

# CITY OF BENSON CITY COUNCIL APRIL 14, 2025 – 7:00 P.M. REGULAR MEETING

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
WILL BE HELD ON APRIL 14, 2025 AT 7:00 P.M.,  
AT THE BENSON COUNCIL CHAMBERS,  
599 S. DRAGOON STREET, BENSON, ARIZONA

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Vicki L. Vivian, CMC, City Clerk

## A G E N D A

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

**CALL TO ORDER:** The Call to Order will consist of the Mayor calling the Council to order. The Mayor or his designee shall then lead those present in the Pledge of Allegiance before introducing the invocation speaker, who will offer the invocation.

**ROLL CALL:** The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

**EMPLOYEE RECOGNITION:** The Mayor shall use this time to present employment awards to those City employees or to present recognition awards for specific acts regarding public service if any.

**PROCLAMATION:** A proclamation of the Mayor and Council declaring May 1, 2025 “National Day of Prayer.”

**CALL TO THE PUBLIC – AGENDA-RELATED COMMENTS ONLY:** Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to three (3) minutes unless this time is adjusted at the discretion of the Mayor or Council. \*\*

**CITY MANAGER’S SUMMARY OF CURRENT EVENTS REPORT:** The City Manager will announce meetings and events taking place regarding matters involving or related to the City of Benson.

## **NEW BUSINESS:**

1. Discussion and possible action on the Consent Agenda: \*\*\*
  - 1a. Minutes of the March 10, 2025 Worksession \*
  - 1b. Minutes of the March 10, 2025 Regular Meeting \*
  - 1c. Resignation of Brian Williams from the Local Public Safety Personnel Retirement System (PSPRS) Board for the Benson Police Department
  - 1d. Appointment of Nancy Harris to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Benson Police Department
  - 1e. Invoices processed for the period from February 21, 2025 through March 25, 2025 \*
  - 1f. Resolution 13-2025 of the Mayor and Council of the City of Benson, Arizona, approving a Special Event Liquor License for Serving Smiles, LLC for May 24 and 25, 2025 at 4Evr Ranch Venue, 714 North Madison Street, Benson, Arizona \*
2. Discussion regarding the SEAGO, Area Agency on Aging Subaward Amendment for FY25 for the Benson Area Transit – **Gregory Volker, City Manager/Police Chief**
3. Discussion and possible action to approve a job order with BNR Paving under the City of Benson JOC contract for Asphalt Maintenance Services for \$209,880 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director \***
4. Discussion and possible action regarding Resolution 11-2025 of the Mayor and Council of the City of Benson, Arizona, accepting a grant from the State of Arizona Department of Transportation Aeronautics Group Airport Pavement Management System Program for Improvements at the Benson Municipal Airport - Paul Kerchum Field located at 2200 W. Aviation Drive, Benson – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director \***
5. Discussion and possible action to approve a contract with CORE Construction for Fire Station Restrooms Renovation for \$193,697 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director \***

6. Discussion and possible action to approve a contract with EleMech regarding a bulk fill water station for public use at the City Yard in the amount of \$46,500 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director** \*
7. Discussion and possible action regarding Resolution 12-2025 of the Mayor and Council of the City of Benson, Arizona, approving a schedule for fees relating to Recreation Services Fees – **Jay Howe, Deputy City Manager** \*
8. Discussion and possible action to approve a contract with Cochise Floor Coverings for Carpet and Tile replacement for the Benson Library in the amount of \$41,609.40 – **Jay Howe, Deputy City Manager** \*
9. Update and possible discussion on the Strategic Plan Projects – **Gregory Volker, City Manager/Police Chief**
10. Discussion during and/or after presentation by City staff of City Finances, with emphasis on February 28, 2025; and the City’s financial position on February 28, 2025. All revenues and expenses of the City may be discussed – **Megan Moreno, Finance Director** \*

**COUNCIL REPORT:** Mayor and Council report of attendance of City Events, City-Sponsored Events or points or items to potentially appear on future agendas.

**CALL TO THE PUBLIC – NON-AGENDA-RELATED COMMENTS:** Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to three (3) minutes unless this time is adjusted at the discretion of the Mayor or Council. \*\*

**DEPARTMENT REPORTS:** Written Department Reports will be provided to Councilmembers as part of the Council packet monthly, discussion and direction to Staff, if any, may ensue.

### **ADJOURNMENT**

POSTED this 10th day of April, 2025

Pursuant to A.R.S. § 38-431.02(H), the public will have physical access to the meeting place thirty (30) minutes prior to the start of the meeting.

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk’s Office located at 101 E. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped-accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the agenda.

\* Denotes an Exhibit in addition to the Council Communication

\*\* Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that “A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.” As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

\*\*\* Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

**NOTICE TO PARENTS:** Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City’s website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience, your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.



# *Certificate of Appreciation*

AWARDED TO

***Audrey Traywick***

*This Certificate of Appreciation is to commemorate the completion of*

*15 YEARS OF SERVICE  
WITH THE CITY OF BENSON  
April 13<sup>th</sup>, 2025*



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*Gregory Volker, City Manager*

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*Joe A. Konrad, Mayor*



## PROCLAMATION

WHEREAS, The National Day of Prayer was created in 1952 by a joint resolution of Congress and signed into law by President Harry S. Truman. In 1988, the law was unanimously amended by both the House and the Senate and signed into law by President Ronald Reagan on Thursday, May 5, 1988, designating the first Thursday of May as a day of national prayer; and

WHEREAS, the National Day of Prayer calls on all people of different faiths in the United States to pray for the nation and its leaders; and

WHEREAS, the theme for 2025 is, *Pour Out to the God of Hope and Be Filled*: "Now may the God of hope fill you with all joy and peace in believing, so that you will abound in hope by the power of the Holy Spirit." is derived from Romans 15:13

NOW, THEREFORE, I, Joe A. Konrad, Mayor of the City of Benson, Arizona, do hereby proclaim May 1, 2025 and hence forth every year on the first Thursday of May to be cause for public gathering to stand together in prayer for America. Prayer brings people together.

**Prayer builds bridges between opposing persons and even political parties. Prayer brings Unity.**

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Benson, Arizona on this 14th day of April, 2025.

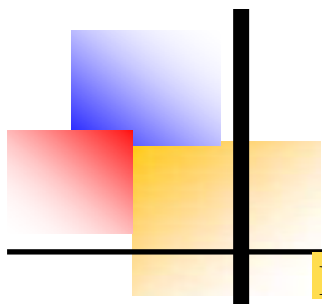


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JOE A. KONRAD, Mayor

ATTEST:

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VICKI L. VIVIAN, CMC, City Clerk





**City of Benson**

# APRIL 2025

FOR MORE INFORMATION VISIT [WWW.BENSONAZ.GOV](http://WWW.BENSONAZ.GOV)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	8 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	9 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	10	11 Lunchtime Connect - 11:00 a.m.-1:00 p.m. Recreation Center	12
13	14 City Council Worksession 5:30 p.m. Meeting 7:00 p.m. Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	15 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	16 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	17	18 Lunchtime Connect - 11:00 a.m.-1:00 p.m. Recreation Center	19
20 	21 Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	22 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	23 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	24	25 Lunchtime Connect - 11:00 a.m.-1:00 p.m. Recreation Center	26
27	28 Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	29 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	30 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center			

## Meetings

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- |                               |  |
|-------------------------------|--|
| <b>Monday, April 14, 2025</b> | – City Council Worksession, 5:30 p.m., Benson Council Chambers     |
| <b>Monday, April 14, 2025</b> | – City Council Regular Meeting, 7:00 p.m., Benson Council Chambers |
| <b>Monday, April 21, 2025</b> | – City Council Worksession, 5:30 p.m., Benson Council Chambers     |
| <b>Monday, April 21, 2025</b> | – City Council Special Meeting, 6:00 p.m., Benson Council Chambers |

## Events

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|------------------------------|--|
| <b>Thursday, May 1, 2025</b> | – National Day of Prayer, prayer sessions will be held at Apache Park, 9:00 a.m.-10:00 a.m., 12:00 p.m.-1:00 p.m., and 6:30 p.m.-7:30 p.m.   |
| <b>Fridays</b>               | – Lunchtime Connect<br>This new program will provide a free hot meal and an opportunity for our older community members to socialize each Friday. The program will run from 11:00 a.m. to 1:00 p.m. weekly. The times for this event coincide with the BAT bus schedule to ensure accessibility to those lacking transportation. We have averaged over 45 participants per week, with one week of 79 participants. |
| <b>Adult Activities</b>      | – Recreation Center hosts:<br>Bingo on Mondays at 1:00 p.m.<br>Crochet for a Cause on Tuesdays at 10:00 a.m. and<br>Tai Chi on Wednesdays from 3:45 p.m.-4:45 p.m.   |
| <b>Finance Department</b>    | - In March of 2025, the FY 2024 Finance Audit was completed. Matthew Bingham, from Colby & Powell, will be at the May 12 Council meeting to discuss the report. This places the City of Benson back on schedule for one financial audit a year. Congratulations, Megan Moreno and her Finance Department staff.  |
| <b>New Hires</b>             | - I wanted to welcome Hoyt Johnson as the new Community Development Director, Liselle Comstock as our new HR Coordinator and Jacqueline Kiernan as our new Deputy City Clerk.  |



# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Clerk

Subject:

Minutes of the March 10, 2025 Worksession

Discussion:

Attached are the minutes of the March 10, 2025 Worksession.

Staff Recommendation:

Council pleasure

**THE WORKSESSION  
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
HELD MARCH 10, 2025 AT 6:00 P.M.  
AT THE BENSON COUNCIL CHAMBERS  
599 S. DRAGOON STREET, BENSON, ARIZONA**

**CALL TO ORDER:**

Mayor Konrad called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Joe A. Konrad, Vice Mayor Levi Johnson, Councilmembers Pat Boyle, Darren Hayes, Nick Maldonado, Mark Romero and Cindy Tapia. City Clerk Vicki Vivian stated a quorum was established.

**NEW BUSINESS:**

1. **Presentation on the municipal budgeting process through its multiple funds, including the general fund and its enterprise funds and the general principals of strategic financial planning and the City's financial strategic plan; all revenues and expenditures of the City may be discussed**

Finance Director Megan Moreno delivered a comprehensive presentation on the City's budget process. She expressed enthusiasm for the opportunity and outlined her objectives: to review the budget process, clarify the roles of Council versus Staff, detail major funding sources and their purposes, and introduce the strategic budget forecasting methodology. Ms. Moreno emphasized that the strategic financial plan is a long-term tool aimed to sustain the City's financial health, prevent structural deficits, and enable proactive decision-making by the Council. This plan included all projected revenues and expenditures, serving as a guide for maintaining financial stability while ensuring quality services for citizens. She explained that she would present only one scenario that evening, with rationale to follow.

Ms. Moreno began with budget basics, noting that the annual budget process had already started. Since the last Council retreat, she had updated her presentation to reflect that budget spreadsheets had been distributed to Department Heads, who were actively assessing their needs for the upcoming fiscal year. She described the collaborative roles in budgeting: citizens brought requests to Council, Staff prepared a recommended budget based on departmental needs, and Council set policies, prioritized funding, resolved conflicts when resources were limited, and adopted the final budget. This budget then served as a communication tool for Councilmembers to explain expenditures to citizens. Ms. Moreno outlined the budget calendar, which began in February, with Council receiving a recommended budget in April, followed by worksessions, one-on-one meetings, public hearings, and adoption in late June, just before the July fiscal year start; a practice the City of Benson has consistently followed to align with property tax timelines.

Ms. Moreno then detailed the City's budget structure. The General Fund, used for broad municipal purposes, supported departments like the Library, Parks and Recreation, Tourism, Administration, Finance, Fire, and Police, and was primarily funded by local and state taxes. Enterprise funds, such as Water, Wastewater, Gas, Sanitation, Golf Course, and Airport, operated like businesses, generating revenue through user fees to cover operations and capital costs. Special revenue funds, including Streets and Transit, were restricted for specific purposes, often grant-funded, (Streets funded by Highway User Revenue Funds – HURF). Ms. Moreno noted special revenue funds are tracked separately. Capital projects funds, also considered special revenue funds, relied on Construction Sales Tax to finance upcoming projects, with a five-year Capital Improvement Plan (CIP) complementing the strategic financial plan.



Ms. Moreno elaborated on General Fund revenue sources. Local sales tax, at 3.5%, contributed significantly, alongside a portion of State sales tax (from a total 10.1% rate, with 1% to the County and the rest to the State, which redistributed a share based on population). State-shared income tax, comprising 18% of State collections, was also population-based, meaning Benson received less than larger cities like Phoenix. She noted that a State flat tax reduction to 2.5% a few years prior had decreased these revenues, with a projected further two-fifths decline before recovery. Property taxes, franchise taxes (e.g., from Cox Communications, SSVEC), and license/permit fees also bolstered the General Fund. Ms. Moreno distinguished between ongoing revenues (e.g., taxes) and one-time revenues (e.g., grants and fluctuating Construction Sales Tax), the latter reserved for capital projects like the completed splash pad and ongoing Lions Park improvements, with funds still allocated for a future City Hall. She noted the contingency reserve in the budget, provides a safety net for unexpected expenses, akin to a personal emergency savings account.

On expenditures, Ms. Moreno framed spending as service provision, prioritizing needs over wants. She highlighted a supportive leadership culture, where departments collaboratively determined essential needs, avoiding wasteful end-of-year spending. This approach ensured that unspent funds didn't penalize future budgets, building trust among Staff. Ms. Moreno stated instead of being a "no" person, she aimed to be a "yes if" figure, approving requests if affordability was demonstrated, though limited resources often posed challenges. She noted that Benson operated under a home rule expenditure limitation, renewed every four years by voters, underscoring the importance of responsible budgeting.

Transitioning to the strategic financial plan, Ms. Moreno described it as a five-year forecast to assess the long-term impact of current decisions and avoid structural deficits, where ongoing expenditures exceeded revenues. She identified FY26 budget issues: heavy reliance on sales tax, a threatened food tax (though likely safe for now), a maximum 2% property tax levy increase, subsidies of \$500,000 for the Golf Course and \$275,000 for the Airport, unfunded PSPRS pension liabilities, recent salary adjustments, and capital needs like City Hall, park expansion, and a fire station. Councilmember Tapia questioned Staff having solutions, expressing concern about constituent burdens from property taxes and the balance between raises, increasing expenses and citizen welfare. Ms. Moreno acknowledged these as critical considerations that need to be on everyone's mind as they move through the budget, adding this would require further discussion with Council.

For the strategic plan's development, Ms. Moreno presented a single baseline scenario, opting against a food-tax-exclusion scenario due to legislative confidence, though she could adjust if needed. Mayor Konrad agreed the food tax seemed secure through 2027, making the current scenario sufficient for FY26. Ms. Moreno's assumptions included a conservative 1% revenue increase, 3% rises in salaries (equivalent to a COLA) and insurance (pending potential higher increases), 2% expense growth, and no major CIP items, though ongoing leases and subsidies (Airport, Golf Course, Transit) were included. The five-year forecast projected General Fund operating revenues at \$12.5 million and expenditures at \$13 million (including \$11 million departmental and \$1.8 million contingency), yielding a \$624,000 shortfall, meaning the 15% contingency goal couldn't be fully met.

Councilmember Tapia raised concerns about this shortfall appearing earlier than the previously projected three-year mark, asking why that changed. Ms. Moreno cited 1% revenue growth which falls short of the 3% expenditure increases, declining state-shared revenues, and rental sales tax losses. Councilmember Tapia asked about the recent raises that were implemented with Ms. Moreno confirming that while they were in alignment with the current budget, it compounds the issue moving forward. Ms. Moreno suggested policy discussions about the 15% contingency. Councilmember Tapia stressed maintaining a safety net over overspending, noting the inability to add to reserves next year. Ms. Moreno likened it to a personal budget unable to save as much due to rising costs, while City Manager Greg Volker clarified that the presentation was meant to be educational, not definitive, and that COLAs (Cost-of-Living Adjustments) weren't planned in the next fiscal year. He stressed that the contingency is important to Staff as well and business attraction is a long-term revenue strategy. Councilmember Tapia appreciated this but voiced reliance on Staff expertise, alarmed by the rapid shift in projections.

Councilmember Pat Boyle questioned the 3% expense increase consistency, with Ms. Moreno indicating she would verify the increases, noting it should compound annually. Councilmember Boyle also raised potential higher interest rate risks, which Ms. Moreno acknowledged. Mayor Konrad asked about prior contingency rates, with Ms. Moreno indicating that the policy remained 15%, though the current year was budgeted at 25% (\$2.4 million), but reverts to 15% (\$1.8 million) in projections, affecting the shortfall. The session wrapped with Ms. Moreno inviting further questions during scheduled one-on-one budget meetings, as shown on the budget calendar, concluding her detailed overview of Benson's financial planning.

2. **Discussion regarding the Strategic Plan for Fiscal Years 25-26; discussion may include Public Works' Project Plan versus the City's Strategic Plan**

City Manager Greg Volker opened clarifying that policy and direction fell under Council authority, while Staff managed operational execution. He introduced a Staff presentation on Public Works projects, emphasizing their alignment with the strategic plan Council had approved. Mr. Volker explained that he had tasked Public Works Director Brad Hamilton with providing insight into these projects, ensuring Council understood how Staff capacity tied into achieving the plan's goals. He then turned the presentation over to Mr. Hamilton.

Mr. Hamilton began by noting he had prepared a longer presentation but shortened it for brevity, and humorously acknowledging that his slides lacked the polish of Ms. Moreno's. He reported that last fall, at the City Manager's request, his team compiled a project plan list, which initially included 101 identified public works projects but had since expanded to 124, noting this is a significant workload for their limited staff size. Mr. Hamilton then detailed the five stages of completing a capital improvement plan (CIP) project: scoping, funding, design, construction, and operations/maintenance. Scoping involved identifying problems, proposing solutions, and estimating costs, often based on Council input; he noted citizens often approach Council regarding problems. Funding required budget preparation and Council approval, as contracts over \$30,000 required Council approval; Mr. Hamilton noted these can often appear on the consent agenda since at that point, there is not much need for discussion. Design could be handled internally or outsourced to architects and engineers, depending on complexity and cost-efficiency. Mr. Hamilton noted that during his tenure, funding constraints have prioritized cost over speed. Construction might involve in-house work, and has sometimes been done with intergovernmental agreements with the County, or working with external contractors. Finally, operations and maintenance shifted responsibility to City staff for ongoing care. He stressed that every phase demanded Staff time, even when external resources were used, as Staff has to manage the project, the contractor, making sure the City is getting what they paid for, and dealing with issues and questions during the process.

To illustrate, Mr. Hamilton described the Sandlot lights project. Scoping revealed non-functional lights with safety hazards, deeming them nearly scrap. Funding was secured in the budget to restore the field for nighttime use. Design was largely internal, with Mr. Hamilton personally investing time, supplemented by contractor input for efficiency. Construction involved hiring two contractors - one for groundwork and another for aerial installation of LED lighting, along with Staff who uncovered old conduits to streamline the process. The system, provided by LAD Lighting, included warranties and internet-based controls, and was in testing when Mr. Hamilton visited. The project was transitioning to operations, with Staff training planned to manage the new technology.

Mr. Hamilton concluded with key challenges: all CIP projects hinged on Staff time and funding. The 124 projects strained their capacity, as he was the City's sole engineer, supported by a small but capable team, including valuable staff member Deputy City Manager Jay Howe, who has been a great asset and who handles a lot of projects. Mr. Hamilton noted that recruiting had been tough, though recent personnel pay improvements allowed better candidate selection. He noted he had been in several interviews since December and it was a nice change having to make a decision between 2 or 3 very qualified candidates instead of choosing a candidate and hoping they would not only work out, but could pass a drug test. He then spoke about the new City Hall annex building, noting it was needed to replace the dilapidated old City Hall, but it offered about 2,000 square feet less space, limiting Staff expansion despite rising



workloads driven by economic and construction growth. Despite these hurdles, Mr. Hamilton expressed enthusiasm for projects like the Sandlot field, where professional construction and new lighting marked tangible progress. He noted that it's a very exciting time and he's looking forward to working on projects. He welcomed questions from the Council.

Councilmember Boyle asked whether the internet-controlled lights would ensure park lights turned off when he looks at the park in the middle of the night. Mr. Hamilton clarified that only one field currently used this system, though its LED efficiency impressed him during a nighttime inspection. Mr. Hamilton stated he looked forward to upgrading the other three fields eventually. No other questions emerged; the Council thanked Mr. Hamilton for his report.

With eight minutes until the Regular Meeting at 7:00 p.m., Mayor Konrad noted a sign-up sheet for public comments and called for an adjournment.

**ADJOURNMENT:**

Councilmember Boyle moved to adjourn at 6:52 p.m. Seconded by Councilmember Tapia. Motion passed 7-0.

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Joe A. Konrad, Mayor

ATTEST:

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Vicki L. Vivian, CMC, City Clerk

# City of Benson

## City Council Communication



Regular Meeting

April 14, 2025

To: Mayor and Council

Consent Agenda Item # 1b

From: Vicki Vivian, CMC, City Clerk

Subject:

Minutes of the March 10, 2025 Regular Meeting

Discussion:

Attached are the minutes of the March 10, 2025 Regular Meeting.

Staff Recommendation:

Council pleasure



**THE REGULAR MEETING  
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
HELD MARCH 10, 2025 AT 7:00 P.M.  
AT THE BENSON COUNCIL CHAMBERS  
599 S. DRAGOON STREET, BENSON, ARIZONA**

**CALL TO ORDER:**

Mayor Konrad called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Mayor Konrad then introduced Michael Jolstead from Grace Chapel who gave the invocation.

**ROLL CALL:**

Present were: Mayor Joe A. Konrad, Vice Mayor Levi Johnson, Councilmembers Pat Boyle, Darren Hayes, Nick Maldonado, Mark Romero and Cindy Tapia. City Clerk Vicki Vivian stated a quorum was established.

**EMPLOYEE RECOGNITION:** Mayor Konrad recognized Natasha Martinez, who was not present, for 10 years of service with the City of Benson.

**PROCLAMATION:**

Mayor Konrad read a proclamation of the Mayor and Council declaring March 14, 15 and 16, 2025 as “Cochise Country Music Festival Days” and presented the proclamation to Del Thola who puts on this event. Mayor Konrad then read a proclamation of the Mayor and Council declaring April “Fair Housing Month.” He then read the final proclamation of the Mayor and Council declaring April 5-11, 2025 as the “Week of the Young Child” and presented it to Melissa Avant, the Regional Director of First Things First.

**CALL TO THE PUBLIC – AGENDA-RELATED COMMENTS ONLY:** Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council.

None.

**CITY MANAGER’S SUMMARY OF CURRENT EVENTS REPORT:**

City Manager Greg Volker addressed Council, giving the dates of upcoming meetings and events.

Monday, April 14, 2025	–	City Council Meeting, 7:00 p.m., Benson Council Chambers
Saturday, March 15, 2025	–	Benson Clean & Beautiful presents Classic Cars off Main, at Lion’s Park, 8:00 a.m. – 2:00 p.m. Food Vendors on site. For more information contact Cindy Allen at 520-631-5507.
Friday, Saturday, and Sunday March 14, 15, and 16, 2025	–	Cochise Country Music Festival at the 4EVR Ranch in Benson. It’s a 3-day event. Gates open at 2:00 p.m. and music starts at 2:30 p.m. daily. For more information, please visit the country music festival website at <a href="http://www.cochisecountryfest.com">www.cochisecountryfest.com</a> .
Saturday, March 29, 2025	–	Opening Day for the San Pedro Little League at Lions Park 420 N. Adams St., Benson, AZ. There will be a small parade from the high school parking lot area down towards the fields as well.

- |                              |   |   |
|------------------------------|---|---|
| Fridays until further notice | – | <p>Lunchtime Connect</p> <p>This new program will provide a free hot meal and an opportunity for our older community members to socialize each Friday. The program will run from 11:00 a.m. to 1:00 p.m. weekly. The times for this event coincide with the BAT bus schedule to ensure accessibility to those lacking transportation.</p> |
| Adult Activities             | – | <p>Recreation Center hosts:</p> <p>Bingo on Mondays at 1:00 p.m.</p> <p>Crochet for a Cause on Tuesdays at 10:00 a.m. and</p> <p>Tai Chi on Wednesdays from 3:45 p.m.-4:45 p.m.</p>   |

Mr. Volker then stated he also wanted to commend the Public Works Department, noting recently, the Public Works underwent a change of hours to match the time of the sun. He then stated he wanted to commend the Public Works Superintendents and Supervisors for making this transition possible, adding the new hours have increased productivity and work orders response. He then thanked them for continuing to support the community.

Mr. Volker also thanked the Department Heads for their support of him over his first six months in the City Manager position. He stated he appreciated the driving force that has been developed, the constant communication and the desire to improve the community, noting it is real, every day. He then commended Deputy City Manager Jay Howe and the Staff for their excellent work in the Recreation Department regarding engaging with seniors.

Mayor Konrad thanked Mr. Volker and then spoke about “Lunchtime Connect” stating the positive feedback has been overwhelming, citing many people in the community are attending. Mayor Konrad then asked Mr. Volker to convey his and the Council’s appreciation to City Staff.

## **NEW BUSINESS:**

### **1. Discussion and possible action on the Consent Agenda**

- 1a. Minutes of the January 23, 2025 Retreat
- 1b. Minutes of the February 10, 2025 Regular Meeting
- 1c. Resignation of Rhonda Boone from the Benson Planning & Zoning Commission
- 1d. Resolution 8-2025 of the Mayor and Council of the City of Benson, Arizona, authorizing the City Manager and/or the Fire Chief to apply for a Grant from the Firehouse Subs Public Safety Foundation to purchase new Fire Equipment
- 1e. Resolution 9-2025 of the Mayor and Council of the City of Benson, Arizona, approving the transfer of funds previously approved in the Fiscal Year 2024-2025 Budget as a Contingency
- 1f. Invoices processed for the period from January 28, 2025 through February 20, 2025
- 1g. Purchase order 8439, purchasing 1, 2022 White Chevrolet 4dr Tahoe from Chicago Motors, Inc. utilizing budgeted funds under CIP PD 25-6

Councilmember Maldonado moved to approve the consent agenda. Seconded by Councilmember Boyle. Motion passed 7-0.

### **2. Presentation of Certificate of Appreciation to Rob Hagmann**

City Manager Greg Volker stated Mr. Rob Hagmann, owner of the Horseshoe Restaurant, 154 E. 4th Street purchased the historic restaurant a couple years ago, taking a mainstay restaurant, serving breakfast and lunch and turned the location into a treasure trove of fine evening dining, open seven days a week. He stated besides matching quality dining with our other restaurants in Benson, Mr. Hagmann has begun to devote his time and passion for the community, noting that during the Holiday season, Mr. Hagmann donated 63 meals to the less fortunate. Not knowing exactly who was in need, Mr. Hagmann coordinated

with the City of Benson's Transit supervisor, Mariza Nikitas for transportation and delivery to the less fortunate.

He then thanked Mr. Hagmann for his continued support of the community and also the City of Benson. He asked Mr. Hagmann to come forward where Mayor Konrad thanked Mr. Hagmann for his support of the community and then presented Mr. Hagmann the certificate.

3. **Discussion and possible approval of the Authorization of Logan Simpson as the professional design consultants to conduct a historic inventory survey for the Historic Preservation Commission using Certified Local Government grant funding from the State Historic Preservation Office**

Public Works Director Brad Hamilton stated at the August 2024 Council Meeting, City Council gave approval to Abbie Johnson to apply for the 2024-2025 CLG (Certified Local Government) Pass-Through Grant, adding the Historic Preservation Commission and the City of Benson have been awarded this CLG Pass-Through Grant for \$20,000. He then stated the City of Benson will match this grant with a 40% match which will be approximately \$13,000.

He continued, stating the Historic Preservation Commission is seeking authorization of Council for Logan Simpson as our professional design consultants to conduct the historic survey with this grant funding. Logan Simpson consultants just completed the Historic Preservation Plan for the Historic Preservation Commission using the 2022-2023 CLG grant funding. The Historic Preservation Commission is confident in Logan Simpson's knowledge and ability to complete this historic inventory survey.

Mr. Hamilton stated he had some questions from Council before the meeting, which he appreciated. He continued stating the project is a survey and the property owners would have a choice if they wanted to pursue being on the national register or how they would move forward, but that this project was simply a survey. Mr. Hamilton stated Resolution 34-2024 approved by the Council, gave direction to the City Manager to move forward with this type of activity on historic preservation for the benefits that it could give the local economy through tourism and like things.

Councilmember Tapia asked about the matching funds with Mr. Hamilton stating the total grant was approximately \$33,000 with the City's match being approximately \$13,000.

Councilmember Boyle moved to approve the authorization of Logan Simpson as the professional design consultants to conduct a historic inventory survey using Certified Local Government grant funding. Seconded by Councilmember Tapia. Motion passed 7-0.

4. **Update on the Strategic Plan Projects**

City Manager Greg Volker provided an update on the strategic plan. He discussed the utility rate study, noting that the City had previously utilized Willdan as a company to conduct the study. Mr. Volker mentioned that they planned to issue a request for proposal to ensure they found a suitable company that could offer a competitive rate, considering averages not just around Benson but throughout Arizona.

Mr. Volker shared that he had a meeting scheduled with the vice president from Troon on Wednesday to discuss their new general manager at the Golf Course. Although he believed he knew who had been hired, he was uncertain if he would meet the individual that night. He expressed hope that progress could be made, allowing for further meetings, as Councilmembers were interested in the direction of the Golf Course.

Regarding the out-of-area rescue fire response, Mr. Volker indicated that the hiring process was ongoing, with efforts focused on selecting the right firm to conduct the service and manage fee processing.

The discussion then shifted to Lions Park phase one improvements. Mr. Volker encouraged Councilmembers to observe the enhancements near the wash from Lions Park towards the west side. He

highlighted that the individual installing the new park had collaborated with Public Works Director Brad Hamilton and the new parks supervisor to ensure proper grass growth techniques were applied across other fields. Mr. Volker appreciated Mr. Hamilton's initiative in training his staff to improve field quality throughout all parks.

Mr. Volker spoke about the previously mentioned Lions Park light replacement, which was progressing. He then noted that efforts continued toward establishing a new City Hall and issuing an RFP (Request for Proposal), acknowledging that such Capital Improvement Projects required time. He referenced the airport, mentioning that the hiring of an airport manager the previous year had led to some progress, though much work still remained. As an enterprise fund, the airport faced challenges with annual losses.

Mayor Konrad interjected to revisit the utility rate study analysis, emphasizing the nature of enterprise funds, particularly utilities, as pass-through costs. He stressed the importance of maintaining rates to not operate at a profit, but to have enough funding to cover maintenance and operations, warning that failure to do so would drain the general fund. Mayor Konrad underscored the necessity of keeping utilities efficient and operational, ensuring the Council understood the process despite its challenges. He then opened the floor for additional comments, but there were none.

5. **Discussion during and/or after presentation by City staff of City Finances, with emphasis on January 31, 2025; and the City's financial position on January 31, 2025. All revenues and expenses of the City may be discussed**

Finance Director Megan Moreno addressed the Council, presenting the City's financial status as of January, comparing the City's financial position at the end of January to the previous year, noting that the figures were unaudited and subject to change.

On the revenue side, Ms. Moreno reported a decrease for January compared to the prior year's January, primarily due to the timing of the last sales tax collection, which had not been available when the report was prepared. She confirmed that the funds had since been received, accounting for the decrease. Year-to-date, revenues showed a slight increase of \$477,000 over the previous fiscal year, encompassing all citywide funds, including the general fund, enterprise funds, and revenue funds. On the expenditure side, Moreno highlighted an increase in expenditures both month-over-month and year-to-date, with a total rise of \$338,015.

Councilmember Boyle inquired about the expenditure increase, asking if Moreno could provide an average to better understand inflation's impact. Ms. Moreno clarified which figure Boyle referred to, which was the \$338,000 year-to-date increase, and offered to provide more details to Council.

Regarding the net position, Moreno explained that January alone showed a deficit, as expenditures exceeded revenues, resulting in a negative number. However, year-to-date, the net position was positive at \$1,736,042, indicating that revenues had surpassed expenditures citywide. She noted, though, that this figure was lower than the net position at the same point in the previous year.

Councilmember Tapia raised a question about the significant discrepancy between January 2024 and January 2025. Ms. Moreno attributed part of the difference to the delayed \$400,000 in revenue not yet reflected in the report, adding that she could provide more details later. Councilmember Tapia asked if anything alarming stood out, to which Ms. Moreno responded that nothing concerning had emerged beyond the sales tax timing issue.

Ms. Moreno then presented sales tax data by category for January and year-to-date. Retail remained the largest source of sales tax revenue, followed by food tax, with construction sales tax comprising 14% year-to-date. She noted that construction sales tax had exceeded budgeted expectations for the year. Total Transaction Privilege Tax (TPT) for January reached \$871,000, with a year-to-date total of \$4.75 million, aligning with historical trends of strong winter collections. January proved to be the peak month, with specific breakdowns showing \$31,000 collected in bed tax (year-to-date \$61,000), \$132,000 in



construction sales tax (year-to-date \$682,000), \$161,000 in food tax (year-to-date over \$1 million), \$370,000 in retail and use tax (year-to-date \$2.2 million), and \$56,000 in restaurant and bar tax (year-to-date \$358,000). Ms. Moreno concluded by inviting questions from Council. There were none.

**CALL TO THE PUBLIC – NON-AGENDA-RELATED COMMENTS:** Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council.

Duncan Todd addressed the Council to speak about the airport. He stated he was an aircraft owner with a hangar at the airport and he felt the Council needed to know that the condition of the airport as far as weed abatement was atrocious. He stated the area at the south perimeter fence had weeds 5 to 6 feet tall, with a lot of tumbleweeds present. He then spoke about this being an extreme fire danger that needs to be addressed immediately, noting the City doesn't have staffing to go out for the kind of fire that could start there. He then thanked Council for their time.

**DEPARTMENT REPORTS:** No comments from Council.

**ADJOURNMENT:**

Councilmember Tapia moved to adjourn at 7:30 p.m. Seconded by Councilmember Maldonado. Motion passed 7-0.

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Joe A. Konrad, Mayor

ATTEST:

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Vicki L. Vivian, CMC, City Clerk

# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Consent Agenda Item # 1c

From: Gregory Volker, City Manager/Police Chief

### Subject:

Resignation of Brian Williams from the Local Public Safety Personnel Retirement System (PSPRS) Board for the Benson Police Department

### Discussion:

The City of Benson entered into a Joinder Agreement with the Arizona Public Safety Personnel Retirement System. The laws governing the retirement system state that if a City has both the Police Department and the Fire Department in the retirement system then the Chairman and the Citizen members shall be the same.

The rules of the system require that the Chairman be the Mayor of the City or his designee. Then there are (2) two citizens at large and (2) two members of the board elected by the department members.

This is a 5-member board in which each member serves for a 4-year term.

Sworn member Brian Williams' has entered into the Deferred Retirement Option Plan (DROP) which makes him ineligible to serve on the Board.

### Staff Recommendation:

Resignation of Brian Williams from the Local Public Safety Personnel Retirement System (PSPRS) Boards for the Benson Police Department

# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Consent Agenda Item # 1d

From: Gregory Volker, City Manager/Police Chief

### Subject:

Appointment of Nancy Harris to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Benson Police Department

### Discussion:

The City of Benson entered into a Joinder Agreement with the Arizona Public Safety Personnel Retirement System. The laws governing the retirement system state that if a City has both the Police Department and the Fire Department in the retirement system then the Chairman and the Citizen members shall be the same.

The rules of the system require that the Chairman be the Mayor of the City or his designee. Then there are (2) two citizens at large and (2) two members of the board elected by the department members.

This is a 5-member board in which each member serves for a 4-year term.

Sworn member Brian Williams' resignation leaves a vacancy on the Board. The Benson Police Department PSPRS' sworn members voted and elected Nancy Harris to fulfill that term.

At this time, if Council appoints Nancy Harris, she will serve the remainder of Brian Williams' term, which will expire July 1, 2026, keeping both sworn officer positions expiring together.

### Staff Recommendation:

Appointment of Nancy Harris to the Local Public Safety Personnel Retirement System (PSPRS) Boards for the Benson Police Department

# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Consent Agenda Item # 1e

From: Julie Scheid – Accounting Specialist

Subject:

Invoices processed for the period from February 21, 2025, through March 25, 2025

Discussion:

AAA Desert Container LLC	Storage Container - Parks	13,000.00
AMRRP	Insurance - Qtr. Pmt. FY 2024-2025	75,447.00
AZ Dept of Revenue	Monthly Sales Tax Remittance	39,379.26
AVFuel Corporation	AV Fuel, Jet A Fuel Supply - Airport	21,674.06
Axon Enterprise Inc	Taser Certification, Supplies- Police Dept.	11,855.14
Carollo Engineers Inc	Waste Water Permitting Support Project	13,502.50
Chicago Motors Inc	2022 Chevy Tahoe - Police Dept.	34,595.00
Cochise County Treasurer	Monthly Transfer Station Expense Jan. 2025	20,178.32
Factory Motor Parts Co	Vehicle Parts - All Departments	32,736.24
M Anderson Construction Corp	Lions Park Development - Parks Grant	603,768.40
M C Goodman Enterprises	Property Abatement	11,727.12
Master Meter Inc	Meters - Water	27,048.57
Pima Pool & Plastering LLC	Community Pool Interior Renovation	28,091.65
Rick Engineering Company	Grading & Drain Plan Landscape - Library	10,025.40
Shell Energy	Monthly Natural Gas Purchase	42,119.18
Southwest Disposal	Monthly Garbage Collection - 2 months	79,876.74
Town of Oro Valley	Outfitting Equipment - Police Dept.	27,000.00
Troon Golf LLC	Golf Course Funding - Wire Transfers	35,809.76
Willdan	Senior Code Enforcement	11,860.00
TOTAL LARGE INVOICES		1,139,694.34

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from February 21, 2025, through March 25, 2025. The total of all invoices is \$1,460,045.89.

Staff Recommendation:

Approval of invoices processed for the period from February 21, 2025, through March 25, 2025



## Report Criteria:

Report type: GL detail

Check.Type = {&lt;-&gt;} "Adjustment"

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/14/2025	64263	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	147.85- V
03/25	03/14/2025	64284	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	115.30- V
03/25	03/14/2025	64284	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	118.06- V
02/25	02/24/2025	64691	1238	AQUAFLOW SOLUTIONS INC	1238	AQUAFLOW SOLUTIONS INC	2,207.71
02/25	02/24/2025	64691	1238	AQUAFLOW SOLUTIONS INC	1238	AQUAFLOW SOLUTIONS INC	569.60
02/25	02/24/2025	64691	1238	AQUAFLOW SOLUTIONS INC	1238	AQUAFLOW SOLUTIONS INC	624.47
02/25	02/24/2025	64692	1406	ARIZONA LAW ENFORCEMENT	1406	ARIZONA LAW ENFORCEMENT	1,013.06
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	115.50
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	27.50
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	25.00
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	30.79
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	110.30
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	399.56
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
02/25	02/24/2025	64693	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
02/25	02/24/2025	64694	2340	BRANDON GUILLIAMS	2340	BRANDON GUILLIAMS	27.00
02/25	02/24/2025	64695	2337	BRENDA SMITH	2337	BRENDA SMITH	510.00
02/25	02/24/2025	64696	13562	BRENDA ZAUN	13562	BRENDA ZAUN	413.13
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	47.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	32.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	29.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
02/25	02/24/2025	64697	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	807.00
02/25	02/24/2025	64698	3334	DECONCINI MCDONALD YETWIN & LA	3334	DECONCINI MCDONALD YETWI	4,940.00
02/25	02/24/2025	64699	3607	ELLIS BYFIELD	3607	ELLIS BYFIELD	27.00
03/25	03/14/2025	64699	3607	ELLIS BYFIELD	3607	ELLIS BYFIELD	27.00- V
02/25	02/24/2025	64700	3623	ENRICO RODRIGUEZ	3623	ENRICO RODRIGUEZ	27.00
02/25	02/24/2025	64701	3648	ESG CORP	3648	ESG CORP	4,365.00
02/25	02/24/2025	64702	3712	FERGUSON WATERWORKS INC #3083	3712	FERGUSON WATERWORKS INC	920.78
02/25	02/24/2025	64703	3699	FX TACTICAL	3699	FX TACTICAL	1,071.43
02/25	02/24/2025	64704	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
02/25	02/24/2025	64704	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
02/25	02/24/2025	64705	4497	JAMIE JOHNSON	4497	JAMIE JOHNSON	27.00
02/25	02/24/2025	64706	4498	JASON BRACAMONTES	4498	JASON BRACAMONTES	27.00
02/25	02/24/2025	64707	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
02/25	02/24/2025	64708	5180	MASTER METER, INC.	5180	MASTER METER INC	27,048.57
02/25	02/24/2025	64709	5442	NANCY HARRIS	5442	NANCY HARRIS	594.52
02/25	02/24/2025	64710	5440	NGENTE PROMOTIONS LLC	5440	NGENTE PROMOTIONS LLC	3,258.00
02/25	02/24/2025	64711	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	91.20
02/25	02/24/2025	64712	5655	OLIVIA BEEMER	5655	OLIVIA BEEMER	27.00
02/25	02/24/2025	64713	5771	PAUL J MONCADA	5771	PAUL J MONCADA	27.00
02/25	02/24/2025	64714	5915	PIMA POOL & PLASTERING LLC	5915	PIMA POOL & PLASTERING LLC	28,091.65
02/25	02/24/2025	64715	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,188.55
02/25	02/24/2025	64715	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,530.60
02/25	02/24/2025	64716	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	424.24
02/25	02/24/2025	64716	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	424.24
02/25	02/24/2025	64716	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	424.24
02/25	02/24/2025	64716	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	424.24
02/25	02/24/2025	64717	6128	RANDY JUDD	6128	RANDY JUDD	100.00

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
02/25	02/24/2025	64718	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	127.82
02/25	02/24/2025	64719	6280	ROGER MOFFIT	6280	ROGER MOFFIT	27.00
02/25	02/24/2025	64720	6281	ROLANDO CARRILLO	6281	ROLANDO CARRILLO	27.00
02/25	02/24/2025	64721	6320	RUDY PERALTA	6320	RUDY PERALTA	27.00
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	150.95
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	1,237.86
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	13.32
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	13.31
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	13.31
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	16.72
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	16.72
02/25	02/24/2025	64722	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	16.72
02/25	02/24/2025	64723	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	22,384.14
02/25	02/24/2025	64723	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	17,554.23
02/25	02/24/2025	64724	7720	WILBUR-ELLIS COMPANY LLC	7720	WILBUR-ELLIS COMPANY LLC	3,087.12
02/25	02/24/2025	64725	5663	WIST OFFICE PRODUCTS	5663	WIST OFFICE PRODUCTS	48.90
02/25	02/24/2025	64726	7870	ZACHARY TOWNE	7870	ZACHARY TOWNE	27.00
02/25	02/26/2025	64727	1349	ARIZONA ELECTRIC POWER COOPER	1349	ARIZONA ELECTRIC POWER C	2,400.00
02/25	02/26/2025	64727	1349	ARIZONA ELECTRIC POWER COOPER	1349	ARIZONA ELECTRIC POWER C	2,400.00
02/25	02/26/2025	64728	1685	AXON ENTERPRISE INC	1685	AXON ENTERPRISE INC	11,855.14
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.71
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	186.09
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	494.32
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	61.76
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	71.98
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	143.25
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64729	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	13.79
02/25	02/26/2025	64730	2075	BENSON NAPA	2075	BENSON NAPA	9.00
02/25	02/26/2025	64730	2075	BENSON NAPA	2075	BENSON NAPA	9.00
02/25	02/26/2025	64730	2075	BENSON NAPA	2075	BENSON NAPA	9.00
02/25	02/26/2025	64730	2075	BENSON NAPA	2075	BENSON NAPA	9.00
02/25	02/26/2025	64730	2075	BENSON NAPA	2075	BENSON NAPA	8.99
02/25	02/26/2025	64731	2110	BENSON REFRIG & APPLIANCE	2110	BENSON REFRIG & APPLIANCE	1,024.80
02/25	02/26/2025	64732	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	20,127.36
02/25	02/26/2025	64732	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	26.00
02/25	02/26/2025	64732	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	11.52
02/25	02/26/2025	64732	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	7.68
02/25	02/26/2025	64732	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	5.76
02/25	02/26/2025	64733	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	3,227.06
02/25	02/26/2025	64734	13572	EAST WEST INVESTMENT STRATEGIE	13572	EAST WEST INVESTMENT STR	123.19
02/25	02/26/2025	64735	3706	FARNSWORTH TILE & CARPET	3706	FARNSWORTH TILE & CARPET	482.80
02/25	02/26/2025	64736	4929	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	LEXISNEXIS RISK SOLUTIONS	360.85
02/25	02/26/2025	64737	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	33.29
02/25	02/26/2025	64737	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	68.58
02/25	02/26/2025	64737	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	26.05
02/25	02/26/2025	64737	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	28.61
02/25	02/26/2025	64738	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	208.25

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	1,356.38
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	859.00
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	1,006.36
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	814.29
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	397.84
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	222.84
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	222.84
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	222.84
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	222.84
02/25	02/26/2025	64739	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	222.84
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	153.10
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	153.10
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	153.11
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	201.48
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	206.24
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	1,258.14
02/25	02/26/2025	64740	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	1,258.14
02/25	02/26/2025	64741	6200	RED WING BUSINESS ADVANTAGE A	6200	RED WING BUSINESS ADVANT	200.00
02/25	02/26/2025	64742	7697	WAXIE SANITARY SUPPLY	7697	WAXIE SANITARY SUPPLY	36.65
02/25	02/26/2025	64743	7720	WILBUR-ELLIS COMPANY LLC	7720	WILBUR-ELLIS COMPANY LLC	248.09
02/25	02/26/2025	64743	7720	WILBUR-ELLIS COMPANY LLC	7720	WILBUR-ELLIS COMPANY LLC	974.09
03/25	03/01/2025	64744	5551	ANICLETO D MALDONADO	5551	ANICLETO D MALDONADO	100.00
03/25	03/01/2025	64745	2160	BENSON VOLUNTEER FIRE DEPT INC	2160	BENSON VOLUNTEER FIRE DE	5,000.00
03/25	03/01/2025	64746	3050	COMMUNITY FOOD PANTRY OF	3050	COMMUNITY FOOD PANTRY OF	130.00
03/25	03/01/2025	64747	3240	DARRELL FOSTER	3240	DARRELL FOSTER	100.00
03/25	03/01/2025	64748	7312	FRED TRUJILLO	7312	FRED TRUJILLO	100.00
03/25	03/01/2025	64749	3975	GEOFFREY MCGOFFIN	3975	GEOFFREY MCGOFFIN	100.00
03/25	03/01/2025	64750	7895	JAMES HANSEN JR.	7895	JAMES HANSEN JR.	100.00
03/25	03/01/2025	64751	4505	JERRY FINK	4505	JERRY FINK	100.00
03/25	03/01/2025	64752	4573	JOE RODRIGUEZ	4573	JOE RODRIGUEZ	100.00
03/25	03/01/2025	64753	8914	JOE ROTHERMICH	8914	JOE ROTHERMICH	100.00
03/25	03/01/2025	64754	4840	LARRY NAPIER	4840	LARRY NAPIER	100.00
03/25	03/01/2025	64755	4975	LOREN JAY SHELDON	4975	LOREN JAY SHELDON	1,400.00
03/25	03/01/2025	64756	5786	PATRICK TEAGUE	5786	PATRICK TEAGUE	100.00
03/25	03/01/2025	64757	6144	RAY JOHNSON II	6144	RAY JOHNSON II	100.00
03/25	03/01/2025	64758	5238	SHANE MERRILL	5238	SHANE MERRILL	100.00
03/25	03/01/2025	64759	6948	STRONGHOLD AVIATION SERVICES L	6948	STRONGHOLD AVIATION SERVI	4,000.00
03/25	03/01/2025	64760	7790	WILLIAM BRANDT	7790	WILLIAM BRANDT	100.00
03/25	03/05/2025	64762	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	15.00
03/25	03/05/2025	64762	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	15.00
03/25	03/05/2025	64763	1297	ARIZONA BLUE STAKE INC	1297	ARIZONA BLUE STAKE INC	304.82
03/25	03/05/2025	64763	1297	ARIZONA BLUE STAKE INC	1297	ARIZONA BLUE STAKE INC	304.82
03/25	03/05/2025	64763	1297	ARIZONA BLUE STAKE INC	1297	ARIZONA BLUE STAKE INC	304.81
03/25	03/05/2025	64764	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	115.30
03/25	03/05/2025	64764	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	147.85
03/25	03/05/2025	64764	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	118.06
03/25	03/05/2025	64765	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	100.60
03/25	03/05/2025	64765	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	39.99
03/25	03/05/2025	64765	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	152.53
03/25	03/05/2025	64765	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	38.94
03/25	03/05/2025	64766	2289	BORDER STATES ELECTRIC SUPPLY	2289	BORDER STATES ELECTRIC SU	456.73
03/25	03/05/2025	64766	2289	BORDER STATES ELECTRIC SUPPLY	2289	BORDER STATES ELECTRIC SU	438.43
03/25	03/05/2025	64767	2598	CENTURY LINK	2598	CENTURY LINK	28.50
03/25	03/05/2025	64768	2863	COCHISE COLLEGE	2863	COCHISE COLLEGE	926.50
03/25	03/05/2025	64768	2863	COCHISE COLLEGE	2863	COCHISE COLLEGE	926.50
03/25	03/05/2025	64769	3458	DOUG VIVIAN	3458	DOUG VIVIAN	100.00
03/25	03/05/2025	64770	13371	EMMILY J KILPATRICK	13371	EMMILY J KILPATRICK	131.17

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/05/2025	64771	3668	ESO SOLUTIONS INC	3668	ESO SOLUTIONS INC	485.50
03/25	03/05/2025	64772	3667	EVECTIO CONSULTING PARTNERS, L	3667	EVECTIO CONSULTING PARTN	3,500.00
03/25	03/05/2025	64773	3712	FERGUSON WATERWORKS INC #3083	3712	FERGUSON WATERWORKS INC	186.51
03/25	03/05/2025	64773	3712	FERGUSON WATERWORKS INC #3083	3712	FERGUSON WATERWORKS INC	489.01
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	111.99
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
03/25	03/05/2025	64774	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
03/25	03/05/2025	64775	4291	HOMETOWN-520 LLC	4291	HOMETOWN-520 LLC	95.00
03/25	03/05/2025	64775	4291	HOMETOWN-520 LLC	4291	HOMETOWN-520 LLC	149.72
03/25	03/05/2025	64775	4291	HOMETOWN-520 LLC	4291	HOMETOWN-520 LLC	117.99
03/25	03/05/2025	64776	13587	JULIE A SANCHEZ	13587	JULIE A SANCHEZ	62.31
03/25	03/05/2025	64777	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
03/25	03/05/2025	64778	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	352.00
03/25	03/05/2025	64778	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	32.00
03/25	03/05/2025	64778	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	16.00
03/25	03/05/2025	64778	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	128.00
03/25	03/05/2025	64779	5040	M ANDERSON CONSTRUCTION CORP	5040	M ANDERSON CONSTRUCTION	300,133.27
03/25	03/05/2025	64779	5040	M ANDERSON CONSTRUCTION CORP	5040	M ANDERSON CONSTRUCTION	303,635.13
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	1,069.28
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	1,069.28
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	1,069.28
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	1,069.28
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	6,450.00
03/25	03/05/2025	64780	13000	M C GOODMAN ENTERPRISES	13000	M C GOODMAN ENTERPRISES	1,000.00
03/25	03/05/2025	64781	5200	MARICOPA DATA STORAGE CENTERS	5200	MARICOPA DATA STORAGE CE	147.52
03/25	03/05/2025	64782	5225	MELANIE HERNANDEZ	5225	MELANIE HERNANDEZ	500.00
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	70.20
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	22.45
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	96.22
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	65.91
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	24.28
03/25	03/05/2025	64783	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	106.19
03/25	03/05/2025	64784	6045	PROLINE GRAPHICS INC	6045	PROLINE GRAPHICS INC	159.52
03/25	03/05/2025	64785	5426	PROLOGIC TECHNOLOGY GROUP LL	5426	PROLOGIC TECHNOLOGY GRO	5,000.00
03/25	03/05/2025	64786	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	400.48
03/25	03/05/2025	64786	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	149.02
03/25	03/05/2025	64787	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	112.50
03/25	03/05/2025	64787	6115	R&R ELECTRIC LLC	6115	R&R ELECTRIC LLC	112.50
03/25	03/05/2025	64788	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	221.83
03/25	03/05/2025	64788	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	189.78
03/25	03/05/2025	64788	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	1,825.29
03/25	03/05/2025	64789	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	65.22
03/25	03/05/2025	64789	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	63.40
03/25	03/05/2025	64789	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	39.94
03/25	03/05/2025	64790	11898	ST VINCENT DE PAUL	11898	ST VINCENT DE PAUL	30.00
03/25	03/05/2025	64790	11898	ST VINCENT DE PAUL	11898	ST VINCENT DE PAUL	220.00
03/25	03/05/2025	64791	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	207.29
03/25	03/05/2025	64791	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	229.11
03/25	03/05/2025	64792	7387	TUCSON TRUX & EQUIPMENT SALES	7387	TUCSON TRUX & EQUIPMENT	2,023.42
03/25	03/05/2025	64792	7387	TUCSON TRUX & EQUIPMENT SALES	7387	TUCSON TRUX & EQUIPMENT	2,023.42
03/25	03/05/2025	64792	7387	TUCSON TRUX & EQUIPMENT SALES	7387	TUCSON TRUX & EQUIPMENT	2,023.41



GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/05/2025	64793	7536	USA BLUEBOOK	7536	USA BLUEBOOK	639.18
03/25	03/05/2025	64793	7536	USA BLUEBOOK	7536	USA BLUEBOOK	759.52
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	202.05
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	146.68
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	21.19
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	65.08
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	296.98
03/25	03/05/2025	64794	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	142.14
03/25	03/05/2025	64795	7693	WATER-STATS LLC	7693	WATER-STATS LLC	2,440.31
03/25	03/05/2025	64796	7697	WAXIE SANITARY SUPPLY	7697	WAXIE SANITARY SUPPLY	1,343.89
03/25	03/05/2025	64797	7770	WILLDAN	7770	WILLDAN	60.50
03/25	03/05/2025	64797	7770	WILLDAN	7770	WILLDAN	572.50
03/25	03/05/2025	64797	7770	WILLDAN	7770	WILLDAN	11,227.00
03/25	03/10/2025	64798	1024	AAA DESERT CONTAINER LLC	1024	AAA DESERT CONTAINER LLC	13,000.00
03/25	03/10/2025	64799	1095	AIRGAS USA LLC	1095	AIRGAS USA LLC	479.75
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	32.56
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	186.42
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.30
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.29
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.29
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.29
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.30
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.30
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.30
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	19.75
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	9.90
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	57.39
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	33.68
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.29
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.29
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	887.80
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	125.57
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	124.97
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	512.90
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	60.15
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	208.52
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	167.17
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	237.71
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	641.68
03/25	03/10/2025	64800	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.34
03/25	03/10/2025	64801	1968	BENSON BOBCAT BOOSTER CLUB	1968	BENSON BOBCAT BOOSTER CL	100.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	29.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	47.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	32.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
03/25	03/10/2025	64802	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	807.00
03/25	03/10/2025	64803	2475	C & S SWEEPING SERVICES INC	2475	C & S SWEEPING SERVICES IN	4,569.60
03/25	03/10/2025	64804	2599	CENTURYLINK	2599	CENTURYLINK	136.53

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.89
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.88
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.88
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.89
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.89
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.89
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	1,521.89
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	20.68
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	105.31-
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	105.30-
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	105.30-
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	105.31-
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	443.18
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	22.98
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.50
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	44.49
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.49
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.49
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.17
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	46.86
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	46.84
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	46.85
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.48
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.48
03/25	03/14/2025	64825	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	4.50
03/25	03/14/2025	64826	4100	GRANITE CONSTRUCTION CO	4100	GRANITE CONSTRUCTION CO	5,233.18
03/25	03/14/2025	64827	4291	HOMETOWN-520 LLC	4291	HOMETOWN-520 LLC	95.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	70.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	170.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	50.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	150.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	50.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	190.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	50.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	150.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	168.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	113.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	170.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	170.00
03/25	03/14/2025	64828	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
03/25	03/14/2025	64829	13590	JASON IMES	13590	JASON IMES	205.00
03/25	03/14/2025	64830	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	2,728.00
03/25	03/14/2025	64830	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	128.00
03/25	03/14/2025	64831	4929	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	LEXISNEXIS RISK SOLUTIONS	360.85
03/25	03/14/2025	64832	5396	MOTOROLA SOLUTIONS INC	5396	MOTOROLA SOLUTIONS INC	299.80
03/25	03/14/2025	64833	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	5.93
03/25	03/14/2025	64833	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	53.21
03/25	03/14/2025	64833	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	22.80
03/25	03/14/2025	64833	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	70.05
03/25	03/14/2025	64834	5740	PAT HARROLD	5740	PAT HARROLD	66.67

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/14/2025	64834	5740	PAT HARROLD	5740	PAT HARROLD	66.67
03/25	03/14/2025	64834	5740	PAT HARROLD	5740	PAT HARROLD	66.66
03/25	03/14/2025	64835	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	432.82
03/25	03/14/2025	64835	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	432.82
03/25	03/14/2025	64835	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	432.82
03/25	03/14/2025	64835	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	432.81
03/25	03/14/2025	64836	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	520.69
03/25	03/14/2025	64836	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	157.70
03/25	03/14/2025	64837	6251	RICK ENGINEERING COMPANY-TUCS	6251	RICK ENGINEERING COMPANY-	5,785.04
03/25	03/14/2025	64837	6251	RICK ENGINEERING COMPANY-TUCS	6251	RICK ENGINEERING COMPANY-	4,240.00
03/25	03/14/2025	64838	6728	SOFTWARE ONE INC	6728	SOFTWARE ONE INC	3,046.03
03/25	03/14/2025	64839	6830	STAPLES	6830	STAPLES	57.21
03/25	03/14/2025	64839	6830	STAPLES	6830	STAPLES	130.55
03/25	03/14/2025	64839	6830	STAPLES	6830	STAPLES	13.74
03/25	03/14/2025	64840	1415	STOTZ EQUIPMENT	1415	STOTZ EQUIPMENT	273.99
03/25	03/14/2025	64841	13589	THE MOORE LAW GROUP,	13589	THE MOORE LAW GROUP	468.57
03/25	03/14/2025	64842	7148	THOMAS CARLSON	7148	THOMAS CARLSON	27.00
03/25	03/14/2025	64843	7276	TOWN OF ORO VALLEY	7276	TOWN OF ORO VALLEY	27,000.00
03/25	03/14/2025	64844	13381	UNION PACIFIC RAILROAD	13381	UNION PACIFIC RAILROAD	585.91
03/25	03/14/2025	64845	13369	VERIFORCE	13369	VERIFORCE	3,682.40
03/25	03/18/2025	64846	1326	ARIZONA DEPARTMENT OF REVENUE	1326	ARIZONA DEPARTMENT OF RE	60.62
03/25	03/18/2025	64847	2749	CITY OF BENSON	2749	CITY OF BENSON	25.00
03/25	03/18/2025	64847	2749	CITY OF BENSON	2749	CITY OF BENSON	150.00
03/25	03/18/2025	64848	1326	ARIZONA DEPARTMENT OF REVENUE	1326	ARIZONA DEPARTMENT OF RE	20.00
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	3,017.88
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	6,035.76
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	23,388.57
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	4,526.82
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	4,526.82
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	18,861.75
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	3,772.35
03/25	03/20/2025	64849	1728	AMRRP	1728	AMRRP	11,317.05
03/25	03/20/2025	64850	13168	ARIZONA LIVESCAN FINGERPRINTIN	13168	ARIZONA LIVESCAN FINGERPR	109.00
03/25	03/20/2025	64851	1600	AVFUEL CORPORATION	1600	AVFUEL CORPORATION	21,674.06
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	103.34
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	103.33
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	103.33
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.87
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	46.29
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	29.75
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	115.53
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	1.59
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	1.59
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	1.59
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	1.59
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	103.33
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	103.33

M = Manual Check, V = Void Check



GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	25.73
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	.67
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	29.76
03/25	03/20/2025	64852	2075	BENSON NAPA	2075	BENSON NAPA	29.75
03/25	03/20/2025	64853	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	70.62
03/25	03/20/2025	64854	2259	BOEHRINGER INGELHEIM ANIMAL HO	2259	BOEHRINGER INGELHEIM ANI	379.84
03/25	03/20/2025	64855	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	22.01
03/25	03/20/2025	64855	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	93.81
03/25	03/20/2025	64855	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	93.81
03/25	03/20/2025	64855	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	113.04
03/25	03/20/2025	64855	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	113.05
03/25	03/20/2025	64856	3648	ESG CORP	3648	ESG CORP	6,879.30
03/25	03/20/2025	64857	3670	EWING IRRIGATION PRODUCTS INC	3670	EWING IRRIGATION PRODUCT	1,140.58
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	111.99
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	192.40
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	96.20
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	37.02
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	37.02
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	37.01
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	81.34
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	192.40
03/25	03/20/2025	64858	3973	GEOTAB USA INC	3973	GEOTAB USA INC	288.60
03/25	03/20/2025	64859	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
03/25	03/20/2025	64859	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
03/25	03/20/2025	64860	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
03/25	03/20/2025	64861	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	18.00
03/25	03/20/2025	64861	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	32.00
03/25	03/20/2025	64862	4944	LIL DON'S DIGGIN LLC	4944	LIL DON'S DIGGIN LLC	1,600.00
03/25	03/20/2025	64863	5436	MWI ANIMAL HEALTH	5436	MWI ANIMAL HEALTH	6.03
03/25	03/20/2025	64863	5436	MWI ANIMAL HEALTH	5436	MWI ANIMAL HEALTH	35.03
03/25	03/20/2025	64863	5436	MWI ANIMAL HEALTH	5436	MWI ANIMAL HEALTH	63.52
03/25	03/20/2025	64863	5436	MWI ANIMAL HEALTH	5436	MWI ANIMAL HEALTH	70.03
03/25	03/20/2025	64864	5621	OAKLEY'S GARAGE & TOWING	5621	OAKLEY'S GARAGE & TOWING	3,255.50
03/25	03/20/2025	64865	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	54.04
03/25	03/20/2025	64865	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	144.97
03/25	03/20/2025	64865	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	107.94
03/25	03/20/2025	64866	5800	PABLO CAMARGO	5800	PABLO CAMARGO	240.00
03/25	03/20/2025	64867	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,188.55
03/25	03/20/2025	64867	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,530.60
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.99
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.99
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.99
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.99
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.99
03/25	03/20/2025	64868	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	516.98
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	176.28
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	17.62
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	33.79
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	33.79

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	33.78	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	70.55	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	70.53	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	70.53	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	70.53	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	70.53	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	267.32	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	75.73	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	37.20	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	25.08	
03/25	03/20/2025	64869	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	25.08	
03/25	03/20/2025	64870	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	207.29	
03/25	03/20/2025	64870	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	229.11	
03/25	03/20/2025	64871	7250	TIMS WRECKER & ROAD SERVICE	7250	TIMS WRECKER & ROAD SERVI	225.00	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	151.00	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	68.75	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	68.75	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	68.75	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	293.14	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	68.85	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	361.23	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	92.60	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	547.40	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	547.39	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	183.03	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	68.75	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	154.46	
03/25	03/20/2025	64872	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	52.83	
02/25	02/24/2025	2272025	3078	SHELL ENERGY NORTH AMERICA	3078	SHELL ENERGY NORTH AMERI	42,119.18	M
02/25	02/28/2025	20120252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	360.15	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	507.38	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	91.01	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	185.30	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	2,712.79	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	123.21	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	569.26	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	84.47	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	36.38	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	124.29	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	81.78	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	257.82	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	369.45	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	91.73	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	258.60	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.89	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	183.44	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	220.47	M
02/25	02/27/2025	20220251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	180.84	M
02/25	02/28/2025	20420251	2663	CHASE	2663	CHASE	938.26	M
02/25	02/28/2025	20420251	2663	CHASE	2663	CHASE	726.11	M
02/25	02/28/2025	20420251	2663	CHASE	2663	CHASE	726.11	M
02/25	02/28/2025	20420251	2663	CHASE	2663	CHASE	726.11	M
02/25	02/28/2025	20420251	2663	CHASE	2663	CHASE	726.12	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	406.39	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	488.68	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	423.01	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	570.16	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	570.10	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	570.10	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	246.50	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	345.10	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	196.25	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	44.43	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	198.55	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	8.73	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	569.80	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	11.24	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	131.83	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	237.50	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	289.50	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	45.61	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	210.05	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	11.24	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	66.09	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	66.09	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	66.12	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	193.85	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	10.12	M
02/25	02/28/2025	20420253	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	216.70	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2730	COCHISE COUNTY RECORDER	32.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2919	COCHISE CO HEALTH & SOCIA	300.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	54.34	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	46.05	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4085	GRAINGER	40.59	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	6.46	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	6.46	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	6.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	6.02	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	6.02	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5211	VERIZON BUSINESS	4.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	452.12	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	457.89	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	345.96	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	352.44	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	253.94	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	176.53	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	133.12	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	86.49	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	74.61	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	74.74	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	76.61	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	63.75	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	68.56	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	46.45	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	49.29	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	38.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	38.86	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	22.99	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	23.59	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	13.50	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	15.92	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	21.77	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	14.28	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	12.13	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	123.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	113.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	85.67	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	85.68	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	168.97	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	136.38	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	150.09	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	76.61-	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	351.30	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	376.96	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	431.93	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	431.94	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	431.94	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	538.48	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	538.48	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	705.15	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	741.83	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	126.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	147.83	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	151.31	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	115.30	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	211.57	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	360.79	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	315.57	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	242.86	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	246.07	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	13.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	61.34	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	33.98	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	79.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	79.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	264.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	270.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	119.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	111.53	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	153.46	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	140.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3333	DELL MARKETING LP	590.26	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4954	LN CURTIS & SONS	2,674.96	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4954	LN CURTIS & SONS	203.62	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4954	LN CURTIS & SONS	51.58	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5460	NATIONAL FIRE PROTECTION A	225.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5620	OAKLEY'S GARAGE INC.	132.50	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5997	PRESENTA PLAQUE CORP	164.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	209.32	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	266.15	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	308.08	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	371.93	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	97.14	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	6,548.73	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	8,441.65	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	6,244.29	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	2,368.98	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	601.25	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	601.26	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	899.67	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	515.26	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	563.32	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	356.82	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.88	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.88	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.88	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	620.38	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	135.45	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	301.35	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	226.38	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	120.30	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	121.65	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	111.64	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	54.99	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	40.45	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	40.45	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	41.67	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2592	CENTRAL ALARM INC	57.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2592	CENTRAL ALARM INC	57.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	59.65	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	46.22	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	43.15	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	79.23	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	12.33	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	266.48	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	258.98	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	199.64	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	200.88	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	3190	DAKOTAPRO	158.09	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5575	NUTRIEN AG SOLUTIONS	95.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	34.67	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	34.67	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	37.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	37.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	37.42	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12141	MVP	24.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12141	MVP	4.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	5.27	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	387.50	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	387.50	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	387.62	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	453.06	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	217.88	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	180.52	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	328.60	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	98.96	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	132.08	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	24.21	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	24.63	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	38.51	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	24.64	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	36.09	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	42.93	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	38.98	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	39.60	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	40.64	M

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12175	SUPER SUDS PLUS LLC	12.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	89.18	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12183	RingCentral	2,668.73	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12200	HOBBY LOBBY	7.04	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12200	HOBBY LOBBY	32.53	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	12.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	12.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	12.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	12.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	25.08	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12219	COCHISE COLLEGE SMALL BU	380.02	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12237	Sierra Vista Herald	130.57	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12256	HORSESHOE CAFE	76.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	13.70	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	97.36	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12273	G & F Pizza Palace	53.59	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	377.75	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12461	FOREIGN CURRENCY FEE	7.02	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12490	SUBWAY RESTAURANT	89.71	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12640	INFINITY FIRE COMMUNITY	330.73	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12718	ZOOM.US	15.99	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5057	MASS MARKETING INC	695.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12939	ASSOCIATION FOR RURAL AND	150.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	12955	STARLINK INTERNET	120.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13047	VCA ANIMAL HOSPITAL	660.32	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13326	MICHAEL'S	290.13	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13326	MICHAEL'S	32.54	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13326	MICHAEL'S	54.25	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13327	KCNN CANYON COUNTRY 97.7	699.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4230	HEALTH TECHNOLOGY PROFE	189.09	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	902.72	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	902.73	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	902.73	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.77	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	158.01	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13399	AQUA BACKFLOW	1,083.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	2701	CHILL ENTERTAINMENT	5,631.33	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13445	JRS DIESEL & FAB LLC	1,065.90	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	6720	SKY ISLANDS REGIONAL PART	40.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13477	THUNDER MOUNTAIN POOLS	4,300.95	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13481	TRANS UNION	229.11	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13485	HP INSTANT INK	1.64	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	4500	JANI-SERV INC.	2,582.92	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13494	RESTAURANTS - TRAVEL	58.63	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	5915	PIMA POOL & PLASTERING LLC	3,741.15	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13544	TOOLOTS	174.33	M



GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13573	EFOODHANDLERS	134.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13573	EFOODHANDLERS	7.95	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13574	BLUE WHALE CAR WASH 22ND	18.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13575	HARPS TARPS	29.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13575	HARPS TARPS	29.83	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13575	HARPS TARPS	29.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13575	HARPS TARPS	29.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13575	HARPS TARPS	29.84	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13576	WWW.A-PREMIUM.COM	42.92	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13577	CAL GAS DIRECT INC	209.99	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13578	CARHARTT	215.25	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13579	RUGGED BOOKS INC	234.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13580	RUGGED COMPUTING INC	485.29	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13581	PRODRYERS.COM	540.72	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13582	COURSES BY ZIPLINES	750.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13582	COURSES BY ZIPLINES	750.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13582	COURSES BY ZIPLINES	750.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13583	TUCSON GUIDE TUBAC	950.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13584	SPARTAN ARMOR SYSTEMS	951.85	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13585	ON MEDIA	1,206.00	M
02/25	02/28/2025	20420254	5454	NATIONAL BANK OF ARIZONA	13586	JERI'S UNIFORMS	2,622.26	M
02/25	02/28/2025	20520251	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	401.78	M
02/25	02/28/2025	20520251	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	401.77	M
02/25	02/28/2025	20520251	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	401.77	M
02/25	02/28/2025	20520251	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	401.77	M
02/25	02/28/2025	20520251	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	401.77	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	668.70	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	709.35	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,121.01	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.66	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.66	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.66	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,514.50	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	766.88	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	773.34	M
02/25	02/28/2025	20620251	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,436.95	M
02/25	02/28/2025	21020252	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	31,376.06	M
02/25	02/28/2025	21020252	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	111.22	M
02/25	02/28/2025	21020252	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	7,866.42	M
02/25	02/28/2025	21020252	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	25.56	M
02/25	02/27/2025	21420251	3649	ESG CORP	3649	ESG CORP	2,178.52	M
02/25	02/28/2025	22720251	7307	TROON GOLF LLC	7307	TROON GOLF LLC	35,809.76	M
02/25	02/28/2025	22820252	3649	ESG CORP	3649	ESG CORP	2,116.02	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	4,678.25	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	606.62	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	432.55	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	684.00	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	202.60	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	641.39	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	843.15	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	695.14	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	63.86	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,241.18	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	98.27	M
02/25	02/28/2025	22820253	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	41.14	M



## Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>GENERAL FUND</b>							
<b>10-14300 PREPAID EXPENSE</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CHILL ENTERTAINMENT	2701	01312025	01/16/2025	Down payment on ice skating rink for De	5,631.33
Total 10-14300 PREPAID EXPENSE:							5,631.33
<b>10-21600 SALES TAX</b>							
GENERAL FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	01/25	01/31/2025	RETAIL SALES TAX - VC	25.56
Total 10-21600 SALES TAX:							25.56
<b>10-22265 GARNISHMENTS PAYABLE</b>							
GENERAL FUND	THE MOORE LAW GROUP	THE MOORE LAW GROUP	13589	030725	03/14/2025	GARNISHMENT -	468.57
Total 10-22265 GARNISHMENTS PAYABLE:							468.57
<b>10-22292 FSA PAYABLE</b>							
GENERAL FUND	ESG CORP	ESG CORP	3649	021425	02/14/2025	FSA/HSA FUNDING	2,178.52
GENERAL FUND	ESG CORP	ESG CORP	3649	022825	02/28/2025	MONTHLY CONTRIBUTIONS	2,116.02
Total 10-22292 FSA PAYABLE:							4,294.54
<b>10-310-25 PARK USER FEES</b>							
GENERAL FUND	CHRISTINE MARTINEZ	CHRISTINE MARTINEZ	13588	030625	03/06/2025	REFUND PARK RESERVATION FEE	50.00
Total 10-310-25 PARK USER FEES:							50.00
<b>10-41-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	JANI-SERV INC.	4500	01312025	01/16/2025	Janitorial Services	2,582.92
Total 10-41-300 PROFESSIONAL SERVICES:							2,582.92
<b>10-41-310 PROFESSIONAL SERVICES - HR</b>							
GENERAL FUND	ARIZONA LIVESCAN FINGERPR	ARIZONA LIVESCAN FINGERPRINTING NETWORK	13168	63818	03/10/2025	FINGERPRINTING - NEW HIRE RECRE	109.00
GENERAL FUND	AZC DRUG TESTING	AZC DRUG TESTING	1687	143793	02/15/2025	NEW HIRE DRUG TESTING - REC, TR	570.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-41-310 PROFESSIONAL SERVICES - HR:							679.00
<b>10-41-330 IT SERVICES</b>							
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	PROLOGIC TECHNOLOGY GROUP LLC	5426	5185	02/28/2025	IT SERVICE - 3/2025	5,000.00
Total 10-41-330 IT SERVICES:							5,000.00
<b>10-41-335 INTERGOVERNMENTAL RELATIONS</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SKY ISLANDS REGIONAL PARTNERSHIP	6720	01312025	01/16/2025	Sky Islands Presents Governor Hobbs 2	40.00
Total 10-41-335 INTERGOVERNMENTAL RELATIONS:							40.00
<b>10-41-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	61.34
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	utilities	115.30
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	246.07
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - Chamber	140.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	899.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	CENTRAL ALARM INC	2592	01312025	01/16/2025	Alarm Service City Hall	57.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CENTRAL ALARM INC	2592	01312025	01/16/2025	Alarm Service Council Chamber	57.00
Total 10-41-410 UTILITIES:							1,576.38
<b>10-41-415 TELEPHONE</b>							
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	150.84
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	177.06
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON BUSINESS	5211	01312025	01/16/2025	Long distance service	4.42
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - City Hall	270.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	RingCentral	12183	01312025	01/16/2025	Telephone	2,668.73
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	123.21
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	91.73
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	258.60
Total 10-41-415 TELEPHONE:							3,744.59
<b>10-41-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	23,388.57
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Advertising	86.49

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-41-540 PUBLIC NOTICES, ADVERTISING:							23,475.06
<b>10-41-542 ADVERTISING - HR</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Advertising	345.96
Total 10-41-542 ADVERTISING - HR:							345.96
<b>10-41-590 DUES &amp; LICENSES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	EFOODHANDLERS	13573	01312025	01/16/2025	Online AZ State Food Handler course, ex	7.95
Total 10-41-590 DUES & LICENSES:							7.95
<b>10-41-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	193.85
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	10.12
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	45.61
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	210.05
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.91
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38541049	02/10/2025	COPIER LEASE	223.24
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38758633	03/11/2025	COPIER LEASE - ADMIN & FINANCE	223.24
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.90
GENERAL FUND	NATIONAL BANK OF ARIZONA	SUBWAY RESTAURANT	12490	01312025	01/16/2025	Lunch for planning meeting with Departm	89.71
GENERAL FUND	NATIONAL BANK OF ARIZONA	ZOOM.US	12718	01312025	01/16/2025	Zoom Subscription	15.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.77
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	415242791001	03/10/2025	MISC OFFICE SUPPLIES - ADMIN	144.97
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013491	02/27/2025	CITY OF BENSON CALENDARS - ADMIN	70.55
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013528	02/27/2025	REVISED BC - CM ASSISTANT	37.20
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013531	02/27/2025	REVISED BC - ASSIST CM/TRANSIT	25.08
GENERAL FUND	STAPLES	STAPLES	6830	6023882128	02/07/2025	BATTERIES - ADMIN	57.21
GENERAL FUND	STAPLES	STAPLES	6830	7004195770	02/21/2025	OFFICE SUPPLIES- ADMIN	8.03
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40982	03/03/2025	CHARGE FOR COPIES - ADMIN/FINAN	296.98
Total 10-41-640 OPERATING SUPPLIES:							4,610.71

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-41-642 OPERATING SUPPLIES-HR</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Folders	5.27
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Stool and Backpack	79.33
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Labels	180.52
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	OSHA Annual Posters	328.60
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOBBY LOBBY	12200	01312025	01/16/2025	Frame - HR	7.04
GENERAL FUND	NATIONAL BANK OF ARIZONA	MICHAEL'S	13326	01312025	01/16/2025	Frames - HR	32.54
Total 10-41-642 OPERATING SUPPLIES-HR:							633.30
<b>10-41-660 VEHICLE FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.48
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	202.60
Total 10-41-660 VEHICLE FUEL & OIL:							207.08
<b>10-41-670 VEHICLE REPAIR &amp; MAINT</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
Total 10-41-670 VEHICLE REPAIR & MAINT:							16.17
<b>10-41-708 CIP CM 16-01 CITY MGR VEHICLE</b>							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE - ADMIN,PD, GAS, G,	668.70
Total 10-41-708 CIP CM 16-01 CITY MGR VEHICLE:							668.70
<b>10-42-583 COUNCIL RETREAT</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Breakfast supplies for City Council Retre	123.42
Total 10-42-583 COUNCIL RETREAT:							123.42
<b>10-42-640 OPERATING SUPPLIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Certificate covers for presentation of certi	24.21
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Long sleeve shirt for newly appointed Vic	22.05
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Polo shirts for newly appointed Vice May	38.51
GENERAL FUND	PROLINE GRAPHICS INC	PROLINE GRAPHICS INC	6045	53905	02/18/2025	COUNCIL SHIRTS - EMBROIDERY	159.52
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013424	01/30/2025	BUSINESS CARDS - COUNCIL -X2	65.22
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013427	01/30/2025	ENGRAVED DESK NAMEPLATES - CO	63.40
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013428	01/30/2025	BUSINESS CARDS - COUNCIL	39.94
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013489	02/27/2025	ENGRAVED DEST NAMEPLATE - COU	17.62

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-42-640 OPERATING SUPPLIES:							430.47
10-43-300 PROFESSIONAL SERVICES							
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	021025	02/10/2025	PLAN REVIEW & INSPECTIONS - DEC	3,227.06
GENERAL FUND	WILLDAN	WILLDAN	7770	002-33381	01/30/2025	4 PLEXES HWY 80 - BLDG	572.50
GENERAL FUND	WILLDAN	WILLDAN	7770	00234130	02/14/2025	SR CODE ENFORCEMENT - JANUARY	11,227.00
Total 10-43-300 PROFESSIONAL SERVICES:							15,026.56
10-43-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	91.01
Total 10-43-415 TELEPHONE:							91.01
10-43-590 DUES & LICENSES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	NATIONAL FIRE PROTECTION ASSN	5460	01312025	01/16/2025	NFPA Renewal	225.00
Total 10-43-590 DUES & LICENSES:							225.00
10-43-640 OPERATING SUPPLIES							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	58.49
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.91
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	192.40
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	1300083319	01/31/2025	MONTHLY CODE ENFORCEMENT	360.85
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	1300091670	02/28/2025	MONTHLY CODE ENFORCEMENT - 2/2	360.85
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	01312025	01/16/2025	Hitch for Colorado	34.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	12 mo. wall calendar for Martin, Code En	21.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013415	01/30/2025	COMPLIANCE & PERMIT BROCH - BLD	176.28
GENERAL FUND	STAPLES	STAPLES	6830	6023882131	02/07/2025	CODE ENFORCEMENT SUPPLIES	130.55
GENERAL FUND	STAPLES	STAPLES	6830	6023882132	02/07/2025	CODE ENFORCEMENT SUPPLIES	13.74
Total 10-43-640 OPERATING SUPPLIES:							4,294.05



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-43-660 VEHICLE FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.48
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	41.14
Total 10-43-660 VEHICLE FUEL & OIL:							45.62
<b>10-43-670 VEHICLE REPAIR &amp; MAINT</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	43.15
Total 10-43-670 VEHICLE REPAIR & MAINT:							59.32
<b>10-43-775 VEHICLE LEASE</b>							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	766.88
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	773.34
Total 10-43-775 VEHICLE LEASE:							1,540.22
<b>10-45-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	AXON ENTERPRISE INC	AXON ENTERPRISE INC	1685	INUS320954	02/01/2025	TASER CERTIFICATION, SUPPLIES - P	11,855.14
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339004	01/07/2025	EXTERMINATING - PD	29.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339256	02/04/2025	EXTERMINATING - PD	29.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	VCA ANIMAL HOSPITAL	13047	01312025	01/16/2025	medical care for k-9 Mylo	660.32
GENERAL FUND	NATIONAL BANK OF ARIZONA	TRANS UNION	13481	01312025	01/16/2025	data solutions	229.11
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826735	03/03/2025	INSPECT FIRE EXT ANNUAL - ANIMAL	293.14
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	827026	03/06/2025	FX 5# REBUILT - PD	52.83
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40584	02/16/2025	CHARGE FOR COPIES - PD	202.05
Total 10-45-300 PROFESSIONAL SERVICES:							13,350.59
<b>10-45-340 EDUCATION &amp; TRAINING</b>							
GENERAL FUND	AUDREY TRAYWICK	AUDREY TRAYWICK	1248	020525	02/05/2025	PER DIEM - SUFACE SKELETO AND B	240.00
GENERAL FUND	PABLO CAMARGO	PABLO CAMARGO	5800	031825	03/18/2025	SKELETON & BURIED BODY RECOVE	240.00
Total 10-45-340 EDUCATION & TRAINING:							480.00
<b>10-45-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities - PD/FD	538.48
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities - PD	705.15
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - PD	264.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	601.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	563.32
GENERAL FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	01312025	01/16/2025	Internet	121.65
Total 10-45-410 UTILITIES:							2,793.86
<b>10-45-415 TELECOMMUNICATIONS</b>							
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	724402617	02/08/2025	153732922 BENSON SWITCHED LD - P	28.50
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE - MONTHLY	197.24
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY TELEPHONE SERVICE	293.47
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON BUSINESS	5211	01312025	01/16/2025	Long distance servive	6.46
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	2,712.79
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	183.44
Total 10-45-415 TELECOMMUNICATIONS:							3,421.90
<b>10-45-430 BLDG &amp; EQUIP REPAIRS &amp; MAINT</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.30
Total 10-45-430 BLDG & EQUIP REPAIRS & MAINT:							67.30
<b>10-45-440 RENTALS</b>							
GENERAL FUND	ARIZONA ELECTRIC POWER C	ARIZONA ELECTRIC POWER COOPERATIVE INC	1349	SWTC 12-24	12/31/2024	ANNUAL SUBLEASE RENTAL 2024 - FI	2,400.00
Total 10-45-440 RENTALS:							2,400.00
<b>10-45-470 UNIFORMS</b>							
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10040877	12/26/2024	UNIFORMS - SWANBERG	1,071.43
GENERAL FUND	NATIONAL BANK OF ARIZONA	SPARTAN ARMOR SYSTEMS	13584	01312025	01/16/2025	body armor for new officer, Swanberg	951.85
Total 10-45-470 UNIFORMS:							2,023.28
<b>10-45-592 AC PROJECT DONATION</b>							
GENERAL FUND	BENSON REFRIG & APPLIANCE	BENSON REFRIG & APPLIANCE	2110	49948	02/18/2025	GE FRONT LOAD - PD/AC	1,024.80
Total 10-45-592 AC PROJECT DONATION:							1,024.80
<b>10-45-593 ANIMAL CONTROL MEDICAL</b>							
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	210299	02/20/2025	UNO - FELINE RABIES - AC	15.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	210308	02/20/2025	MOLLY - CANINE RABIES - AC	15.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167529 - A	11/13/2024	REPLACE CK #64284	115.30
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167759A - A	11/13/2024	REPLACE CHECK 64284	118.06
GENERAL FUND	BOEHRINGER INGELHEIM ANI	BOEHRINGER INGELHEIM ANIMAL HOSPITAL USA	2259	6104941540	02/10/2025	MEDICATION - AC	379.84
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448487	02/07/2025	TIGI - FELINE SPAY - AC	70.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448488	02/07/2025	SAMMY - CANINE NEUTER - AC	170.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448489	02/07/2025	JED - FELINE NEUTER - AC	50.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448490	02/07/2025	VADER - CANINE NEUTER - AC	150.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448491	02/07/2025	JESSE - FELINE NEUTER - AC	50.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448492	02/07/2025	MOLLY - CANINE SPAY - AC	190.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448493	02/07/2025	DUSTY - FELINE NEUTER - AC	50.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448494	02/07/2025	DAISY - CANINE SPAY - AC	150.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448941	02/28/2025	LADY - CANINE SPAY - AC	168.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448943	02/28/2025	PRINCESS - CANINE SPAY - AC	113.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448947	02/28/2025	MOOSE - CANINE NEUTER - AC	95.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448949	02/28/2025	YETI - CANINE NEUTER - AC	170.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448951	02/28/2025	NICO - CANINE NEUTER - AC	170.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	448968	02/28/2025	PADDLE - CANINE SPAY - AC	95.00
Total 10-45-593 ANIMAL CONTROL MEDICAL:							2,334.20
<b>10-45-594 ANIMAL MEDICAL FROM DONATIONS</b>							
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167759 - B	05/07/2024	REPLACE CHECK 64284	147.85
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168024	06/17/2024	ECLIPSE - FELINE SPAY, RABIES - AC	115.50
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168041	06/20/2024	SULLY - RABIES - AC	27.50
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168294	07/10/2024	ISABELL - FELINE RABIES - AC	25.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168471	07/29/2024	WILEY - MEDS - AC	30.79
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168480	07/29/2024	HENRICK - MEDICAL - AC	110.30
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168952	09/06/2024	DUCKY - CANINE SPAY - MEDS - AC	399.56
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168953	09/06/2024	SPARROW - FELINE SPAY - AC	90.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168955	09/06/2024	MOSSY - CANINE NEUTER - AC	90.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168956	09/06/2024	CHUCK - CANINE NEUTER - AC	90.00
GENERAL FUND	MWI ANIMAL HEALTH	MWI ANIMAL HEALTH	5436	57146985	10/08/2024	MEDS - AC - PD	6.03
GENERAL FUND	MWI ANIMAL HEALTH	MWI ANIMAL HEALTH	5436	57796641	11/13/2024	AC MEDICAL SUPPLIES	35.03
GENERAL FUND	MWI ANIMAL HEALTH	MWI ANIMAL HEALTH	5436	58204026	12/06/2024	AC MEDICAL SUPPLIES	63.52
GENERAL FUND	MWI ANIMAL HEALTH	MWI ANIMAL HEALTH	5436	58206655	12/06/2024	AC MEDICAL SUPPLIES	70.03
Total 10-45-594 ANIMAL MEDICAL FROM DONATIONS:							1,301.11
<b>10-45-640 OPERATING SUPPLIES</b>							
GENERAL FUND	ARIZONA LAW ENFORCEMENT	ARIZONA LAW ENFORCEMENT	1406	25-1121	02/01/2025	RADAR CERTIFICATION/REPAIRS - PD	1,013.06

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	BRENDA ZAUN	BRENDA ZAUN	13562	012325	01/23/2025	REIMBURSE SUPPLIES FOR FOSTERI	413.13
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	131.83
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS, SHOP TOWELS	237.50
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	11.24
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	246.50
GENERAL FUND	COCHISE COLLEGE	COCHISE COLLEGE	2863	CT06-CT07SP	02/27/2025	MICROSOFT WORD AND EXCEL CLAS	926.50
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	31071	01/31/2025	DOMESTIC ANIMALS	11.52
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	26.18
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	26.18
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	288.60
GENERAL FUND	MOTOROLA SOLUTIONS INC	MOTOROLA SOLUTIONS INC	5396	8282083163	02/25/2025	SINGLE UNIT CHARGERS - PD	299.80
GENERAL FUND	NANCY HARRIS	NANCY HARRIS	5442	020825	02/08/2025	REIMBURSE KENNEL PURCHASED - P	594.52
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Credit Voucher Walmart.Com 800925627	76.61-
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Operating supplies and prisoner meals	23.59
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Evidence bags	76.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	operating supplies	46.45
GENERAL FUND	NATIONAL BANK OF ARIZONA	PRESENTA PLAQUE CORP	5997	01312025	01/16/2025	plaques for awards through out the year	164.54
GENERAL FUND	NATIONAL BANK OF ARIZONA	MVP	12141	01312025	01/16/2025	Government Vehicle Registration 2022 C	24.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	MVP	12141	01312025	01/16/2025	Title for Abandoned vehicle	4.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Split for Animal Control OC Spray and st	36.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Replacement charging cable for officer ta	40.64
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	business card holder	42.93
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	2 Standing Desks	453.06
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	01312025	01/16/2025	Brother Car Adapter Power Cables for th	89.18
GENERAL FUND	NATIONAL BANK OF ARIZONA	HORSESHOE CAFE	12256	01312025	01/16/2025	Police introductory meeting with new beh	76.84
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	406337226001	02/03/2025	OFFICE SUPPLIES - PD	33.29
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	406618997001	01/31/2025	OFFICE SUPPLIES - PD	68.58
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	408114969001	01/25/2025	OFFICE SUPPLIES - PD	26.05
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	408115181001	01/25/2025	OFFICE SUPPLIES - PD	28.61
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411682434001	02/13/2025	SUPPLES - PD	24.28
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411682470001	02/14/2025	OFFICE SUPPLIES - PD	5.93
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411682471001	02/12/2025	UPS BATTERY BACKUP - PD	106.19
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411708325001	03/06/2025	OFFICE SUPPLIES - PD	53.21

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411709488001	03/05/2025	OFFICE SUPPLIES - PD	22.80
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	413903504001	03/05/2025	OFFICE SUPPLIES - PD	70.05
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013414	01/30/2025	POLICE DEPT PROPERTY INVOICE F	150.95
Total 10-45-640 OPERATING SUPPLIES:							8,775.88
<b>10-45-642 OPERATING SUPPLIES-AC</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Animal Control Operating supplies	150.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Split for Animal Control OC Spray and st	39.60
GENERAL FUND	NATIONAL BANK OF ARIZONA	HEALTH TECHNOLOGY PROFESSIONAL PRODUCT	4230	01312025	01/16/2025	Animal control cleaning supplies	189.09
Total 10-45-642 OPERATING SUPPLIES-AC:							378.78
<b>10-45-660 FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.50
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	4,678.25
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	606.62
Total 10-45-660 FUEL & OIL:							5,289.37
<b>10-45-670 VEHICLE REPAIRS &amp; MAINT</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
GENERAL FUND	HOMETOWN-520 LLC	HOMETOWN-520 LLC	4291	1013	01/27/2025	#7 - OIL CHANGE - PD	95.00
GENERAL FUND	HOMETOWN-520 LLC	HOMETOWN-520 LLC	4291	129130	01/10/2025	#12 - OIL CHANGE - PD	149.72
GENERAL FUND	HOMETOWN-520 LLC	HOMETOWN-520 LLC	4291	129149	01/10/2025	# - 7 - TIRE MOUNT & BALANCE - PD	117.99
GENERAL FUND	HOMETOWN-520 LLC	HOMETOWN-520 LLC	4291	148	01/22/2025	#7 - OIL CHANGE - PD	95.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	266.48
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055015	01/14/2025	TIRES - PD, WW, FD	1,356.38
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61056271	02/25/2025	TIRES	149.02
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5569	02/04/2025	#8 - INSPECT/REPAIR TRANSMISSION	127.82
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5600	02/14/2025	#17 - REPLACED BRAKE LIGHT SWITC	221.83
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5602	02/14/2025	#22 - INSTALLED KILL SWITCH - PD	189.78
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5603	02/14/2025	#3 - AC VARIOUS REPAIRS - PD	1,825.29
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5642	03/06/2025	#18 - OIL CHANGE , SPARK PLUGS - P	520.69
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5643	03/06/2025	#29 - OIL CHANGE, TIRE MOUNT & BA	157.70
Total 10-45-670 VEHICLE REPAIRS & MAINT:							5,288.87
<b>10-45-716 PD 07-1 PATROL VEHICLE REPL</b>							
GENERAL FUND	CHICAGO MOTORS INC	CHICAGO MOTORS INC	2670	I250301336	03/01/2025	2022 CHEVY TAHOE - PD	34,595.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	TOWN OF ORO VALLEY	TOWN OF ORO VALLEY	7276	2025-01	02/25/2025	OUTFITTING EQUIPMENT - PD	27,000.00
Total 10-45-716 PD 07-1 PATROL VEHICLE REPL:							61,595.00
<b>10-45-775 VEHICLE LEASE</b>							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	709.35
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	1,514.50
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	1,436.95
Total 10-45-775 VEHICLE LEASE:							3,660.80
<b>10-46-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	BENSON VOLUNTEER FIRE DE	BENSON VOLUNTEER FIRE DEPT INC	2160	36	03/01/2025	MONTHLY PAYMENT	5,000.00
Total 10-46-300 PROFESSIONAL SERVICES:							5,000.00
<b>10-46-340 EDUCATION &amp; TRAINING W/ TRAVEL</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COCHISE COLLEGE SMALL BUSINESS	12219	01312025	01/16/2025	3 Driver Operator course books for FF 15	380.02
Total 10-46-340 EDUCATION & TRAINING W/ TRAVEL:							380.02
<b>10-46-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities - PD/FD	538.48
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	INTERNET - FD	153.46
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	601.25
Total 10-46-410 UTILITIES:							1,293.19
<b>10-46-415 TELEPHONE</b>							
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	236.86
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	84.10
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON BUSINESS	5211	01312025	01/16/2025	Long distance service	6.46
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	507.38
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6104287595	01/23/2025	AIR CARDS - FIRE DEPT	360.15
Total 10-46-415 TELEPHONE:							1,194.95
<b>10-46-430 EQUIP REPAIRS &amp; MAINT</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	LN CURTIS & SONS	4954	01312025	01/16/2025	Replacement hoods for turnouts Lithium I	203.62
GENERAL FUND	NATIONAL BANK OF ARIZONA	INFINITY FIRE COMMUNITY	12640	01312025	01/16/2025	7 new radio magnets for apparatus	330.73

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-430 EQUIP REPAIRS & MAINT:							534.35
<b>10-46-431 TURNOUT MAINTENANCE</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	LN CURTIS & SONS	4954	01312025	01/16/2025	Replacement hoods for turnouts Lithium I	2,674.96
Total 10-46-431 TURNOUT MAINTENANCE:							2,674.96
<b>10-46-432 STATION REPAIRS &amp; MAINT</b>							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338998	01/14/2025	EXTERMINATING - FD	37.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339250	02/11/2025	EXTERMINATING - FD	37.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Trash bags	13.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Cleaner for floors	113.42
Total 10-46-432 STATION REPAIRS & MAINT:							200.92
<b>10-46-440 RENTALS</b>							
GENERAL FUND	ARIZONA ELECTRIC POWER C	ARIZONA ELECTRIC POWER COOPERATIVE INC	1349	SWTC 12-24	12/31/2024	ANNUAL SUBLEASE RENTAL 2024 - FI	2,400.00
Total 10-46-440 RENTALS:							2,400.00
<b>10-46-450 RECORDS MANAGEMENT</b>							
GENERAL FUND	ESO SOLUTIONS INC	ESO SOLUTIONS INC	3668	ESO-161409	02/12/2025	PERSONNEL MANAGEMENT - 3/14/25	485.50
GENERAL FUND	ESO SOLUTIONS INC	ESO SOLUTIONS INC	3668	ESO-161410	02/12/2025	RECORDS MANAGMENT SOFTWARE -	5,198.64
Total 10-46-450 RECORDS MANAGEMENT:							5,684.14
<b>10-46-470 UNIFORMS</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CARHARTT	13578	01312025	01/16/2025	Heavy Duty-Duty Jackets	215.25
GENERAL FUND	NATIONAL BANK OF ARIZONA	JERI'S UNIFORMS	13586	01312025	01/16/2025	Class A's , Station Pants, and Station Bo	2,622.26
Total 10-46-470 UNIFORMS:							2,837.51
<b>10-46-596 COMMUNITY SERVICE PROJECTS</b>							
GENERAL FUND	BENSON BOBCAT BOOSTER CL	BENSON BOBCAT BOOSTER CLUB	1968	030325	03/03/2025	GOLF TOURNAMENT SPONSORSHIP -	100.00
Total 10-46-596 COMMUNITY SERVICE PROJECTS:							100.00
<b>10-46-630 COMPUTER SUPPLIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	FOREIGN CURRENCY FEE	12461	01312025	01/16/2025	Miscellaneous Fee Foreign Currency Fe	7.02



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	RUGGED BOOKS INC	13579	01312025	01/16/2025	Power supply for Engine 71	234.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	RUGGED COMPUTING INC	13580	01312025	01/16/2025	Key board and mount for Tablet for CMD	485.29
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	411362747001	02/13/2025	STEREO SPEAKERS - FD	65.91
Total 10-46-630 COMPUTER SUPPLIES:							792.22
<b>10-46-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS, SHOP TOWELS	569.80
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	NATIONAL BANK OF ARIZONA	LN CURTIS & SONS	4954	01312025	01/16/2025	Replacement hoods for turnouts Lithium I	51.58
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	01312025	01/16/2025	Gatorade.	620.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	01312025	01/16/2025	Water	301.35
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	01312025	01/16/2025	Gatorade	135.45
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	408041593001	02/05/2025	OFFICE SUPPLIES - ADMIN	70.20
Total 10-46-640 OPERATING SUPPLIES:							4,706.82
<b>10-46-660 FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.50
GENERAL FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.99
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	63.86
Total 10-46-660 FUEL & OIL:							585.35
<b>10-46-670 VEHICLE REPAIRS &amp; MAINT</b>							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	115.53
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	GRAINGER	4085	01312025	01/16/2025	Utility Box Handle for Truck tool box	40.59
GENERAL FUND	NATIONAL BANK OF ARIZONA	OAKLEY'S GARAGE INC.	5620	01312025	01/16/2025	mount and balance tires on S71 & repair	132.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	JRS DIESEL & FAB LLC	13445	01312025	01/16/2025	Repairs to Tender 71-	1,065.90
GENERAL FUND	OAKLEY'S GARAGE & TOWING	OAKLEY'S GARAGE & TOWING	5621	1056	01/13/2025	REPAIRS - 1196 FORD F-250 - FD	3,255.50
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055015	01/14/2025	TIRES	1,006.36

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-670 VEHICLE REPAIRS & MAINT:							5,632.55
<b>10-47-340 EDUCATION &amp; TRAINING</b>							
GENERAL FUND	RANDY JUDD	RANDY JUDD	6128	021425	02/14/2025	REIMBURSE - DUES - LIMITED JURIS	100.00
Total 10-47-340 EDUCATION & TRAINING:							100.00
<b>10-49-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826729	03/03/2025	INSPECT FIRE EXT ANNUAL - FOOD B	68.75
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826733	03/03/2025	INSPECT FIRE EXT ANNUAL - FRIEND	68.75
Total 10-49-300 PROFESSIONAL SERVICES:							137.50
<b>10-49-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	376.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities - Library	351.30
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - Library	111.53
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	356.82
Total 10-49-410 UTILITIES:							1,196.61
<b>10-49-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	57.39
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.30
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	7.70
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338988	01/03/2025	EXTERMINATING - LIBRARY	47.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339276	02/07/2025	EXTERMINATING - LIBRARY	47.00
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826731	03/03/2025	INSPECT FIRE EXT ANNUAL - LIBRAR	68.75
Total 10-49-430 REPAIRS & MAINTENANCE:							295.14
<b>10-49-590 DUES &amp; LICENSES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ASSOCATION FOR RURAL AND SMALL LIBRARIES	12939	01312025	01/16/2025	Dues for ARSL - Association of Rural and	150.00
Total 10-49-590 DUES & LICENSES:							150.00
<b>10-49-630 COMPUTER SUPPLIES</b>							
GENERAL FUND	SOFTWARE ONE INC	SOFTWARE ONE INC	6728	US-PSI-154530	02/24/2025	FILTERS FOR COMPUTERS 1 & 3 YEA	3,046.03

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-49-630 COMPUTER SUPPLIES:							3,046.03
<b>10-49-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	32.56
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	19.75
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	289.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Grabber, hand soap, cotton pads, alcohol	38.86
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Projector, cables, vinegar	168.97
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Officially noted stamp	11.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Pens, Display stands, received stamp	48.20
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	406424866001	01/28/2025	OFFICE SUPPLIES - LIBRARY	91.20
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40836	02/26/2025	CHARGE FOR COPIES - LIBRARY, VC,	146.68
GENERAL FUND	WAXIE SANITARY SUPPLY	WAXIE SANITARY SUPPLY	7697	83022208	02/06/2025	DISINFECTANT - LIBRARY	36.65
Total 10-49-640 OPERATING SUPPLIES:							883.37
<b>10-49-696 BOOKS</b>							
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2186784	02/07/2025	BOOK ON CD - LIBRARY	100.60
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2187041	02/11/2025	BOOK ON CD - LIBRARY	39.99
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2187262	02/12/2025	BOOKS ON CD- LIBRARY	152.53
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2188197	02/19/2025	BOOK ON CD - LIBRARY	38.94
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2190041	03/05/2025	BOOKS ON CD- LIBRARY	70.62
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Dvd's - we have only received 2, other 2	38.84
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	DVD - Wicked	21.77
Total 10-49-696 BOOKS:							463.29
<b>10-49-702 LIBRARY CARPET</b>							
GENERAL FUND	JASON IMES	JASON IMES	13590	12	03/09/2025	MOVE PIANO - LIBRARY	205.00
Total 10-49-702 LIBRARY CARPET:							205.00
<b>10-50-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	A1 PORT A POTS	A1 PORT A POTS	1023	12164	03/03/2025	PORT-A-POTS - 2-3-25 - 3-2-25 - PARK	222.56
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	31071	01/31/2025	YARD WASTE	7.68
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	827023	03/06/2025	INSPECT FIRE EXT ANNUAL - PARKS	183.03
Total 10-50-300 PROFESSIONAL SERVICES:							413.27

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-50-340 EDUCATION &amp; TRAINING</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	NUTRIEN AG SOLUTIONS	5575	01312025	01/16/2025	Spray Tech Class	95.00
Total 10-50-340 EDUCATION & TRAINING:							95.00
<b>10-50-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	16.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities - Parks	151.31
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - Parks	79.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	Power	97.14
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	2,368.98
Total 10-50-410 UTILITIES:							2,713.04
<b>10-50-415 TELEPHONE</b>							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	185.30
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	84.47
Total 10-50-415 TELEPHONE:							269.77
<b>10-50-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	AAA DESERT CONTAINER LLC	AAA DESERT CONTAINER LLC	1024	4287	02/24/2025	STORAGE CONTAINER - PARKS	13,000.00
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	512.90
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.29
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.71
GENERAL FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	INV-48965	03/13/2025	PARTS - PARKS	93.81
GENERAL FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	INV-49016	03/18/2025	PARTS - PARKS	113.05
GENERAL FUND	EWING IRRIGATION PRODUCT	EWING IRRIGATION PRODUCTS INC	3670	25077443	03/06/2025	IRRIGATION PARTS - PARKS	1,140.58
GENERAL FUND	FERGUSON WATERWORKS INC	FERGUSON WATERWORKS INC #3083	3712	0564957	02/20/2025	PARTS - PARKS	489.01
GENERAL FUND	FERGUSON WATERWORKS INC	FERGUSON WATERWORKS INC #3083	3712	4589391	12/11/2024	PARTS - PARKS	920.78
GENERAL FUND	NATIONAL BANK OF ARIZONA	PRODRYERS.COM	13581	01312025	01/16/2025	Flush Meter for Parks	540.72
GENERAL FUND	STOTZ EQUIPMENT	STOTZ EQUIPMENT	1415	P91461	02/28/2025	PARTS - PARKS EQUIPMENT	273.99
Total 10-50-430 REPAIRS & MAINTENANCE:							17,165.84
<b>10-50-470 UNIFORMS</b>							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	UNIFORMS	423.01
GENERAL FUND	RED WING BUSINESS ADVANT	RED WING BUSINESS ADVANTAGE ACCOUNT	6200	202502101208	02/10/2025	BOOTS -PARKS	200.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-50-470 UNIFORMS:							623.01
<b>10-50-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	186.42
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	8.73
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	345.10
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.89
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Phone Cases	24.63
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Sod Cutter Blades	217.88
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	01312025	01/16/2025	Band Saw Blades	12.54
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GENERAL FUND	NATIONAL BANK OF ARIZONA	HARPS TARPS	13575	01312025	01/16/2025	Tarp for dump truck	29.84
GENERAL FUND	WAXIE SANITARY SUPPLY	WAXIE SANITARY SUPPLY	7697	83066977	02/27/2025	CLEANING SUPPLIES - PARKS	1,343.89
GENERAL FUND	WILBUR-ELLIS COMPANY LLC	WILBUR-ELLIS COMPANY LLC	7720	16950903	02/03/2025	WECO - SUPPLIES - PARKS	3,087.12
GENERAL FUND	WILBUR-ELLIS COMPANY LLC	WILBUR-ELLIS COMPANY LLC	7720	16953801 RI	02/06/2025	SUPPLIES - PARKS	248.09
GENERAL FUND	WILBUR-ELLIS COMPANY LLC	WILBUR-ELLIS COMPANY LLC	7720	16956832 RI	02/11/2025	PARTS - PARKS	974.09
Total 10-50-640 OPERATING SUPPLIES:							9,405.06
<b>10-50-660 VEHICLE FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	44.49
GENERAL FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.99
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	432.55
Total 10-50-660 VEHICLE FUEL & OIL:							994.03
<b>10-50-670 VEHICLE REPAIRS &amp; MAINT</b>							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	103.33
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	393520	01/23/2025	BRAKE PRESSURE STOP SWITCH - D	9.00
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	22.98
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055181	01/22/2025	TIRES	397.84
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055181	01/22/2025	TIRES	222.84
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61056271	02/25/2025	TIRES - PARKS, PD	400.48

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-50-670 VEHICLE REPAIRS & MAINT:							1,156.47
<b>10-56-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	COLBY & POWELL PLC	COLBY & POWELL PLC	2930	9568	02/28/2025	AUDITED FINANCIALS, NON-ATTEST	5,866.00
GENERAL FUND	ESG CORP	ESG CORP	3648	46732	02/10/2025	MONTHLY FSA ADMINISTRATION, MON	4,365.00
GENERAL FUND	ESG CORP	ESG CORP	3648	46850	03/10/2025	MONTHLY FSA ADMINISTRATION, MON	6,879.30
Total 10-56-300 PROFESSIONAL SERVICES:							17,110.30
<b>10-56-340 EDUCATION &amp; TRAINING</b>							
GENERAL FUND	COCHISE COLLEGE	COCHISE COLLEGE	2863	CT06-CT07SP	02/27/2025	MICROSOFT WORD AND EXCEL CLAS	926.50
Total 10-56-340 EDUCATION & TRAINING:							926.50
<b>10-56-350 BANK CHARGES</b>							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	FINANCE CHARGE	.67
GENERAL FUND	CHASE	CHASE	2663	020425	02/04/2025	MONTHLY CREDIT CARD CHARGES -	938.26
GENERAL FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPR02041	01/31/2025	MONTHLY BILLING FOR ONLINE PAYM	401.78
Total 10-56-350 BANK CHARGES:							1,340.71
<b>10-56-415 TELEPHONE</b>							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	40.89
Total 10-56-415 TELEPHONE:							40.89
<b>10-56-640 OPERATING SUPPLIES</b>							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38541049	02/10/2025	COPIER LEASE - ADMIN & FINANCE	223.24
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38758633	03/11/2025	COPIER LEASE	223.24
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	409970354001	02/06/2025	ENVELOPES - FINANCE	22.45
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	409970454001	02/07/2025	OFFICE SUPPLIES - FINANCE	96.22
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	415242791001	03/10/2025	OFFICE SUPPLIES - FINANCE	54.04
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	415246992001	03/07/2025	DIVIDER - INDEX	107.94
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40982	03/03/2025	CHARGE FOR COPIES	142.14
Total 10-56-640 OPERATING SUPPLIES:							869.27
<b>10-57-300 PROFESSIONAL &amp; TECHNICAL SERV</b>							
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826739	03/03/2025	INSPECT FIRE EXT ANNUAL - COMMU	361.23

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-57-300 PROFESSIONAL & TECHNICAL SERV:							361.23
<b>10-57-312 SUMMER EVENTS</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	01312025	01/16/2025	Umbrella base (pool), pretzels & macron	46.05
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	No smoking sign, aprons for Lunchtime	98.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	MICHAEL'S	13326	01312025	01/16/2025	Valentine's and disco themed decoration	290.13
Total 10-57-312 SUMMER EVENTS:							435.14
<b>10-57-410 UTILITIES - POOL</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	515.26
Total 10-57-410 UTILITIES - POOL:							515.26
<b>10-57-412 UTILITIES - COMM CENTER</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	13.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	360.79
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet - Rec Center	79.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	371.93
Total 10-57-412 UTILITIES - COMM CENTER:							824.72
<b>10-57-415 TELEPHONE - POOL</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Pool phone	33.98
Total 10-57-415 TELEPHONE - POOL:							33.98
<b>10-57-417 TELEPHONE - COMM CENTER</b>							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	36.38
Total 10-57-417 TELEPHONE - COMM CENTER:							36.38
<b>10-57-432 REPAIRS &amp; MAINT - COMM CENTER</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	208.52
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.30
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	186.09
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338989	01/03/2025	EXTERMINATING - REC	32.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339277	02/07/2025	EXTERMINATING - REC	32.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Paint & painting supplies for Center restr	63.75



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	01312025	01/16/2025	Dish table for Community center dishwas	377.75
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	01312025	01/16/2025	Dish table for Community center dishwas	.01
GENERAL FUND	NATIONAL BANK OF ARIZONA	TOOLOTS	13544	01312025	01/16/2025	Faucet hardware for new Community cen	174.33
Total 10-57-432 REPAIRS & MAINT - COMM CENTER:							1,141.75
<b>10-57-630 COMPUTER SUPPLIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HP INSTANT INK	13485	01312025	01/16/2025	Monthly Ink Subscription for Center Print	1.64
Total 10-57-630 COMPUTER SUPPLIES:							1.64
<b>10-57-640 OPERATING SUPPLIES</b>							
GENERAL FUND	ARIZONA DEPARTMENT OF RE	ARIZONA DEPARTMENT OF REVENUE	1326	012325	01/23/2025	BINGO LICENSE FEE 2025 PLUS LATE	20.00
GENERAL FUND	ARIZONA DEPARTMENT OF RE	ARIZONA DEPARTMENT OF REVENUE	1326	031725	03/17/2025	BINGO FINANCIAL REPORT CLASS A2	60.62
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	11.24
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	196.25
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.91
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Batteries for soap dispenser	14.28
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	New cash box & binder (for Bingo record	15.92
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40836	02/26/2025	CHARGE FOR COPIES	65.08
Total 10-57-640 OPERATING SUPPLIES:							3,341.44
<b>10-57-642 POOL SUPPLIES</b>							
GENERAL FUND	MELANIE HERNANDEZ	MELANIE HERNANDEZ	5225	030325	03/03/2025	REIMBURSE BEVERAGE COOLER FO	500.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	01312025	01/16/2025	Umbrella base (pool), pretzels & macron	54.34
GENERAL FUND	NATIONAL BANK OF ARIZONA	THUNDER MOUNTAIN POOLS	13477	01312025	01/16/2025	Pool Pump	4,300.95
Total 10-57-642 POOL SUPPLIES:							4,855.29
<b>10-57-660 VEHICLE FUEL &amp; OIL</b>							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.49

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-57-660 VEHICLE FUEL & OIL:							4.49
10-57-670 VEHICLE REPAIRS & MAINTENANCE							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	SUPER SUDS PLUS LLC	12175	01312025	01/16/2025	Car wash for Recreation Dept. vehicle.	12.00
Total 10-57-670 VEHICLE REPAIRS & MAINTENANCE:							28.17
10-57-680 BINGO QUALIFIED EXPENSE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	New cash box & binder (for Bingo record	49.29
Total 10-57-680 BINGO QUALIFIED EXPENSE:							49.29
10-57-692 POOL PLASTER & REDECKING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	PIMA POOL & PLASTERING LLC	5915	01312025	01/16/2025	Change order for Pool CIP 25-1 repair a	3,741.15
GENERAL FUND	PIMA POOL & PLASTERING LLC	PIMA POOL & PLASTERING LLC	5915	6549	02/20/2025	POOL INTERIOR RENOVATION	28,091.65
Total 10-57-692 POOL PLASTER & REDECKING:							31,832.80
10-58-520 CITY PROMOTIONS							
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000703	01/20/2025	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000802	03/03/2025	ADVERTISING	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	1051	02/17/2025	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	KCNN CANYON COUNTRY 97.7	13327	01312025	01/16/2025	Cool FM/Canyon Country radio/website/s	699.00
Total 10-58-520 CITY PROMOTIONS:							2,796.00
10-58-545 FOOD PANTRY							
GENERAL FUND	COMMUNITY FOOD PANTRY OF	COMMUNITY FOOD PANTRY OF	3050	203	03/01/2025	MONTHLY ASSISTANCE	130.00
Total 10-58-545 FOOD PANTRY:							130.00
10-58-546 FOOD BANK							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	315.57
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	308.08
Total 10-58-546 FOOD BANK:							623.65

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-58-582 FESTIVAL OF LIGHTS</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Advertising	457.89
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	01312025	01/16/2025	Gift cards for Decorating Contest winners	226.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Trophies for Decorating Contest Winners	132.08
Total 10-58-582 FESTIVAL OF LIGHTS:							816.35
<b>10-60-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	211.57
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	01312025	01/16/2025	Internet	119.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	209.32
Total 10-60-410 UTILITIES:							539.89
<b>10-60-415 TELEPHONE</b>							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	81.78
Total 10-60-415 TELEPHONE:							81.78
<b>10-60-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	60.15
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.30
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338805	12/05/2024	EXTERMINATING - VC	37.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339372	02/28/2025	EXTERMINATING - VC	37.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOBBY LOBBY	12200	01312025	01/16/2025	Picture frames for wall	32.53
GENERAL FUND	NATIONAL BANK OF ARIZONA	MICHAEL'S	13326	01312025	01/16/2025	Picture frames	54.25
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826736	03/03/2025	INSPECT FIRE EXT ANNUAL - VC	68.85
Total 10-60-430 REPAIRS & MAINTENANCE:							357.08
<b>10-60-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	MASS MARKETING INC	5057	01312025	01/16/2025	Advertisement in Cochise county Map	695.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	TUCSON GUIDE TUBAC	13583	01312025	01/16/2025	Tucson guide digital and magazine adver	950.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	ON MEDIA	13585	01312025	01/16/2025	Advertisement for On Media book ARRIV	1,206.00
Total 10-60-540 PUBLIC NOTICES, ADVERTISING:							2,851.00
<b>10-60-640 OPERATING SUPPLIES</b>							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	SUPPLIES	44.43
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS	198.55

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Disinfecting spray and facial tissue.	12.13
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Arctic King 3.2 CU ft. Fridge for visitor ce	136.38
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013493	02/27/2025	TRAIN OPERATOR CERTIVICATES - V	267.32
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR40836	02/26/2025	CHARGE FOR COPIES	21.19
Total 10-60-640 OPERATING SUPPLIES:							680.00
<b>10-61-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	DECONCINI MCDONALD YETWI	DECONCINI MCDONALD YETWIN & LACY PC	3334	311985	01/31/2025	ATTORNEY FEES - 1/2025	4,940.00
Total 10-61-300 PROFESSIONAL SERVICES:							4,940.00
<b>10-61-640 OTHER OPERATING SUPPLIES</b>							
GENERAL FUND	WIST OFFICE PRODUCTS	WIST OFFICE PRODUCTS	5663	2511263	02/12/2025	COPY PAPER - ATTY	48.90
Total 10-61-640 OTHER OPERATING SUPPLIES:							48.90
<b>10-62-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	MARICOPA DATA STORAGE CE	MARICOPA DATA STORAGE CENTERS INC	5200	01122024	01/01/2025	SOURCE FISCHER - CLERK - JAN - DEC	147.52
Total 10-62-300 PROFESSIONAL SERVICES:							147.52
<b>10-62-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COCHISE COUNTY RECORDER	2730	01312025	01/16/2025	Recording Fees with Cochise County	32.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Code Enforcement Case 2024026	74.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Publication - Council Vacancy Ad	74.74
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	PH Notice - GDP Readoption	133.12
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Publication - Ord 636	253.94
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Publication - PH Notice - Cemetery Fees	176.53
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Publication - Ord 635	352.44
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	01312025	01/16/2025	Publication - Ord 634	452.12
Total 10-62-540 PUBLIC NOTICES, ADVERTISING:							1,549.50
<b>10-64-300 PROFESSIONAL &amp; TECHNICAL SERV</b>							
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	030425	03/04/2025	PLAN REVIEW & INSPECTION PLANN	190.00
Total 10-64-300 PROFESSIONAL & TECHNICAL SERV:							190.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-64-630 COMPUTER SUPPLIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	DELL MARKETING LP	3333	01312025	01/16/2025	Acrobat Pro	590.26
Total 10-64-630 COMPUTER SUPPLIES:							590.26
<b>10-64-640 OPERATING SUPPLIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	01312025	01/16/2025	Hitch for Colorado	34.67
Total 10-64-640 OPERATING SUPPLIES:							34.67
<b>10-65-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	827024	03/06/2025	INSPECT FIRE EXT ANNUAL - COUNCI	68.75
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	827025	03/06/2025	INSPECT FIRE EXT ANNUAL - CITY HA	154.46
GENERAL FUND	WILLDAN	WILLDAN	7770	00628921	11/08/2024	CIVIL PLAN REVIEW - 4 PLEXES HWY	60.50
Total 10-65-300 PROFESSIONAL SERVICES:							283.71
<b>10-65-410 UTILITIES</b>							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	16.61
Total 10-65-410 UTILITIES:							16.61
<b>10-65-415 TELEPHONE</b>							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	220.47
Total 10-65-415 TELEPHONE:							220.47
<b>10-65-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	FARNSWORTH TILE & CARPET	FARNSWORTH TILE & CARPET	3706	1538	01/17/2025	REPAIR BROKEN TILES IN ENTRYWAY	482.80
Total 10-65-430 REPAIRS & MAINTENANCE:							482.80
<b>10-65-630 COMPUTER SUPPLIES</b>							
GENERAL FUND	DELL MARKETING LP	DELL MARKETING LP	3333	10799716881	02/14/2025	COMPUTER - PW	1,336.30
Total 10-65-630 COMPUTER SUPPLIES:							1,336.30
<b>10-65-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	167.17
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.91
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.88
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	111.99
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE - TRANSIT/	111.99
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	96.20
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	81.34
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GENERAL FUND	NATIONAL BANK OF ARIZONA	G & F Pizza Palace	12273	01312025	01/16/2025	Business Lunch	53.59
GENERAL FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
Total 10-65-640 OPERATING SUPPLIES:							3,548.99
10-65-645 FACILITIES REPAIR & MAINT							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.29
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339083	01/22/2025	EXTERMINATING - CHAMBER	34.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339097	01/24/2025	EXTERMINATING - CITY HALL	34.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339365	02/26/2025	EXTERMINATING - CHAMBER	34.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339376	02/28/2025	EXTERMINATING - CITY HALL	34.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	BLUE WHALE CAR WASH 22ND	13574	01312025	01/16/2025	Brad Car Wash	18.00
GENERAL FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18260	02/11/2025	HIGHBAY LIGHT, REPLACED BULBS -	201.48
Total 10-65-645 FACILITIES REPAIR & MAINT:							422.77
10-65-660 VEHICLE FUEL & OIL							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	OIL/LUBE	4.49
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	98.27
Total 10-65-660 VEHICLE FUEL & OIL:							102.76
10-65-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	16.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	WWW.A-PREMIUM.COM	13576	01312025	01/16/2025	Brad's Truck Seatbelt	42.92
Total 10-65-670 VEHICLE REPAIRS & MAINT:							59.09
Total GENERAL FUND:							350,007.9
TRANSIT FUND							

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>14-40-415 TELEPHONE</b>							
TRANSIT FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	124.29
Total 14-40-415 TELEPHONE:							124.29
<b>14-40-470 UNIFORMS</b>							
TRANSIT FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	UNIFORMS	406.39
Total 14-40-470 UNIFORMS:							406.39
<b>14-40-520 INSURANCE- VEHICLES</b>							
TRANSIT FUND	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	4,526.82
Total 14-40-520 INSURANCE- VEHICLES:							4,526.82
<b>14-40-540 PUBLIC NOTICES &amp; ADVERTISING</b>							
TRANSIT FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13877	01/31/2025	INSERT TRANSPORTATION SERVICES	208.25
Total 14-40-540 PUBLIC NOTICES & ADVERTISING:							208.25
<b>14-40-640 OPERATING SUPPLIES</b>							
TRANSIT FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
TRANSIT FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.78
TRANSIT FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
TRANSIT FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
TRANSIT FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.89
TRANSIT FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	26.18
TRANSIT FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	26.18
TRANSIT FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	cleaning supplies, storage bin	22.99
TRANSIT FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
TRANSIT FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
TRANSIT FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013531	02/27/2025	BUSINESS CARDS - TRANSIT	25.08
Total 14-40-640 OPERATING SUPPLIES:							3,058.49
<b>14-40-660 VEHICLE FUEL &amp; OIL</b>							
TRANSIT FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	1,241.18
Total 14-40-660 VEHICLE FUEL & OIL:							1,241.18

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>14-40-670 VEHICLE MAINTENANCE &amp; REPAIRS</b>							
TRANSIT FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	258.98
Total 14-40-670 VEHICLE MAINTENANCE & REPAIRS:							258.98
<b>14-40-675 VEHICLE PREVENTIV MAINTENANCE</b>							
TRANSIT FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	PREVENTATIVE MAINTENANCE SUPP	20.68
TRANSIT FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	12.33
Total 14-40-675 VEHICLE PREVENTIV MAINTENANCE:							33.01
Total TRANSIT FUND:							9,857.41
<b>CAPITAL PROJECTS FUND</b>							
<b>15-40-091 CITY HALL REPLACEMENT</b>							
CAPITAL PROJECTS FUN	LOREN JAY SHELTON	LOREN JAY SHELTON	4975	030125	03/01/2025	STORING BUILDING	1,400.00
Total 15-40-091 CITY HALL REPLACEMENT:							1,400.00
<b>15-40-092 CIP PW 13-1 LIBRARY EXPANSION</b>							
CAPITAL PROJECTS FUN	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	125.57
CAPITAL PROJECTS FUN	NGENTE PROMOTIONS LLC	NGENTE PROMOTIONS LLC	5440	1151	02/24/2025	CUBICLES @ LIBRARY FOR PUBLIC W	3,258.00
Total 15-40-092 CIP PW 13-1 LIBRARY EXPANSION:							3,383.57
<b>15-40-096 LIONS PARK MASTER PLAN DEVELOP</b>							
CAPITAL PROJECTS FUN	M ANDERSON CONSTRUCTION	M ANDERSON CONSTRUCTION CORPORATION	5040	1	02/26/2025	LION'S PARK CDBG 150-23	303,635.1
Total 15-40-096 LIONS PARK MASTER PLAN DEVELOP:							303,635.1
<b>15-40-153 CIP LIB 25-1 WEST LOT PAVING</b>							
CAPITAL PROJECTS FUN	RICK ENGINEERING COMPANY-	RICK ENGINEERING COMPANY-TUCSON	6251	0025374	12/11/2024	GRADING & DRAINAGE PLAN LANDS	5,785.04
CAPITAL PROJECTS FUN	RICK ENGINEERING COMPANY-	RICK ENGINEERING COMPANY-TUCSON	6251	0025663	01/24/2025	GRADING & DRAINAGE PLAN LANDS	4,240.00
Total 15-40-153 CIP LIB 25-1 WEST LOT PAVING:							10,025.04
Total CAPITAL PROJECTS FUND:							318,443.7
<b>SENIOR MEALS FUND</b>							



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>18-40-340 EDUCATION &amp; TRAINING</b>							
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	EFOODHANDLERS	13573	01312025	01/16/2025	Training course for Food Manager online	134.00
Total 18-40-340 EDUCATION & TRAINING:							134.00
<b>18-40-590 DUES &amp; LICENSES</b>							
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	COCHISE CO HEALTH & SOCIAL SERVICES	2919	01312025	01/16/2025	Plan review and permit fee for Communit	300.00
Total 18-40-590 DUES & LICENSES:							300.00
<b>18-40-640 OPERATING SUPPLIES</b>							
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	No smoking sign, aprons for Lunchtime	38.98
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Coffee Urn	60.54
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	SAM'S CLUB	12258	01312025	01/16/2025	Coffee creamers, tea bags, bottled water,	13.70
Total 18-40-640 OPERATING SUPPLIES:							113.22
<b>18-40-650 FOOD SUPPLIES</b>							
SENIOR MEALS FUND	NATIONAL BANK OF ARIZONA	SAM'S CLUB	12258	01312025	01/16/2025	Coffee creamers, tea bags, bottled water,	97.36
Total 18-40-650 FOOD SUPPLIES:							97.36
Total SENIOR MEALS FUND:							644.58
<b>STREET FUND</b>							
<b>20-40-300 PROFESSIONAL SERVICES</b>							
STREET FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339147	01/28/2025	MONTHLY WEED CONTROL - STREET	807.00
STREET FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	339397	02/25/2025	MONTHLY WEED CONTROL - STREET	807.00
STREET FUND	C & S SWEEPING SERVICES IN	C & S SWEEPING SERVICES INC	2475	CS 124562	03/02/2025	SWEEP STREETS FEBRUARY 2025	4,569.60
STREET FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	31071	01/31/2025	YARD WASTE	26.00
STREET FUND	PAT HARROLD	PAT HARROLD	5740	132126	03/05/2025	BEE SERVICE - METERS ON 6TH ST -	66.67
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	166853	02/11/2025	PORT A POTS - 2/11/25 - 3/11/25 - STR	229.11
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	169532	03/11/2025	PORT A POTS - 3/11/25-4/8/25 - STREE	229.11
Total 20-40-300 PROFESSIONAL SERVICES:							6,734.49
<b>20-40-410 UTILITIES</b>							
STREET FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	431.93
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	14.88
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	6,548.73

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
STREET FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	01312025	01/16/2025	Internet	41.67
Total 20-40-410 UTILITIES:							7,037.21
<b>20-40-415 TELEPHONE</b>							
STREET FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	136.53
STREET FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	157.40
STREET FUND	NATIONAL BANK OF ARIZONA	VERIZON BUSINESS	5211	01312025	01/16/2025	Long distance service	6.01
STREET FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	180.84
Total 20-40-415 TELEPHONE:							480.78
<b>20-40-430 REPAIRS &amp; MAINTENANCE-EQUIP</b>							
STREET FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	9.90
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	INV-48965	03/13/2025	PARTS - STREETS/PARKS	93.81
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	INV-49016	03/18/2025	PARTS - STREETS/PARKS	113.04
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	79.23
Total 20-40-430 REPAIRS & MAINTENANCE-EQUIP:							295.98
<b>20-40-435 REPAIRS &amp; MAINTENANCE-STREETS</b>							
STREET FUND	GRANITE CONSTRUCTION CO	GRANITE CONSTRUCTION CO	4100	2898135	02/28/2025	25.14 TONS ASPHALT - STREETS	5,233.18
Total 20-40-435 REPAIRS & MAINTENANCE-STREETS:							5,233.18
<b>20-40-470 UNIFORMS</b>							
STREET FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	UNIFORMS	488.68
Total 20-40-470 UNIFORMS:							488.68
<b>20-40-520 INSURANCE</b>							
STREET FUND	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	4,526.82
Total 20-40-520 INSURANCE:							4,526.82
<b>20-40-640 MATERIALS &amp; SUPPLIES</b>							
STREET FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	237.71
STREET FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
STREET FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	25.73
STREET FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
STREET FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS, SHOP TOWELS	66.12
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	INV-48714	02/21/2025	SPPED -FEED HEAD - STREETS	22.01
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.89
STREET FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	26.18
STREET FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	26.18
STREET FUND	M C GOODMAN ENTERPRISES	M C GOODMAN ENTERPRISES	13000	3757	03/01/2025	LOT CLEAN UP -MADISON	1,069.28
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	59.65
STREET FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
STREET FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Phone Cases	24.64
STREET FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	01312025	01/16/2025	Band Saw Blades	12.54
STREET FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
STREET FUND	NATIONAL BANK OF ARIZONA	HARPS TARPS	13575	01312025	01/16/2025	Tarp for dump truck	29.83
Total 20-40-640 MATERIALS & SUPPLIES:							4,526.60
<b>20-40-660 VEHICLE FUEL &amp; OIL</b>							
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	CREDIT ON OIL	105.31-
STREET FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.99
STREET FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	684.00
Total 20-40-660 VEHICLE FUEL & OIL:							1,095.68
<b>20-40-670 VEHICLE MAINTENANCE &amp; REPAIRS</b>							
STREET FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	103.33
STREET FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS	1.59
STREET FUND	BENSON NAPA	BENSON NAPA	2075	393520	01/23/2025	BRAKE PRESSURE STOP SWITCH - D	9.00
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	46.85
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	200.88
STREET FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055181	01/22/2025	TIRES	222.84
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:							584.49
Total STREET FUND:							31,003.91
<b>GRANTS FUND</b>							
<b>46-41-196 LIONS PARK DEVELOPMENT</b>							
GRANTS FUND	M ANDERSON CONSTRUCTION	M ANDERSON CONSTRUCTION CORPORATION	5040	1	02/26/2025	LION'S PARK CDBG 150-23	300,133.2

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 46-41-196 LIONS PARK DEVELOPMENT:							300,133.2
<b>46-41-765 AIR 25-2 TERMINAL BUILDING</b>							
GRANTS FUND	EVECTIO CONSULTING PARTN	EVECTIO CONSULTING PARTNERS LLC	3667	1006	02/13/2025	IFE - BENSON AIRPORT TERMINAL	3,500.00
Total 46-41-765 AIR 25-2 TERMINAL BUILDING:							3,500.00
Total GRANTS FUND:							303,633.2
<b>GAS FUND</b>							
<b>50-22900 METER DEPOSITS - GAS</b>							
GAS FUND	EAST WEST INVESTMENT STR	EAST WEST INVESTMENT STRATEGIES	13572	021425	02/14/2025	REFUND GAS DEPOSIT	123.19
GAS FUND	EMMILY J KILPATRICK	EMMILY J KILPATRICK	13371	022825	02/28/2025	REFUND GAS DEPOSIT	131.17
GAS FUND	JULIE A SANCHEZ	JULIE A SANCHEZ	13587	022025	02/20/2025	REFUND GAS DEPOSIT	62.31
GAS FUND	ST VINCENT DE PAUL	ST VINCENT DE PAUL	11898	013025	01/30/2025	REFUND DEPOSIT - 750 W UNION	220.00
Total 50-22900 METER DEPOSITS - GAS:							536.67
<b>50-24500 SALES TAX PAYABLE</b>							
GAS FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	01/25	01/31/2025	UTILITY SALES TAX	31,376.06
Total 50-24500 SALES TAX PAYABLE:							31,376.06
<b>50-300-30 UTILITY SERVICE CHARGES</b>							
GAS FUND	ST VINCENT DE PAUL	ST VINCENT DE PAUL	11898	013025	01/30/2025	REFUND DEPOSIT - D PIEDMORE	30.00
Total 50-300-30 UTILITY SERVICE CHARGES:							30.00
<b>50-40-300 PROFESSIONAL SERVICES</b>							
GAS FUND	PAT HARROLD	PAT HARROLD	5740	132126	03/05/2025	BEE SERVICE - METERS ON 6TH ST -	66.66
GAS FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	8270008	03/06/2025	INSPECT FIRE EXT ANNUAL - MAINT	547.40
GAS FUND	VERIFORCE	VERIFORCE	13369	INV00213589	09/30/2024	OQ SOFTWARE - 2/9/25 - 2/8/26 - GAS	3,682.40
Total 50-40-300 PROFESSIONAL SERVICES:							4,296.46
<b>50-40-340 EDUCATION &amp; TRAINING</b>							
GAS FUND	NATIONAL BANK OF ARIZONA	COURSES BY ZIPLINES	13582	01312025	01/16/2025	Olivia Project Management Class	750.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 50-40-340 EDUCATION & TRAINING:							750.00
<b>50-40-351 BANK CHARGES</b>							
GAS FUND	CHASE	CHASE	2663	020425A	02/04/2025	MONTHLY CREDIT CARD CHARGES -	726.11
GAS FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPR02041	01/31/2025	MONTHLY BILLING FOR ONLINE PAYM	401.77
Total 50-40-351 BANK CHARGES:							1,127.88
<b>50-40-410 UTILITIES</b>							
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	126.42
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	741.83
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	431.94
GAS FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	14.88
GAS FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	01312025	01/16/2025	Internet	40.45
Total 50-40-410 UTILITIES:							1,355.52
<b>50-40-415 TELEPHONE</b>							
GAS FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	136.54
GAS FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	157.40
GAS FUND	NATIONAL BANK OF ARIZONA	VERIZON BUSINESS	5211	01312025	01/16/2025	Long distance service	6.02
GAS FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	257.82
Total 50-40-415 TELEPHONE:							557.78
<b>50-40-430 REPAIRS &amp; MAINTENANCE</b>							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.29
Total 50-40-430 REPAIRS & MAINTENANCE:							67.29
<b>50-40-440 RENTALS</b>							
GAS FUND	AIRGAS USA LLC	AIRGAS USA LLC	1095	5514961420	02/28/2025	CYLINDER RENTAL - GAS	479.75
Total 50-40-440 RENTALS:							479.75
<b>50-40-470 UNIFORMS</b>							
GAS FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	UNIFORMS	570.16

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 50-40-470 UNIFORMS:							570.16
<b>50-40-520 INSURANCE</b>							
GAS FUND	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	18,861.75
Total 50-40-520 INSURANCE:							18,861.75
<b>50-40-590 DUES &amp; LICENSES</b>							
GAS FUND	ARIZONA BLUE STAKE INC	ARIZONA BLUE STAKE INC	1297	2025-AA0105	01/01/2025	ANNUAL ASSESSMENT - PW	304.82
GAS FUND	PIPELINE ASSOCIATION FOR	PIPELINE ASSOCIATION FOR	5930	225045	03/06/2025	ASSOCIATION ANNUAL DUES - GAS	40.00
Total 50-40-590 DUES & LICENSES:							344.82
<b>50-40-602 NATURAL GAS PURCHASED</b>							
GAS FUND	SHELL ENERGY NORTH AMERI	SHELL ENERGY NORTH AMERICA	3078	3827271	02/14/2025	COST OF GAS PURCHASED	42,119.18
Total 50-40-602 NATURAL GAS PURCHASED:							42,119.18
<b>50-40-620 PRINTING &amp; POSTAGE</b>							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13876	01/31/2025	UTILITY BILLS	424.24
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13961	02/28/2025	UTILITY BILLS	432.82
Total 50-40-620 PRINTING & POSTAGE:							857.06
<b>50-40-630 COMPUTER SUPPLIES</b>							
GAS FUND	DELL MARKETING LP	DELL MARKETING LP	3333	10800637100	02/20/2025	COMPUTER - PW	328.40
Total 50-40-630 COMPUTER SUPPLIES:							328.40
<b>50-40-640 OPERATING SUPPLIES</b>							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	641.68
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	494.32
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	13.79
GAS FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.87
GAS FUND	BORDER STATES ELECTRIC SU	BORDER STATES ELECTRIC SUPPLY	2289	929893102	02/20/2025	SQUEEZE TOOLS - GAS	456.73
GAS FUND	BORDER STATES ELECTRIC SU	BORDER STATES ELECTRIC SUPPLY	2289	929902583	02/21/2025	CREDIT SQUEEZE TOOL - GAS	438.43-
GAS FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS/SHOP TOWELS	66.09
GAS FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
GAS FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.89

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	8.73
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	12.74
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	12.74
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	37.02
GAS FUND	M C GOODMAN ENTERPRISES	M C GOODMAN ENTERPRISES	13000	3757	03/01/2025	LOT CLEAN UP -MADISON	1,069.28
GAS FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Shop Supplies for Water/Gas	85.68
GAS FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Boxes for gas records	68.56
GAS FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	01312025	01/16/2025	welding supply	37.42
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Teflon Seals	6.06
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Planner	8.19
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	regulator wire welder	10.24
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Calendars and iPad screen protectors	14.81
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	O Rings and seals	12.79
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Marking Whiskers	21.29
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Welding Rod	17.62
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Bins for shop	17.71
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Marking Whiskers, iphone case, calendar	70.35
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	drill for rudy	53.95
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Grinder wheels	54.89
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Mechanic Desk, Bins, Tags	387.62
GAS FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	01312025	01/16/2025	Seat Belt Replacements	10.49
GAS FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	01312025	01/16/2025	Seat Belt Replacements	9.39
GAS FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	01312025	01/16/2025	Band Saw Blades	25.08
GAS FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	File Cabinets for Brad Hamilton Office	902.73
GAS FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
GAS FUND	NATIONAL BANK OF ARIZONA	HARPS TARPS	13575	01312025	01/16/2025	Tarp for dump truck	29.84
GAS FUND	NATIONAL BANK OF ARIZONA	CAL GAS DIRECT INC	13577	01312025	01/16/2025	Calibration Gas	209.99
GAS FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18260	02/11/2025	HIGHBAY LIGHT, REPLACED BULBS -	153.10
GAS FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013417	01/30/2025	REFLECTIVE NATURAL GAS SIGNS	1,237.86
GAS FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013453	01/30/2025	BUSINESS CARDS - MOFFIT	13.32
GAS FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013468	01/30/2025	BUSINESS CARDS - PW	16.72
GAS FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013490	02/27/2025	CITY MAP POSTER - LAMINATED - G/	33.79
GAS FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013491	02/27/2025	CITY OF BENSON CALENDARS	70.53
Total 50-40-640 OPERATING SUPPLIES:							8,868.23
<b>50-40-660 VEHICLE FUEL &amp; OIL</b>							
GAS FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	CREDIT ON OIL	105.31-
GAS FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.99





Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>WATER FUND</b>							
<b>51-22900 METER DEPOSITS - WATER</b>							
WATER FUND	UNION PACIFIC RAILROAD	UNION PACIFIC RAILROAD	13381	022425	02/24/2025	REFUND HYDRANT METER DEPOSIT	585.91
Total 51-22900 METER DEPOSITS - WATER:							585.91
<b>51-40-300 PROFESSIONAL SERVICES</b>							
WATER FUND	NATIONAL BANK OF ARIZONA	AQUA BACKFLOW	13399	01312025	01/16/2025	Aqua Backflow	1,083.00
WATER FUND	PAT HARROLD	PAT HARROLD	5740	132126	03/05/2025	BEE SERVICE - METERS ON 6TH ST -	66.67
WATER FUND	TIMS WRECKER & ROAD SERVI	TIMS WRECKER & ROAD SERVICE	7250	TOM031025	03/10/2025	CRANE - WATER	225.00
WATER FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	8270008	03/06/2025	INSPECT FIRE EXT ANNUAL - MAINT	547.39
Total 51-40-300 PROFESSIONAL SERVICES:							1,922.06
<b>51-40-301 CHEMICAL ANALYSIS</b>							
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2502962	02/21/2025	TESTING - WATER	32.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2502986	02/21/2025	TESTING - WATER	16.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2502987	02/21/2025	TESTING - WATER	128.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2504181	03/12/2025	TESTING - WATER	128.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2504295	03/14/2025	TESTING - WATER	32.00
Total 51-40-301 CHEMICAL ANALYSIS:							336.00
<b>51-40-340 EDUCATION &amp; TRAINING</b>							
WATER FUND	NATIONAL BANK OF ARIZONA	COURSES BY ZIPLINES	13582	01312025	01/16/2025	Olivia Project Management Class	750.00
Total 51-40-340 EDUCATION & TRAINING:							750.00
<b>51-40-350 BANK CHARGES</b>							
WATER FUND	CHASE	CHASE	2663	020425A	02/04/2025	MONTHLY CREDIT CARD CHARGES -	726.11
WATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPR02041	01/31/2025	MONTHLY BILLING FOR ONLINE PAYM	401.77
Total 51-40-350 BANK CHARGES:							1,127.88
<b>51-40-410 UTILITIES</b>							
WATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	431.94
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	14.88
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	8,441.65



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>51-40-590 DUES &amp; LICENSES</b>							
WATER FUND	ARIZONA BLUE STAKE INC	ARIZONA BLUE STAKE INC	1297	2025-AA0105	01/01/2025	ANNUAL ASSESSMENT - PW	304.82
Total 51-40-590 DUES & LICENSES:							304.82
<b>51-40-620 PRINTING &amp; POSTAGE</b>							
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13876	01/31/2025	UTILITY BILLS	424.24
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13961	02/28/2025	UTILITY BILLS	432.82
Total 51-40-620 PRINTING & POSTAGE:							857.06
<b>51-40-630 COMPUTER SUPPLIES</b>							
WATER FUND	DELL MARKETING LP	DELL MARKETING LP	3333	10800637100	02/20/2025	COMPUTER	328.40
Total 51-40-630 COMPUTER SUPPLIES:							328.40
<b>51-40-640 OPERATING COSTS</b>							
WATER FUND	AQUAFLOW SOLUTIONS INC	AQUAFLOW SOLUTIONS INC	1238	30941	02/25/2025	QUICK CAM REPAIR CLAMP - WATER	1,349.67
WATER FUND	AQUAFLOW SOLUTIONS INC	AQUAFLOW SOLUTIONS INC	1238	30946	02/27/2025	QUICK CAM REPAIR CLAMP - WATER	708.81
WATER FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	01/25	01/31/2025	MUNI WATER SALES TAX	111.22
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	31.34
WATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	61.76
WATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29
WATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	MATS, SHOP TOWELS	66.09
WATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160419	02/14/2025	TIRE CHANGER/BALANCER - ALL DEP	1,174.92
WATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	16-1160421	02/14/2025	TWO POST LIFT - ALL DEPTS	1,521.89
WATER FUND	FERGUSON WATERWORKS INC	FERGUSON WATERWORKS INC #3083	3712	0563128	02/17/2025	CHAMFER TOOL PARTS - WATER	186.51
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	8.73
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN420977	02/28/2025	MONTHLY TRACKING FEE - TRANSIT/	12.74
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	8.73
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	8.73
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	12.74
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	192.40
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	INV423801	03/11/2025	MONTHLY TRACKING FEE	37.02
WATER FUND	M C GOODMAN ENTERPRISES	M C GOODMAN ENTERPRISES	13000	3757	03/01/2025	LOT CLEAN UP -MADISON	1,069.28
WATER FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	01312025	01/16/2025	Shop Supplies for Water/Gas	85.67
WATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	199.64
WATER FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	01312025	01/16/2025	welding supply	37.42
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Teflon Seals	6.06
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Planner	8.18

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Amazon Prime Membership	11.83
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	regulator wire welder	10.23
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Calendars and iPad screen protectors	14.82
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	O Rings and seals	12.80
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Marking Whiskers	21.28
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Welding Rod	17.61
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Bins for shop	17.70
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Marking Whiskers, iphone case, calendar	70.34
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	drill for rudy	53.94
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Grinder wheels	54.88
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	01312025	01/16/2025	Mechanic Desk, Bins, Tags	387.50
WATER FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	01312025	01/16/2025	Seat Belt Replacements	10.49
WATER FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	01312025	01/16/2025	Seat Belt Replacements	9.39
WATER FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	01312025	01/16/2025	Band Saw Blades	12.54
WATER FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	File Cabinets for Brad Hamilton Office	902.73
WATER FUND	NATIONAL BANK OF ARIZONA	ULINE	7398	01312025	01/16/2025	Mechanic Shop Supplies	158.01
WATER FUND	NATIONAL BANK OF ARIZONA	HARPS TARPS	13575	01312025	01/16/2025	Tarp for dump truck	29.84
WATER FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18260	02/11/2025	HIGHBAY LIGHT, REPLACED BULBS -	153.10
WATER FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013453	01/30/2025	BUSINESS CARDS - MOFFIT	13.31
WATER FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013468	01/30/2025	BUSINESS CARDS - PW	16.72
WATER FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013490	02/27/2025	CITY MAP POSTER	33.79
WATER FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013491	02/27/2025	CITY OF BENSON CALENDARS	70.53
WATER FUND	WATER-STATS LLC	WATER-STATS LLC	7693	0000133	02/21/2025	SKP TANK - SOLAR POWER SCADA -	2,440.31
Total 51-40-640 OPERATING COSTS:							11,469.53
<b>51-40-660 FUEL &amp; OIL</b>							
WATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	CREDIT ON OIL	105.30-
WATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.99
WATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	843.15
Total 51-40-660 FUEL & OIL:							1,254.84
<b>51-40-670 VEHICLE REPAIRS &amp; MAINT</b>							
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	33.68
WATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	103.33
WATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	29.75
WATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS	1.59
WATER FUND	BENSON NAPA	BENSON NAPA	2075	393520	01/23/2025	BRAKE PRESSURE STOP SWITCH - D	9.00
WATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE SUPPLIES	443.18

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
WATER FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055181	01/22/2025	TIRES	222.84
Total 51-40-670 VEHICLE REPAIRS & MAINT:							843.37
<b>51-40-702 WATER TELEMETERS CIP WA 22-1</b>							
WATER FUND	MASTER METER INC	MASTER METER INC	5180	279846	01/30/2025	METERS - WATER	27,048.57
Total 51-40-702 WATER TELEMETERS CIP WA 22-1:							27,048.57
<b>51-40-711 HEAVY EQUIPMENT REPLACEMENT</b>							
WATER FUND	TUCSON TRUX & EQUIPMENT	TUCSON TRUX & EQUIPMENT SALES LLC	7387	24550	02/18/2025	1974 ASSM DUMP TRAILER - PW	2,023.42
Total 51-40-711 HEAVY EQUIPMENT REPLACEMENT:							2,023.42
<b>51-40-719 CITY YARD IMPROVEMENT WA 22-14</b>							
WATER FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18272	02/19/2025	ELECTRICAL REPAIRS CITY YARD	1,258.14
WATER FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18278	02/25/2025	WIRED LIMIT SWITCH FOR MECHANI	112.50
Total 51-40-719 CITY YARD IMPROVEMENT WA 22-14:							1,370.64
<b>51-40-775 VEHICLE LEASE</b>							
WATER FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	343.66
Total 51-40-775 VEHICLE LEASE:							343.66
Total WATER FUND:							72,873.38
<b>WASTEWATER FUND</b>							
<b>52-40-300 PROFESSIONAL SERVICES</b>							
WASTEWATER FUND	BRENDA SMITH	BRENDA SMITH	2337	2595	02/05/2025	TRANPORT SAMPLES - 1/25 - WW	510.00
WASTEWATER FUND	BRENDA SMITH	BRENDA SMITH	2337	2610	03/01/2025	TRANPORT SAMPLES - 2/25 - WW	480.00
WASTEWATER FUND	CAROLLO ENGINEERS INC	CAROLLO ENGINEERS INC	2510	FB63198	03/06/2025	WWTP PERMITTING SUPPORT PROJE	13,502.50
WASTEWATER FUND	LIL DON'S DIGGIN LLC	LIL DON'S DIGGIN LLC	4944	444	03/13/2025	BLADE POST ROAD - WW	1,600.00
WASTEWATER FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	161873357	03/05/2025	DOT PHYSICAL - RO - WW	115.00
WASTEWATER FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	826720	03/03/2025	INSPECT FIRE EXT ANNUAL - WWTP	151.00
Total 52-40-300 PROFESSIONAL SERVICES:							16,358.50
<b>52-40-301 CHEMICAL ANALYSES</b>							
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2501428	01/29/2025	TESING - WASTEWATER	18.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2502102	01/31/2025	TESTING - WASTEWATER	352.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2503767	02/28/2025	TESTING - WASTEWATER	2,728.00
Total 52-40-301 CHEMICAL ANALYSES:							3,098.00
<b>52-40-340 EDUCATION &amp; TRAINING</b>							
WASTEWATER FUND	BRANDON GUILLIAMS	BRANDON GUILLIAMS	2340	020725	02/07/2025	PER DIEM - TESTING - WW - 3/7/25 TU	27.00
WASTEWATER FUND	ENRICO RODRIGUEZ	ENRICO RODRIGUEZ	3623	020725	02/07/2025	PER DIEM - TESTING - WW - 3/7/25 - T	27.00
WASTEWATER FUND	JAMIE JOHNSON	JAMIE JOHNSON	4497	020725	02/07/2025	PER DIEM TESTING - WW - 3/7/25 - TU	27.00
WASTEWATER FUND	JASON BRACAMONTES	JASON BRACAMONTES	4498	020725	02/07/2025	PER DIEM TESTING - WW - 3/7/25 - TU	27.00
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	COURSES BY ZIPLINES	13582	01312025	01/16/2025	Olivia Project Management Class	750.00
WASTEWATER FUND	OLIVIA BEEMER	OLIVIA BEEMER	5655	020525	02/05/2025	PER DIEM - TESTING - WW - 3/7/25 -T	27.00
WASTEWATER FUND	PAUL J MONCADA	PAUL J MONCADA	5771	020725	02/07/2025	PER DIEM TESTING - WW - 3/7/25 - TU	27.00
WASTEWATER FUND	ROGER MOFFIT	ROGER MOFFIT	6280	020725	02/07/2025	PER DIEM TESTING - WW - 3/7/25 - TU	27.00
WASTEWATER FUND	ROLANDO CARRILLO	ROLANDO CARRILLO	6281	020725	02/07/2025	PER DIEM - TESTING - WW - 3/7/25 - T	27.00
WASTEWATER FUND	RUDY PERALTA	RUDY PERALTA	6320	020725	02/07/2025	PER DIEM - WW TESTING 3/7/25 TUCS	27.00
WASTEWATER FUND	THOMAS CARLSON	THOMAS CARLSON	7148	030725	03/07/2025	PER DIEM - WW TESTING TUCSON 3/	27.00
WASTEWATER FUND	ZACHARY TOWNE	ZACHARY TOWNE	7870	020725	02/07/2025	PER DIEM WW TESTING - 3/7/25 - TUC	27.00
Total 52-40-340 EDUCATION & TRAINING:							1,047.00
<b>52-40-350 BANK CHARGES</b>							
WASTEWATER FUND	CHASE	CHASE	2663	020425A	02/04/2025	MONTHLY CREDIT CARD CHARGES -	726.11
WASTEWATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPR02041	01/31/2025	MONTHLY BILLING FOR ONLINE PAYM	401.77
Total 52-40-350 BANK CHARGES:							1,127.88
<b>52-40-410 UTILITIES</b>							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	01312025	01/16/2025	Utilities	242.86
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	01312025	01/16/2025	power	6,244.29
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	01312025	01/16/2025	Internet	120.30
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	01312025	01/16/2025	Internet - WW	54.99
Total 52-40-410 UTILITIES:							6,662.44
<b>52-40-415 TELEPHONE</b>							
WASTEWATER FUND	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	199.78
WASTEWATER FUND	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	168.52
WASTEWATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6103464454	01/12/2025	MONTHLY CHARGES	569.26

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 52-40-415 TELEPHONE:							937.56
<b>52-40-430 REPAIRS &amp; MAINTENANCE</b>							
WASTEWATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	67.29
WASTEWATER FUND	R&R ELECTRIC LLC	R&R ELECTRIC LLC	6115	18266	02/11/2025	POLE BREAKER REPAIRS - WW	206.24
Total 52-40-430 REPAIRS & MAINTENANCE:							273.53
<b>52-40-470 UNIFORMS</b>							
WASTEWATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	013124	01/31/2024	UNIFORMS	570.10
Total 52-40-470 UNIFORMS:							570.10
<b>52-40-520 INSURANCE</b>							
WASTEWATER FUND	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	11,317.05
Total 52-40-520 INSURANCE:							11,317.05
<b>52-40-590 DUES &amp; LICENSES</b>							
WASTEWATER FUND	ADEQ	ADEQ	1053	0000424370X	02/28/2025	WQL WATER QUALITY - 2/1/25-2/28/25	180.00
WASTEWATER FUND	ARIZONA BLUE STAKE INC	ARIZONA BLUE STAKE INC	1297	2025-AA0105	01/01/2025	ANNUAL ASSESSMENT - PW	304.81
Total 52-40-590 DUES & LICENSES:							484.81
<b>52-40-620 PRINTING &amp; POSTAGE</b>							
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13876	01/31/2025	UTILITY BILLS	424.24
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13961	02/28/2025	UTILITY BILLS	432.82
Total 52-40-620 PRINTING & POSTAGE:							857.06
<b>52-40-630 COMPUTER SUPPLIES</b>							
WASTEWATER FUND	DELL MARKETING LP	DELL MARKETING LP	3333	10800637100	02/20/2025	COMPUTER	328.40
Total 52-40-630 COMPUTER SUPPLIES:							328.40
<b>52-40-640 OPERATING SUPPLIES</b>							
WASTEWATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	022825	02/28/2025	SUPPLIES	887.80
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	021425	02/14/2025	SUPPLIES	143.25
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	46.29

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Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>52-40-660 FUEL &amp; OIL</b>							
WASTEWATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	CREDIT ON OIL	105.30-
WASTEWATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-1001744	03/06/2025	DIESEL	516.98
WASTEWATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801501	01/24/2025	FUEL	695.14
Total 52-40-660 FUEL & OIL:							1,106.82
<b>52-40-670 VEHICLE REPAIRS &amp; MAINT</b>							
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	103.33
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS/SUPPLIES	29.75
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	022825	02/28/2025	PARTS	1.59
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	393520	01/23/2025	BRAKE PRESSURE STOP SWITCH - D	8.99
WASTEWATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	030125	03/01/2025	VEHICLE PARTS	46.84
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	01312025	01/16/2025	parts	46.22
WASTEWATER FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055015	01/14/2025	TIRES	859.00
WASTEWATER FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	61055181	01/22/2025	TIRES	222.84
Total 52-40-670 VEHICLE REPAIRS & MAINT:							1,318.56
<b>52-40-717 HEAVY EQUIPMENT REPLACEMENT</b>							
WASTEWATER FUND	TUCSON TRUX & EQUIPMENT	TUCSON TRUX & EQUIPMENT SALES LLC	7387	24550	02/18/2025	1974 ASSM DUMP TRAILER - PW	2,023.41
Total 52-40-717 HEAVY EQUIPMENT REPLACEMENT:							2,023.41
<b>52-40-775 VEHICLE LEASE</b>							
WASTEWATER FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-02062	02/06/2025	VEHICLE LEASE	343.66
Total 52-40-775 VEHICLE LEASE:							343.66
Total WASTEWATER FUND:							56,593.93
<b>SANITATION FUND</b>							
<b>53-40-350 BANK CHARGES</b>							
SANITATION FUND	CHASE	CHASE	2663	020425A	02/04/2025	MONTHLY CREDIT CARD CHARGES -	726.12
SANITATION FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPR02041	01/31/2025	MONTHLY BILLING FOR ONLINE PAYM	401.77
Total 53-40-350 BANK CHARGES:							1,127.89
<b>53-40-620 POSTAGE &amp; PRINTING</b>							
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13876	01/31/2025	UTILITY BILLS	424.24

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13961	02/28/2025	UTILITY BILLS	432.81
Total 53-40-620 POSTAGE & PRINTING:							857.05
<b>53-40-640 OPERATING SUPPLIES</b>							
SANITATION FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013491	02/27/2025	CITY OF BENSON CALENDAR	70.53
Total 53-40-640 OPERATING SUPPLIES:							70.53
<b>53-40-665 COUNTY SOLID WASTE</b>							
SANITATION FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	31071	01/31/2025	TRANSFER STATION EXPENSES	20,127.36
Total 53-40-665 COUNTY SOLID WASTE:							20,127.36
<b>53-40-667 RESIDENTIAL SERVICE CONTRACT</b>							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4143002D220	02/01/2025	RESIDENTAL/COMMERCIAL PICKUP	22,384.14
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4167300D220	02/28/2025	RESIDENTAL/COMMERCIAL PICKUP	22,395.72
Total 53-40-667 RESIDENTIAL SERVICE CONTRACT:							44,779.86
<b>53-40-668 COMMERCIAL SERVICE CONTRACT</b>							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4143002D220	02/01/2025	COMMERCIAL PICK UP	17,554.23
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4167300D220	02/28/2025	COMMERCIAL	17,542.65
Total 53-40-668 COMMERCIAL SERVICE CONTRACT:							35,096.88
<b>53-40-675 NEIGHBORHOOD CLEAN UP PROGRAM</b>							
SANITATION FUND	M C GOODMAN ENTERPRISES	M C GOODMAN ENTERPRISES	13000	3759	03/04/2025	REMOVE BURNED HOSE & CLEAN UP	6,450.00
SANITATION FUND	M C GOODMAN ENTERPRISES	M C GOODMAN ENTERPRISES	13000	3760	03/04/2025	CLEAN UP LOT - EASY STREET	1,000.00
Total 53-40-675 NEIGHBORHOOD CLEAN UP PROGRAM:							7,450.00
Total SANITATION FUND:							109,509.5
<b>SAN PEDRO GOLF COURSE</b>							
<b>55-12501 DUE FROM MANAGEMENT COMPANY</b>							
SAN PEDRO GOLF COUR	TROON GOLF LLC	TROON GOLF LLC	7307	022725	02/27/2025	PAYROLL FUNDING - GOLF COURSE	35,809.76
Total 55-12501 DUE FROM MANAGEMENT COMPANY:							35,809.76



Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>56-40-415 TELEPHONE</b>							
AIRPORT	CENTURYLINK	CENTURYLINK	2599	020125	02/01/2025	TELEPHONE SERVICE	180.09
AIRPORT	CENTURYLINK	CENTURYLINK	2599	030125	03/01/2025	MONTHLY SERVICE	199.30
Total 56-40-415 TELEPHONE:							379.39
<b>56-40-520 INSURANCE</b>							
AIRPORT	AMRRP	AMRRP	1728	40000749-030	03/04/2025	INSURANCE	6,035.76
Total 56-40-520 INSURANCE:							6,035.76
<b>56-40-530 AVIATION FUEL SUPPLY-JET-A</b>							
AIRPORT	AVFUEL CORPORATION	AVFUEL CORPORATION	1600	022137665	03/14/2025	AV FUEL JET A- AIRPORT	21,674.06
Total 56-40-530 AVIATION FUEL SUPPLY-JET-A:							21,674.06
<b>56-40-540 DEBT SERVICE</b>							
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	020525	02/05/2025	ACCOUNT # 20020070902994 LAND F	1,530.60
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	020525A	02/05/2024	ACCOUNT # 20020170902994 LAND - F	1,188.55
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	030525	03/05/2025	ACCOUNT # 20020170902994 LAND - F	1,188.55
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	030525A	03/05/2025	ACCOUNT # 20020070902994 LAND F	1,530.60
Total 56-40-540 DEBT SERVICE:							5,438.30
<b>56-40-640 SUPPLIES</b>							
AIRPORT	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013525	02/27/2025	REFLECTIVE WASTE OIL SIGN - AIRP	75.73
Total 56-40-640 SUPPLIES:							75.73
Total AIRPORT:							38,644.40
<b>FIREMEN'S PENSION FUND</b>							
<b>70-40-660 PENSION PAYMENTS</b>							
FIREMEN'S PENSION FU	ANICLETO D MALDONADO	ANICLETO D MALDONADO	5551	146	03/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	DARRELL FOSTER	DARRELL FOSTER	3240	114	03/01/2025	Pension Payment	100.00
FIREMEN'S PENSION FU	DOUG VIVIAN	DOUG VIVIAN	3458	030125	03/01/2025	FIRE PENSION	100.00
FIREMEN'S PENSION FU	FRED TRUJILLO	FRED TRUJILLO	7312	86	03/15/2025	FIRE PENSION	100.00
FIREMEN'S PENSION FU	GEOFFREY MCGOFFIN	GEOFFREY MCGOFFIN	3975	207	03/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JAMES HANSEN JR.	JAMES HANSEN JR.	7895	207	03/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JERRY FINK	JERRY FINK	4505	217	03/15/2025	FIREMEN'S PENSION	100.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
FIREMEN'S PENSION FU	JOE RODRIGUEZ	JOE RODRIGUEZ	4573	120	03/01/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JOE ROTHERMICH	JOE ROTHERMICH	8914	207	03/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	LARRY NAPIER	LARRY NAPIER	4840	190	03/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	PATRICK TEAGUE	PATRICK TEAGUE	5786	103	03/01/2025	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	RAY JOHNSON II	RAY JOHNSON II	6144	204	03/15/2025	FIREPENSION	100.00
FIREMEN'S PENSION FU	SHANE MERRILL	SHANE MERRILL	5238	43	03/15/2025	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	WILLIAM BRANDT	WILLIAM BRANDT	7790	113	03/01/2025	FIRE PENSION PAYMENT	100.00
Total 70-40-660 PENSION PAYMENTS:							1,400.00
Total FIREMEN'S PENSION FUND:							1,400.00
Grand Totals:							1,460,427.

## Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

# City of Benson

## City Council Communication



Regular Meeting

April 14, 2025

To: Mayor and Council

Consent Agenda Item # 1f

From: Vicki Vivian, CMC, City Clerk

### Subject:

Resolution 13-2025 of the Mayor and Council of the City of Benson, Arizona, approving a Special Event Liquor License for Serving Smiles, LLC for May 24 and 25, 2025 at 4Evr Ranch Venue, 714 North Madison Street, Benson, Arizona

### Discussion:

The organization Serving Smiles, LLC applied for a Special Event Liquor License which “allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license.”

As per ARS §4-203.02, the application is sent to the Arizona Department of Liquor Licenses & Control, where the director may “subject to the approval of...the governing body of a city or town...” issue the license temporarily.

It is further stipulated that “qualifying” organizations will be granted a special event license for no more than ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location, or additional licenses will be required”. If approved, this will be their third special event held in 2025.

Serving Smiles, LLC is requesting the permit for a fundraiser to be held at the 4Evr Ranch Venue on Saturday and Sunday, May 24 and May 25, 2025 from 12:00 p.m. to 12:00 a.m. on both days.

### Staff Recommendation:

Approval of Resolution 13-2025

## RESOLUTION 13-2025

### **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, APPROVING A SPECIAL EVENT LIQUOR LICENSE FOR SERVING SMILES, LLC FOR MAY 24 AND 25, 2025 AT 4EVR RANCH VENUE, 714 NORTH MADISON STREET, BENSON, ARIZONA**

WHEREAS, Serving Smiles, LLC has applied to the City of Benson for a special event license to allow selling and serving spirituous liquor for consumption at 4Evr Ranch and Equestrian Center on May 24 and 25, 2025; and

WHEREAS, a qualifying organization may be granted a special event license for no more than ten (10) days in a calendar year with the Council's approval; and

WHEREAS, the Mayor and Council of the City of Benson have reviewed the Serving Smiles, LLC application and have determined that its approval is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, as follows:

- Section 1.** The Application for Serving Smiles, LLC is hereby approved, and the Mayor is authorized to execute the same on behalf of the City.
- Section 2.** All orders or resolutions in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect upon its adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 14th day of April, 2025.

---

JOE A. KONRAD, Mayor

ATTEST:

APPROVED AS TO FORM:

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VICKI L. VIVIAN, CMC, City Clerk

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DeCONCINI McDONALD YETWIN & LACY, PC  
By Paul A. Loucks  
City's Attorney

CSR:
Amount:



# SPECIAL EVENT LICENSE

## APPLICATION FEE \$25.00 PER DAY

Arizona Department of Liquor Licenses and Control  
800 W. Washington St. 5<sup>th</sup> Floor Phoenix, AZ 85007  
(602) 542-5141

**DLLC USE ONLY**

Job #:
Date Accepted:
CSR:
License #:

Application **MUST** be submitted to the Department of Liquor 10 days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Thola Del  
(Must be an Officer/Member of the Non Profit Entity) Last First Middle
2. Applicant's mailing address: 300 N Ocotillo Rd Benson AZ 85602  
Street City State Zip
3. Applicants home/cell phone: \_\_\_\_\_ Applicant's business phone: 520-586-9230
4. Applicant's email address: 4evrranch@gmail.com
5. Special Event Name: Summer Beach Bash & BBQ Competition
6. Name of Non-Profit Organization, Candidate or Political Party/Gov: Serving Smiles, LLC.
7. Non-Profit/IRS Tax Exempt Number: 93-1638065
8. Arizona Corporation Commission File #: 23535841 If out of State please specify: \_\_\_\_\_  
(Attach letter of good standing)
9. Event Location Name: 4Evr Ranch Venue
10. Event Address: 714 N Madison St Benson, AZ 85602

**Dates and Hours of Event - Days must be consecutive and may not exceed 10 consecutive days.**

**\*\*SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY\*\***

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>5/24/2025</u>	<u>Saturday</u>	<u>12 PM</u>	<u>12 AM</u>
DAY 2:	<u>5/25/2025</u>	<u>Sunday</u>	<u>12 PM</u>	<u>12 AM</u>
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY10:	_____	_____	_____	_____



**SECTION 2** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 \_\_\_\_\_ Number of Police 2 \_\_\_\_\_ Number of Security Personnel ☒ Fencing ☒ Barriers

**Must** explain security measures: Alcohol will not be allowed to leave the designated fenced area.

Persons 21 and older with proper ID will be issued a wristband. Security will be posted at all entrance/exits to the fenced designated area to make sure alcohol does not leave or enter the event.

**SECTION 3** What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?  
Check one of the following boxes. (R-19-318)

- A) ☒ Special Event being held on an **unlicensed** premises will require approval and signature by the Local Governing Body on page 3. (If checked move to section 4)
- B) ☐ Will this event be held on a currently licensed premises and within the already approved and licensed area?  
(Must attach a letter from the licensed premises with an explanation of the option checked below)

Name of Business

License Number

Phone (Include Area Code)

☐ Place license in non-use - Special Event Licensee selling all alcohol without retailer involvement  
**Must attach letter from the location suspending license for duration of special event**

☐ Dispense and serve all spirituous liquors under retailer's license - Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee

☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. **Must attach letter from the location suspending license for duration of special event**

☐ Split premise between special event and retail location - Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)

☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions - Retailer will still be permitted to conduct all normal sale and service of alcohol.

**SECTION 4**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
☐ Yes ☒ No If yes, attach letter of explanation.

2. How many special event days have been issued to this organization during the calendar year? 3

3. Is the Organization using the services of a Special Event Contractor? (A licensee can utilize the services of a special event contractor who may purchase and sell alcohol on behalf of the licensee. If no special event contractor is listed, the licensee is responsible for the sales and service of alcohol.)

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: \_\_\_\_\_

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?  
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be the special event contractor)

☐ Yes ☒ No if yes, please provide the Name of Licensee: \_\_\_\_\_ License #: \_\_\_\_\_

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100 PERCENT.**

**Attach additional sheet if necessary.**

Name: Serving Smiles, LLC. Percentage: 25

Address: 300 N. Ocotillo Rd. Benson AZ 85602  
Street City State Zip

Name: 4EVR RANCH, LLC Percentage: 75

Address: 714 N. Madison St., Benson, AZ 85602  
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS  
PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 5** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

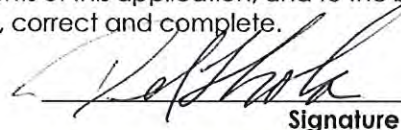


If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local governing body before submitting to the Department of Liquor Licenses and Control. *Please contact the local governing board for additional information.*

**APPLICANT SIGNATURE**

**Declaration:**

I, (Print Name) Del Thola, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.

  
Signature

**LOCAL GOVERNING BODY**

Date Received: \_\_\_\_\_

I, \_\_\_\_\_ recommend ☐ APPROVAL ☐ DISAPPROVAL  
(Government Official) (Title)

On behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(City, Town, County) Signature Date Phone

**AZDLLC USE ONLY**

☐ APPROVAL ☐ DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_





Fenced in Arena  
L : 825 ft.  
W: 250 ft.

# City of Benson

## City Council Communication



Regular Meeting

April 14, 2025

To: Mayor and Council

Agenda Item # 2

From: Gregory Volker, City Manager/Police Chief

### Subject:

Discussion regarding the SEAGO, Area Agency on Aging Subaward Amendment for FY25 for the Benson Area Transit

### Discussion:

SEAGO, Southeastern Arizona Governments Organization, Area Agency on Aging, Region VI had previously awarded the City of Benson, Benson Area Transit (BAT) \$20,000 in support of the transit system, under subaward number: 101-25. On March 17, 2025, SEAGO awarded an additional \$12,500 for transit system usage and an additional \$10,000 for a fixed route camera system to ensure passenger safety. This is a total award of \$42,500 for FY25.

While the City of Benson has an excellent working relationship with SEAGO, I wanted to bring this funding award to your attention as well as commend Transit Supervisor Mariza Nikitas for her efforts focusing on community service, safety and support of those who ride the BAT. As well, Supervisor Nikitas has gone above and beyond ensuring the safety of her drivers.

Supervisor Nikitas is one of many examples of employees at the City of Benson who do not look at her employment as a job but as a calling to service others.

### Staff Recommendation:

Possible discussion and comment



**City of Benson**  
**City Council Communication**



## Regular Meeting

**April 14, 2025**

To: Mayor and Council

### Agenda Item # 3

From: Bradley J. Hamilton, P.E., Public Works Director / City Engineer

Subject:

Discussion and possible action to approve a job order with BNR Paving under the City of Benson JOC contract for Asphalt Maintenance Services for \$209,880

Discussion:

This project would resurface West Union Street from Donald Avenue (dirt road at the west end point) to Patagonia Street, West Cactus Street from Donald Avenue to the cul-de-sac East of Ocotillo Street, Bermuda Avenue and Cholla Avenue from Union Street to Cactus Street. Staff selected these streets for this project because it covers one high volume City Street (Union), covers one area that has not had resurfacing in over 20 years and contiguous street for the efficiency of the project which overall lowered the cost.

This project is in the Capital Improvement Plan (CIP) budget (CIP CPF PW 25-1 Pavement Management). If approved at the April Council meeting, construction would start after the end of the current BUSD school year to avoid traffic on Union Street.

The cost of this project did come in under staff expectations and budget. Staff is currently requesting a bid for more streets however at this time we would like to get this project approved and scheduled.



Staff Recommendation:

Approval of Asphalt Maintenance Services under the City of Benson JOC contact with BNR Paving for \$209,880



(520) 456-0493

**Mailing Address:**  
Sierra Enterprises LLC  
dba BNR Paving &  
dba Sierra Striping  
500 E. Fry Blvd. Ste L12  
Sierra Vista, AZ. 85635

## REQUEST FOR PROPOSAL

3/24/2025

Proposal #: H0324-25

City of Benson  
ATTN: Drayson Harris  
101 E. 6th St.  
Benson, Arizona 85602  
Phone: (520) 586-2245

**Res Lic: ROC253524**  
**Com Lic: ROC253524**  
**360**

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the project located at: **City of Benson, Union Street and Ocotillo Distressed Asphalt Maintenance**

### **Patching and Crack Sealing ALL AREAS**

1. Clean and apply tack oil to distressed asphalt areas as necessary.
2. Patch potholes and sunken areas with up to (8) tons of hot asphalt mix.
3. Clean the areas to be sealcoated of dirt and debris using brooms and blowers.
4. Fill main cracks 1/4" and wider (excluding alligators) with up to 11,250 lbs. of Deery hot rubberized crackfiller.
5. Re-stripe any affected pavement markings.
6. Clean up any debris resulting from the above operations.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner:

### **Remove & Replace Asphalt at Ocotillo/Union Intersection (Green Area)**

1. Saw cut, remove and haul away approximately 6,000 square feet of existing asphalt.
2. Grade, condition and compact the existing base material.
3. Import, condition, grade and compact up to (15) tons of Spec AB.
4. Apply tack oil to vertical abutments as necessary.
5. Pave approximately 6,000 square feet to an average compacted depth of 3" with PAG2 hot mix asphalt.
6. Compact the asphalt with one or more steel drum rollers.
7. Re-stripe any affected pavement markings.
8. Clean up any debris resulting from the above operations.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner:

### **Single Shot Application of Chip Seal (Purple Area)**

1. Apply a 1 shot of CRS2-P oil at an average rate of .72 gallons per square yard and 3/8" PAG Spec fractured double washed chip to approximately 48,000 square feet.
2. Compact the chip seal for proper adhesion.
3. Sweep and remove excess chip.
4. Apply a fog seal of CSS-1H 1:1 at an average application rate of .12 per square yard.
5. Re-stripe any affected pavement markings.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner:

## **Double Shot Application of Chip Seal (Blue, Red, Yellow Areas)**

1. Apply 2 shots of CRS2-P oil at an average rate of .72 gallons per square yard and 3/8" PAG Spec fractured double washed chip to approximately 159,842 square feet.
2. Compact the chip seal for proper adhesion.
3. Sweep and remove excess chip.
4. Apply a fog seal of CSS-1H 1:1 at an average application rate of .12 per square yard.
5. Re-stripe any affected pavement markings.

Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner:

**Proposal Total (Includes MRRRA Tax):**

**\$209,880.00**

**Payment Due Upon Completion. (A late fee of 1.5% will be applied monthly on balances past 15 days).**

**This quote is valid for 30 days. However, any price change in materials will be passed on.**

Respectfully submitted,

*Lance Clawson, Member*

Sierra Enterprises LLC,  
dba BNR Paving &  
dba Sierra Striping

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## **ACCEPTANCE OF PROPOSAL**

The prices, specifications, and conditions above and on the back side are satisfactory and are hereby accepted.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

The signature of the owner or owner's authorized representative on this proposal constitutes understanding and acceptance of all the terms on the front and back and is a binding contract.

## **STANDARD TERMS AND CONDITIONS**

**1. WARRANTY:** Subject to the exclusions and limitations below, BNR Paving warrants its work to be free of defects in materials and workmanship. BNR will repair or replace areas of pavement which are not satisfactory due to defects in material or workmanship, provided written notice of the claim is received by BNR within one year from completion of work. All guaranties and/or warranties become effective as of the date BNR Paving receives complete contract amount, including any change order amounts.

**2. EXCLUSIONS AND LIMITATIONS ON WARRANTY:** This warranty shall be subject to the owner and/or contracting agent representing owner complying with the following conditions: (a) The work area shall be free from water prior to commencement of work and remain water free until contractor has completed work and materials have cured; and (b) The work area remains closed to vehicles until contractor approves opening. Any responsibility under Warranty shall be limited to repair of replacement of the affected area; under no circumstances will BNR be responsible for any incidental or consequential damages, such as loss of use, loss of income or other claims.

\*BNR Paving cannot be responsible for pre or post vegetation control.

**3. OWNER'S RESPONSIBILITY:** Owner or its contracting agent shall be responsible to supply all water necessary for this project. Owner shall be responsible for maintaining barricades and closures after BNR's employees leave jobsite and until instructed by BNR that barricades may be withdrawn. Owner shall ensure that all work areas are kept dry and free of water for at least 24 hours prior to commencement of work and remain free of water until BNR has confirmed the project is completed.

**4. SOIL CONDITIONS AND DEPTH:** Due to the inability of either the contractor or owner to anticipate the subbase conditions and asphalt depth, the contract price is based on reworking existing base; that is, no replacement cost is contemplated or included in work unless otherwise stated in bid. Also, asphalt removal and replacement is limited to a maximum of 2 inches unless otherwise specified. If additional work and/or materials is required beyond the contract price, BNR will suspend work and notify owner and negotiate price for additional labor and materials or establish that the work will be done on a time and materials basis.

BNR is not responsible for determining the subbase conditions including type and characteristics of soil, or its stability and bearing capacity. Should it appear to BNR that soil conditions will not support the pavement projects, BNR will suspend work and notify the owner. If the owner instructs BNR, in writing, to proceed despite such unfavorable condition, BNR at its option may withdraw the warranty for all or part of the project.

**5. UNDERGROUND UTILITIES:** BNR shall not be responsible for underground lines or utilities that are buried less than 18 inches below work surface. Owner shall furnish plans or locations of lines or utilities if they exist. If no such information is furnished, owner assumes responsibility in case of damage to lines or utilities.

**6. ENVIRONMENTAL DISCOVERIES:** In the event BNR determines that the subbase or pavement to be recovered is contaminated by petroleum products or other hazardous materials, BNR will suspend work and notify the owner of the conditions found. BNR will not recommence its work until the condition has been remediated and all contaminated materials have been removed. BNR shall not be responsible for any soil testing required or for any remediation of any contamination nor for any other liability in connection therewith; Owner agrees to indemnify and hold harmless BNR from any liability in connection with contamination found to exist on the property and to reimburse BNR for any costs associated with the suspension of the project.

**7. PLANS AND SPECIFICATIONS:** The plans and specifications attached hereto, if any, form a part of this contract. In case of conflict between provisions stated in such plans and specifications and the terms within the contract, the terms of this contract shall prevail.

**8. ELEVATIONS:** BNR assumes no responsibility or liability for damage to persons or property caused by changes to the pavement elevations. Owner agrees to indemnify and hold harmless BNR from any claims arising out of any changes to pavement elevations.

**9. CHANGE ORDERS:** Any change orders shall be in writing and signed by BNR and the owner or owner's representative prior to the commencement of any additional work.

**10. MECHANIC'S LIEN RIGHTS:** BNR reserves the right to file a preliminary mechanic's lien notice and to retain and pursue all mechanic's lien rights arising out of this contract. The filing of a preliminary notice in no way reflects on the owner.

**11. TIME:** Completion of the project stated in this contract is based upon optimum weather conditions and lack of any other unforeseen delays. BNR undertakes to perform this contract with as little delay as possible, but BNR will not be responsible for delays beyond its control, including unfavorable weather conditions, vehicles parked in work areas, water sprinklers, or strikes interfering with labor or delivery of materials. If BNR is unable to commence the work after notice to proceed, due to owner's instructions to cease or other fault of owner, BNR may at its option suspend work and recover from owner the costs of such delay, up to \$500 per day.

**12. ATTORNEY'S FEES:** In the event it is necessary for either party to retain the services of an attorney to pursue an action to interpret or enforce this agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees incurred.

**Pursuant to Arizona law we are required to inform you that the you have the right to file a written complaint with the Arizona Registrar of Contractors for alleged violation of Arizona Revised Statutes section 32-1155. Any complaints must be made within the applicable time period as set forth in section 32-1155, subsection A. You may contact the ROC at 602-542-1525 or [www.azroc.gov](http://www.azroc.gov). Sierra Enterprises LLC dba BNR Paving and dba Sierra Striping requests that if any portion of its work is unsatisfactory that it be notified prior to the filing of a complaint so that it can resolve any concerns.**

Owner/Agent Initials \_\_\_\_\_

Proposal # H0324-25-360



# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Agenda Item # 4

From: Bradley J. Hamilton, P.E. Director of Public Works/City Engineer

### Subject:

Discussion and possible action regarding Resolution 11-2025 of the Mayor and Council of the City of Benson, Arizona, accepting a grant from the State of Arizona Department of Transportation Aeronautics Group Airport Pavement Management System Program for Improvements at the Benson Municipal Airport - Paul Kerchum Field located at 2200 W. Aviation Drive, Benson

### Discussion:

This grant is a 90/10 matching grant for the State of Arizona's Airport Pavement Management System (APMS) for Fiscal Year 2025. The grant from the State of Arizona is to Seal Coat/Crack Reseal and Replace Pavement Markings for Taxiway A at the Benson Municipal Airport - Paul Kerchum Field located at 2200 W. Aviation Drive, Benson. **The City of Benson would be responsible for 10 percent of the cost which equates to \$15,754.** The project would be administered by Arizona Department of Transportation.

### Staff Recommendation:

Approval of Benson Municipal Airport Grant with Arizona Department of Transportation in the amount of \$157,539

## **RESOLUTION 11-2025**

### **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, ACCEPTING A GRANT FROM THE STATE OF ARIZONA DEPARTMENT OF TRANSPORTATION AERONAUTICS GROUP AIRPORT PAVEMENT MANAGEMENT SYSTEM PROGRAM FOR IMPROVEMENTS AT BENSON MUNICIPAL AIRPORT – PAUL KERCHUM FIELD LOCATED AT 2200 W AVIATION DRIVE, BENSON**

WHEREAS, the State of Arizona, acting by and through the Arizona Department of Transportation, has awarded the City of Benson a grant in the amount of \$157,539 for Pavement Management System Program on Taxiways at the Benson Municipal Airport – Paul Kerchum Field; and

WHEREAS, the Mayor and Council of Benson have determined that acceptance of the grant is acceptable and in the best interest of the City and its residents.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, hereby accepts the Arizona Department of Transportation grant MPD Agreement Number GRT-25-0010938-T in the amount of \$157,539, and Greg Volker is hereby directed to execute the grant agreement on behalf of the City of Benson.

BE IT FURTHER RESOLVED that the City of Benson hereby authorizes Bradley J. Hamilton, P.E., to execute the Authorizations for Additional Services on behalf of the City of Benson.

BE IT FURTHER RESOLVED that the City Manager is authorized to take all actions necessary to comply with the conditions of the Grant agreement.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 14th day of April, 2025.

---

JOE A. KONRAD, Mayor

ATTEST:

APPROVED AS TO FORM:

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VICKI L. VIVIAN, CMC, City Clerk

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DeCONCINI McDONALD YETWIN & LACY, PC  
By Paul A. Loucks  
City's Attorney

Content Reviewed; Ready for Signatures

Content Reviewed; Ready for Signatures

MPD Agreement Number	GRT-25-0010938-T
AG Contract Number	P0012011001584
AFIS Program/Phase Number	E5P1A01C
Customer Number	IV0000010538 A0001
Assistance Listing Number	None - STATE & Local Only
Program	ADOT Airport Pavement Maintenance System Program
Required Match Percentage	10%
Airport	Benson Municipal Airport

**GRANT AGREEMENT  
BETWEEN  
THE STATE OF ARIZONA  
AND  
CITY OF BENSON**

THIS AGREEMENT is entered into \_\_\_\_\_ by and between the STATE OF ARIZONA acting by and through the ARIZONA DEPARTMENT OF TRANSPORTATION, Multimodal Planning Division, Aeronautics Group, herein referred to as the "STATE" and the CITY OF BENSON, a political subdivision of the STATE of Arizona, herein referred to as the "SPONSOR". The STATE of Arizona, Arizona Department of Transportation and the CITY OF BENSON are collectively referred to as the "Parties", and individually as STATE, SPONSOR, and "Party".

**I. RECITALS**

1. The STATE is empowered by Arizona Revised Statute § 28-401 Intergovernmental agreements to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the STATE.
2. The Airport Pavement Management System (APMS) program is a grant program established to assist in the preservation of the Arizona airport system infrastructure to support safe airports for the citizens of Arizona. As a benefit of the grant, procurement of construction services is performed by the Arizona Department of Transportation to assure quality contractors and compliance with Federal Aviation Administration (FAA) regulations and the APMS grant requirements. The final Grant for this project shall be the final construction costs less the required match percentage 10% from the SPONSOR. Because the Grant program requires advance payment before a contractor can receive notice to proceed, SPONSOR Match is calculated on the engineer's construction estimate, with reconciliation to actuals to be completed post-construction.
3. Funding for this Project is pursuant to Arizona Revised Statute § 28-8202.D and authority to accept SPONSOR contribution is pursuant to Arizona Revised Statutes § 28-8242.A.2(d).
4. The SPONSOR is empowered by Arizona Revised Statute § 28-8413.B.2, to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the SPONSOR in accordance with an applicable resolution, Board-granted authority, or local ordinance; a copy of which is attached and incorporated hereto.

5. The STATE and SPONSOR desire to share in costs for pavement preservation at the Benson Municipal Airport (Airport), hereinafter referred to as the Project. The Project will include APMS Taxiway Preservation - P-608 Application at TWABN-10.
6. The total pre-design estimated cost of the Project construction was \$157,539.00. The SPONSOR shall contribute the Required Match Percentage of the Project construction cost. Payment of the Required Match Percentage of the estimated Project construction cost (\$15,753.90) is due and payable upon signing this Agreement and must be received by the STATE before Notice to Proceed for construction will be issued. If construction is awarded at a higher price than estimated, or if there are in-field or other modifications during construction, the State, at its option, may immediately or upon discovery invoice the additional match and the SPONSOR shall remit according to § II(2)(g). Any remaining balance of SPONSOR's contribution totaling the Required Match Percentage of the actual total Project construction cost shall be due and payable upon completion of the project. See § II(1)(e) for final accounting reconciliation of the Project costs.
7. The STATE is responsible for all Project related procurement(s) and for paying all awarded contractor(s) performing activities for the Project. The STATE will pay all design, engineering, construction administration, grant administration, and construction costs for the Project less the SPONSOR/Airport Match requirement with the expectation that the Project will be completed and the expected benefits to the STATE and its constituents will be accomplished. In the event that the SPONSOR or the Airport cancel this Project after the STATE incurs these expenses, thus preventing the benefits to the STATE and its constituents to be accomplished, the SPONSOR is responsible to reimburse the STATE for all Project costs incurred by the STATE including but not limited to staff charges (pay rate plus indirect cost rate) in addition to direct expenses paid to vendors/consultants/contractors.

THEREFORE, in consideration of the mutual agreements expressed herein, it is agreed as follows:

## **II. RESPONSIBILITIES**

1. The STATE shall:
  - a. Conduct investigations and prepare, in compliance with Federal Aviation Administration (FAA), state, or local standards, design plans, specifications and such other documents and services required for design, project coordination, construction bidding and construction.
  - b. Invoice the SPONSOR for the Required Match Percentage of the pre-design estimated construction cost, and collect this match payment prior to issuing notice to proceed for any construction contract. Immediately or upon discovery, at the option of the STATE, invoice additional match requirements if construction is awarded at a higher price than estimated, or if there are in-field or other modifications during construction. Invoice, after completion of the project for any remaining match requirements to bring total match from the SPONSOR to equal the Required Match Percentage of the actual project construction costs.
  - c. Advertise for Project bids and award one or more design, construction administration, and/or construction contracts for the Project and make all payments to the contractor(s) OR shall perform the Project and administration in-house, at the option of the STATE.

- d. Provide final inspection and acceptance of the Project.
- e. Subsequent to Project completion, determination of final quantities and services, and approval and acceptance of the Project, produce and submit to the SPONSOR a final accounting reconciliation of actual Project costs.
  - i. In the event that the Required Match Percentage of the actual Project construction costs exceed the amount remitted by the SPONSOR, the STATE will invoice the SPONSOR for the remaining contribution required to equal the Required Match Percentage of the actual Project construction costs.
  - ii. In the event that the Required Match Percentage of the actual Project construction costs is less than the amount remitted by the SPONSOR, the STATE will reimburse the SPONSOR for any overpayment.
  - iii. In the event that the SPONSOR or the Airport cancels this Project after the STATE incurs any expenses/costs, the SPONSOR is responsible to reimburse the STATE for all Project costs incurred by the STATE including but not limited to staff time and effort in addition to direct expenses paid to vendors/consultants/contractors.
- f. Reimburse the SPONSOR for any contribution that exceeded the Required Match Percentage of the final Project construction costs within 30 calendar days of receiving a signed final accounting reconciliation of the Project costs from the SPONSOR.

2. The SPONSOR shall:

- a. Remit payment of the Required Match Percentage of the estimated Project construction cost as documented in the Recitals of this Agreement and as instructed on the Invoice. Payment is due and payable upon signature of this Agreement and must be received by the STATE before notice to proceed for construction will be issued. If construction is awarded at a higher price than estimated, or if there are in-field or other modifications during construction, the State, at its option, may immediately or upon discovery invoice the additional match and the SPONSOR shall remit according to § II(2)(g). Any remaining balance of SPONSOR's contribution totaling the Required Match Percentage of the actual total Project construction cost shall be due and payable upon completion of the project. See § II(1)(d) for final accounting reconciliation of the Project costs.
- b. Schedule and provide authorized Airport access for the STATE, the STATE's representative(s), and the contractor(s) for the purposes of preparing design plans and specifications for the Project, constructing the Project, administering the construction of the Project, and for final inspection.
- c. Coordinate with the STATE and obtain authorized approval on safety plans, security plans, phasing plans, and construction schedules prepared by the STATE.
- d. Coordinate with airport users, issue or have the Airport issue NOTAMs (Notice to Airmen) as required, and provide operations support during construction, as needed.
- e. Upon completion and acceptance of the Project by the STATE, provide and/or ensure maintenance of the Airport improvements from the Project.

- f. Abide by and enforce the SPONSOR Assurances.
- g. Remit to the STATE within 30 days after receiving an invoice for any additional contribution required based on modifications of the Project estimate or subsequent to the post-completion Project accounting cost reconciliation; or in the event that the SPONSOR or the Airport cancels this Project after the STATE incurs any expenses/costs, thus preventing the benefits to the STATE and its constituents to be accomplished, the SPONSOR is responsible to reimburse the STATE for all Project costs incurred by the STATE including but not limited to staff time and effort in addition to direct expenses paid to vendors/consultants/contractors.

### **III. SPONSOR ASSURANCES**

The SPONSOR hereby covenants and agrees with the STATE as follows:

1. The Project is consistent with plans (existing at the time of approval of the Project) of entities authorized by the STATE to plan for the development of the area within which the Project exists.
2. The SPONSOR will furnish to the STATE each quarter a current listing of all aircraft based on the Airport.
3. These covenants shall become effective upon execution of this Agreement for the Project or any portion thereof, made by the STATE and shall constitute a part of the Agreement thus formed and shall remain in full force and effect throughout the life of this Agreement.
4. The SPONSOR is the owner or lessee of the property or properties on which the Airport is located and that the lease guarantees that the SPONSOR has full control of the use of the property through the life of this Agreement. In the event there are changes in airport ownership or to an airport lease during the life of this Agreement, responsibilities under this Agreement shall be transferred to the new owner or lessee as part of that arrangement and the parties to the new arrangement shall submit a request to the STATE to amend this Agreement as necessary to transfer responsibility to the new owner or lessee.
5. To restrict the use of land, adjacent to or in the immediate vicinity of the Airport, to activities and purposes compatible with normal Airport operations and to take appropriate action including the adoption of appropriate zoning laws.
6. To promote safe airport operations by clearing and protecting the approaches to the Airport by removing, lowering, relocating, marking and/or lighting existing airport hazards and to prevent, to the extent possible, establishment or creation of future airport hazards.
7. To operate the Airport for the use and benefit of the public and to keep the Airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes; and establish such fair, equal and nondiscriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport; and provided further, and prohibit any given type, kind or class of aeronautical use of the Airport if such use would create unsafe conditions, interfere with normal operation of aircraft, or cause damage or lead to the deterioration of the runway or other Airport facilities.

8. To suitably operate and maintain the Airport and all facilities thereon or connected therewith which are necessary for Airport purposes and to prohibit any activity thereon which would interfere with its use for aeronautical purposes and to operate essential facilities, including night lighting systems, when installed, in such manner as to assure their availability to all users of the Airport; provided that nothing contained herein shall be construed to require that the Airport be operated and maintained for aeronautical uses during temporary periods when snow, flood or other climatic conditions interfere substantially with such operation and maintenance.
9. To refrain from entering into any transaction which would deprive the SPONSOR of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another agency eligible to assume such obligations and having the power, authority and financial resources to carry out such obligations; and, if an arrangement is made for management or operation of the Airport by an agency or person other than the SPONSOR, the SPONSOR will reserve sufficient powers and authority to ensure that the Airport will be operated and maintained in accordance with these covenants.
10. To maintain a current Airport Layout Plan (ALP) of the Airport, which shows building areas and landing areas, indicating present and planned development and to furnish the STATE an updated ALP of the Airport as changes are made.

#### **IV. MISCELLANEOUS PROVISIONS**

1. This Agreement is governed according to the laws of the STATE of Arizona. All cited statutes, public law, executive orders, and policies cited in this Agreement are incorporated by reference as a part of this Agreement.
2. This Agreement shall become effective upon signature by the Parties and shall remain in force and effect until the Final Post Completion Inspection Certification is issued, approximately one (1) year after Project completion; provided however, that this Agreement may be canceled at any time prior to the commencement of performance under this Agreement, upon thirty (30) days written notice to the other Party. In the event the STATE cancels this Agreement prior to commencement of performance, the STATE shall reimburse the SPONSOR any remitted advance contribution, the amount of which is described in the Recital(s) of this Agreement.
3. This Agreement may be canceled in accordance with Arizona Revised Statutes § 38-511.
4. If the SPONSOR fails to comply with any portion of this Agreement, the STATE, by written notice to the SPONSOR, may suspend participation until appropriate corrective action has been taken by the SPONSOR.
5. The STATE reserves the right to terminate this Agreement in whole or in part due to failure of the SPONSOR to carry out any term, promise, assurance, or condition of the Agreement. The STATE will issue a written notice to SPONSOR for failure to adequately perform, or if there is reason for the STATE to believe that the SPONSOR cannot or will not adequately perform the requirements of the Agreement. If SPONSOR does not submit a Corrective Action Plan to the satisfaction of the STATE within a ten (10) day period after receipt of written notice from STATE, then the STATE, by written notice to the SPONSOR, may terminate the Agreement in whole or in part. The notice of termination will contain

the reasons for termination, the effective date, costs incurred prior to termination, and if known any liquidated damages payments or fees due to contractors contracted for this Project. The SPONSOR shall reimburse the STATE any costs incurred prior to the date of termination, liquidated damages payments or fees due to contractors for this Project, and any legal or administrative fees required to collect or defund under this clause.

6. When the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds, or when funds are not appropriated or are withdrawn for use hereunder, the STATE may terminate this Agreement.
7. No waiver of any condition, requirement or right expressed in this Agreement shall be implied by any forbearance of the STATE to declare a default, to declare a failure to perform, or to take any other action on account of the violation, nor shall such violation be continued or repeated.
8. All Parties shall comply with all applicable federal, state, county, cities, and local laws, rules, regulations, and assurances in addition to all applicable provisions of Title 14 (Aeronautics and Space Chapter I – Federal Aviation Administration, Department of Transportation) and Title 49 (United STATES Department of Transportation) and other applicable Codes of Federal Regulations where and when relevant.
9. In the event of any controversy which may arise out of this Agreement, the Parties hereto agree to abide by arbitration as may be required as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.
10. This Agreement may be amended upon mutual agreement of the Parties at any time when in the best interest of the STATE or SPONSOR.
11. Every payment obligation of the STATE under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the STATE at any time. No liability shall accrue to the STATE in the event this provision is exercised, and the STATE shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
12. In the event the STATE cancels an in-progress Project prior to its completion through no fault of the SPONSOR or the AIRPORT, the STATE shall move the project to final accounting reconciliation as described in section II.1.e.
13. All Parties shall retain all data, books and other records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the STATE at reasonable times as set forth in Arizona Revised Statute § 35-214.
14. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Act) (Public Law 101-336, 42 USC. 12101-12213) and all applicable Federal regulations under the Act, including 28 CFR Parts 34 and 36. SPONSOR shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246 as amended, Arizona STATE Executive Order 2009-09, as amended by amended by STATE Executive Orders 2023-01 and 2023-09 issued by the



Governor of the State of Arizona and incorporated herein by reference regarding “Non-Discrimination”, or Arizona Revised Statutes §§ 41–1461 through 1465, and all other applicable STATE and federal employment laws, rules and regulations.

15. This Agreement is subject to the provisions of Title VI of the Civil Rights Act and the RECIPIENT is herein notified of such. All contracts between ADOT and its contractors for completing the work designated in this Agreement will include the following statement in addition to Appendix A and Appendix E of its ADOT Signed Title VI Assurances, available at <https://azdot.gov/business/civil-rightsexternal-eeo-contractor-compliance/title-vi-nondiscrimination-program/title-vi:>

*The **Arizona Department of Transportation**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252.42 U.S.C. §§ 2000d-4), the Americans with Disabilities Act (ADA) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin in consideration for an award.*

16. To the extent applicable under Arizona Revised Statutes § 41-4401, each Party and its contractors and subcontractors warrants compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under Arizona Revised Statutes § 23-214(A). A breach of the above-mentioned warranty by any Party or its contractors and subcontractors shall be deemed a material breach of this Agreement and may result in the termination of this Agreement by the non-breaching Parties. Each Party retains the legal right to randomly inspect the papers and records of the other Parties or its contractors’ and subcontractors’ employees who work on this Agreement to ensure that the Parties or its contractors and subcontractors are complying with the above-mentioned warranty.
17. Either Party has the right to terminate the Agreement, in whole or in part at any time, when in the best interests of the STATE and/or SPONSOR. Should the SPONSOR elect to terminate this Agreement, the SPONSOR will be responsible to reimburse the STATE for 100% of all costs incurred and/or expended as of the date of the SPONSOR-requested termination.
18. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered electronically or in person or sent by mail addressed as follows:

Arizona Department of Transportation		CITY OF BENSON
Sally J. Palmer Contracts Program Manager	Carmen M. Rose, P.E. State Airport Engineer	Bradley J. Hamilton Director of Public Works/City Engineer
Multimodal Planning Division Mail Drop 310B 206 S. 17 <sup>th</sup> Avenue Phoenix, AZ 85007	Multimodal Planning Division Attn: APMS Mail Drop 426M 180 W. Jefferson Street Phoenix, AZ 85007	City of Benson Attn: Public Works P.O. Box 2223 Benson, AZ 85602
602-712-6732	602-851-5295	520-720-6325
<a href="mailto:spalmer@azdot.gov">spalmer@azdot.gov</a>	<a href="mailto:crose@azdot.gov">crose@azdot.gov</a>	<a href="mailto:bhamilton@benzonaz.gov">bhamilton@benzonaz.gov</a>

19. Attached hereto and incorporated herein is the written determination of each Party's legal counsel that the Party is authorized under the laws of this STATE to enter into this Agreement and that the Agreement is in proper form.
20. **Duplicate Funding Not Permitted.** The SPONSOR agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, or any other Federal agency, or insurance proceeds for any portion of a project activity approved for funding under this Agreement, the RECIPIENT shall provide written notification to the STATE, and reimburse the STATE for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.
21. **Israel Boycott Not Permitted:** The SPONSOR warrants that it is not engaged in a boycott of Israel as defined in Arizona Revised Statutes § 35-393 et seq.
22. **Forced Labor of Ethnic Uyghurs Ban:** Pursuant to Arizona Revised Statutes § 35-394, the SPONSOR warrants and by signing this Agreement so certifies that it does not currently, and agrees for the duration of the contract that it will not use the forced labor of ethnic Uyghurs in the People's Republic of China, any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China, or any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If the SPONSOR becomes aware during the term of this Agreement that the SPONSOR is not in compliance with this certification, the SPONSOR shall notify ADOT within five business days after becoming aware of the noncompliance, and within 180 days after notice, provide written certification that the SPONSOR has remedied the noncompliance. This item does not apply to not-for-profit organizations or organizations with fewer than ten (10) full-time employees.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

**CITY OF BENSON**

**STATE OF ARIZONA**  
**Arizona Department of Transportation**

**By**

**By**

Bradley J Hamilton

Iqbal Hossain, Acting Director  
Multimodal Planning Division

Date Signed

Date Signed



Our True North: *Safely Home*

**Multimodal Planning**

**Katie Hobbs**, Governor

**Jennifer Toth**, Director

**Greg Byres**, Deputy Director for Transportation/State Engineer

**Paul Patane**, MPD Director

July 30, 2024

Mr. Brad Hamilton  
Public Works Director  
City of Benson  
160 S. Huachuca  
P.O. Box 2223  
Benson, AZ 85602

Subject: ADOT Airport Surface Treatment Program 2025  
Benson Municipal Airport – Twy A Section 10 with P-608 Seal Coat/Crack Reseal and Pavement Markings

Dear Mr. Hamilton:

ADOT MPD – Aeronautics Group has completed the planning and program development phase of the State's Airport Pavement Preservation Program for fiscal year 2025. This is a program that ADOT Aeronautics began the groundwork for in 2000 and updates every three to four years when they contract to have pavements at all the State's public airports evaluated and rated as to their pavement condition index (PCI). The results of the current study show the pavement maintenance recommendations for the airport pavements that still have useable life remaining. Each airport in the study will receive a complete report specific to their respective airports.

Maintenance options such as crack seals, seal coats, thin overlays, and PCCP joint repairs are scheduled for individual runways, taxiways, and aprons at various airports for each of the years in a five-year period. Projects are tentatively scheduled based on PCI priorities and the program's funding budget. Benson Municipal Airport is included in fiscal year 2025 of the program for Taxiway A Section 10 with P-608 Seal Coat/Crack Reseal and Pavement Markings with construction estimate of \$157,539.

Under this program, ADOT's Program Manager will design, support the bidding process, and administer the construction of the maintenance projects. ADOT will pay 100% of the design and construction administration costs. ADOT will then pay the full construction costs to the contractor. The Sponsor will pay, directly to ADOT, their 10 percent share of the construction cost (approx. \$15,754 for Benson Municipal Airport).

After review of the current recommendations, we have included the following treatments: P-608 Seal Coat/Crack Reseal and Pavement Markings. We have included the preliminary program for Benson Municipal Airport consisting of an aerial schematic exhibit and a preliminary opinion of probable cost. Prior to finalizing the program and proceeding with the design and construction we need to verify the Sponsor's intentions for participation in this program. It is expected that actual construction will begin no sooner than March 2025.

Please return by email to Carmen Rose at [crose@azdot.gov](mailto:crose@azdot.gov) and Tammy Martelle, Kimley-Horn and Associates at [tammy.martelle@kimley-horn.com](mailto:tammy.martelle@kimley-horn.com) a copy of the executed letter indicating your position on this matter **as soon as possible, but no later than September 30, 2024**. Upon receipt of your acknowledgement to participate in this program, a Grant Agreement with the State and the invoice for your 10 percent (10%) share of the construction cost will be submitted electronically to you via DocuSign. Instructions will be provided for

your execution of the Grant Agreement using DocuSign. Payment of your invoice for your 10% share of the construction costs must be received by ADOT before construction can commence on your project. Please initial or sign the Grant Agreement to complete the signature process before processing payment of the invoice. An Authorizing Resolution, Board-Granted Authority, or Local Ordinance will be necessary to attach to the Grant Agreement (sent via DocuSign) that will be issued by ADOT at a later date.

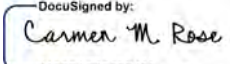
Payment of 10% of the estimated Project construction cost is due and payable upon signing the Grant Agreement and must be received by the STATE before Notice to Proceed for construction will be issued. If construction is awarded at a higher price than estimated, or if there are in-field or other modifications during construction, the STATE, at its option, may invoice the additional match and the SPONSOR shall remit the additional match upon receipt of invoice. Upon completion of the Project, ADOT will produce a final accounting reconciliation of the construction costs. In the event, actual construction cost exceeds the estimate, the STATE will invoice the SPONSOR for the remaining contribution required to equal 10% of the actual construction cost. In the event the actual construction cost is less than the estimate, the STATE will reimburse the SPONSOR for any overpayment.

Also, a separate email will be sent with the **Recipient Contact Information** that needs to be filled out and returned to me. This information is necessary for the Grant Agreement to be sent for signatures. **If there is a change on this form before you receive the Grant Agreement, please contact Tammy Martelle at Kimley-Horn with updated information as soon as possible.**

If you have any questions or desire any additional information, please do not hesitate to contact me at (602) 851-5295.

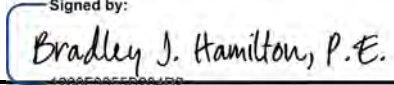
Sincerely,

ADOT MPD – AERONAUTICS GROUP

  
Carmen Rose, P.E.  
State Airport Engineer

cc: Brandon Robinson, Kimley-Horn & Associates

I acknowledge that the projects included for Our Airport under the ADOT Airport Pavement Preservation Program for 2025 is in the best interest for our Airport Facility and wish to participate in this program.

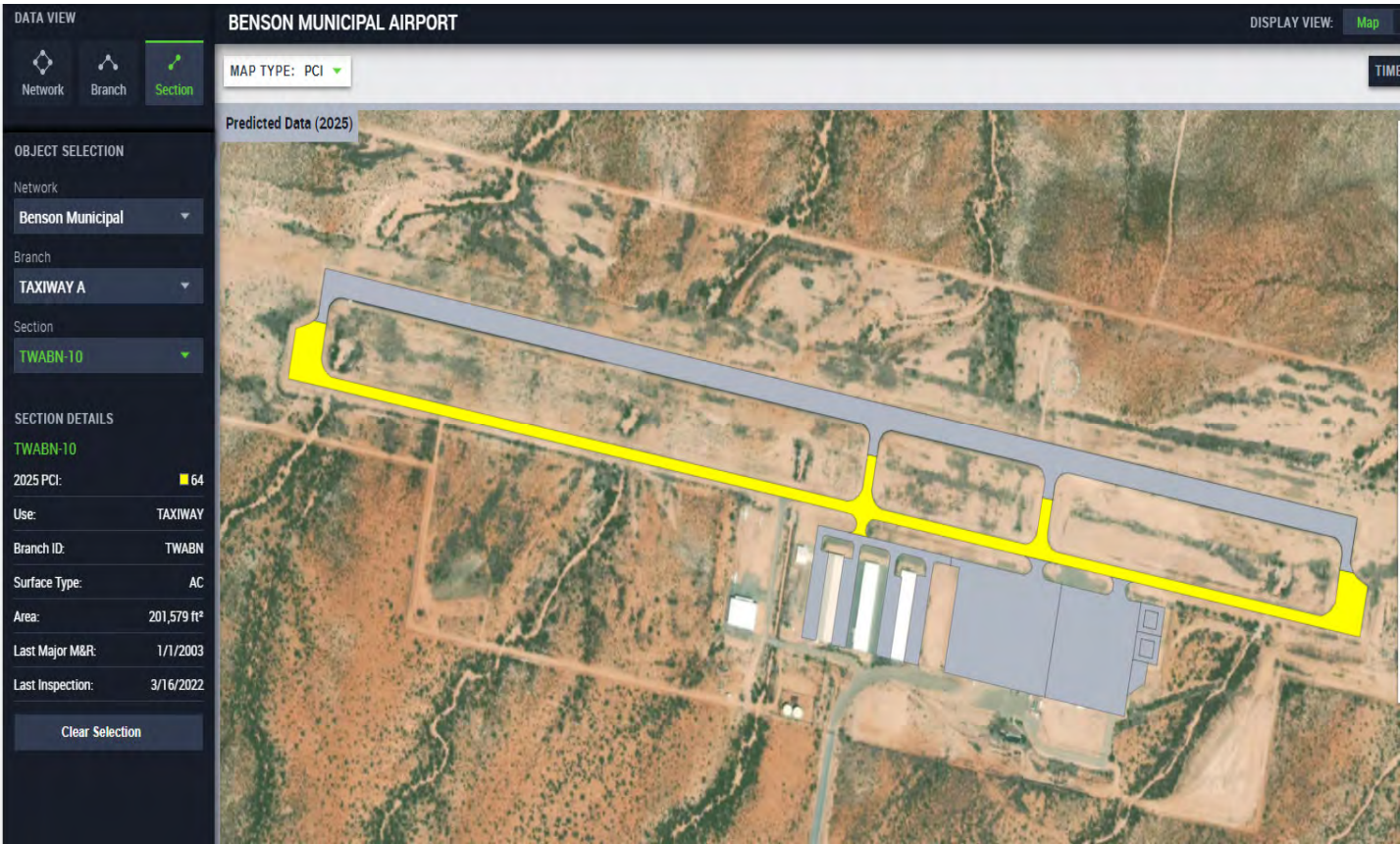
	8/20/2024
(Signature)	Date

Bradley J. Hamilton, P.E. Public Works Director/City Engineer  
\_\_\_\_\_  
(Print Name and Title)

**2025 APMS Benson Municipal Airport – Opt-In –**  
**Preliminary Opinion of Probable Cost**

Pavement	Section	Description	Estimate
Twy A	10	P-608 Seal Coat/Crack Reseal	\$157,539
		Total	\$157,539
		10% Local Share	\$15,754

Twy A Section 10



Remit to:  
ARIZONA DEPARTMENT OF TRANSPORTATION  
206 S 17TH AVE  
MAILDROP 203B  
Aeronautics  
PHOENIX AZ 85007

Customer Name		INVOICE	
CITY OF BENSON			
Customer Number	Invoice Number	Invoice Date	
IV0000010538	MPE2510938	04-01-25	
	ARDept/BPRO	Due Date	
	DTA:MP030	04-01-25	
	Amount Due	Amount Enclosed	
	\$15,753.90		

Bill to:  
CITY OF BENSON  
120 W 6TH ST  
BENSON AZ 85602

☐ Please check if address has changed. Write correct address on back of stub and attach with payment

Payment Method:    Check ☐    Money Order ☐

Please write Invoice No on front of check or Money Order. DO NOT MAIL CASH

----- Please detach the above stub and return with your remittance. -----

ADOT
ORIGINAL

Customer Number	Original Invoice Date	Original Due Date
IV0000010538	04-01-25	04-01-25
Customer Name	Invoice Number	Invoice Date
CITY OF BENSON	MPE2510938	04-01-25

Invoice Charges

Ref Line No.	Description	Billing Date	No. Of Units	Unit of Measure	Unit Price	Charges/Credits
1	APMS Taxiway Preservation - P-608 Application at TWABN-10.	04-01-25				\$15,753.90
Total Invoice Charges						\$15,753.90

Other Charges

Description	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due	\$15,753.90

Additional Notes:

APMS Taxiway Preservation - P-608 Application at TWABN-10

Instructions

Contact:		
MPD - Aeronautics	(602) 712-7647	MPDContracts@azdot.gov



# City of Benson

## City Council Communication



Regular Meeting

April 14, 2025

To: Mayor and Council

Agenda Item # 5

From: Bradley J. Hamilton, P.E.,  
Public Works Director / City Engineer

### Subject:

Discussion and possible action to approve a contract with CORE Construction for Fire Station Restrooms Renovation for \$193,697

### Discussion:

Staff requests Mayor and Council approval to move forward with the renovation of the fire station restrooms. The current restrooms do not provide shower facilities. This project will remodel the current restrooms into two unisex restrooms. One will contain a code compliant shower. This project will also replace the aging hot water heater in the fire station.

Staff contacted 3 JOC contractors and requested bids. Two contractors submitted bids, with Core Construction providing the lowest bid. The other bid came in at \$217,214.

This project will be funded by Capital Improvement Plan (CIP) CPF PD 25-2 and (CIP) CPF FD 25-1.

### Staff Recommendation:

Approval of procurement of Construction Services from CORE Construction under the City of Peoria Job order Contract No. P19-0034 for Fire Station Restrooms Renovation for \$193,697



13835 N. Northsight Blvd.  
Suite #100  
Scottsdale, AZ 85260  
P: 602-494-0800

April 02, 2025

**VIA ELECTRONIC MAIL**

Bradley J Hamilton, P.E.  
Director of Public Works/City Engineer  
City of Benson  
120 W. 6<sup>th</sup> Street  
Benson, AZ 85602

**RE: PROPOSAL | City of Benson - Fire Station Renovation Project**

Dear Mr. Hamilton,

On behalf of CORE Construction, I am pleased to submit our Proposal for the City of Benson Fire Station Restroom Renovation.

Proposal Summary:

Total Proposal	\$193,697
----------------	-----------

Enclosed you will find the Basis of Clarifications, Proposal Cost Summary and Schedule of Values, an Enumeration of Documents, and a Construction Schedule.

We look forward to a successful and enjoyable project together. Thank you for this opportunity, please do not hesitate to contact me directly with any questions or comments via email @[jaredwuethrich@coreconstruction.com](mailto:jaredwuethrich@coreconstruction.com) or phone (602)-809-2131.

Respectfully submitted,

Jared Wuethrich  
Director of Job Order Contracting

**CORE** Construction  
E: [JaredWuethrich@COREconstruction.com](mailto:JaredWuethrich@COREconstruction.com)  
C: (602) 809-2131





## CoBenson Fire Station RR Renovation

PROPOSAL 04.01.25

CORE PROJECT NUMBER: 25-04-007  
 LOCATION: 360 Gila Street, Benson, AZ  
 ARCHITECT: BWS Architects  
 City of Peoria #P19-0034A (use City of  
 PROCUREMENT: Peoria JOC Backsheet)  
 DURATION(mnths): 3  
 WARRANTY(yrs): 2  
 SQUARE FOOTAGE: 1,593

#	Description		Base Price
	<b>GENERAL REQUIREMENTS</b>		<b>\$1,115</b>
FC	Final Clean		<b>\$1,115</b>
	<b>DEMOLITION/ OFF-SITE INFRASTRUCTURE</b>		<b>\$16,600</b>
1	Demolition		<b>\$16,600</b>
2	Hazardous Material Abatement	(NOT IN CONTRACT)	<b>\$0</b>
	<b>SITE WORK (ROUGH)</b>		<b>\$0</b>
	<b>SITE WORK (FINISH)</b>		<b>\$0</b>
	<b>STRUCTURE</b>		<b>\$0</b>
33	Rough Carpentry	(SEE LINE #55)	<b>\$0</b>
	<b>ENCLOSURE</b>		<b>\$7,909</b>
38	Insulation		<b>\$614</b>
47	Membrane Roofing		<b>\$3,695</b>
52	Skylights & Solatubes		<b>\$3,600</b>
	<b>INTERIOR FINISHES</b>		<b>\$46,529</b>
55	Finished Carpentry & Millwork		<b>\$5,440</b>
56	HM Frames, Doors, & Hardware		<b>\$7,926</b>
59	Metal Studs & Drywall Package		<b>\$10,000</b>
60	FRP		<b>\$968</b>
61	Painting		<b>\$3,750</b>
64	Tile Package		<b>\$8,961</b>
65	Flooring Package		<b>\$9,484</b>
	<b>SPECIALTIES</b>		<b>\$4,363</b>
73	Signage Package	(SEE LINE #75)	<b>\$0</b>
75	Toilet Partitions & Accessories		<b>\$4,363</b>
	<b>EQUIPMENT</b>		<b>\$0</b>
92	FF&E	(NOT IN CONTRACT)	<b>\$0</b>
	<b>MEP SYSTEMS</b>		<b>\$49,105</b>
97	Fire Sprinkler Systems		<b>\$4,200</b>
98	Plumbing Systems		<b>\$18,700</b>
99	HVAC Systems		<b>\$2,800</b>
100	HVAC Controls	(SEE LINE #99)	<b>\$0</b>
101	Test & Balance		<b>\$650</b>
102	Electrical Systems		<b>\$15,830</b>
103	Fire Alarm Systems		<b>\$6,925</b>
	<b>SPECIAL SYSTEMS</b>		<b>\$0</b>
	<b>CONTINGENCIES &amp; ALLOWANCES</b>	(NOT IN CONTRACT)	<b>\$0</b>
	<b>GENERAL REQUIREMENTS &amp; GENERAL CONDITIONS</b>		<b>\$35,486</b>
<b>Subtotal</b>			<b>\$161,107</b>
<b>Subtotal (with GC's &amp; Insurance)</b>			<b>\$165,715</b>
<b>Subtotal (with GC's, Insurance, &amp; Tax)</b>			<b>\$178,201</b>
<b>Subtotal (GC's, Insurance, Tax, &amp; Fee)</b>			<b>\$193,697</b>
		<b>Estimate Amount</b>	
<b>Estimate Total</b>			<b>\$193,697</b>

LINKING AGREEMENT FOR PIGGYBNACK PURCHASE BETWEEN  
CITY OF BENSON AND  
CORE CONSTRUCTION, INC.

This Linking Agreement for Piggyback Purchase (hereinafter "Contract") is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2025 ("Effective Date"), by and between the City of Benson an Arizona municipal corporation, hereinafter designated as the "City" and CORE Construction, Inc. an Arizona corporation (hereinafter "Contractor").

RECITALS

- A. WHEREAS, after completing a competitive procurement process, on May 22, 2019, the City of Peoria, Arizona entered into a contract with Contractor for building construction, as more fully described in the Job Order Contract for General Building Construction, P19-0034A ("Cooperative Purchasing Agreement"), which is attached hereto as Exhibit B and incorporated herein. The Cooperative Purchasing Agreement permits its piggyback use by other governmental/political agencies; and
- B. WHEREAS, the City confirms it is an eligible agency pursuant to Section 2.4 of the Cooperative Purchasing Agreement, has authority to utilize, and elects to participate (piggyback) on said Cooperative Purchasing Agreement and engage contractors under the terms thereof.
- C. WHEREAS, the City and Contractor desire to enter into this Contract for the purposes of (i) acknowledging a cooperative contractual relationship under the Cooperative Purchase Agreement, and (ii) establishing the terms and conditions by which the Contractor may provide the City the supplies and services set forth in this Contract.

CONTRACT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, the following mutual covenants and conditions and for the consideration hereinafter set forth, the City and Contractor agree as follows:

1. Scope of Work; Terms, Conditions, and Specifications.
  - 1.1. Contractor shall provide the City the supplies and/or services, generally described as general construction for each individual project, as more specifically identified in the Job Order Agreement and the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference.
  - 1.2. Except as expressly modified by the Exhibit A, all of the provisions of the Cooperative Purchasing Agreement remain unaltered and in full force and effect. Contractor agrees to comply with all the terms, conditions and specifications of the Cooperative Purchasing Agreement. Such terms, conditions and specifications are specifically incorporated into and are an enforceable part of this Contract. As used in this Contract, all references to "Owner" or the City of Peoria in the Cooperative Purchasing Agreement shall mean the City of Benson an Arizona municipal corporation ("City"). To the extent there is any

conflict between Exhibit A and the Cooperative Purchasing Agreement, the Exhibit A takes precedence.

- 1.3. Contractor shall comply with all terms, conditions, specific requirements and/or options of the City, as specified in Exhibit A attached hereto and incorporated herein by reference.
2. Payment. Each invoice shall (i) contain a reference to this Contract and the Cooperative Purchasing Agreement. Payment to the Contractor for the services, materials and/or equipment provided, shall be made as provided in Exhibit A.
3. Certificates of Insurance. All insurance provisions of the Exhibit A.1 shall apply, including without limitation, the requirement to name the City, City of Peoria, and Architect, if any, as an additional insured. Prior to commencing work under this Contract, Contractor shall furnish the City with Certificate(s) of Insurance issued by the Contractor's insurer(s) as evidence that policies providing the required coverages, conditions and limits required by this Contract are in full force and effect.
4. No Boycott of Israel. Contractor agrees that it is not currently engaged in, and for the duration of the Contract will not engage in, a boycott of Israel, as that term is defined in A.R.S. § 35-393.01.
5. Cancellation for Conflict of Interest. This Contract may be cancelled pursuant to A.R.S. § 38-511.

This Contract shall be binding and effective upon execution by both Parties.

City of Benson

CORE Construction, Inc.

By: \_\_\_\_\_

By: Todd Steffen

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

JOB ORDER FOR PERFORMANCE OF WORK

**EXHIBIT A – JOB ORDER AGREEMENT AND SCOPE OF WORK**

1. See attached: AIA Document A105-2017 Standard Form of Agreement; inclusive of Exhibits \_\_\_\_\_,  
dated \_\_\_\_\_, \_\_\_\_\_ pages.

Exhibit A

DRAFT AIA® Document A105™ – 2017

*Standard Short Form of Agreement Between Owner and Contractor*

AGREEMENT made as of the « » day of « » in the year « »

BETWEEN the Owner:

(Name, legal status, address and other information)

« »  
« »  
« »  
« »

and the Contractor:

(Name, legal status, address and other information)

«CORE Construction, Inc.»  
«Attn: Todd Steffen, President»  
«13835 N. Northsight Blvd., Suite 100»  
«Scottsdale, AZ 85260»  
«P: 602-494-0800»

for the following Project:

(Name, location and detailed description)

« »  
« »  
« »

The Architect:

(Name, legal status, address and other information)

« »  
« »  
« »  
« »  
« »

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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## TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
3	CONTRACT SUM
4	PAYMENTS
5	INSURANCE
6	GENERAL PROVISIONS
7	OWNER
8	CONTRACTOR
9	ARCHITECT
10	CHANGES IN THE WORK
11	TIME
12	PAYMENTS AND COMPLETION
13	PROTECTION OF PERSONS AND PROPERTY
14	CORRECTION OF WORK
15	MISCELLANEOUS PROVISIONS
16	TERMINATION OF THE CONTRACT
17	OTHER TERMS AND CONDITIONS

### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, and enumerated as follows:

Specifications and Drawings:

Number

See attached Exhibit A.4 – Enumeration of Documents.

- .3 addenda prepared by the Architect as follows:

Number

Date

Pages

None.

- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

«Exhibit A.1 – Contractor's Insurance Requirements »



«Exhibit A.2 – Lump Sum Price Sheet »

«Exhibit A.3 – Basis of Lump Sum (Assumptions, Clarifications & Exclusions on which the Lump Sum Price is based) »

§1.2 The following items and documents in descending order of precedence executed by the Owner and the Contractor: (i) all written modifications, amendments and Change Orders; (ii) this Agreement, including all exhibits and attachments; (iii) Construction Documents; and, (iv) Construction Plans and Specifications.

## ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

### § 2.2 Date of Commencement:

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.

*(Insert the date of commencement if other than the date of this Agreement.)*

«The Date of Commencement of the Work shall mean the date of commencement of the Construction Phase. The Construction Phase shall be approximately five (5) business days from Construction Manager's receipt of the latter of the following:

1. Fully executed Agreement.
2. Issuance of Site Permit, Building Permit, and any other permits required to commence the Work.
4. Owner's Notice To Proceed with Construction. »

### § 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:

*(Check the appropriate box and complete the necessary information.)*

[ « » ] Not later than « » ( « » ) calendar days from the date of commencement.

[ « » ] By the following date: « »

## ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum is a lump sum price and shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

«A Lump Sum Price of \_\_\_\_\_ and No/100 Dollars » (\$« » )

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:

*(Itemize the Contract Sum among the major portions of the Work.)*

#### Portion of the Work

See attached Exhibit A.3 – Basis of Lump Sum (Assumptions, Clarifications & Exclusions on which the Lump Sum Price is based).

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:

« »

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:

#### Item

See attached Exhibit A.3 – Basis of Lump Sum (Assumptions, Clarifications & Exclusions on which the Lump Sum Price is based).



§ 3.5 Unit prices, if any, are as follows:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
None.		

#### ARTICLE 4 PAYMENTS

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

*(Insert below timing for payments and provisions for withholding retainage, if any.)*

«Payment shall be made by the Owner to the Contractor, constituting the entire unpaid balance of the Contract Sum, not more than 30 days after receipt of Application for Payment. »

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.

*(Insert rate of interest agreed upon, if any.)*

«Six » (6.0%) «per annum »

#### ARTICLE 5 INSURANCE AND BONDS

§ 5.1 The Contractor shall maintain the following types and limits of insurance until Substantial Completion, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 The Contractor shall provide Contractor's general liability and other insurance for the Project as per the attached Exhibit A.1 – Contractor's Insurance Requirements.

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, Contractor shall provide certificates of insurance.

§ 5.5 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 5.5 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 5.6 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 5.6.1 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.



## **ARTICLE 6 GENERAL PROVISIONS**

### **§ 6.1 The Contract**

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

### **§ 6.2 The Work**

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

### **§ 6.3 Intent**

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### **§ 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents**

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

## **ARTICLE 7 OWNER**

### **§ 7.1 Information and Services Required of the Owner**

**§ 7.1.1** If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

**§ 7.1.2** Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

**§ 7.1.3** Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

### **§ 7.2 Owner's Right to Stop the Work**

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

### **§ 7.3 Owner's Right to Carry Out the Work**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

### **§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts**

**§ 7.4.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

**§ 7.4.2** The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.



## ARTICLE 8 CONTRACTOR

### § 8.1 Review of Contract Documents and Field Conditions by Contractor

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

### § 8.2 Contractor's Construction Schedule

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

### § 8.3 Supervision and Construction Procedures

§ 8.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

### § 8.4 Labor and Materials

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

### § 8.5 Warranty

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

### § 8.6 Taxes

The Contractor shall pay sales, consumer, use, and similar taxes that are legally required when the Contract is executed.

### § 8.7 Permits, Fees and Notices

§ 8.7.1 The Contractor shall obtain; Owner shall pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

§ 8.7.2 The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.



#### § 8.8 Submittals

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

#### § 8.9 Use of Site

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

#### § 8.10 Cutting and Patching

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

#### § 8.11 Cleaning Up

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

#### § 8.12 Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Notwithstanding anything to the contrary in this Section, Contractor's obligations hereunder do not extend to any claims, damages, losses and expenses arising out of or resulting from the negligence of an Indemnitee.

### ARTICLE 9 ARCHITECT

§ 9.1 The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.



§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

#### ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 The Contract Time shall be extended and Contractor shall be entitled to an increase in the Contract Sum for its additional General Conditions and increased costs of labor and materials that are attributable to one or more of the following Impacts: (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor shortages and/or disputes, fire, unusual delay in deliveries, unavoidable casualties; (4) disruptions in labor or materials resulting from a health crisis regardless of whether epidemic, pandemic or isolated to areas from which such labor and materials are supplied; (5) by delay authorized by the Owner pending mediation and binding dispute resolution; (6) adverse weather conditions; (7) by other causes beyond the Contractor's control that justify delay; and/or (8) by any Act of God rendering performance of the Contract impossible or impractical. Any time gained by the Contractor on the Project Schedule shall not be offset against any delays as described herein..

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

§ 11.4 The Contractor understands that if the Date of Substantial Completion of the Work established within the GMP Amendment, as may be amended by subsequent Change Order, is not attained, the Owner will suffer damages which are difficult to determine and accurately specify. The Contractor agrees that if the Date of Substantial Completion is not attained, the Contractor shall pay the Owner Two Hundred Fifty and No/100 Dollars (\$250.00) as liquidated damages and not as a penalty for each Day that Substantial Completion extends beyond the Date of Substantial Completion. If Contractor fails to perform the Work in accordance with and within the time specified in this Contract, Owner will incur some degree of damages. The Parties expressly acknowledge and agree that it would be difficult or impossible to determine with absolute precision the amount of damages that would be incurred by Owner as a result of Contractor's failure to perform the Work in accordance with and within the time specified in this Contract. The Parties accordingly agree, having taken into account all factors that they deem appropriate, including all of the respective rights and obligations under this Contract, that liquidated damages are in lieu of actual damages and are the Parties' reasonable estimate of fair compensation for the losses that are reasonably anticipated to be incurred by Owner from Contractor's failure to timely perform in accordance with the Contract, and do not constitute a penalty. The payment of liquidated damages (and, to the extent applicable, termination of the Contract by Owner for default in accordance with the terms hereof) shall be Contractor's sole and exclusive obligation and Owner's sole and exclusive remedy with respect to the failure to timely perform in accordance with the guaranteed dates set forth in this Contract.

§ 11.5 Actual Damages. In the event the provisions for the payment of liquidated damages in this Contract are held to be unenforceable as a matter of law, Contractor agrees to pay to Owner all actual damages suffered by Owner due



to the circumstances giving rise to the liability to pay liquidated damages (had they been enforceable). Any such actual damages shall be subject to the waiver of consequential damages in Section 11.6 but in no event, shall the amount paid to Owner as actual damages exceed the amount that would have been calculated and paid as Liquidated Damages.

#### **§ 11.6 Waiver of Claims for Consequential Damages**

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, increased financing costs, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 16. Nothing contained in this Section 11.6 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents. This subparagraph 11.6 shall take precedence over any other provision of the Contract Documents which provides that the Contractor is responsible for expenses, costs or damages.

### **ARTICLE 12 PAYMENTS AND COMPLETION**

#### **§ 12.1 Contract Sum**

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

#### **§ 12.2 Applications for Payment**

**§ 12.2.1** At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

**§ 12.2.2** The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

#### **§ 12.3 Certificates for Payment**

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

#### **§ 12.4 Progress Payments**

**§ 12.4.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.



§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

#### § 12.5 Substantial Completion

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

#### § 12.6 Final Completion and Final Payment

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

### ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

### ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.



## ARTICLE 15 MISCELLANEOUS PROVISIONS

### § 15.1 Assignment of Contract

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

### § 15.2 Tests and Inspections

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

### § 15.3 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

## ARTICLE 16 TERMINATION OF THE CONTRACT

### § 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

### § 16.2 Termination by the Owner for Cause

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon paid for by the Owner, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

### § 16.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

« »« »

(Printed name and title )

CONTRACTOR (Signature)

«Todd Steffen, »«President »

(Printed name and title )

LICENSE NO.: B-01 069786 and A-110343





LINKING AGREEMENT FOR PIGGYBACK PURCHASE  
BETWEEN  
CITY OF BENSON AND  
CORE CONSTRUCTION, INC.

**EXHIBIT B - COOPERATIVE PURCHASING AGREEMENT**

1. See attached: City of Peoria Job Order Contract for General Building Construction, P19-0034A, 57 pages.



# City of Peoria, Arizona Job Order Contract



Statement of Qualifications No:

P19-0034A

Description of Work:

JOC for General Building Construction

Location: City of Peoria, Materials Management

Contact: Terry Andersen

Mailing Address: 9875 N. 85<sup>th</sup> Ave., 2<sup>nd</sup> Fl., Peoria, AZ 85345

Phone: (623) 773-7115

## OFFER

CORE Construction, Inc.

Job Order Contractor Name

3036 East Greenway Road

Address

Phoenix

City

AZ

State

85032

Zip Code

602-494-0800

Telephone

602-494-9481

Fax

ROC069786, ROC110343

Contractor's License Number

Authorized Signature for Offer

Todd Steffen

Printed Name

President

Title

steffen.todd@coreconstruction.com

E-mail

## ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Peoria Use Only)

Your offer is hereby accepted. The Contractor is now bound to sell the construction services listed by the attached award notice based upon the solicitation, including all terms conditions, specifications, amendments, etc., of the contract and the Contractor's offer as accepted by the City. The Contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this contract until Contractor receives an executed Notice to Proceed and Purchase Order.

Attested by:

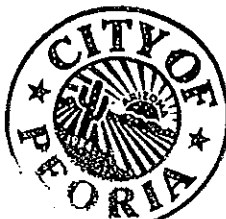
Rhonda Geriminsky, City Clerk

City of Peoria, Arizona

Eff. Date: 5-22-19

Approved as to form:

Vanessa P. Hickman, City Attorney



City Seal  
Copyright 2003 City of Peoria, Arizona

ACON21219

Contract Number

Official File

Awarded on 5-21-19

Dan Zenko, Materials Manager

# **JOB ORDER CONTRACT**



**P19-0034**

**JOC for General Building Construction**

**CONTRACT FOR CONSTRUCTION**

**JOB ORDER CONTRACT AGREEMENT  
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**ATTACHMENTS**

Attachment A	JOC General Scope of Services
Attachment B	SIQ & Contractor's Response
Attachment C	JOC Cost Proposal Forms (Pricing Matrix, Project Cost Sheet)
Attachment D	Contractor's Contacts & Authorized Signature Form

## **JOB ORDER CONTRACTING CONTRACT**

THIS CONTRACT is entered into and made effective on the 1st day of May, 2019 by and between the City of Peoria, Arizona, an Arizona charter municipality (the "Owner"), and CORE Construction, Inc., (the "Job Order Contractor"). The parties agree as follows:

### **1. DEFINITIONS.**

**1.1. Owner.** Owner means Owner's senior manager, Contracting Officer or a duly authorized representative which means any person specifically authorized to act for Owner by executing the Contract and any modification thereto. Owner's duties include administration of the Contract, including the negotiation of change orders and modifications and assessing Job Order Contractor's technical performance and progress; inspecting and periodically reporting on such performance and progress during the stated period of performance, and finally certifying as to the acceptance of the Work in its entirety or any portion thereof, as required by the Contract documents.

**1.2. Job Order Contractor.** Job Order Contractor means Job Order Contractor's senior manager or its duly authorized representative or any person specifically authorized to act for Job Order Contractor by executing the Contract, and any modifications thereto. Job Order Contractor's duties include administration of the Contract and performance of the Work.

**1.3. Contract.** Contract means this agreement including its attachments and any Job Orders that may be issued.

**1.4. Subcontract.** Subcontract means any Contract including purchase orders (other than one involving an employer-employee relationship) entered into by Job Order Contractor calling for equipment, supplies or services required for Contract performance, including any modifications thereto.

**1.5. Job Order.** Job Order means a specific written agreement between the Owner and the Job Order Contractor for Work to be performed under this Contract for an individual, mutually agreed upon scope of work, schedule and price.

**1.6. Work.** Work means in response to Job Orders that may be mutually agreed upon and issued periodically by Owner, Job Order Contractor shall, except as may be specified elsewhere in the Contract, furnish all necessary labor, materials, tools, supplies, equipment, transportation, supervision, management, and perform all operations necessary and required for survey, design, and construction work which will be defined and further described as to specific project requirements in each Job Order. The Work shall be performed in accordance with the requirements set forth in each Job Order and as further specified in *Attachment "A"* (JOC General Scope of Services), *Attachment "B"* (SIQ & Contractor's Response), *Attachment "C"* (JOC Cost Proposal Forms), and in *Attachment "D"* (Contractor's Contacts), all of which are incorporated herein and made a part hereof.

**1.7. Punch List Preparation.** A minimum of thirty (30) days prior to Final Completion the Job Order Contractor, in conjunction with the Owner, shall prepare a comprehensive list of Punch list items, which the Owner may edit and supplement. The Job Order Contractor shall proceed promptly to complete and correct Punch list items. Failure to include an item on the Punch list does not alter the responsibility of the Job Order Contractor to complete all Work in accordance with the Contract Documents. Warranties required by the Contract Documents shall not commence until the date of Final Completion unless otherwise provided in the Contract Documents.

**1.8. Final Completion.** Final Completion of the Work shall be deemed to have occurred on the later of the dates that the Work passes a Final Completion inspection and acceptance by the Owner. Final Completion shall not be deemed to have occurred and no final payment shall be due the Job Order Contractor or any of its subcontractors or suppliers until the Work has passed the Final Completion inspection and acceptance and all required Final Completion close-out documentation items has been produced to the Owner by the Job Order Contractor.

### **1.9. Reference Standards**

**1.9.1.** The "Uniform Standard Specifications for Public Works Construction" and the "Uniform Standard Details for Public Works Construction" which are sponsored and distributed by the Maricopa Association of

Governments (MAG), and which are hereinafter referred to as the "MAG Specifications", are hereby adopted as part of these contract documents.

1.9.2. July 15, 1997 by Section 23-50a of Ordinance 97-38, the City of Peoria adopted the "Uniform Standard Details for Public Works Construction from the Maricopa County Association of Governments by reference with certain exceptions.

1.9.3. A copy of these documents is kept on file at the Office of the City Clerk at the City of Peoria.

## **2. CONTRACT TERM**

2.1. **Contract Term.** The term of the Contract shall commence on the date it was executed by both parties and shall continue for a period of one (1) year thereafter in accordance with the terms and conditions of this Contract. By mutual written Contract Amendment, any resultant contract may be extended for supplemental periods of up to a maximum of forty-eight (48) months. Job Orders may be issued at any time during the term of this Contract. This Contract will remain in full force and effect during the performance of any Job Order.

2.2. **Job Order.** In response to Job Orders that may be mutually agreed upon and issued periodically by Owner, Job Order Contractor shall perform the Work, except as may be specified elsewhere in the Contract, which will be defined and further described as to specific project requirements in each Job Order. The Work shall be performed in accordance with the requirements set forth in each Job Order and as further specified in *Attachment "A"* (JOC General Scope of Services), *Attachment "B"* (SIQ & Contractor's Response), *Attachment "C"* (JOC Cost Proposal Forms), and in *Attachment "D"* (Contractor's Contacts), all of which are incorporated herein and made a part hereof.

2.3. **Mutual Agreement.** This Contract embodies the agreement of Owner and Job Order Contractor to terms and conditions which will govern any Work that may be prescribed under a Job Order that may be issued by Owner and agreed to by Job Order Contractor. Nothing herein shall be construed as requiring Owner to issue any Job Order, nor requiring Job Order Contractor to accept any Job Order, it being the intent that both parties must mutually agree to any specific Work before a Job Order may be issued.

2.4. **Cooperative Purchasing:** This contract shall be for the use of the City of Peoria. In addition, specific eligible political subdivisions and nonprofit educational or public health institutions may also participate at their discretion. In order to participate in any the contract, a political subdivision or nonprofit educational or public health institution must have been invited to participate in this specific solicitation and the contractor must be in agreement with the cooperative transaction. In addition to cooperative purchasing, any eligible agency may elect to participate (piggyback) on the contract; the specific eligible political subdivision, nonprofit educational or public health institution and the contractor must be in agreement. Any orders placed to the contractor will be placed by the specific agencies participating in this purchase. Payment for purchases made under this agreement will be the sole responsibility of each participating agency. The City shall not be responsible for any disputes arising out of transactions made by others.

## **3. PERFORMANCE OF THE WORK**

3.1. **Job Order Agreement.** Performance of the Work shall be undertaken only upon the issuance of written Job Orders by Owner. Job Orders shall be in accordance with the requirements specified in *Attachment "A"* (JOC General Scope of Services), and shall set forth, with the necessary particularity, the following:

- 3.1.1. Contract number along with Job Order Contractor's name;
- 3.1.2. Job Order number and date;
- 3.1.3. The agreed Work and applicable technical specifications and drawings;
- 3.1.4. The agreed period of performance and, if required by Owner, a work schedule;
- 3.1.5. The place of performance;
- 3.1.6. The agreed total price for the Work to be performed;

- 3.1.7. Submittal requirements;
- 3.1.8. Owner's authorized representative who will accept the completed Work;
- 3.1.9. Signatures by the parties hereto signifying agreement with the specific terms of the Job Order;
- and
- 3.1.10. Such other information as may be necessary to perform the Work.

**3.2. Job Order Contractor Duties and Obligations.**

**3.2.1. Permits & Responsibilities.** Job Order Contractor shall be responsible for processing of drawings, for approval by appropriate oversight bodies; for obtaining any necessary licenses and permits; and for complying with any Federal, State and municipal laws, codes, and regulations applicable to the performance of the Work. Owner will reimburse Job Order Contractor for the actual, documented costs of construction permits required for the performance of the Work. Job Order Contractor shall also be responsible for all damages to persons or property that occur as a result of Job Order Contractor's fault or negligence, and shall take proper safety and health precautions to protect the Work, the workers, the public, and the property of others. Job Order Contractor shall also be responsible for all materials delivered and work performed until completion and acceptance of the entire Work, except for any completed unit of Work which may have been accepted under the Contract.

**3.2.2. Self-Performance By The Job-Order-Contractor.** The JOC shall be allowed to bid as a subcontractor for work over \$50,000 and, if it is the lowest acceptable bidder. Any change orders for self-performed work shall require pre-approval by the owner.

**3.2.3. Outdoor Construction Restrictions.** Peoria Ordinance No. 98-11 restricts outdoor construction as listed in the following table:

	Construction Type	April 2 – September 29	September 30 – April 1
<b>A</b>	Concrete Work	5:00 a.m. to 7:00 p.m.	6:00 a.m. to 7:00 p.m.
<b>B</b>	Other Construction (within 500 feet of residential area)	6:00 a.m. to 7:00 p.m.	7:00 a.m. to 7:00 p.m.
<b>C</b>	Construction Work (more than 500 feet of residential area)	5:00 a.m. to 7:00 p.m.	5:00 a.m. to 7:00 p.m.

3.2.3.1. No interference with the traffic flow on arterial streets shall be permitted during the hours of 6:00 a.m. to 8:30 a.m. or from 4:00 p.m. to 7:00 p.m. unless prior authorization is obtained in writing by the City of Peoria Traffic Engineer or their assignee. Specific work hours may be stipulated by the City of Peoria on the project barricade plan.

3.2.3.2. During off peak hours, the minimum number of lanes shall be two lanes (one in each direction) on streets with four lanes or less and four lanes (two in each direction) on streets with five or more lanes.

3.2.3.3. Night work must have prior authorization from the City. In addition, certain areas of the City may have seasonal or special event restrictions for construction work as designated by the City on a case by case basis.

**3.2.4. Jobsite Superintendent.** During performance of a Job Order and until the Work is completed and accepted, Job Order Contractor shall directly superintend the Work or assign a competent superintendent who will supervise the performance of Work and is satisfactory to Owner and has authority to act for Job Order Contractor.

3.2.4.1. Job Order Contractor will ensure that the site supervisor for the project is English proficient and that there is at least one English proficient person at the construction site at all times work is being performed in order to communicate with the City's project manager.

**3.2.5. Construction Layout.** Job Order Contractor shall lay out its work in accordance with the Contract plans and specifications and shall be responsible for all measurements in connection with the layout of the Work.



Job Order Contractor shall furnish, at its own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to layout any part of the Work. Job Order Contractor shall also be responsible for maintaining and preserving all control points established by Owner.

**3.2.6. Survey Control Points.** Existing survey markers (either brass caps or iron pipes) shall be protected by the Contractor or removed and replaced under direct supervision of the City Engineer or his authorized representatives. Survey monuments shall be constructed to the requirements of MAG Specifications, Section 405, and Standard Details. Lot corners shall not be disturbed without knowledge and consent of the property owner. The Contractor shall replace benchmarks, monuments, or lot corners moved or destroyed during construction at no expense to the Owner. Contractor and his sureties shall be liable for correct replacement of disturbed survey benchmarks except where the Owner elects to replace survey benchmarks using his own forces.

**3.2.7. Traffic Regulations.** All traffic affected by this construction shall be regulated in accordance with the City of Phoenix – Traffic Barricade manual, latest edition, and the City of Phoenix in the Traffic Barricade Manual shall be referred to as the City of Peoria City Engineer for interpretation.

At the time of the pre-construction conference, the Contractor shall designate an employee who is well qualified and experienced in construction traffic control and safety to be responsible for implementing, monitoring and altering traffic control measure, as necessary. At the same time the City will designate a representative who will be responsible to see that all traffic control and any alterations are implemented and monitored to the extent that traffic is carried throughout the work area in an effective manner and that manner and that motorists, pedestrians, bicyclists and workers are protected from hazard and accidents.

3.2.7.1. The following shall be considered major streets: All major Parkway, mile (section line), arterial and collector (mid-section line and quarter section line) streets so classified by the City of Peoria.

3.2.7.2. All traffic control devices required for this project shall be the responsibility of the Contractor. The Contractor shall place advance warnings; **REDUCE SPEED, LOOSE GRAVEL, 25 MPH SPEED LIMIT** and **DO NOT PASS** signs in accordance with the Traffic Barricade Manual.

3.2.7.3. The Contractor shall provide, erect and maintain all necessary flashing arrow boards, barricades, suitable and sufficient warning lights signals and signs, and shall take all necessary precautions for the protection of the work and safety of the public. The Contractor shall provide, erect and maintain acceptable and adequate detour signs at all closures and along detour routes.

3.2.7.4. All barricades and obstructions shall be illuminated at night, and all safety lights shall be kept burning from sunset until sunrise. All barricades and signs used by the Contractor shall conform to the standard design, generally accepted for such purposes.

3.2.7.5. The Contractor shall insure that all existing traffic signs are erect, clean and in full view of the intended traffic at all times. Street name signs at major street intersections shall be maintained erect at all times. If these signs should interfere with construction, the Contractor shall notify the Inspector at least forty eight (48) hours in advance for City personnel to temporarily relocate said signs. The City Engineer will re-set all traffic and street name signs to permanent locations when notified by the Engineer that construction is complete unless otherwise stated in the specifications. Payment for this item shall be made at the agreed upon contract allowance price for TRAFFIC CONTROL.

3.2.7.6. The Police Department shall determine if construction activities or traffic hazards at the construction project *require* the use of Police Assistants or AZ Post Certified Peace Officers, alternatively, *if the Police Department determines that* flagmen are *sufficient*, it shall be the Contractor's responsibility to provide adequate personnel including flagmen to direct traffic safely. All City of Peoria projects shall use only City of Peoria Police Assistants or City of Peoria AZ Post Certified Officers, unless the Police Chief or their designee has determined that no such assistants or officers are available. Arrangements for Police Assistant or Police Officer services should be made with the liaison officer at the Peoria Police Department via email at [offduty@peoriaaz.gov](mailto:offduty@peoriaaz.gov).

3.2.7.7. Manual traffic control shall be in conformity with the Traffic Barricade Manual. A traffic control plan shall be submitted to the Peoria Police Department indicating whether a need for traffic control exists during



the project. The traffic control plan shall be submitted electronically and the liaison officer shall be contacted at the Peoria Police Department via email at [offduty@peoriaaz.gov](mailto:offduty@peoriaaz.gov).

3.2.7.8. When traffic hazards at construction sites warrant the use of certified police personnel to direct traffic, arrangement should be made with the liaison officer at the Peoria Police Department via email at [offduty@peoriaaz.gov](mailto:offduty@peoriaaz.gov).

3.2.7.9. The assembly and turnarounds of the Contractor's equipment shall be accomplished using adjacent local streets when possible.

3.2.7.10. Equipment used and/or directed by the Contractor shall travel with traffic at all times. Supply trucks shall travel with traffic except when being spotted. Provide a flagman or officer to assist with this operation.

3.2.7.11. During construction, it may be necessary to alter traffic control. Alterations shall be in accordance with the Traffic Barricade Manual.

3.2.7.12. No street within this project may be closed to through traffic or to local emergency traffic without prior written approval of the City Engineer of the City of Peoria. Written approval may be given if sufficient time exists to allow for notification of the public at least two (2) days in advance of such closing. Partial closure of streets within the project shall be done in strict conformity with written directions to be obtained from the City Engineer.

3.2.7.13. Caution should be used when excavating near intersections with traffic signal underground cable. Notify the City Engineer twenty four (24) hours in advance of any work at such intersections. The Contractor shall install and maintain temporary overhead traffic signal cable as specified by the City Engineer when underground conduit is to be severed by excavations at intersections. The Contractor shall provide an off-duty uniformed police officer to direct traffic while the traffic signal is turned off and the wiring is transferred. All damaged or modified traffic signal overhead and underground items shall be repaired and restored to the City Engineer's satisfaction. Magnetic detector loops shall under no circumstances be spliced.

3.2.7.14. The Contractor shall address how local access to adjacent properties will be handled in accordance with the specification herein.

3.2.7.15. Where crossings of existing pavements occur, no open trenches shall be permitted overnight, but plating may be permitted if conditions allow as determined by the City Engineer or his authorized representative. If plates cannot be used, crossings shall be back-filled or the Contractor shall provide a detour.

**3.2.8. Operations & Storage.** Job Order Contractor shall confine all operations (including storage of materials) to areas authorized or approved by Owner.

**3.2.9. Cleaning Up & Refuse Disposal.** Job Order Contractor shall at all times keep the site, including storage areas, free from accumulations of waste materials. Before completing the Work, Job Order Contractor shall remove from the premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of Owner. Upon completing the Work, Job Order Contractor shall leave the site in a clean and orderly condition satisfactory to Owner.

3.2.9.1. Final cleanup of the premises shall be included in the period of performance of the Job Order.

3.2.9.2. Job Order Contractor shall be responsible for all construction refuse disposal containers and their removal from the site.

3.2.9.3. Disposal of any hazardous materials not addressed and priced in the Job Order will be segregated for disposal by Owner unless Owner requires Job Order Contractor to dispose of the materials in which case, an equitable adjustment in the price will be negotiated and agreed.

3.2.9.4. The Contractor and/or subcontractor shall be required to use the City of Peoria Solid Waste Division's services for commercial collection of Solid Waste. This requirement is not intended to preclude other methods or means for hauling debris or excess material from the project site such as trucking large volumes of material, including soil, building demolition, or hazardous and special wastes. The intent is to use City of Peoria Solid Waste service where standard waste disposal is needed. Specifically, all roll-off and front-load containers used

on a City of Peoria construction site shall be contracted for through the City of Peoria Solid Waste Division at the prevailing rate. It is the contractor's responsibility to contact and make all necessary arrangements with the City of Peoria Solid Waste Division for these services. Any and all charges for these services are the responsibility of the contractor. The City Solid Waste Division may, at its option, decline to provide service for business reasons at any time during the contract. Any exceptions to this requirement will be at the sole discretion of the City Solid Waste Division. Please contact the Solid Waste Customer Service Representatives at 623-773-7160.

**3.2.10. Existing Improvements and Utilities.** Job Order Contractor shall protect from damage all existing improvements and utilities at or near the site and on adjacent property of third parties, the locations of which are made known to or should be known by Job Order Contractor. Job Order Contractor shall repair any damage to those facilities, including those that are the property of third parties, resulting from failure to comply with the requirements of the Job Order or failure to exercise reasonable care in performing the Work. If Job Order Contractor fails or refuses to repair the damage promptly, Owner may have the necessary repair work performed and charge the cost to Job Order Contractor.

**3.2.11. Safety.** Job Order Contractor shall be responsible for compliance with all safety rules and regulations of the Federal Occupational Safety and Health Act of 1970 (OSHA), all applicable state and local laws, ordinances, and regulations during the performance of the Work. Job Order Contractor shall indemnify Owner for fines, penalties, and corrective measures that result from the acts of commission or omission of Job Order Contractor, its subcontractors, if any, agents, employees, and assigns and its failure to comply with such safety rules and regulations.

**3.2.11.1. Job Order Contractor Safety Compliance.** Job Order Contractor shall furnish and enforce the use of individual protective equipment as needed to complete the Work, including hard hats, rain gear, protective foot wear, protective clothing and gloves, eye protection, ear protection, respirators, safety belts, safety harnesses, safety lifelines and lanyards, and high visibility reflective safety vests.

**3.2.11.2. Job Order Contractor Provided Warnings.** Job Order Contractor shall provide warning signs, barricades and verbal warnings as required.

**3.2.11.3. Emergency Procedures.** Job Order Contractor shall inform its employees of emergency procedures to be adhered to in case of a fire, medical emergency, or any other life-threatening situations.

**3.2.11.4. Accident Notification.** Job Order Contractor shall promptly notify Owner of any recordable accident involving personnel or damage to material and equipment. Copies of any injury reports or accident investigation reports shall be provided to the Owner.

**3.2.11.5. Jobsite Safety Documents.** Job Order Contractor shall maintain a set of OSHA articles and Material Safety Data Sheets (MSDS) at the jobsite office as they apply to the Work being performed. Copies shall be provided to Owner when requested.

**3.2.11.6. Job Order Contractor's Safety Program.** Job Order Contractor shall submit to Owner a copy of its safety policies and program procedures which establish the safety rules and regulations as they are to be applied to performance of the Work. These documents shall be submitted by Job Order Contractor within fourteen (14) calendar days after issuance of the initial Job Order and prior to the commencement of the Work.

**3.2.11.7. Job Order Contractor Safety Representative.** Job Order Contractor shall assign, during performance of the Work, a designated safety representative to develop and monitor the project safety program. The name, company address, and telephone number of the assigned individual shall be submitted to Owner by Job Order Contractor along with its safety policies and program procedures.

**3.2.11.8. Emergency Medical Treatment.** Job Order Contractor shall make available for its employees and those of its subcontractors, while they are performing Work on the site, emergency medical treatment either at the site or at a nearby medical facility.

**3.2.11.9. Owner's Right to Monitor.** Owner reserves the right to approve and monitor Job Order Contractor's safety policies and program procedures as applied during performance of the Work. Failure to comply

with safety policies and program procedures, once approved by Owner, shall be cause for the termination of the Job Order in accordance with § 14.

3.2.11.10. **First Aid Kit.** Job Order Contractor shall provide and maintain on the jobsite, at all times when Work is in progress, a completely stocked first aid kit which contains all standard emergency medical supplies.

3.2.11.11. **Fire Extinguisher.** Job Order Contractor shall provide and maintain on the jobsite, at all times when Work is in progress, a fully charged fire extinguisher appropriate for the potential fire hazard.

3.2.12. **Dissemination of Contract Information.** Job Order Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning this Contract, any Job Order or the Work performed under this Contract, without the prior consent of Owner.

3.2.13. **Shop Drawings.** Job Order Contractor's duties under this Contract include the preparation of shop drawings or sketches necessary to permit orderly construction of Owner's design plans. Job Order Contractor agrees to provide detailed design drawings and plans if requested by Owner.

3.2.14. **Jobsite Drawings and Specifications.** Job Order Contractor shall keep on the Work site a copy of the drawings and specifications and shall at all times give Owner access thereto.

### **3.3. Owner Rights and Obligations.**

#### **3.3.1. Suspension of Work.**

3.3.1.1. **Owner's Written Order.** Owner may order Job Order Contractor, in writing, to suspend, delay, or interrupt all or any part of the Work for a period of time that Owner determines reasonably appropriate.

3.3.1.2. **Work Delay or Suspension.** If the performance of all or any part of the Work is suspended, delayed, or interrupted by an act of Owner in the administration of a Job Order, or by Owner's failure to act within the time specified in the Job Order, an adjustment shall be made for any increase in the cost of performance of the Job Order necessarily caused by the suspension, delay, or interruption, and the Job Order will be modified in writing accordingly.

3.3.1.3. **Job Order Contractor Costs.** A claim under this Subparagraph 3.3.1 shall not be allowed for any costs incurred more than thirty (30) calendar days before Job Order Contractor shall have notified Owner in writing of the act or failure to act (but this requirement shall not apply as to a claim resulting from a suspension order), and unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of such suspension, delay, or interruption, but not later than the date of final payment under the Job Order.

3.3.2. **Owner's Right to Possession.** Owner shall have the right to take possession of or use any completed or partially completed part of the Work. Before taking possession of or using any Work, Owner shall furnish Job Order Contractor a list of items of work remaining to be performed or corrected on those portions of the Work that Owner intends to take possession of or use. However, failure of Owner to list any item of Work shall not relieve Job Order Contractor of responsibility for complying with the terms of this Contract. Owner possession or use shall not be deemed an acceptance of any Work under this Contract.

3.3.2.1. **Owner's Possession or Use.** While Owner has such possession or use, Job Order Contractor shall be relieved of the responsibility for the loss of or damage to the Work resulting from Owner's possession or use, notwithstanding the terms of Subparagraph 3.2.1. If prior possession or use by Owner delays the progress of the Work or causes additional expense to Job Order Contractor, an equitable adjustment shall be made in the Job Order price or the period of performance, and the Job Order shall be modified in writing accordingly.

3.3.3. **Other Contracts.** Owner may undertake or award other Contracts for additional work at or near the site of Work under this Contract. Job Order Contractor shall fully cooperate with the other Job Order Contractors and with Owner's employees and shall carefully adapt scheduling and performing the Work under this Contract to accommodate the additional work, heeding any direction that may be provided by Owner. Job Order Contractor shall not commit or permit any act that will interfere with the performance of its Work by any other contractor or by Owner's employees.

3.4. **Job Order Amendment.** Job Orders may be amended by Owner in the same manner as they are issued.

3.5. **Job Order Value.** The maximum Job Order value is Three Million Dollars (\$3,000,000), except as provided by § 16.32.1.

#### 4. **JOB ORDER DOCUMENTS**

4.1. **Specification and Drawings.** Anything mentioned in the specifications and not shown on the drawings, or shown on the drawings and not mentioned in the specifications, shall be of like effect as if shown or mentioned in both. In case of differences between drawings and specifications, the drawings shall govern. In case of discrepancy either in the figures, in the drawings, or in the specifications, the matter shall be promptly submitted to Owner, who shall promptly make a determination in writing. Any adjustment by Job Order Contractor without such a determination shall be at its own risk and expense. Owner shall furnish from time to time such detail drawings and other information as considered necessary, unless otherwise provided.

4.1.1. Wherever in the specifications or upon the drawings the words "directed," "required," "ordered," "designated," "prescribed," or words of like import are used, it shall be understood that the "direction," "requirement," "order," "designation," or "prescription," of Owner is intended and similarly the words "approved," "acceptable," "satisfactory," or words of like import shall mean "approved by," or "acceptable to," or "satisfactory to" Owner, unless otherwise expressly stated.

4.1.2. Where "as shown," "as indicated," "as detailed," or words of similar import are used, it shall be understood that the reference is made to the drawings accompanying the Contract unless stated otherwise. The word "provided" as used herein shall be understood to mean "provide complete in place," that is "furnished and installed."

4.2. **Shop Drawings.** Shop drawings include sketches, diagrams, layouts, schematics, descriptive literature, illustrations, schedules, performance and test data, and similar materials furnished by Job Order Contractor to explain in detail specific portions of the Work. Owner may duplicate, use, and disclose in any manner and for any purpose shop drawings delivered under the Contract. Shop drawings means drawings submitted to Owner by Job Order Contractor showing in detail:

4.2.1. The proposed fabrication and assembly of structural elements and,

4.2.2. The installation (i.e., form, fit and attachment details) of materials or equipment.

4.2.3. The construction and detailing of elements of the Work.

4.3. **Shop Drawing Coordination.** Job Order Contractor shall coordinate all shop drawings, and review them for accuracy, completeness, and compliance with Contract requirements and shall indicate its approval thereon as evidence of such coordination and review. Shop drawings submitted to Owner without evidence of Job Order Contractor's approval may be returned for resubmission. Owner will indicate its approval or disapproval of the shop drawings and if not approved as submitted shall indicate Owner's reasons therefore. Any work done before such approval shall be at Job Order Contractor's risk. Approval by Owner shall not relieve Job Order Contractor from responsibility for any errors or omissions in such drawings, nor from responsibility for complying with the requirements of the Contract, except with respect to variations described and approved in accordance with § 4.4 below.

4.4. **Shop Drawing Modifications.** If shop drawings show variations from the Job Order requirements, Job Order Contractor shall describe such variations in writing, separate from the drawings, at the time of submission. If Owner approves any such variation, Owner shall issue an appropriate Contract modification, except that, if the variation is minor and does not involve a change in price or in time of performance, a modification need not be issued.

4.5. **Shop Drawing Omissions.** Omissions from the drawings or specifications or the mis-description of details of work which are manifestly necessary to carry out the intent of the drawings and specifications, or which are customarily performed, shall not relieve Job Order Contractor from performing such omitted or mis-described details of the Work but they shall be performed as if fully and correctly set forth and described in the drawings and specifications.

**4.6. Owner Furnished Drawings.** Job Order Contractor shall check all Owner furnished drawings immediately upon receipt and shall promptly notify Owner of any discrepancies. Any errors or omissions in Owner furnished drawings are the responsibility of the Owner to rectify, including associated costs. Figures marked on drawings shall be followed in preference to scale measurements. Large scale drawings shall govern small scale drawings. Job Order Contractor shall compare all drawings and verify the figures before laying out the Work and will be responsible for any errors which might have been avoided thereby.

**4.7. Shop Drawing Submittal.** Job Order Contractor shall submit to Owner for approval an appropriate number of copies of all shop drawings as called for under the various headings of these specifications. Sets of all shop drawings will be retained by Owner and one set will be returned to Job Order Contractor with annotation of approval or rejection within one (1) week after submission, unless a longer review period is necessary by mutual agreement between Owner and Job Order Contractor.

**4.8. Use of Job Order Documents.** All drawings (to include as-built drawings), sketches, designs, design data, specifications, note books, technical and scientific data provided to Job Order Contractor or developed by Job Order Contractor pursuant to the Contract and all photographs, negatives, reports, findings, recommendations, data and memoranda of every description relating thereto, as well as all copies of the foregoing relating to the Work or any part thereof, shall be the property of Owner and may be used by Owner without any claim by Job Order Contractor for additional compensation, unless such material developed by Job Order Contractor does not result in an issued Job Order. In such cases, Job Order Contractor will receive reasonable reimbursement for the development of such materials before Owner uses them in any manner whatsoever. In addition, Owner agrees to hold Job Order Contractor harmless to the extent permitted by law from any legal liability arising out of the Owner's use of such materials.

## **5. MATERIAL AND WORKMANSHIP**

**5.1. Suitability of Material and Equipment.** All equipment, material, and articles incorporated in the Work covered by this Contract shall be new and of the most suitable grade for the purpose intended, unless otherwise specifically provided in the Contract. References in the specifications to equipment, material, article, or patented process by trade name, make, or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. Job Order Contractor may, at its option, use any equipment, material, article, or process that, in the sole judgment and prior written approval of the Owner, is equal to that named in the specifications.

**5.2. Owner Approval.** Job Order Contractor shall obtain Owner's approval of the equipment to be incorporated into the Work. When requesting approval, Job Order Contractor shall furnish to Owner the name of the manufacturer, the model number, and other information concerning the performance, capacity, nature, and rating of the equipment. When required by the Contract or by Owner, Job Order Contractor shall also obtain Owner's approval of the material or articles which Job Order Contractor contemplates incorporating into the Work. When requesting approval, Job Order Contractor shall provide full information concerning the material or articles. When directed to do so, Job Order Contractor shall submit samples for approval. Machinery, equipment, material and articles that do not have the required approval shall be installed or used at the risk of subsequent rejection.

**5.3. Testing of Materials.** Unless otherwise specified in a Job Order, the Job Order Contractor shall be responsible for any required testing of materials prior to incorporation into the Work. Reimbursement for testing required by third party entities will be included in the individual Job Order.

**5.4. Workmanship.** All work under the Contract shall be performed in a skillful and workmanlike manner.

## **6. SITE CONDITIONS**

**6.1. Site Investigation.** Job Order Contractor acknowledges that it has taken steps reasonably necessary to ascertain the nature and location of the Work, and that it has investigated and satisfied itself as to the general and local conditions which can affect the Work or its cost, including but not limited to:

- 6.1.1.** Conditions bearing upon transportation, disposal, handling, and storage of materials;
- 6.1.2.** The availability of labor, water, electric power, and roads;



- 6.1.3. Uncertainties of weather, river stages, tides, or similar physical conditions at the site;
- 6.1.4. The visible conformation and conditions of the ground; and
- 6.1.5. The character of equipment and facilities needed preliminary to and during work performance.

6.2. **Surface and Subsurface Investigation.** Job Order Contractor also acknowledges that it has satisfied itself as to the character, quality, and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including all exploratory work done by Owner, as well as from the drawings and specifications made a part of this Contract. Owner will provide to Job Order Contractor all subsurface investigation reports it has commissioned, and has knowledge of, that reasonably reflect expected conditions at the location of the Job Order.

6.3. **Differing Site Conditions.** Job Order Contractor shall promptly, and before the conditions are disturbed, give a written notice to Owner of:

6.3.1. Subsurface or latent physical conditions at the site which differ materially from those indicated in the Contract, or

6.3.2. Unknown physical conditions at the site, of an unusual nature, which differ materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

6.4. **Owner Investigation.** Owner shall investigate the site conditions promptly after receiving the notice. If the conditions do materially so differ and cause an increase or decrease in Job Order Contractor's cost of, or the time required for, performing any part of the Work, whether or not changed as a result of the conditions, an equitable adjustment shall be made and the Job Order modified in writing accordingly.

6.5. **Written Notice of Differing Site Conditions.** No request by Job Order Contractor for an equitable adjustment to a Job Order under this § 6 shall be allowed, unless Job Order Contractor has given the written notice required.

6.6. **Payment Adjustment.** No request by Job Order Contractor for an equitable adjustment to a Job Order for differing site conditions shall be allowed if made after final payment under such Job Order.

## 7. **JOB ORDER SCHEDULES**

7.1. **Construction Schedule.** If the Job Order Contractor fails to submit a schedule with the Job Order, Owner may withhold approval of progress payments until Job Order Contractor submits the required schedule. If required, the Job Order Contractor will submit for approval with the signed Job Order a practicable schedule showing the sequence in which Job Order Contractor proposes to perform the Work, and the dates on which Job Order Contractor contemplates starting and completing the several salient features of the Work (including acquiring materials, plant and equipment). The schedule may be a formal computerized schedule or a progress chart in a bar chart format of suitable scale to indicate appropriately the percentage of Work scheduled for completion by any given date during the period. In either case, the basic information should be the same and the schedule or chart must contain as a minimum:

7.1.1. A detailed list of work activities or work elements.

7.1.2. Show the logical dependencies (ties) to indicate what Work must be accomplished before other Work can begin.

7.1.3. Show early start and early finish dates along with late start and late finish dates for each work activity or work element.

7.2. **Failure to Submit Schedule.** Failure of Job Order Contractor to comply with the requirements of Owner under this clause shall be grounds for a determination by Owner that Job Order Contractor is not prosecuting the Work with sufficient diligence to ensure completion within the time specified in the Job Order. Upon making this determination, Owner may terminate Job Order Contractor's right to proceed with the Work if not cured within seven (7) days after written notice is provided, or any separable part of it, in accordance with § 14.



**7.3. Progress Report.** Job Order Contractor shall submit a progress report every thirty (30) days, or as directed by Owner, and upon doing so shall immediately deliver a current schedule to Owner if it has materially changed since the last submission of a schedule. If Job Order Contractor falls behind the approved schedule, Job Order Contractor shall take steps necessary to improve its progress, including those that may be reasonably required by Owner. Without additional cost to Owner, Owner may require Job Order Contractor to increase the number of shifts, overtime operations, days of work, and/or the amount of construction plant or equipment, and to submit for approval any supplementary schedule or schedules in chart form as Owner deems necessary to demonstrate how the approved rate of progress will be regained.

**7.4. Emergency Work.** Job Order Contractor will give top priority to any emergency Work Owner may have and will allocate all resources necessary to accomplish such Work in accordance with Owner's schedule requirements. To the extent the Job Order Contractor incurs additional cost, expense or schedule delay in performing Owner's emergency Work, Owner will equitably adjust the Contract in accordance with § 10.

## **8. INSPECTION OF CONSTRUCTION AND ACCEPTANCE**

**8.1. Job Order Contractor Inspection System.** Job Order Contractor shall maintain an adequate inspection system and perform such inspections as will ensure that the Work called for conforms to Job Order requirements. Job Order Contractor shall maintain complete inspection records and make them available to Owner. All work shall be conducted under the general direction of Owner and is subject to inspection and test by Owner at all places and at all reasonable times before acceptance to ensure strict compliance with the terms of the Contract.

**8.2. Owner Inspections and Tests.** Owner inspections and tests are for the sole benefit of Owner and do not:

- 8.2.1. Relieve Job Order Contractor of responsibility for providing adequate quality control measures;
- 8.2.2. Relieve Job Order Contractor of responsibility for damage to or loss of the material before acceptance;
- 8.2.3. Constitute or imply acceptance; or
- 8.2.4. Affect the continuing rights of Owner after acceptance of the complete work.

**8.3. Job Order Contractor Responsibilities.** The presence or absence of an inspector does not relieve Job Order Contractor from any Contract requirement, nor is the inspector authorized to change any term or condition of the specification without Owner's written authorization.

**8.4. Job Order Contractor Performance.** Job Order Contractor shall promptly furnish, without additional charge, all facilities, labor, and material reasonably needed for performing such safe and convenient inspections and tests as may be required by Owner. Owner may charge to Job Order Contractor any additional cost of inspection or test when Work is not ready at the time specified by Job Order Contractor for inspection or test, or when prior rejection makes re-inspection or retest necessary. Owner shall perform all inspections and tests in a manner that will not unnecessarily delay the Work. Special, full size and performance tests shall be performed as described in the Job Order.

**8.5. Job Order Contractor Corrective Work.** Job Order Contractor shall, without charge, replace or correct Work found by Owner not to conform to Job Order requirements, unless Owner consents to accept the Work with an appropriate adjustment in Contract price. Job Order Contractor shall promptly segregate and remove rejected material from the premises.

**8.6. Failure to Replace or Correct Work.** If Job Order Contractor does not promptly replace or correct rejected Work, Owner may:

- 8.6.1. By Contract or otherwise, replace or correct the Work and charge the cost to Job Order Contractor;  
or
- 8.6.2. Terminate for default Job Order Contractor's right to proceed.

**8.7. Owner Inspection before Acceptance.** If, before acceptance of the entire Work, Owner decides to examine already completed Work by removing it or tearing it out, Job Order Contractor, on request, shall promptly furnish

all necessary facilities, labor, and material. If the Work is found to be defective or nonconforming in any material respect due to the fault of Job Order Contractor or its subcontractors, Job Order Contractor shall bear the expenses of the examination and of satisfactory reconstruction. However, if the Work is found to meet requirements, Owner shall make an equitable adjustment for the additional services involved in the examination and reconstruction, including, if completion of the Work was thereby delayed, an extension of the period of time for performance.

**8.8. Owner Acceptance.** Unless otherwise specified in the Job Order, Owner shall accept, as promptly as practicable after completion and inspection, all work required by the Job Order or that portion of the Work that the Owner determines can be accepted separately. Acceptance shall be final and conclusive except for latent defects, fraud, gross mistakes amounting to fraud, or Owner's rights under any warranty or guarantee.

## **9. INVOICING AND PAYMENT**

**9.1. Compensation.** As full consideration for the satisfactory performance by Job Order Contractor of Work prescribed under the Contract, Owner shall pay Job Order Contractor the amounts specified in the individual Job Orders.

**9.2. Invoices.** Job Order Contractor shall submit invoices to the following address:

City of Peoria  
8401 W. Monroe St  
Peoria, AZ 85345

**9.3. Job Order Cost Proposal Structure.** For each Job Order, the Job Order Contractor shall prepare a Job Order Cost Proposal with the sufficient level of cost detail as required by the Owner. Cost detail may include, but is not limited to: schedule of values, work schedule, direct labor cost and fringe benefits, direct material costs (supported by quotes), direct equipment costs (supported by quotes), cost of subcontractors (supported by quotes) and allowable indirect costs (includes insurance). The contractor shall utilize the markups established in the JOC Pricing Matrix (*Attachment C*) to calculate the overhead and profit for all Job Order Cost Proposals, unless otherwise requested by the Owner.

**9.4. Progress Payments.** Owner shall make progress payments monthly as the Work proceeds, or at more frequent intervals as determined by Owner, on estimates of Work completed submitted by the Job Order Contractor and approved by Owner. Job Order Contractor shall use an acceptable invoice form and shall include supporting documents to reflect a breakdown of the total price showing the amount included therein for each principal category of the Work, in such detail as requested, to provide a basis for determining progress payments. In the estimation of Work completed, Owner will authorize payment for material delivered on the site and preparatory work done if Job Order Contractor furnishes satisfactory evidence that it has acquired title to such material and that the material will be used to perform the Work.

**9.5. Retention.** Not applicable.

**9.6. Owner's Property.** All material and work covered by progress payments made shall, at the time of payment, become the sole property of Owner, but this provision shall not be construed as:

**9.6.1.** Relieving Job Order Contractor from the sole responsibility for all material and Work upon which payments have been made or the restoration of any damaged Work; or

**9.6.2.** Waiving the right of Owner to require the fulfillment of all of the terms of the Contract.

**9.7. Approval and Certification.** An estimate of the Work submitted shall be deemed approved and certified for payment after seven days from the date of submission unless before that time the Owner or Owner's agent prepares and issues a specific written finding setting forth those items in detail in the estimate of the Work that are not approved for payment under this contract. The Owner may withhold an amount from the progress payment sufficient to pay the expenses the Owner reasonably expects to incur in correcting the deficiency set forth in the written finding. The progress payments shall be paid on or before fourteen days after the estimate of the Work is certified and approved. The estimate of the Work shall be deemed received by the Owner on submission to any person designated by the Owner for the submission, review or approval of the estimate of the Work.

**9.8. Unpaid Amounts.** Owner shall pay all unpaid amounts due Job Order Contractor under this Contract within thirty (30) days, after:

**9.8.1.** Completion and acceptance of the Work;

**9.8.2.** Presentation of a properly executed invoice;

**9.8.3.** Presentation of release of all claims against Owner arising by virtue of the Contract, other than claims, in stated amounts, that Job Order Contractor has specifically excepted from the operation of the release. A release may also be required of the assignee if Job Order Contractor's claim to amounts payable under this Contract has been assigned. Job Order Contractor shall complete a Job Order Contractor's release form acceptable to Owner; or

**9.8.4.** Consent of Job Order Contractor's surety, if any.

## **10. CHANGES**

**10.1. Owner Changes.** Owner may, at any time, without notice to the sureties, if any, by written order designated or indicated to be a change order, make changes in the Work within the general scope of the Job Orders, including changes:

**10.1.1.** In the specifications (including drawings and designs);

**10.1.2.** In Owner-furnished facilities, equipment, materials, services, or site; or

**10.1.3.** Directing acceleration in the performance of the Work, or otherwise altering the schedule for performance of the Work.

**10.2. Owner Change Orders.** Any other written order (which, as used in this paragraph, includes direction, instruction, interpretation, or determination) from Owner that causes a change shall be treated as a change order under this § 10; provided, that Job Order Contractor gives Owner timely written notice stating the date, circumstances, and source of the order and that Job Order Contractor regards the order as a change order.

**10.3. Contract Adjustments.** Except as provided in this § 10, no order, statement, or conduct of Owner shall be treated as a change under this § 10 or entitle Job Order Contractor to an equitable adjustment hereunder.

**10.4. Modification of the Job Order.** If any change under this § 10 causes an increase or decrease in Job Order Contractor's cost of, or the time required for, the performance of any part of the Work under a Job Order, whether or not changed by any such order, Owner shall negotiate an equitable adjustment and modify the Job Order in writing.

**10.5. Job Order Contractor Proposal.** Job Order Contractor must submit any proposal under this § 10 within thirty (30) calendar days after:

**10.5.1.** Receipt of a written change order under § 10.1 above; or

**10.5.2.** The furnishing of a written notice under § 10.2 above by submitting to Owner a written statement describing the general nature and amount of the proposal, unless this period is extended by Owner. The statement of proposal for adjustment may be included in the notice under § 10.2 above.

**10.6. Final Payment Limitation.** No proposal by Job Order Contractor for an equitable adjustment shall be allowed if asserted after final payment under the Job Order.

**10.7. Job Order Contractor Extension Justification.** Job Order Contractor shall furnish to the Owner a written proposal for any proposed extension in the period of performance. The proposal shall contain a price breakdown and period of performance extension justification.

**10.8. Job Order Contractor Price Breakdown Structure.** Job Order Contractor, in connection with any proposal it makes for a Job Order change shall furnish a price breakdown itemized as required by Owner and the pricing matrix as required in the awarded contract.

## **11. INSURANCE & BONDS**

**11.1. Job Order Contractor Insurance.** Job Order Contractor shall purchase and maintain in effect during the term of this Contract insurance of the types and with minimum limits of liability as stated below. Such insurance shall protect Job Order Contractor and Owner from claims which may arise out of or result from Job Order Contractor's operations whether such operations are performed by Job Order Contractor or by any subcontractor or by anyone for whose acts any of them may be liable.

**11.1.1. WORKERS' COMPENSATION INSURANCE** providing statutory benefits in accordance with the laws of the State of Arizona or any Federal statutes as may be applicable to the Work being performed under this Contract.

**11.1.2. EMPLOYER'S LIABILITY INSURANCE** with limits of liability not less than: \$1,000,000 Each Accident; \$1,000,000 Each Employee for Disease; and \$1,000,000 Policy Limit for Disease.

**11.1.3. COMMERCIAL GENERAL LIABILITY INSURANCE** including Products/Completed Operations and Contractual Liability with limits of liability not less than: \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate; and \$2,000,000 Each Occurrence.

**11.1.4. AUTOMOBILE LIABILITY INSURANCE** covering all owned, hired and non-owned motor vehicles used in connection with the Work being performed under this Contract with limits of liability not less than: \$1,000,000 Each Person for Bodily Injury; \$1,000,000 Each Accident for Bodily Injury; and \$1,000,000 Each Occurrence for Property Damage.

**11.1.5. PROFESSIONAL LIABILITY INSURANCE**, when the City requires the Job Order Contractor to carry architectural and engineering services under the Individual Job Order, Job Order Contractor shall require all architectural and engineering consultants to maintain Professional Liability insurance, covering acts, errors, mistakes and omissions arising out of the work or services performed by the Consultant, or any person employed by the Consultant, with a limit of not less than \$1,000,000 each claim. Job Order Contractor shall be required to submit Certificates of Insurance evidencing proper coverage is in effect as required above.

**11.1.6. BUILDER'S RISK (PROPERTY) INSURANCE**, The Job Order Contractor shall purchase and maintain, on a replacement cost basis, Builders' Risk insurance in the amount of the initial Job Order Amount as well as subsequent modifications thereto for the entire work at the site. Such Builders' Risk insurance shall be maintained until final payment has been made or until no person or entity other than the City has an insurable interest in the property required to be covered, whichever is earlier. This Builder's Risk policy must be a "Masters" Policy, that is, one in which only the specific job order project is insured. This insurance shall include interests of the City, the Contractor, and all Subcontractors and Sub-Subcontractors in the work during the life of the Contract and course of construction, and shall continue until the work is completed and accepted by the City. For new construction projects, the Contractor agrees to assume full responsibility for loss or damage to the work being performed and to the buildings under construction. For renovation construction projects, the Contractor agrees to assume responsibility for loss or damage to the work being performed at least up to the full Contract Amount, unless otherwise required by the Contract Documents or amendments thereto.

Builders' Risk insurance shall be on an all-risk policy form and shall also cover false work and temporary buildings and shall insure against risk of direct physical loss or damage from external causes including debris removal, demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's service and expenses required as a result of such insured loss and other "soft costs" as required by the Contract.

Builders' Risk insurance must provide coverage from the time any covered property becomes Contractor's control and/or responsibility, and continue without interruption during construction or renovation or installation, including any time during which the covered property is being transported to the construction installation site, and while on the construction or installation site awaiting installation. The policy will provide coverage while the covered premises or any part thereof are occupied. Builders' Risk insurance shall be primary and not contributory.

If the Contract requires testing of equipment or other similar operations, at the option of the City, the Contractor will be responsible for providing property insurance for these exposures under a Boiler Machinery insurance policy.

Required coverages may be waived or modified on a per-project basis by specifying in the Individual Job Order Scope of Work.

**11.2. Owner as Additional Insured.** The policies providing Commercial General Liability and Automobile Liability insurance as required in § 11.1 shall be endorsed to name Owner as Additional Insured. Such insurance as is provided herein shall be primary and non-contributing with any other valid and collectible insurance available to Owner.

**11.3. Policy Endorsement.** All policies providing Job Order Contractor's insurance as required in § 11.1 above shall be endorsed to provide the following:

**11.3.1.** Thirty days written notice of cancellation or non-renewal given to Owner at the address designated in § 16.2.

**11.3.2.** Waiver of subrogation in favor of Owner.

**11.4. Limits of Liability.** The limits of liability as required above may be provided by a single policy of insurance or by a combination of primary, excess or umbrella policies. But in no event shall the total limits of liability available for any one occurrence or accident be less than the amount required above.

**11.5. Certificate of Insurance.** Proof of compliance with these insurance requirements shall be furnished Owner in the form of an original certificate of insurance signed by an authorized representative or agent of the insurance company(ies) within ten (10) days of execution of this agreement. Renewal or replacement certificates shall be furnished Owner not less than twenty-one (21) days prior to the expiration or termination date of the applicable policy(ies).

**11.6. Subcontractor Insurance.** Job Order Contractor shall require any and all subcontractors performing Work under this Contract to carry insurance of the types and with limits of liability as Job Order Contractor shall deem appropriate and adequate for the Work being performed. Job Order Contractor shall obtain and make available for inspection by Owner upon request current certificates of insurance evidencing insurance coverages carried by such subcontractors.

**11.7. Bonds.** If required by Owner, Job Order Contractor shall furnish Performance and Payment Bonds, each in an amount equal to one hundred percent (100%) of the Construction Work, (excluding design and pre-construction services) in a penal sum equal to the aggregate price of all Job Orders issued to the Job Order Contractor. The Performance and Payment Bonds must be submitted to Owner within ten (10) calendar days after issuance of a Job Order.

**11.8. Notice to Proceed.** Notice to Proceed will not be issued until properly executed bonds are received and accepted by Owner. A separate Notice to Proceed will be issued for each Job Order. The Notice to Proceed shall stipulate the actual contract start date, the contract duration and the contract completion date. The time required for the Contractor to obtain permits, licenses and easements shall be included in the contract duration and shall not be justification for a delay claim by the Contractor. The time required for the Contractor to prepare, transmit and obtain approval of applicable submittals shall be included in the contract duration and shall not be justification for a delay claim by the Contractor. No work shall be started until after all required permits, licenses, and easements have been obtained. No work shall be started until all applicable submittals have been submitted and returned approved by the Owner's Representative. The Contractor shall notify the City of Peoria's project manager or engineer at least seventy-two (72) hours before the following events:

**11.8.1.** The start of construction in order to arrange for inspection.

**11.8.2.** Shutdown of City water, sewer, drainage, irrigation and traffic control facility.

**11.8.3.** Shutdown of existing water wells and booster pumps. Shutdown shall not exceed seventy-two (72) hours for any installation. Only one installation may be shutdown at any time.

**11.8.4.** Coordination of all draining and filling of water lines and irrigation laterals and all operations of existing valves or gages with the project manager.

**11.8.5.** Start-up or testing of any water well or booster pump to be connected to any part of the existing City water system. This includes operation of existing valves necessary to accommodate the water.

**12. INDEMNIFICATION.** To the fullest extent permitted by law, the Job Order Contractor, subcontractor or design professional shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses and costs, including reasonable attorney fees and court costs, but only to the extent caused by the negligence, recklessness or intentional wrongful conduct of such Job Order Contractor, subcontractor or design professional or other persons employed or used by such Job Order Contractor, subcontractor or design professional in the performance of the contract or subcontract. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

**13. DISPUTES.**

**13.1. Party Cooperation.** The parties are fully committed to working with each other throughout the term of the Contract and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, Job Order Contractor and Owner each commit to resolving such disputes or disagreements in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the Work.

**13.2. Field Level Resolution.** Job Order Contractor and Owner will first attempt to resolve disputes or disagreements at the field level through discussions between the parties' representatives named herein.

**13.3. Job Order Contractor Performance.** The Job Order Contractor shall continue to perform the Work and Owner shall continue to satisfy its payment obligations to Job Order Contractor, pending the final resolution of any dispute or disagreements between the parties.

**13.4. Partnering.** If requested and mutually agreed upon, the Owner and Job Order Contractor will share in the expense of an initial facilitated partnering workshop, followed up by periodic refresher meetings at mutually agreed times. The goal of the workshop will be to identify common goals, common interests, lines of communication, and a commitment to cooperative problem solving.

**13.5. Owner's Representative.** Owner designates the individual listed below as its representative, which individual has the authority and responsibility for avoiding and resolving disputes under this Contract. (Identify individual's name, title, address and telephone numbers)

City of Peoria, Materials Management  
Dan Zenko, Materials Manager  
9875 N. 85<sup>th</sup> Ave – 2<sup>nd</sup> Floor  
Peoria, AZ 85345  
(623) 773-7115

**13.6. Job Order Contractor's Representative.** Job Order Contractor designates the individual listed below as its representative, which individual has the authority and responsibility for avoiding and resolving disputes under this Contract. (Identify individual's name, title, address and telephone numbers)

CORE Construction, Inc.  
Todd Steffen, President  
3036 East Greenway Road  
Phoenix, AZ 85032  
602-494-0800

**13.7. Owner's Resolution.** Any dispute which is not disposed of by agreement will be decided by the Owner, who will reduce its decision to writing and mail or otherwise furnish a copy thereof to the Job Order Contractor. Any dispute not finally resolved under this § 13 may be brought before the state courts of the State of Arizona and adjudicated in accordance with the laws of Arizona.

## **14. TERMINATION AND DEFAULT**

**14.1. Termination for Convenience.** Owner may terminate performance of the Work under this Contract in whole or, from time to time, in part if Owner determines that termination is in Owner's interest. Owner shall effect such termination by delivering to Job Order Contractor a Notice of Termination specifying the extent of termination and the effective date.

**14.2. Notice of Termination.** After receipt of a Notice of Termination, and except as directed by Owner, Job Order Contractor shall immediately proceed with the following obligations, regardless of any delay in determining or adjusting any amounts due under this § 14:

**14.2.1.** Stop work as specified in the notice;

**14.2.2.** Place no further subcontracts or orders (referred to as subcontracts in this § 14) for materials, services or facilities, except as necessary to complete any Work not terminated;

**14.2.3.** Assign to Owner, if directed by Owner, all right, title, and interest of Job Order Contractor under the subcontracts to the extent they relate to the Work terminated, in which case Owner shall have the right to settle or to pay any termination settlement proposal arising out of those terminations, or with approval or ratification to the extent required by Owner, settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, the approval or ratification of which will be final for purposes of this § 14;

**14.2.4.** As directed by Owner, transfer title and deliver to Owner:

**14.2.4.1.** The fabricated or unfabricated parts, Work in progress, completed Work, supplies, and other material produced or acquired for the Work terminated;

**14.2.4.2.** The completed or partially completed plans, drawings, information, and other property that, if the Contract had been completed, would be required to be furnished to Owner;

**14.2.5.** Complete performance of the Work not terminated;

**14.2.6.** Take any action that may be necessary, or that Owner may direct, for the protection and preservation of the property related to this Contract that is in the possession of Job Order Contractor and in which Owner has or may acquire an interest; and

**14.2.7.** Use its best efforts to sell, as directed or authorized by Owner, any property of the types referred to in § 14.2.3 above; provided, however, that Job Order Contractor is not required to extend credit to any purchaser and may acquire the property under the conditions prescribed by, and at prices approved by, Owner. The proceeds of any transfer or disposition will be applied to reduce any payments to be made by Owner under the Contract, credited to the price or cost of the Work, or paid in any other manner directed by Owner.

**14.3. Final Termination Settlement Proposal.** After termination, Job Order Contractor shall submit a final termination settlement proposal to Owner in the form and with the certification prescribed by Owner. Job Order Contractor shall submit the proposal promptly, but no later than one year from the effective date of termination.

**14.4. Owner Payment.** Job Order Contractor and Owner may agree upon the whole or any part of the amount to be paid because of the termination. The amount will include a reasonable allowance for profit on work done. The Contract shall be amended, and Job Order Contractor paid the agreed amount.

**14.4.1.** If Job Order Contractor and Owner fail to agree on the whole amount to be paid Job Order Contractor because of the termination of work, Owner shall pay Job Order Contractor the amounts determined as follows, but without duplication of any amounts agreed upon under § 14.4 above:

**14.4.1.1.** For Work performed before the effective date of termination, the total (without duplication of any items) of:

**14.4.1.1.1.** The cost of this Work;

**14.4.1.1.2.** The cost of settling and paying termination settlement proposals under terminated subcontracts that are properly chargeable to the terminated portion of the Contract if not included in § 14.4.1.1.1. above; and



14.4.1.1.3. A markup, including overhead and profit, on § 14.4.1.1.1. above as is determined for pricing changes.

14.4.1.2. The reasonable costs of settlement of the Work terminated, including:

14.4.1.2.1. Accounting, legal, clerical, and other expenses reasonably necessary for the preparation of termination settlement proposals and supporting data;

14.4.1.2.2. The termination and settlement of subcontracts (excluding the amounts of such settlements); and

14.4.1.2.3. Storage, transportation, and other costs incurred, reasonably necessary for the preservation, protection, or disposition of the termination inventory.

14.5. **Destroyed, Lost, Stolen or Damaged Property.** Except for normal spoilage, and except to the extent that Owner expressly assumed the risk of loss, Owner shall exclude from the amounts payable to Job Order Contractor under Subparagraph 14.4.1 above, the fair value, as determined by Owner, of property that is destroyed, lost, stolen, or damaged so as to become undeliverable to Owner or to a buyer.

14.6. **Amount Due Job Order Contractor.** In arriving at the amount due Job Order Contractor under this § 14, there shall be deducted:

14.6.1. All unliquidated advances or other payments to Job Order Contractor under the terminated portion of the Job Order;

14.6.2. Any claim which Owner has against Job Order Contractor under the Contract; and

14.6.3. The agreed price for, or the proceeds of sale of, materials, supplies, or other things acquired by Job Order Contractor or sold under the provisions of this § 14 and not recovered by or credited to Owner.

14.7. **Partial Termination.** If the termination is partial, Job Order Contractor may file a proposal with Owner for an equitable adjustment of the price(s) of the continued portion of any Job Order. Any proposal by Job Order Contractor for an equitable adjustment under this § 14 shall be requested within ninety (90) calendar days from the effective date of termination unless extended in writing by Owner. Owner may, under the terms and conditions it prescribes, make partial payments and payments against costs incurred by Job Order Contractor of the terminated portion of any Job Order, if Owner believes the total of these payments will not exceed the amount to which Job Order Contractor will be entitled.

14.8. **Excess Payments.** If the total payments exceed the amount finally determined to be due, Job Order Contractor shall repay the excess to Owner upon demand.

14.9. **Job Order Contractor Records.** Unless otherwise provided in this Contract or by statute, Job Order Contractor shall maintain all records and documents relating to the terminated portion of this Contract for three (3) years after final settlement. This includes all books and other evidence bearing on Job Order Contractor's costs and expenses under this Contract. Job Order Contractor shall make these records and documents available to Owner, at Job Order Contractor's office, at all reasonable times, without cost. If approved by Owner, photographs, microphotographs, or other authentic reproductions may be maintained instead of original records and documents.

14.10. **Default.** If Job Order Contractor refuses or fails to prosecute the Work, or any separable part, with the diligence that will ensure its completion within the time specified in the Job Order including any extension, or fails to complete the Work within this time, Owner may terminate the Job Order Contractor's right to proceed with the Work (or separable part of the Work), upon thirty (30) days written notice to the Job Order Contractor. In this event, Owner may take over the Work and complete it by Contract or otherwise and may take possession of and use any materials, appliances, and plant on the site necessary for completing the Work.

14.11. **Job Order Contractor's Right to Proceed.** Job Order Contractor's right to proceed shall not be terminated under this § 14, if:

14.11.1. The delay in completing the Work arises from unforeseeable causes beyond the control and without the fault or negligence of Job Order Contractor. Examples of such causes include: acts of God or of the

public enemy, acts of Owner in its Contractual capacity, acts of another contractor in the performance of a Contract with Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather (The basis used to define normal weather will be data showing high and low temperatures, precipitation, and number of days of severe weather in the city closest to the site for the previous ten (10) years, as compiled by the United States Department of Commerce National Weather Service.), or delays of subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without the fault or negligence of both Job Order Contractor and the subcontractors or suppliers; and

**14.11.2.** Job Order Contractor, within 30 calendar days from the beginning of any such delay (unless extended by Owner), notifies Owner in writing of the causes of delay. The Owner shall ascertain the facts and the extent of delay. If, in the judgment of Owner, the findings of fact warrant such action, the time for completing the Work shall be extended. The findings of Owner shall be final and conclusive on the parties, but subject to appeal and review under § 13.

**14.12. Owner's Right to Terminate.** The rights and remedies of Owner in this § 14 are in addition to any other rights and remedies provided by law or under this Contract.

**14.13. Owner and Job Order Contractor Rights.** If, after termination of Job Order Contractor's right to proceed, it is determined that Job Order Contractor was not in default, or that the delay was excusable, the rights and obligations of the parties will be the same as if the termination had been issued for the convenience of Owner.

**14.14. Liquidated Damages.** Liquidated Damages shall be assessed for each calendar of delay. Liquidated Damages shall be per MAG Specs., Section 108.9 for each calendar day of delay, based upon the total job order value to date (i.e phased project awards). If the contract is not terminated, the contractor shall continue performance and be liable to the Owner for the liquidated damages until the products are delivered or services performed. In the event the City exercises its right of termination, the contractor shall be liable to the Owner for any excess costs, and in addition, for liquidated damages until such time the Owner may reasonably obtain delivery or performance of similar supplies or services.

**14.15. Immigration Act.** Contractor understands and acknowledges the applicability to Contractor of the Immigration Reform and Control Act of 1986 (IRCA). Contractor agrees to comply with the IRCA in performing under this contract and to permit City inspection of personnel records to verify such compliance.

## **15. WARRANTY OF CONSTRUCTION**

**15.1. Applicable Warranties.** In addition to any other warranties in any Job Orders, Job Order Contractor warrants, except as provided in § 15.10, that work performed conforms to the Job Order requirements and is free of any defect in equipment, material or design furnished, or workmanship performed by Job Order Contractor or any of its subcontractors or suppliers at any tier.

**15.2. Warranty Duration.** This warranty shall continue for a period of one (1) year from the date of final acceptance of the Work. If Owner takes possession of any part of the Work before final acceptance, this warranty shall continue for a period of one (1) year from the date possession is taken.

**15.3. Job Order Contractor Corrective Work.** Job Order Contractor shall remedy at Job Order Contractor's expense any failure of the Work to conform to the plans and specifications, or any construction defect. In addition, the Job Order Contractor shall remedy at Job Order Contractor's expense any damage to Owner's real or personal property, when that damage is the result of:

**15.3.1.** Job Order Contractor's failure to conform to requirements; or

**15.3.2.** Any defect of equipment, material, workmanship, or design furnished by the Job Order Contractor.

**15.4. Job Order Contractor Restoration.** Job Order Contractor shall restore any work damaged in fulfilling the terms and conditions of this § 15. Job Order Contractor's warranty with respect to work repaired or replaced will run for one (1) year from the date of repair or replacement.

**15.5. Owner Notification.** Owner shall notify Job Order Contractor, in writing, within a reasonable time after the discovery of any failure, defect, or damage.

**15.6. Failure to Correct Work.** If Job Order Contractor fails to remedy any failure, defect, or damage within ten (10) days after receipt of notice, Owner shall have the right to replace, repair, or otherwise remedy the failure, defect or damage at Job Order Contractor's expense.

**15.7. Subcontractor and Supplier Warranties.** With respect to all warranties, expressed or implied, from subcontractors, manufacturers, or suppliers for work performed and materials furnished for Job Orders issued under this Contract, Job Order Contractor shall:

15.7.1. Obtain all warranties required by the Job Order;

15.7.2. Require all warranties to be executed, in writing, for the benefit of Owner; and

15.7.3. Enforce all warranties for the benefit of Owner.

**15.8. Owner Remedy.** In the event Job Order Contractor's warranty under § 15.2 has expired, Owner may bring suit at its expense to enforce a subcontractor's, manufacturer's, or supplier's warranty.

**15.9. Owner Furnished Material or Design.** Unless a defect is caused by the negligence of Job Order Contractor or subcontractor or supplier at any tier, Job Order Contractor shall not be liable for the repair of any defects of material or design furnished by Owner or for the repair of any damage that results from any defect in Owner-furnished material or design.

**15.10. Pre-Existing Work.** Job Order Contractor is not responsible for and does not warranty pre-existing work or facilities that may be assigned to Job Order Contractor except as modified by the Job Order.

**15.11. Owner's Rights.** This warranty shall not limit Owner's rights under § 8 of this Contract with respect to latent defects, gross mistakes, or fraud.

## **16. STANDARD TERMS AND CONDITIONS**

**16.1. Contract Order of Precedence.** In the event of an inconsistency between provisions of this Contract, the inconsistency shall be resolved by giving precedence in the following order:

16.1.1. Contract Modifications, if any;

16.1.2. This Contract, including Attachments;

16.1.3. Job Orders;

16.1.4. Drawings; and

16.1.5. Specifications.

**16.2. Certification.** By signature in the Offer section of the Offer and Contract Award page the Job Order Contractor certifies:

16.2.1. The submission of the offer did not involve collusion or other anti-competitive practices.

16.2.2. The Job Order Contractor shall not discriminate against any employee or applicant for employment.

16.2.3. The Job Order Contractor has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip favor, or service to a public servant in connection with the submitted offer. Failure to sign the offer, or signing it with a false statement, shall void the submitted offer or any resulting contracts, and the vendor may be debarred.

16.2.4. The Job Order Contractor is licensed to perform the Work pursuant to Arizona Revised Statutes Title 32, Chapter 10.

**16.3. Bribes and Kick-Backs.** The Job Order Contractor shall not by any means:

16.3.1. Induce any person or entity employed in the construction of the Project to give up any part of the compensation to which that person or entity is entitled;

**16.3.2.** Confer on any governmental, public or quasi-public official having any authority or influence over the Project, any payment, loan subscription, advance, deposit of money, services or anything of value, present or promised;

**16.3.3.** Offer nor accept any bribes or kick-backs in connection with the Project from or to any individual or entity, including any of its trade contractors, subcontractors, consultants, suppliers or manufacturers of Project goods and materials; or,

**16.3.4.** Without the express written permission of the Owner, call for or by exclusion require or recommend the use of any subcontractor, consultant, product, material, equipment, system, process or procedure in which the Job Order Contractor has a direct or indirect proprietary or other pecuniary interest.

**16.4. Applicable Law.** In the performance of this agreement, contractors shall abide by and conform to any and all laws of the United States, State of Arizona and City of Peoria including but not limited to federal and state executive orders providing for equal employment and procurement opportunities, the Federal Occupational Safety and Health Act and any other federal or state laws applicable to this agreement.

Contractor specifically understands and acknowledges the applicability to it of the Americans with Disabilities Act, including Section 508, the Immigration Reform and Control Act of 1986, and the Drug Free Workplace Act of 1989. In addition, if this agreement pertains to construction, Contractor must also comply with A.R.S. § 34-301, as amended (Employment of Aliens on Public Works Prohibited) and A.R.S. § 34-302, as amended (Residence Requirements for Employees).

Under the provisions of A.R.S. § 41-4401, Contractor hereby warrants to the City that Contractor and each of its subcontractors ("Subcontractors") will comply with, and are contractually obligated to comply with, all Federal immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter, "Contractor Immigration Warranty").

A breach of the Contractor Immigration Warranty shall constitute a material breach of this agreement and shall subject Contractor to penalties up to and including termination of this agreement at the sole discretion of the City. The City may, at its sole discretion, conduct random verification of the employment records of Contractor and any Subcontractors to ensure compliance with the Contractor Immigration Warranty. Contractor agrees to assist the City in regard to any random verifications performed.

Neither Contractor nor any Subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if Contractor or the Subcontractor establishes that it has complied with the employment verification provisions prescribed by §§ 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214(A).

The provisions of this Paragraph must be included in any contract Contractor enters into with any Subcontractors who provide services under this agreement or any subcontract. "Services" is defined as furnishing labor, time or effort in the State of Arizona by a contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

**16.4.1.** Job Order Contractor warrants, for the term of this agreement and for six months thereafter, that it has fully complied with the requirements of the Immigration Reform and Control Act of 1986 and all related or similar legal authorities.

**16.4.2.** This contract shall be governed by the Owner. City and Job Order Contractor shall have all remedies afforded each by the Uniform Commercial Code, as adopted in the State of Arizona, except as otherwise provided in this contract or in statutes pertaining specifically to the Owner. This contract shall be governed by the laws of the State of Arizona. Any lawsuit pertaining to this contract may be brought only in courts in the State of Arizona.

**16.4.3.** This contract is subject to the provisions of ARS § 38-511; the Owner may cancel this contract without penalty or further obligations by the Owner or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the Owner or any of its departments or agencies, is at any time while the contract or any extension of the contract is in effect, an employee

of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

**16.5. Legal Remedies.** All claims and controversies shall be subject to resolution according to the terms of the City of Peoria Procurement Code.

**16.6. Contract.** The contract between the Owner and the Job Order Contractor shall consist of (1) the Solicitation, including instructions, all terms and conditions, specifications, scopes of work, attachments, price sheet(s) and any amendments thereto, and (2) the offer submitted by the Job Order Contractor in response to the solicitation. In the event of a conflict in language between the Solicitation and the Offer, the provisions and requirements in the Solicitation shall govern. However, the Owner reserves the right to clarify, in writing, any contractual terms with the concurrence of the Job Order Contractor, and such written contract shall govern in case of conflict with the applicable requirements stated in the Solicitation or the Vendor's offer. The Solicitation shall govern in all other matters not affected by the written contract.

**16.7. Contract Amendments.** This contract may be modified only by a written Contract Amendment signed by persons duly authorized to enter into contracts on behalf of the Owner and the Job Order Contractor.

**16.8. Contract Applicability.** The Offeror shall substantially conform to the terms, conditions, specifications and other requirements found within the text of this Solicitation. All previous agreements, contracts, or other documents, which have been executed between the Offeror and the Owner are not applicable to this Solicitation or any resultant contract.

**16.9. Severability.** The provisions of this contract are severable to the extent that any provision or application held to be invalid shall not affect any other provision or application of the contract which may remain in effect without the invalid provision or application.

**16.10. Relationship to Parties.** It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. The Job Order Contractor is advised that taxes or Social Security payments will not be withheld from any City payments issued hereunder and that the Job Order Contractor should make arrangements to directly pay such expenses, if any.

**16.11. No Delegation or Assignment.** Contractor shall not delegate any duty under this Contract, and no right or interest in this Contract shall be assigned by Contractor to any successor entity or third party, including but not limited to an affiliated successor or purchaser of Contractor or its assets, without prior written permission of the City. The City, at its option, may cancel this Contract in the event Contractor undertakes a delegation or assignment without first obtaining the City's written approval. Contractor agrees and acknowledges that it would not be unreasonable for the City to decline to approve a delegation or assignment that results in a material change to the services provided under this Contract or an increased cost to the City.

**16.12. Job Order Contractor/Supplier Contract.** The Job Order Contractor shall enter into written contracts with its subcontractor(s) and supplier(s), if any, and those written contracts shall be consistent with this Contract for Construction. It is the intent of the Owner and the Job Order Contractor that the obligations of the Job Order Contractor's subcontractor(s) and supplier(s), if any, inure to the benefit of the Owner and the Job Order Contractor, and that the Owner be a third-party beneficiary of the Job Order Contractor's agreements with its subcontractor(s) and supplier(s).

**16.12.1.** The Job Order Contractor shall make available to each subcontractor and supplier, if any, prior to the execution of written contracts with any of them, a copy of the pertinent portions of this Contract for Construction, including those portions of the Construction documents to which the subcontractor or supplier will be bound, and shall require that each subcontractor and supplier shall similarly make copies of applicable parts of such documents available to its respective subcontractor(s) and supplier(s).

**16.12.2.** The Job Order Contractor shall engage each of its subcontractor(s) and supplier(s) with written contracts which preserve and protect the rights of the Owner and include the acknowledgment and agreement of each subcontractor or supplier that the Owner is a third-party beneficiary of the contract. The Job Order Contractor's

agreements with its subcontractor(s) and supplier(s) shall require that in the event of default under, or termination of, this Contract for Construction, and upon request of the Owner, the Job Order Contractor's subcontractor(s) and supplier(s) will perform services for the Owner.

**16.12.3.** The Job Order Contractor shall include in its agreements with its subcontractor(s) and supplier(s) a provision which contains the acknowledgment and agreement of the subcontractor or supplier that it has received and reviewed the applicable terms, conditions and requirements of this Contract for Construction that are included by reference in its written contract with the Job Order Contractor, and that it will abide by those terms, conditions and requirements.

**16.13. Rights and Remedies.** No provision in this document or in the vendor's offer shall be construed, expressly or by implication, as waiver by the Owner of any existing or future right and/or remedy available by law in the event of any claim of default or breach of contract. The failure of the Owner to insist upon the strict performance of any term or condition of the contract or to exercise or delay the exercise of any right or remedy provided in the contract, or by law, or the Owner's acceptance of and payment for materials or services, shall not release the Job Order Contractor from any responsibilities or obligations imposed by this contract or by law, and shall not be deemed a waiver of any right of the Owner to insist upon the strict performance of the Contract.

**16.14. Overcharges By Antitrust Violations.** The Owner maintains that, in practice, overcharges resulting from antitrust violations are borne by the purchaser. Therefore, to the extent permitted by law, the Job Order Contractor hereby assigns to the Owner any and all claims for such overcharges as to the goods and services used to fulfill the Contract.

**16.15. Force Majeure.** Except for payment for sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force Majeure.

**16.15.1.** The term "*force majeure*" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; floods; lockouts, injunctions-intervention-acts, or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence. The force majeure shall be deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and shall be deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with this Contract.

**16.15.2.** Force majeure shall not include the following occurrences: late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or similar occurrences; late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this Force Majeure term and Condition; or any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure. If either party is delayed at any time in the progress of the work by force majeure, then the delayed party shall notify the other party in writing of such delay within forty-eight (48) hours commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be hand delivered or mailed *Certified-Return Receipt* and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing. The time of completion shall be extended by contract modification for a period of time equal to the time that the results or effects of such delay prevent the delayed party from performing in accordance with this contract.

**16.16. Right To Assurance.** Whenever one party to this contract in good faith has reason to question the other party's intent to perform he may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made and no written assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the Contract.

**16.17. Right To Audit Records.** The City may, at reasonable times and places, audit the books and records of any Contractor as related to any contract held with the City. This right to audit also empowers the City to inspect the papers of any Contractor or Subcontractor employee who works on this contract to ensure that the Contractor or Subcontractor is complying with the Contractor Immigration Warranty made pursuant to Paragraph 16.4 above.

**16.18. Warranties.** Job Order Contractor warrants that all material, service or construction delivered under this contract shall conform to the specifications of this contract. Unless otherwise stated in Job Order Contractor's response, the Owner is responsible for selecting items, their use, and the results obtained from any other items used with the items furnished under this contract. Mere receipt of shipment of the material/service specified and any inspection incidental thereto by the Owner shall not alter or affect the obligations of the Job Order Contractor or the rights of the Owner under the foregoing warranties. Additional warranty requirements may be set forth in the solicitation.

**16.19. Inspection.** All material and/or services are subject to inspection and acceptance by the Owner. Materials and/or services failing to conform to the specifications of this Contract will be held at Job Order Contractor's risk and may be returned to the Job Order Contractor. If so returned, all costs are the responsibility of the Job Order Contractor. The Owner may elect to do any or all of the following:

16.19.1. Waive the non-conformance.

16.19.2. Stop the work immediately.

16.19.3. Bring material into compliance.

16.19.4. This shall be accomplished by a written determination from the Owner.

**16.20. Title and Risk of Loss.** The title and risk of loss of material and/or service shall not pass to the Owner until the Owner actually receives the material or service at the point of delivery, unless otherwise provided within this Contract.

**16.21. No Replacement of Defective Tender.** Every tender of materials shall fully comply with all provisions of the Contract. If a tender is made which does not fully conform, this shall constitute a breach of the Contract as a whole.

**16.22. Shipment Under Reservation Prohibited.** Job Order Contractor is not authorized to ship materials under reservation and no tender of a bill of lading will operate as a tender of the materials.

**16.23. Liens.** All materials, service or construction shall be free of all liens, and if the Owner requests, a formal release of all liens shall be delivered to the Owner.

**16.24. Licenses.** shall maintain in current status, all Federal, State and Local licenses and created under this contract are the property of the Owner and shall not be used or released by the Job Order Contractor or any other person except with the prior written permission of the Owner.

**16.25. Patents and Copyrights.** All services, information, computer program elements, reports and other deliverables, which may be patented or copyrighted and created under this contract are the property of the Owner and shall not be used or released by the Job Order Contractor or any other person except with the prior written permission of the Owner.

**16.26. Cost of Bid/Proposal Preparation.** The Owner shall not reimburse the cost of developing presenting or providing any response to this solicitation. Offers submitted for consideration should be prepared simply and economically, providing adequate information in a straightforward and concise manner.

**16.27. Public Records.** All offers submitted in response to this solicitation shall become the property of the City and shall become a matter of public record available for review, subsequent to the award notification, in accordance with the City's Procurement Code. However, subsequent to the award of the contract, any information and documents obtained by the City during the course of an audit conducted in accordance with Paragraph 16.17 above for the purpose of determining compliance by Contractor or a Subcontractor with the Contractor Immigration Warranty mandated by Paragraph 16.4 above shall remain confidential and shall not be made available for public



review or produced in response to a public records request, unless the City is ordered or otherwise directed to do so by a court of competent jurisdiction.

**16.28. Advertising.** Job Order Contractor shall not advertise or publish information concerning this Contract, without prior written consent of the Owner.

**16.29. Delivery Orders.** The Owner shall issue a Purchase Order for the material and/or services covered by this contract. All such documents shall reference the contract number as indicated on the signature page of the contract

**16.30. Funding.** Any contract entered into by the Owner of Peoria is subject to funding availability. Fiscal years for the Owner of Peoria are July 1 to June 30. The Owner Council approves all budget requests. If a specific funding request is not approved, the contract shall be terminated.

**16.31. Federal Funding.** It is the responsibility of the Contractor to determine on any single job order project if federal wage rates will apply. It is also the responsibility of the Contractor to incorporate any necessary amounts in the bid to accommodate for required federal record keeping and necessary pay structures. The Contractor should contact the City of Peoria regarding any applicable Davis Bacon wage rates.

**16.31.1 Davis-Bacon Act - (40 U.S.C. §276a-276a-5).** All contracts or subsequent subcontracts for construction, alteration, renovation, or repair, including painting and decorating, of a public building or public work, or building or work, financed by federal funds which meets the \$2,000 threshold are required to pay the federal prevailing wage rate for each class of laborer or mechanic employed. Regulations applicable to grant-enabling statutes incorporating the Act can be found in 29 Code of Federal Regulations (CFR), Parts 1,3,5 and 7. These regulations stipulate that grant funds appropriated under statutes imposing the Davis-Bacon Act requirements shall not be paid to a grantee (the Department) until contractors or subcontractors performing work under the grant certify that they will comply with the Act's requirements. The Act also applies to any contract or subcontract for similar work on public grants from a federal agency, or where the federal government acts as guarantors of mortgages. The only exception is for the transportation of materials and supplies by persons who are not employed directly at the work site, but are employed solely to make deliveries to the work site.

Provider Agencies must ensure that contracts or subcontracts for any construction/alteration projects contain the wage determinations issued and that the appropriate clauses required by the Davis-Bacon regulations (29 CFR, section 5.5) are present. It should be made clear in any announcements of projects or RFPs that federal grant funds are being used and that Davis-Bacon will apply even if the federal government is not a party to the contract or subcontract. The prevailing wage must be paid regardless of any contractual relationship that may exist between a contractor or a subcontractor. Although the Department is not responsible to review sub-contracts for compliance, it has the right to require a prevailing wage.

Sanctions for post-certification violations include suspension of payment, advances, or guarantees of grant funds, and the forced restitution of wages that should have been paid and the removal of offending contractors or subcontractors from active employment lists.

Failure to comply can bring penalties that can be severe. The contractor or subcontractor and their sureties are liable for any excess costs for completing the work; the Department may withhold accruals to ensure payment of prevailing wages to the workers; the contract or subcontract may be terminated and/or the contractor or subcontractor may be debarred for a period of three years.

**16.32. A.R.S. Title 34 Provisions.**

**16.32.1.** The maximum dollar amount of an individual job order shall be Three Million Dollars (\$3,000,000) or such higher or lower amount prescribed by the Owner in an action notice pursuant to A.R.S. title 38, chapter 3, article 3.1 or a rule adopted by the Owner as the maximum amount of an individual job order. Requirements shall not be artificially divided or fragmented in order to constitute a job order that satisfies this requirement.

**16.32.2.** If the Job Order Contractor subcontracts or intends to subcontract part or all of the work under a job order and if this contract includes descriptions of standard individual tasks, standard unit prices for standard

individual tasks and pricing of job orders based on the number of units of standard individual tasks in the job order, then:

16.32.2.1. The Job Order Contractor has a duty to deliver promptly to each subcontractor invited to bid a coefficient to the Job Order Contractor to do all or part of the work under one or more job orders:

16.32.2.1.1. A copy of the descriptions of all standard individual tasks on which the subcontractor is invited to bid.

16.32.2.1.2. A copy of the standard unit prices for the individual tasks on which the subcontractor is invited to bid.

16.32.2.2. If not previously delivered to the subcontractor, the Job Order Contractor has a duty to deliver promptly the following to each subcontractor invited to or that has agreed to do any of the work included in any job order:

16.32.2.2.1. A copy of the description of each standard individual task that is included in the job order and that the subcontractor is invited to perform.

16.32.2.2.2. The number of units of each standard individual task that is included in the job order and that the subcontractor is invited to perform.

16.32.2.2.3. The standard unit price for each standard individual task that is included in the job order and that the subcontractor is invited to perform.

16.32.3. The Owner will include the full street or physical address of each separate location at which the construction will be performed for each individual Job Order. The Job Order Contractor (and on behalf of each subcontractor at any level) hereby agrees to include in each of its subcontracts the same address information. The Job Order Contractor and each subcontractor at any level shall include in each subcontract the full street or physical address of each separate location at which construction work will be performed.

**16.33 Prohibited Lobbying Activities.** The Offeror, his/her agent or representative shall not contact, orally or in any written form any City elected official or any City employee other than the Materials Management Division, the procuring department, City Manager, Deputy City Manager or City Attorney's office (for legal issues only) regarding the contents of this solicitation or the solicitation process commencing from receipt of a copy of this request for proposals and ending upon submission of a staff report for placement on a City Council agenda. The Materials Manager shall disqualify an Offeror's proposal for violation of this provision. This provision shall not prohibit an Offeror from petitioning an elected official after submission of a staff report for placement on a City Council agenda or engaging in any other protected first amendment activity after submission of a staff report for placement on a City Council agenda.

**16.34 Prohibited Political Contributions.** Consultant during the term of this Agreement shall not make a contribution reportable under Title 16, Chapter 6, Article 1, Arizona Revised Statutes to a candidate or candidate committee for any city elective office during the term of this Agreement. The City reserves the right to terminate the Agreement without penalty for any violation of this provision.

**16.35 Assurances of Compliance with Federal and State Laws.** If any single job order project is funded with federal grant funds, the Contractor shall be responsible to incorporate any necessary amounts in the job quote to accommodate for required federal record keeping and necessary pay structures. The Contractor should contact the City of Peoria regarding any applicable Davis Bacon wage rates. During the performance of work under this contract the Contractor and all Subcontractors will be required to certify compliance with the following federal provisions:

**A. Equal Employment Opportunity. Comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 C.F.R. Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**

The Contractor will consider each applicant for employment on the basis of his or her qualifications for the job and without regard to race, color, religion, gender, marital status, age, or national origin. Nor will the Contractor

discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified.

Every effort will be made to insure that appointments, promotions, reclassifications, transfers, compensation, training, layoffs, terminations or any other type of personnel actions are based on merit, fitness or other factors determined to be free of discrimination. Such action shall include, but not be limited to the following: employment, promotion, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor further agrees that this clause will be incorporated in all subcontracts with all labor organizations furnishing skilled, unskilled and union labor, or who may perform any such labor or services in connection with this contract. The Contractor further agrees that this clause will be incorporated in all subcontracts or job-consultant Contracts related to this Contract." The County, State and the Agency are beneficiaries of this Section and are entitled to enforce it. The Contractor shall also comply with all applicable local, state and federal fair employment laws and regulations.

- B. Davis-Bacon Act, as amended (40 U.S.C. § 276a to a-7).** When required by Federal program legislation, for all construction contracts of more than \$2,000, comply with the Davis-Bacon Act (40 U.S.C. §§ 276a to a-7) and as supplemented by Department of Labor regulations (29 C.F.R. Part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors are required to pay wages not less than once a week. The Owner must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract will be conditioned upon the acceptance of the wage determination. The Owner must report all suspected or reported violations to the County, State, City of Peoria and the Granting Agency.
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).** For Contractors who apply or bid for an award of \$100,000 or more, file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.
- D. Anti-Lobbying Certification.** The Contractor certifies, to the best of his or her knowledge and belief that:
- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
  - 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
  - 3) The Contractor shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all subcontractors shall certify and disclose accordingly.
  - 4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- E. Debarment and Suspension (E.O. 12549 and E.O. 12689).** Provide the required certificates regarding their exclusion status and that of their principal employees. No contract may be made to parties listed on the General

Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O. 12549 and E.O. 12689, "Debarment and Suspension," as set forth in 24

C.F.R. Part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and Contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold may provide the required certification regarding their exclusion status and that of their principal employees.

- F. Drug-Free Workplace Requirements.** Comply with the Drug-Free Workplace Act of 1988 (42 U.S.C. § 701) and certify that they will comply with drug-free workplace requirements in accordance with the Act.

This certification is a material representation upon which reliance is placed by the U.S. Federal Agency in awarding the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violated the requirements of the Drug-Free Workplace Act, the U.S. Federal Agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

- 1) The Contractor certifies that it will provide a drug-free workplace by:
  - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - b. Informing employees about:
    1. The dangers of drug abuse in the workplace;
    2. The Contractor's policy of maintaining a drug-free workplace;
    3. Any available drug counseling, rehabilitation and employee assistance programs; and
    4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
    1. Abide by the terms of the statement; and
    2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- 2) Notifying U.S. Federal Agency within ten days after receiving notice under subparagraph (d)(2) from an employee of otherwise receiving actual notice of such conviction;
- 3) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
  - a. Taking appropriate personnel action against such an employee, up to and including termination; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement or other appropriate agency;
- 4) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), and (d).

**G. Compliance with Federal and State Immigration Laws.**

- 1) Contractor agrees to comply with the Immigration Reform and Control Act of 1986 (IRCA) in performance under this Agreement and to permit the City of Peoria or their agents to inspect personnel records to verify

such compliance. Contractor shall ensure and keep appropriate records to demonstrate that all employees have a legal right to live and work in the United States.

- 2) Under the provisions of A.R.S. §41-4401, Contractor hereby warrants to U.S. Federal Agency and the cities that the Contractor and each of its subcontractors will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to the immigration status of their employees and the requirement to use E-Verify set forth in A.R.S. §23-214(A) ("Contractor Immigration Warranty").
  - 3) A breach of the Contractor Immigration Warranty shall constitute a material breach of this Agreement and shall subject the Contractor to penalties up to and including termination of this Agreement at the sole discretion of U.S. Federal Agency and/or the City of Peoria.
  - 4) The U.S. Federal Agency and the City of Peoria retain the legal right to inspect the papers of any employee of Contractor or any subcontractor who works under this Agreement to ensure that the Contractor or Subcontractor is complying with the Contractor Immigration Warranty. Contractor agrees to assist U.S. Federal Agency and/or the City of Peoria in the conduct of any such inspections.
  - 5) The U.S. Federal Agency or the City of Peoria may, at its sole discretion, conduct random verification of the employment records of the Contractor and any subcontractor to ensure compliance with the Contractor Immigration Warranty. Contractor agrees to assist the U.S. Federal Agency and/or the City of Peoria in performing any random verification performed.
  - 6) Neither the Contractor nor any subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if the Contractor or subcontractor establishes that it has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.
  - 7) The provisions of this Article must be included in any contract the Contractor enters into with any and all of its subcontractor who provide services under this Contract or any subcontract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a Contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.
- H. Asbestos Abatement.** The Contractor agrees to comply fully with the National Emission Standard for Hazardous Air Pollutants (NESHAP) asbestos regulation (Title 40 CFR, Part 61 Subpart M), the Maricopa County Air Pollution Control Regulations Rule 370, Section 301.8, and the Occupational Safety and Health Administration (OSHA) asbestos regulation (29 CFR 1926.1101 Asbestos).
- I. Access To Records And Records Retention.** The Contractor agrees as follows:
- 1) The Contractor agrees to permit the U.S. Federal Agency, the City of Peoria, U. S. Federal Agency, and the Office of the Inspector General and/or their designated representatives to have access to all any books, documents, papers and records of the Contractor or subcontractor which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts and transcriptions.
  - 2) The Contractor agrees to retain all records for at least six years following the "Official Closeout" date of the grant or the resolution of all audit findings, payments and all other pending matters whichever is later.
- J. Conflict Of Interest.** The undersigned is fully aware that this contract is wholly or partially federally funded, and certifies that:
- 1) There is no substantial interest, as defined by Arizona Statutes, with any public official, employee, agency, commission, or committee with the City of Peoria and the U.S. Federal Agency.
  - 2) Any substantial interest, as defined by Arizona Statutes, with any public official, employee, agency, commission, or committee (including members of their immediate family) with the City of Peoria or the U.S. Federal Agency that develops at any time during this contract will be immediately disclosed to the City of Peoria and the U.S. Federal Agency.
  - 3) The Contractor agrees to abide by the provisions of 24 CFR 570.611 with respect to conflicts of interest, and

covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Contractor further covenants that in the performance of this Agreement no person having such a financial interest shall be employed or retained by the Contractor hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City of Peoria, or of any designated public agencies or Contractors which are receiving funds under the CDBG Entitlement program.

**K. Compliance with Civil Rights Act of 1964**

During the performance of this contract, the contractor agrees to comply with the following:

(i) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352, 42 U.S.C. Sec. 2000d), (ii) the Rehabilitation Act of 1973 (Pub. L. 93-1123, 87 Stat. 355, 29 U.S.C. Sec. 794), (iii) the Age Discrimination Act of 1975 (Pub. L. 94-135 Sec. 303, 89 Stat. 713, 728, 42 U.S.C. Sec. 6102), (iv) Section 13 of the Federal Water Pollution Control Act (Pub. L. 92-500, 33 U.S.C. Sec. 1251), and subsequent regulations, ensures access to facilities or programs regardless of race, color, national origin, sex, age or handicap.

**L. Termination for Convenience (43 CFR § 12.84)**

Except as provided in §12.83 awards may be terminated in whole or in part only as follows:

(a) By the awarding agency with the consent of the grantee or subgrantee in which case the two parties shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated, or

(b) By the grantee or subgrantee upon written notification to the awarding agency, setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if, in the case of a partial termination, the awarding agency determines that the remaining portion of the award will not accomplish the purposes for which the award was made, the awarding agency may terminate the award in its entirety under either §12.83 or paragraph (a) of this section.

**M. Equal Employment Opportunity (41 CFR § 60-1.4)**

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his

books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) the contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

- N. Compliance with Copeland Act Requirements.** The Contractor shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.
- O. Contract Work Hours and Safety Standards Act.** Contractor shall comply with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- P. Patent Rights (43 CFR Part 12).** Contractor shall comply with federal requirements (CFR 43, Part 12, Subpart C—Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.
- Q. Copyrights (43 CFR § 12.74).** The Federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
- (1) The copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and
  - (2) Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.
- R. Audit Practices (43 CFR Part 12).** The contractor agrees access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
- S. Retention of Records (43 CFR Part 12).** The contractor agrees to retain all required records for three years after grantees or sub-grantees make final payments and all other pending matters are closed.
- T. Clean Air Act, Clean Water Act, and EPA Regulations.** Consultant shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean



Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

U. **Energy Policy and Conservation Act.** Consultant shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

V. **System For Award Management Maintenance (48 CFR 52.204-13).** The Contractor is required to properly register and maintain an updated registration with the System for Award Management (SAM) database, which is the primary Government repository for prospective Federal awardee information and the centralized system for certain contracting, grants, and other assistance-related processes.

(a) Definition. As used in this clause--

"Data Universal Numbering System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities, which is used as the identification number for Federal Contractors.

"Data Universal Numbering System+4 (DUNS+4) number" means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at subpart 32.11) for the same concern.

"Registered in the System for Award Management (SAM) database" means that--

(1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, the Contractor and government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see subpart 4.14), into the SAM database;

(2) The Contractor has completed the Core, Assertions, Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The Contractor will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record "Active".

"System for Award Management (SAM)" means the primary Government repository for prospective Federal awardee and Federal awardee information and the centralized Government system for certain contracting, grants, and other assistance-related processes. It includes--

(1) Data collected from prospective Federal awardees required for the conduct of business with the Government;

(2) Prospective contractor-submitted annual representations and certifications in accordance with FAR subpart 4.12; and

(3) Identification of those parties excluded from receiving Federal contracts, certain subcontracts, and certain types of Federal financial and non-financial assistance and benefits.

(b) The Contractor is responsible for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis, from the date of initial registration or subsequent updates, its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(c)(1)(i) If a Contractor has legally changed its business name, doing business as name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to--

(A) Change the name in the SAM database;

(B) Comply with the requirements of subpart 42.12 of the FAR; and

(C) Agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor shall provide with the notification sufficient documentation to support he legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (c)(1)(i) of this clause, or fails to perform the agreement at paragraph (c)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see FAR subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the EFT clause of this contract.

(3) The Contractor shall ensure that the DUNS number is maintained with Dun & Bradstreet throughout the life of the contract. The Contractor shall communicate any change to the DUNS number to the Contracting Officer within 30 days after the change, so an appropriate modification can be issued to update the data on the contract. A change in the DUNS number does not necessarily require a novation be accomplished. Dun & Bradstreet may be contacted--

(i) Via the internet at <http://fedgov.dnb.com/webform> or if the Contractor does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(d) Contractors may obtain additional information on registration and annual confirmation requirements at <https://www.acquisition.gov>.

**W. Contract Work Hours and Safety Standards Act -- Overtime Compensation.**

(a) *Overtime requirements.* No Contractor or subcontractor employing laborers or mechanics (see Federal Acquisition Regulation 22.300) shall require or permit them to work over 40 hours in any workweek unless they are paid at least 1 and 1/2 times the basic rate of pay for each hour worked over 40 hours.

(b) *Violation; liability for unpaid wages; liquidated damages.* The responsible Contractor and subcontractor are liable for unpaid wages if they violate the terms in paragraph (a) of this clause. In addition, the Contractor and subcontractor are liable for liquidated damages payable to the Government. The Contracting Officer will assess liquidated damages at the rate of \$10 per affected employee for each calendar day on which the employer required or permitted the employee to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the Contract Work Hours and Safety Standards Act.

(c) *Withholding for unpaid wages and liquidated damages.* The Contracting Officer will withhold from payments due under the contract sufficient funds required to satisfy any Contractor or subcontractor liabilities for unpaid wages and liquidated damages. If amounts withheld under the contract are insufficient to satisfy Contractor or subcontractor liabilities, the Contracting Officer will withhold payments from other Federal or Federally assisted contracts held by the same Contractor that are subject to the Contract Work Hours and Safety Standards Act.

(d) *Payrolls and basic records.*

(1) The Contractor and its subcontractors shall maintain payrolls and basic payroll records for all laborers and mechanics working on the contract during the contract and shall make them available to the Government until 3 years after contract completion. The records shall contain the name and address of each employee, social security number, labor classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. The records need not duplicate those required for construction work by Department of Labor regulations at 29 CFR 5.5(a)(3) implementing the Davis-Bacon Act.

(2) The Contractor and its subcontractors shall allow authorized representatives of the Contracting Officer or the Department of Labor to inspect, copy, or transcribe records maintained under paragraph (d)(1) of this clause. The Contractor or subcontractor also shall allow authorized representatives of the Contracting Officer or Department of Labor to interview employees in the workplace during working hours.

(e) *Subcontracts*. The Contractor shall insert the provisions set forth in paragraphs (a) through (d) of this clause in subcontracts may require or involve the employment of laborers and mechanics and require subcontractors to include these provisions in any such lower-tier subcontracts. The Contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the provisions set forth in paragraphs (a) through (d) of this clause.

## **ATTACHMENTS**

Attachment A	JOC General Scope of Services
Attachment B	SIQ & Contractor's Response
Attachment C	JOC Cost Proposal Forms (Pricing Matrix, Project Cost Sheet)
Attachment D	Contractor's Contacts (Contact List & Authorized Signature Form)

## **ATTACHMENT A**

### **JOC General Scope of Services**

#### **1.0 GENERAL INFORMATION**

1.1 This is a fixed price, indefinite quantity type Contract for the performance of various General Building Construction projects on an as-needed basis as may be required by Owner. The specific work requirements will be identified in Job Orders to be issued by Owner.

1.2 Depending on what is required by the Individual Job Order Agreement, the type of Contract will be either "Lump Sum Fixed Price" or "Guaranteed Maximum Price (with savings returned to owner)".

#### **2.0 DOCUMENTS**

2.1 The currently applicable pricing structure contains pricing information for the Work to be accomplished in the pricing matrix specified. The Pricing matrix can only be updated at time of yearly contract renewal by mutually agreeable change order. Previously issued Job Orders and changes will not be retroactively re-priced although any changes priced after receipt of an update will be priced by the updated version of the new pricing matrix.

2.2 The construction specifications in effect at Contract signing, and provided to the Job Order Contractor, shall be the specifications under this Contract.

#### **3.0 WORK AUTHORIZATION**

Any Work required under this Contract shall be authorized by issuance of formal, written Job Orders, as follows:

3.1 As the need exists (as determined by Owner) for performance under the terms of this Contract, Owner will notify Job Order Contractor of an existing requirement.

3.2 Upon the receipt of this notification, Job Order Contractor shall respond within two (2) working days, or as otherwise agreed, by:

3.2.1 Visiting the proposed site in the company of Owner, or;

3.2.2 Establishing contact with Owner to further define the scope of the requirement.

3.3 After mutual agreement on the scope of the individual requirement, Job Order Contractor shall then prepare a proposal for accomplishment of the task unless Job Order Contractor, in its sole discretion, elects not to undertake the Work. If the Work is declined, Job Order Contractor will so notify Owner in a timely manner.

3.4 The price matrix shall serve as the basis for establishing the value of the Work to be performed.

3.5 Job Order Contractor's proposal shall be submitted within ten (10) working days unless otherwise agreed.

3.6 Upon receipt of Job Order Contractor's proposal, Owner will review the proposal for completeness and will reach agreement with Job Order Contractor on pricing, schedule, and all other terms, prior to issuance of a Job Order.

3.7 In the event Owner does not issue a Job Order after receipt of Job Order Contractor's proposal, Owner is not obligated to reimburse Job Order Contractor for any costs incurred in the preparation of the proposal, except as noted in § 4.3.

#### **4.0 SCHEDULING OF WORK**

4.1 For each Job Order, Owner will issue a Notice to Proceed. The first day of performance under a Job Order shall be the effective date specified in the Notice to Proceed. Any preliminary work started or material ordered or purchased before receipt of the Notice to Proceed shall be at the risk and expense of Job Order Contractor. Job Order Contractor shall diligently prosecute the Work to completion within the time set forth in the Job Order. The period

of performance includes allowance for mobilization, holidays, weekend days, normal inclement weather, and cleanup. Therefore, claims for delay based on these elements will not be allowed. When Job Order Contractor considers the Work complete and ready for its intended use, Job Order Contractor shall request Owner to inspect the Work to determine the status of completion. When Owner determines the Work to be Punch List Prepared as defined in Article 1, Owner will provide Contractor with a list of items to be completed or corrected prior to final payment for the Job Order. Job Order Contractor shall proceed promptly to complete and correct items on the list.

4.2 Job placement of materials and equipment shall be made with a minimum of interference to Owner operations and personnel.

4.3 Furniture and portable office equipment in the immediate work area will be moved by Job Order Contractor and replaced to its original location. If the furniture and portable office equipment cannot be replaced to its original location, Owner will designate new locations. If furniture and portable office equipment (or other items) must be moved and/or stored outside the immediate area, Owner will compensate Job Order Contractor for any such transportation and storage costs incurred.

4.4 Job Order Contractor shall take all precautions to ensure that no damage will result from its operations to private or public property. All damages shall be repaired or replaced by Job Order Contractor at no cost to Owner.

4.5 Job Order Contractor shall be responsible for providing all necessary traffic control, such as street blockages, traffic cones, flagmen, etc., as required for each Job Order. Proposed traffic control methods shall be submitted to Owner for approval.

## **5.0 QUALITY ASSURANCE/QUALITY CONTROL PROGRAM**

5.1 Job Order Contractor shall submit, for Owner approval, a Quality Assurance/Quality Control Plan within fifteen (15) calendar days after issuance of the initial Job Order. This plan should address all aspects of quality control including responsibility for surveillance of work, documentation, trend analysis, corrective action and interface with Owner's inspectors.

## **6.0 DESIGN**

6.1 In accordance with the provisions of ARS § 34-602 & 603, the City may require the Job Order Contractor to contract with one or more Design Professionals to provide architectural or engineering design of the Project.

6.2 As an alternative to § 6.1, and in accordance with the provisions of ARS § 34-602 & 603, the City may elect to contract separately with one or more Design Professionals to provide architectural or engineering design of the Project.

6.3 Whether the City or the Job Order contractor contracts with the Design Professional, it is expected that some or all of the following services will be provided during the performance of the work:

6.3.1 The Design Professional will provide administration of the work. The City and the Contractor will endeavor to communicate through the Design Professional. Communications by and with the Design Professionals' consultants will be through the Design Professional.

6.3.2 The Design Professional will visit the Site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the completed work and to determine in general if the work is being performed in accordance with the contract documents. The Design Professional will keep the City informed of progress of the work and will endeavor to guard the City against defects and deficiencies in the work.

6.3.3 Upon the Job Order Contractor's submittals, the Design professional will review and approve or take other appropriate action on submittals as Shop Drawings, Product Data, and Samples.

6.3.4 All drawings produced for projects under this contract are the property of the City, and are owned in whole by the City for any and all future use and considerations.

## **7.0 PROJECT AS-BUILTS**

7.1 An individual Job Order's scale, complexity, and proximity to agency rights-of-way will determine the specific as-built requirements for each individual job order project. Unless otherwise determined at the time of the job order award that project as-builts will not be required, the Job Order Contractor shall assume that they must satisfy the as-built requirements of both the City of Peoria as the permitting agency and the City of Peoria as the project owner. For river trail and trailhead projects, additional as-built requirements may be imposed by the Flood Control District of Maricopa County and the Arizona Department of Transportation.

7.2 To satisfy the requirements of the City of Peoria as the permitting agency, the Job Order Contractor shall retain the services of an Arizona Registered Land Surveyor to as-built the constructed condition of all grading, drainage, hardscape, and underground utility civil improvements. The Job Order Contractor will be required to meet the requirements of Chapter 7 of the City of Peoria Infrastructure Development Design Guidelines and shall make the required submissions to the permitting agency sufficiently in advance of Final Completion.

7.3 To satisfy the requirements of the City of Peoria as the owner, the Job Order Contractor shall prepare industry standard redline as-built drawings on a clean print of the construction documents or relevant shop drawing. The Job Order Contractor shall neatly mark and post to these drawings any clarification or scope changing documents issued by the design professional and shall neatly mark the drawings to indicate variances from the designed condition. The Job Order Contractor shall submit the as-built documents to the job order project manager for review, correction, and approval sufficiently in advance of Final Completion.

## **8.0 UTILITY COMPANY COORDINATION**

8.1 Unless specifically excluded by the Individual Job Order Agreement, the Job Order Contractor will be responsible for coordinating with utility design work for permanent service to the project and will ensure that the work takes place in a timely manner and does not impact the project schedule. Any utility design fees for permanent services to a project will be paid by the City.

## **9.0 TEMPORARY SANITATION FACILITIES**

9.1 The Contractor shall provide ample toilet facilities with proper enclosures for the use of workmen employed on the work site. Toilet facilities shall be installed and maintained in conformity with all applicable state and local laws, codes, regulations and ordinances. They shall be properly lit and ventilated, and kept clean at all times.

9.2 Adequate and satisfactory drinking water shall be provided at all times and under no circumstances and under no conditions will the use of common cups be permitted. The Contractor must supply sanitary drinking cups for the benefit of all employees.

## **10.0 DUST CONTROL AND WATER**

10.1 The dust control measures shall be in accordance with the requirements of the "*Maricopa County Health Department Air Pollution Control Regulations*," namely Regulation II, Rule 21, subparagraph C and Regulation III, Rule 310 shall be rigidly observed and enforced. Water or other approved dust palliative in sufficient quantities shall be applied during all phases of construction involving open earthwork to prevent unnecessary discharge of dust and dirt into the air. The Contractor shall be responsible for compliance with these regulations. A Notice to Proceed will not be issued until the City of Peoria has received a copy of the Contractor's Dust Control Permit and Plan.

10.2 The Contractor shall be required to obtain the necessary permit and all pertinent information from the Maricopa County Air Pollution Control Bureau, 2406 S. 24th Street #E-214, Phoenix, Arizona, (602) 506-6700 extension 372.



10.3 The Contractor shall keep suitable equipment on hand at the job site for maintaining dust control on the project streets, and shall employ sufficient labor, materials and equipment for that purpose at all times during the project to the satisfaction of the City Engineer.

10.4 Watering shall conform to the provisions of Section 225 of the MAG Standard Specifications. The cost of watering will be included in the price bid for the construction operation to which such watering is incidental or appurtenant.

10.5 Installation and removal of fire hydrant meters should be scheduled at least forty-eight (48) hours in advance through the City of Peoria Utilities Division at (623) 773-7160. A \$1,000 deposit is required for each meter. An additional \$28.00 service fee is also required. The cost of the water is at the prevailing rate.

## **11.0 ELECTRICITY**

11.1 Except for remote locations or unless otherwise specified in a Job Order, Owner shall furnish to Job Order Contractor from existing Owner facilities and without cost to Job Order Contractor, electricity necessary for the performance of work under this Contract. It is the responsibility of Job Order Contractor to determine the extent to which existing Owner electrical facilities are adequate for the needs of this Contract.

11.2 Upon completion of this Contract the removal of all taps, connections and accessories will be accomplished by and at the expense of Job Order Contractor, and costs included in the Job Order Proposal, so as to leave the electrical power source and facility in its original condition. Such removal shall also be subject to the approval of Owner.

## **12.0 WORK BY OWNER**

Owner reserves the right to undertake or award Contracts for the performance of the same or similar type work contemplated herein, and to do so will not breach or otherwise violate the Contract.

**ATTACHMENT C**

**JOC Cost Proposal Forms  
(Pricing Matrix & Project Cost Sheet)**

**(See Attached)**

City of Peoria  
JOC Pricing Matrix

P19-0034, JOC for General Building Construction

Company Name:

	\$1.00 to \$50,000	\$50,001 to \$250,000	\$250,001 to \$500,000	\$500,001 to \$1,000,000	\$1,000,001 to \$2,000,000	\$2,000,001 to \$3,000,000
Indirect Cost of the Work						
Job Order Contractor's Fee ( <i>Professional Svcs</i> )	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Job Order Contractor's Fee ( <i>Construction</i> )	10.00%	8.00%	7.00%	6.00%	5.00%	5.00%
Payment & Performance Bonds	0.70%	0.70%	0.70%	0.70%	0.70%	0.70%
Insurance:						
General Liability	0.85%	0.85%	0.85%	0.85%	0.85%	0.85%
Builder's Risk	\$100	\$100	\$100	\$100	\$250	5% per \$100
AZ/County/City Taxes (65% of .081)	5.265%	5.265%	5.265%	5.265%	5.265%	5.265%
(Assumes work performed in the City of Peoria)						
Total Indirect Cost % ( <i>Excl. Professional Svcs</i> )	16.82%	14.82%	13.82%	12.82%	11.82%	11.82%
Total Indirect Cost % ( <i>Incl. Professional Svcs</i> )	19.82%	17.82%	16.82%	15.82%	14.82%	14.82%
Labor Burden Multiplier (Percentage) (on employee's base hourly wage rate)	1.55	1.55	1.55	1.55	1.55	1.55

# City of Peoria Job Order Cost Proposal

CONTRACTOR NAME: CORE Construction, Inc.

Contract Type: <u>JOC for General Building Construction</u>	City Project/CIP No.: <u></u>
Job Order No.: <u>P19-0034</u>	Contractor's Job No.: <u></u>
City Project Mgr.: <u></u>	Prepared by: <u></u>
Fee Type: <u>Specify Lump Sum Fixed Price or GMP</u>	Date: <u></u>
Job Title: <u></u>	Revision: <u></u>
Location: <u></u>	Tax Method: <u></u>

**Brief Description of Work to be Performed (attach detailed scope of work, clarifications, assumptions, etc.)**

## SECTION A: PROFESSIONAL SERVICES (work performed lump sum and/or hourly)

Company	Description of Work to be Performed (Supporting quote & information attached)	Item Total
JOC Contractor Name	Preconstruction Services (Lump Sum)	\$ -
JOC Contractor Name	Preconstruction Services (Reimbursable Expenses)	\$ -
Design Professional Name	Architectural & Engineering Services (Lump Sum)	\$ -
Design Professional Name	Architectural & Engineering Services (Reimbursable Expenses)	\$ -
Total Professional Svcs Cost (A1)		\$ -

Position	Unit	Quantity
Construction Principal	Hours	0.00
JOC Program Coordinator	Hours	0.00
Project Manager 1 (Senior Experience Level)	Hours	0.00
Project Manager 2 (Junior Experience Level)	Hours	0.00
Superintendent 1 (Senior Experience Level)	Hours	0.00
Superintendent 2 (Junior Experience Level)	Hours	0.00
Estimator 1 (Senior Experience Level)	Hours	0.00
Estimator 2 (Junior Experience Level)	Hours	0.00
Estimating Coordinator	Hours	0.00

\* includes overhead and labor burden

Professional Services Hourly Rate*		Position
Each	Total	Total
\$ 140.00	\$ -	\$ -
\$ 124.00	\$ -	\$ -
\$ 110.00	\$ -	\$ -
\$ 84.00	\$ -	\$ -
\$ 110.00	\$ -	\$ -
\$ 84.00	\$ -	\$ -
\$ 110.00	\$ -	\$ -
\$ 84.00	\$ -	\$ -
\$ 70.00	\$ -	\$ -
Total Professional Svcs Cost (A2)		\$ -

## SECTION B: LABOR (inclusive of burden)

Position	Unit	Quantity
Construction Principal	Hours	0.00
JOC Program Coordinator*	Hours	0.00
Project Manager 1 (Senior Experience Level)*	Hours	0.00
Project Manager 2 (Junior Experience Level)*	Hours	0.00
Superintendent 1 (Senior Experience Level)*	Hours	0.00
Superintendent 2 (Junior Experience Level)*	Hours	0.00
Assist. Project Manager*	Hours	0.00
General Superintendent*	Hours	0.00
Safety Manager	Hours	0.00
Project Coordinator	Hours	0.00
Laborer	Hours	0.00

Note - \* indicates position is eligible for Construction Vehicle or Allowance

Labor Cost		Position
Each	Total	Total
\$ 125.00	\$ -	\$ -
\$ 113.00	\$ -	\$ -
\$ 99.00	\$ -	\$ -
\$ 73.00	\$ -	\$ -
\$ 99.00	\$ -	\$ -
\$ 73.00	\$ -	\$ -
\$ 60.00	\$ -	\$ -
\$ 117.00	\$ -	\$ -
\$ 71.00	\$ -	\$ -
\$ 59.00	\$ -	\$ -
\$ 45.00	\$ -	\$ -
Total Labor Cost		\$ -

**SECTION C: EQUIPMENT (supporting information attached)**

Item	Unit	Quantity
Construction Vehicle w/ Fuel (Light Duty)	Week	0.0
Construction Vehicle w/ Fuel (Employee Allowance)	Week	0.0
Employee Voice / Data Package (Phone / Data Card)	Week	0.0
Firm Owned Water Truck w/out driver	Week	0.0

Equipment		Item
Each	Total	Total
\$ 400.00	\$ -	\$ -
\$ 400.00	\$ -	\$ -
\$ 40.00	\$ -	\$ -
\$ 1,950.00	\$ -	\$ -
Total Equipment Cost		\$ -

**SECTION D: MATERIALS (including non-labor General Conditions / Requirements)**

Item	Unit	Quantity
Material 1	day	0.0
Material 2	box	0.0
Material 3	roll	0.0
Material 4	ton	0.0
Material 5	yard	0.0
Material 6	Ea	0.0
Material 7	Ea	0.0
Material 8	ls	0.0
Material 9	mo.	0.0
Material 10	wk.	0.0

Material		Item
Each	Total	Total
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
Total Materials Cost		\$ -

**SECTION E: SUBCONTRACTORS (including JOC Contractor self-performing as a subcontractor)**

Company	Description of Work to be Performed (Supporting quote & information attached)	Item Total
Subcontractor Name1	Grading	\$ -
Subcontractor Name2	Underground Utilities	\$ -
Subcontractor Name3	Survey	\$ -
Subcontractor Name4	Special Inspections	\$ -
Subcontractor Name5	Electrical	\$ -
Subcontractor Name6		\$ -
Subcontractor Name7		\$ -
Subcontractor Name8		\$ -
Subcontractor Name9		\$ -
Subcontractor Name10		\$ -
Total Subcontractor Cost		\$ -

**SECTION F: ALLOWANCES & CONTINGENCIES**

Company	Description of Allowances & Contingencies	Item Total
CORE Construction, Inc.	Allowance A Description	\$ -
CORE Construction, Inc.	Allowance B Description	\$ -
	Permits	\$ -
	Materials Testing	\$ -
	Builder's Risk Insurance Premium	\$ -
	Professional Liability Insurance Premium (when applies)	\$ -
CORE Construction, Inc.	Contractor's Construction Contingency	\$ -
City of Peoria	Owner's Construction Contingency	\$ -
Total Allowances & Contingencies Cost		\$ -

	% (from Matrix)	(\$)
Subtotal Professional Services (A1+A2)		\$ -
JOC Contractor's Fee (Professional Services)		\$ -
Sales Tax	5.265%	\$ -
<b>Total Professional Services:</b>		<b>\$ -</b>
Subtotal Construction (B+C+D+E+F):		\$ -
General Liability Insurance		\$ -
Bond		\$ -
JOC Contractor's Fee (Construction)		\$ -
Sales Tax	5.265%	\$ -
<b>Total Construction :</b>		<b>\$ -</b>
<b>TOTAL JOB ORDER COST:</b>		<b>\$ -</b>

Submitted by:

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Date

REV: 5/10/19 EW (CORE)

**ATTACHMENT D**

**Contractor's Contacts  
(Contact List & Authorized Signature Form)**

**(See Attached)**





April 10, 2019

## CONTACT LIST WITH JOB TITLES

### JOC Program Coordinator / Project Director

- o Emerson Ward, [emersonward@coreconstruction.com](mailto:emersonward@coreconstruction.com), (602) 980-1774
- o Joe Roeschley, [josephroeschley@coreconstruction.com](mailto:josephroeschley@coreconstruction.com), (602) 918-1205
- o Brian Hamm, [brianhamm@coreconstruction.com](mailto:brianhamm@coreconstruction.com), (480) 404-5550

### Estimator / Precon Manager (Advanced)

- o Leroy Trujillo, [leroytrujillo@coreconstruction.com](mailto:leroytrujillo@coreconstruction.com), (623) 640-2017

### Estimator / Precon Manager (Junior)

- o Jeff Smith, [jeffsmith@coreconstruction.com](mailto:jeffsmith@coreconstruction.com), (480) 273-7551
- o Dan Nelson, [danielnelson@coreconstruction.com](mailto:danielnelson@coreconstruction.com), (480) 440-3511

### Project Manager (Advanced)

- o Marc Thompson, [marcthompson@coreconstruction.com](mailto:marcthompson@coreconstruction.com), (602) 980-3686
- o Scott Reymore, [scottreymore@coreconstruction.com](mailto:scottreymore@coreconstruction.com), (602) 290-6273
- o Mike Stecyk, [mikestecyk@coreconstruction.com](mailto:mikestecyk@coreconstruction.com), (602) 319-9835
- o Ricardo Jimenez, [ricardojimenez@coreconstruction.com](mailto:ricardojimenez@coreconstruction.com), (602) 918-0085

### Project Manager (Junior)

- o Ethan Roy, [ethanroy@coreconstruction.com](mailto:ethanroy@coreconstruction.com), (602) 541-0499
- o JD Jordan, [jamesjordan@coreconstruction.com](mailto:jamesjordan@coreconstruction.com), (602) 501-6484
- o Diana Robles, [dianarobles@coreconstruction.com](mailto:dianarobles@coreconstruction.com), (480) 341-1529
- o Jonathan Goble, [jonathangoble@coreconstruction.com](mailto:jonathangoble@coreconstruction.com), (480) 268-6570

### Project Superintendent (Advanced)

- o Todd Doan, [toddidoan@coreconstruction.com](mailto:toddidoan@coreconstruction.com), (602) 531-7663
- o Alan Arvizu, [alanarvizu@coreconstruction.com](mailto:alanarvizu@coreconstruction.com), (480) 684-0027
- o Larry Mitchell, [larrymitchell@coreconstruction.com](mailto:larrymitchell@coreconstruction.com), (602) 695-3190
- o Allen Anderson, [allenanderson@coreconstruction.com](mailto:allenanderson@coreconstruction.com), (602) 377-5385
- o Mike Fimbres, [mikefimbres@coreconstruction.com](mailto:mikefimbres@coreconstruction.com), (602) 908-8233
- o Mark Manos, [markmanos@coreconstruction.com](mailto:markmanos@coreconstruction.com), (602) 908-2535

### Project Superintendent (Junior)

- o Chris Carbone, [chriscarbone@coreconstruction.com](mailto:chriscarbone@coreconstruction.com), (480) 665-8648
- o Anwar Albandak, [anwaralbandak@coreconstruction.com](mailto:anwaralbandak@coreconstruction.com), (480) 431-0795
- o Ryan Jewell, [ryanjewell@coreconstruction.com](mailto:ryanjewell@coreconstruction.com), (480) 521-1989
- o Kevin Bell, [kevinbell@coreconstruction.com](mailto:kevinbell@coreconstruction.com), (602) 989-1065
- o James Eakins, [jameseakins@coreconstruction.com](mailto:jameseakins@coreconstruction.com), (602) 376-0753

### General Superintendent

- o Bobby Shipley, [bobbyshipley@coreconstruction.com](mailto:bobbyshipley@coreconstruction.com), (480) 263-1103
- o Ted Sarager, [tedsarager@coreconstruction.com](mailto:tedsarager@coreconstruction.com), (602) 980-1259
- o Matt Buckhannon, [mattbuckhannon@coreconstruction.com](mailto:mattbuckhannon@coreconstruction.com), (602) 918-0990



April 10, 2019

## **AUTHORIZED SIGNATURE FORM**

### **Individual Job Orders, Change Orders, and Time Extension**

- o Emerson Ward, Project Director (JOC Program Manager)
- o Gary Wenk, Operations Director
- o Todd Steffen, President of CORE Construction, Inc.
- o Dennis L. Barber, COO
- o James K. Jacobs, CEO

### **Claims, Notice To Proceed, Bonds, Payroll, the Contract itself and any Amendments to it**

- o Gary Wenk, Operations Director
- o Todd Steffen, President of CORE Construction, Inc.
- o Dennis L. Barber, COO
- o James K. Jacobs, CEO



# CONTRACT AMENDMENT

Solicitation No: P19-0034A

Page 1 of 1

Description: JOC for General Building Construction

Amendment No: Five (5)

Date: 06/23/22

**Materials Management  
Procurement**  
9875 N. 85th Ave., 2nd Fl.  
Peoria, AZ 85345  
Telephone: (623) 773-7115  
Fax: (623) 773-7118

**Buyer:** Terry Andersen

ACON21219 shall be amended to include the following: The JOC shall be modified and the attached Job Order Cost Proposal Sheet and Pricing Matrix shall replace the existing Job Order Cost Proposal Sheet and Pricing Matrix. As per contract extension dated 5/12/22, any projects beginning on or after 5/22/22 shall be held to the new pricing.

Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.

Signature

06/23/2022

Date

Emerson Ward, Project Director

Typed Name and Title

CORE Construction Inc.

Company Name

3036 East Greenway Road

Address

Phoenix

City

AZ

State

85032

Zip

Attested by:

Lori Dyckman, City Clerk

CC Number



City Seal  
Copyright 2003  
City of Peoria, Arizona

ACON21219E  
Contract Number

Director: Adina Lund, Development and Engineering

Project Manager: Ed Striffler, Architectural Services Manager

Approved as to Form:

Vanessa P. Hickman, City Attorney

The above referenced Contract Amendment is hereby  
Executed:

June 27, 2022

at Peoria, Arizona

Christine Finney, Materials Manager



# City of Peoria Job Order Cost Proposal

CONTRACTOR NAME:

**CORE Construction, Inc.**

Contract Type

Job Order No.

**P19-0034**

City Project Mgr:

Fee Type:

**Lump Sum Fixed Price or GMP**

Job Title:

Location:

City Project/CIP No.:

Contractor's Job No.:

Prepared by:

Date:

Revision:

Tax Method

**Brief Description of Work to be Performed (attach detailed scope of work, clarifications, assumptions, etc.)**

## SECTION A: PROFESSIONAL SERVICES (work performed lump sum and/or hourly)

Company	Description of Work to be Performed (Supporting quote & information attached)	Item Total
JOC Contractor Name	Preconstruction Services (Lump Sum)	\$ -
JOC Contractor Name	Preconstruction Services (Reimbursable Expenses)	\$ -
Design Professional Name	Architectural & Engineering Services (Lump Sum)	\$ -
Design Professional Name	Architectural & Engineering Services (Reimbursable Expenses)	\$ -
	<b>Total Professional Svcs Cost (A1)</b>	<b>\$ -</b>

Position	Unit	Quantity
Construction Principal	Hours	0.00
JOC Program Coordinator	Hours	0.00
Project Manager 1 (Senior Experience Level)	Hours	0.00
Project Manager 2 (Junior Experience Level)	Hours	0.00
Superintendent 1 (Senior Experience Level)	Hours	0.00
Superintendent 2 (Junior Experience Level)	Hours	0.00
Estimator 1 (Senior Experience Level)	Hours	0.00
Estimator 2 (Junior Experience Level)	Hours	0.00
Estimating Coordinator	Hours	0.00

\* Includes overhead and labor burden

Professional Services Hourly Rate*		Position
Each	Total	Total
\$ 155.00	\$ -	\$ -
\$ 137.00	\$ -	\$ -
\$ 122.00	\$ -	\$ -
\$ 102.00	\$ -	\$ -
\$ 122.00	\$ -	\$ -
\$ 102.00	\$ -	\$ -
\$ 122.00	\$ -	\$ -
\$ 102.00	\$ -	\$ -
\$ 78.00	\$ -	\$ -
	<b>Total Professional Svcs Cost (A2)</b>	<b>\$ -</b>

## SECTION B: LABOR (inclusive of burden)

Position	Unit	Quantity
Construction Principal	Hours	0.00
JOC Program Coordinator*	Hours	0.00
Project Manager 1 (Senior Experience Level)*	Hours	0.00
Project Manager 2 (Junior Experience Level)*	Hours	0.00
Superintendent 1 (Senior Experience Level)*	Hours	0.00
Superintendent 2 (Junior Experience Level)*	Hours	0.00
Asst. Project Manager*	Hours	0.00
Project Engineer*	Hours	0.00
General Superintendent*	Hours	0.00
Safety Manager*	Hours	0.00
Project Coordinator	Hours	0.00
Carpenter	Hours	0.00

Labor Cost		Position
Each	Total	Total
\$ 138.00	\$ -	\$ -
\$ 125.00	\$ -	\$ -
\$ 110.00	\$ -	\$ -
\$ 92.00	\$ -	\$ -
\$ 110.00	\$ -	\$ -
\$ 92.00	\$ -	\$ -
\$ 72.00	\$ -	\$ -
\$ 65.00	\$ -	\$ -
\$ 130.00	\$ -	\$ -
\$ 79.00	\$ -	\$ -
\$ 66.00	\$ -	\$ -
\$ 65.00	\$ -	\$ -

Laborer	Hours	0.00
Note - * indicates position is eligible for Construction Vehicle or Allowance		

\$ 50.00	\$ -	\$ -
Total Labor Cost	\$ -	

### SECTION C: EQUIPMENT (supporting information attached)

Item	Unit	Quantity
Construction Vehicle w/ Fuel (Light Duty)	Week	0.0
Construction Vehicle w/ Fuel (Employee Allowance)	Week	0.0
Employee Tech Package (Digital Devices & Apps) *	Week	0.0
Firm Owned Water Truck w/out driver	Week	0.0
Note - * indicates calculated on the total position/weeks		

Equipment		Item
Each	Total	Total
\$ 450.00	\$ -	\$ -
\$ 450.00	\$ -	\$ -
\$ 90.00	\$ -	\$ -
\$ 2,150.00	\$ -	\$ -
Total Equipment Cost	\$ -	

### SECTION D: MATERIALS (Including non-labor General Conditions / Requirements)

Item	Unit	Quantity
Material 1	day	0.0
Material 2	box	0.0
Material 3	roll	0.0
Material 4	ton	0.0
Material 5	yard	0.0
Material 6	Ea	0.0
Material 7	Ea	0.0
Material 8	ls	0.0
Material 9	mo.	0.0
Material 10	wk.	0.0

Material		Item
Each	Total	Total
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
Total Materials Cost	\$ -	

### SECTION E: SUBCONTRACTORS (Including JOC Contractor self-performing as a subcontractor)

Company	Description of Work to be Performed (Supporting quote & information attached)	Item Total
Subcontractor Name1	Grading	\$ -
Subcontractor Name2	Underground Utilities	\$ -
Subcontractor Name3	Survey	\$ -
Subcontractor Name4	Special Inspections	\$ -
Subcontractor Name5	Electrical	\$ -
Subcontractor Name6		\$ -
Subcontractor Name7		\$ -
Subcontractor Name8		\$ -
Subcontractor Name9		\$ -
Subcontractor Name10		\$ -
		\$ -
	Total Subcontractor Cost	\$ -

### SECTION F: ALLOWANCES & CONTINGENCIES

Company	Description of Allowances & Contingencies	Item Total
CORE Construction, Inc.	Allowance A Description	\$ -
CORE Construction, Inc.	Allowance B Description	\$ -
	Permits	\$ -
	Materials Testing	\$ -
	Builder's Risk Insurance Premium	\$ -
	Professional Liability Insurance Premium (when applies)	\$ -
CORE Construction, Inc.	Contractor's Construction Contingency	\$ -
		\$ -
City of Peoria	Owner's Construction Contingency	\$ -
		\$ -
		\$ -

Total Allowances & Contingencies Cost	\$	-
---------------------------------------	----	---

	% (from Matrix)	(\$)
Subtotal Professional Services (A1+A2)		\$ -
JOC Contractor's Fee (Professional Services)		\$ -
Sales Tax	5.265%	\$ -
<b>Total Professional Services:</b>		\$ -
 Subtotal Construction (B+C+D+E+F):		\$ -
General Liability Insurance		\$ -
Bond		\$ -
JOC Contractor's Fee (Construction)		\$ -
Sales Tax	5.265%	\$ -
<b>Total Construction :</b>		\$ -

<b>TOTAL JOB ORDER COST:</b>	\$	-
------------------------------	----	---

Submitted by:

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Date

REV2: 6/23/22 EW (CORE)

**City of Peoria  
JOC Pricing Matrix**

**P19-0034, JOC for General Building Construction**

**Company Name: CORE**

	<b>\$1.00 to \$50,000</b>	<b>\$50,001 to \$250,000</b>	<b>\$250,001 to \$500,000</b>	<b>\$500,001 to \$1,000,000</b>	<b>\$1,000,001 to \$2,000,000</b>	<b>\$2,000,001 to \$3,000,000</b>
<b>Indirect Cost of the Work</b>						
Job Order Contractor's Fee ( <i>Professional Svcs</i> )	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Job Order Contractor's Fee ( <i>Construction</i> )	10.00%	8.00%	7.00%	6.00%	5.00%	5.00%
Payment & Performance Bonds	0.85%	0.85%	0.85%	0.85%	0.85%	0.85%
Insurance:						
General Liability	0.85%	0.85%	0.85%	0.85%	0.85%	0.85%
Builder's Risk	\$150	\$150	\$150	\$150	\$300	5% per \$100
AZ/County/City Taxes (65% of .081)	5.265%	5.265%	5.265%	5.265%	5.265%	5.265%
(Assumes work performed in the City of Peoria)						
<b>Total Indirect Cost % (Excl. Professional Svcs)</b>	<b>16.97%</b>	<b>14.97%</b>	<b>13.97%</b>	<b>12.97%</b>	<b>11.97%</b>	<b>11.97%</b>
<b>Total Indirect Cost % (Incl. Professional Svcs)</b>	<b>19.97%</b>	<b>17.97%</b>	<b>16.97%</b>	<b>15.97%</b>	<b>14.97%</b>	<b>14.97%</b>
Labor Burden Multiplier (Percentage) (on employee's base hourly wage rate)	1.55	1.55	1.55	1.55	1.55	1.55



# CONTRACT AMENDMENT

Solicitation No: P19-0034A

Page 1 of 1

Description: JOC for General Building Construction

Amendment No: Seven (7)

Date: 12.04.2023

**Materials Management  
Procurement**  
9875 N. 85th Ave., 2nd Fl.  
Peoria, AZ 85345  
Telephone: (623) 773-7115  
Fax: (623) 773-7118

**Buyer:** Stephanie Roman

The City of Peoria's Council has approved a change within the Procurement Code that reflects the following modification regarding JOCs:

Section 3.5., Job Order Value, has been amended to increase individual job order contracts' limit from \$3,000,000.00 to **\$5,000,000.00**.

Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.

*RFWP*

12/21/23 16:33 *RFWP* Person Ward, Project Director

CORE Construction Inc.

Signature

Date

Typed Name and Title

Company Name

3036 East Greenway Road

Phoenix

AZ

85032

Address

City

State

Zip

Attested by:

*Agnes Goodwine*

Agnes Goodwine, City Clerk

CC Number



City Seal  
Copyright 2003  
City of Peoria, Arizona

ACON21219G

Contract Number

*Dan Nissen*

Director: Adina Lund, Development and Engineering

Project Manager: Ed Striffler, Architectural Services Manager

Approved as to Form:

*Emily Jurmu*

Emily Jurmu, City Attorney

The above referenced Contract Amendment is hereby Executed:

12/31/23

at Peoria, Arizona

*Christine Finney*

Christine Finney, Materials Manager





# CONTRACT AMENDMENT

Solicitation No: P19-0034A

Page 1 of 1

Description: JOC for General Building Construction

Amendment No: Eight (8)

Date: 04.22.2024

**Materials Management  
Procurement**  
9875 N. 85th Ave., 2nd Fl.  
Peoria, AZ 85345  
Telephone: (623) 773-7115  
Fax: (623) 773-7118

**Buyer:** Stephanie Roman

In accordance with the Contract Special Terms and Conditions, Contract Extension, the above referenced contract shall expire on **May 21, 2024**.

This contract is hereby extended on a month-to-month basis, not to exceed **six (6) months (November 21, 2024)**, or until a new contract is in place, whichever is sooner. Unless otherwise expired, extended, or cancelled, this contract shall immediately expire upon award of a new contract.

**Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.**

04/26/2024

Emerson Ward, Project Director

CORE Construction

Signature

Date

Typed Name and Title

Company Name

3036 East Greenway Road

Phoenix

AZ

85032

Address

City

State

Zip

Attested by:

Agnes Goodwine, City Clerk



City Seal  
Copyright 2003  
City of Peoria, Arizona

CC Number

ACON21219H  
Contract Number

Director: Dan Nissen, Interim Development and Engineering Director

Project Manager: Ed Striffler, Architectural Services Manager

Approved as to Form:

Emily Jurmu, City Attorney

The above referenced Contract Amendment is hereby Executed:

5/4/24

at Peoria, Arizona

Christine Finney, Materials Manager

# City of Benson

## City Council Communication



Regular Meeting

April 14, 2025

To: Mayor and Council

Agenda Item # 6

From: Bradley J. Hamilton, P.E. Director of Public Works/City Engineer

### Subject:

Discussion and possible action to approve a contract with EleMech regarding a bulk fill water station for public use at the City Yard in the amount of \$46,500

### Discussion:

The Public Works Department would like to purchase a bulk water fill station to be placed behind the City Yard off Harvest Way. This is one of the projects listed in the Capital Improvement Plan (CIP) (WATER 25-7). Staff have obtained three competitive bids for the purchase of the bulk fill station, with EleMech, Franklin Miller Inc. and AquaFlow offering competitive pricing at approximately \$46,500 to \$56,154. After reviewing the bids EleMech has been identified as the most suitable vendor based on pricing, reliability, and compatibility with our needs.

### Background:

Currently, bulk water is sold to the public at a rate of \$7.10 per 1,000 gallons, with customers purchasing water at the front counter before filling their tanks at the City Yard. However, this system relies on an honor system, as the yard is not consistently monitored to ensure proper payment and water usage logging. To enhance security and accountability, we propose locating the new bulk fill station behind the impound lot on property already owned by the City of Benson, with access from Harvest Way.

### Justification for Special Procurement:

We are requesting the use of a special procurement process for the following reasons:

1. After reviewing three competitive quotes, EleMech, Franklin Miller Inc. and AquaFlow have been identified as the most suitable vendors based on pricing, reliability, and compatibility with our needs.
2. Given the operational necessity and security concerns at the City Yard, this project needs to be completed efficiently to ensure proper revenue tracking and mitigate potential risks.
3. Since July 24, the City has recorded \$2,478.22 in bulk water sales, representing only customers who have paid at the front counter. Implementing an automated system will increase accountability and maximize revenue collection.

### Staff Recommendation:

Approval of procurement from EleMech for purchase of the bulk fill station in the amount of \$46,500

City of Benson  
Arizona

Phone: (520) 720-6317

Date: September 18, 2024

Quote Number: 2409-035

Attention: Olivia Beemer  
Email: obeemer@benzonaz.gov  
Bulk Water Dispensing Station

From: Danielle Gorder  
EleMech Inc.  
2275 White Oak Circle  
Aurora, IL 60502  
Phone: (630) 499-7080 ext. 106  
Fax: (630) 499-7760

### Included Scope:

Item #	Part No.	Description	Quantity	Unit Price	Expanded Price
1	FS-43	Bulk Water Station - 48"x36"x75" Painted Steel Enclosure, With Lockable Door - Terminal Window Kit, Latchable Door - Keypad Access & Display panel - Manual Shutoff Valve - 2" Backflow Prevention - 2" Meter - 2" Control Valve - Single Outlet Configuration - 2" - Drain Solenoid - Cold Climate Package: Heater, T-Stat, Insulated	0	\$34,500.00	\$0.00
2	FS-43	Bulk Water Station - 48"x36"x75" Painted Steel Enclosure, With Lockable Door - Terminal Window Kit, Latchable Door - Keypad Access & Display panel - Manual Shutoff Valve - 2" Backflow Prevention - 2" Meter - 2" and 3/4" Control Valves - Dual Outlet Configuration - 2" and 3/4" - Drain Solenoid - Cold Climate Package: Heater, T-Stat, Insulated	1	\$39,500.00	\$39,500.00
3	Included Software	Portalogic - Station and User Management software - Remote Software Training Session - Portapay customer payment portal included	1	\$0.00	\$0.00
4	Warranty & IT Support	Parts Warranty - (1) Year Software and IT Support- (1) Year Online Startup services included.	1	\$0.00	\$0.00
5	Crating	Crating is included. Shipping is charged at cost.	1	\$0.00	\$0.00
Prices quoted are in \$USD				<b>Total</b>	<b>\$39,500.00</b>



**Suggested Options:**

Item #	Part No.	Description	Quantity	Unit Price	Expanded Price
1	Onsite Startup/ Training	Onsite Startup/Training, quoted upon request	0	\$0.00	\$0.00
2	Solar Panel	Solar Power System. Panel(s) to be pole mounted by owner. 200+ Ah battery capacity per station.	1	\$7,000.00	\$7,000.00
Prices quoted are in \$USD			<b>Total</b>		<b>\$7,000.00</b>
			<b>Total from Above</b>		<b>\$39,500.00</b>
			<b>Grand Total</b>		<b>\$46,500.00</b>

**Operation Instruction:**

1. Display will prompt users to log in with their established account number and PIN.
2. If dual outlet, display will prompt user to select outlet.
3. Water purchases will be made by using credit card reader or Portapay for pre-payment or via generated invoice.
4. Display will prompt user to either enter desired volume or operate manually.
5. Start and Stop buttons will control the water flow.
6. Transaction concluded when the volume is dispensed or when Stop button pressed.
7. Volume is logged to Portalogic along with customer details, date, time.

**NOTES:**

1. Additional panels and mounting hardware may be required based on total power requirements and location. Capacity does not include heaters, site lighting or other power consuming loads. Any additional mounting hardware that is required is not included within this scope of supply.
2. Any item not specifically listed above is not considered part of this scope of supply. Please contact our representatives listed above for further clarification.
3. Pricing is valid for (30) days from noted date and may be subject to change due to current market conditions.

**Special Information and Exceptions**

- Price does not include any unloading or any applicable fees or taxes (Local, Federal, or Final Destination).
- Price does not include any associated shipping fees or taxes (Customs, Duties, Import Fees, Handling Fees, Customs Broker Fees).
- Prices are in U.S. Dollars unless noted otherwise
- Freight is not included. Actual price of delivery will be added to final invoice.
- Price does not include installation or building modifications.

**Terms of Payment**

Payment terms shall be as stated below or as agreed upon terms:

- 15% Project Total - Due at time of Submittal
- 85% Project Total - Due at time of Shipment
- [All Terms NET 30, All Currency USD]

Due to supply chain issues and extended delays, EleMech reserves the right for partial invoice prior to project shipment.

**Submittals**

EleMech will provide documentation to the customer per the following schedule:

- Drawings for approval including layouts, connection details, anchorage, and control panel

**Shipment**

EleMech will maintain the following schedule:

- Submittals 2 weeks after acceptance of a written purchase order if required.
- Estimated equipment delivery to be provided after approved submittal or notice to proceed.
- O&M manuals prior to equipment start-up.
- For any delays in delivery which are beyond EleMech's responsibility, a finance charge of 1.5% of the contract value per month will be due and payable to EleMech.



Quote Number: 2409-035

**Acceptance of Quotation**

This quote can be accepted by signature with return to Dgorder@elemech.com

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Purchase Order No. \_\_\_\_\_

EleMech Acceptance \_\_\_\_\_ Date \_\_\_\_\_



# Portalogic Fill Stations

## PRODUCT MODEL OVERVIEW



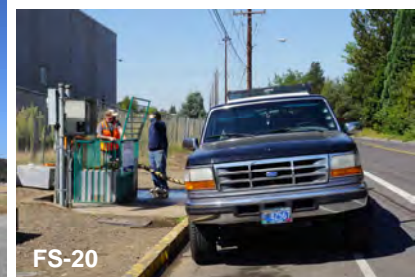
# Product Overview



Portalogic products provide facility administrators the means to **dispense and sell bulk water** responsibly. Since 2000, facilities have trusted us to build stations that meet their unique needs.

Portalogic Fill Station Models and integrated software offer a simple, streamlined solution for bulk water filling and operations management. FS Models are customizable and can be designed to interface with your existing infrastructure. They combine the security of a steel panel enclosure with the technology of integrated equipment and software to **increase accountability between haulers and stations**.

Portalogic fill stations prevent the threat of water contamination, misuse of fire hydrants, and allow the convenience of 24/7 accessibility. Built-in features allow **user access, simplified payment, and accurate metering**. EleMech's goal is to assist you in identifying the FS best suited to your needs, enabling you to improve operations, reduce costs, and increase benefits to customers.





# Product Features



## Secure Hauler Access

A facility assigned access code and PIN permits haulers in good standing to use the station.



## Durable & Tamper-Proof

HD metal plate enclosure with lockable doors secure the equipment.



## Simple to Use

Guided step-by-step instruction allow users to dispense water without supervision.



## Automated Records

Date/time, customer, volume, cost and more are instantly recorded to server and sent to user email after each transaction.



## Temperature Controlled

Climate controlled options available. Portallogic stations function reliably in extreme conditions.



## Integration

Stations can be customizable to integrate with existing equipment such as flow meters and valves.



## Fill Point Options

Multiple fill point options are available and can be selected to direct water flow to the connected outlet.



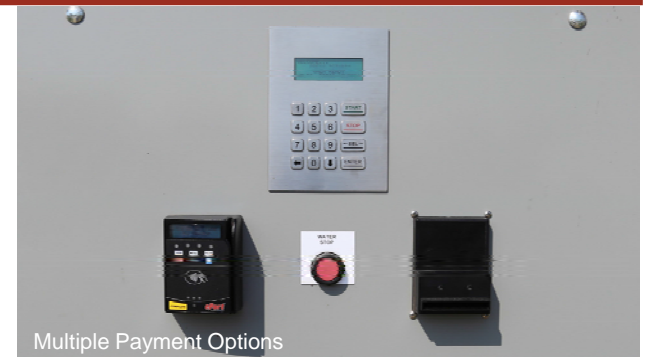
## Payment & Access Options

Use Portapay portal to add funds automatically. Many options available to make selling water effortless and profitable.



## Portallogic Management Software

View graphs of station revenue and totals in real-time from smart phone or office. Features make user and station management a breeze.



Multiple Payment Options



Management Software



Sunlight Visible Display



Over-Hydrant Connection Option



Secure Enclosure



# Station Operation: 3 Simple Steps To Get Water



**STEP 1** Use Keypad to Enter access code and PIN

**STEP 2** Select AUTO or MANUAL fill mode

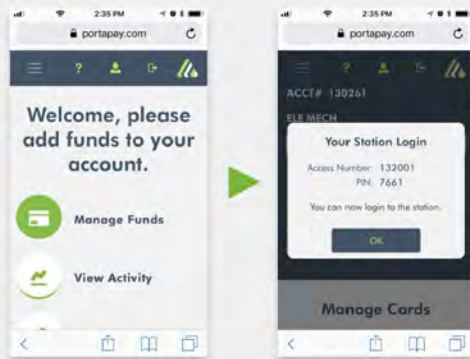
**STEP 3** Press STOP to manually end transaction. If AUTO mode, flow will stop and transaction ends automatically.

## Notes:

- All registered users are assigned Access Codes and PINs
  - Receipt of transaction is automatically recorded and emailed to user.
  - Payment is completed automatically using online account.
- Additional payment methods are available.



# Portapay: 3 Simple Steps for Online Payments



## STEP 1

Log-in using existing access code and PIN

## STEP 2

Upload funds to account via credit/debit card

## STEP 3

Funds will be automatically applied to next transaction

- ✓ **Simple, web-based platform**
- ✓ **Customers can self-manage funds via their personal device**
- ✓ **Instant fund transfer allows for 24/7 unattended station access**
- ✓ **Transactions are encrypted and secure**

\* Portapay service is included with Portalogic! Simply activate Portapay from your Portalogic software and send invites to your haulers.

\*\* Additional payment methods (credit/debit cards, bills, and coins) can be added upon request



# Portalogic Fill Stations: Model Summary



FS-10	FS-20	FS-22	FS-43	FS-63	FS-72
Smart Controller					
	Full Software Package Included				
		Enclosed Meter & Valve			
			Enclosed Backflow Protection		
			Extreme Temperature Resistant		
		2" Piping / Filling Outlet			
			3" Piping / Filling Outlet		
				4" Piping / Filling Outlet	



# Portalogic Fill Stations: Model Descriptions



## FS-10



Our smallest model, the FS-10 is a basic controller for retrofitting a station with a pre-existing enclosure. The station is constructed with painted steel, is outdoor rated, and resembles a surface mounted plate which can be installed to any external wall.

## FS-20



The FS-20 is ideal for locations that want a smart controller equipped with a stainless steel enclosure to retrofit their preexisting system of backflow preventer(s) and valves. The external enclosure includes a lockable door for added security and weather resistance.

## FS-22



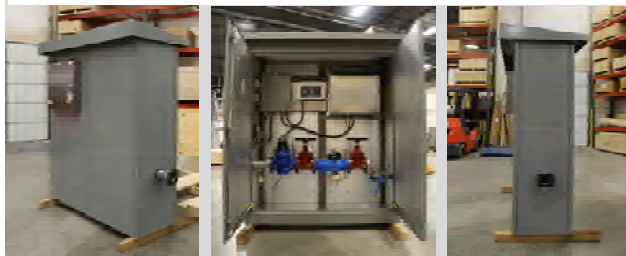
The FS-22 is ideal for reuse water and for locations that require a metered valve but not necessarily a backflow preventer. The FS-22 is freestanding and consists of the FS-20 model and a stainless steel enclosure to house additional valves.

## FS-43



The FS-43 is a secure, over-hydrant enclosure and contains a backflow preventer, metered valve, and automatic drainage. This model is compatible with 2"-3" water supply pipes and a solar panel can be attached directly to the roof of the painted steel enclosure.

## FS-63



The FS-63 has all the features of the FS-43, including the ability to include multiple fill outlets and an attached solar panel, but is built with a larger painted steel enclosure to house additional piping such as strainers and pressure reducing valves.

## FS-72



The FS-72 has all the features of the FS-43 and 63 models and additionally allows for greater customization for fill outlets (ie a bottom and overhead fill) for hauler trucks. It is compatible with up to 4" water supply pipes.

# Portalogic Fill Stations: Specs & Features



STATION REQUIREMENTS	FS-10	FS-20	FS-22	FS-43	FS-63	FS-72
Base Price	RFQ	RFQ	RFQ	RFQ	RFQ	RFQ
Enclosure Size	15.75" L, 19.5" H	24" L, 14" W, 24" H	24" L, 24" W, 68" H	48" L, 36" W, 75" H	66" L, 36" W, 75" H	82" L, 51.5" W, 67.5" H
Enclosure Style	Wall Mounted	Wall Mounted	Freestanding	Freestanding, Walk-in	Freestanding, Walk-in	Freestanding, Walk-in
Steel Type	Painted Steel	Stainless 304SS included (316SS optional)	Stainless 304SS included (316SS optional)	Painted Galvanized Steel (316SS optional)	Painted Galvanized Steel (316SS optional)	Painted Galvanized Steel (Stainless 304SS or 316SS optional)
Retrofitting Existing System	✓	✓				
Over-hydrant Connection				✓	✓	✓
Water Outlet Size			2" – 4"	2"	2" – 3"	2 – 4"
Backflow Prevention				✓	✓	✓
Automatic Drainage				✓	✓	✓
Portalogic Management Software		✓	✓	✓	✓	✓
Portapay Online Payments		✓	✓	✓	✓	✓
OPTIONS*	✓	✓	✓	✓	✓	✓
Solar Powered	Stations can be powered by solar energy for remote installations					
Cold Climate Package	Heaters, insulation, and heat tracing can be added to protect the station in cold climates					
Hot Climate Package	Air conditioners and sunshields can be added to protect the station in hot climates					
Cellular Modem	Configurable with cellular connection					
Cloud Hosting	Cloud hosting options also available					
Receipt Printer	Durable non-jamming paper receipt dispenser for haulers					
Alternative Payment Options	Configurable to accept credit/debit cards, bills, and coins					
Multiple Fill Points	All models configurable with multiple fill points					
Additional Piping	Addition of strainers and/or pressure reducing valves (available for the FS-63 and 72 models only)					

*\*All optionality can be included for an additional cost*






# Why Incorporate a Management Software?



## Portalogic Software Streamlines Your Current Processes



	CURRENT PROCESS	PROCESS USING SOFTWARE
 <b>WATER METERING</b>	<b>Manually recorded transaction details 'honor system' and frequent gallon cheating.</b> A difference in what is recorded versus actual distribution can mean tens of thousands of dollars per month in lost revenue.	<b>Accurate metering of volume output and capture of customer data for every transaction.</b> Automatic storage of data that can be accessed remotely in real time via your smartphone, tablet, or computer.
 <b>RECORD KEEPING &amp; INVOICING</b>	<b>Transactions manually transcribed, tracked, and invoiced;</b> Invoices processed manually with no detailed history of records.	<b>Completely automated process from hauler station access to receipt of funds</b> with the ability to efficiently invoice customers and reference past records.
 <b>MAINTENANCE &amp; OPERATIONAL OVERSIGHT</b>	<b>Manual maintenance of multiple stations,</b> providing in-person support and troubleshooting for users.	<b>Remote control and monitoring of stations in real time:</b> <ul style="list-style-type: none"> <li>• 24/7 remote user access</li> <li>• Allow authorized haulers into your facility or deny access as needed</li> <li>• Receive notifications and respond remotely</li> </ul>

\*Portalogic software is included with every Fill Station. There are no software licensing costs or hidden fees— software can support an unlimited number of transactions and user accounts. Any future updates made to software are complimentary, and software support is included for 2yrs after FS purchase.





# Proven Return on Investment as Told By Our Customers:



## Customer Feedback



Accurate **WATER METERING** can mean thousands of dollars in reclaimed revenue. Portalogic helped one client reclaim thousands of \$ in revenue per month:

*"40,000 gallons were manually recorded by haulers on a station clipboard; Actual total usage for that month was 1.8 million gallons."*



Automated **RECORD KEEPING & INVOICING** means less time spent managing customer transactions.

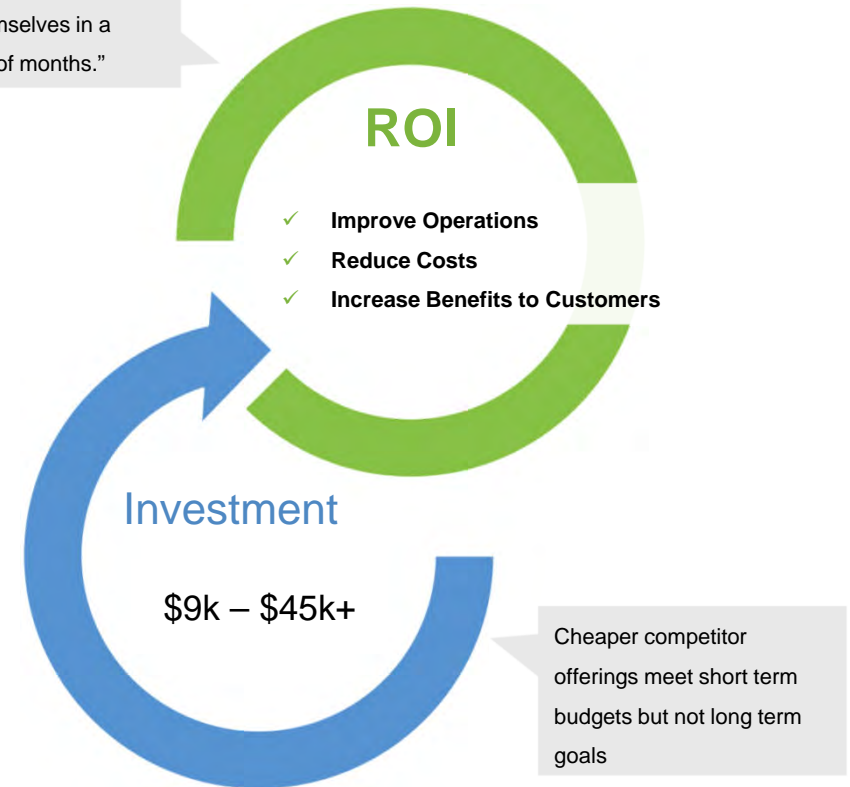
*"By using Portapay, 20-40% of customers will switch to online payments, reducing our staff's effort to manually collect and exchange \$18,750 in quarters (937lbs!) every month."*



**MAINTENANCE & OPERATIONAL OVERSIGHT** is enabled via remote monitoring and real-time response;

*"Billing and collections went uninterrupted during COVID due to our self managing system, even with buildings and offices closed."*

"Portalogic stations pay for themselves in a matter of months."



# Frequently Asked Questions



## ⚡ Are there any additional licensing costs or fees?

- We try to keep things simple – by purchasing any FS you receive: the station, software, one year parts warranty, and two years support (for both the station and software). There are no additional licensing costs or fees for Portalogic software.

## ⚡ How does the software work and what do we need to set it up?

- If you are interested in previewing our software, we can host a demo for you and your team free of charge.
- Software installation and a remote training session is included with every purchase. Trainings which require travelling to the customer site will be billed at cost.
- An internet connection (hard wired or via a cellular modem) is highly recommended at the physical FS site. Additional operating system and network requirements can be provided upon request. See page 11 for more details.

## ⚡ How do I set up user accounts?

- Our support team will assist you with migrating your existing customers to the new system. Training will also be provided so that software admin can easily create new user accounts.

## ⚡ How do I use the software to charge clients and complete sales?

- When using a payment terminal directly at the FS site (credit/debit/coin) - payment will be processed automatically
- When only entering access code and PIN into station - transaction details are captured via software in real time. Station admin can then utilize the 'customer statements' functionality to generate a complete invoice to assist in billing customers.
- When using 'Portapay' functionality - customers preload funds to their account. Funds are automatically applied at the time of the transaction.

## ⚡ What is the difference between 'Cloud Hosting' and local software installation?

- We recommend the Cloud Hosting option for software installation as it streamlines future support efforts and enables our team to more quickly address IT issues. Cloud Hosting is an additional cost of \$1600/year. Software must be cloud hosted if adding the cellular modem option for internet connectivity. Local software installation is included, but will require us to work with your site's IT team in order to gain access to the system.






## ⚡ My site has specific requirements not included in your standard models, can FS models be customized?

- All FS models are customizable and can be built to facilitate multiple payment options, function under extreme temperatures, and be configured to fit infrastructure needs (fill point location, size, type, etc).



## Setting up your Internet Connection – Recommended Options



Cloud Hosted Software		Cost
	Hard-wired internet connection to FS	\$1600/yr + Install by Owner
	Cellular Modem in FS	\$750 to supply Cellular Modem; Sim Card & monthly data cost covered by Owner; \$1600/yr for Cloud.
Locally Hosted Software		Cost
	Hard-wired connection from Local PC to FS	Install by Owner
	Wifi antennas from Local PC to FS	Antennas + Install by Owner
	Hard wired internet at FS site w/ VPN tunnel to Local PC	Install by Owner



## FS-20 Installation Examples



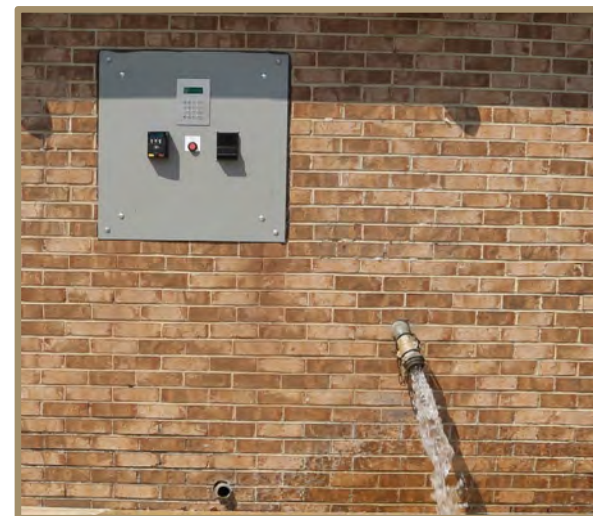
### FS-20 - Faribault, MN

- Keypad and RFID user access
- RFID cards provided
- Credit/Debit Card Reader
- Receipt Printer
- 2" Bottom/Side Fill Point



### FS-20 - Austin, MN

- Account Number & PIN user access
- 2" Overhead Fill Arm



### FS-20 - Valparaiso, IN

- Account Number & PIN user access
- Credit/Debit Card Reader
- Bill Acceptor
- Portapay Online Payments
- 2" Bottom/Side Fill Point



## FS-22 Installation Examples



### FS-22 - Dripping Springs, TX

- Account Number & PIN user access
- Receipt Printer
- Dual Outlet – 2" & 3" Flanged Connection



### FS-22 - Gail, TX

- Account Number & PIN user access
- 2" Overhead Fill Arm
- Automatic Drain



### FS-22 - Port Orchard, WA

- Account Number & PIN user access
- 3" Side Outlet
- 304 Stainless Steel Sunshield



## FS-43 Installation Examples



### **FS-43 – Midland County, MI**

- Painted Galvanized Steel
- Account Number & PIN user access
- 2" Bottom/Side Fill Point
- Portapay Online Payments
- Cold Climate Package



### **FS-43 – Marshfield, WI**

- Painted Galvanized Steel
- Account Number & PIN user access
- Credit/Debit Card Reader
- 2" Bottom/Side Fill Point
- Cold Climate Package

# FS-63 Installation Examples



## **FS-63 - Little Rock Creek, CA**

- Account Number & PIN user access
- 304 Stainless Steel
- Drain Solenoid
- 3" Side Fill Line
- Wifi Communication Antennas



## **FS-63 - Wauwatosa, WI**

- Account Number & PIN user access
- 316 Stainless Steel
- Cold Climate Package – Enclosed Heater, Thermostat
- Low temperature alarm and email indication
- Interior and exterior LED lights
- 3" Side Fill Line



## **FS-63 in Newtown, PA**

- Account Number & PIN user access
- Credit Card Reader
- Cold Climate Package – Enclosed Heater, Thermostat, Fan
- 3" Side Fill Line
- Cellular Modem



# FS-72 Installation Examples



## **FS-72Thin - Liberty Hill, TX**

- Account Number & PIN user access
- Credit/Debit Card Reader
- 3" Piping with Side and Top Filling with 2.5" Reducers
- Warm Climate Package – Ventilation



## **FS-72 in Napa, CA**

- Account Number & PIN user access
- (2) Solenoid actuated valves for dual outlets
- 3" and 4" Side Fill Line
- Cellular Modem, Cloud Hosted
- Enclosure Mounted Solar Panels



## **FS-72 - North Liberty, IN**

- Account Number & PIN user access
- Credit/Debit Card Reader
- Cold Climate Package – Enclosed Heater, Insulation, Drain Solenoid
- 3" Side Fill Line
- Wifi Communication Antennas



## CONTACT US

- **EleMech, Inc,**
- 2275 White Oak Circle
- Aurora, IL 60502
- **Phone:** 630.499.7080
- **Fax:** 630.499.7760
- **Hours:**
- Monday-Friday
- 8:00am – 4:30pm CST



# PORTALOGIC

A PRODUCT OF ELEMECH, INC.

## MANAGEMENT SOFTWARE

Receiving waste into your facility or dispensing water out to haulers can be filled with challenges. It can become clogged by data entry, or slowed by monitoring hauler loads—and tracking accounts and billing can be time-consuming. Portallogic is the solution you need.

Portallogic management software was built by EleMech, Inc., and pairs with our automated stations to help facilities like yours manage water and waste responsibly while decreasing costs. Since 1987, facilities have looked to EleMech for custom solutions that meet their unique needs. Partner with us and find your solution.

### Minimum System Requirements

#### OPERATING SYSTEM

- Windows 7 or later/Windows Server 2008 R2 or later
- Microsoft .NET Framework 4.6
- Microsoft ASP .NET 4.0
- Windows Internet Information Services (IIS) Feature
- Microsoft SQL Server 2008 R2 or later

#### CPU

Intel Core i5, 2 GHz

#### RAM

4 GB

#### HARD DRIVE

15 GB free space

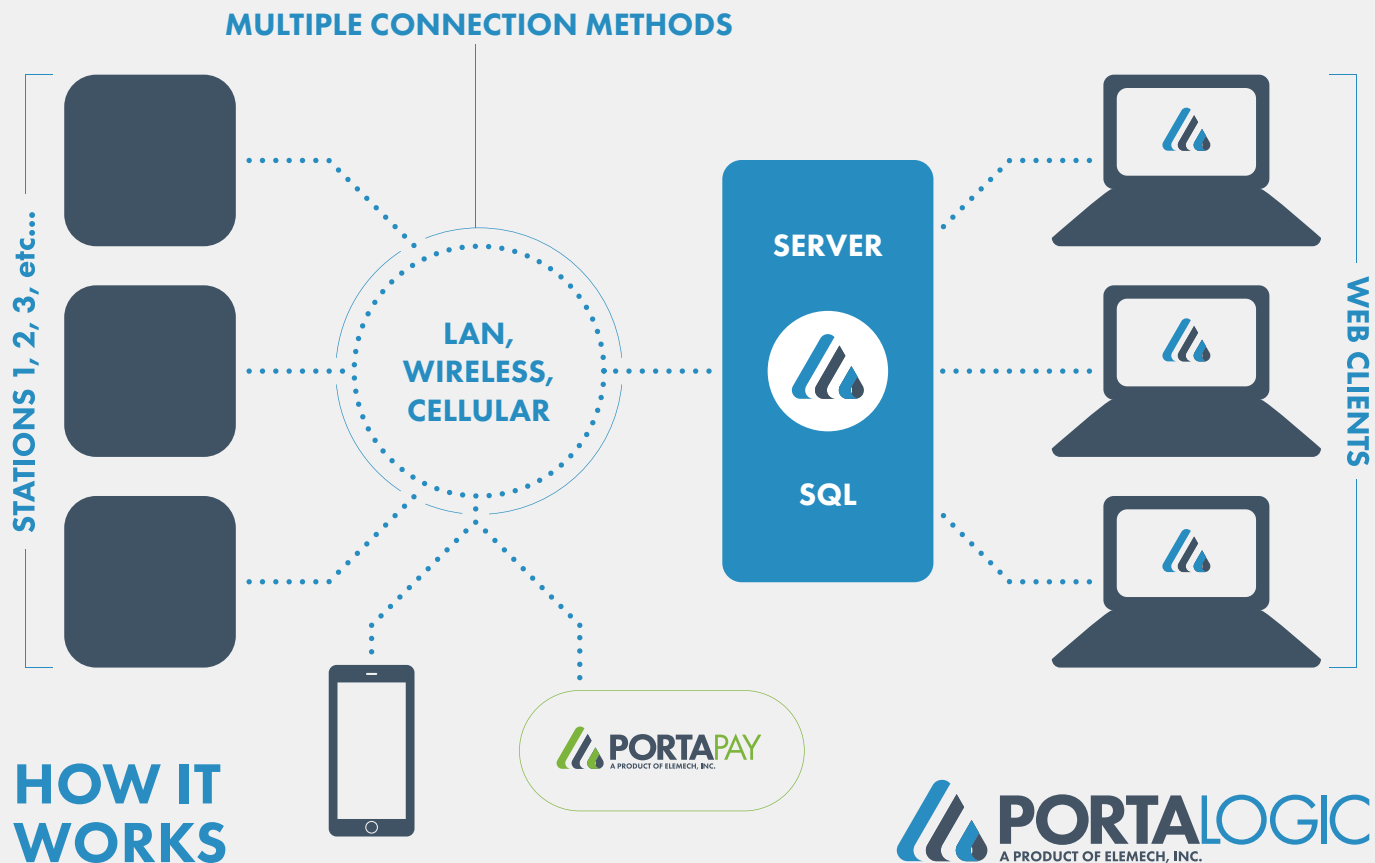
#### NETWORK

1 Gbps/100 Mbps Ethernet Connection

#### CLOUD

(if used) Public Static IP Address and 10 Mbps or higher internet bandwidth

Buy Now – Call EleMech, Inc. at 630-499-7080 to order a station for your site



## SOFTWARE FOR WATER AND WASTE

Portalogic seamlessly communicates with Portalogic water or waste stations. It manages waste receiving and water dispensing through automated record keeping and reporting. Users can see when a truck is connected, what customer is using the station, the volume, cost, and more.

### Installation

Portalogic management software can be installed on any number of the facility's PCs. An EleMech Technical Specialist will help you with the software installation over the phone and provide an introductory software webinar.

### Warranty

Management software updates and phone support is provided for two years from date of shipment.

### Specifications

<b>DATA COLLECTED</b>	Stores customer, truck, date, time, receipt number, volume, cost, balance, water/waste type, pH, alarms, and more
<b>DATA STORAGE</b>	Data is automatically uploaded into a secure SQL database. Database is easily backed-up and restored
<b>USERS</b>	Unlimited number of software users
<b>INTEGRATION</b>	Manage multiple Portalogic Water and Waste Stations at separate locations with one centralized database
<b>REPORTS</b>	Preformatted reports can be exported as PDF, Excel document or data can be easily imported into accounting software
<b>NETWORKING</b>	Ethernet or cell modem provides real-time access to data

For more information about Portalogic, please visit [www.portalogic.info](http://www.portalogic.info), or contact an EleMech engineer at:

EleMech, Inc. | 2275 White Oak Circle, Aurora, IL 60502 | 630-499-7080 | [elemechinc.com](http://elemechinc.com)



# City of Benson City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Agenda Item # 7

From: Jay Howe, Deputy City Manager

## Subject:

Discussion and possible action regarding Resolution 12-2025 of the Mayor and Council of the City of Benson, Arizona, approving a schedule for fees relating to Recreation Services Fees

## Discussion:

The current Fee structure for the Recreation Dept has not been revised since 2021. Consequently, we are losing money in some of the current fees.

The minor adjustments in the proposed Fee structure reflect capturing real costs of operation and providing these essential services that the public has come to expect and appreciate from the City of Benson. The list of fees contained in the Recreation Fee Schedule have been revised and simplified for ease of understanding and application. The Recreation Departments Standard Operating Procedures (SOP) #6 and #9 have been revised to reflect the proposed new Fees.

## Staff Recommendation:

Approval of Resolution 12-2025

**RESOLUTION 12-2025**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON,  
ARIZONA, APPROVING A SCHEDULE FOR FEES RELATING TO  
RECREATION SERVICES**

WHEREAS, the City provides certain Recreation services to users of these services; and

WHEREAS, it is appropriate that users of these services cover the cost of such services via fees for permits and other services; and

WHEREAS, Article 16-2 of the City Code directs that the City Council via Resolution 12-2025 adopt appropriate fee schedules for Recreation services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, that the proposed fee schedule for Recreation services, attached hereto as Exhibit "A", is hereby approved, effective immediately.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 14th day of April, 2025.

\_\_\_\_\_  
JOE A. KONRAD, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
VICKI L. VIVIAN, CMC, City Clerk

\_\_\_\_\_  
DeCONCINI McDONALD YETWIN &  
LACY, PC  
By Paul A. Loucks  
City's Attorney

## EXHIBIT “A”

### FEE SCHEDULE



Recreation Fees		
A.	<b>Swimming General Admission</b> <i>(includes wading pool)</i>	13 and up \$2.00 12 and under \$1.00
B.	<b>Swim Lessons per participant</b> , per two week session	\$40.00
C.	<b>Season Swim Passes</b>  (Summer season only, from opening day through closing day.)	13 years and older - \$ 25.00 12 and under - \$15.00 Family - \$60.00 - 2 Adults/2 Children <i>(each additional child same family \$10.00)</i>
D.	<b>Pool Rental Rate</b> - Private group and private non-profit use. Minimum two hour rental, plus refundable cleaning deposit. Mandatory lifeguard coverage included.  <b>Refunds:</b> Cancellations made 14 or more days prior to the reservation date will receive a full refund. Cancellations made 2-13 days prior to the reservation date will receive a refund of 50% of the rental rate. Refunds will not be given for cancellations made less than 2 days prior to the reservation date. The same refund policy also applies to rescheduling a reservation date.  <b>Inclement Weather:</b> Reservations canceled by City staff prior to start time of the reservation will be refunded at 100% of the rental fee. Reservations canceled by City staff after start time of the reservation will be refunded at a pro-rated rate.	\$75.00/hour \$ 100.00 refundable cleaning deposit
E.	<b>Summer camps/programs</b>  <i>Program fees are subject to adjustment to match individual program expenses.</i>  <b>Parade Entry Fee</b> <i>(Excludes law enforcement, EMS &amp; City sponsored floats.)</i> Vendor Fee by Type, per day of event.  <i>(All vendors are required to have a current City of Benson Business License.)</i>	Program/Camp - \$10.00 <i>(per child, per camp)</i>  Parade - \$5.00 Food 10 x 20 - \$50.00 Non-electric 10 x 10 - \$25.00 Electric 10 x 10 - \$30.00
F.	<b>Community Center Rentals/per day</b> (Refundable cleaning deposit required.)  Refunds - Cancellations made more than 14 or more days prior to the reservation date will receive a full refund. Cancellations made 2-13 days prior to the reservation date will receive a refund of 50% of the rental rate. Refunds will not be given for cancellations made less than 2 days prior to the reservation date. Refund policy also applies to rescheduling a reservation date.	Non-Profit Organization -\$20.00 Private/Individual Use- \$75.00 Refundable Cleaning deposit \$100.00
G.	<b>Ramada Fees</b> Ramadas rentals are scheduled in predetermined 4-hour time blocks. Setup and takedown/cleanup must be done within the parameter of each 4-hour time block and are the sole responsibility of the renter. Any reservation or use less than four hours will still be charged for the entire time block.  Fees include use of electric and water at designated Ramadas. <i>(Must be indicated on rental application during reservation.)</i>  <b>Refunds:</b> Cancellations made more than 14 or more days prior to the reservation date will receive a full refund. Cancellations made 2-13 days prior to the reservation date will receive a refund of 50% of the rental rate. Refunds will not be given for cancellations made less than 2 days prior to the reservation date. Refund policy also applies to rescheduling a reservation date.	Lions Park Ramada 1 - \$25.00 Lions Park Ramadas 2, 3, 4 - \$15.00 All other Ramadas - \$ 5.00
H.	<b>Tournaments and private use of ball fields/per day; per field.</b> Refunds - Cancellations made more than 14 or more days prior to the reservation date will receive a full refund. Cancellations made 2-13 days prior to the reservation date will receive a refund of 50% of the rental rate. Refunds will not be given for cancellations made less than 2 days prior to the reservation date. Refund policy also applies to rescheduling a reservation date.	Little League Field - \$45.00 Sand Lot - \$40.00 Soccer Field \$65.00 Softball Field - \$45.00 Union Street Park- \$25.00 Apache Street Park - \$25.00
I.	<b>City light costs</b> are allocated to leagues at a Council-determined rate. The current allocation is sixty percent of the league's prior season's light usage (by field). The allocation rate percentage is subject to annual updates.  Each league will be allowed one day of tournament play during the league's regular season as established in Chapter 11. Leagues requiring more than one tournament play during the season will be charged the daily field rental rate per additional day.  The City Council may adjust the rate-of-recovery as recommended by City manager. Light fees are to be paid in the Recreation Department prior to the beginning of a new league season. The Recreation Department will determine the City's recovery cost from the leagues using the following formula:  Field = HR x PR = RL HR = Hourly Rate per Field PR = Percent Recovered by City RL = Hourly Rate Allocated to League	Softball Field \$ 6.75 x 60% = \$ 4.05  Little League Field \$ 4.45 x 60% = \$2.67  Soccer Field \$ 9.98 x 60% = \$ 5.99

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## CITY OF BENSON

### Standard Operating Procedures, Recreation Department #6

Recreation Supervisor: \_\_\_\_\_  
Melanie Hernandez

Date: 01/17/2025

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#### SOP REC # 06 Pool Fees

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##### General Swim:

- 13 years and older \$ 2.00
- 12 years and younger \$1.00

##### Season Swim Pass (Summer Season only: from opening to closing day):

- 13 years and older: \$25.00
- 12 years and younger: \$15.00
- Family: \$60.00 (*includes 2 Adults/2 Children, additional children same family \$10.00*)

##### Swim Lessons:

- Per participant, per two-week session \$40
  - Additional children from same family will receive \$5 discount

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## CITY OF BENSON

### Standard Operating Procedures, Recreation Department/City Pool #09

Recreation Supervisor: \_\_\_\_\_  
Melanie Hernandez

Date: 01/17/2025

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#### SOP REC/CP #09 Pool Rentals

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The City Pool is available for private parties during the regular season of operation, which is typically Memorial Day to Labor Day. The maximum pool capacity is 100.

##### **Reservations:**

- Reservations must be made at least two weeks in advance (in the Recreation Office) with payment in full and completed rental agreement at the time of rental.
- Fee is \$75.00 an hour; plus a refundable \$100.00 cleaning deposit.
- Minimum of two hour rental.
- Check availability of pool for requested reservation date (allow 30 minutes transition time between regularly scheduled pool closing time and reservation start time). Record renter's name, phone number and transaction number on the Pool's Outlook calendar.
- Record the date, method and amount of rental fee and cleaning deposit payment(s) and the transaction number on completed Rental Agreement form. Refer to Cash Handling SOP #10 to complete payment.
- Notify Head Guard of reservation for scheduling purposes. Lifeguards are mandatory and included in the fee.
- Patron to Lifeguard ratio is 22:1 If renting party requests use of wading pool, a Lifeguard MUST monitor that pool when in use.

##### **Insurance:**

- Insurance may be required as determined by Recreation Coordinator.
- When insurance is required, the Responsible Party/Organization must provide the City with a Certificate of Insurance (COI) naming the City of Benson as an Additional Insured for one million dollars per occurrence. The COI must be accompanied by an Endorsement (proof the insurers affording coverage have been notified).
- Refer to Recreation Department SOP #03 for additional COI information.

##### **Renter Responsibilities:**

- Verbally inform the Responsible Party of the following:
  - Reserving party is responsible for all clean-up associated with event.
  - Alcohol is prohibited.
  - Intoxicated attendees are not permitted.
  - No glass containers of any kind.
  - All food must remain in designated area.
  - Barbeques/grills are not allowed within pool fence.
  - Large floating devices are not permitted in the pool.
  - Personal flotation devices must be Coast Guard Approved.

Attachment: Recreation Department Bulletin 03-14 and Pool Rental Agreement



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## Recreation Department Bulletin

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03-2014

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### Topic: Pool Rentals

The City Pool is available for private parties during the regular season of operation, which is typically Memorial Day to Labor Day. Length of season is subject to availability of funds and staff. Be sure to check with the Recreation Department for pool availability prior to making plans. The maximum pool capacity is 100. The rental fee includes the cost of Lifeguards.

#### Renter Responsibilities:

- No smoking in the pool area.
- No alcoholic beverages; no glass containers.
- Intoxicated attendees are not permitted.
- Food is prohibited on the pool deck. There are picnic tables available for eating.
- Barbeques/grills are not permitted within the pool fence. Barbeque grills are available outside the pool area.
- Large floating devices are not permitted in the pool; no exceptions.
- Personal floatation devices must be Coast Guard approved.

#### Reservations:

- Reservations must be made a minimum of two (2) weeks in advance.
- Check availability of pool for requested reservation date
- Renter is required to submit payment and paperwork at the time of rental to ensure completion of reservation and scheduling of lifeguards.
- A Certificate of Insurance and Endorsement may be required as determined by the Recreation Coordinator.

#### Fees:

- Rental is \$75.00 an hour; minimum two hour rental
- \$100.00 refundable cleaning deposit.
  - Checks not retrieved within seven business days after rental will be shredded.
- **Refunds**
  - **Cancellations** made more than 14 or more days prior to the reservation date will receive a full refund. Cancellations made 2-13 days prior to the reservation date will receive a refund of 50% of the rental rate. Refunds will not be given for cancellations made less than 2 days prior to the reservation date. The same refund policy also applies to rescheduling a reservation date.
  - **Inclement Weather:** Reservations canceled by City staff prior to start time of the reservation will be refunded at 100% of the rental fee. Reservations canceled by City staff after start time of the reservation will be refunded at a pro-rated rate.
- The City of Benson reserves the right to cancel a reservation at any time without prior notice due to mechanical failure, or for chemical levels that do not comply with the State of Arizona's regulations.

# Pool Rental Agreement



*Reservations must be made and payment received at least 14 days in advance.*

Contact Name \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Rental Date: \_\_\_\_\_

Rental Time: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Will food be served? (circle one) YES NO

Anticipated Number of Guests: \_\_\_\_\_ (max capacity 100)

- *Cost is \$75/hour, additional refundable \$100 cleaning deposit required.*
- *Minimum 2 hour rental.*
- *Lifeguards are mandatory & included in rental cost.*
- *Insurance may be required for certain event types.*
- *Renter is responsible for clean-up. (Non-compliance will result in forfeit of cleaning deposit)*
- *No alcohol will be permitted.*
- *No intoxicated attendees will be permitted.*
- *No glass containers of any kind.*
- *All food must remain in designated area.*
- *Barbeques/grills are not permitted within pool fence. (Grills may be used outside fence.)*

## **WAIVER, RELEASE, DEFEND, INDEMNIFY AND HOLD HARMLESS AGREEMENT:**

In consideration of the rental of the facility and pool complex, I, as the renter, hereby agree to fully indemnify, defend, save and hold harmless the City of Benson, its officers, employees, agents and representatives, individually and collectively; from all losses, suits, payments, judgments, demands, expenses, attorney fees, defense costs, or actions of any kind or nature arising out of or related to this agreement or use of the premises being rented and/or swimming pool complex, except any injury or damages arising out of the sole negligence of the City, its officers, agents or employees.

Renter acknowledges that renter has read, understands and agrees to comply and ensure compliance with the terms of this agreement and all pool rules, which are incorporated herein by reference.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recreation Dept. Signature

\_\_\_\_\_  
Date

# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Agenda Item # 8

From: Jay Howe, Deputy City Manager

### Subject:

Discussion and possible action to approve a contract with Cochise Floor Coverings for Carpet and Tile replacement for the Benson Library in the amount of \$41,609.40

### Discussion:

City Council approved CIP LIB 23-1 Library Carpet and funded it in the FY24/25 adopted Budget. This Capital Improvement project was to remove and replace the aging carpet in the library for the budgeted amount of \$70,000.00 based on quotes received in 2024.

We solicited new quotes because of the time that had elapsed since we received the old quotes. Based on the new solicitation and expansion of solicited vendors, we were able to save a significant amount over the old quotes. Because of the savings reflected in the new quotes and the other necessary repairs / improvements needed in the library, we were able to get new carpet throughout the library and back room, replace all ceiling tiles, and put new ceramic tile in the hallway to the back room, pay for the new office cubicles, and the labor to pack, move, and unpack books, and move shelves. We now do not have to include an extra CIP project in the FY25/26 budget for the Library as we had planned to do for these other necessary improvements.

Includes Two extra projects (Ceiling and Ceramic tile), plus the cost of office cubicles, and all extra labor, **staying under original carpet only budget. (\$4,542.60 under).**

### Staff Recommendation:

Approve and award Library carpet project CIP LIB 23-1 to Cochise Floor Coverings in the amount of **\$41,609.40**

**Library Project quoted cost analysis 3-14-2025**  
**Main Library Carpet, Back-Room Carpet, Hallway Ceramic Tile, and Ceiling Tile**

	Sierra Flooring	Cochise Flooring	Farnsworth Tile	RG Interiors Ceiling	Valdez Ceiling	System 4
Main Rooms Carpet plus office	\$31,461.10	\$26,123.10	\$52,697.68			
Back room Carpet	\$8,671.05	\$9,208.36	\$13,990.90			
Hallway Ceramic Tile	NO BID	\$6,277.94	\$10,949.26			
Ceiling Tile	NO BID	NO BID	NO BID	\$16,585.00	\$48,837.00	NO BID
Complete Carpet BID	\$40,132.15	\$35,331.46	\$66,688.58			
Hallway Ceramic tile	NO BID	\$6,277.94	\$10,949.26			
Ceiling Tile Remove and replace				\$16,585.00	\$48,837.00	NO BID

**Recommended award**

<b>Carpet and Ceramic Tile to Cochise Flooring total</b>	<b>\$41,609.40</b>
<b>Ceiling tile to RG Interiors total</b>	<b>\$16,585.00</b>
<b>Cost of new office cubicles</b>	<b>\$3,258.00</b>
<b>plus truck rental, PW Labor, and storage unit</b>	<b>???</b>
<b>Piano move</b>	<b>\$205.00</b>
<b>Labor to pack, unpack, and move books and shelves</b>	<b>\$1,300.00 (Jaybirds)</b>
	<b>\$2,500.00 (Janiserve)</b>
<b>Project total</b>	<b>\$65,457.40</b>
<b>Carpet Only Budget</b>	<b>\$70,000.00</b>

This project will get new Carpet throughout the library and Back room, replace all ceiling tiles, and put new ceramic tile in the Hallway to the back room, pay for the new office cubicles, and the labor to pack, move, and unpack books, and move shelves. Includes Two extra projects (Ceiling and Ceramic tile), plus the cost of office cubicles, and all extra labor, staying under original carpet only budget. (\$4,542.60 under)



**COCHISE FLOOR COVERING**  
**2149 SOUTH HWY 92**  
**SIERRA VISTA, AZ 85635**  
**ROC #335075, #147874, #298922,**  
**Telephone: 520-458-8695 Fax: 520-458-4105**

Page 1

ES502678

**QUOTE**

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REM0D-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
02/27/25	520-686-9477	2 BIG RMS/OFFICE	ES502678

Inventory	Style/Item	Color/Description	Quantity Units
7911T	VERITAS TILE	TO BE DETERMINED	520.00 SY
	pkg info: 8 YDS		
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8"	TO BE DETERMINED	380.00 LF
	pkg info: 120 LF/CTN		

**DESCRIPTION OF WORK:**

Cochise Floor Covering will be removing broadloom carpet from 2 big rooms, front office, and dispose. Remove and replace with 4" cove base and install new 24 x 24 carpet tile. All necessary prep work. materials and labor included.

Benson Library: to have all furniture/book shelves removed.

— 03/04/25 —

Sales Representative(s):  
DANIEL ESCARCEGA  
STEVE BROWN

7:34AM —  
Material: 18,195.85  
Service: 7,927.25  
Misc. Charges: 0.00  
Sales Tax: 0.00  
Misc. Tax: 0.00

**QUOTE TOTAL: \$26,123.10**

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**COCHISE FLOOR COVERING**  
**2149 SOUTH HWY 92**  
**SIERRA VISTA, AZ 85635**  
**ROC #335075, #147874, #298922,**  
**Telephone: 520-458-8695 Fax: 520-458-4105**

Page 2

ES502678

**QUOTE**

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMODO-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
02/27/25	520-686-9477	2 BIG RMS/OFFICE	ES502678

Inventory	Style/Item	Color/Description	Quantity	Units
-----------	------------	-------------------	----------	-------

Color or dye lot of material ordered will vary from sample and from one order to the next. Seam placement is at our discretion unless otherwise noted. Per CRI-105: Carpet seams cannot be guaranteed to be invisible. Work does not include: repair/replacement of damaged or unsuitable subfloor and other things. Any unforeseen floor preparation is additional cost. Cochise Floor Covering reserves the right to stop work hereunder until any excluded work required to be performed is done prior to flooring or other installation.

In the event of a default, the seller shall have the sole right to choose to: 1) take back the goods and return the price paid; 2) repair the claimed defects; or 3) replace the claimed defective goods. The selection of the seller shall be at his sole discretion and shall be the remedy to which the buyer is entitled. The property owner has the right to file a written complaint with AZROC for an alleged violation of section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in section 32-1162 to the Registrar of Contractors: (602) 542-1525; [compliance@departmentlic.roc.az.gov](mailto:compliance@departmentlic.roc.az.gov).

At least 50% Deposit required on all orders. Balance due in full upon completion. No refunds or returns on any order. All amounts not paid when due shall bear interest at the rate of 1.5% per month (18% per annum). Any fees incurred while collecting past due accounts will be paid by the customer.

This quote is valid for 30 days  
 Estimated date of completion is \_\_\_\_\_ days from start of job.

— 03/04/25 —

Sales Representative(s):  
 DANIEL ESCARCEGA  
 STEVE BROWN

7:34AM —  
 Material: 18,195.85  
 Service: 7,927.25  
 Misc. Charges: 0.00  
 Sales Tax: 0.00  
 Misc. Tax: 0.00

**QUOTE TOTAL: \$26,123.10**

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



Back Room Carpet

COCHISE FLOOR COVERING  
2149 SOUTH HWY 92  
SIERRA VISTA, AZ 85635  
ROC #335075, #147874, #298922,  
Telephone: 520-458-8695 Fax: 520-458-4105

Page 1

ES502697

**QUOTE**

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMODO-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
03/03/25	520-686-9477	BACK ROOM	ES502697

Inventory	Style/Item	Color/Description	Quantity Units
7911T	VERITAS TILE pkg info: 8 YDS	TO BE DETERMINED	168.00 SY
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8" pkg info: 120 LF/CTN	TO BE DETERMINED	124.00 LF

DESCRIPTION OF WORK: Remove existing carpet(dispose) and install new carpet tile and cove base to include materials and labor.

Benson library to have all furniture/book cases removed

— 03/04/25 —

Sales Representative(s):

STEVE BROWN

DANIEL ESCARCEGA

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

8:10AM —

Material: 6,089.69

Service: 3,118.67

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

**QUOTE TOTAL: \$9,208.36**

COCHISE FLOOR COVERING  
2149 SOUTH HWY 92  
SIERRA VISTA, AZ 85635  
ROC #335075, #147874, #298922,  
Telephone: 520-458-8695 Fax: 520-458-4105

Page 1

ES502698

## QUOTE

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REM0D-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
03/03/25	520-686-9477	HALLWAY/KITCHEN AREA	ES502698

Inventory	Style/Item	Color/Description	Quantity Units
1212P1P6	(AO)-DANYA 12"	COVE	480.15 SF
pkg info: 14.55 SF/CTN			
CUSTOMS	CUSTOMS PLUS GROUT-SANDED (BD)	TO BE DETERMINED	3.00 EA
pkg info: 25 LB BAGS			
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8"	TO BE DETERMINED	180.00 LF
pkg info: 120 LF/CTN			

DESCRIPTION OF WORK: Cochise Floor Covering will remove existing VCT in hallway and kitchen area including the closet and replacing with new ceramic tile. Also, removing and replacing 4" cove base with new cove base. Disposal included.

Benson library to have furniture removed.

— 03/04/25 —

7:59AM —

Sales Representative(s):

STEVE BROWN

DANIEL ESCARCEGA

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Material: 2,530.49

Service: 3,747.45

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

QUOTE TOTAL: \$6,277.94

# Ceiling Tiles Remove + Replace

## ESTIMATE

RG Interiors LLC  
PO Box 11551  
Tucson, AZ 85734

Admin@rgaz.com  
+1 (520) 741-0887



**INTERIORS LLC**  
— CEILINGS AND WALLS —  
2002

**Bill to**  
City of Benson  
Benson City Hall  
101 E 6th Street  
Benson, Az 85602 USA

### Estimate details

Estimate no.: 3445  
Estimate date: 02/25/2025  
Expiration date: 03/25/2025

Project Manager: Andy Plett 520-609-7275  
Job Name: Benson City Library  
Job Address: 300 S Huachuca St Benson  
85602

#	Product or service	Description	Amount
1.	<b>Acoustic Ceiling</b>	MAIN LIBRARY: We propose to demo out the old ceiling tile(leave the existing grid as is) and replace with Armstrong #1776 Dune, 2'x4'x5/8" tegular, white ceiling tile. Includes sales tax of \$610.00	\$12,100.00
2.	<b>Acoustic Ceiling</b>	BACK ROOM: We propose to demo out the old ceiling tile(leave the existing grid as is) and replace with Armstrong #1776 Dune, 2'x4'x5/8" tegular, white ceiling tile. Includes sales tax of \$195.00	\$4,485.00
3.	<b>Acoustic Ceiling</b>	We would like to install the ceiling tile before they install the new carpet so we don't get the new carpet dirty.	\$0.00
<b>Total</b>			<b>\$16,585.00</b>

### Note to customer

Excludes: dumpster

We will need a material down payment before we can order any material.

Expiry  
date 03/25/2025

Accepted date

Accepted by



Back Room Carpet

COCHISE FLOOR COVERING  
2149 SOUTH HWY 92  
SIERRA VISTA, AZ 85635  
ROC #335075, #147874, #298922,  
Telephone: 520-458-8695 Fax: 520-458-4105

Page 1

ES502697

**QUOTE**

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMODO-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
03/03/25	520-686-9477	BACK ROOM	ES502697

Inventory	Style/Item	Color/Description	Quantity Units
7911T	VERITAS TILE	TO BE DETERMINED	168.00 SY
	pkg info: 8 YDS		
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8"	TO BE DETERMINED	124.00 LF
	pkg info: 120 LF/CTN		

DESCRIPTION OF WORK: Remove existing carpet(dispose) and install new carpet tile and cove base to include materials and labor.

Benson library to have all furniture/book cases removed

— 03/04/25 —

Sales Representative(s):

STEVE BROWN

DANIEL ESCARCEGA

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

8:10AM —

Material: 6,089.69

Service: 3,118.67

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

**QUOTE TOTAL: \$9,208.36**



**CITY OF BENSON, ARIZONA  
CONSTRUCTION SERVICES  
AGREEMENT OF SERVICES**

---

THIS CONTRACT is made and entered into this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025 by and between the City of Benson, Arizona, a municipal corporation (hereinafter “City”), and Tile Masterworks, Inc, an Arizona Corporation, dba Cochise Floor Covering (hereinafter “Contractor”).

WHEREAS, City desires to employ a licensed Arizona contractor to perform renovation work at its municipal library; and

WHEREAS, the City solicited proposals to replace existing flooring at the library; and

WHEREAS, Contractor is duly licensed as a Contractor pursuant to the laws of the state of Arizona and represents itself to be professionally competent and capable to perform the services described hereinafter; and

WHEREAS, Contractor submitted the proposal that was most advantageous to the City; and

WHEREAS, Contractor desires to enter into this Agreement for the replacement of flooring at the City library, and City desires to employ Contractor for these services, under the terms and conditions set forth hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which is mutually agreed, the City does hereby employ Contractor, and Contractor does hereby accept employment, in accordance with the provisions of this Agreement.

**1. Effective Date; Term; Renewal.**

This Agreement shall be effective from the date both parties execute this agreement and shall continue through May 31, 2025 or until sooner terminated as provided herein.

This Agreement may only be renewed by the approval of the Deputy City Manager, executed with the same formality as this Agreement. Under this renewal, all existing terms and conditions will remain the same and will apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.



## **2. Scope of Work.**

Contractor shall perform renovation services for the City to its library as follows:

- Demo existing flooring and base in all areas identified for replacement flooring and dispose of all refuse offsite;
- Install new carpet tile in the back office room of the library;
- Install new Cove base throughout rooms where new flooring is installed;
- Leave site in clean and tidy condition.

Contractor shall begin its performance upon receipt of a notice to proceed from the Deputy City Manager and shall provide regular updates on its progress to him. Notice to Proceed shall not be issued until the main library rooms have had the fixtures (tables, chairs, bookshelves, books, etc.,) removed at City's expense, or Notice to Proceed shall identify the date on which such work will have already been performed. This Agreement is not intended to cover services rendered by contractor for City pursuant to any other Agreement. Contractor agrees to render professional services promptly and diligently.

Contractor shall be responsible for the completeness and accuracy of all services rendered and correction of all negligent errors of omission or commission on the drawings, specifications, and other documents, notwithstanding prior approval of City.

Contractors warrants that all materials installed are new.

Contractor warrants that it has all personnel and professional capacity required in performing the services pursuant to this Agreement.

## **3. Payment to Contractor.**

The City shall pay Contractor the sum of not to exceed \$ 9,208.36 for performing the Work. Contractor shall provide City with periodic billing statements in a form acceptable to City, listing specifically Contractors' progress on each task undertaken and the value of work complete. The City shall not be responsible for paying for materials unless the materials are stored on site or incorporated into the Work. Each invoice must bear a written certification by an authorized employee of Contractor confirming the professional services for which payment is requested.

## **4. Compliance With Standards/Laws.**

Contractor will comply with all applicable federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Contract. The laws and regulations of the State of Arizona govern the rights of the Parties, the performance of this Contract, and any disputes hereunder.

Any action relating to this Contract will be brought and maintained in Superior Court in The City of Benson. Any changes in the governing laws, rules, and regulations during the term of this Contract apply, but do not require an amendment.

## **5. Status of Contractor; Officers and Employees.**

It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between parties

or create any employer-employee relationship between City and any contractor employee, or between Contractor and any City employee. Neither party shall be liable for any debts whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income tax for any of its employees.

City shall grant Contractor's officials and employees whatever rights are necessary to accomplish Contractor's obligations under this Agreement.

**6. Hold Harmless; Indemnification.**

Contractor agrees to indemnify and save harmless the City, its Mayor and Council, appointed boards and commissions, officials, officers, and employees, individually and collectively from, for and against all losses, claims, suits, demands, expenses, attorney's fees, or actions of any kind and nature resulting from personal injury to any person (including bodily injury and death) or damages to any property, but only to the extent they arise or are alleged to have arisen out of either (1) Contractor's negligent performance of the terms of this Agreement, or (2) any of Contractor's acts or omissions. The amount and type of insurance requirements set forth in Section 6 will in no way be construed as limiting the scope of indemnity in this Section.

**7. Insurance Provisions.**

Contractor agrees to obtain insurance coverage of the types and amounts required in this Section and keep such insurance coverage in force throughout the life of this Agreement. All policies will contain an endorsement providing that written notice be given to City at least ten (10) days prior to termination, cancellation, or material reduction in coverage in any policy.

The Comprehensive General Liability Insurance and Comprehensive Automobile Liability Insurance policies will include City as an additional insured with respect to liability arising out of performance out of this Agreement. Contractor agrees that the insurance required hereunder will be primary and that any insurance carried by the City will be excess and not contributing.

Contractor shall provide City with proof of compliance with the insurance provisions and requirements of this Section within ten (10) days of the date of this Agreement. Failure of Contractor to comply with the insurance requirements of this Section at any time shall result in a breach of this Agreement, and shall, among other things, allow immediate termination of this Agreement.

Contractor shall provide and maintain minimum insurance limits as follows:

**INSURANCE PROVISIONS**

**COVERAGE AFFORDED**

Worker's Compensation

Commercial General Liability  
Insurance  
Including:

- A. Products & Completed Operations
- B. Blanket Contractual

**LIMITS OF LIABILITY**

Statutory

\$1,000,000 – Bodily Injury  
Combined Single Limit  
\$1,000,000 Property Damage

C. Premises-Operations-Personal Injury

Professional Liability  
Insurance (Errors and Omissions)  
(See Special Conditions)

\$500,000 (Minimum)  
Combined Single Limit

**8. Suspension or Discontinuation of Services; Termination.**

This Agreement may be terminated by either party at will by giving thirty (30) days prior written notice of termination to the other party. Such termination shall not relieve either party from those liabilities or costs already incurred under this Agreement. This Agreement may be canceled by the City for conflict of interest pursuant to A.R.S. § 38-511.

This Agreement and all obligations upon City arising therefrom shall be subject to any limitation imposed by budget law. The City represents that it has within its budget sufficient funds to discharge the obligations and duties assumed under this Agreement. If for any reason the Benson City Council does not appropriate sufficient monies for the purpose of maintaining this Agreement, this Agreement shall be deemed to terminate by operation of law on the date of expiration of funding. In the event of such cancellation, Contractor and City shall have no further obligation to the other party other than for payment for services rendered prior to cancellation.

**9. Termination of Contract for Default.**

A. Upon a failure by Contractor to cure a default under this Contract within ten (10) days of receipt of written notice from City of the default, City may, in its sole discretion, terminate this Contract for default by written notice to Contractor. In this event, City may take over the work and complete it by Contract or otherwise. Contractor and its sureties, if any, will be liable for any damage to City resulting from Contractor's default, including any increased costs incurred by City in completing the work.

B. The occurrence of any of the following constitutes an event of default:

1. Abandonment of or refusal or failure to prosecute the work or any separable part thereof with the diligence that will insure completion within the time specified in this Contract, including any extension, or a failure to complete the work (or the separable part of the work) within the specified time;
2. Persistent or repeated refusal or failure to supply enough properly skilled workers or materials to perform the work on schedule;
3. Failure to provide competent supervision at the site;
4. Failure to take down, rebuild, repair, alter or amend any defective or deficient work, or to remove any defective or deficient Material;
5. Failure to make prompt payment to Subcontractors or suppliers for material or labor;
6. Failure to maintain a clean site, including the removal of refuse and debris it creates while performing the Work;

7. Loss of Contractor's business or other required license or authority, or any curtailment or cessation for any reason of business or business operations that would substantially impair or preclude Contractor's performance of this Contract;

8. Disregard of laws, ordinances, or the instructions of City or its representatives, or any otherwise substantial violation of any provision of the Contract; or

9. If a voluntary or involuntary action for bankruptcy is commenced with respect to Contractor, or Contractor becomes insolvent, makes a general assignment for the benefit of creditors, or has a receiver or liquidator appointed in respect of its assets.

C. In the event of a termination for default:

1. All finished and unfinished as-builts, shop drawings, documents, data, studies, surveys, drawings, photographs, reports and other information in whatever form, including electronic, acquired or prepared by Contractor for this project become City's property and will be delivered to City not later than five (5) business days after the effective date of the termination;

2. City may withhold payments to Contractor arising under this or any other Contract for the purpose of set-off until such time as the exact amount of damage due City from Contractor is determined; and

3. Subject to the immediately preceding subparagraph (2), City's liability to Contractor will not exceed the reasonable value of work satisfactorily performed prior to the date of termination for which payment has not been previously made.

D. The Contract will not be terminated for default nor Contractor charged with damages under this Article, if:

1. Excepting item (8) in paragraph B above, the event of default or delay in completing the work arises from unforeseeable causes beyond the control and without the fault or negligence of Contractor. Examples of such causes include (i) Acts of God or the public enemy, (ii) Acts of the City in either its sovereign or contractual capacity, (iii) Acts of another contractor in the performance of a Contract with the City, (iv) Fires, (v) Floods, (vi) Epidemics, (vii) Quarantine restrictions, (viii) Strikes, (ix) Freight embargoes, (x) Unusually severe weather, or (xi) Delays of Subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without the fault or negligence of both Contractor and the Subcontractors or suppliers; and

2. Contractor, within three (3) days from the beginning of any event of default or delay (unless extended by City), notifies City in writing of the cause(s) therefor. Contractor must provide the City regular updates after each notification, and City will ascertain the facts and the extent of the resulting delay. If, in the judgment of City, the findings warrant such action, the time for completing the work may be extended.

E. For the purposes of paragraph A above, "receipt of notice" includes receipt by hand by Contractor's onsite project manager, facsimile transmission, or under the Notices clause of this Contract.

F. If, after termination of the Contract for default, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligations of the Parties will be the same as if the termination had been issued for the convenience of the City

G. The rights and remedies of City in this Article are cumulative and in addition to any other rights and remedies provided by law or under this Contract.

**10. Contractor/Subcontractor Performance.**

Contractor will perform the work in accordance with adopted City standards and the terms of the Contract and with the degree of care and skill which a licensed contractor in Arizona would exercise under similar conditions. Contractor will employ suitably trained and skilled personnel to perform all required services under this Contract. Prior to changing any key personnel, especially those key personnel City relied upon in making this Contract, Contractor will obtain the approval of City.

Contractor is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all its effort and other services furnished by Contractor under this Agreement. Without additional compensation, Contractor will correct or revise any errors, omissions, or other deficiencies in all products of its efforts and other services provided. This includes resolving any deficiencies arising out of the acts or omissions of Contractor found during or after the course of the services performed by or for Contractor under this Agreement, regardless of City having knowledge of or condoning or accepting the products or the services. Correction of such deficiencies will be at no cost to City.

Contractor will ensure that all Subcontractors have the appropriate and current license issued by the Arizona Registrar of Contractors for work they perform under this contract. Contractor will not permit any Subcontractor to perform work that does not fall within the scope of the Subcontractor's license, except as may be permitted under the rules of the Registrar of Contractors.

Contractor will be fully responsible for all acts and omissions of its Subcontractor(s) and of persons directly or indirectly employed by Subcontractor and of persons for whose acts any of them may be liable to the same extent that Contractor is responsible for the acts and omissions of persons directly employed by it. Nothing in this Contract creates any obligation on the part of City to pay or see to the payment of any money due any Subcontractor, except as may be required by law.

Contractor must use the Subcontractors named on Contractor's Subcontractor List submitted with the bid. No Subcontractor may be added or changed without the prior written approval of the City subsequent to review and approval by the Administering Department Director and Procurement Director.

**11. Ownership of Documents.**

All original drawings, boring logs, field data, estimates, field notes, plans, specifications, documents, reports, calculations, maps and models, and other information developed by Contractor under this Contract vest in and become the property of the City and will be delivered to City upon completion or termination of the services, but Contractor may retain record copies thereof. The Granting Agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for

Federal Government purposes: (a) the copyright in any work developed under this Contract or any Subcontract; and (b) any rights of copyright to which Contractor or City acquires ownership under this Contract.

**12. Books and Records.**

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of City. Contractor will retain all records relating to this Contract at least five (5) years after its termination or cancellation or until any related pending proceeding or litigation has been closed, if later. Alternatively, Contractor may, at its option, deliver such records to City for retention.

**13. Remedies; Disputes**

Either Party may pursue any remedies provided by law for the breach of this Contract, provided, however, that the procedures in this section are first exhausted. No right or remedy is intended to be exclusive of any other right or remedy and each is cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Contract.

In the event of a dispute between City and Contractor regarding any part of this Contract or the Parties' obligations or performance hereunder, either Party may request a special meeting between their respective representatives to resolve the dispute. If the dispute remains unresolved, then either Party may request escalation of the issue to a meeting between the Public Works Director of the City of Benson and Contractor's counterpart official, such meeting to be held within one week of the request, unless otherwise agreed. If the dispute is still not resolved after that meeting, then either Party may pursue such remedy or remedies as may be available to them under the laws of the State of Arizona. The Parties will continue performance of their respective obligations under this Contract notwithstanding the existence of any dispute.

**14. Severability.**

Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

**15. Delays.**

Neither Party hereto is in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party.

**16. Proprietary Information.**

Pursuant to A.R.S. § 39-121 *et seq.*, and A.R.S. §§ 34-603(H), 604(H), in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all information submitted by Contractor in any way related to this Contract, including, but not limited to, pricing, product specifications, work plans, and any supporting data becomes public information and upon request, is subject to release and/or review by the general public including competitors.



Any information submitted related to this Contract that Contractor believes constitutes proprietary, trade secret or otherwise confidential information must be appropriately and prominently marked as CONFIDENTIAL prior to submittal to City and be accompanied by an index specifically identifying and describing the general contents of each page so marked. The index is a public record and should not include any information considered confidential.

Notwithstanding the above provisions, in the event records marked CONFIDENTIAL are requested for public release pursuant to A.R.S. § 39-121 et seq, City will release records marked CONFIDENTIAL ten (10) business days after the date of notice to the Contractor of the request for release, unless Contractor has, within the ten (10) day period, secured a protective order, injunctive relief or other appropriate order from a court of competent jurisdiction, enjoining the release of the records. For the purposes of this paragraph, the day of the request for release is not counted in the time calculation. Contractor will be notified of any request for such release on the same day of the request for public release or as soon thereafter as practicable.

City shall not, under any circumstances, be responsible for securing a protective order or other relief enjoining the release of records marked CONFIDENTIAL, nor shall City be in anyway financially responsible for any costs associated with securing such an order.

**17. Bonding Requirements.**

In accordance with A.R.S. §34-221, et. seq., the Contractor will provide Payment and Performance bonds for not less than one hundred percent (100%) of the contract amount. Copies of said bonds will be attached to and become part of this Contract.

**18. Legal Arizona Workers Act Compliance**

Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each Subcontractor who performs any work for Contractor under this Contract likewise complies with the State and Federal Immigration Laws.

City has the right at any time to inspect the books and records of Contractor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or to retain a replacement Subcontractor, as soon as possible so as not to delay project completion.

Contractor will advise each Subcontractor of City's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

“Subcontractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Subcontractor’s employees, and with the requirements of A.R.S. § 23-214(A). Subcontractor further agrees that City may inspect the Subcontractor’s books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this Contract subjecting Subcontractor to penalties up to and including suspension or termination of this Contract.”

Any additional costs attributable directly or indirectly to remedial action under this Article are the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor’s approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

**19. Israel Boycott Certification.**

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by SO U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

**20. Forced Labor of Ethnic Uyghurs.**

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People’s Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business.

**21. Entire Agreement.**

This document constitutes the entire agreement between the Parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Contract may be modified, amended, altered or extended only by a written Amendment signed by the Parties.

**22. Miscellaneous Provisions.**

If this Agreement is determined, in whole or in part, to be void by court action brought by third persons, there shall be no liability on the part of Contractor or City to the other by reason of such action or by reason of this Agreement.

Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and permitted assigns.

Each of the parties, through their respective counsel, officers and employees, agree to take such actions as may be necessary to carry out the terms of this Agreement, and to cause such documents as may be necessary to be executed with reasonable promptness.

Each party to this Agreement shall comply with all applicable federal and state statutes and regulations. Each party shall comply with all applicable legal requirements relating to civil rights and non-discrimination in employment including, but not limited to, the Immigration Reform and Control Act of 1986 and the Americans with Disabilities Act.

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this Contract as if set forth in full herein including flow down of all provisions and requirements to any Subcontractors. During the performance of this Contract, Contractor shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

Any assignment or attempted assignment of this Agreement by either party shall be void without the written consent of the other party.

Any and all notices, requests or demands made upon the parties hereto, pursuant to or in connection with this Agreement, unless otherwise noted, shall be delivered in person or sent by United States Mail, postage prepaid, to the parties at their respective addresses as agreed by both parties.

Contractor acknowledges that City personnel have no authority to modify the terms of this agreement except in accord with its express terms. The provisions hereof may be abrogated, modified, rescinded or amended in whole or in part only by written instrument executed by the parties with the same formality as this document.

The failure of either party to insist, in any one or more instances, upon the full and complete performance of any of the terms and provisions of this Agreement to be performed on the part of the other, or to take action permitted as a result thereof, shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in full or in part or in the future. The acceptance by either party of sums less than that may be due and owing it at any time shall not be construed as an accord and satisfaction.

[Signature Page Follows.]

*In witness of the foregoing*, the parties hereto enter into this Agreement on the date first written above.

**ATTEST:**

**CITY OF BENSON**

\_\_\_\_\_  
Vicki Vivian  
City Clerk

\_\_\_\_\_  
Joe A. Konrad  
Mayor

Approved as to form:

\_\_\_\_\_  
Paul A. Loucks,  
DeConcini, McDonald, Yetwin & Lacy, PC  
City Attorney

Tile Masterworks, Inc,

By:  \_\_\_\_\_

Its President \_\_\_\_\_

COCHISE FLOOR COVERING  
2149 SOUTH HWY 92  
SIERRA VISTA, AZ 85635  
ROC #335075, #147874, #298922,  
Telephone: 520-458-8695 Fax: 520-458-4105

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ES502678

QUOTE

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMOD-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
02/27/25	520-686-9477	2 BIG RMS/OFFICE	ES502678

Inventory	Style/Item	Color/Description	Quantity Units
7911T	VERITAS TILE	TO BE DETERMINED	520.00 SY
	pkg info: 8 YDS		
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8"	TO BE DETERMINED	380.00 LF
	pkg info: 120 LF/CTN		

DESCRIPTION OF WORK:

Cochise Floor Covering will be removing broadloom carpet from 2 big rooms, front office, and dispose. Remove and replace with 4" cove base and install new 24 x 24 carpet tile. All necessary prep work. materials and labor included.

Benson Library: to have all furniture/book shelves removed.

— 03/04/25 —

Sales Representative(s):

DANIEL ESCARCEGA

STEVE BROWN

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

7:34AM —

Material: 18,195.85

Service: 7,927.25

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

QUOTE TOTAL: \$26,123.10



**COCHISE FLOOR COVERING**  
**2149 SOUTH HWY 92**  
**SIERRA VISTA, AZ 85635**  
**ROC #335075, #147874, #298922,**  
**Telephone: 520-458-8695 Fax: 520-458-4105**

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ES502678

**QUOTE**

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMODO-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
02/27/25	520-686-9477	2 BIG RMS/OFFICE	ES502678

Inventory	Style/Item	Color/Description	Quantity	Units
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Color or dye lot of material ordered will vary from sample and from one order to the next. Seam placement is at our discretion unless otherwise noted. Per CRI-105: Carpet seams cannot be guaranteed to be invisible. Work does not include: repair/replacement of damaged or unsuitable subfloor and other things. Any unforeseen floor preparation is additional cost. Cochise Floor Covering reserves the right to stop work hereunder until any excluded work required to be performed is done prior to flooring or other installation.

In the event of a default, the seller shall have the sole right to choose to: 1) take back the goods and return the price paid; 2) repair the claimed defects; or 3) replace the claimed defective goods. The selection of the seller shall be at his sole discretion and shall be the remedy to which the buyer is entitled. The property owner has the right to file a written complaint with AZROC for an alleged violation of section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in section 32-1162 to the Registrar of Contractors: (602)542-1525; [compliance@departmentlic.roc.az.gov](mailto:compliance@departmentlic.roc.az.gov).

At least 50% Deposit required on all orders. Balance due in full upon completion. No refunds or returns on any order. All amounts not paid when due shall bear interest at the rate of 1.5% per month (18% per annum). Any fees incurred while collecting past due accounts will be paid by the customer.

This quote is valid for 30 days  
 Estimated date of completion is \_\_\_\_\_ days from start of job.

— 03/04/25 —		7:34AM —
Sales Representative(s):	Material:	18,195.85
DANIEL ESCARCEGA	Service:	7,927.25
STEVE BROWN	Misc. Charges:	0.00
	Sales Tax:	0.00
	Misc. Tax:	0.00
Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.		
SIGNATURE _____ DATE _____		<b>QUOTE TOTAL: \$26,123.10</b>





#### Product Specifications

Backing	Nexus® Modular
Dye Method	Solution Dyed
Fiber Type	APEX SDP® Polyester
Face Weight	20 oz./sy (678 grams/m2)
Pile Density	5414 oz./y3 (200.75 kg/m3)
Pattern Repeat	N/A
Gauge	1/12 (4.72 rows/cm)
Standard Size	24" x 24" approx. (60.96cm x 60.96cm)
Standard Adhesive	Commercialon Premium Modular Adhesive
Optional Adhesive	TileTabs
Standard Warranties	<b>Nexus Modular</b> <b>Commercialon Adhesive for Modular Carpet &amp; LVT</b> <b>APEX® SDP Polyester Fiber</b>
Optional Warranties	<b>Commercialon High Moisture Adhesive for Modular Carpet and LVT</b> <b>Tile Tabs</b>

#### Special Technologies

#### Environmental Specifications & Tests

NSF 140:	Gold Certified
Total Recycled Content	71.4%
Flooring Radiant Panel	Class 1
Smoke Density	Less than 450 flaming (ASTM E 662)
Static Test	Less than 4 kv (AATCC-134)
ADA Compliance	Compliant For Accessible Routes
Pill Test	Yes
Lightfastness	Yes

**Installation Methods:** Brick, Quarter Turn, Monolithic, Ashlar

#### Colorways



3388 Certainty



3389 Matter of ...



3390 Cold Hard ...



3391 Done Deal



3392 Fact of Life



3393 Sure Thing



3394 All Sewn Up



3395 Sure Bet



3396 Shoo-In





**CITY OF BENSON, ARIZONA  
CONSTRUCTION SERVICES  
AGREEMENT OF SERVICES**

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THIS CONTRACT is made and entered into this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025 by and between the City of Benson, Arizona, a municipal corporation (hereinafter “City”), and Tile Masterworks, Inc, an Arizona Corporation, dba Cochise Floor Covering (hereinafter “Contractor”).

WHEREAS, City desires to employ a licensed Arizona contractor to perform renovation work at its municipal library; and

WHEREAS, the City solicited proposals to replace existing flooring at the library; and

WHEREAS, Contractor is duly licensed as a Contractor pursuant to the laws of the state of Arizona and represents itself to be professionally competent and capable to perform the services described hereinafter; and

WHEREAS, Contractor submitted the proposal that was most advantageous to the City; and

WHEREAS, Contractor desires to enter into this Agreement for the replacement of flooring at the City library, and City desires to employ Contractor for these services, under the terms and conditions set forth hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which is mutually agreed, the City does hereby employ Contractor, and Contractor does hereby accept employment, in accordance with the provisions of this Agreement.

**1. Effective Date; Term; Renewal.**

This Agreement shall be effective from the date both parties execute this agreement and shall continue through May 31, 2025 or until sooner terminated as provided herein.

This Agreement may only be renewed by the approval of the Deputy City Manager, executed with the same formality as this Agreement. Under this renewal, all existing terms and conditions will remain the same and will apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.

## **2. Scope of Work.**

Contractor shall perform renovation services for the City to its library as follows:

- Demo existing flooring and base in all areas identified for replacement flooring and dispose of all refuse offsite;
- Install new carpet tiles in the two main library rooms and front office;
- Install new Cove base throughout rooms where new flooring is installed;
- Leave site in clean and tidy condition.

Contractor shall begin its performance upon receipt of a notice to proceed from the Deputy City Manager and shall provide regular updates on its progress to him. Notice to Proceed shall not be issued until the main library rooms have had the fixtures (tables, chairs, bookshelves, books, etc.,) removed at City's expense, or Notice to Proceed shall identify the date on which such work will have already been performed. This Agreement is not intended to cover services rendered by contractor for City pursuant to any other Agreement. Contractor agrees to render professional services promptly and diligently.

Contractor shall be responsible for the completeness and accuracy of all services rendered and correction of all negligent errors of omission or commission on the drawings, specifications, and other documents, notwithstanding prior approval of City.

Contractors warrants that all materials installed are new.

Contractor warrants that it has all personnel and professional capacity required in performing the services pursuant to this Agreement.

## **3. Payment to Contractor.**

The City shall pay Contractor the sum of not to exceed \$ 26,123.10 for performing the Work. Contractor shall provide City with periodic billing statements in a form acceptable to City, listing specifically Contractors' progress on each task undertaken and the value of work complete. The City shall not be responsible for paying for materials unless the materials are stored on site or incorporated into the Work. Each invoice must bear a written certification by an authorized employee of Contractor confirming the professional services for which payment is requested.

## **4. Compliance With Standards/Laws.**

Contractor will comply with all applicable federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Contract. The laws and regulations of the State of Arizona govern the rights of the Parties, the performance of this Contract, and any disputes hereunder.

Any action relating to this Contract will be brought and maintained in Superior Court in The City of Benson. Any changes in the governing laws, rules, and regulations during the term of this Contract apply, but do not require an amendment.

## **5. Status of Contractor; Officers and Employees.**

It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between parties

or create any employer-employee relationship between City and any contractor employee, or between Contractor and any City employee. Neither party shall be liable for any debts whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income tax for any of its employees.

City shall grant Contractor's officials and employees whatever rights are necessary to accomplish Contractor's obligations under this Agreement.

**6. Hold Harmless; Indemnification.**

Contractor agrees to indemnify and save harmless the City, its Mayor and Council, appointed boards and commissions, officials, officers, and employees, individually and collectively from, for and against all losses, claims, suits, demands, expenses, attorney's fees, or actions of any kind and nature resulting from personal injury to any person (including bodily injury and death) or damages to any property, but only to the extent they arise or are alleged to have arisen out of either (1) Contractor's negligent performance of the terms of this Agreement, or (2) any of Contractor's acts or omissions. The amount and type of insurance requirements set forth in Section 6 will in no way be construed as limiting the scope of indemnity in this Section.

**7. Insurance Provisions.**

Contractor agrees to obtain insurance coverage of the types and amounts required in this Section and keep such insurance coverage in force throughout the life of this Agreement. All policies will contain an endorsement providing that written notice be given to City at least ten (10) days prior to termination, cancellation, or material reduction in coverage in any policy.

The Comprehensive General Liability Insurance and Comprehensive Automobile Liability Insurance policies will include City as an additional insured with respect to liability arising out of performance out of this Agreement. Contractor agrees that the insurance required hereunder will be primary and that any insurance carried by the City will be excess and not contributing.

Contractor shall provide City with proof of compliance with the insurance provisions and requirements of this Section within ten (10) days of the date of this Agreement. Failure of Contractor to comply with the insurance requirements of this Section at any time shall result in a breach of this Agreement, and shall, among other things, allow immediate termination of this Agreement.

Contractor shall provide and maintain minimum insurance limits as follows:

**INSURANCE PROVISIONS**

**COVERAGE AFFORDED**

Worker's Compensation

Commercial General Liability  
Insurance  
Including:

- A. Products & Completed Operations
- B. Blanket Contractual

**LIMITS OF LIABILITY**

Statutory

\$1,000,000 – Bodily Injury  
Combined Single Limit  
\$1,000,000 Property Damage

C. Premises-Operations-Personal Injury

Professional Liability	\$500,000 (Minimum)
Insurance (Errors and Omissions)	Combined Single Limit
(See Special Conditions)	

**8. Suspension or Discontinuation of Services; Termination.**

This Agreement may be terminated by either party at will by giving thirty (30) days prior written notice of termination to the other party. Such termination shall not relieve either party from those liabilities or costs already incurred under this Agreement. This Agreement may be canceled by the City for conflict of interest pursuant to A.R.S. § 38-511.

This Agreement and all obligations upon City arising therefrom shall be subject to any limitation imposed by budget law. The City represents that it has within its budget sufficient funds to discharge the obligations and duties assumed under this Agreement. If for any reason the Benson City Council does not appropriate sufficient monies for the purpose of maintaining this Agreement, this Agreement shall be deemed to terminate by operation of law on the date of expiration of funding. In the event of such cancellation, Contractor and City shall have no further obligation to the other party other than for payment for services rendered prior to cancellation.

**9. Termination of Contract for Default.**

A. Upon a failure by Contractor to cure a default under this Contract within ten (10) days of receipt of written notice from City of the default, City may, in its sole discretion, terminate this Contract for default by written notice to Contractor. In this event, City may take over the work and complete it by Contract or otherwise. Contractor and its sureties, if any, will be liable for any damage to City resulting from Contractor's default, including any increased costs incurred by City in completing the work.

B. The occurrence of any of the following constitutes an event of default:

1. Abandonment of or refusal or failure to prosecute the work or any separable part thereof with the diligence that will insure completion within the time specified in this Contract, including any extension, or a failure to complete the work (or the separable part of the work) within the specified time;
2. Persistent or repeated refusal or failure to supply enough properly skilled workers or materials to perform the work on schedule;
3. Failure to provide competent supervision at the site;
4. Failure to take down, rebuild, repair, alter or amend any defective or deficient work, or to remove any defective or deficient Material;
5. Failure to make prompt payment to Subcontractors or suppliers for material or labor;
6. Failure to maintain a clean site, including the removal of refuse and debris it creates while performing the Work;

7. Loss of Contractor's business or other required license or authority, or any curtailment or cessation for any reason of business or business operations that would substantially impair or preclude Contractor's performance of this Contract;

8. Disregard of laws, ordinances, or the instructions of City or its representatives, or any otherwise substantial violation of any provision of the Contract; or

9. If a voluntary or involuntary action for bankruptcy is commenced with respect to Contractor, or Contractor becomes insolvent, makes a general assignment for the benefit of creditors, or has a receiver or liquidator appointed in respect of its assets.

C. In the event of a termination for default:

1. All finished and unfinished as-builts, shop drawings, documents, data, studies, surveys, drawings, photographs, reports and other information in whatever form, including electronic, acquired or prepared by Contractor for this project become City's property and will be delivered to City not later than five (5) business days after the effective date of the termination;

2. City may withhold payments to Contractor arising under this or any other Contract for the purpose of set-off until such time as the exact amount of damage due City from Contractor is determined; and

3. Subject to the immediately preceding subparagraph (2), City's liability to Contractor will not exceed the reasonable value of work satisfactorily performed prior to the date of termination for which payment has not been previously made.

D. The Contract will not be terminated for default nor Contractor charged with damages under this Article, if:

1. Excepting item (8) in paragraph B above, the event of default or delay in completing the work arises from unforeseeable causes beyond the control and without the fault or negligence of Contractor. Examples of such causes include (i) Acts of God or the public enemy, (ii) Acts of the City in either its sovereign or contractual capacity, (iii) Acts of another contractor in the performance of a Contract with the City, (iv) Fires, (v) Floods, (vi) Epidemics, (vii) Quarantine restrictions, (viii) Strikes, (ix) Freight embargoes, (x) Unusually severe weather, or (xi) Delays of Subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without the fault or negligence of both Contractor and the Subcontractors or suppliers; and

2. Contractor, within three (3) days from the beginning of any event of default or delay (unless extended by City), notifies City in writing of the cause(s) therefor. Contractor must provide the City regular updates after each notification, and City will ascertain the facts and the extent of the resulting delay. If, in the judgment of City, the findings warrant such action, the time for completing the work may be extended.

E. For the purposes of paragraph A above, "receipt of notice" includes receipt by hand by Contractor's onsite project manager, facsimile transmission, or under the Notices clause of this Contract.

F. If, after termination of the Contract for default, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligations of the Parties will be the same as if the termination had been issued for the convenience of the City

G. The rights and remedies of City in this Article are cumulative and in addition to any other rights and remedies provided by law or under this Contract.

**10. Contractor/Subcontractor Performance.**

Contractor will perform the work in accordance with adopted City standards and the terms of the Contract and with the degree of care and skill which a licensed contractor in Arizona would exercise under similar conditions. Contractor will employ suitably trained and skilled personnel to perform all required services under this Contract. Prior to changing any key personnel, especially those key personnel City relied upon in making this Contract, Contractor will obtain the approval of City.

Contractor is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all its effort and other services furnished by Contractor under this Agreement. Without additional compensation, Contractor will correct or revise any errors, omissions, or other deficiencies in all products of its efforts and other services provided. This includes resolving any deficiencies arising out of the acts or omissions of Contractor found during or after the course of the services performed by or for Contractor under this Agreement, regardless of City having knowledge of or condoning or accepting the products or the services. Correction of such deficiencies will be at no cost to City.

Contractor will ensure that all Subcontractors have the appropriate and current license issued by the Arizona Registrar of Contractors for work they perform under this contract. Contractor will not permit any Subcontractor to perform work that does not fall within the scope of the Subcontractor's license, except as may be permitted under the rules of the Registrar of Contractors.

Contractor will be fully responsible for all acts and omissions of its Subcontractor(s) and of persons directly or indirectly employed by Subcontractor and of persons for whose acts any of them may be liable to the same extent that Contractor is responsible for the acts and omissions of persons directly employed by it. Nothing in this Contract creates any obligation on the part of City to pay or see to the payment of any money due any Subcontractor, except as may be required by law.

Contractor must use the Subcontractors named on Contractor's Subcontractor List submitted with the bid. No Subcontractor may be added or changed without the prior written approval of the City subsequent to review and approval by the Administering Department Director and Procurement Director.

**11. Ownership of Documents.**

All original drawings, boring logs, field data, estimates, field notes, plans, specifications, documents, reports, calculations, maps and models, and other information developed by Contractor under this Contract vest in and become the property of the City and will be delivered to City upon completion or termination of the services, but Contractor may retain record copies thereof. The Granting Agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for



Federal Government purposes: (a) the copyright in any work developed under this Contract or any Subcontract; and (b) any rights of copyright to which Contractor or City acquires ownership under this Contract.

**12. Books and Records.**

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of City. Contractor will retain all records relating to this Contract at least five (5) years after its termination or cancellation or until any related pending proceeding or litigation has been closed, if later. Alternatively, Contractor may, at its option, deliver such records to City for retention.

**13. Remedies; Disputes**

Either Party may pursue any remedies provided by law for the breach of this Contract, provided, however, that the procedures in this section are first exhausted. No right or remedy is intended to be exclusive of any other right or remedy and each is cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Contract.

In the event of a dispute between City and Contractor regarding any part of this Contract or the Parties' obligations or performance hereunder, either Party may request a special meeting between their respective representatives to resolve the dispute. If the dispute remains unresolved, then either Party may request escalation of the issue to a meeting between the Public Works Director of the City of Benson and Contractor's counterpart official, such meeting to be held within one week of the request, unless otherwise agreed. If the dispute is still not resolved after that meeting, then either Party may pursue such remedy or remedies as may be available to them under the laws of the State of Arizona. The Parties will continue performance of their respective obligations under this Contract notwithstanding the existence of any dispute.

**14. Severability.**

Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

**15. Delays.**

Neither Party hereto is in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party.

**16. Proprietary Information.**

Pursuant to A.R.S. § 39-121 *et seq.*, and A.R.S. §§ 34-603(H), 604(H), in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all information submitted by Contractor in any way related to this Contract, including, but not limited to, pricing, product specifications, work plans, and any supporting data becomes public information and upon request, is subject to release and/or review by the general public including competitors.

Any information submitted related to this Contract that Contractor believes constitutes proprietary, trade secret or otherwise confidential information must be appropriately and prominently marked as CONFIDENTIAL prior to submittal to City and be accompanied by an index specifically identifying and describing the general contents of each page so marked. The index is a public record and should not include any information considered confidential.

Notwithstanding the above provisions, in the event records marked CONFIDENTIAL are requested for public release pursuant to A.R.S. § 39-121 et seq, City will release records marked CONFIDENTIAL ten (10) business days after the date of notice to the Contractor of the request for release, unless Contractor has, within the ten (10) day period, secured a protective order, injunctive relief or other appropriate order from a court of competent jurisdiction, enjoining the release of the records. For the purposes of this paragraph, the day of the request for release is not counted in the time calculation. Contractor will be notified of any request for such release on the same day of the request for public release or as soon thereafter as practicable.

City shall not, under any circumstances, be responsible for securing a protective order or other relief enjoining the release of records marked CONFIDENTIAL, nor shall City be in anyway financially responsible for any costs associated with securing such an order.

**17. Bonding Requirements.**

In accordance with A.R.S. §34-221, et. seq., the Contractor will provide Payment and Performance bonds for not less than one hundred percent (100%) of the contract amount. Copies of said bonds will be attached to and become part of this Contract.

**18. Legal Arizona Workers Act Compliance**

Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each Subcontractor who performs any work for Contractor under this Contract likewise complies with the State and Federal Immigration Laws.

City has the right at any time to inspect the books and records of Contractor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or to retain a replacement Subcontractor, as soon as possible so as not to delay project completion.

Contractor will advise each Subcontractor of City's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

“Subcontractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Subcontractor’s employees, and with the requirements of A.R.S. § 23-214(A). Subcontractor further agrees that City may inspect the Subcontractor’s books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this Contract subjecting Subcontractor to penalties up to and including suspension or termination of this Contract.”

Any additional costs attributable directly or indirectly to remedial action under this Article are the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor’s approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

**19. Israel Boycott Certification.**

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by SO U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

**20. Forced Labor of Ethnic Uyghurs.**

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People’s Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business.

**21. Entire Agreement.**

This document constitutes the entire agreement between the Parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Contract may be modified, amended, altered or extended only by a written Amendment signed by the Parties.

**22. Miscellaneous Provisions.**

If this Agreement is determined, in whole or in part, to be void by court action brought by third persons, there shall be no liability on the part of Contractor or City to the other by reason of such action or by reason of this Agreement.

Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and permitted assigns.

Each of the parties, through their respective counsel, officers and employees, agree to take such actions as may be necessary to carry out the terms of this Agreement, and to cause such documents as may be necessary to be executed with reasonable promptness.

Each party to this Agreement shall comply with all applicable federal and state statutes and regulations. Each party shall comply with all applicable legal requirements relating to civil rights and non-discrimination in employment including, but not limited to, the Immigration Reform and Control Act of 1986 and the Americans with Disabilities Act.

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this Contract as if set forth in full herein including flow down of all provisions and requirements to any Subcontractors. During the performance of this Contract, Contractor shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

Any assignment or attempted assignment of this Agreement by either party shall be void without the written consent of the other party.

Any and all notices, requests or demands made upon the parties hereto, pursuant to or in connection with this Agreement, unless otherwise noted, shall be delivered in person or sent by United States Mail, postage prepaid, to the parties at their respective addresses as agreed by both parties.

Contractor acknowledges that City personnel have no authority to modify the terms of this agreement except in accord with its express terms. The provisions hereof may be abrogated, modified, rescinded or amended in whole or in part only by written instrument executed by the parties with the same formality as this document.

The failure of either party to insist, in any one or more instances, upon the full and complete performance of any of the terms and provisions of this Agreement to be performed on the part of the other, or to take action permitted as a result thereof, shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in full or in part or in the future. The acceptance by either party of sums less than that may be due and owing it at any time shall not be construed as an accord and satisfaction.

[Signature Page Follows.]

*In witness of the foregoing*, the parties hereto enter into this Agreement on the date first written above.

**ATTEST:**

**CITY OF BENSON**

\_\_\_\_\_  
Vicki Vivian  
City Clerk

\_\_\_\_\_  
Joe A. Konrad  
Mayor

Approved as to form:

\_\_\_\_\_  
Paul A. Loucks,  
DeConcini, McDonald, Yetwin & Lacy, PC  
City Attorney

Tile Masterworks, Inc,

By: \_\_\_\_\_

Its \_\_\_\_\_

  
*President*

COCHISE FLOOR COVERING  
 2149 SOUTH HWY 92  
 SIERRA VISTA, AZ 85635  
 ROC #335075, #147874, #298922,  
 Telephone: 520-458-8695 Fax: 520-458-4105

Page 1

ES502698

## QUOTE

Sold To	Ship To
BENSON CITY HALL, JAY HOWE 101 E 6TH STREET P.O BOX 2223 BENSON, AZ 85602	BENSON PUBLIC LIBRARY 300 S HUACHUCA ST. REMOD-BENSON 1/15, AZ 85602

Quote Date	Tele #1	PO Number	Quote Number
03/03/25	520-686-9477	HALLWAY/KITCHEN AREA	ES502698

Inventory	Style/Item	Color/Description	Quantity Units
1212P1P6	(AO)-DANYA 12"	COVE	480.15 SF
	pkg info: 14.55 SF/CTN		
CUSTOMS	CUSTOMS PLUS GROUT-SANDED (BD)	TO BE DETERMINED	3.00 EA
	pkg info: 25 LB BAGS		
DC-XX-4"	JOHNSONITE 4" RUBBER DC1/8"	TO BE DETERMINED	180.00 LF
	pkg info: 120 LF/CTN		

DESCRIPTION OF WORK: Cochise Floor Covering will remove existing VCT in hallway and kitchen area including the closet and replacing with new ceramic tile. Also, removing and replacing 4" cove base with new cove base. Disposal included.

Benson library to have furniture removed.

— 03/04/25 —

7:59AM —

Sales Representative(s):

STEVE BROWN

DANIEL ESCARCEGA

Material: 2,530.49

Service: 3,747.45

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

QUOTE TOTAL: \$6,277.94

Acceptance - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



# DANYA™

GLAZED PORCELAIN FLOOR TILE AND GLAZED CERAMIC MOSAIC TILE

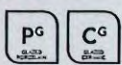
## AMERICAN OLEAN®

FINISHES: MATTE

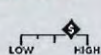
### USAGE



### MATERIAL



### PRICING



### SPECIAL FEATURES



NOT APPLICABLE FOR ALL PRODUCTS IN THIS SERIES. SEE CHARTS FOR FULL PRODUCT DETAILS.

STONE LOOK

### GLAZED PORCELAIN FLOOR TILE



STREAM DY01



COVE DY02



BASIN DY04

### GLAZED CERAMIC MOSAIC



STREAM DY01



COVE DY02



BASIN DY04



SLIP RESISTANT



WATERPROOF



STAINPROOF



DENTPROOF



SCRATCH-RESISTANT



FIRE-RESISTANT



CLIMATEPRO™



SIMPLICLEAN™

VISIT [AMERICANOLEAN.COM/WHYTILE](http://AMERICANOLEAN.COM/WHYTILE) FOR A COMPLETE LIST OF QUALIFICATIONS AND EXCLUSIONS.

# DANYA™

GLAZED PORCELAIN FLOOR TILE AND GLAZED CERAMIC MOSAIC TILE

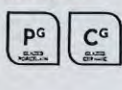
## AMERICAN OLEAN®

FINISHES: MATTE

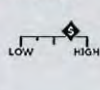
### USAGE



### MATERIAL



### PRICING



### SPECIAL FEATURES



NOT APPLICABLE FOR ALL PRODUCTS IN THIS SERIES. SEE CHARTS FOR FULL PRODUCT DETAILS.

STONE LOOK

### SIZES

			THICKNESS	SQ. FT./ CARTON	PIECES/ CARTON
	18 x 18 Floor Tile	17-3/4" x 17-3/4" (45.18 cm x 45.18 cm)	5/16"	19.77	9
	12 x 24 Floor Tile	11-7/8" x 23-5/8" (30.23 cm x 60.12 cm)	5/16"	17.60	9
	12 x 12 Floor Tile	11-7/8" x 11-7/8" (30.23 cm x 30.23 cm)	5/16"	16.72	17
	3 x 3 Mosaic (Dot-mounted)	12" x 24" Sheet (30.48 cm x 60.96 cm Sheet)	1/4"	24.00	12

### APPLICATIONS

	TARGET DCOF WET	SUITABLE
Dry & Level – Interior Floor	N/A	●
Wet & Level – Interior Floor	≥ 0.42	●
Shower Floors (Residential or Light Commercial)	≥ 0.42	●*
Exterior Floor Applications (including patios, pool decking & other wet areas with minimal footwear)	≥ 0.60	●
Ramps & Inclines	≥ 0.65	●
Walls/Backsplashes	N/A	●
Countertops	N/A	●
Pool Linings	N/A	●*

A DCOF value of ≥ 0.42 is the standard for tiles specified for level interior spaces expected to be walked upon when wet, as stated in ANSI A137.1-A326.3. For more information about DCOF and the DCOF AcuTest™, visit [americanolean.com/DCOF](http://americanolean.com/DCOF).

#### APPLICATION NOTES:

Floor tile suitable for exterior applications (provided it is noted as suitable in the applications chart above) in freezing and non-freezing climates, when proper installation methods are followed.

Wall and mosaic tile suitable for exterior applications (provided it is noted as suitable in the applications chart above) in non-freezing climates, when proper installation methods are followed.

\* Mosaic tile only.

### INSTALLATION

Grout Joint Recommendation	Shade Variation
<p>Floor: 3/16" (Overlap should not exceed 33% when installing tile with a length 15" or greater in a staggered brick-joint pattern.)</p> <p>Mosaic: 1/8"</p>	<p>MEDIUM (V2)</p>

### PERFORMANCE CHARACTERISTICS

	ASTM#	FLOOR RESULT	MOSAIC RESULT
Water Absorption	C373	< 0.5%	< 3.0%
Breaking Strength	C648	> 275 lbs.	> 250 lbs.
Scratch Hardness	MOHS	8.0	8.0
Chemical Resistance	C650	Resistant	Resistant

For additional information on test results, visit us at: [americanolean.com/information/TestResults](http://americanolean.com/information/TestResults).

### DURABILITY

#### Floor Surface Wear Resistance

1 Residential Bathrooms	3 All Residential / Light Commercial
2 All Residential Areas	④ All Residential / Commercial

### NOTES

Since there are variations in all fired ceramic and natural products tile supplied for your particular installation may not match samples. Final confirmation should be made from actual tiles prior to installation. Manufactured in accordance with ANSI A137.1 standards.

Not for use on ramps. Water, oil, grease, improper drainage and certain footwear can create slippery conditions. Floor applications expected to be exposed to these conditions require extra caution in product selection.

For additional information refer to "Factors to Consider" at: [americanolean.com/Factors](http://americanolean.com/Factors).

Special consideration needs to be given when installing tiles greater than 15 inches. Please refer to [americanolean.com/LargeTiles](http://americanolean.com/LargeTiles) for more information.

Use of a latex modified thin-set is recommended for installation. For more information, visit [americanolean.com](http://americanolean.com).

### FEATURES



POST-CONSUMER  
RECYCLED MATERIALS



PRE-CONSUMER  
RECYCLED MATERIALS



MADE IN THE U.S.A.



REVEAL IMAGING®



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PORCELAIN  
TILE

ZEROTOX®  
Healthy Homes | Healthy Planet

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For more information visit [americanolean.com](http://americanolean.com).

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**CITY OF BENSON, ARIZONA  
CONSTRUCTION SERVICES  
AGREEMENT OF SERVICES**

---

THIS CONTRACT is made and entered into this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2025 by and between the City of Benson, Arizona, a municipal corporation (hereinafter “City”), and Tile Masterworks, Inc, an Arizona Corporation, dba Cochise Floor Covering (hereinafter “Contractor”).

WHEREAS, City desires to employ a licensed Arizona contractor to perform renovation work at its municipal library; and

WHEREAS, the City solicited proposals to replace existing flooring at the library; and

WHEREAS, Contractor is duly licensed as a Contractor pursuant to the laws of the state of Arizona and represents itself to be professionally competent and capable to perform the services described hereinafter; and

WHEREAS, Contractor submitted the proposal that was most advantageous to the City; and

WHEREAS, Contractor desires to enter into this Agreement for the replacement of flooring at the City library, and City desires to employ Contractor for these services, under the terms and conditions set forth hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which is mutually agreed, the City does hereby employ Contractor, and Contractor does hereby accept employment, in accordance with the provisions of this Agreement.

**1. Effective Date; Term; Renewal.**

This Agreement shall be effective from the date both parties execute this agreement and shall continue through May 31, 2025 or until sooner terminated as provided herein.

This Agreement may only be renewed by the approval of the Deputy City Manager, executed with the same formality as this Agreement. Under this renewal, all existing terms and conditions will remain the same and will apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.

**2. Scope of Work.**

Contractor shall perform renovation services for the City to its library as follows:

- Demo existing flooring and base in all areas identified for replacement flooring and dispose of all refuse offsite;
- Install new ceramic tile in designated hallway and kitchen;
- Install new Cove base throughout rooms where new flooring is installed;
- Leave site in clean and tidy condition.

Contractor shall begin its performance upon receipt of a notice to proceed from the Deputy City Manager and shall provide regular updates on its progress to him. Notice to Proceed shall not be issued until the main library rooms have had the fixtures (tables, chairs, bookshelves, books, etc.,) removed at City's expense, or Notice to Proceed shall identify the date on which such work will have already been performed. This Agreement is not intended to cover services rendered by contractor for City pursuant to any other Agreement. Contractor agrees to render professional services promptly and diligently.

Contractor shall be responsible for the completeness and accuracy of all services rendered and correction of all negligent errors of omission or commission on the drawings, specifications, and other documents, notwithstanding prior approval of City.

Contractors warrants that all materials installed are new.

Contractor warrants that it has all personnel and professional capacity required in performing the services pursuant to this Agreement.

**3. Payment to Contractor.**

The City shall pay Contractor the sum of not to exceed \$ 6,277.94 for performing the Work. Contractor shall provide City with periodic billing statements in a form acceptable to City, listing specifically Contractors' progress on each task undertaken and the value of work complete. The City shall not be responsible for paying for materials unless the materials are stored on site or incorporated into the Work. Each invoice must bear a written certification by an authorized employee of Contractor confirming the professional services for which payment is requested.

**4. Compliance With Standards/Laws.**

Contractor will comply with all applicable federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Contract. The laws and regulations of the State of Arizona govern the rights of the Parties, the performance of this Contract, and any disputes hereunder.

Any action relating to this Contract will be brought and maintained in Superior Court in The City of Benson. Any changes in the governing laws, rules, and regulations during the term of this Contract apply, but do not require an amendment.

**5. Status of Contractor; Officers and Employees.**

It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between parties

or create any employer-employee relationship between City and any contractor employee, or between Contractor and any City employee. Neither party shall be liable for any debts whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income tax for any of its employees.

City shall grant Contractor's officials and employees whatever rights are necessary to accomplish Contractor's obligations under this Agreement.

**6. Hold Harmless; Indemnification.**

Contractor agrees to indemnify and save harmless the City, its Mayor and Council, appointed boards and commissions, officials, officers, and employees, individually and collectively from, for and against all losses, claims, suits, demands, expenses, attorney's fees, or actions of any kind and nature resulting from personal injury to any person (including bodily injury and death) or damages to any property, but only to the extent they arise or are alleged to have arisen out of either (1) Contractor's negligent performance of the terms of this Agreement, or (2) any of Contractor's acts or omissions. The amount and type of insurance requirements set forth in Section 6 will in no way be construed as limiting the scope of indemnity in this Section.

**7. Insurance Provisions.**

Contractor agrees to obtain insurance coverage of the types and amounts required in this Section and keep such insurance coverage in force throughout the life of this Agreement. All policies will contain an endorsement providing that written notice be given to City at least ten (10) days prior to termination, cancellation, or material reduction in coverage in any policy.

The Comprehensive General Liability Insurance and Comprehensive Automobile Liability Insurance policies will include City as an additional insured with respect to liability arising out of performance out of this Agreement. Contractor agrees that the insurance required hereunder will be primary and that any insurance carried by the City will be excess and not contributing.

Contractor shall provide City with proof of compliance with the insurance provisions and requirements of this Section within ten (10) days of the date of this Agreement. Failure of Contractor to comply with the insurance requirements of this Section at any time shall result in a breach of this Agreement, and shall, among other things, allow immediate termination of this Agreement.

Contractor shall provide and maintain minimum insurance limits as follows:

**INSURANCE PROVISIONS**

**COVERAGE AFFORDED**

Worker's Compensation

Commercial General Liability  
Insurance  
Including:

- A. Products & Completed Operations
- B. Blanket Contractual

**LIMITS OF LIABILITY**

Statutory

\$1,000,000 – Bodily Injury  
Combined Single Limit  
\$1,000,000 Property Damage

C. Premises-Operations-Personal Injury

Professional Liability  
Insurance (Errors and Omissions)  
(See Special Conditions)

\$500,000 (Minimum)  
Combined Single Limit

**8. Suspension or Discontinuation of Services; Termination.**

This Agreement may be terminated by either party at will by giving thirty (30) days prior written notice of termination to the other party. Such termination shall not relieve either party from those liabilities or costs already incurred under this Agreement. This Agreement may be canceled by the City for conflict of interest pursuant to A.R.S. § 38-511.

This Agreement and all obligations upon City arising therefrom shall be subject to any limitation imposed by budget law. The City represents that it has within its budget sufficient funds to discharge the obligations and duties assumed under this Agreement. If for any reason the Benson City Council does not appropriate sufficient monies for the purpose of maintaining this Agreement, this Agreement shall be deemed to terminate by operation of law on the date of expiration of funding. In the event of such cancellation, Contractor and City shall have no further obligation to the other party other than for payment for services rendered prior to cancellation.

**9. Termination of Contract for Default.**

A. Upon a failure by Contractor to cure a default under this Contract within ten (10) days of receipt of written notice from City of the default, City may, in its sole discretion, terminate this Contract for default by written notice to Contractor. In this event, City may take over the work and complete it by Contract or otherwise. Contractor and its sureties, if any, will be liable for any damage to City resulting from Contractor's default, including any increased costs incurred by City in completing the work.

B. The occurrence of any of the following constitutes an event of default:

1. Abandonment of or refusal or failure to prosecute the work or any separable part thereof with the diligence that will insure completion within the time specified in this Contract, including any extension, or a failure to complete the work (or the separable part of the work) within the specified time;
2. Persistent or repeated refusal or failure to supply enough properly skilled workers or materials to perform the work on schedule;
3. Failure to provide competent supervision at the site;
4. Failure to take down, rebuild, repair, alter or amend any defective or deficient work, or to remove any defective or deficient Material;
5. Failure to make prompt payment to Subcontractors or suppliers for material or labor;
6. Failure to maintain a clean site, including the removal of refuse and debris it creates while performing the Work;

7. Loss of Contractor's business or other required license or authority, or any curtailment or cessation for any reason of business or business operations that would substantially impair or preclude Contractor's performance of this Contract;

8. Disregard of laws, ordinances, or the instructions of City or its representatives, or any otherwise substantial violation of any provision of the Contract; or

9. If a voluntary or involuntary action for bankruptcy is commenced with respect to Contractor, or Contractor becomes insolvent, makes a general assignment for the benefit of creditors, or has a receiver or liquidator appointed in respect of its assets.

C. In the event of a termination for default:

1. All finished and unfinished as-builts, shop drawings, documents, data, studies, surveys, drawings, photographs, reports and other information in whatever form, including electronic, acquired or prepared by Contractor for this project become City's property and will be delivered to City not later than five (5) business days after the effective date of the termination;

2. City may withhold payments to Contractor arising under this or any other Contract for the purpose of set-off until such time as the exact amount of damage due City from Contractor is determined; and

3. Subject to the immediately preceding subparagraph (2), City's liability to Contractor will not exceed the reasonable value of work satisfactorily performed prior to the date of termination for which payment has not been previously made.

D. The Contract will not be terminated for default nor Contractor charged with damages under this Article, if:

1. Excepting item (8) in paragraph B above, the event of default or delay in completing the work arises from unforeseeable causes beyond the control and without the fault or negligence of Contractor. Examples of such causes include (i) Acts of God or the public enemy, (ii) Acts of the City in either its sovereign or contractual capacity, (iii) Acts of another contractor in the performance of a Contract with the City, (iv) Fires, (v) Floods, (vi) Epidemics, (vii) Quarantine restrictions, (viii) Strikes, (ix) Freight embargoes, (x) Unusually severe weather, or (xi) Delays of Subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without the fault or negligence of both Contractor and the Subcontractors or suppliers; and

2. Contractor, within three (3) days from the beginning of any event of default or delay (unless extended by City), notifies City in writing of the cause(s) therefor. Contractor must provide the City regular updates after each notification, and City will ascertain the facts and the extent of the resulting delay. If, in the judgment of City, the findings warrant such action, the time for completing the work may be extended.

E. For the purposes of paragraph A above, "receipt of notice" includes receipt by hand by Contractor's onsite project manager, facsimile transmission, or under the Notices clause of this Contract.



F. If, after termination of the Contract for default, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligations of the Parties will be the same as if the termination had been issued for the convenience of the City

G. The rights and remedies of City in this Article are cumulative and in addition to any other rights and remedies provided by law or under this Contract.

**10. Contractor/Subcontractor Performance.**

Contractor will perform the work in accordance with adopted City standards and the terms of the Contract and with the degree of care and skill which a licensed contractor in Arizona would exercise under similar conditions. Contractor will employ suitably trained and skilled personnel to perform all required services under this Contract. Prior to changing any key personnel, especially those key personnel City relied upon in making this Contract, Contractor will obtain the approval of City.

Contractor is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all its effort and other services furnished by Contractor under this Agreement. Without additional compensation, Contractor will correct or revise any errors, omissions, or other deficiencies in all products of its efforts and other services provided. This includes resolving any deficiencies arising out of the acts or omissions of Contractor found during or after the course of the services performed by or for Contractor under this Agreement, regardless of City having knowledge of or condoning or accepting the products or the services. Correction of such deficiencies will be at no cost to City.

Contractor will ensure that all Subcontractors have the appropriate and current license issued by the Arizona Registrar of Contractors for work they perform under this contract. Contractor will not permit any Subcontractor to perform work that does not fall within the scope of the Subcontractor's license, except as may be permitted under the rules of the Registrar of Contractors.

Contractor will be fully responsible for all acts and omissions of its Subcontractor(s) and of persons directly or indirectly employed by Subcontractor and of persons for whose acts any of them may be liable to the same extent that Contractor is responsible for the acts and omissions of persons directly employed by it. Nothing in this Contract creates any obligation on the part of City to pay or see to the payment of any money due any Subcontractor, except as may be required by law.

Contractor must use the Subcontractors named on Contractor's Subcontractor List submitted with the bid. No Subcontractor may be added or changed without the prior written approval of the City subsequent to review and approval by the Administering Department Director and Procurement Director.

**11. Ownership of Documents.**

All original drawings, boring logs, field data, estimates, field notes, plans, specifications, documents, reports, calculations, maps and models, and other information developed by Contractor under this Contract vest in and become the property of the City and will be delivered to City upon completion or termination of the services, but Contractor may retain record copies thereof. The Granting Agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for

Federal Government purposes: (a) the copyright in any work developed under this Contract or any Subcontract; and (b) any rights of copyright to which Contractor or City acquires ownership under this Contract.

**12. Books and Records.**

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of City. Contractor will retain all records relating to this Contract at least five (5) years after its termination or cancellation or until any related pending proceeding or litigation has been closed, if later. Alternatively, Contractor may, at its option, deliver such records to City for retention.

**13. Remedies; Disputes**

Either Party may pursue any remedies provided by law for the breach of this Contract, provided, however, that the procedures in this section are first exhausted. No right or remedy is intended to be exclusive of any other right or remedy and each is cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Contract.

In the event of a dispute between City and Contractor regarding any part of this Contract or the Parties' obligations or performance hereunder, either Party may request a special meeting between their respective representatives to resolve the dispute. If the dispute remains unresolved, then either Party may request escalation of the issue to a meeting between the Public Works Director of the City of Benson and Contractor's counterpart official, such meeting to be held within one week of the request, unless otherwise agreed. If the dispute is still not resolved after that meeting, then either Party may pursue such remedy or remedies as may be available to them under the laws of the State of Arizona. The Parties will continue performance of their respective obligations under this Contract notwithstanding the existence of any dispute.

**14. Severability.**

Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

**15. Delays.**

Neither Party hereto is in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party.

**16. Proprietary Information.**

Pursuant to A.R.S. § 39-121 *et seq.*, and A.R.S. §§ 34-603(H), 604(H), in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all information submitted by Contractor in any way related to this Contract, including, but not limited to, pricing, product specifications, work plans, and any supporting data becomes public information and upon request, is subject to release and/or review by the general public including competitors.

Any information submitted related to this Contract that Contractor believes constitutes proprietary, trade secret or otherwise confidential information must be appropriately and prominently marked as CONFIDENTIAL prior to submittal to City and be accompanied by an index specifically identifying and describing the general contents of each page so marked. The index is a public record and should not include any information considered confidential.

Notwithstanding the above provisions, in the event records marked CONFIDENTIAL are requested for public release pursuant to A.R.S. § 39-121 et seq, City will release records marked CONFIDENTIAL ten (10) business days after the date of notice to the Contractor of the request for release, unless Contractor has, within the ten (10) day period, secured a protective order, injunctive relief or other appropriate order from a court of competent jurisdiction, enjoining the release of the records. For the purposes of this paragraph, the day of the request for release is not counted in the time calculation. Contractor will be notified of any request for such release on the same day of the request for public release or as soon thereafter as practicable.

City shall not, under any circumstances, be responsible for securing a protective order or other relief enjoining the release of records marked CONFIDENTIAL, nor shall City be in anyway financially responsible for any costs associated with securing such an order.

**17. Bonding Requirements.**

In accordance with A.R.S. §34-221, et. seq., the Contractor will provide Payment and Performance bonds for not less than one hundred percent (100%) of the contract amount. Copies of said bonds will be attached to and become part of this Contract.

**18. Legal Arizona Workers Act Compliance**

Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor will further ensure that each Subcontractor who performs any work for Contractor under this Contract likewise complies with the State and Federal Immigration Laws.

City has the right at any time to inspect the books and records of Contractor and any Subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any Subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a Subcontractor, and the subcontract is suspended or terminated as a result, Contractor will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or to retain a replacement Subcontractor, as soon as possible so as not to delay project completion.

Contractor will advise each Subcontractor of City's rights, and the Subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

“Subcontractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Subcontractor’s employees, and with the requirements of A.R.S. § 23-214(A). Subcontractor further agrees that City may inspect the Subcontractor’s books and records to ensure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor is a material breach of this Contract subjecting Subcontractor to penalties up to and including suspension or termination of this Contract.”

Any additional costs attributable directly or indirectly to remedial action under this Article are the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor’s approved construction or critical milestones schedule, such period of delay will be excusable delay for which Contractor is entitled to an extension of time, but not costs.

**19. Israel Boycott Certification.**

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by SO U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

**20. Forced Labor of Ethnic Uyghurs.**

Pursuant to A.R.S. § 35-394 if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People’s Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business.

**21. Entire Agreement.**

This document constitutes the entire agreement between the Parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Contract may be modified, amended, altered or extended only by a written Amendment signed by the Parties.

**22. Miscellaneous Provisions.**

If this Agreement is determined, in whole or in part, to be void by court action brought by third persons, there shall be no liability on the part of Contractor or City to the other by reason of such action or by reason of this Agreement.

Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and permitted assigns.

Each of the parties, through their respective counsel, officers and employees, agree to take such actions as may be necessary to carry out the terms of this Agreement, and to cause such documents as may be necessary to be executed with reasonable promptness.

Each party to this Agreement shall comply with all applicable federal and state statutes and regulations. Each party shall comply with all applicable legal requirements relating to civil rights and non-discrimination in employment including, but not limited to, the Immigration Reform and Control Act of 1986 and the Americans with Disabilities Act.

Contractor agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this Contract as if set forth in full herein including flow down of all provisions and requirements to any Subcontractors. During the performance of this Contract, Contractor shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

Any assignment or attempted assignment of this Agreement by either party shall be void without the written consent of the other party.

Any and all notices, requests or demands made upon the parties hereto, pursuant to or in connection with this Agreement, unless otherwise noted, shall be delivered in person or sent by United States Mail, postage prepaid, to the parties at their respective addresses as agreed by both parties.

Contractor acknowledges that City personnel have no authority to modify the terms of this agreement except in accord with its express terms. The provisions hereof may be abrogated, modified, rescinded or amended in whole or in part only by written instrument executed by the parties with the same formality as this document.

The failure of either party to insist, in any one or more instances, upon the full and complete performance of any of the terms and provisions of this Agreement to be performed on the part of the other, or to take action permitted as a result thereof, shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in full or in part or in the future. The acceptance by either party of sums less than that may be due and owing it at any time shall not be construed as an accord and satisfaction.

[Signature Page Follows.]

*In witness of the foregoing*, the parties hereto enter into this Agreement on the date first written above.

**ATTEST:**

**CITY OF BENSON**

\_\_\_\_\_  
Vicki Vivian  
City Clerk

\_\_\_\_\_  
Joe A. Konrad  
Mayor

Approved as to form:

\_\_\_\_\_  
Paul A. Loucks,  
DeConcini, McDonald, Yetwin & Lacy, PC  
City Attorney

Tile Masterworks, Inc,

By:  \_\_\_\_\_

Its President \_\_\_\_\_



# City of Benson

## City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Agenda Item # 9

From: Gregory Volker, City Manager/Police Chief

Subject:

Update and possible discussion on the Strategic Plan Projects

Discussion:

Listed below are some updates to items on the strategic plan.

Action Item	Status
Utility Rate Study	The Utility Rate Study process has begun and an RFP is being completed. There are statutory requirements the city will be required to follow. Expect a 60-90 process.
Evaluate the Golf Course Management	Gary Groff has been hired by Troon as the new GM at the Golf Course.
Implement out of area rescue and fire response	Undergoing a review of the process and hiring of a firm to handle the fees
Regular Audits and Compliance Checks	The FY23-24 Audit is completed. Report was sent to Council and will be reported at the May 2025 Council Meeting. Excellent work by the Finance Department.
Action Item	Status
Leadership Development	The City Manager has begun leadership development strategies and instruction with Department Heads. Performance Reports will begin in May 2025
Action Item	Status
Lions Park Phase I Improvements	Lions Park Phase I improvements for the State Parks Grant and CBDG Grants are underway, with a projected completion this summer.
Action Item	Status
Lions Park Field Light Replacement	Lights for the project are now up. Work still being completed on the irrigation and switch controls. Good progress and improvements at the park are seen everyday.
New City Hall	Continued work being completed on the RFP. Engineering processes will begin soon.
Evaluate Airport Improvements	FAA and ADOT should have funding in 2026 to support the Airport Master Plan, Terminal Building and some tarmac improvements in 2026.

Staff Recommendation:

Informational and possible discussion

# City of Benson City Council Communication

Regular Meeting

April 14, 2025



To: Mayor and Council

Agenda Item # 10

From: Megan Moreno, Finance Director

## Subject:

Discussion during and/or after presentation by City staff of City Finances, with emphasis on February 28, 2025; and the City's financial position on February 28, 2025. All revenues and expenses of the City may be discussed

## Discussion:

Staff will present the attached PowerPoint slideshows to summarize the results of City operations and the City's financial position on February 28, 2025. It should be noted that these results are unaudited and are subject to change based on the auditor's findings.

## Staff Recommendation:

Information only



# City of Benson Financial Presentation

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FISCAL YEAR 2025

MONTH ENDED FEBRUARY 2025

# Overview

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City's financial position at February 28, 2025



Compare FY 24 & FY 25



Figures are unaudited and subject to change

# Citywide Financial State - Revenue

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## February

- February 2024– \$1,806,950
- February 2025– \$1,206,479
  - **Decrease** of \$600,471

## YEAR-TO-DATE

FY 2024– \$13,123,490

FY 2025– \$13,318,885

- **Increase** of \$195,395

# Citywide Financial State - Expenses

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## February

- February 2024– \$1,458,277
- February 2025– \$1,259,296
  - **Decrease** of \$198,981

## YEAR-TO-DATE

FY 2024– \$10,435,691

FY 2025– \$11,143,726

- **Increase** of \$708,036



# Citywide Financial State – Net Position

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## February

- February 2024– \$348,673
- February 2025– (\$52,817)
  - **Decrease** of \$401,490

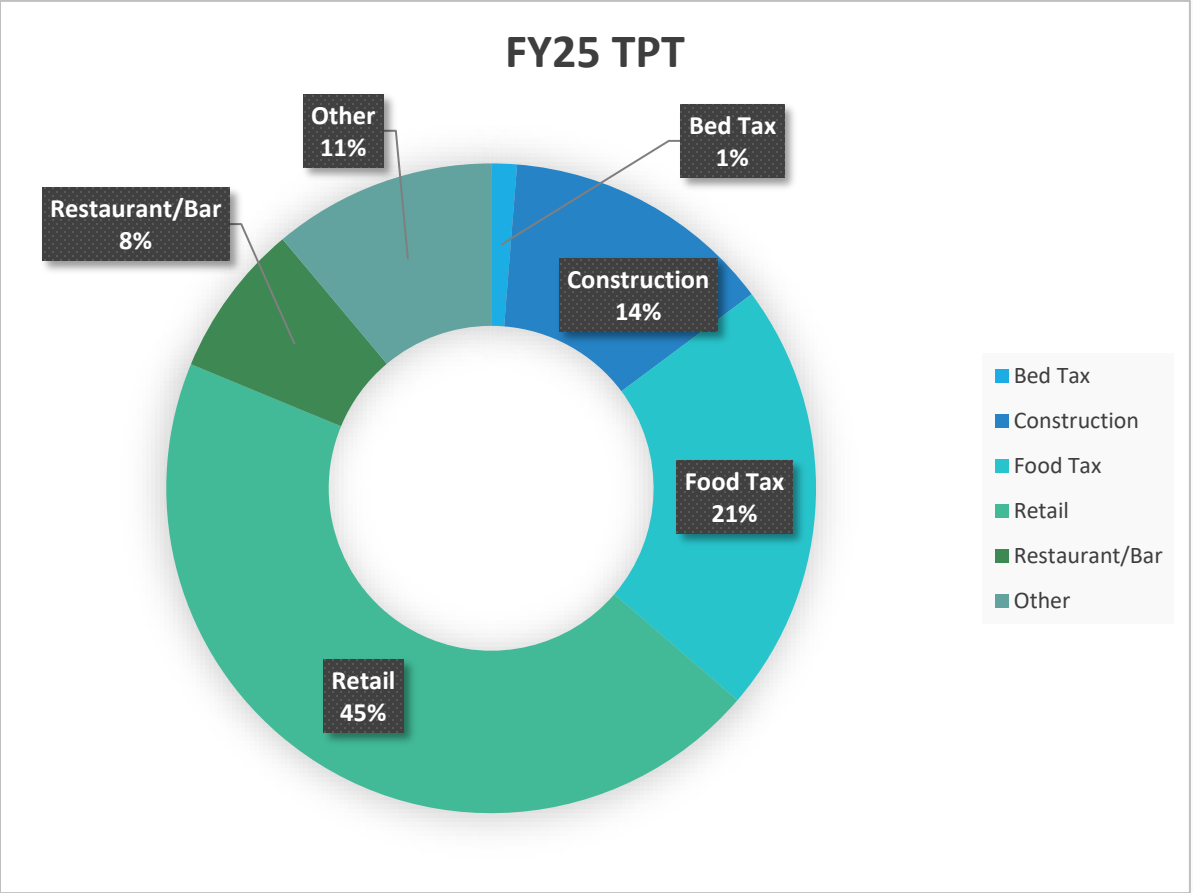
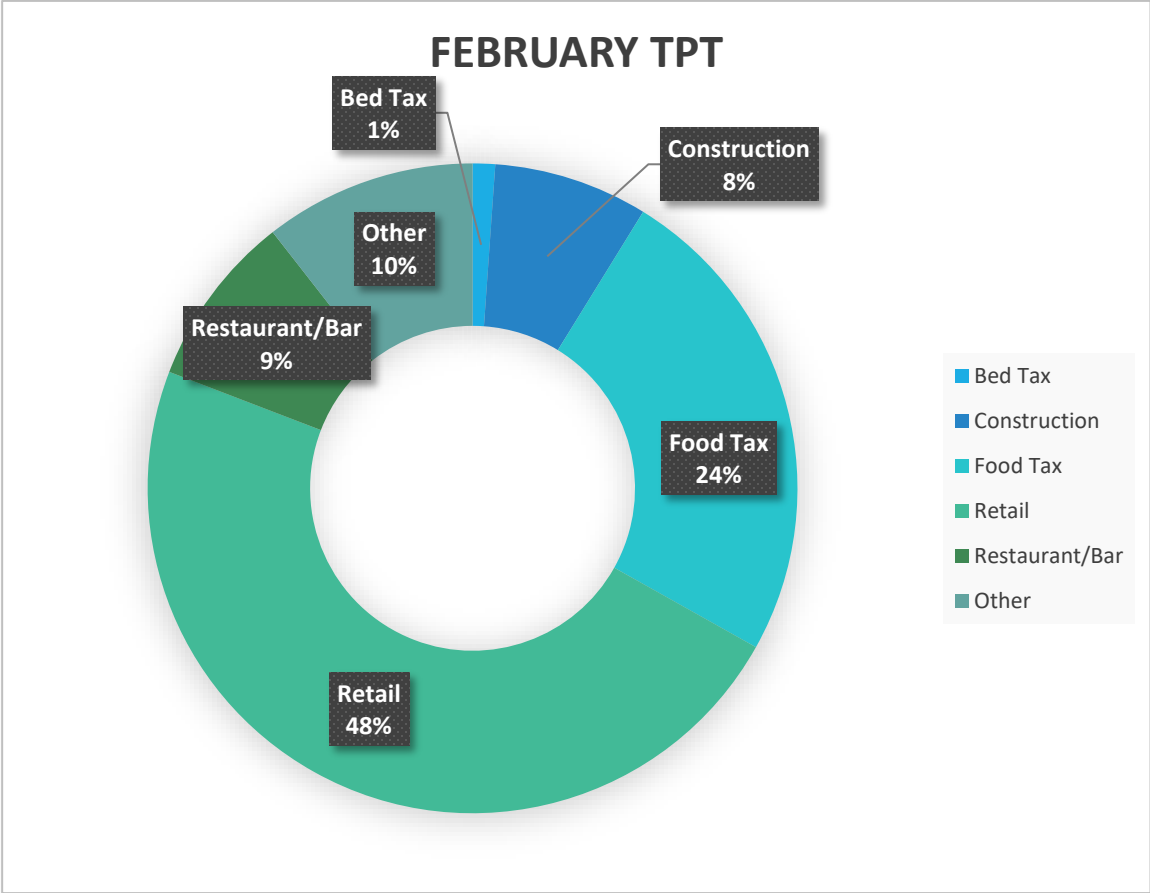
## YEAR-TO-DATE

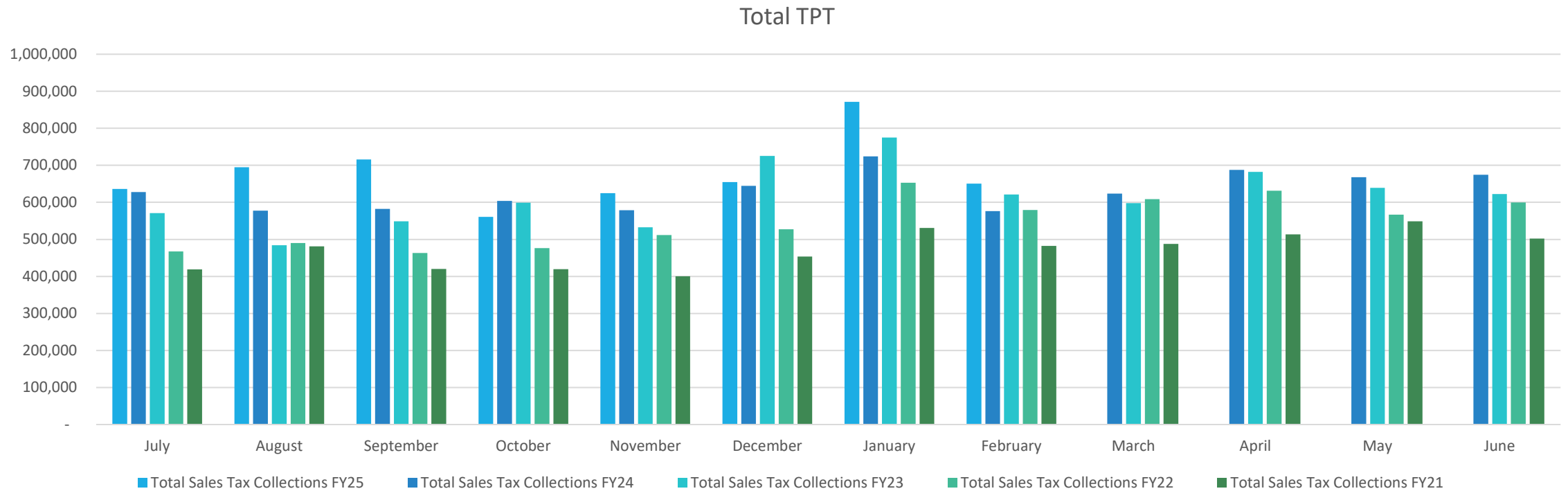
FY 2024– \$2,687,800

FY 2025– \$2,175,159

- **Decrease** of \$512,641

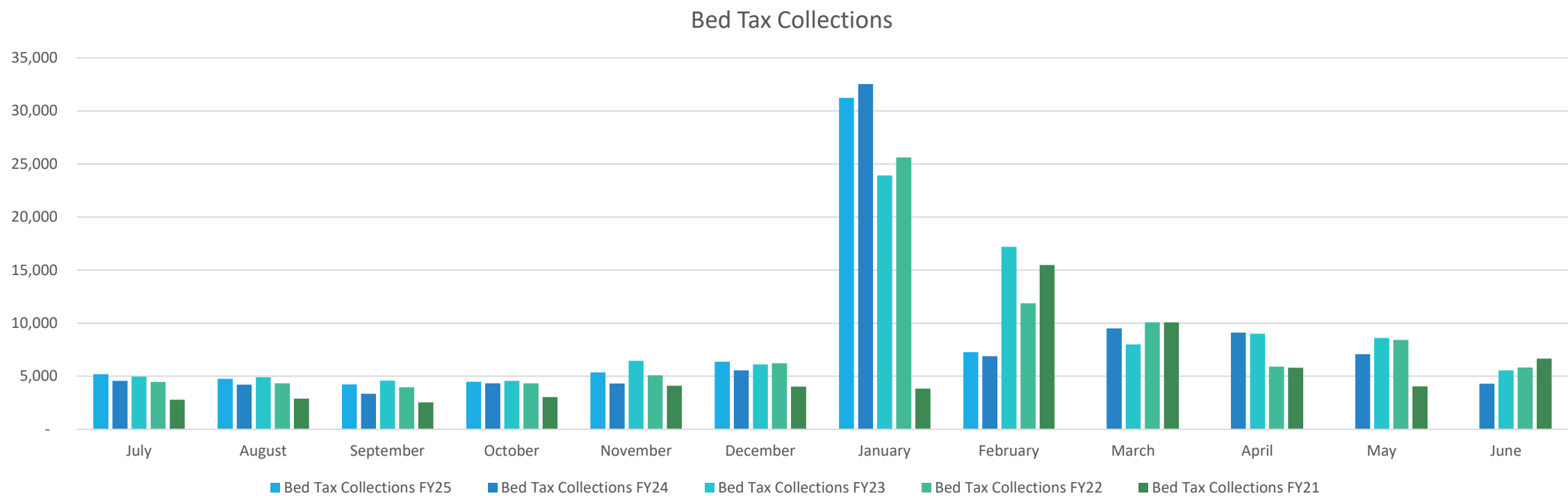
# Sales Tax by Category





# Sales Tax Charts

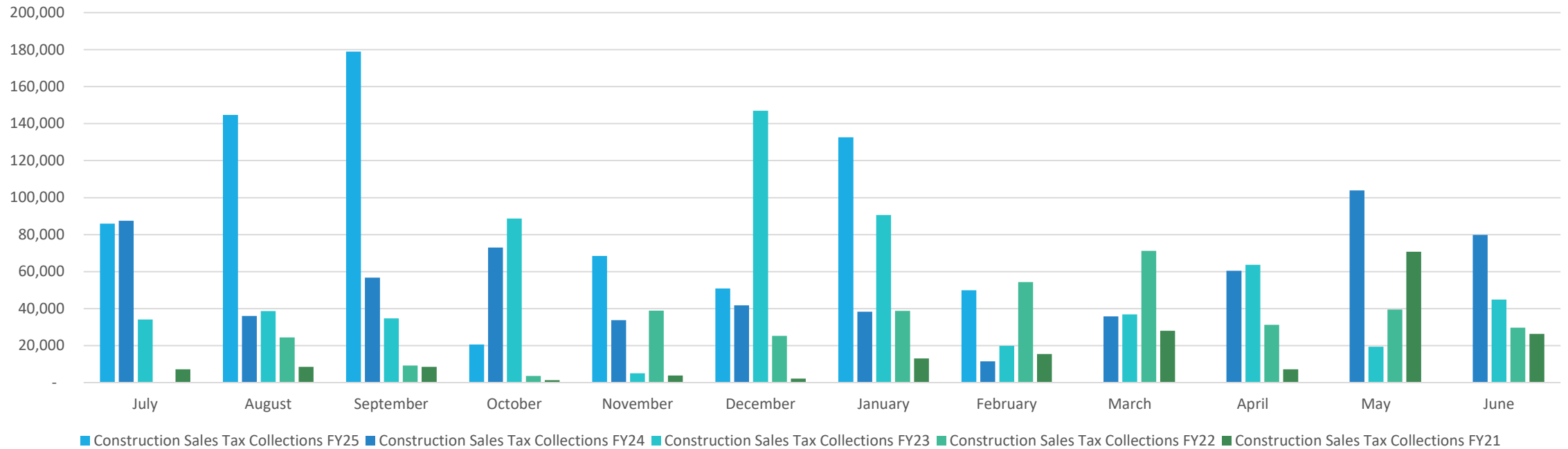
TOTAL MONTHLY SALES TAX COLLECTIONS



# Sales Tax Charts

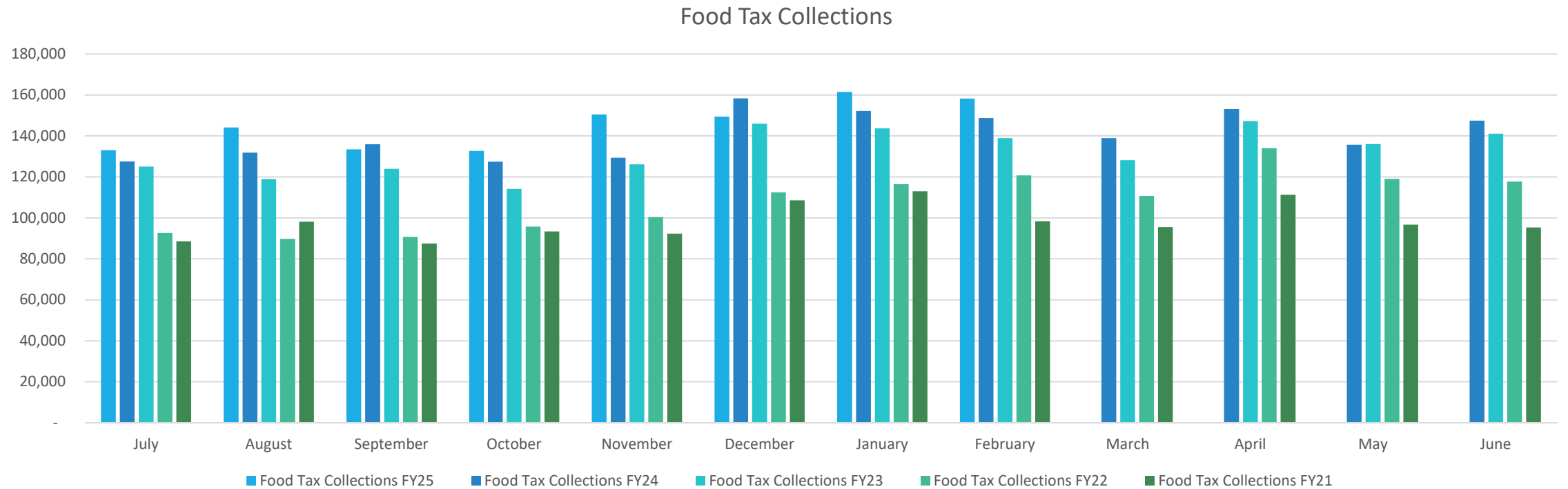
TOTAL MONTHLY BED TAX COLLECTIONS

Construction Sales Tax



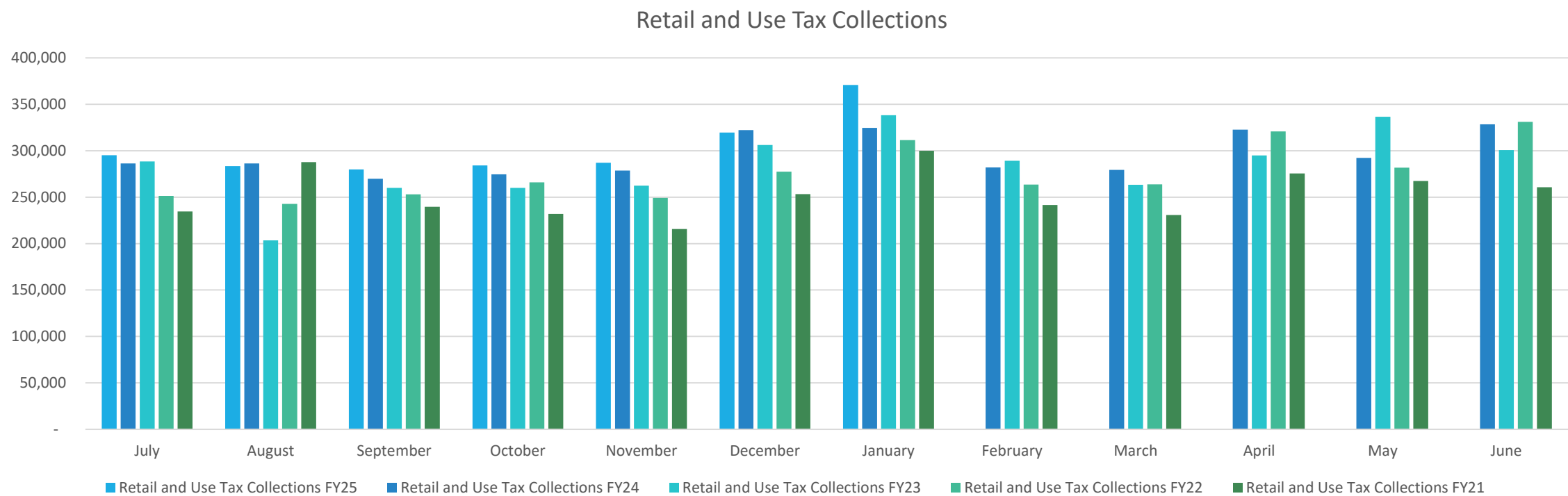
# Sales Tax Charts

TOTAL MONTHLY CONSTRUCTION TAX COLLECTIONS



# Sales Tax Charts

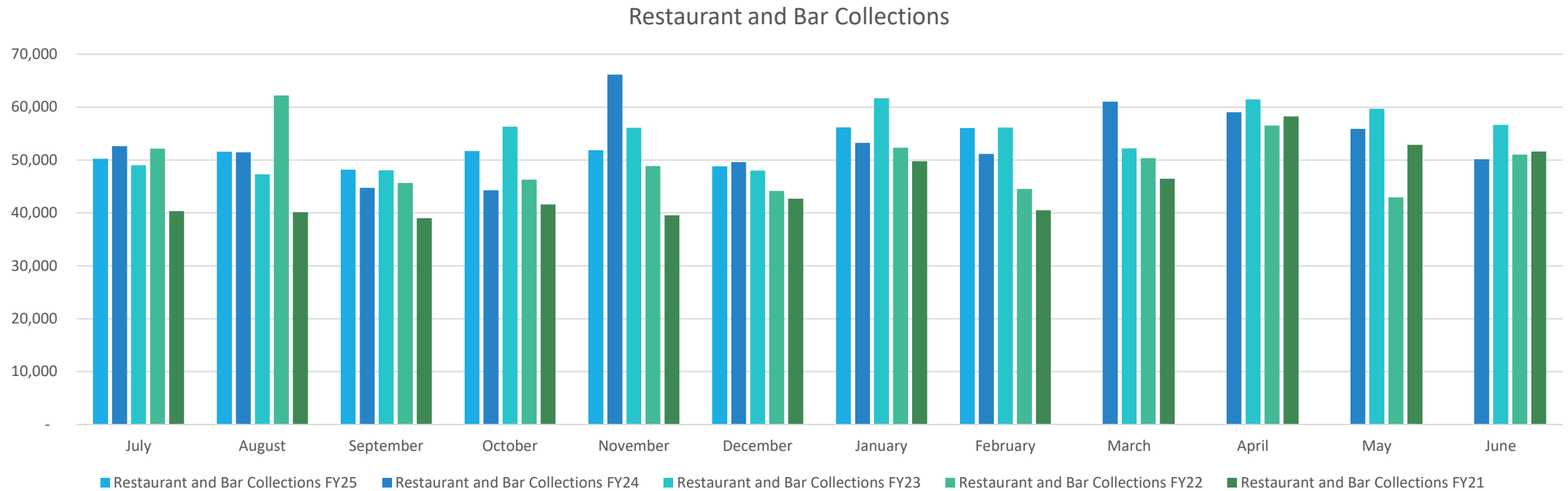
TOTAL MONTHLY FOOD TAX COLLECTIONS



# Sales Tax Charts

TOTAL RETAIL AND USE TAX COLLECTIONS





# Sales Tax Charts

TOTAL RESTAURANT AND BAR TAX COLLECTIONS

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# Questions

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## CITY OF BENSON MONTHLY FINANCIAL REPORT AND BUDGET COMPARISON FEBRUARY 2025

I am pleased to present to you the February Financial Report and Budget Comparison. The purpose of this report is to give the Mayor and Council a summary of revenues and expenditures to date, and to report if there are any financial concerns for the fiscal year. The tables in this report will show a comparison of the current year to the prior year. Additionally, the tables will compare fiscal year actuals to budget amounts. All figures are unaudited and subject to change.

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*As of February, 67% of the fiscal year has elapsed.*

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### Citywide Analysis by Fund

A *fund* is a separate accounting entity used to track the financial activities for a specific purpose. Each fund has its own set of accounts and all revenues and expenditures are tracked separately from other funds. The City of Benson financials consist of twelve funds including the General Fund, Capital Projects Fund, Special Revenue Funds, and Proprietary Funds. All financial activities recorded in these funds are summarized in the charts below to show the overall financial position of the City of Benson.

With **eight** months of the fiscal year completed, the City showed increased revenues and expenditures over the prior year. Citywide revenues through February represented 40% of our budgeted revenues. City-wide expenditures through February represented 30% of budgeted expenditures. The charts below reflect citywide revenues and expenditures by Fund for the month of February and year-to-date.

Fund Name	City-wide Revenues						
	Feb FY24	YTD FY24	Feb FY25	YTD FY25	FY25 Budget	Remaining	% of Budget
General	982,033	7,824,659	443,731	7,579,158	14,720,142	7,140,984	51%
Transit	13,239	132,682	13,268	138,603	433,341	294,738	32%
Capital Projects	11,516	383,791	49,975	732,233	1,663,000	930,767	44%
Senior Meals	0	0	1,322	10,422	0	(10,422) 	#DIV/0!
Streets (HURF)	42,952	353,851	43,712	357,061	1,026,430	669,369	35%
Grants	42,784	201,811	0	183,693	4,737,589	4,553,896	4%
Gas	274,251	980,678	249,690	972,340	2,316,416	1,344,076	42%
Water	100,232	924,501	95,901	895,034	1,936,275	1,041,241	46%
Wastewater	128,831	1,014,118	129,678	1,028,822	2,990,920	1,962,098	34%
Sanitation	57,668	452,929	60,220	468,323	807,318	338,995	58%
Golf Course	97,479	629,092	96,075	677,681	2,046,941	1,369,260	33%
Airport	55,964	225,378	22,908	275,515	707,390	431,875	39%
	<b>1,806,950</b>	<b>13,123,490</b>	<b>1,206,479</b>	<b>13,318,885</b>	<b>33,385,762</b>	<b>20,066,877</b>	<b>40%</b>

Fund Name	City-wide Expenses				FY25 Budget	Remaining	% of Budget
	Feb FY24	YTD FY24	Feb FY25	YTD FY25			
General	639,384	4,474,305	655,615	5,582,529	15,352,450	9,769,921	36%
Transit	17,064	174,002	17,629	184,626	433,341	248,715	43%
Capital Projects	227,053	1,314,403	9,630	257,600	1,663,000	1,405,400	15%
Senior Meals	0	0	645	645	0	(645)	#DIV/0!
Streets (HURF)	72,277	313,913	35,534	305,831	1,026,430	720,599	30%
Grants	2,295	357,174	266	1,010,673	6,402,355	5,391,682	16%
Gas	126,877	737,299	112,951	633,061	2,316,416	1,683,355	27%
Water	50,192	590,859	124,077	582,812	1,936,275	1,353,463	30%
Wastewater	56,109	664,841	97,394	602,946	4,990,920	4,387,974	12%
Sanitation	62,675	436,110	65,148	462,483	807,318	344,835	57%
Golf Course	129,779	1,056,815	132,464	1,213,336	2,046,941	833,605	59%
Airport	74,573	315,970	7,944	307,184	707,390	400,206	43%
	<b>1,458,277</b>	<b>10,435,691</b>	<b>1,259,296</b>	<b>11,143,726</b>	<b>37,682,836</b>	<b>26,539,109</b>	<b>30%</b>

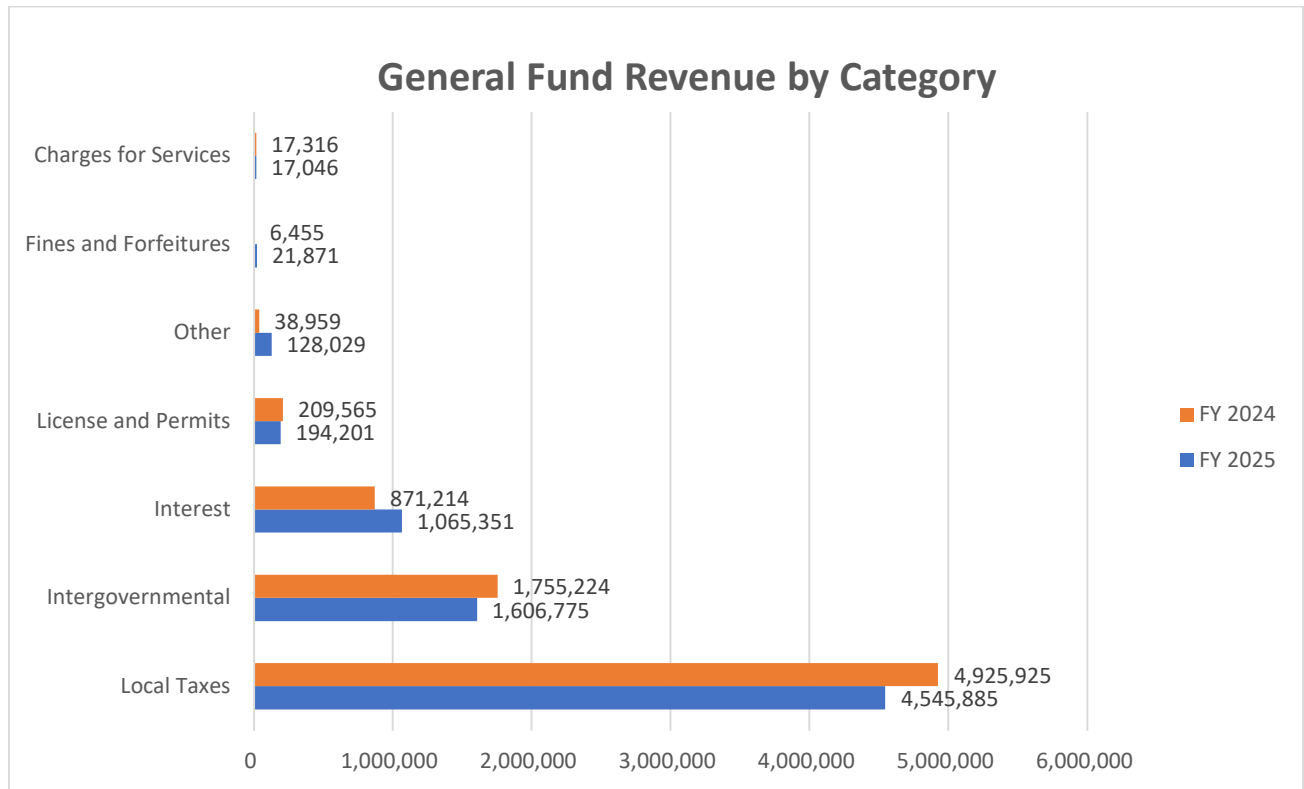
### City-Wide Net Position

The Citywide increase to net position through February was \$2,175,159

	City-wide Net Position			
	Feb FY24	YTD FY24	Feb FY25	YTD FY25
Revenue	1,806,950	13,123,490	1,206,479	13,318,885
Expenses	1,458,277	10,435,691	1,259,296	11,143,726
Net Position	<b>348,673</b>	<b>2,687,800</b>	<b>(52,817)</b>	<b>2,175,159</b>

### General Fund Analysis

The General Fund contains the financial activities of many of the city's day-to-day operations. The General Fund revenues can be categorized into the following: Local Taxes, Intergovernmental, Interest/Dividends, License and Permits, Charges for Services, Fines and Forfeitures, and Other. Below is a summarized chart of the City's General Fund Revenues through February.



## Top Ten Revenues

The City's top ten revenues account for over 90% of total General Fund revenues. These ten revenues are shown in the chart below.

Account Name	Revenue Type	FY 24	FY 25	FY 25 Budget
CITY SALES TAX	Local Taxes	4,461,141	4,117,905	6,500,000
URBAN REVENUE SHARING	Intergovernmental	945,490	756,886	1,149,401
STATE SALES TAX	Intergovernmental	535,552	556,054	816,582
INTEREST INCOME	Interest	787,133	923,517	700,000
GENERAL PROPERTY TAX	Local Taxes	255,151	258,688	403,949
BUILDING PERMITS & FEES	License and Permits	154,551	128,353	400,000
AUTO LIEU TAX	Intergovernmental	208,809	208,174	337,586
FRANCHISE TAX	Local Taxes	143,862	131,603	255,000
BED TAX COLLECTED	Local Taxes	65,770	37,688	108,000
DIVIDENDS	Interest	84,081	141,835	0

## General Fund Expenditures

General Fund Expenditures are categorized by department. For the seven months of the fiscal year, expenditures showed an increase over the prior fiscal year. The chart below shows expenditures by department compared to the prior year, and compared to current year budget.

General Fund Expenditures					
Department	FY 24	FY 25	FY 25 Budget	Remaining	% Budget
Total Administration	571,505	547,172	779,226	232,054	70%
Total Council	56,868	63,601	92,449	28,848	69%
Total Building	135,650	151,079	432,466	281,387	35%
Total Police	2,182,601	2,743,054	4,271,940	1,528,886	64%
Total Fire Department	248,721	387,498	831,584	444,086	47%
Total Magistrate	43,671	19,436	59,875	40,439	32%
Total Library	193,011	174,485	405,426	230,941	43%
Total Parks	160,409	285,204	762,533	477,329	37%
Total Finance	208,541	345,982	433,540	87,558	80%
Total Recreation	126,605	195,926	382,716	186,790	51%
Total Community Enrichment	54,848	106,961	136,300	29,339	78%
Total Tourism	139,238	170,467	353,941	183,474	48%
Total City Attorney	147,260	161,032	294,619	133,587	55%
Total City Clerk	109,358	110,705	200,489	89,784	55%
Total Planning & Zoning	44,383	39,814	279,845	240,031	14%
Total Public Works	50,535	79,014	410,867	331,853	19%
Total Misc Expenses	1,100	1,100	6,053,545	6,052,445	0%
	<b>4,474,305</b>	<b>5,582,529</b>	<b>16,181,361</b>	<b>10,598,832</b>	<b>34%</b>

## General Fund Net Position

The General Fund increase to net position through February was \$1,996,629.

General Fund Net Position				
	Feb FY24	YTD FY24	Feb FY25	YTD FY25
Revenue	982,033	7,824,659	443,731	7,579,158
Expenses	639,384	4,474,305	655,615	5,582,529
Net Position	<b>342,650</b>	<b>3,350,353</b>	<b>(211,884)</b>	<b>1,996,629</b>

## Capital Projects Fund

The Capital Projects Fund is a separate fund used to track the financial activities of the City's major capital improvements. It is mainly funded by Construction Sales Tax. Construction Sales Tax for the month of February was \$49,975. For the fiscal year, the City has collected more than budgeted! The Capital Projects budget for this fiscal year totals \$1,663,000 and focuses on projects for pavement management and street sign upgrades, slum and blight, Lions Park upgrades, police/fire building improvements, and city hall demo/construction. Spending on these projects thru February totaled \$257,600.

Account Name	CIP Fund Revenue & Expense				
	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
MISC. PROJECT DONATION	500	61	-	(61)	
CONSTRUCTION SALES TAX	383,291	732,172	500,000	(232,172)	146%
GENERAL FUND TRANSFER	-	-	763,000	763,000	0%
SERIES 2010 BOND PROCEEDS	-	-	400,000	400,000	0%
TOTAL REVENUES	383,791	732,233	1,663,000	930,767	44%
TOTAL EXPENSES	1,314,403	257,600	1,663,000	1,405,400	15%
NET POSITION	(930,612)	474,633			

## Senior Meals Fund

The Senior Meals Fund is a brand-new fund that houses the financial activities of the Lunchtime Connect program. This program is primarily funded through community sponsorships and donations. Donations received through February total \$10,422.

Account Name	Senior Meals Fund Revenue & Expense				
	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
SENIOR MEAL DONATIONS	-	72	-	(72)	
SENIOR MEAL SPONSORSHIPS	-	10,350	-	(10,350)	
MISCELLANEOUS INCOME	-	-	-	-	
CONTRIBUTION FROM GENERAL	-	-	-	-	
GRANT REVENUE	-	-	-	-	
CARRYFORWARD BALANCE	-	-	-	-	
TOTAL REVENUES	-	10,422	-	(10,422)	
TOTAL EXPENSES	-	645	-	(645)	
NET POSITION	0	9,777			



## Streets (HURF)

We are required to account for Highway User Revenue Funds (HURF) in a separate fund. We refer to these revenues as gasoline tax. In February, the City collected \$43,712 in Gasoline Tax.

Streets Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
GASOLINE TAX	353,851	357,061	541,278	184,217	66%
MISCELLANEOUS INCOME	-	-	-	-	0%
CARRY FORWARD BALANCE	-	-	485,152	485,152	0%
<b>TOTAL REVENUES</b>	<b>353,851</b>	<b>357,061</b>	<b>1,026,430</b>	<b>669,369</b>	<b>35%</b>
<b>TOTAL EXPENSES</b>	<b>313,913</b>	<b>305,831</b>	<b>1,026,430</b>	<b>720,599</b>	<b>30%</b>
<b>NET POSITION</b>	<b>39,938</b>	<b>51,230</b>			

## Utility Funds

The City operates four utility funds: Gas, Water, Wastewater, and Sanitation. Utility funds are proprietary funds, which means that they operate like a business. Instead of taxes, their main source of revenue comes from charges for the services provided. Each fund should be self-sufficient.

Gas Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL GAS REVENUE	670,701	672,417	1,500,000	827,583	45%
MULTI-USER GAS REVENUE	9,884	9,375	18,113	8,738	52%
COMMERCIAL GAS REVENUE	284,521	277,023	455,400	178,377	61%
UTILITY SERVICE CHARGES	7,865	5,375	15,000	9,625	36%
NEW GAS HOOKUPS	3,712	4,334	5,000	666	87%
PENALTY AND INTEREST FEES	3,996	3,816	6,000	2,184	64%
CARRY FORWARD BALANCE	-	-	316,903	316,903	100%
<b>TOTAL REVENUES</b>	<b>980,678</b>	<b>972,340</b>	<b>2,316,416</b>	<b>1,344,076</b>	<b>42.0%</b>
<b>TOTAL EXPENSES</b>	<b>737,299</b>	<b>633,061</b>	<b>2,316,416</b>	<b>1,683,355</b>	<b>27.3%</b>
<b>NET POSITION</b>	<b>243,379</b>	<b>339,279</b>			

Water Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WATER REVENUE	450,722	447,574	684,250	236,676	65%
COMMERCIAL WATER REVENUE	384,043	377,791	661,250	283,459	57%
NEW WATER HOOKUPS	51,296	32,761	100,000	67,239	33%
WATER TANK RENTAL	25,271	25,598	26,000	402	98%
WATER ACCOMODATION FEES	9,095	11,310	18,000	6,690	63%
OTHER INCOME	4,075	-	-	-	
CARRY FOWARD BALANCE	-	-	446,775	446,775	0%
TOTAL REVENUES	924,501	895,034	1,936,275	1,041,241	46.2%
TOTAL EXPENSES	590,859	582,812	1,936,275	1,353,463	30%
NET POSITION	333,642	312,222			

Wastewater Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WASTEWATER FEES	607,218	639,988	964,600	324,612	66%
MULTI-USER WASTEWATER FEES	7,768	8,104	14,840	6,736	55%
COMMERCIAL WASTEWATER FEES	367,058	358,786	593,600	234,814	60%
NEW WASTEWATER HOOKUPS	32,074	21,943	50,000	28,057	44%
CARRY FORWARD BALANCE	-	-	1,367,880	1,367,880	0%
TOTAL REVENUES	1,014,118	1,028,822	2,990,920	1,962,098	34.4%
TOTAL EXPENSES	664,841	602,946	4,990,920	4,387,974	12.1%
NET POSITION	349,277	425,876			

Sanitation Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL SANITATION FEES	244,458	254,184	424,259	170,075	60%
COMMERCIAL SANITATION FEES	208,471	214,139	383,059	168,920	56%
TOTAL REVENUES	452,929	468,323	807,318	338,995	58.0%
TOTAL EXPENSES	436,110	462,483	807,318	344,835	57.3%
NET POSITION	16,819	5,840			

## Airport

The Airport fund houses the financial activities of the *Benson Municipal Airport/ Paul Kerchum Field*. The airport brings in revenue from land/hangar leases, tie down fees, and fuel sales. The airport is not self-sustaining with these revenue sources only. It relies on the General Fund to contribute as well. For FY25, the City budgeted a contribution of \$274,890. As of February, the airport has a net position of **(\$31,669)**.

Airport Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
CONTRIBUTION GENERAL FUND	-	-	274,890.00	274,890.00	0%
AVIATION FUEL - JET-A	102,859.46	125,119.43	200,000.00	74,880.57	63%
AVIATION FUEL - AVGAS	106,107.71	129,070.84	200,000.00	70,929.16	65%
JET FUEL USE TAX	553.32	1,166.18	1,000.00	(166.18)	117%
BUSINESS REVENUE	840.00	2,586.45	2,000.00	(586.45)	129%
LAND LEASE PAYMENTS	14,075.46	12,322.33	25,000.00	12,677.67	49%
TIE DOWN REVENUE	942.00	5,250.00	4,000.00	(1,250.00)	131%
FLOWAGE REVENUE	-	-	500.00	500.00	0%
TOTAL REVENUES	225,377.95	275,515.23	707,390.00	431,874.77	39%
TOTAL EXPENSES	315,970.17	307,184.39	707,390.00	400,205.61	43%
NET POSITION	<b>(\$90,592)</b>	<b>(\$31,669)</b>			

## Transit

Our transit fund houses the financial activities of the *Benson Area Transit (BAT) System*. The BAT is mostly grant funded through ADOT, with a portion of the cost covered through a transfer from our General Fund. For FY25, the City budgeted a transfer of \$150,485 from the General Fund. As of February, the BAT has a net position of **(\$46,023)**. Reimbursement requests through February have been submitted and are included in the figures below.

Transit Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
FTA 5311- CAPITAL	6,305	11,586	20,000	8,414	58%
FTA 5311- OPERATING	66,001	50,359	125,689	75,330	40%
FTA 5311- ADMIN	41,808	53,024	86,567	33,543	61%
SEAGO AAA	16,290	23,098	25,000	1,902	92%
FARE REVENUE	591	536	1,000	464	54%
MISCELLANEOUS INCOME	1,688	-	2,000	2,000	0%
CONTRIBUTION FROM GENERAL FUND	-	-	150,485	150,485	200%
GRANT REVENUE	-	-	17,600	17,600	100%
RTAP	-	-	5,000	5,000	0%
TOTAL REVENUES	132,682	138,603	433,341	294,738	32%
TOTAL EXPENSES	174,002	184,626	433,341	248,715	43%
NET POSITION	<b>(41,319)</b>	<b>(46,023)</b>			

## Golf Course

The Golf Course fund houses the financial activities of *the San Pedro Golf Course and City Grille*. The golf course and restaurant are managed by Troon. Information presented in the chart below is summarized from Troon's monthly financial statements. The Golf Course fund is not considered self-sustaining and relies on a contribution from the General Fund. For FY25, the City budgeted a transfer of \$763,364. As of February, the golf course has a net position of **(\$535,655)**.

Golf Course Revenues and Expenses					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
OUTSIDE EVENTS	70,947	97,162	67,000	(30,162)	145%
COURSE SERVICES	298,819	258,891	685,488	426,597	38%
FOOD & BEVERAGE	247,327	309,447	500,053	190,606	62%
GOLF SHOP	11,999	12,181	31,036	18,855	39%
OTHER INCOME			-	-	0%
CONTRIBUTION FROM GENERAL FUND			763,364	763,364	0%
TOTAL REVENUES	629,092	677,681	2,046,941	1,369,260	33%
TOTAL EXPENSES	1,056,815	1,213,336	2,046,941	530,662	59%
NET POSITION	<b>(427,723)</b>	<b>(535,655)</b>	0	838,598	

Golf Course Revenues and Expenses Golf Operations vs Grille				
GOLF OPERATIONS	Jan 24	Jan 25	FY24	FY25
REVENUES	56,538	46,861	381,765	368,234
EXPENSES	90,189	86,029	758,049	883,646
NET POSITION	<b>(33,651)</b>	<b>(39,168)</b>	<b>(376,284)</b>	<b>(515,412)</b>
FOOD AND BEVERAGE	Jan 24	Jan 25	FY24	FY25
REVENUES	40,941	49,214	247,327	309,447
EXPENSES	39,590	46,435	298,766	329,690
NET POSITION	1,351	2,779	<b>(51,439)</b>	<b>(20,243)</b>
CONSOLIDATED	Jan 24	Jan 25	FY24	FY25
REVENUES	97,479	96,075	629,092	677,681
EXPENSES	129,779	132,464	1,056,815	1,213,336
NET POSITION	<b>(32,300)</b>	<b>(36,389)</b>	<b>(427,723)</b>	<b>(535,655)</b>

## Sales Tax Collections

The summarized information presented in the chart on the next page comes directly from the Arizona Department of Revenue.

Sales Tax Collection by Month																		
	Total TPT Collections			Bed Tax			Construction Sales Tax			Food Tax			Retail / Use Tax			Restaurant/Bar Tax		
	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance
July	636,272	627,700	8,571	5,198	4,565	633	85,957	87,505	(1,548)	133,030	127,522	5,508	295,075	286,233	8,842	50,222	52,637	(2,415)
August	694,604	577,409	117,195	4,763	4,219	544	144,716	35,981	108,735	144,117	131,822	12,294	283,550	286,364	(2,814)	51,585	51,426	159
September	716,036	582,194	133,842	4,240	3,357	883	178,911	56,799	122,112	133,524	135,960	(2,436)	279,777	269,902	9,874	48,165	44,725	3,440
October	560,800	603,578	(42,778)	4,480	4,342	138	20,534	73,018	(52,484)	132,719	127,412	5,307	284,088	274,482	9,605	51,686	44,302	7,384
November	624,702	578,759	45,943	5,355	4,319	1,036	68,511	33,780	34,731	150,446	129,384	21,062	286,948	278,626	8,323	51,882	66,163	(14,281)
December	654,819	644,747	10,072	6,379	5,545	834	50,933	41,833	9,100	149,465	158,335	(8,870)	319,542	322,102	(2,560)	48,804	49,592	(789)
January	871,227	724,118	147,110	31,231	32,523	(1,292)	132,630	38,343	94,287	161,440	152,241	9,199	370,742	324,517	46,226	56,165	53,243	2,922
February	650,513	576,108	74,405	7,272	6,900	373	49,975	11,516	38,459	158,289	148,799	9,490	310,302	282,035	28,267	56,066	51,149	4,917
March		623,858			9,511			35,783			138,950			279,281			61,027	
April		687,614			9,119			60,481			153,159			322,583			59,042	
May		667,864			7,077			103,883			135,707			292,374			55,877	
June		674,722			4,293			79,828			147,485			328,550			50,153	
Total	5,408,973	7,568,671	494,360	68,920	95,769	3,150	732,167	658,751	353,391	1,163,030	1,686,776	51,555	2,430,024	3,547,049	105,763	414,575	639,336	1,338



## Stronghold Aviation Services, LLC

2625 S. Mario Ranch Lane

Tucson, AZ 85730

# AIRPORT STATUS REPORT – March 2025

Daniel Mosier, Airport Manager

## Airport Operations

BrandQuery was back on March 4 for promotional filming at night of two Kenworth Trucks with a UAV. The airport was open during the operation however none participating aircraft operations took place during the operation. The operation concluded to their satisfaction with no adverse occurrences to airport property. Subsequent inspections of the runway indicated an elevated level of surface wear to the runway in the form of pebbles released from the pavement. While the vehicles were empty and did not put a overload on the pavement, the dual wheel tires created higher than typical frictions particularly where the vehicles would turn around. Photos of the operations will be available in April or May after their promotional video is released.

### **Airport Operations 2/1/25 – 2/28/25**

Analysis of *Motion Info Aircraft Tracking* data shows the following for air operations:

Total: 1,429 (down 6% from prior month)

Composed of-

Single Engine: 1,148 (down 4%)

Multi engine: 170 (up 10%)

Helicopter: 89 (own 33%)

Jet: 0

Unknown: 22

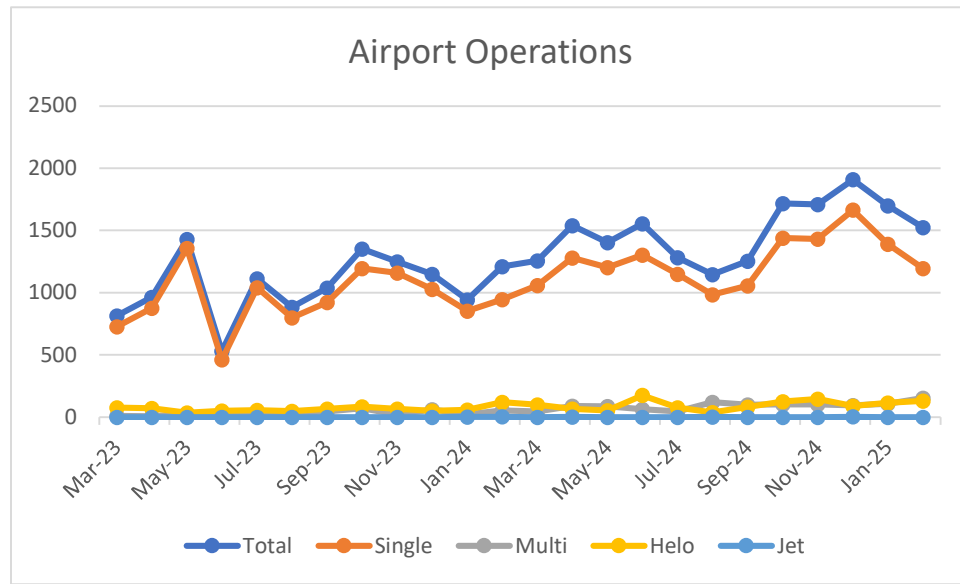
Past 12 months (Mar 1, 2024 – Feb 28, 2025) total operations: 18,170



## Stronghold Aviation Services, LLC

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### Tie Down, Gate Card & Special Operation Fees

Tie-down/Ramp fee payments of \$260 were collected of a total owed of \$525 of which \$455 was due in March and the remainder was prior months.

No gate cards were issued in March.

Fee of \$900 was received for the UAV operation on February 17,19.

The Fee for the March UAV/Filming operation by BrandQuery was prepaid in February.

Note- the above fee numbers are an estimate, do not rely on this report for accounting or auditing of airport fees.

### Maintenance / FOD

The overfill alarms on both fuel tanks require battery replacement. The battery assembly is a proprietary design and has been ordered from the manufacturer with delivery expected in April. The overfill alarms are functional, but show a low battery warning.

The grounding cable reel for the avgas pump has a broken spring. A replacement reel has been ordered. The cable is functional, providing proper grounding, but the cable is prone to tangling due to the broken return spring.

No preventative maintenance has been done for the past 16 months on gates, fuel system, security cameras, runway lighting, or weed control. A significant fire hazard exists due to tumble weed accumulation particularly south of the row hangars. Vehicle and man gates are in desperate need of lubrication and adjustment.



## Stronghold Aviation Services, LLC

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Tucson, AZ 85730

### Fuel Sales - February 2025

Avgas sales slumped in February at 2,997 gallons. This is less than same month, prior year. Adverse weather this February is likely the driver in lower sales. Jef fuel sales were off as well at 2036 gallons.

Several industry fuel cards were added to the credit card terminal last month with one sale to a non-VISA/Mastercard recorded in March.

A 8,000 gallon Jet Fuel load was received on March 13 allowing a price reduction to \$4.50 from \$4.53. No Avgas fuel deliveries were taken in March as of the preparation of this report, but a load of 8,500 gallons is scheduled for March 28. Wholesale price of Avgas is trending back up after market price reductions in February so a price increase is probable upon delivery.

Avgas pricing at Benson is competitive in the local market at \$5.07 which is higher than advertised at Tombstone (Southwest Aviation \$4.75), but lower than all other markets within 50 mile radius. Wilcox has the next lowest price at \$5.50. Tucson and Ryan lowest prices are at \$7.35 and \$6.95 respectively. The broader Avgas market has lower prices in the Casa Grande area with Ak Chin at \$4.85 and Coolidge at \$4.90.

Jet Fuel pricing at Benson is second lowest in the 50 mile radius with Tombstone advertising lower (Southwest Aviation \$4.39). Tucson International is next closest in price (Executive \$5.00).



## Stronghold Aviation Services, LLC

2625 S. Mario Ranch Lane

Tucson, AZ 85730

### Fuel Sales Metrics

#### Month Ending 2/28/2025

Product	Total Sales	Total Gallons	#sales
100LL	\$ 15,194.56	2,996.96	112
Jet A	\$ 9,223.08	2,036.00	39
Total	\$ 24,417.64	5,032.96	151

**Vs. Prior month sales -**

- Total Fuel sales DOWN 29%*
- 100 LL Sales UP DOWN 29%*
- 100 LL Flowage DOWN 30%*
- Jet A Sales DOWN 31%*
- Jet A Flowage DOWN 31%*
- Transaction Count DOWN 23%*

#### Prior Month Ending 1/31/2025

Product	Total Sales	Total Gallons	#sales
100LL	\$ 21,288.33	4,269.04	142
Jet A	\$ 13,273.52	2,930.13	53
Total	\$ 34,559.85	7,199.17	195

**Vs. Prior Year same month sales -**

- Total Fuel sales DOWN 58%*
- 100 LL Sales DOWN 10%*
- 100 LL Flowage DOWN 8%*
- Jet A Sales DOWN 78%*
- Jet A Flowage DOWN 75%*
- Transaction Count DOWN 16%*

#### Prior Year same Month Ending 2/28/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$ 16,816.59	3,255.72	115
Jet A	\$ 41,733.56	8,193.27	64
Total	\$ 58,550.15	11,448.99	179



## Stronghold Aviation Services, LLC

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Tucson, AZ 85730

### Fiscal year to date - 7/1/2024 –2/28/2025

Product	Total Sales	Total Gallons	#sales
100LL	\$ 112,384.69	21,582.20	826
Jet A	\$ 142,960.03	32,705.24	309
Total	\$ 255,344.72	54,287.44	1135

**Vs Prior Fiscal Year to date -**

- Total Fuel Sales up 22%**
- 100 LL Sales up 10%**
- 100 LL Flowage up 18%**
- Jet A Sales up 33%**
- Jet A Flowage up 57%**
- Transactions up 24%**

### Prior Fiscal year to date - 7/1/2023 -2/28/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$ 102,340.41	18,352.84	648
Jet A	\$ 107,481.60	20,788.68	268
Total	\$ 209,822.01	39,141.52	916

### Calendar Year Sales to date 1/1/2025 – 2/28/2025

Product	Total Sales	Total Gallons	#sales
100LL	\$ 36,482.89	7,266.00	254
Jet A	\$ 22,496.60	4,966.13	92
Total	\$ 58,979.49	12,232.13	346

**Vs. Prior year same period**

- Total Fuel sales DOWN 42%**
- 100 LL Sales UP 2%**
- 100 LL Flowage UP 4%**
- Jet A Sales DOWN 66%**
- Jet A Flowage DOWN 61%**
- Transaction Count DOWN 4%**

### Prior year Sales to date 1/1/2024 – 1/31/2024

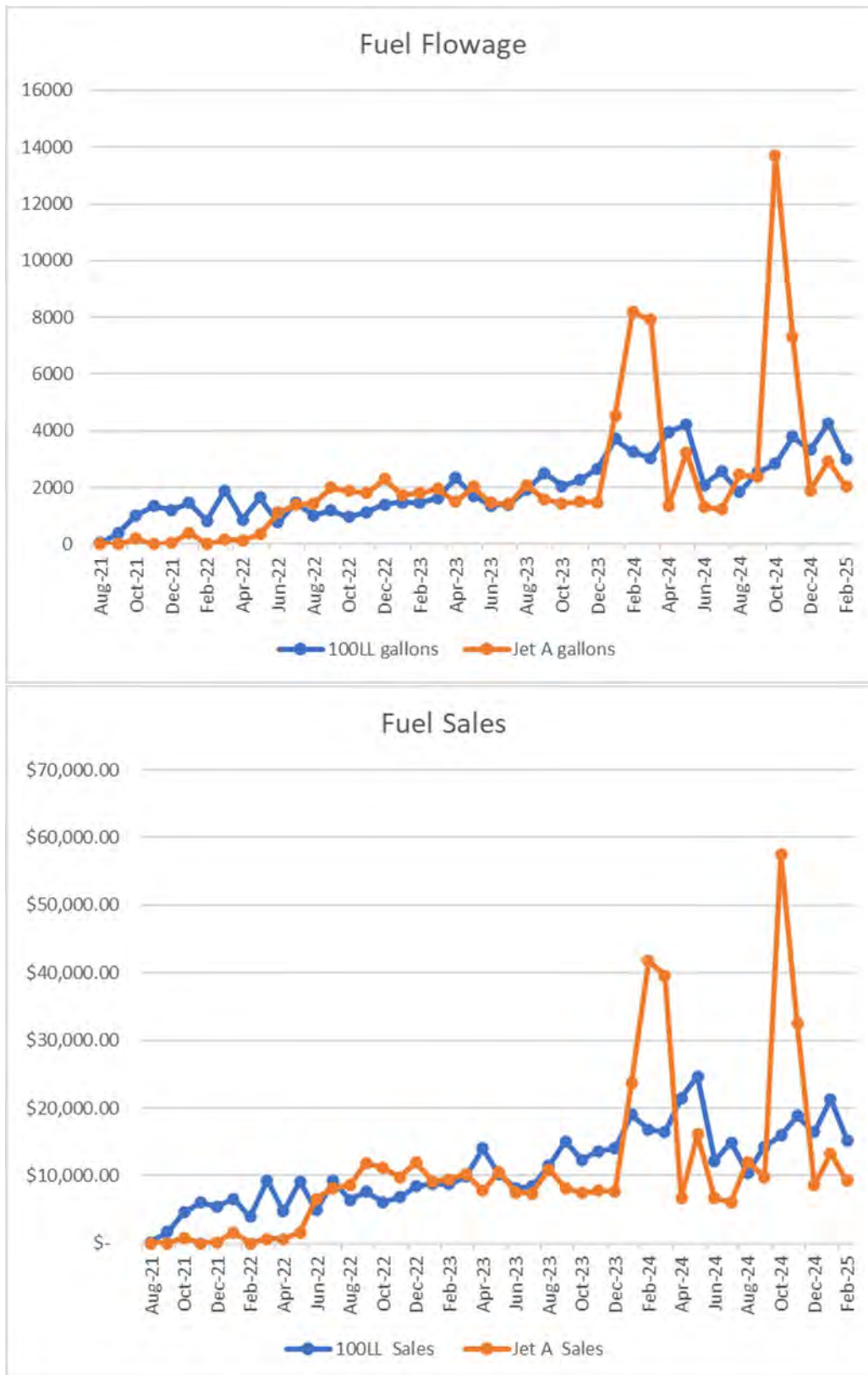
Product	Total Sales	Total Gallons	#sales
100LL	\$ 35,850.16	6,958.75	237
Jet A	\$ 65,408.84	12,728.76	122
Total	\$ 101,259.00	19,687.51	359



## Stronghold Aviation Services, LLC

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Tucson, AZ 85730





## Stronghold Aviation Services, LLC

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### Tank Inventory Correlation - February

Deliveries

100LL: 0

Jet A: 0

#### Estimated Flowage:

##### 100LL:

2/1 stick reading: 7,407

Jan sales: -2,960

Delivery: 0

---

Est. inventory: 4,447

3/1 stick reading -4,421

---

Discrepancy 26 gallons (~ 1/4")

##### Jet A:

2/1 stick reading: 5,412

Jan Sales: -1,969

Delivery: 0

---

Est. inventory 3,443

3/1 stick reading: -3,484

---

Discrepancy 41 gallons ( 3/8")

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## **CITY OF BENSON INTEROFFICE MEMORANDUM**

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**DATE:** April 3, 2025

**TO:** Greg Volker, City Manager/Police Chief

**FROM:** Vicki Vivian, CMC, City Clerk

**SUBJECT:** Monthly Department Report

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I am happy to announce the Deputy Clerk position has been filled. Please join me in welcoming Jackie Kiernan, who started with us on March 31. We are working together on the duties of the Deputy Clerk as well as the duties of the City Clerk. Jackie will also attend the AMCA Institute in June to further her training and put her on track to receive her CMC (Certified Municipal Clerk) designation. Once our in-house training is completed, I will review Clerk operations and seek ways to improve services provided by the City Clerk's office.

The organization of records in the Clerk's office continues with scanning and indexing all current and previous Council action in the form of Ordinances, Resolutions, Contracts, Deeds & Easements and Declared Public Documents. Compliance violations will be added to the recordkeeping; working with our part-time Compliance Officer to organize violations as well recorded liens and lien releases.

Preparation of the Clerk's budget has been completed with meetings with both the Finance Director and the City Manager.

The Clerk's office also continues to work closely with the City Manager and other departments concerning public records requests, documentation for research purposes and the drafting of documentation, including public hearing notices, ordinances, resolutions, etc. for upcoming items requiring Council action.



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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** March 31, 2025

**TO:** Mayor and Council

**FROM:** Abbie Johnson, Permit Technician/Engineering Aide

**SUBJECT:** Development Services Department Report

---

Total number of permits issued **MARCH 2025:** 24 as of 03/31/2025 with a construction value of \$576,263.00

Residential Total: 3  
Total New Residential Dwelling Units: 3  
SFR: 3  
Multi-Family DU: 0  
Manufactured Homes: 0

Residential Demolition Total: 1

Commercial Total: 0  
New Commercial Structures: 1 (Coffee Truck)  
Commercial Remodel: 0  
Commercial Demolition: 0

Infrastructure Total: 0

Number of Permits Under Review This Month: 9  
Number of Permit that are Approved but Waiting on Payment: 1

Total Inspection Stops Performed **MARCH 2025:** 66 as of 03/31/2025

Construction Inspections: 54  
Courtesy Fire (includes inspections and re-inspections): 0  
Courtesy Gas (includes inspections and re-inspections): 0  
Business (includes inspections and re-inspections): 8  
Final SFR Inspections: 4

Total number of permits issued **YEAR TO DATE:** 47 as of 02/25/2025 with a construction value of \$2,336,638.00

Residential Total: 14

Total New Residential Dwelling Units: 14  
SFR: 8  
Multi-Family DU: 0  
Manufactured Homes: 6

Residential Demolitions :3

Commercial Total: 1  
New Commercial Structures: 1  
Commercial Remodel: 0  
Demolition: 0

Infrastructure Permits: 2

Total Inspection Stops Performed **YEAR TO DATE**: 243 as of 03/31/2025

Construction Inspections: 195  
Courtesy Fire (includes inspections and re-inspections): 2  
Courtesy Gas (includes inspections and re-inspections): 5  
Business (includes inspections and re-inspections): 23  
Final SFR Inspections: 18

<b>Category</b>	<b>2024</b>	<b>2025</b>	<b>Reason for Difference</b>
Number of Permits	45	24	
Construction Value	\$3,163,293.00	\$576,263.00	More SFRs in 2024
New Residential Total	16	3	
New Commercial Total	0	1	
Inspection Stops	85	66	

Martin Romero Opened 13 cases and closed 9 cases in March 2025.

Issued 8 Certificates of Occupancies.

SEABHS change of use apartments at 590 S Ocotillo has been finalized and issued their certificate of occupancy.

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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** April 2, 2025  
**TO:** Greg Volker, City Manager/Police Chief  
**FROM:** Megan Moreno, Finance Director  
**CC:** Benson City Council Members  
**SUBJECT:** Finance Department Monthly Report for March 2025

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### Past and Current Department Projects:

- FY24 audit has been completed and added to the website. The City is now on track to issue all future audits timely. Finance is working with our auditors on recommendations for improvement this fiscal year.
- Budget preparations are underway. We have met with department heads on their individual budgets and all information is being compiled into the master budget spreadsheet. We are on track to distribute the CIP plan to Council on April 7<sup>th</sup> and the Recommended budget on April 28<sup>th</sup>.
- Finance is cross training on Wednesday mornings to ensure we have adequate coverage for positions when people are out of the office or on vacation.
- Julie is working with PJ on a special project for implementing Electronic Work Orders in Caselle. We are very excited to roll out this new process in the next few months.

### Finance Department Statistics for March 2025 vs March 2024:

	2025	2024
<b><i>Payments</i></b>		
Utility Payments Processed	3059	2918
Other Payments Processed	379	453
<b><i>Xpress Bill Pay Customer Information</i></b>		
New Customers Enrolled	25	26
Accounts Enrolled in Paperless Billing	800	872
Accounts Enrolled in Autopay	1103	867
Customers Paying by Text	6	4
<b><i>Other Statistics</i></b>		
Accounts Payable Checks Issued	160	117
Payroll Checks Issued	195	238*
New Business Licenses	5	17

\*March 2024 was a 3-payroll month

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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** 03/01/2025  
**TO:** Greg Volker, City Manager  
**FROM:** Keith Spangler, Fire Chief  
**SUBJECT:** March 2025 Department Head Report

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### **Operations**

During the month of March, Benson Fire Department received 170 calls for service. The average number of Firefighters responding to the calls for the year was 04. The lowest number was 01 and the highest number was 10. The average response time from page to on scene was 08 minutes. The average time from page to en-route was 02 minutes and the average time from en-route to on scene was 06 minutes. The average time on scene was 28 minutes. The breakdown of calls is listed below.

<b><u>Type</u></b>	<b><u>This Year</u></b>	<b><u>Last Year</u></b>
Structure Fire	03	01
Vehicle Fire	03	00
Brush Fire	08	02
EMS	80	62
Rescue	00	00
Haz-Mat	05	03
Service Calls	00	00
Good Intent Calls	69	42
False Alarms	01	08
Miscellaneous Calls	01	02

### **Meetings and Trainings-**

Benson Fire Department held 2 training meetings

### **Vehicle Maintenance-**

Ladder 71 is out for annual maintenance and testing

Resue 71 is currently out of service and is receiving a new engine.

### **Miscellaneous-**

BFD Hosted a wildland refresher class on 3/1/25 as well as provide standby with Benson PD for the Cochise Country Music Festival.

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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** April 2, 2025  
**TO:** Greg Volker – City Manager  
Jay Howe – Deputy City Manager  
  
**Cc:**  
  
**FROM:** Kelli Jeter – Library Branch Manager  
**SUBJECT:** End of the month report – March - 2025

---

Amadee Ricketts, Cochise County Library District Director, was here on March 7<sup>th</sup> to provide training to staff.

Volunteer Pat Doolan has completed Ready, Set, Kindergarten.

Library Assistant Rachel Hornsby started March 3<sup>rd</sup>.

Storytime has been moved to the children's section of the library. Books and crafts are offered.

March 12<sup>th</sup> Karly Scarbough, President of AZLA (Arizona Library Association) stopped by to meet everyone and tour of our library. We had a nice visit, and she had positive things to say about our facility.

Lianna Contreras participated in a webinar on maintaining the library website.

Lianna completed Foundations of Library Services, she will start her next class (Basic cataloging) in April.

The last Adult Series Speaker program for this season was held at the Community Center on March 27<sup>th</sup>.

# Benson Public Library

## Statistical Report March-25

	Mar-25	Mar-24	Mar-23	<u>Mar-22</u>	
Total Circulation	3175	3386	3804	4402	monthly circulation of material
Patrons	2867	2589	2574	2808	patrons entering the library
New Registration	41	48	40	39	new patron cards
Total Registration	4458	4138*	5969	5614	total # of patrons in database
Programs	6	2	10	12	#of programs provided by library
Pr. Attend	111	24	104	233	total attendance for programs
Ref. Questions	458	641	582	471	ref questions answered by staff
Volunteers	0	2	0	0	new volunteers this month
Volunteer hours	6.5	21	6	14	total of monthly volunteer hours
<b>Book Count</b>					
Titles added	92	79	68	107	new titles added to database
Titles deleted	151	119	220	28	titles removed from collection
<b>Collection Total</b>	32168	32249	32384	32529	total material in database
<b>Overdues:</b>					
Titles overdue	47	97	117	84	number of overdue items
Contacts	11	26	44	37	number of patrons contacted
Titles returned	58	37	76	78	# of overdue items returned
Internet Users	441	314	316	393	# of people signed up for p.c.'s

\*patron accounts purged

Mar-25

To:	BE	CQ	DG	HC	SV	TO	ESH	BW	EL	PO	SCL	SZ	CCLD	MB	TOTAL ITEMS LENT
From:															
BE		0	22	10	11	156	7	2	0	17	4	7	18	19	48
CQ	54		0	25	8	270	5	45	1	48	14	18	28	9	23
DG	20	25		0	4	153	2	13	1	10	8	13	11	4	22
HC	21	32	10	10	0	106	0	14	0	15	5	10	14	14	7
SV	138	129	64	64	17	0	10	47	10	41	29	40	42	3	87
TO	7	13	5	5	3	63	0	6	0	9	3	3	3	12	2
ESH	34	16	5	5	2	126	2	0	2	6	10	19	7	11	15
BW	8	9	0	0	1	39	0	3	0	10	6	0	5	4	7
EL	10	10	4	4	0	61	1	10	4	0	0	3	3	9	8
PO	15	13	7	7	3	28	0	7	0	9	0	4	1	0	5
SCL	15	8	4	4	1	61	5	13	1	3	4	0	18	15	9
SZ	13	14	10	10	2	78	0	11	0	6	9	4	0	10	1
CCLD	15	15	5	5	1	67	3	8	0	5	2	7	19	0	48
MB	4	0	0	0	0	30	0	2	0	2	0	4	12	4	0
TOTAL ITEMS RECEIVED	354	306	149	53	1238	35	181	19	94	132	181	114	282	3319	



# PC Reservation PC Usage Report

## Organized By Date

Prepared 4/1/2025

From 3/1/2025 to 3/31/2025

Includes Timeouts, Inactivity, Early Close, Forced Close, Declined Policy

### Totals

Date	Total Uses	Total Time	Average Session
3/3/2025	27	18:14	40.519
3/4/2025	20	19:31	58.550
3/5/2025	22	23:23	63.773
3/6/2025	15	15:42	62.800
3/7/2025	28	24:55	53.393
3/10/2025	28	23:32	50.429
3/11/2025	16	11:29	43.063
3/12/2025	19	16:56	53.474
3/13/2025	15	14:08	56.533
3/14/2025	16	13:14	49.625
3/17/2025	27	24:09	53.667
3/18/2025	17	16:08	56.941
3/19/2025	23	23:40	61.739
3/20/2025	19	15:03	47.526
3/21/2025	18	15:02	50.111
3/24/2025	29	24:40	51.034
3/25/2025	15	15:24	61.600
3/26/2025	25	17:56	43.040
3/27/2025	18	18:15	60.833
3/28/2025	26	18:16	42.154
3/31/2025	18	14:05	46.944
TOTALS	441	383:42	52.204

*This report was generated using the EnvisionWare Inc. Reporting Module*



## BENSON POLICE DEPARTMENT

360 S. Gila, P. O. BOX 2287

Benson, AZ 85602-2287

Ph. (520) 586-2211 Fax (520) 586-2520

Honorable Mayor and Council,

Greetings to you all.

This month saw Officer N. Swanberg's completion and graduation from the Field Training process, whereas he has moved into solo officer status. Officer Swanberg has been assigned to the midnight shift and has adjusted to this shift well. He is showing proactivity in the areas of pedestrian contacts/vehicle stops and has made a number of on-view drug possession related arrests, as well as on-view arrests for outstanding misdemeanor or felony warrants. The Benson Police Department believes strongly in the concept of community policing, which includes contacting pedestrians and those passing through as transients. It is often quite difficult to obtain a person's identity during these types of contacts given there is often no lawful reason to detain the subjects we approach. They often decline to speak with officers or become insulting or accusatory while refusing to interact with police. However, if the correct tact is employed, our officers can obtain information that leads to continued investigations which can result in arrests for drugs or outstanding warrants.

Officer T. Hamilton has also completed nearly all of her FTO process and will be on solo officer status as of the end of her shift on 04-04-2025. She will enter into solo officer status and begin that venture at the conclusion of her regularly scheduled days off. We wish her well and are here to do our best to ensure she has a safe, successful career as a peace officer for our city.

The Benson Police Department has assigned Corporal J. Williams to an inter-agency county drug task force. Cpl Williams' work on this task force often takes him out of our immediate area to investigate, track and surveil drug distributors who sell their contraband to smaller distributors or users in our area. These investigations often lead to the acquisition of trackers placed on vehicles for surveillance purposes, coordinated surveillance efforts involving boots on the ground, and eventually to search warrants being drafted and executed on suspect residences or product storage locations with the intent of seizing and preventing these drugs from arriving onto the streets of our community. That said, and as a result of their efforts during the month of March, Cpl Williams and his team seized over 74 pounds of methamphetamine, 1.15 pounds of cocaine, 12.97 ounces of heroin, and \$5,259.00 in cash from a single supplier. Outstanding job, but there is much more work to do.

Over the past several months, the Benson Police Department has fielded a number of complaints regarding the theft of credit cards and their subsequent usage online, at businesses in other cities, and at businesses right here in our own community. CSO1 Prescott, along with our investigations unit, set out to investigate these thefts-by-fraud, and have identified a local female as the offender in these crimes. This female only recently moved to the Benson area from Washington, which made identifying her difficult. However, she has been arrested and charged after multiple search warrants were executed on her residence and evidence collected supporting her involvement.

Last year's Lantern Festival was enjoyed by many residents and visitors from around the area. It was, unfortunately, also the evening of the last homicide committed in our city for over 15 years. On March 28<sup>th</sup>, and as a result of an exceptional and immediate investigation that included efforts from nearly every member of our department, Austin Kyes accepted a 19-

year plea agreement for the murder of Christian Bennett. The prosecutor of this case made a point to contact our department and commend them on an exceptionally executed investigation that left no doubt as to the guilt of the accused. My thanks to all Benson PD staff.

The Benson PD hosted a DUI saturation detail on the 15<sup>th</sup> due to the music festival that took place over that weekend. Officers converged on the city from agencies around the county to assist our officers in hopes of deterring, and hopefully preventing, by visible presence, anyone from arriving at the decision to drive while under the influence. Over 70 traffic stops were affected, and one DUI suspect was arrested. As long as there are events such as this that take place in our community, and particularly those that include the consumption of intoxicating beverages, we will continue to request the assistance of our neighboring agencies in a proactive effort to keep the members of our community, as well as those who visit it, safe. The purpose of this is not to intimidate, but to attempt to influence attendees to make positive, lawful decisions by visible officer presence.

Our department family, as a whole, was saddened to learn of a loss in the family of one of our veteran employees. Debrah Ray lost her father during the month of March. I knew Mark Simmerman personally and can tell you he was a good man who loved his wife, children and grandchildren, and would gladly relieve himself of the shirt from his back for a friend in need. He will be missed by all who knew him. If you see Deborah in passing, please extend to her your thoughts, as she would greatly appreciate your kind words.

During the month of March 2025, the Benson Police Department fielded a total of 2,484 calls for service, with 445 of those calls being 911 emergency related calls.

From all of us here at the Benson Police Department, we thank you for your service and wish you the best.

Sgt B. Williams-#125  
Interim Chief of Police  
Benson Police Department

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# CITY OF BENSON

## INTEROFFICE MEMORANDUM

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**DATE:** March 28, 2024  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Ann P. Roberts, City Prosecutor  
**CC:** Vicki Vivian, City Manager  
**SUBJECT:** Prosecutorial Statistics for March, 2024.

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Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

**TRIALS:**

City Ordinance	00
Criminal Traffic Trials:	00
Commercial Vehicle Traffic Trials:	00
General Crime Trials:	01
Drug Related Trials:	00
Domestic Violence Trials:	01
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	<u>00</u>
Total Trials	02

**PRETRIAL CONFERENCES:**

City Ordinance	00
Criminal Traffic Pretrial Conference Hearings:	16
Commercial Motor Vehicle Violations	04
General Crime Pretrial Conference Hearings:	20
Drug Related Pretrial Conference Hearings:	05
Domestic Violence Pretrial Conference Hearings:	07
D.U.I. Pretrial Conference Hearings:	18
Contracting without a License	00
Animal Control/Game and Fish Pretrial Conference Hearings:	<u>02</u>
Total Pretrials	72

**HEARINGS:**

Restitution/OSC and Sentencing Hearings:	00
Probation Revocation Hearings:	00
Bond Forfeiture/Bail Review Hearings/Conditions of Release:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing/Extradition Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	<u>00</u>
Total Hearings	00

**PROSECUTORIAL TIME SPENT IN COURT 18.00 HRS**  
**PROSECUTORIAL TIME SPENT OUTSIDE OF COURT\* 72.00 HRS**

\*TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

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# CITY OF BENSON

## INTEROFFICE MEMORANDUM

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**DATE:** April 7, 2025  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Ann P. Roberts, City Prosecutor  
**CC:** Greg Volker, Interim City Manager  
**SUBJECT:** Prosecutorial Statistics for March, 2025.

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Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

**TRIALS:**

City Ordinance	00
Criminal Traffic Trials:	00
Commercial Vehicle Traffic Trials:	00
General Crime Trials:	02
Drug Related Trials:	00
Domestic Violence Trials:	00
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	<u>00</u>
Total Trials	02

**PRETRIAL CONFERENCES:**

City Ordinance	00
Criminal Traffic Pretrial Conference Hearings:	38
Commercial Motor Vehicle Violations	00
General Crime Pretrial Conference Hearings:	22
Drug Related Pretrial Conference Hearings:	07
Domestic Violence Pretrial Conference Hearings:	08
D.U.I. Pretrial Conference Hearings:	03
Contracting without a License	00
Animal Control/Game and Fish Pretrial Conference Hearings:	<u>01</u>
Total Pretrials	79

**HEARINGS:**

Restitution/OSC and Sentencing Hearings:	01
Sentencing Set Aside Hearings:	00
Bond Forfeiture/Bail Review Hearings/Conditions of Release:	01
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing/Extradition Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	<u>00</u>
Total Hearings	02

**PROSECUTORIAL TIME SPENT IN COURT 17.00 HRS**  
**PROSECUTORIAL TIME SPENT OUTSIDE OF COURT\* 75.00 HRS**

\*TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

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## **CITY OF BENSON INTEROFFICE MEMORANDUM**

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**DATE:** March 31, 2024  
**TO:** Greg Volker, Interim City Manager  
**FROM:** Olivia Beemer, Compliance Officer  
**SUBJECT:** Department Report for Public Works

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### **Gas Department**

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission (ACC) and PHMSA.
- Cut weeds and shrubs around meters. Painted over meters. Replaced line markers.
- Meter readers are performing upgrades to gas meters.
- Attended to multiple gas odor calls
- Continued the evaluation of Operator Qualifications 0
- ACC Audit completed 3/31/25 – Findings to be sent within 30 days

### **Water Department**

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter/valve maintenance.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water quality as required by Arizona Department of Environmental Quality.
- No new meters for Canyons/Turquoise Hills/Cottonwood Bluffs & RL Workman
- Installed irrigation at Parks
- Worked with finance department on new Work Order System

### **Wastewater Department**

- Continued maintenance and repair at the treatment plant.
- Staff continues the “vault and haul” activity at the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits. Monthly submittal of reports to Arizona Department of Environmental Quality.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.
- Continued to haul from perk plant up to 15 loads per week
- Utilities Dept tested for ADEQ Waste Water Certifications

### **Streets Department**

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

- Patched potholes through town
- Started on wash project at Lion's Park
- Cut trees for Taco Bell
- Marked Graves

## **Parks Department**

Parks Department continues maintenance of fields, parks, landscaping along 4<sup>th</sup> Street and the area around the overpass of Highway 80.

- Lined fields for Little League
- Ordered new mower
- Lighting for Fields in on going



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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** March 31, 2025  
**TO:** Chief Volker, City Manager  
**FROM:** Melanie Hernandez, Recreation Supervisor  
**SUBJECT:** Recreation Department Activity Report – Month Ending 03/31

### Adult Activities:

The current offering of adult programs at the Community Center is as follows:

Monday – Bingo: 1:00 pm (doors open at noon)

Tuesday – Crochet for a Cause: 10:00 am – 12:00 pm

Wednesday – Tai Chi: 3:45 – 4:45 pm

Friday – Lunchtime Connect: 11:00 am – 1:00 pm

### Lunchtime Connect:

	2025	2024
Male	62	-
Female	166	-
<b>Total Meals:</b>	<b>228</b>	<b>-</b>

A total of 228 patrons were served lunch during March, 30 of which are Veterans. The average age of patrons for this month was 72.6, with the youngest attendee being 17 years old and the oldest being 90. A record number of 80 attendees were served at March's last Lunchtime Connect.

### Bingo Activity:

March	2025	2024
Attendance	119	92
Cards Sold	571	463

Bingo attendance is up from last year. A number of factors influence Bingo numbers, including the arrival/departure of winter visitors, appointments, illness, and death. The Center continues to attract new attendees in general as it adds additional programs to the weekly schedule.

### Park Activity:

March	2025	2024
Ramadas	8	8
League Usage	120	42
Apache Park	0	0
Union Street Park	0	0
<b>Totals:</b>	<b>128</b>	<b>8</b>

Park usage increased from the previous year due to SPVLL and Benson Middle School baseball booking fields most days of the week.

### Community Center Rentals:

March	2025	2024
Private Party	5	2
Non-Profit	5	11
City Use	20	11
No Charge	17	14
Deposits Kept:	0	0
<b>Totals:</b>	<b>47</b>	<b>38</b>

The

### Community Center Revenue:

March	2025	2024
Private Party	\$375	\$150
Non-Profit	\$100	\$220
<b>Totals:</b>	<b>\$475</b>	<b>\$370</b>

- The increase in "City Use" is due to the implementation of Crochet for a Cause, Tai Chi, and Lunchtime Connect.
- The decrease in non-profit use is because a church was renting the facility weekly last year during this time.

**Other Activities:**

The Recreation Department, in partnership with the Benson Chamber, hosted a Winter Visitor Appreciation Luncheon at the Benson City Grille on March 13. The lunch consisted of a free meal, sponsor giveaways, and door prizes. There were approximately 45 people in attendance.

The Recreation Department processed two special event permit applications during the month of March. Both applications were approved.

Approved:

First Baptist Church Picnic – April 19 @ Lions Park

Mentoring Cochise Kids Softball Tournament – July 12 (subject to change) @ Lions Park

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## **CITY OF BENSON INTEROFFICE MEMORANDUM**

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**DATE:** 1 April 2025  
**TO:** Greg Volker, City Manager/Police Chief  
**FROM:** Heather Zook, Tourism Supervisor  
**SUBJECT:** Tourism Report for March 2025

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- Our Visitor count in March 2025 was 624.
- We gave out 73 Benson Train Operator Certificates for the month of March.
- I am pleased to announce that the Benson Visitor Center has been recognized on the Autism Travel Facebook page as an Autism Destination for families, following their completion of the autism-specific training and certification program.
- The Visitor Center has been collaborating with various non-profit organizations, including the Veterans of Foreign Wars, The Eagles Club, the Benson Community Center, and others, to support our city by providing information on community fundraisers. In March we focused our efforts on the Golf Course, the Rotary Club, the Elementary School, and the Benson Women's Club.
- We have been focused on restructuring our brochures to ensure a more intuitive flow that aligns with the various regions of Arizona. Additionally, we have been working on expanding the storage capacity of the room that houses our pamphlets. These improvements have significantly enhanced both our operational efficiency and the overall experience for our visitors.
- Tiffany collaborated with the Forever Home Donkey Rescue and Mayor Konrad to promote the upcoming fundraising event, Spring Fling. On the day of the event, Tiffany provided coverage and produced a video, which was subsequently shared across our social media platforms to raise awareness.
- Tiffany has been focusing on increasing our social media presence by adding more of a human-interest angle to our posts. This approach has started to resonate with the community, and we're seeing more engagement. Our daily posts have been paying off, with an increase in followers happening consistently.
- On Saturday, March 29th, Tiffany and I had the privilege of joining Gerald Arnault, a renowned expert on the Butterfield Trail that passes through Benson, for an

insightful discussion on both the Butterfield Trail and the Dragoon Springs Massacre. The Butterfield Trail, now being recognized for its historical significance. The trail has already attracted numerous visitors to the Benson Visitor Center and is poised to draw many more in the years ahead.

- I collaborated with the management team at the Benson KOA RV to deliver a presentation highlighting local attractions in Benson and along Highway 80. The presentation was well-received, with several groups expressing interest in extending their stay in Benson to explore additional sites featured in the presentation. I have been asked to come back and to other RV parks in the county to continue to build excitement on what Highway 80 has to offer.
- I was invited by the Benson Women's Club to deliver the opening introduction for their convention. My presentation was positively received, and the group expressed interest in having me return for their next meeting to provide additional insights on tourism and activities in Cochise County and the Benson area.

## Visitor Center Travel Planner Report for March 2025

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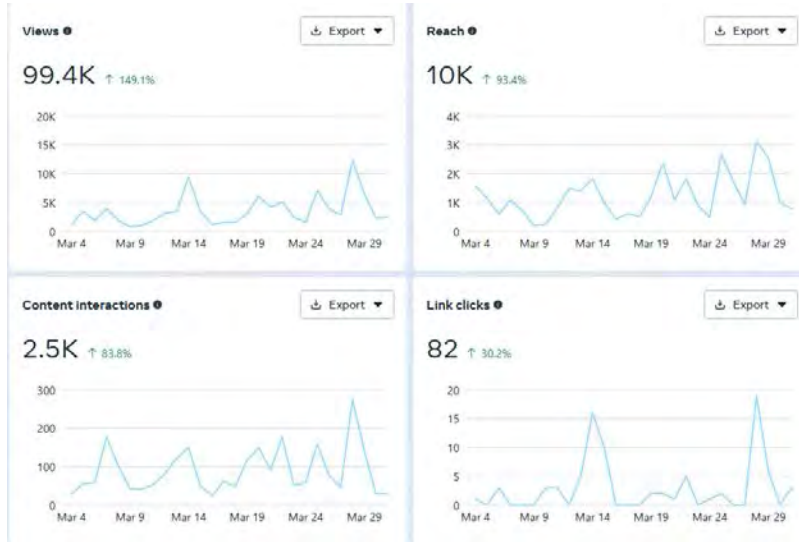
### RETAIL REPORT/ SOCIAL MEDIA

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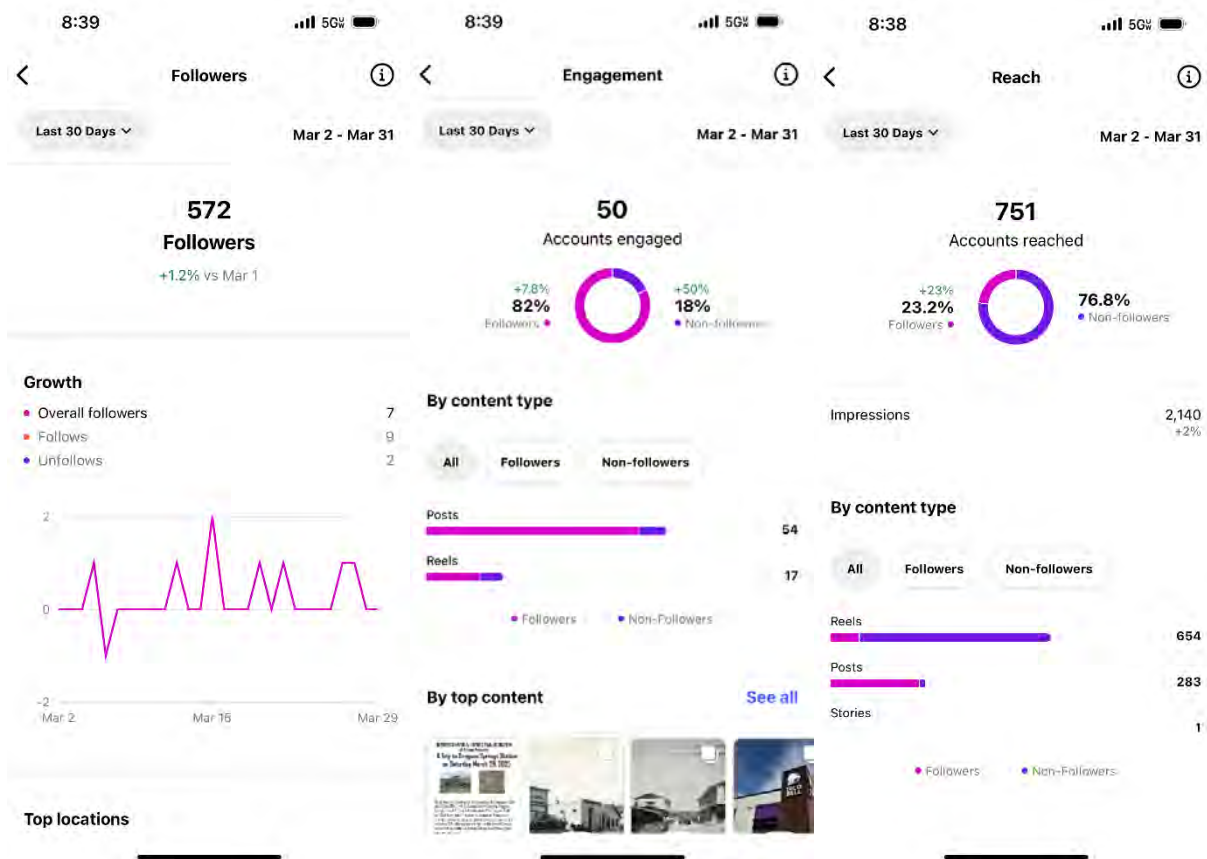
We had \$186.50 in Gift Shop sales (\$115.00 in Cash, \$71.50 in Credit Cards). And \$100.00 in donations. A combined total of \$286.50.

#### Facebook Report - For the Month of March 2025

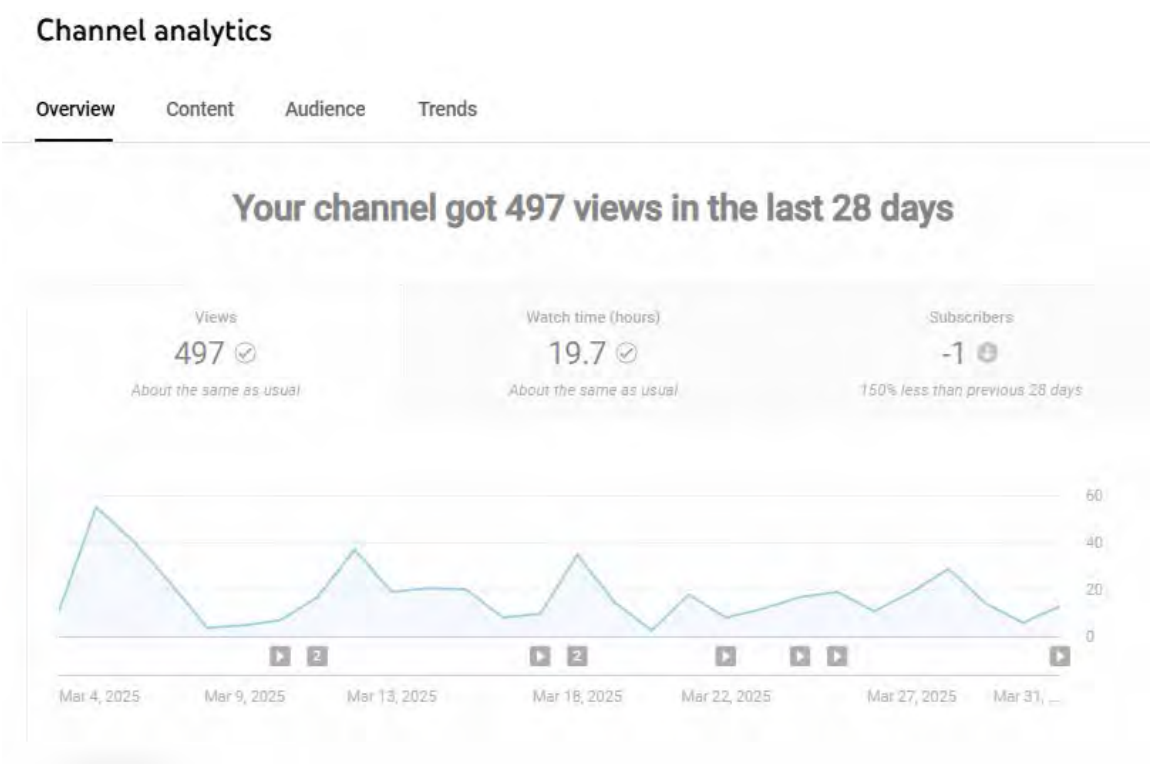
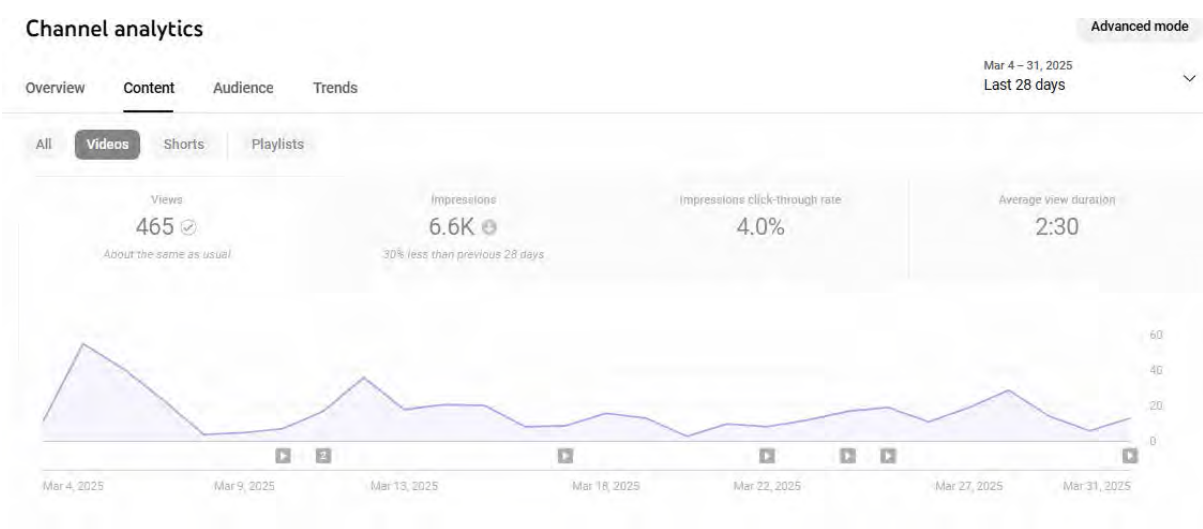




## Instagram Report - For the month of March 2025



# YouTube Report - For the month of March 2025



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## CITY OF BENSON INTEROFFICE MEMORANDUM

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**DATE:** March 31, 2025  
**TO:** Greg Volker, City Manager  
**FROM:** Mariza Nikitas, Transit Supervisor  
**cc:** Benson City Council Members  
**SUBJECT:** Transit Monthly Report for March 2025

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### Past and Current department Projects:

- ADOT E-Grants website system upgrade is on pause; system will be unavailable for invoicing once the upgrading begins; no time frame provided at this time
- ADOT invoice February 2025 has been submitted
- SEAGO invoice for February 2025 has been submitted
- On-call Transit Driver position will be posted today (previous resignation)
- Secured additional \$7,500 for this fiscal year from SEAGO (previous award \$20,000)
- Passenger surveys completed, very positive feedback (results available upon request)
- Lunchtime Connect is growing, adding more passengers to route buses and Dial-a-Ride every Friday
- 2 drivers attended CPR/First Aid training through the Benson Hospital this month
- Driver training & cross training is ongoing

### Upcoming:

- Continue to file monthly invoices sequentially when able via ADOT/E-Grants website (only one accepted at a time).
- BAT Team meeting scheduled for 04/01/2025 @ 4pm at the Maintenance Yard
- Quarterly TAC meeting to be held 04/09/2025 @ 10:30am at Council Chambers
- Mariza will attend the annual AZTA conference in Flagstaff, April 14-16, 2025
- Seeking quotes for video surveillance systems for buses and dispatching software (5339 Grant).
- ADOT budget in process (5311 2024 YR2); City of Benson budget in process (FY25-26)

### Transit Ridership Statistics: *(March 2025 data has not been finalized)*

- Ridership for Feb 2025: **703** passengers compared to Feb 2024: **805 passengers**
- Annual first time SEAGO/AAA riders for Feb 2025: **6** compared to Feb 2024: **4**
- Ridership for Mar 2025: **750** passengers compared to Mar 2024: **869 passengers**
- Annual first time SEAGO/AAA riders for Feb 2025: **6** compared to Feb 2024: **8**