/17	6,691	3,410	10,101	150,000	160,101
17/18	3,410	0	3,410	155,000	158,410
			234,729	1,205,000	1,439,729

City of Flat Rock
General Obligation Limited Tax Bonds
Fiscal Year Ending June 30

2006 Building Authority Bond
Dated - September 6, 2006
Amount Issued - \$3,415,000
Principal Due August 1
Fund 369 - Ballfield-Ice Rink Refinance
 Ballfield - 76.75%
 Fountain/Ice Rink - 23.25%

Fiscal Year	Interest Due August	Interest Due February	Total Interest	Principal Amount	Total Requirement
09/10	72,703	72,103	144,806	30,000	174,806
10/11	72,103	71,503	143,606	30,000	173,606
11/12	71,503	66,003	137,506	275,000	412,506
12/13	66,003	60,403	126,406	280,000	406,406
13/14	60,403	54,282	114,685	295,000	409,685
14/15	54,282	47,801	102,083	305,000	407,083
15/16	47,801	40,921	88,722	320,000	408,722
16/17	40,921	33,593	74,514	335,000	409,514
17/18	33,593	25,830	59,423	345,000	404,423
18/19	25,830	17,730	43,560	360,000	403,560
19/20	17,730	9,085	26,815	380,000	406,815
20/21	9,085	0	9,085	395,000	404,085
			1,071,211	3,350,000	4,421,211

Refunding Bond as part of 2000 B.A. Bond. Principal call date of 8/10/2010, with escrow established for payment of interest due. See Debt Schedule for 2000 B.A.

Other Budget Information

**City of Flat Rock
Tax Levies in Millage
Fiscal Year Ending June 30**

Fiscal Year	General Fund	Building Debt	Sewer Debt	Library	Historical District	Total Millage
1985	11.08	2.07	3.60			16.75
1986	11.50	2.25	4.00			17.75
1987	11.50	2.25	4.00			17.75
1988	11.50	2.20	4.05			17.75
1989	15.50	2.25				17.75
1990	15.50	1.75				17.25
1991	15.25	1.65				16.90
1992	14.48	2.10				16.58
1993	14.30	2.00				16.30
1994	13.14		2.86			16.00
1995	13.14		2.86			16.00
1996	13.15		2.85			16.00
1997	13.15		2.85	1.00		17.00
1998	13.15		2.85	1.00		17.00
1999	13.15		2.85	1.00		17.00
2000	13.15		2.85	1.00		17.00
2001	16.25			1.00		17.25
2002	16.00			1.00	0.25	17.25
2003	16.00			1.00	0.25	17.25
2004	16.00			1.00	0.25	17.25
2005	16.00			1.00	0.25	17.25
2006	16.00			1.00	0.25	17.25
2007	16.00			1.00	0.25	17.25
2008	16.00			1.00	0.25	17.25
2009	16.00			1.00	0.25	17.25

City of Flat Rock
Taxable Valuation History
Fiscal Year Beginning July 1

Year	City	TIFA	DDA	Total
1985	100,069,890			100,069,890
1986	89,349,260			89,349,260
1987	79,246,110			79,246,110
1988	79,919,804	2,301,716		82,221,520
1989	81,768,028	4,208,902		85,976,930
1990	84,714,053	4,706,977		89,421,030
1991	83,248,170	9,420,200		92,668,370
1992	97,105,330	14,705,127		111,810,457
1993	102,320,777	12,860,000	1,854,400	117,035,177
1994	98,146,188	38,749,317	1,475,270	138,370,775
1995	112,663,623	79,445,297	2,048,530	194,157,450
1996	118,102,493	73,587,607	2,687,055	194,377,155
1997	117,867,347	72,675,542	3,750,878	194,293,767
1998	119,892,450	73,772,695	6,258,599	199,923,744
1999	131,517,609	67,871,615	8,229,657	207,618,881
2000	141,014,265	73,145,979	9,915,188	224,075,432
2001	142,727,900	89,014,525	11,629,788	243,372,213
2002	183,774,090	169,761,862	16,114,117	369,650,069
2003	198,827,456	158,291,706	18,119,619	375,238,781
2004	190,667,700	164,164,828	17,378,817	372,211,345
2005	214,551,145	166,005,806	18,044,016	398,600,967
2006	247,018,165	188,812,922	18,044,016	453,875,103
2007	259,228,677	183,822,107	20,521,337	463,572,121
2008	260,059,430	143,348,887	23,213,748	426,622,065
2009	241,059,336	176,555,621	23,690,652	441,305,609

**City of Flat Rock
2009 Taxable Value
Information**

	<u>Real</u>	<u>Personal</u>	<u>Total</u>
Regular Roll	299,349,894	88,583,165	387,933,059
Act 198	0	106,745,100	106,745,100
Totals	<u>299,349,894</u>	<u>195,328,265</u>	<u>494,678,159</u>
Less 50% of Act 198	0	(53,372,550)	(53,372,550)
	<u>299,349,894</u>	<u>141,955,715</u>	<u>441,305,609</u>
Less TIFA	(64,673,383)	(111,882,238)	(176,555,621)
Less DDA	(21,049,512)	(2,641,140)	(23,690,652)
Total Adjusted Taxable Value	<u><u>213,626,999</u></u>	<u><u>27,432,337</u></u>	<u><u>241,059,336</u></u>

General Operating	16.00 Mills	3,856,949
Historical Preservation	0.25	110,326
Library	1.00	441,173
		<u>4,408,449</u>
Tax Increment Finance Auth.	16.00	2,824,890
Downtown Development Auth.	16.00	<u>379,050</u>
	Total Levy	<u><u>7,612,389</u></u>

Refund from TIFA to General	78.00%	2,203,414
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Tax Increment Finance Authority Budget
2009 - 2010 Budget (Amended)

<u>REVENUES:</u>	2008/09	2009/10
Tax Capture	\$ 4,768,878	\$ 4,698,763
Sale/Lease of Land	20,000	20,000
Interest Income	22,912	75,000
Other	60	1,500
Restricted Revenues		
Total Revenues	\$ 4,811,850	\$ 4,795,263
<u>EXPENDITURES:</u>		
Secretary	600	600
Bank Charges	837	200
Audit Fee	2,000	2,000
Street Lighting	7,107	9,000
Maintenance Gateway	9,534	15,000
Landscaping & Signs	46,791	5,000
Engineering Fees	-	5,000
Legal Fees	6,197	9,000
Advertising	43	200
Insurance	597	750
Miscellaneous	8,579	500
Economic Director		35,000
Contributions to Rec Center		150,000
<i>Subtotal Expenditures</i>	<i>\$ 82,285</i>	<i>\$ 232,250</i>
<u>PROJECTS:</u>		
Tax Refunds	3,576,659	3,665,035
Debt Payment	1,084,191	1,078,235
Transfer to Construction	36,000	-
Total Expenditures	\$ 4,779,135	\$ 4,975,520
 Excess of Revenues	 \$ 32,715	 \$ (180,257)
 Beginning Fund Balance	 276,962	 309,677
 Ending Fund Balance	 309,677	 129,420
 Percentage of Refund	 75.0%	 78.0%
Refund to General	2,150,282	2,203,414
Refund to Wayne Co.	1,426,376	1,461,621

Approved by TIFA 5/26/09
Amended by TIFA 6/9/09

Department Head Budget Requests



FLAT ROCK POLICE DEPARTMENT
OFFICE OF THE CHIEF OF POLICE
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134
734-782-2496

September 2, 2008

TO: Mayor R. Jones and Council Members
Treasurer D. Lambrix

FROM: Chief N. Rossow *NAR*

SUBJECT: 2009-2010 Budget Proposals

I have addressed the 10% reduction in the Police Department's budget as requested by Mayor Jones. A 10% across-the-board reduction forces me to make the following cuts:

1. Cut areas already reduced 12% in the 2008-2009 budget;
2. Purchase only one patrol car and roll my car into the patrol fleet;
3. Lay-off the remaining two civilians (Dispatcher J. Evans and Administrative Assistant Chris Mitchell);
4. Eliminate the Animal Control/Ordinance Officer, which is now vacant, and;
5. Lay-off an experienced police officer (Officer Kevin Rowell).

The required cuts will cripple the Police Department. It will leave us without any clerical/support staff and the loss of any of the sworn positions will affect the delivery of police services to the community. One's safety is a basic human need, exceeded only by a person's physiological needs such as food and shelter. As you know, there are other areas in the budget that affect the quality of life in Flat Rock, but people will not move to a community that they do believe is not safe.

Much smaller agencies have civilians that assist in the daily operation of their Departments. Without our civilian staff, much higher paid supervisors and I will be forced to try to do the day-to-day clerical work. Some of those duties must be done each day in order to accurately report and record the activities of the Department (MICRS). Shift Commanders frequently have other critical duties (dispatch, booking, jail) that will adversely affect their ability to complete the daily clerical duties.

I have attached the work responsibilities of both of the ladies. You can see that they both have a multitude of responsibilities. It has been suggested that some of their duties could be done by other City clerical staff. Because of the volume

and need for confidentiality, I do not believe the work can be absorbed by the clerical staff in other City departments.

I understand there is not a history of buy-outs in Flat Rock. But, I think it is an area we should explore to prevent the lay-offs of officers and civilians who are paid far less. The buy-outs could be done as a "one time only" transaction.

Past retirees have received benefits that were not defined in their contract; such as the purchase of military time. Others were given FAC-3 prior to it being negotiated into the contract. During a time when the budget demands a reduction that can only be addressed through payroll issues, a buy-out seems like a logical solution that benefits not only the employee but also the city.

Lt. Wrobel – Normally retirees are paid for 75% of their sick time when they retire. Lt. Wrobel would retire if paid for 100% of his sick time, about \$14,000 additional. This is time that he earned throughout his career. The payment will not pay for all of the days he has accumulated because he has accumulated more than the 150 day maximum payout. The 75% payout is already obligated and will have to be paid whether he leaves tomorrow or if he leaves in two years.

Cost	\$14,000	Buy-out of additional sick time
Reduction in budget	\$ 57,337	Patrol officer salary
	<u>\$ 17,201</u>	Benefits
Budget reduction	\$ 74,538	
Net saving	\$ 60,538	

Lt. Castellese – He has made statements that he would be willing to help pay for his early retirement with monies out of his deferred compensation.

I think offering a buy-out is cost effective and will save us the lay-offs of lower paid sworn personnel. The attached worksheet does not address the figures for the buy-out. Please advise if you want me to change the figures on the worksheet to take the buy-out amounts into consideration.

**2009 – 2010 BUDGET
WORKSHEET
POLICE DEPARTMENT**

	2008-2009	2009-2010	Change
<u>LIEUTENANTS (5)</u> 5 LIEUTENANTS x \$65,970.34	\$ 280,381	329,852	+49,471
<u>SERGEANTS (5)</u> 5 SERGEANTS x \$62,234.60	373,429	311,173	-62,256
<u>PATROLMAN</u> 11 PATROLMAN x \$56,207.20 Lay-off of two patrol officers	730,797	618,277	-112,622
<u>DISPATCHERS</u>	34,232	0	-34,232
<u>ORDINANCE/ACO</u>	20,539	0	-20,539
<u>ADMINISTRATIVE ASSISTANCE</u>	36,023	0	-36,023
<u>MECHANIC</u>	35,000	30,000	-5,000
<u>JANITOR</u>	30,000	30,000	0
<u>TEMPORARY (CROSSING GUARDS)</u>	26,775	26,775	0
		Reduction	\$221,201
SHIFT DIFFERENTIAL	14,000	14,000	0
OVERTIME There are areas of required training that have been overlooked over time, there are new tactics that need to be learned, and there may be other training that will need to be completed.	100,000	95,000	-5,000
OFFICE SUPPLIES	5,200	4,800	-400
POSTAGE	1,500	1,500	
DOG EXPENSES	6,000	5,500	-500
CANINE EXPENSES	2,000	2,000	0
GAS & OIL It is certainly difficult to make any prediction with the rising cost of gasoline. It is an area that will increase.	\$45,000	45,000	0
OPERATING SUPPLIES	6,000	6,000	0
PHOTOGRAPHIC SUPPLIES We are using digital; however, we really need to purchase another camera.	2,000	1,500	-500
MEDICAL EXPENSES	8,000	8,000	0

	2008-2009	2009-2010	Change
JAIL EXPENSE	35,000	35,000	0
PRISONER MEDICAL	1,000	1,000	0
COMPUTER EXPENSES	16,000	15,000	-1,000
CLOTHING	40,000	40,000	0
CUSTODIAL SUPPLIES	4,500	4,500	0
MEMBERSHIP & DUES	1,000	1,000	0
LEGAL FEES	5,000	4,000	-1,000
TELEPHONE	16,500	16,500	0
MEAL ALLOWANCE	1,500	1,500	0
GUN ALLOWANCE	7,800	7,800	0
GUN RANGE SUPPLIES The price of ammunition is skyrocketing because of the Iraq War.	10,000	9,000	-1,000
PUBLIC RELATIONS	1,000	1,000	0
REIMBURSE EMPLOYEES' BC/BS			
ADVERTISING	1,000	1,000	0
EDUCATION & TRAINING There is training that has been overlooked and will need to be caught up. In addition, there are new tactics that need to be learned and there may be other training that will need to be completed that I have not become aware of.	14,000	13,000	-1,000
INSURANCE & BOND	78,412	78,412	0
INSURANCE CLAIMS DEDUCTABLE			
UTILITIES	40,982	38,000	-2,982
BUILDING MAINTENANCE	8,000	8,000	0
EQUIPMENT MAINTENANCE	20,000	20,000	0
EQUIPMENT LEASE	12,000	12,000	0
AUTO MAINTENANCE	30,000	30,000	0
EQUIPMENT RENTAL	5,000	5,000	0
MUTUAL AID	4,500	4,500	0
MISC.	2,500	2,500	0
CAPITAL OUTLAY Purchase of one new patrol car w/ necessary equipment. I am planning on putting my car into the fleet. I will use whatever car is available.	10,000	27,000	+17,000
DOWNRIVER MUTUAL AID Expended \$2,789 YTD (MAR)	2,000	2,000	0
		Reduction	\$217,583

Benefit reductions:

Sergeant	18,670
Police Officer	33,724
Dispatcher	12,793
ACO	7,676
Admin Assistant	<u>13,462</u>
	\$86,325

Total Reduction

\$320,908

Day Shift Dispatcher Duties

- Prepare the court mail on a daily basis
- File return court mail (officer court notices, writs, receipts, etc).
- Prepare and fax video arraignment information to the court
(copy of the citation, CCH, police report, advice of rights, petition for court appointed attorney form)
- Enter traffic citations and accidents in the computer.
- Prepare and submit MICR's to the state
- Prepare and mail out monthly LEOKA forms
- TAC Officer:
 - Verify/modify all LEIN entries including warrants entered from the court
 - Complete monthly LEIN validations from the state
 - Train officers on LEIN (I am a certified LEIN train the trainer through the State of Michigan & do train other agencies on LEIN)
- 9-1-1 coordinator
- MiCJIN administrator
- Process all insurance requests and assist in processing FOIA requests
- Assistant FOIA coordinator
- Monitor the jail log on a daily basis (document prisoners & their release date, etc)
- Send out all UD-10's to the state on a weekly basis
- Correct all data entries in the in-house CAD and Aegis Records system, including:
 - Incident/CAD entries, Report file classes, subject & business jackets, etc,
- Type all written statements into the correct report
- Maintain all police reports, files, tickets, etc.
- Member of the Downriver Technology Group – attend meetings every 3-4 months in which new technology is discussed and presented. Bring that information back to the department and share what is learned/discussed.
- LERMA member – attend meetings regarding records and keep updated on any changes
- Train all desk personnel on any updates or changes to the computer system
- Maintain all Live Scan printouts including entering information from the live scan into the defendants jacket in the records system, verifying the live scan information was submitted properly

- Verify monthly bills sent by Wayne County Jail as being legitimate. Submit a note if the bill is inaccurate and prepare paperwork to prove that.
- Maintain an updated warrant list for the officers
- Maintain the dispatcher guide manual as needed
- Complete officers' statistics as requested (tickets, arrests, reports, etc)
- File and maintain all 9-1-1 printouts
- Send out false alarm notices & citations when necessary

Other duties that are completed when the afternoon dispatcher is off:

- Enter gun registrations and permits
- Enter in the records system where property was placed by the detective bureau
- Enter ticket dispositions on a monthly basis from the court

Chapter 15 Duties of Police Secretary

15.1 General Duties & Responsibilities:

Perform clerical work in the police department involving the preparation of correspondence, secretarial work, process administrative details, handle public contacts including notarizing when necessary, answer telephones, operate department computer/cameras.

15.2 Accountability:

I am directly accountable to and be given direction by the Chief of Police. I keep the Chief of Police apprized of all matters of importance that are deemed necessary for the proper and efficient operation of the Department.

I will be kept informed of activity within the Department; cooperating with other personnel, other city departments, outside law enforcement agencies, and good public and internal relations.

15.3 Record Keeping:

This will be explained in detail below:

- **Payroll:** All department and crossing guard time sheets are turned into me on pay day. Pay sheets are reviewed individually to verify the legitimacy of the information recorded such as the overtime/vacation/personal and comp time. After all calculations are done the time sheets then go to the Chief for approval and signature. They are returned back to me and 2 copies are then made; one copy for the department records and one copy for the employee. They are then given to the Treasurer's department for process.

The department copies are then matched with the employees overtime slip; vacation slip; personal slip or comp slip.

A bi-weekly sheet is done for the command to calculate the overtime statistics.

Next I go through the time sheets and record vacation; personal and sick time in the "Personnel Information" book which keeps accurate records of how much time each employee has taken. This is verified at least once a month with the Treasurer's Department for accuracy. Next the information from the pay sheet is recorded in the "Comp" book (this goes into more detail below).

This information then gets recorded on a spread sheet that is kept in the dispatch area so that the command knows if an employee has available time when he/she requests time off whether it be vacation, personal or comp.

Time sheets are then individually dated and printed from the Excel program for the next pay period.

- **Comp Time:** There are actually three different forms that are used for this. If comp is being banked for overtime (i.e: court; road) they would enter this on the green overtime slip which is attached to their pay sheet and verified at payroll time. Orange slips are turned in on the day that comp is being used and given to me to record in the "Comp" book so that no mistakes are made to whether an officer has the time or not. Blue slips are turned in when banking holiday pay and recorded at the time of payroll. Each officer has their own sheet and all comp time is kept on these sheets. If there are any discrepancies they can be cleared up instantly from this book.
- **Personnel Information Book:** This book is recorded in every pay period. Vacation days, personal days, sick days and any other days used are marked in the book. From this book the information is recorded on a spread sheet to be kept at the front desk area for the command's verification for approving time off.
- **Incident Report Cash Box:** This box is used for all incoming monies from pbt testing, accident reports, fingerprints, etc. All monies are matched with the receipt. Receipts are then added up on the calculated (with tape), monies and/or checks are then deducted from that to make sure it balances. This is done every morning then taken up to the Treasurer's Department and a receipt is then given to me.
- **OUIL Invoices:** When an arrest has been made for a OUIL; the officer gives me a copy of the police report with an "OUIL Cost Recovery Field Data Sheet attached. The report is then read to determine if the individual will be invoiced for more than one officer responding and whether the individual has to go to the hospital for blood work. An invoice is then typed out with their name; address; date; invoice #; invoice due date; complaint number and the invoice figures. This is recorded in a ledger book and also in a excel program. Four copies are made: original gets mailed to the offender; one copy is attached to my reports and one copy goes over to the court.

This information is entered into a ledger to keep track of invoice notices. It is also entered in an excel program.

After 15 days if the invoice is not paid a letter goes to the offender giving them a verbal warning that if not paid in seven days it will be turned over to collections or court. If still not paid, the last letter is sent out warning them that their the monies will be withheld from their income tax. When invoice is paid the money is taken to the Treasurer's office and a copy sent over to court.

When all attempts have failed, a letter is sent over to Matt Zick for further actions.

- **Invoices:** All invoices are verified, stamped approved, assigned a line item number and taken the Treasurer's office for payment. When paid, they are entered in a ledger book so that a budget balance can be kept. Invoices are then filed.

- **Training:** All training is pre-approved by the Chief. Once determined who will be going by either the Chief or myself the employee(s) are then registered by phone or email. If need be hotel reservations are made. A check request form is written out for the class and if necessary the hotel. A training slip is then typed out and given to the employee. If necessary, I will do a map request from yahoo. One copy is given to Lt. Wrobel so that he can enter it on the schedule. An inter department email is sent to the employee to notify him regarding the training.

Once the employee has returned from training he will then turn in any meal receipts or any other reimbursement slips. I will then either reimburse him out of petty cash or if it is over \$60.00 I will fill out a check request.

Once the training slip is turned in with the time sheet, a copy is given to Lt. Hale to record. Training slips are then filed in the employees training folder.

- **Physicals:** All police personnel are required to have a yearly physical around their hire date. An appointment is made at Henry Ford Hospital, forms are filled out by me prior to appointment date; a memo is written to the employee regarding date and time of physical.

When physicals are completed, a copy is obtained by me and copied for the employee. One copy goes to employee and one goes in their personnel file.

This same procedure goes for a new hire.

- **City ID Cards:** All city id cards are issued by this department. All information is obtained by the employee and entered into the ID system. Cards are then printed once a year for each city employee. If an employee is no longer employed here, the card is retrieved and shredded.

ID Cards for recreation department: This is done once a year for the seasonal workers and junior recreators at the community center. I go in the evening when it is convenient for the rec center to get everyone together on one night usually during sign up.

KidFest ID Cards: this is done once year during KidsFest. I usually renew or have to do new ones for kids. We charge \$3 per card for this service.

- **FOBS:** this is a security issue for the police department. All FOBs are issued and record keeping is done in this office. All City Hall Employees; Officials, etc are each issued a FOB. Building entering is monitored from my desk. Department Heads can request a copy of any questionable entries through this office.
- **Mail:** mail is collected from upstairs every morning. It is sorted and passed out to various officers. I open all mail that is not addressed to a particular person.

- **Forms:** The numerous inter-department forms were designed and maintained by me. I make sure they do not run out of any forms and if running low I make sure copies are made. When business cards are needed, an officer will advise me and an order is placed through Quality Printing.
- **Web Page:** I am responsible for all the information that goes on our web site. I'm the only one (besides the Chief) that has access to this site.
- **Supplies:** I make sure our supply cabinet is completely stocked with every day necessities. **I order everything** for this department with the exception of ammo.
- **Public Relations:** I make sure we have "give aways" for various activities that go on in this city. E.i: Kidsfest, Senior Expo, kid tours through the department, school functions, etc. This is done within the limits of our budget. I was very instrumental in getting the City the "TEAM" car from Auto Alliance.
- **Court Notices:** Court notices are faxed over from Matt Zick and I have to make sure that the officers are notified in a timely manner when to appear in court so that there is no unnecessary overtime.
- **Memos:** I type all memos that go through this department. They may be hand written by the person who is requesting a memo go out and then typed by me. Once this is done and saved in my computer, copies are made and distributed to the right people.
- **Policies & General Orders:** these are all typed by me and saved into my computer. Copies are made and distributed to all employees of the police dept. A copy is also made and kept in the Department Manual.
- **Notary:** I am a notary for the police department. This entails notarizing gun permits mostly but I notarize generally for the public also.
- **Personnel File:** these files are confidential and are accessible only by the Chief and myself. All personal information about each employee for the police department are kept here. I have to go through each folder and remove information that has expired due to contractual regulations.
- **Drug Kits:** this a service we provide to the public. I make sure that the kits are not expired and we have them on hand.
- **Cameras:** (not in car) When a copy is requested by an attorney for example, I have to go into the 911 room pull up the screen for the room they are requesting, and copy the particular date and time, no more or no less. This entails usually two copies. When a copy is requested of the playscape for example, I have to go over to the Library to copy and same goes for the Rec Center. All cameras are maintained through me. If there is a problem with them the Lt. will notify me and I will order a service call.

- **Department Rosters:** this a document that is kept up to date of all the police employees' address'; phone numbers, etc. This has to be kept up to date for overtime call ins.
- **Nextel Phones:** any phones for this department are ordered through me. I verify, every month, the bill to make sure the phones are not used improperly.
- **Scanning:** at times, a mug shot needs to be scanned and emailed to the prosecutor or attorney.

➤ **Fund Raising:**

Animal Shelter. I played a very important part in getting the addition built for the animal shelter. "Dog houses" where made and distributed to various business' in the City of Flat Rock. Debby Wilkins will place them in the business' and once a week empty them and bring me the money to be rolled and deposited into the shelter bank account. Once enough money was collected, I made contact with Mr. Miller from the Flat Rock High School Building Trades class and has his students build the addition. The only cost was for material. All extra money that is still being collected was used for the construction inside the building (insulation, lighting). This was a very big asset for the operation of the shelter.

City of Flat Rock

DEPARTMENT OF PUBLIC SERVICES

25500 GIBRALTAR RD.

FLAT ROCK, MICHIGAN 48134

PHONE 734 782-2470 FAX 734 783-0304

OFFICE HOURS 8:30 to 5:00

BRUCE A. HAMMOND
DIRECTOR

MATTHEW B. SYPE
ASSISTANT DIRECTOR

September 5, 2008

To: Debbie Lambrix, Treasurer
Re: Proposed 2009-2010 DPS Budget

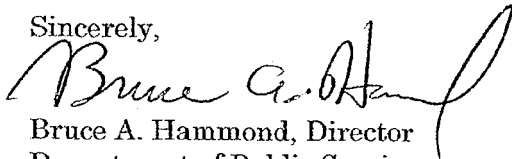
Dear Debbie:

Attached is my proposed budget for the DPS (440) and the baseball fields and ice rink (723).

The proposed budget reduces the work force by eliminating one park maintenance worker and one special utility position. The reduction in employees will result in not operating the ice rink/fountain for the entire fiscal year and only operating the baseball fields from mid March to the end of June.

The reduction in expenditures meets the 10% reduction in expenses.

Sincerely,



Bruce A. Hammond, Director
Department of Public Services

08/11/2008

BUDGET REPORT FOR CITY OF FLAT ROCK

Fund 101: GENERAL FUND
2008-2009 FISCAL YEAR
Dept 440: DEPT. OF PUBLIC SERVICE

GL NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY RU 06/30/2008	2008-09 ADOPTED BUDGET	2009-10 BUDGET REQUEST
ESTIMATED REVENUES					
101-440-563.000	STATE GRANTS	0	0	0	
101-440-640.000	REFUSE COLLECTION	200	655	250	
101-440-641.000	WEED & ETC.	2,500	2,430	2,000	
101-440-673.000	SALE OF FIXED ASSETS	500	700	500	
101-440-676.700	DONATIONS BRICK PAVERS	500	450	200	
101-440-677.000	EQUIPMENT RENTAL	185,000	176,528	190,000	
101-440-690.000	WORKERS COMP WAGES	0	29,255	5,000	
101-440-698.000	OTHER	2,000	0	1,000	
Totals for Dept 440-DEPT. OF PUBLIC SERVICE		190,700	210,018	198,950	-
TOTAL ESTIMATED REVENUES		190,700	210,018	198,950	-

Fund 101: GENERAL FUND
2008-2009 FISCAL YEAR
Dept 440: DEPT. OF PUBLIC SERVICE

APPROPRIATIONS

GL NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY RU 06/30/2008	2008-09 ADOPTED BUDGET	2009-10 BUDGET REQUEST
101-440-705.000	SUPERVISORY	87,807	85,380	56,903	56,903
101-440-706.500	LABOR	223,506	225,075	188,187	158,896
101-440-706.600	MECHANIC	49,294	48,571	46,294	46,294
101-440-706.700	CUSTODIAN	0	0	0	-
101-440-707.000	TEMPORARY	37,000	35,975	38,000	32,880
101-440-708.000	SHIFT DIFFERENTIAL	0	0	0	-
101-440-709.000	OVERTIME	20,000	9,928	20,000	10,000
101-440-709.100	OVERTIME DEPT. HEADS	4,000	2,454	2,000	2,000
101-440-715.000	PAYROLL TAXES	36,925	36,333	29,757	23,768
101-440-717.000	HOLIDAY PAY PREMIUM	0	0	0	-
101-440-719.000	HOSPITALIZATION	276,242	299,776	182,625	147,975
101-440-720.000	EMPLOYEE LIFE INSURANCE	4,536	3,873	3,413	2,943
101-440-721.000	LONGEVITY PAY	7,500	6,527	7,500	7,500
101-440-722.000	RETIREMENT CONTRIBUTION	113,865	117,771	107,706	97,740

101-440-723.000	SICK & VACATION PAY	0	7,916	0	-
101-440-728.000	OFFICE SUPPLIES	2,000	1,118	1,000	1,000
101-440-751.000	GAS & OIL	30,000	42,504	32,000	45,000
101-440-757.000	OPERATING SUPPLIES	15,000	11,834	12,000	12,000
101-440-760.000	MEDICAL EXPENSES	3,000	1,977	2,000	200
101-440-768.000	CLOTHING	12,100	11,784	12,100	12,100
101-440-777.000	CUSTODIAL SUPPLIES	1,500	1,542	1,000	1,000
101-440-810.000	BRICK PAVERS WAR MEMORIAL	180	147	180	100
101-440-816.000	MEMBERSHIP & DUES	500	35	200	200
101-440-817.000	CONSULTANT FEES	1,000	730	500	500
101-440-818.000	CONSTRUCTION	0	0	0	-
101-440-818.100	GARBAGE PICK UP	309,000	345,242	338,645	372,000
101-440-818.150	HAZARDOUS WASTE PICKUP	0	22,740	0	-
101-440-818.200	STREET LIGHTING	200,000	169,439	180,000	180,000
101-440-818.800	TREE REMOVAL	0	0	0	-
101-440-853.000	TELEPHONE	9,000	6,357	4,000	5,000
101-440-869.000	MEAL ALLOWANCE	500	300	500	500
101-440-887 100	REIMBURSE EMPLOYEES BLUE CROSS	20,352	26,588	18,000	18,000
101-440-900.000	ADVERTISING	500	64	500	200

101-440-906.000	EDUCATION & TRAINING	3,000	854	1,000	1,000
101-440-908.000	SAFETY TRAINING	1,000	0	1,000	1,000
101-440-910.000	INSURANCE & BOND	40,707	30,554	32,082	32,100
101-440-925.000	UTILITIES	23,470	22,077	24,465	25,000
101-440-931.000	BUILDING MAINTENANCE	15,000	7,116	10,000	10,000
101-440-932.000	CEMETERY MAINT.	1,500	1,500	1,500	1,500
101-440-933.000	EQUIPMENT MAINTENANCE	55,000	53,055	55,000	55,000
101-440-933.600	EQUIPMENT LEASE	85,151	90,820	67,000	21,100
101-440-936.000	PARK MAINTENANCE	15,000	16,043	10,000	10,000
101-440-937.000	SIDEWALK MAINTENANCE	0	0	0	-
101-440-962.000	MISCELLANEOUS	1,000	140	500	300
101-440-970.000	CAPITAL OUTLAY	20,000	0	0	-
101-440-970.100	LAND ACQUISITION	0	0	0	-
101-440-995.000	INTEREST	6,800	8,462	6,800	6,800
Totals for Dept 440-DEPT. OF PUBLIC SERVICE		1,732,935	1,752,601	1,494,357	1,398,499

TOTAL APPROPRIATIONS	1,732,935	1,752,601	1,494,357	1,398,499
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NET OF REVENUES/APPROPRIATIONS - FUND 1	(1,542,235)	(1,542,583)	(1,295,407)	(1,398,499)
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08/11/2008

BUDGET REPORT FOR CITY OF FLAT ROCK

Fund 101: GENERAL FUND
2008-2009 FISCAL YEAR
Dept 723: BALLFIELD-FOUNTAIN-ICE RINK

GL NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY RU 06/30/2008	2008-09 ADOPTED BUDGET	2009-10 BUDGET REQUEST
ESTIMATED REVENUES					
101-723-681.000	BALLFIELD ADVERISING	0	0	5,000	
Totals for Dept 723-BALLFIELD-FOUNTAIN-ICE RINK		0	0	5,000	-
TOTAL ESTIMATED REVENUES		0	0	5,000	-

Fund 101: GENERAL FUND
2008-2009 FISCAL YEAR
Dept 723: BALLFIELD-FOUNTAIN-ICE RINK

GL NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY RU 06/30/2008	2008-09 ADOPTED BUDGET	2009-10 BUDGET REQUEST
101-723-701.000	RETAINED EARNINGS	0	0	0	-
101-723-708.200	BASEBALL FIELD MAINTENANCE	42,000	49,707	42,000	20,000
101-723-708.300	ICE RINK MAINTENANCE	32,000	28,946	32,000	5,000

101-723-715.000	PAYROLL TAXES	5,920	5,931	5,661	-
101-723-776.300	BALLFIELD MATERIAL & SUPPLIES	20,000	12,963	10,000	5,000
101-723-776.400	ICE RINK MATERIAL & SUPPLIES	5,000	57,465	6,000	1,000
101-723-869.000	MEAL ALLOWANCE	100	315	100	100
101-723-910.000	INSURANCE & BOND	2,926	2,522	2,648	2,648
101-723-925.100	BALLFIELD UTILITIES	13,000	10,266	13,000	8,000
101-723-925.200	ICE RINK UTILITIES	25,000	24,183	25,000	5,000
101-723-942.000	BUILDING RENT	237,124	381,326	405,316	405,316
Totals for Dept 723-BALLFIELD-FOUNTAIN-ICE RINK		383,070	573,624	541,725	452,064

TOTAL APPROPRIATIONS	383,070	573,624	541,725	452,064
NET OF REVENUES/APPROPRIATIONS - FUND 1	(383,070)	(573,624)	(536,725)	(452,064)

General Fund Expenditures

	2006/07 Actual	2007/08 Estimated Expenditures	2008/09 Requests	2008/09 Mayor's Budget
Miscellaneous	10,619	115	1,000	500
Capital outlay	95,450	0	385,000	0
Interest	5,670	8,462	6,800	6,800
	1,845,609	1,712,418	1,977,817	1,494,357

Recreation Committee

Consultant fees	0	0	10,000	0
Park Improvements	11,752	2,200	50,000	3,500
	11,752	2,200	60,000	3,500

Recreation

Supervisory	26,658	33,546	28,112	28,112
Mechanic	2,086	965	2,500	1,000 <i>1,500</i>
Temporary	34,304	29,116	41,200	32,000 <i>29,000</i>
Bus Transportation	15,560	16,307	18,000	16,800 <i>15,500</i>
Programmers	55,044	54,979 <i>See</i>	51,588 <i>less 1,800</i>	49,224
Contracted instructors	220	0	1,000	1,000
Overtime	111	0	500	200 <i>0</i>
Payroll taxes	12,965	10,549	11,207	10,070
Hospitalization	14,258	15,852	9,564	9,564
Emp Life Insurance	525	411	379	379
Longevity	250	300	350	350
Retirement Contrib	17,390	25,016	38,100	25,056
Sick and Vacation pay	3,122	0	500	500
Office Supplies	2,304	2,171	2,000	2,000
Postage	1,116	934	1,500	1,000
Gas & Oil	3,337	4,981	5,000	5,000 <i>6,500</i>
Operating Supplies	1,308	1,114	1,500	1,200
Playground equipment	7	0	700	500
Computer Expense	0	2,930	3,000	3,000
Clothing	0	0	500	250
Membership & Dues	713	625	1,000	750 <i>600</i>
Consulting Fees	0	0	500	500
Telephone	4,858	4,087	6,000	4,200
Travel Expense	51,132	29,868	45,000	40,000
Adult Softball	3,175	2,780	5,000	5,000
Youth Baseball	1,000	1,106	2,000	0
Safety Town	300	500	1,000	300
Youth Programs	10,270	10,070	15,000	10,000 <i>8,000</i>
Senior Programs	0	0	2,000	1,500 <i>1,000</i>
Adult Programs	5,427	5,611	12,000	7,000
MRPA Programs <i>(tickets)</i>	9,327	7,504	10,000	8,000
Meal Allowance	233	172	400	200 <i>100</i>
Public Relations	180	105	500	500 <i>300</i>
Reimburse Insurance	6,411	3,600	3,600	3,600
Advertising/Printing	1,790	3,443	4,000	3,000
Education & Training	1,103	0	1,500	1,000
Insurance	8,753	6,629	6,960	6,960
Equip maintenance	3,620	204	2,500	2,000
Miscellaneous	1,730	921	2,000	1,500 <i>4,500 *</i>
Arts Council	3,000	1,000	5,000	2,000

add:

** Time 1,500 -*
** Bus maintenance 1,500*

City of Flat Rock General Fund Revenues

	2006/07 Actual	2007/08 Estimated Revenues	2008/09 Mayor's Budget	
Fire				
Training Reimbursement	550	0	500	
Grants	0	0		
Accident Reports	62	34	50	
Sale of Fixed Assets	0	0	100	
Ambulance Fees	177,470	186,412	220,000	
Other	590	630	500	
	178,672	187,076	221,150	
Building & Safety				
Administrative Fees	5,934	40,150	44,000	
Permits:				
Cert. Of Occupancy	450	252	300	
Building	479,958	46,647	35,000	
Electrical	22,721	21,810	18,000	
Plumbing	7,960	10,031	10,000	
Demolition	0	100	100	
Zoning	3,855	4,643	3,500	
Mechanical	12,040	11,739	10,000	
Licenses	4,760	3,878	4,000	
Other	667	0	100	
	538,345	139,250	125,000	
Public Works				
Refuse Collection	228	430	250	
Weed mowing	2,062	1,659	2,000	
Sale of Fixed Assets	0	700	500	
Donation - War Memorial	700	450	200	
Equipment Rental	170,008	211,832	190,000	
Workers Comp Wages	13,057	29,255	5,000	
Other	76,766	0	1,000	
	262,821	244,326	198,950	
Ballfield/Ice Rink				
Ballfield Advertising	0	0	5,000	
	0	0	5,000	
Recreation				
Senior Alliance Grant	21,416	28,922	20,000	
Fees	10,288	14,270	9,000	
Travel	49,521	34,263	45,000	
Softball Fees	27,630	26,869	20,000	25,000
Ticket Program	7,453	10,655	12,000	
Donations	4,500	3,350	3,000	
Other	142	0	100	
	120,950	118,328	109,100	114,100
Zoning Board Of Appeals				
Special hearing	2,350	4,200	2,500	
	2,350	4,200	2,500	

City of Flat Rock Community Center Revenues

	2006/07 Actual	2007/08 Estimated Revenues	2008/09 Mayor's Budget
General Operations			
Program Fees	13,813	12,593	20,000
<u>Memberships:</u>			
Community Center Passes	0	0	275,000
Employee Passes	0	0	5,000
AAI Passes	0	0	12,000
Senior Passes	0	0	45,000
FR Business/School Passes	0	0	15,000
Resident, Single Annual	7,164	234,893	0
Resident, Single Monthly	15,995	1,775	0
Resident, Family Annual	37,955	3,698	0
Resident, Family Monthly	19,590	1,320	0
AAI, Single Annual	1,080	10,374	0
AAI, Single Monthly	700	200	0
AAI, Family Annual	2,880	0	0
AAI, Family Monthly	3,400	240	0
Resident, Senior Annual	4,380	36,605	0
Resident, Senior Monthly	780	80	0
Non-Resident, Single Annual	34,944	39,249	0
Non-Resident, Single Monthly	52,815	4,872	0
Non-Resident, Family Annual	32,415	2,240	0
Non-Resident, Family Monthly	90,414	6,899	0
Non-Resident, Senior Annual	30,380	2,620	0
Non-Resident, Senior Monthly	3,010	120	0
Daily Passes	72,489	68,867	72,000
Gym & Swim Passes	0	0	5,000
Day Care Passes & Programs	4,171	4,567	4,200
Pavillion Rental	0	555	500
Vending Machine Sales	13,546	11,507	15,000
Other	2,990	3,479	3,500
Interest on Investments	1,399	1,454	1,500
	446,310	448,207	473,700

Aquatics Center

Swim Classes	74,774	73,816	80,000
Private Parties	4,574	2,974	2,500
Pool Parties	3,728	2,335	0
Pool Merchandise	2,162	1,451	2,000
Private Swim Lessons	0	612	2,000
	85,238	81,188	86,500

**City of Flat Rock
Community Center Revenues**

	2006/07 Actual	2007/08 Estimated Revenues	2008/09 Mayor's Budget
<u>Fitness Center & Gymnasium</u>			
Adult Programs	16,874	17,018	16,000
Youth Programs	35,836	8,852	10,000
Basketball Program	0	21,986	30,000
	52,710	47,856	56,000

<u>Banquet Center & Meeting Rooms</u>			
Banquet Sales	305,262	399,676	525,000
Meeting Room Rental	6,845	5,769	10,000
Pool Party Rental	17,180	21,796	25,000
Outside Catering	2,330	3,175	12,000
Bar Services	43,250	92,368	110,000
Other	0	50	1,000
	374,867	522,834	683,000
	<u>959,125</u>	<u>1,100,085</u>	<u>1,299,200</u>

Contributions Other Funds	559,445	415,000	250,000
	559,445	415,000	250,000
	<u>1,518,570</u>	<u>1,515,085</u>	<u>1,549,200</u>

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750,000
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**City of Flat Rock
Community Center Expenditures**

	2006/07 Actual	2007/08 Estimated Expenditures	2008/09 Requests	2008/09 Mayor's Budget
General Operations				
Supervisory	27,895	21,728	28,112	28,112
Managers	37,404	36,712	37,446	36,712 <i>31,200</i>
Administrative Assistant	18,301	0	0	0
Attendants/Part Time	23,999	23,666	22,950	22,950 <i>20,000</i>
Clerical	59,659	64,288	61,200	60,000 <i>58,000</i>
Overtime	939	136	500	500 <i>250</i>
Payroll Taxes	10,705	10,619	11,491	11,343 <i>Deb</i>
Hospitalization	12,803	6,656	4,725	4,725 <i>0</i>
Life Insurance	441	200	379	379 <i>"</i>
Retirement Contribution	3,654	2,520	2,592	2,592 <i>"</i>
Sick & Vacation Pay	(608)	0	0	0
Office Supplies	8,320	3,875	4,000	4,000
Bank Charges	6,132	7,595	6,500	6,500
Postage	1,046	1,080	2,000	2,000
Operating Supplies	3,088	139	1,000	500
Medical Expense	0	108	500	300
Computer Expense	5,719	23,028	15,000	10,000
Clothing	(257)	210	250	250
Daycare Supp & Equip	284	124	750	500 <i>350</i>
Membership & Dues	0	609	500	500 <i>300</i>
Consultant Fees	0	0	500	0
Telephone	7,687	5,467	6,000	6,000
Meal Allowance	0	0	500	400 <i>0</i>
Vending Expense	8,051	6,884	7,500	7,500
Public Relations	196	0	250	250 <i>200</i>
Advertising	3,336	3,301	4,000	4,000
Education & Training	218	95	300	150
Insurance & Bond	7,535	9,521	9,997	9,997
Utilities	55,483	52,161	58,000	54,769 <i>54,269</i>
Furnishing & Equipment	1,041	597	2,000	500
Building Maintenance	1,090	580	0	0
Equipment Maintenance	2,732	66	0	0
Equipment Lease	(18)	558	2,500	1,000
Miscellaneous	3,061	330	1,500	1,000
Capital Outlay	1,888	0	40,000	0
	311,824	282,853	332,942	277,129

Aquatics Center

Manager	37,471	37,454	38,203	31,200
Life Guards	75,452	76,820	78,000	28,000 <i>80,000</i>
Administrative Assistant	151	0	0	0
Contracted Instructors	3,213	3,422	3,500	3,000 <i>1,500</i>
Overtime	0	0	500	500 <i>250</i>
Payroll Taxes	8,650	8,264	9,196	8,897 <i>250</i>

**City of Flat Rock
Community Center Expenditures**

	2006/07 Actual		2008/09 Requests	2008/09 Mayor's Budget
Hospitalization				0
Life Insurance				190
Retirement Contribution				2,203
Sick & Vacation Pay				0
Office Supplies				500
Postage				1,000
Operating Supplies				1,000
Medical Expense				300
Computer Expense				100 150
Clothing				150
Pool Supplies	3,000			2,000
Merchandise Sales	9			1,000 1,500
Membership & Dues				150
Meal Allowance	0			100
Public Relations	0			250 150
Advertising	1,890		2,000	2,000
Education & Training	729		500	300
Insurance & Bond	5,498	5,228	5,489	5,489
Utilities	55,482	55,935	58,000	58,732
Reimburse Ins	0	0	0	3,600 58,232
Furnishing & Equipment	853	0	1,200	500 300
Building Maint/Chemicals	2,134	2,207	0	0
Equipment Lease	0	92	400	400
Miscellaneous	470	600	1,000	500 250
	216,122	218,758	221,194	201,960

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Maintenance

Manager	41,659	41,616	42,448	41,616
Custodians	151,466	145,104	123,490	123,490
Overtime	1,407	2,203	1,000	1,000 500
Payroll Taxes	15,211	14,796	12,908	12,845
Hospitalization	29,165	23,981	0	0
Life Insurance	756	490	190	190
Retirement Contribution	7,964	7,502	2,938	2,938
Sick & Vacation Pay	(507)	0	0	0
Medical Expense	0	0	250	250
Computer Expense	0	0	400	0
Clothing	413	82	100	100 0
Custodial Supplies	21,229	15,228	18,000	18,000 17,000
Meal Allowance	0	0	100	0
Reimburse Insurance	4,300	1,800	1,800	1,800
Education & Training	979	0	200	0
Insurance & Bond	3,978	3,775	3,964	3,964
Utilities	55,698	55,911	57,185	57,185
Furnishing & Equipment	920	0	0	0

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 113,990 (-7.7%)
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 56,185

**City of Flat Rock
Community Center Expenditures**

	2006/07 Actual	2007/08 Estimated Expenditures	2008/09 Requests	2008/09 Mayor's Budget
Building Maintenance	49,294	47,872	58,000	54,000
Equipment Maintenance	3,262	3,890	4,000	4,000
Maintenance Grounds	6,029	4,173	4,700	4,700
Miscellaneous	1,236	854	1,000	250
	<u>394,461</u>	<u>369,257</u>	<u>332,673</u>	<u>326,327</u>

Fitness Center

Manager	37,455	40,351	27,015	25,210
Contracted Instructors	8,064	4,601	8,000	5,000
Attendants/Part Time	44,005	42,856	44,472	40,650
Overtime	0	0	200	200 0
Payroll Taxes	6,682	6,864	6,096	5,436
Life Insurance	252	142	0	0
Retirement Contribution	2,665	1,871	0	0
Sick & Vacation Pay	(831)	0	0	0
Office Supplies	755	1,094	1,000	750
Postage	1,009	1,020	1,000	1,000
Operating Supplies	1,150	499	2,000	1,000
Medical Expenses	0	0	250	100
Clothing	0	0	500	100
Membership & Dues	0	0	250	100
Youth Programs	4,691	1,513	3,000	2,000
Youth Basketball	0	4,380	6,000	6,000
Adult Programs	2,205	1,933	2,500	2,500
Meal Allowance	0	0	100	100 0
Public Relations	0	0	500	250 0
Reimburse Insurance	4,800	2,700	0	0
Advertising	3,409	3,229	4,000	3,000
Education & Training	0	0	500	250
Insurance & Bond	3,978	3,775	5,000	4,153
Utilities	56,122	56,379	58,000	59,198
Furnishings & Equipment	2,058	49	2,000	1,000
Equipment Maintenance	373	848	2,500	1,500
Equipment Lease	18,801	21,403	23,868	23,868 ?
Interest	2,664	2,887	3,600	3,600
Miscellaneous	<u>163</u>	<u>25</u>	<u>500</u>	<u>500 250</u>
	<u>200,470</u>	<u>198,419</u>	<u>202,851</u>	<u>187,464</u>

**Banquet Center
& Meeting Rooms**

Manager	31,704	36,004	36,720	36,000
Part Time Employees	18,737	13,194	32,000	42,862 29,462
Overtime	0	0	500	0
Payroll Taxes	3,455	3,728	7,208	5,735
Hospitalization	15,301	19,375	13,086	13,086

**City of Flat Rock
Community Center Expenditures**

	2006/07 Actual	2007/08 Estimated Expenditures	2008/09 Requests	2008/09 Mayor's Budget
Life Insurance	197	206	190	190
Retirement Contribution	1,999	2,476	2,938	2,938
Fees & Per Diem	289	0	3,500	3,500 1,500
Office Supplies	675	2,013	2,500	2,000
Postage	1,367	1,239	2,500	2,000
Operating Supplies	1,174	715	1,000	500 1,450
Medical Expense	195	0	250	100 100
Linen Expense	1,446	0	0	0
Catering Expense	205,833	259,022	210,000	240,000 288,000
Beverage/Liquor Expense	17,151	19,005	25,000	25,000
Bar/ender Expense	1,995	15,428	25,000	25,000 22,500
Clothing	460	0	500	500 250
Membership & Dues	700	0	1,500	750 0
Advertising	6,626	8,808	8,000	8,000
Education & Training	400	0	500	500 500
Insurance & Bond	8,666	8,096	8,501	8,501
Utilities	55,762	56,460	60,000	59,289 58,783
Furnishing & Equipment	14,657	1,353	5,000	2,500
Equipment Lease	0	0	400	400
Miscellaneous	1,350	393	5,000	1,000
	390,139	447,515	451,792	421,043
	<u>1,513,016</u>	<u>1,516,802</u>	<u>1,541,452</u>	<u>1,413,925</u>

Add:

Computer Expense 400-

CITY OF FLAT ROCK
COMMUNITY CENTER
ESTIMATED FUND BALANCE

	<u>2007/08</u>	<u>2008/09</u>
Beginning Fund Balance	5,699	3,982
Revenues	1,515,085	1,549,200 1,449,200
Expenditures	<u>(1,516,802)</u>	<u>(1,413,925)</u>
Surplus (Deficit)	(1,717)	X 35,275
Ending Fund Balance	<u><u>3,982</u></u>	<u><u>X 39,257</u></u>

**City of Flat Rock
Community Center
2008 - 2009 Budget**

	<u>2007/08 Budget Amount</u>	<u>2008/09 Budget Amount</u>
Recreation Coordinator	36,720.00	36,712.00
Aquatics Supervisor	37,454.40	31,200.00
Fitness Supervisor	37,454.40	25,209.80
Maintenance Supervisor	41,616.00	41,616.00
Banquet Supervisor	10,820.00	36,000.00
	<u>164,064.80</u>	<u>170,737.80</u>
Assistant Aquatics Supervisor	9,547.20	0.00
Lifeguards	66,300.00	78,000.00
Clerical - Full Time	21,216.00	0.00
Desk Clerks - Part Time	66,300.00	60,000.00
Attendants - Part Time	43,600.00	40,650.00
Day Care - Part Time	22,500.00	22,950.00
Banquet - Part Time	21,569.60	13,961.60
Bartenders & Kitchen Staff	0.00	25,000.00
Custodians - Full Time	74,256.00	0.00
Custodians - Part Time	81,470.00	123,490.00
Total	<u>406,758.80</u>	<u>364,051.60</u>



Flat Rock
Community
Center

Interoffice Memorandum

To: Mayor Jones and City Council
From: Jann Stahr, Banquet Manager
CC: Joan Pawlukiewicz
Date: September 12, 2008
Subject: Budget

The following are the areas of change for 2009/10 in the Banquet Department Budget.

1. 110-113-705-550 Part-Time Employees +\$15,500.00 (Addition of a Part time Operations Assistant)
2. 110-113-725-000 Fees & Per Diem - \$ 1,000.00
3. 110-113-757-000 Operating Supplies - \$ 50.00
4. 110-113-760-000 Medical Expenses + \$ 100.00 (Medical tests of new hires/employees)
5. 110-113-765-000 Catering Expenses + \$ 78,000.00 (Projected payment to caterer from contracts)
6. 110-113-767-000 Bartender Expenses - \$ 2,500.00
7. 110-113-768-000 Clothing - \$ 250.00
8. 110-113-816-000 Membership & Dues - \$ 750.00 (Eliminate this account)
9. 110-113-906-000 Education & Training + \$ 500.00 (Increased for Serve Safe and TIPS)
10. 110-113-925-000 Utilities - \$ 500.00
-\$4450.00 or 1% not including; +\$93,500.00 Caterer and Part Time Staff Increase

I feel that making cuts in these areas are the only ones that are remotely feasible. The caterer expenses were already cut over 20% since last fiscal year which is probably unrealistic because as the department increases revenue in our catered events there will be more money paid to the caterer and not less under the contract.

The Banquet Department continues to be a customer driven business and it takes more money to provide quality services and products expected in a successful business plan. When the budget expenses are decreased the business is adversely affected because it "takes money to make money".

BUDGET REPORT FOR CITY OF FLAT ROCK

Jann

Fund 110: RECREATION CENTER OPERATING FUND
2008-2009 FISCAL YEAR

DEPARTMENT: 113 BANQUET & MEETING ROOMS

NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY THRU 06/30/2008	2008-09 MAYOR'S BUDGET	2009/10
ESTIMATED REVENUES					
Dept 113: BANQUET & MEETING ROOMS					
110-113-616 000	BANQUET SALES	525,000	441,406	525,000	
110-113-616 500	MEETING ROOM RENTAL	10,000	6,185	10,000	
110-113-616 600	POOL PARTY RENTAL	25,000	18,796	25,000	
110-113-616 500	OUTSIDE CATERING	12,000	2,645	12,000	
110-113-619 000	BAR SERVICES	110,000	96,948	110,000	
110-113-698 000	Other	1,000		1,000	
Totals for Dept 113-BANQUET & MEETING ROOMS		683,000	565,980	683,000	
TOTAL ESTIMATED REVENUES					
		683,000	565,980	683,000	
APPROPRIATIONS					
Dept 113: BANQUET & MEETING ROOMS					
110-113-705 600	MANAGERS	36,000	35,312	36,000	N/C
110-113-706 550	ATTENDANTS/PART-TIME EMPLOYEES	46,000	12,880	13,962	29,462 (+15,500)
110-113-709 000	OVERTIME	500			
110-113-715 000	PAYROLL TAXES	6,640	3,658	5,735	N/C
110-113-719 000	HOSPITALIZATION	15,998	19,375	13,086	N/C
110-113-720 000	EMPLOYEE LIFE INSURANCE	252	205	190	N/C
110-113-722 000	RETIREMENT CONTRIBUTION	2,938	2,053	2,938	N/C
110-113-725 000	FEES & PER DIEM	500		3,500	2,500 (-1,000)
110-113-728 000	OFFICE SUPPLIES	2,500	1,970	2,000	N/C
110-113-730 000	POSTAGE	2,500	1,325	2,000	N/C
110-113-757 000	OPERATING SUPPLIES	1,000	720	500	450 (-50)
110-113-760 000	MEDICAL EXPENSES	250			
110-113-764 000	LINEN EXPENSE	1,700	140		
110-113-765 000	CATERING EXPENSES	210,000	263,499	210,000	288,000 (+78K)
110-113-766 000	BAR EXPENSES	30,000	18,557	25,000	N/C
110-113-767 000	BARTENDER EXPENSE	35,000	13,854	25,000	23,500 (-2,500)
110-113-768 000	CLOTHING	500		500	250 (-250)
110-113-816 000	MEMBERSHIP & DUES	1,500		250	0 (-750)
110-113-900 000	ADVERTISING	5,000	8,320	8,000	N/C
110-113-906 000	EDUCATION & TRAINING	500		200	500 (+300)
110-113-910 000	INSURANCE & BOND	9,098	8,096	8,501	N/C
110-113-925 000	UTILITIES	57,109	56,064	59,283	58,783 (-500)
110-113-926 000	FURNISHINGS & EQUIPMENT	6,000	1,599	2,500	N/C
110-113-933 600	EQUIPMENT LEASE		191	400	N/C
110-113-962 000	MISCELLANEOUS	7,500	279	1,000	N/C
Totals for Dept 113-BANQUET & MEETING ROOMS		478,985	448,097	421,045	509,795
TOTAL APPROPRIATIONS					
		478,985	448,097	421,045	
NET OF REVENUES/APPROPRIATIONS - FUND 110					
		204,015	117,883	261,955	

N/C x NO
CHANGE

Fund 110: RECREATION CENTER OPERATING FUND
2008-2009 FISCAL YEAR

DEPARTMENT: 112 FITNESS CENTER

Rodney

GL NUMBER	DESCRIPTION	2007-08 AMENDED BUDGET	2007-08 ACTIVITY THRU 06/30/2008	2008-09 MAYOR'S BUDGET	2009-10 Budget
ESTIMATED REVENUES					
Dept 112: FITNESS CENTER					
110-112-617.100	ADULT PROGRAMS	26,063	15,560	16,000	16,000
110-112-617.200	YOUTH PROGRAMS	10,000	12,648	10,000	10,000
110-112-617.300	BASKETBALL PROGRAM	30,000	21,986	30,000	30,000
Totals for Dept 112-FITNESS CENTER		66,063	50,194	56,000	56,000
TOTAL ESTIMATED REVENUES					
		66,063	50,194	56,000	56,000
APPROPRIATIONS					
Dept 112: FITNESS CENTER					
110-112-705.600	MANAGERS	37,454	36,604	25,210	25,210
110-112-705.900	CONTRACTED INSTRUCTORS	8,000	4,343	5,000	5,000
110-112-706.550	ATTENDANTS/PART-TIME EMPLOYEES	43,600	41,834	40,650	40,650
110-112-709.000	OVERTIME	500		200	200
110-112-715.000	PAYROLL TAXES	7,548	6,298	5,436	5,436
110-112-720.000	EMPLOYEE LIFE INSURANCE	252	142		
110-112-722.000	RETIREMENT CONTRIBUTION	2,644	1,821		
110-112-728.000	OFFICE SUPPLIES	1,000	1,254	750	750
110-112-730.000	POSTAGE	1,000	1,140	1,000	1,000
110-112-757.000	OPERATING SUPPLIES	2,000	415	1,000	1,000
110-112-760.000	MEDICAL EXPENSES	250		100	100
110-112-768.000	CLOTHING	500		100	100
110-112-816.000	MEMBERSHIP & DUES	250		100	100
110-112-867.000	YOUTH PROGRAMS	3,000	1,638	2,000	2,000
110-112-867.500	YOUTH BASKETBALL	5,000	4,380	6,000	6,000
110-112-868.000	ADULT PROGRAMS	1,500	1,611	2,500	2,500
110-112-885.000	PUBLIC RELATIONS	500		250	250
110-112-887.100	REIMBURSE EMPLOYEES BLUE CROSS	4,800	2,700		
110-112-900.000	ADVERTISING	4,000	3,405	3,000	3,000
110-112-906.000	EDUCATION & TRAINING	500		250	250
110-112-910.000	INSURANCE & BOND	5,000	3,775	4,153	4,153
110-112-925.000	UTILITIES	57,636	56,004	59,198	59,198
110-112-926.000	FURNISHINGS & EQUIPMENT	2,000	49	1,000	1,000
110-112-933.000	EQUIPMENT MAINTENANCE	2,500	923	1,500	1,500
110-112-933.600	EQUIPMENT LEASE	15,000	23,052	23,868	23,868
110-112-962.000	MISCELLANEOUS	500	25	500	500
110-112-995.000	INTEREST	3,600	3,763	3,600	3,600
Totals for Dept 112-FITNESS CENTER		210,534	195,226	187,365	186,975
TOTAL APPROPRIATIONS					
		210,534	195,226	187,365	186,975
NET OF REVENUES/APPROPRIATIONS - FUND 110					
		(144,471)	(145,032)	(131,365)	(131,365)

23,619

Savings vs 07-08

2009/10 Aquatics Budget

Dept. 110: POOL

110-110-705.600	Manager	31,200	
110-110-705.800	Lifeguards	89,000 84,000	Increased (offering more programs & staffing more)
110-110-705.900	Contract instr.	3,000	
110-110-709.000	Overtime	500	
110-110-715.000	Payroll Taxes	8,897.	
110-110-719.0	Hospitalization	0	
110-110-720.0	Employee Life Insurance	190	
110-110-722.000	Retirement Contribution	2,200	
110-110-728.000	Office Supplies	500	
110-110-730.000	Postage	1,000	
110-110-757.000	Operating Supplies	1,000	
110-110-760.000	Medical Supplies	300	
110-110-763.000	Computer Expenses	150	
110-110-768.000	Clothing	150	
110-110-776.500	Pool Supplies	2,000 2,500	Increased (cost increase)
110-110-776.600	Merchandise Sales	1,500	Increased (cost increase)
110-110-816.000	Membership & Dues	150	
110-110-869.000	Meal Allowance	100	
110-110-885.0	Public Relations	250	
110-110-887.100	Reimburse Empl. Blue Cross	3,600	
110-110-900.000	Advertising	2,000	
110-110-906.000	Education & Training	300 400	Increased (AEA training, MRPA ...)
110-110-910.0	Insurance & Bond	5,400	
110-110-925.0	Utilities	58,232	
110-110-926.000	Furnishings & Equipment	300 500	
110-110-931.0	Building Maintenance	0	
110-110-933.600	Equipment Lease	400	
110-110-962.000	Miscellaneous	250 500	

2009-10 Wishlist

Adult & Infant CPR Mannequins for training	\$300
2 Office Chairs	\$320
2 Corkboards for pool deck	\$80
Swim Lesson Adjustable training platform	\$700

BUDGET REPORT FOR CITY OF FLAT ROCK

**Fund 110 : RECREATION CENTER OPERATING FUND
2009 - 2010 FISCAL YEAR**

Dept 111 : MAINTENANCE

GL NUMBER	DESCRIPTION	2007 - 08		2007 - 08	2008 - 09	2009 - 2010	AMOUNT SAVED	PERCENT CHANGE
		AMENDED BUDGET	THRU	ACTIVITY 6/30/2008	MAYOR'S BUDGET	REQUESTED BUDGET		
APPROPRIATIONS								
Dept 111 : MAINTENANCE								
110-111-705.600	MANAGERS	41,616		40,820	41,616	41,616	0	0.00%
110-111-706.700	JANITOR	155,726		139,787	123,490	113,990	9,500	7.7%
110-111-708.000	OVERTIME	2,000		1,906	1,000	1,000	0	0.00%
110-111-715.000	PAYROLL TAXES	16,171		14,100	12,845	12,845	0	0.00%
110-111-719.000	HOSPITALIZATION	26,974		22,517	0	0	0	0.00%
110-111-720.000	EMPLOYEE LIFE INSURANCE	756		474	190	190	0	0.00%
110-111-722.000	RETIREMENT CONTRIBUTION	12,391		6,391	2,938	2,938	0	0.00%
110-111-760.000	MEDICAL EXPENSES	250		0	250	250	0	0.00%
110-111-768.000	CLOTHING	300		82	100	0	100	100.00%
110-111-777.000	CUSTODIAL SUPPLIES	10,000		16,535	18,000	17,000	1,000	5.56%
110-111-869.000	MEAL ALLOWANCE	100		0	0	0	0	0.00%
110-111-887.100	REIMBURSE EMPLOYEE BLUE CROSS	1,800		1,800	1,800	1,800	0	0.00%
110-111-906.000	EDUCATION & TRAINING	200		93	0	0	0	0.00%
110-111-910.000	INSURANCE & BOND	4,177		3,775	3,964	3,964	0	0.00%
110-111-925.000	UTILITIES	57,185		55,576	57,185	56,000	1,185	2.07%
110-111-926.000	FURNISHING & EQUIPMENT	0		97	0	0	0	0.00%
110-111-931.000	BUILDING MAINTENANCE	45,000		52,751	54,000	53,000	1,000	1.85%
110-111-933.000	EQUIPMENT MAINTENANCE	1,500		4,211	4,000	4,000	0	0.00%
110-111-938.000	MAINTENANCE FEE GROUNDS	3,065		4,632	4,700	4,000	700	14.89%
110-111-962.000	MISCELLANEOUS	1,000		779	250	250	0	0.00%
Totals for Dept 111 - MAINTENANCE		380,211		366,326	326,328	312,843	13,485	4.13%

13,485

MAJOR STREETS
2009 - 2010

1. Vreeland Road. Add asphalt shoulders between Hall Road and railroad on the south side of road.
Estimated cost: \$80,000.00
2. Hall Road.- Gibraltar Rd. to Vreeland Rd. Replace center two lanes.
Estimated cost: \$750,000.00
3. Evergreen St. – Gibraltar Rd. to Fire Station driveway. Replace road.
Estimated cost: \$280,000.00
4. Vreeland Rd. – Replace numerous sections of bad concrete.
Estimated cost: \$100,000.00
5. Traffic markings on Aspen Blvd., High School Blvd., Vreeland Rd., Hall Rd., and Olmstead Rd.
Estimated cost: \$7,000.00

Total cost \$1,217,000.00

LOCAL STREET FUND
2009 - 2010

LOCAL ROUTINE MAINTENANCE

Dust control	\$120,000.00
Gravel	\$10,000.00
Catch basin and road repair (in house)	\$25,000.00

TOTAL COST: \$155,000.00

CONSTRUCTION

1. Red Cedar Dr.-29700 to 29900 remove and replace road. Bid in 2007.
Estimated cost: \$185,000.00
2. Magnolia at Magnolia Ct.- road has sunk and deteriorated. Bid in 2007.
Estimated Cost: 46,000.00
3. Red Cedar Dr. – Between Field and Aspen Dr.
Estimated cost: \$160,000.00
4. Seneca Ave. – Evergreen to Cooke Ave. – pave existing gravel road.
Estimated cost: \$450,000.00
5. Joint sealing – Tamarack, Red Cedar Dr., Field St., S. Wesley.
Estimated cost: \$75,000.00
6. N. Wesley, between Division and Seneca – Storm sewer repair, replace
undermined pavement.
Estimated cost: \$50,000.00
7. Silver Ct. Remove and replace pavement; pavement deteriorated.
Estimated cost: \$50,000.00
8. Willow Springs, Maple view Lane and Apple grove Way-remove and
replace road. Add road drains to collect excess water.
Estimated Cost: \$100,000.00
9. Street tree planting – replace 50 trees that have been removed.
Estimated cost: \$20,000.00

Total cost: \$1,291,000.00

City of Flat Rock Water & Sewer Operating

	2007/08 Actual	2008/09 Estimated	2009/10 Requests	2009/10 Mayor's Budget
<u>Operating Revenues</u>				
Lookback Adjustment	258,172	78,790	0	0
Customer billings	2,584,967	3,819,976	3,650,000	3,650,000
Capital charges	25,719	43,460	30,000	30,000
Fire sprinkler fees	2,381	2,327	2,000	2,000
Remote reader fees	1,131	2,219	1,000	1,000
Tap in connections	25,607	37,768	25,000	25,000
Turn on/off fees	341	300	500	500
Meter service fees	19,986	25,268	20,000	20,000
Penalties	31,040	34,548	35,000	35,000
Debt service charges	26,268	27,767	25,000	25,000
Interest	7,230	8,090	10,000	10,000
Other	77	500	1,000	1,000
Total Revenues	2,982,920	4,081,013	3,799,500	3,799,500

Operating Expenditures

Supervisory	30,000	44,142	44,142	44,142
Wages Labor	108,587	130,371	181,469	181,469
Clerical	36,670	36,670	36,670	36,670
Overtime	5,672	9,314	15,000	15,000
Payroll taxes	12,440	15,831	18,936	18,936
Hospitalization	61,531	53,450	42,062	42,062
Employee Life Insurance	616	569	569	569
Longevity Pay	1,850	1,417	1,950	1,950
Retirement Contrib.	38,961	37,323	38,690	38,690
Sick Pay Retirees	(1,737)	0	0	0
Office Supplies	203	154	500	500
Postage	4,517	4,814	5,000 5,500	5,000
Gas and Oil	2,846	4,020	3,000 5,000	3,000
Operating supplies	2,361	3,000	6,000 6,600	6,000
Computer Expense	6,002	5,734	8,000 8,000	8,000
Clothing	1,881	2,193	2,300 2,400	2,300
Custodial supplies	0	50	100 100	100
Browns town Water	50,319	68,944	75,000 80,000	75,000
Detroit Water	614,203	750,555	750,000 812,000	750,000
Sewage Treatment	767,947	858,763	850,000 900,000 ?	850,000
Rockwood Water	0	5,000	10,000 10,000	10,000
Audit Fee	8,100	8,100	8,100	8,100
Consultant fees	19,307	7,073	15,000 15,000	15,000

Preliminary 11/3/08

City of Flat Rock Water & Sewer Operating

	2007/08 Actual	2008/09 Estimated	2009/10 Requests	2009/10 Mayor's Budget
Construction	24,709	395,000	416,000 1,225,000	416,000
Legal fees	20,629	27,446	35,000 35,000	35,000
Telephone	2,814	3,851	5,000 5,500	5,000
Meal Allowance	200	360	600 600	600
Reimburse Insurance	10,984	11,672	10,142	10,142
Advertising	75	249	500 500	500
Education & training	503	750	2,000 2,000	2,000
Safety Training	0	0	1,000 1,000	1,000
Insurance & bond	15,325	5,583	5,862	5,862
Lift Station Maint.	41,835	33,563	45,000 50,000	45,000
Utilities	8,682	3,639	4,003 4,500	4,003
Building Maintenance	808	856	2,000 2,000	2,000
Equipment Maint.	3,198	3,500	7,000 7,000	7,000
Equip. Maint. Mains	57,578	70,000	70,000 90,600	70,000
Equip. Maint. Meters	20,248	36,270	50,000 75,000	50,000
Equip. Maint. Hydrants	2,638	3,166	5,000 6,000	5,000
Equip. Maint. Sewer	5,836	5,407	5,000 7,000	5,000
Equipment Rental	16,910	29,769	30,000 30,000	30,000
Amortization Expense	0	0	0	0
Deprec. Equipment	0	0	0	0
Deprec. Sewer Mains	0	0	0	0
Deprec. Expense Plant	0	0	0	0
Deprec. Exp. Distribution	0	0	0	0
Miscellaneous	666	500	1,000 1,000	1,000
Capital Outlay	0	0	82,000 82,000	82,000
Equipment Lease	0	45,608	45,610 45,610	45,610
Bond Payments	531,198	572,874	580,729	580,729
Bond Interest	139,095	126,008	106,007	106,007
Paying agents fees	1,482	1,482	1,500	1,500
Total Expenditures	<u>2,677,689</u>	<u>3,425,039</u>	<u>3,623,441</u>	<u>3,623,441</u>
OPERATING INCOME	305,231	655,974	176,059	176,059
Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET INCOME	<u><u>305,231</u></u>	<u><u>655,974</u></u>	<u><u>176,059</u></u>	<u><u>176,059</u></u>

Preliminary 11/3/08

WATER / SEWER CAPITAL
OUTLAY BUDGET
2009-2010

WATER DISTRIBUTION IMPROVEMENTS

1. Gibraltar Rd. between Walnut St. and S. Wesley. Make four connections to 16" water main. Walnut, Van Riper, Sheeks and Wesley. Extend a 12" water main from Van Riper on the north side of Gibraltar Rd. to S. Wesley. Abandon 6" water main under Gibraltar Rd. from Mill St. to Walnut St.
Estimated cost: \$175,000.00
2. Replace 6" water main with an 8" water main on Evergreen St. between Gibraltar Rd. and E. Huron River Dr.
Estimated cost: \$200,000.00
3. New valves. Install (6) 6" gate valves to replace older hard to operate valves in the Division/Church Street area.
Estimated cost: \$60,000.00
4. Replace 6" water main on W. Huron River Dr. with a 12" water main from Inkster Rd. to Arsenal Rd.
Estimated cost: \$300,000.00
5. Evergreen St. from Gibraltar Rd. to Bobcean School: replace six inch water main with a 12 inch water main. Needs to be in conjunction with Evergreen St. paving. Estimated Cost: \$290,000.00

TOTAL COST **\$1,025,000.00**

SEWER

1. Inflow and infiltration inspections and repair. Inspect sewer main and manholes for inflow and infiltration and make repairs.
Estimated cost: \$50,000.00
2. Repair manhole - Magnolia Dr. at E. Huron River Dr. Need to replace drop connection.
Estimated cost: \$10,000.00
3. Huroc Park Sewer Pumping Station—Replace pumps and piping and modernize controls. Original piping is 1940's era and controls are 25 years old.
Estimated cost: \$100,000.00.
4. Gibraltar Rd. Lift Station—Replace sewage pump and motor. Pump and motor were installed in 1970 and are worn out and unreliable.
Estimated cost \$25,000.00.

5. Olmstead Road Lift Station—replace pump seals that leaking.
Estimated cost: 15,000.00

TOTAL COST: **\$200,000.00**

EQUIPMENT

1. Sewer cleaning easement machine. Portable hose reel with 600 feet of 1" diameter hose - self propelled with hose reel controls. Designed to clean sanitary sewers in backyards. Water is provided by the vector truck on the street.
Estimated cost: \$32,000.00
2. Add sewer and water mains to geographic information systems database. Purchase GIS software.
Estimated cost: \$50,000.00

TOTAL COST: **\$82,000.00**

GRAND TOTAL **\$1,307,000.00**