

CITY OF BENSON CITY COUNCIL FEBRUARY 10, 2025 – 7:00 P.M. REGULAR MEETING

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
WILL BE HELD ON FEBRUARY 10, 2025 AT 7:00 P.M.,
AT THE BENSON COUNCIL CHAMBERS,
599 S. DRAGOON STREET, BENSON, ARIZONA

Vicki L. Vivian, CMC, City Clerk

AGENDA

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

CALL TO ORDER: The Call to Order will consist of the Mayor calling the Council to order. The Mayor or his designee shall then lead those present in the Pledge of Allegiance before introducing the invocation speaker, who will offer the invocation.

ROLL CALL: The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

PUBLIC HEARING: The Mayor and Council will receive comments from the public regarding The General Development Plan update. This document helps direct long- and short-term development regulations and requirements. The purpose of this public hearing is to provide an opportunity for citizens to address questions, concerns or support regarding the document directly to the City Council.

EMPLOYEE RECOGNITION: The Mayor shall use this time to present employment awards to those City employees or to present recognition awards for specific acts regarding public service if any.

CALL TO THE PUBLIC – AGENDA-RELATED COMMENTS ONLY: Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council. **

CITY MANAGER’S SUMMARY OF CURRENT EVENTS REPORT: The City Manager will announce meetings and events taking place regarding matters involving or related to the City of Benson.

NEW BUSINESS:

1. Discussion and possible action on the Consent Agenda: ***
 - 1a. Minutes of the January 6, 2025 Special Meeting *
 - 1b. Minutes of the January 13, 2025 Regular Meeting *
 - 1c. An Emergency and/or Special procurement of a 2017 Freightliner Cascadia (Used) from Tucson Trux & Equipment Sales, LLC for \$40,002.90 *
 - 1d. Contract ratification between the City of Benson, Arizona and ACES Power Marketing, LLC acting as an agent for El Paso Natural Gas Co transporter *
 - 1e. Invoices processed for the period from December 21, 2024, through January 27, 2025 *
2. Discussion and possible action regarding request from Benson Clean & Beautiful for services support of the “Classic Cars Off Main” event to be held March 15, 2025 – **Gregory Volker, City Manager/Police Chief** *
3. Discussion and possible action regarding Resolution 5-2025 of the Mayor and Council of the City of Benson, Arizona, recommending approval of the Issuance of a Series 6 (Bar) Liquor License at the Bar @ the Horseshoe, 162 E. 4th Street, Benson, Arizona – **Vicki Vivian, CMC, City Clerk** *
4. Discussion and possible action regarding Resolution 6-2025 of the Mayor and Council of the City of Benson, Arizona, authorizing the City Manager to enter into a grant agreement with the State of Arizona Department of Transportation for the purchase of Capital Assets for Operation of the Benson Area Transit System – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director and Mariza Nikitas, Transit Supervisor** *
5. Discussion and possible action regarding Resolution 7-2025 of the Mayor and Council of the City of Benson, Arizona, readopting the City of Benson General Development Plan, a General Plan for Municipal Development Policy pursuant to Arizona Revised Statutes, A.R.S. §9-461 et. seq., establishing Planning Goals, Objectives and Policies; and considering each of the Plan Elements required by Statute as well as others determined essential by

the City – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director and Olivia Beemer, Compliance Officer** *

6. Update on the Strategic Plan Projects – **Gregory Volker, City Manager/Police Chief** *
7. Discussion during and/or after presentation by City staff of City Finances, with emphasis on November 30, 2024 and December 31, 2024; and the City’s financial position on December 31, 2024. All revenues and expenses of the City may be discussed – **Megan Moreno, Finance Director** *

CALL TO THE PUBLIC – NON-AGENDA-RELATED COMMENTS: Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council. **

DEPARTMENT REPORTS: Written Department Reports will be provided to Councilmembers as part of the Council packet monthly, discussion and direction to Staff, if any, may ensue.

ADJOURNMENT

POSTED this 6th day of February, 2025

Pursuant to A.R.S. § 38-431.02(H), the public will have physical access to the meeting place thirty (30) minutes prior to the start of the meeting.

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk’s Office located at 120 W. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped-accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245 or TDD: (520) 586-3624, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the agenda.

* Denotes an Exhibit in addition to the Council Communication

** Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that “A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.” As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

*** Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

NOTICE TO PARENTS: Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City’s website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience, your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.

LEGAL NOTICE
OF PUBLIC HEARING
ON THE GENERAL DEVELOPMENT PLAN
BEFORE THE
CITY COUNCIL
OF BENSON, ARIZONA
ON FEBRUARY 10, 2025

The City of Benson's City Council will hold a Public Hearing on the General Development Plan Update on February 10, 2025 at 7:00 p.m. at the Benson City Council Chambers, 599 S. Dragoon Street, Benson, Arizona, 85602.

The City of Benson is updating an important document, the General Development Plan. This document helps direct long- and short-term development regulations and requirements. The purpose of this public hearing is to provide an opportunity for citizens to address questions, concerns or support regarding the document directly to the City Council. Please contact Abbie Johnson at 520-720-6328 to review the document or for questions.

All facilities are handicap accessible. If you have a special accessibility need, please contact Ms. Vicki Vivian, City Clerk, at 520-586-2245 no later than eight (8) hours before the scheduled meeting time.

Vicki L. Vivian, CMC
City Clerk

Publish: January 22, 2025
January 29, 2025

City of Benson

FEBRUARY 2025

FOR MORE INFORMATION VISIT WWW.BENSONAZ.GOV

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	4 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	5 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	6 Library Adult Speaker Series 10:30 a.m. Whetstone Room	7	8
9	10 City Council Meeting 7:00 p.m. Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	11 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	12 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	13 Library Adult Speaker Series 10:30 a.m. Whetstone Room	14 	15
16	17 Presidents' Day - City Offices Closed 	18 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	19 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	20 Library Adult Speaker Series 10:30 a.m. Whetstone Room	21 Lunchtime Connect - 11:00 a.m.-3:00 p.m. Recreation Center	22
23	24 Adult Bingo - 1:00 p.m. (Doors open at noon) Recreation Center	25 Adult Crochet for a Cause - 10:00 a.m.- 12:00 p.m. Recreation Center	26 Adult Tai Chi - 3:45 p.m.- 4:45 p.m. Recreation Center	27	28 Lunchtime Connect - 11:00 a.m.-3:00 p.m. Recreation Center	

Meetings

- Monday, March 10, 2025** – City Council Regular Meeting, 7:00 p.m., Benson Council Chambers

Events

- Thursday, February 13, 2025** – Library Adult Speaker Series 10:30 a.m. in the Whetstone Room, “Nurturing the Nature of Rattlesnakes” with Melissa Amarello

- Friday, February 14, 2025** – Senior Prom
Benson’s first annual “Senior” Prom will be held Friday, February 14 from 1:00 – 3:00 pm. This fun-filled event will offer music, refreshments and nostalgic fun for adults who are young at heart. Admission is free and DJ Howe will be in the house, playing hits from the 40’s, 50’s, and 60’s. a 5

- Thursday, February 20, 2025** – Library Adult Speaker Series 10:30 a.m. in the Whetstone Room, “Benson” with Tiffany Gabbard and Heather Zook

- Saturday, March 15, 2025** – Benson Clean & Beautiful presents Classic Cars off Main, at Lion’s Park, 8:00 a.m. – 2:00 p.m. Food Vendors on site. For more information contact Cindy Allen at 520-631-5507.

- Friday, Saturday, and Sunday
March 14, 15, and 16, 2025** – Cochise County Music Festival at the 4EVR Ranch in Benson. It’s a 3-day event. Gates open at 11:00 a.m. and music starts at 1:00 p.m. daily. For more information, please visit the country music festival website at www.cochisecountryfest.com.

- Saturday, March 29, 2025** – Opening Day for the San Pedro Little League at Lions Park 420 N. Adams St., Benson, AZ

Coming in February on Fridays

- **Lunchtime Connect – hopefully beginning February 14**
This new program will provide a free hot meal and an opportunity for our older community members to socialize each Friday. The program will run from 11:00 a.m. to 1:00 p.m. weekly. The times for this event coincide with the BAT bus schedule to ensure accessibility to those lacking transportation.

Adult Activities

- Recreation Center hosts:
Bingo on Mondays at 1:00 p.m.
Crochet for a Cause on Tuesdays at 10:00 a.m. and
Tai Chi on Wednesdays from 3:45 p.m.-4:45 p.m.

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Clerk

Subject:

Minutes of the January 6, 2025 Special Meeting

Discussion:

Attached are the minutes of the January 6, 2025 Special Meeting.

Staff Recommendation:

Council pleasure

**THE SPECIAL MEETING
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD JANUARY 6, 2025 AT 6:00 P.M.
AT THE BENSON COUNCIL CHAMBERS
599 S. DRAGOON STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor Konrad called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Joe A. Konrad, Vice Mayor Pat Boyle, Councilmembers Levi Johnson, Toney D. King, Sr., Nick Maldonado and Cindy Tapia. City Clerk Vicki Vivian stated a quorum was established.

Mayor Konrad then introduced Pastor Larry Kyle from the Holy Spirit Ministries who gave the invocation.

NEW BUSINESS:

1. **Presentation of Certificates of Recognition for outgoing Councilmembers; may include comments by any current or outgoing members of the City Council**

Interim City Manager Greg Volker asked Councilmember King to come forward. Councilmember King asked if he could have family members come forward as well. Councilmember King then stated his wife has put up with a lot, adding 1/3 of his life has been spent on City Council. He stated he spent 17 years coaching, 13 years as a school volunteer and 23 years with the City on Council, adding it was 25 years if he counted his time on the Planning & Zoning Commission. He stated he wanted to thank both his wife who put up with a lot with his time away serving and his daughter, who never left his side. Councilmember King then gave prepared comments, which read, "As I speak tonight, I am filled with a profound sense of gratitude and reflection. Serving this wonderful community as a Councilmember for almost 23 years has been one of the greatest honors of my life. The journey has been both challenging and rewarding, and I am deeply thankful for the trust and support you have bestowed upon me. When I first took office, I was driven by a vision to make our City a better place for all its residents. Together, we have faced numerous challenges and celebrated many victories. We have worked tirelessly to improve our infrastructure, enhance public safety, and provide better services to our community. I am proud of the progress we have made, and I am confident that our City is on a positive trajectory. Throughout my tenure, I have been fortunate to work with dedicated colleagues, passionate community members, and committed City staff. Your collaboration, ideas, and hard work have been invaluable, and I am grateful for the partnerships we have formed. It is through our collective efforts that we have been able to achieve so much. I have also cherished the countless interactions with residents, listening to your concerns and working together to find solutions. Your voices have guided my decisions and inspired me to serve with integrity and commitment. It is your passion and engagement that makes our City such a special place. As I leave today from my role on the Council, I do so with a sense of fulfillment and optimism for the future. I am confident that the new leadership will continue to build on our accomplishments and lead our City with vision and dedication. I look forward to seeing the continued growth and development of our community and I have total confidence in each and every Councilmember, the Mayor and the Vice Mayor. I have confidence in them, and I think the City should continue to have confidence in them too. While my time on the Council is coming to an end, my commitment to our City remains steadfast. I will continue to be an active and engaged resident, supporting initiatives that benefit our community and working to ensure that our City remains a great place to live, work and thrive. I thank you for the incredible opportunity to serve you. It has been an honor and a privilege. I am so deeply grateful for your trust, support and friendship and I thank you. May God bless you all, may God bless the City of Benson and most of all may God bless the United States of America."

Interim City Manager Greg Volker then read the plaque which read "in recognition of your commitment and dedication to the City of Benson and its residents for your dedicated service as a Councilmember from

July 2001 to November 2010, Mayor from July 2011 to January 2021, and Councilmember from January 2021 to January 2025, this plaque is presented to you for your dedicated service.” Mr. Volker thanked Councilmember King and presented him with the plaque.

2. **Presentation of Certificates of Election for the City of Benson Primary Election held in and for the City of Benson on July 30, 2024 and Swearing In and Seating of the newly elected Mayor and Councilmembers; may include comments by the Mayor or any current or incoming members of the City Council**

Interim City Manager Greg Volker stated pursuant to ARS §16-647, which states, “...the clerk of the board (Council) shall, unless enjoined from so doing by an order of the court, deliver to each such person, upon compliance with the provisions imposed by law upon candidates for office as conditions precedent to the issuance of such certificates, a certificate of election, signed by the clerk and authenticated with the seal of office of the board...” and to ARS §38-232, which states, “...the oath of office shall be taken and subscribed as follows: ...if elected, at any time after receiving the officer’s certificate of election, and at or before commencement of the term of office,” certificates of election for the City of Benson’s Primary Election will be presented to the newly elected Mayor and Councilmembers, who will then be sworn in and seated. Mr. Volker then introduced Sheriff Dannels. Sheriff Dannels thanked Council stating he was humbled to be here for the ceremony of service, adding some people may be asking why the Sheriff is swearing in City Council, stating it was a personal privilege to do so and was because of the friendships and partnerships his office has with the Mayor and Councilmembers, all the staff members and the City Manager, in addition to those present at the meeting. Sheriff Dannels then thanked the Council for this opportunity, adding it is an honor to have the trust of the people for those who sit in the seats that Council and he share.

Sheriff Dannels then asked Mayor Konrad to come forward. Mayor Konrad invited Ms. Konrad to join him. Mayor Konrad was then seated. Sheriff Dannels then asked Councilmember Boyle to come forward with Councilmember Boyle asking Mrs. Boyle to join him. Councilmember Boyle was then seated. Sheriff Dannels then asked Councilmember Hayes to come forward and swore him in with Councilmember Hayes then being seated. Sheriff Dannel then asked Councilmember Maldonado to come forward and swore him in with Councilmember Maldonado then being seated. Mayor thanked Sheriff Dannels for his participation, adding become a tradition and Sheriff Dannels has certainly become a friend of the City.

3. **Selection of Vice Mayor for the City of Benson City Council**

Interim City Manager Greg Volker stated under City Code 2-2-1, the code reads that the Council will choose a Vice Mayor from among themselves each year in which an election to Council is held. He then recommended the Council select a Vice Mayor.

Councilmember Boyle moved to nominate Councilmember Levi Johnson as Vice Mayor. Seconded by Councilmember Maldonado. Mayor Konrad then stated Vice Mayor Boyle has done an outstanding job for two years, and he understands Vice Mayor Boyle would like to pass it to someone else. Mayor Konrad thanked Vice Mayor Boyle for everything he’s done. Motion then passed 6-0.

4. **Discussion regarding the appointment of a new Councilmember to fill the vacancy, including possible action to set a process to interview candidates**

Interim City Manager Greg Volker stated on December 13, 2024, then sitting Councilmember Seth Judd delivered his letter of resignation to the City Manager with the effective date of December 13, 2024, adding Councilmember Judd’s resignation was due to his family’s decision to move out of the City limits of Benson. He then stated the term for the created vacancy will expire in December of 2026. Mr. Volker then stated under the City of Benson, City Code, Section 2-1-4 (A), it reads that the Council shall fill any vacancy that may occur, by appointment until the next regularly scheduled Council election if the vacancy occurs more than thirty days before the nomination petition deadline, otherwise the appointment is for the unexpired term. The appointment shall be made within sixty days of the date the vacancy. Mr. Volker then stated the open City Councilmember vacancy was posted on December 18, 2024, in the local newspaper, the City of Benson’s Facebook page and on the City of Benson Website with a closing deadline of 4:00 pm

on January 3, 2025 and as of the closing, two individuals applied who were qualified for the position and he recommends Council discuss an appointment process to potentially include setting an agenda item on the next scheduled Council meeting which will be January 13, 2025.

Mayor Konrad asked how quickly the Council could get the applications to review them with Mr. Volker stating they could be emailed out that evening, but the next morning was preferable.

Mayor Konrad then stated with only two candidates, it shouldn't be as time consuming as it has been in the past. He then stated as far as the process is concerned, there is nothing defined, and it is up to the City Council at the time of the vacancy to define how to proceed, adding that is what is up for discussion; how to proceed. He then stated all ideas are welcome.

Vice Mayor Johnson stated with only two candidates, he recommended the Council get the applications and review them and the Council could individually contact the candidates and then place the item on the next agenda. He then asked if the Council could get the candidates contact information.

Mr. Volker stated he would place the item on the next agenda, and it will be for the action of appointing a Councilmember.

Councilmember Tapia asked if the Council would rather call the candidates individually or just have them present at the next Council meeting so it could be done in one swoop, out of respect for their time as well with Vice Mayor Johnson suggesting a worksession at 6:00 p.m. and the regular meeting at 7:00 p.m.

Mayor Konrad stated he would be unable to be here at 6:00 p.m., but he could do 6:30 p.m. before suggesting a worksession at 6:45 p.m. and the regular meeting at 7:15 p.m. He then asked if the Council would prefer it just be an agenda item instead of a worksession, adding in the past the Council has done it differently, adding the beauty of it is, there is not a way locked in. He then stated the Council at those times, depending on the number of candidates, have conducted interviews in an open meeting where they interviewed the candidates in front of an audience and have conducted interviews in an executive session, releasing those minutes once the appointment had been made. Councilmember Tapia stated she was fine with it being done in an open session. Other Councilmembers voiced their agreement.

Mayor Konrad then asked if the Council was ok with the regular meeting at 7:00, noting it may run a little later than they were accustomed to with everyone agreeing.

Mr. Volker then stated would make sure the agenda reflected the appointment.

Councilmember Boyle asked if the Council could get some background information on the candidates with City Clerk Vicki Vivian stating she would email out the applications to Council right away.

ADJOURNMENT:

Councilmember Tapia moved to adjourn at 6:25 p.m. Seconded by Vice Mayor Johnson. Motion passed 6-0.

Joe A. Konrad, Mayor

ATTEST:

Vicki L. Vivian, CMC, City Clerk

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Consent Agenda Item # 1b

From: Vicki Vivian, CMC, City Clerk

Subject:

Minutes of the January 13, 2025 Regular Meeting

Discussion:

Attached are the minutes of the January 13, 2025 Regular Meeting.

Staff Recommendation:

Council pleasure

**THE REGULAR MEETING
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD JANUARY 13, 2025 AT 7:00 P.M.
AT THE BENSON COUNCIL CHAMBERS
599 S. DRAGOON STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor Konrad called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Mayor Konrad then introduced Michael Jolstead from Grace Chapel who gave the invocation.

ROLL CALL:

Present were: Mayor Joe A. Konrad, Vice Mayor Levi Johnson, Councilmembers Pat Boyle, Darren Hayes, Nick Maldonado and Cindy Tapia. City Clerk Vicki Vivian stated a quorum was established.

PUBLIC HEARING: The Mayor and Council will receive comments from the public regarding the proposed increase in Cemetery fees. A schedule of the proposed new or increased fees that includes the amount of the fee and a written report or data that supports the new or increased fee is also available on the City's website.

Mayor Konrad opened the Public Hearing at 7:03 p.m. No one signed up to speak. Mayor Konrad asked if anyone present wished to speak regarding these topics. After no responses, Mayor Konrad closed the Public Hearing at 7:03 p.m.

EMPLOYEE RECOGNITION: None.

PROCLAMATION: None.

CALL TO THE PUBLIC – AGENDA-RELATED COMMENTS ONLY: Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council.

Mayor Konrad stated one person had signed up to speak on non-agenda related topics and he was going to let her speak at this time.

Melissa Avant, the Regional Director with First Things First in Cochise County stated they had two early care and education providers in the Benson area and would love to continue that partnership, but she was here to speak on legislation, adding within the legislative session, there hopefully, should be a bill drafted on vaping and nicotine products for the early care and education system throughout Cochise County and the state of Arizona and she would love to ask Council for their support, adding she would send an email for their support and signatures. She then stated they have their legislative representative slated for a conversation on Friday on that bill. She concluded by stating she looks forward to coming back in April for a proclamation on the Month of the Young Child and thanked the Council.

CITY MANAGER’S SUMMARY OF CURRENT EVENTS REPORT:

City Manager Greg Volker addressed Council, giving the dates of upcoming meetings and events.

Monday, February 10, 2025 – City Council Meeting, 7:00 p.m., Benson Council Chambers

Tuesdays in January, 2025
and February, 2025 – Ready, Set, Kindergarten! – Benson Library Tuesdays from 10:30 a.m.-11:30 a.m. This is an 8-week readiness program for 4 and 5-year-old children preparing to enter kindergarten. Space

is limited and requires registration. Call the library at 520-586-9535 for more details.

Thursdays, January 9 –
February 20, 2025

– 2025 Adult Speaker Series at the Benson Public Library, Thursdays in the Whetstone Room, 10:30 a.m.-11:30 a.m.

January 9 – The Golden Awakening – Az Couple’s Extraordinary UFO & Extraterrestrial Encounters” with Rhonda & Dwight Hull

January 16 – “Geronimo – Psychological Profile” with George Whitehead

January 23 “Bats” with Susan Chappel

January 30 – “Southeast Arizona Deep History” with Eric Kaldahl

February 6 – “Brain Wise – Unlocking Cognitive Resilience” with Brian Robinson

February 13 – “Nurturing the Nature of Rattlesnakes” with Melissa Amarello

February 20 – “Benson” with Tiffany Gabbard and Heather Zook

Monday, January 20, 2025 – Martin Luther King Day – City Offices will be closed.

Mr. Volker then stated that beginning on February 7 from 11:00 a.m.-1:00 p.m. “Lunchtime Connect” will be held at the Recreation Center for the City of Benson. He stated this will be a special focus lunch for seniors and senior engagement, adding it is in partnership with local businesses and local citizens and will be something the City is trying to do on Fridays.

NEW BUSINESS:

1. **Discussion, possible interviews, and possible action to appoint an individual to fill the vacant City Council seat; Swearing In and Seating of the appointed Councilmember**

Interim City Manager Greg Volker stated at the special session of the Mayor and Council on January 6, 2025, a discussion was held to place the current vacant City Councilmember position as an agenda item on this session. This was due to then sitting Councilmember Seth Judd delivering his letter of resignation to the City Manager with the effective date of December 13, 2024. Mr. Volker then stated the open City Councilmember vacancy was posted on December 18, 2024 in the local newspaper, the City’s Facebook page and on the City’s website with a closing deadline of 4:00 p.m. on January 3, 2025. He then stated there were two individuals who submitted qualified applications: Dennis Bringham and Mark Romero. Mr. Volker then stated under the City of Benson, City Code, Section 2-1-4 (A), Council shall fill any vacancy that may occur, by appointment. He continued stating the Mayor and Council have the option of interviewing the candidates, discussing the position, and appointing the candidate and upon appointment, the candidate will be sworn in and become a member of the City Council. Mr. Volker then noted the appointed position will expire in December 2026.

Mayor Konrad stated there was no formal ceremony for a Councilmember who resigned, but Councilmember Judd did serve for two years on Council and he wanted Mr. Judd to know the Council appreciates his service during those two years. Mayor Konrad then stated there were no formal questions formulated, but the Council would ask questions of the candidates. Mayor Konrad then stated a question had been raised about one candidate going through the questions before the other candidate, then stated the Council could alternate, asking one candidate the question first and for the next question, asking the other candidate first. He then invited the candidates Mark Romero and Dennis Bringham to come to the podium to answer questions.

Councilmember Tapia thanked both candidates for applying, stating they both have a lot of service and she appreciates them and what they've already done. She then stated the application included why they want to be a Councilmember, but she would like them to expand on that. She then stated her second question was if they were a good team member and to tell how they are a good team member.

Mr. Bringham stated he was wrapping up a two-year term as District Commander for the VFW overseeing six posts in three counties, so he was going to have some free time, and this would be a continuation of public service, which he has done throughout his entire life, noting he served four years on the Benson Planning & Zoning, and he just wants to serve. Mr. Bringham then stated as far as being a team member, it would depend on who you ask, adding he is able to make tough decisions. Mr. Bringham then stated when he took over as District Commander for District 7, the district was administratively in array, noting he was recruited to that position by state officers. Mr. Bringham then stated in that first year, the district placed All-State and All-American district, and it takes a team to do that, so you put together a team, work together and get the job done.

Mr. Romero on the subject of teamwork, he grew up in a big family and they all had to pull their own weight. He then stated he went into the military where everything is completed as a team, adding job after job, it is never just one person that completes the job; it always takes a team. Mr. Romero then stated there are seven Councilmembers, because it's a team effort to govern the government, adding for him, teamwork is the most important part. Mr. Romero then stated as far as experience, he worked with several different committees such as the Veterans for Veterans group, as well as working with the VFW in different locations. He continued stating his time has always been spent giving back to the community, always trying to help the community, adding as people do that, it makes it easier for the City to move forward and do things that help the government.

Councilmember Maldonado stated he didn't really have any questions, noting he has dealt with both Mr. Bringham and Mr. Romero in different situations and either one would be a good fit. He then stated he thinks it's going to be a hard choice to decide, but he was glad both of them applied, again stating either one would be a good fit.

Mayor Konrad stated he was also familiar with both candidates, adding he has had multiple conversations with both. He then stated his question would be for the candidates to help him understand what their priorities would be for the City, adding they didn't have to dial down too specific, but where they see their priorities.

Mr. Bringham stated listening to people was a priority, adding the Council renamed the airport a year ago this month, and he was very involved on the VFW side of that, working with virtually everyone in this room on that. Mr. Bringham then stated again, listening to people, and making a wise decision would be his priority.

Mr. Romero stated in June, he ran for City Council and that it was very basic, but it's hard to know what you don't know and try to come in as someone new and say, "I'm going to try and change everything." He continued stating he doesn't know what he doesn't know, so his job, if he were to get on Council, would be to start understanding how the City Council is working with the City to make things better and how he, as an individual, can make that team better. He then stated that could be with someone headed up to Phoenix to be part of legislation, to be the voice of the people or how to fix small tax errors or how

to find financial discrepancies, because the City Council is elected for the people and they have to answer to the people. Mr. Romero then stated for him, it would be just that, get in, put his head down and learn and then when he feels ready, then do something to help the Council, the City of Benson, and the community itself.

Vice Mayor Johnson stated just like the Mayor and Councilmember Maldonado, he knew these two individuals who are both great candidates. He then stated his question has to do with the Council having seven different opinions with seven different people and asked how they would deal with conflict.

Mr. Bringham stated every conflict is different and unique, adding given the personalities involved, he would listen, noting the biggest part of communication is receiving. He then stated the next step is to try to collaborate and smooth it over. Mr. Bringham then stated he was a police officer for 25 years and a high school teacher for 20 years, and he has been involved in conflict resolution.

Mr. Romero stated there are seven different minds on Council, but there is also support staff that works with the City, adding the Council is just a small portion of what the City does be it through the City Manager, the Attorney, all the secretaries and all the people who help with financial information. He then stated in conflicts, people need to not take anything to heart, adding he thinks that's the biggest thing people have a hard time with. He then stated he might get up there tomorrow and be the worst person in the world because he would be part of City Council, or it might be that people are glad that he would be the new, young blood on Council. He then stated his focus would be how the Council is going to find the problems and the solutions, adding they aren't going to make everyone happy, but the focus should be on how they make Benson better.

Councilmember Boyle stated the thing that concerns him the most as part of the Council and their responsibilities is the financial end of it and how the City is funded and different methods that are used and different taxes that fund the City's operation. Councilmember Boyle then asked the candidates how they feel about taxation and how do you think Benson could be better prepared for the future.

Mr. Bringham then stated as President Reagan said, "we don't have a revenue problem, we have a spending problem," adding he thinks that's where the rubber meets the road. Mr. Bringham then stated the Council has to watch where dollars are going and have to prioritize, adding he firmly believes public safety is first and all the other things follow in line. He then stated the Council has to prioritize and watch where the money is going, adding he believes Benson has a good revenue source, the Council just has to be careful as to where it goes.

Mr. Romero stated taxes are always the issue, but no one is talking about inflation, and everyone has been hit by inflation. He then stated one thing he knows is that the Council is always talking about lowering taxes, but when you have inflation hitting everyone, it also affects the City. Mr. Romero then stated he knows City employees all want raises, things need to be fixed, and we want lower taxes, but asked how to do it when inflation is going through the roof. Mr. Romero then stated one thing the Council needs to look at is directing what is necessary vs. what are wants, again stating the Council has to take a hard look at what is really needed for the City.

Councilmember Hayes stated he wasn't familiar with either Mr. Bringham or Mr. Romero, so he was getting a lot of information from their applications. He then stated one thing he asks himself and he'd like to ask the candidates is what they could do to generate more revenue to help the City.

Mr. Bringham stated that should be a committee decision since generating more revenue is about taxes and that is a tough issue again stating that is something that would have to go through the process with the committee.

Mr. Romero stated he agreed with Mr. Bringham. He then stated both he and Mr. Bringham served on Planning & Zoning at one time and were instrumental in bringing in Maverik to Benson. Mr. Romero then stated it was four or five years ago, and it took that long to get Maverik here, adding there's nothing

to say that would generate revenue today, but the Council has to look at what the future brings and how the City's going to grow. He then stated they need to take a hard look and see what big businesses they can bring to Benson, adding he knows that has always been a discussion, but they need to be ready and make sure the City has the infrastructure, such as the Fire Department, enough energy and water, adding water has always been a hot topic as well.

Councilmember Tapia then stated she had another question based on what was said about it taking four years to get Maverik in Benson. She then asked if they felt there was anything that could be done with the Planning & Zoning Commission, the City Council or with Staff that could help facilitate and make that process more efficient. She then stated she didn't think Benson was unusual in their process but asked if there was anything they saw that could be done to make the process more efficient and take less time.

Mr. Bringham stated a lot of that time was on Maverik, noting they came back with multiple revisions on their sign. He then stated the property was already zoned for business, so that was not an issue. He then stated he thinks it took so long because of Maverik, adding they came out of Utah and would make a request and then a month later, would make another request. Mr. Bringham then stated the Planning & Zoning Commission was reacting to those requests and he thinks the process worked pretty well overall, adding he knows the Building Department being streamlined helped and it's working well now.

Mr. Romero stated one thing cities always have problems with is subcommittees and having people on the subcommittees, adding there were many times that Planning & Zoning didn't have enough members when things needed to be passed. Mr. Romero then stated one thing the City needs to do is find a way to have the community come in and help, not just having the City help them, but for them to come in and help the City by being a part of these committees so businesses like Maverik can come to Benson. Mr. Romero then stated when he was on Planning & Zoning, they did have great personnel who worked with Planning & Zoning and everything was quite efficient, but later there were a lot of issues with being able to have enough people on the committee.

Councilmember Boyle then moved to appoint Mark Romero to fill the Council vacancy. Seconded by Vice Mayor Johnson. Councilmember Tapia stated she wanted to thank both candidates, adding she thinks they were both great and she appreciates them. Motion passed 6-0.

Mayor Konrad then stated Sheriff Dannels was present to swear in the newest Councilmember. Sheriff Dannels then administered the oath of office with Mark Romero, who then was seated as a Councilmember. Mayor Konrad thanked Sheriff Dannels for his attendance and participation.

City Attorney Paul Loucks stated he spoke with both candidates prior to the meeting and both candidates had read the Open Meeting Laws at least 24 hours prior to the meeting.

2. **Discussion and possible action on the Consent Agenda**

- 2a. Minutes of the December 9, 2024 Worksession
- 2b. Minutes of the December 9, 2024 Regular Meeting
- 2c. Appointment of Andrea DeJesus to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Fire Department
- 2d. Appointment of Jason Gordon to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Fire Department
- 2e. Appointment of Sally Todd to the Public Safety Services Advisory Committee
- 2f. Invoices processed for the period from November 23, 2024, through December 20, 2024

Vice Mayor Johnson moved to approve the consent agenda. Seconded by Councilmember Tapia. Motion passed 7-0.

3. **Presentation on and possible discussion of the December 7, 2024 Festival of Lights – Light Parade, including but not limited to the presentation of Light Parade float prizes for the top three entries**

and a Certificate of Appreciation to Sulphur Springs Valley Electric Cooperative for their contribution to the Festival of Lights – Light Parade and Christmas Tree Lighting

Interim City Manager Greg Volker stated the City held its 13th Annual Festival of Lights Parade on December 7, followed by the Christmas Tree Lighting at City Hall, adding there were 24 entries in the light parade this year. Mr. Volker then stated SSVEC was a significant sponsor of the Festival of Lights, noting in addition to providing support services, SSVEC donated gifts for the top 3 parade entries. He then stated winners chosen by the parade judges receive prizes and the winners for the 2024 parade were:

- 1st Place (Tie) – SSVEC
- 1st Place (Tie) – Our Lady of the Lourdes Catholic Church
- 2nd Place – Benson High School Marching Band

Mayor Konrad stated Danna Judd from SSVEC was present and asked her to come forward representing SSVEC. Mayor Konrad stated he was going to start with the Certificate of Appreciation for SSVEC, noting they are a huge community partner, sponsoring the parade, putting up the Christmas lights for the City and much more, in addition to providing their services. He stated Ms. Judd has been a big part of the community for many years and he appreciates her and everything she and SSVEC does and presented the certificate to Ms. Judd.

Recreation Supervisor Melanie Hernandez then presented certificates for the parade winners, beginning with SSVEC who was tied for 1st place. She stated SSVEC graciously donated electric fireplaces and will be donating theirs to a charity. Ms. Judd then stated SSVEC offered theirs to the Food Pantry, but the Food Pantry couldn't accept it, adding Ms. Hernandez then suggested giving it to the Salvation Army. Ms. Judd then stated that would be fine and they will use it to help out a family in our area.

Ms. Hernandez then presented the second 1st place award to Our Lady of Lourdes Catholic Church, and the 2nd place award to the Benson High School band, thanking them for their participation, as they were a last-minute entry.

Mayor Konrad then thanked everyone for their participation, adding he had been informed earlier that there were approximately 1,700 people watching the parade and tree lighting this year.

4. **Presentation on and possible discussion of the City's Christmas Decorating Contest, including but not limited to the presentation of prizes for the top three residential decorating winners and to the top commercial decorating winner**

Interim City Manager Greg Volker stated the City held its second annual Christmas Decorating Contest as part of the 2024 Festival of Lights and there were four residential entries and two commercial entries. He then stated winners were determined by the number of votes each entry received through an online poll as well as in-person on the BAT Light Tours with the voting period being open from December 12, 2024 through January 1, 2025. Mr. Volker then stated the City was grateful for all who participated, and this year's residential winners were:

- 3rd Place Winner – 475 S. San Pedro St. Benson, AZ 85602 (Sandy Steger)
- 2nd Place Winner – 673 W. Pony Express Ln. Benson, AZ 85602 (Peter Meza/Brittney Batten)
- 1st Place Winner – 709 E. Comstock St. Benson, AZ 85602 (Tim Cesolini)

Mr. Volker then stated the City was also grateful for those who participated in the Commercial Category and are pleased to present a prize to this year's winner:

Commercial Winner: Zearing's Mercantile (Cindy Allen)

Recreation Supervisor Melanie Hernandez presented trophies and prizes to the winners. Mayor Konrad stated Cindy Allen was not present, but Staff would make sure she receives her trophy. He then stated it

was noteworthy that the Benson Area Transit bus offered tours of decorated yards and light displays around town, adding it was a great experience, he appreciated the participation, and he looks forward to next year.

5. **Presentation of Certificates of Recognition for City of Benson employees for selfless service to the community during the holiday season**

Interim City Manager Greg Volker stated on December 7, 2024, which was also Pearl Harbor Day, the Benson Community came together to celebrate the season of giving with the Festival of Lights Parade and Mayor's Christmas Tree Lighting Ceremony at City Hall. He stated the festivities culminated the end of the year-long celebration of the City of Benson's 100th year of incorporation as a town in Arizona, which occurred on December 1, 2024. Mr. Volker then stated besides the Festival of Lights Parade and the Mayor's Christmas Tree Lighting, other notable events that occurred in the month of December included: Benson's 100th Birthday Celebration at the San Pedro Golf Course, a complimentary ice skating rink, Train Night at the Visitor Center, Thanksgiving meal donations (sponsored by the Horseshoe Restaurant), Christmas Off-Main (hosted by the Community Food Pantry of Benson), the Reindeer Run 5K/10K, the Benson Area Transit Holiday Light Tour and a Christmas Assistance Program to provide gifts and meals to the less fortunate facilitated by local organizations, businesses and community members. He stated the City of Benson was also the recipient of a generous donation to enhance the Christmas light displays on 4th Street as well as assist with the purchase of a new Christmas Tree at City Hall.

Mr. Volker then stated while numerous City employees and community volunteers assisted with all these events, he wanted to recognize the following individuals who participated with Certificates of Recognition for their selfless effort and tireless energy, noting some people gave a lot and asked not to be given a certificate, but he would like to ask Olivia Beemer, Al Carruthers, Tiffany Gabbard, Jayden Hall, Melanie Hernandez, Mandy Konrad, Mariza Nikitas and Heather Zook to come forward to receive recognition and certificates.

Mandy Konrad asked for a moment, then spoke stating she wanted to recognize all the people who were imperative in the Christmas Assistance program, adding it took a lot to pull it all together. She recognized the co-organizer Trish Hermes, from the Marine Corps League: Clifford Crawford, Charlie Moore, Steve Chavez, John Prentice, Kent Walck, Pappy Martin, from the American Legion Auxiliary: Alissa Montijo and Tanya Gatton, volunteers from the City's Youth Council, the Girl Scout Troop 224, the Tara Finch Group at Haymore Real Estate, American Southwest Credit Union, Magaly's Restaurant, Pablo's Steaks & More, Shelley Weber and her family, who came out and wrapped almost an entire day, and several members of the Community Presbyterian Church, her mother and school board member Vicky Konrad and other various community members who came out and helped wrapped gifts. Ms. Konrad stated with all their teamwork and efforts, they were able to provide gifts and food cards to 65 families with over 155 children and were also able to provide gift cards to 73 local veterans. Mayor Konrad stated Holly the Elf was not in costume and thanked everyone for their service.

6. **Presentation of a Certificate of Appreciation for Benson Resident Gary Lakin, for his loyalty to the Benson Community in the creation and presentation of commemorative wooden U.S. Flags**

Interim City Manager Greg Volker stated on Friday, December 23, 2024, Mr. Gary Lakin presented to the Mayor and City Staff a commemorative wooden flag of the United States of America, honoring the City of Benson's 100 years of incorporation in Arizona, adding the commemorative flag will be proudly displayed in the lobby of City Hall. Mr. Volker then stated this beautiful flag was not the first created by Mr. Lakin, noting other flags are proudly displayed at multiple locations across Benson, to include the Police and Fire Department. He then stated Mr. Lakin presents these flags to those who serve others, honoring their service to the community and, through the majesty of art, assists in creating a patriotic kinship between individuals working toward a common goal. Mr. Volker then stated Mr. Lakin is a proud veteran of the U.S. Military and as a veteran himself, Mr. Volker was honored with Mr. Lakin's support of our military community, veterans, and their families, in taking a simple piece of wood, and creating an

honorary replica of our flag, representing our freedom. Mr. Volker asked Mr. Lakin to come forward with the wooden flag.

Council thanked Mr. Lakin for the flag and all he does. Mayor Konrad stated the flag will be displayed in the entrance of City Hall, adding he had the honor of updates from Mr. Lakin as the flag was crafted and again, thanked Mr. Lakin.

7. **Presentation of the Certified Audit Report for the City of Benson for the fiscal year ended June 30, 2023**

Finance Director Megan Moreno stated the City's lead auditor, Mr. Matt Bingham from Colby and Powell, PLC, Certified Public Accountants, was available via Zoom to present the FY2023 financial audit.

Mr. Bingham addressed Council stating he wanted to start by thanking the City Manager and Ms. Moreno and her staff for working with them, adding he knows they can be a bit of a disruption to the day-to-day operation of the department. Mr. Bingham then stated he was with Colby and Powell PLC, a CPA firm based out of Gilbert, Arizona that does all sorts of services as a small CPA firm, such as taxes and audits and consulting and different sorts of engagements. Mr. Bingham then stated their main focus is mostly working with municipalities similar to the City of Benson and in current count, they work with about 20 municipalities throughout the state of Arizona in either performing their annual audits or work with them through various consulting arrangements acting as Finance Directors and things of that nature, so they are pretty familiar with the industry and some of the challenges that smaller municipalities of the state face. Mr. Bingham then stated the Council has three items his firm issued; the financial statement packet, the expenditure limitation report, and a letter they call the SAS 114 letter, which basically summarizes the results of the audit. He then stated he would talk mainly about the financial statements.

Mayor Konrad then addressed Mr. Bingham letting him know the Council did not have hard copies of the documents, as they were given to the Council electronically to save paper and asked Mr. Bingham to keep that in mind as he went through the information.

Mr. Bingham thanked Mayor Konrad and stated he wouldn't go to specific pages or anything. He then stated it sounded like there were some new Councilmembers and he wanted to talk a little bit about what they do as auditors and what a financial statement for a municipality looks like. He stated that unlike a financial statement for a smaller company or for a non-profit, there's a lot going on within a set of governmental financial statements, adding there are multiple sets of financial statements, multiple pages of notes and different opinion units. Mr. Bingham then stated he wanted to go over specifically the City of Benson and what the financial statements look like, adding there's actually two main sets of financial statements within the City of Benson's actual overall financials, adding the first set is called the government-wide financial statements, and it's made up of the governmental activities and business-type activities. He stated this set kind of put your financial information on the same basis as a company for comparability, adding different entities, such as debt issuers, banks or other outside entities can take this information and compare the financial information to another entity. Mr. Bingham then stated this government-wide set of financial statements also kind of give an overall picture of what's happening in the City overall financially.

Mr. Bingham then stated the next set of financial statements are the fund financial statements, which are actually broken down into three separate types of fund financial statements. He stated they consist of first, the governmental fund financial statements, which for the City of Benson are made up of the general fund, the HURF fund, the capital projects fund, and another column they call "other government funds" which are all the other smaller funds that aren't considered major for financial statement purposes. He stated those set of financial statements are on the modified accrual basis of accounting, so they are not on the same basis of accounting as the governmental- and business-type activities. He stated they basically give more of a year financial focus, adding there are no long-term assets shown there, nor are there any long-term liabilities. He then stated the second fund financials are the proprietary fund financial statements, which is made up of the City's gas, water, sewer, trash, golf course and municipal airport

funds, adding those financial statements are actually on the same basis as the government-wide financial statements, but are broken down into more details so what each utility can be seen and how it's performing, whether it's operating at a profit or it's having to be subsidized with general fund monies or whatnot. Mr. Bingham then stated the third fund financial statement is the Pension Trust Fund, which is set up for the volunteer firefighters to pay out pensions when they retire.

Mr. Bingham then stated when they come in and perform an audit, they audit each of these units, so they are performing multiple audits and giving an opinion multiple times within the financial statements. He noted they use their professional set of standards to perform the audit, while they don't look at 100% of the transactions the City had during the fiscal year, which would be nearly impossible, they do a sampling approach and look at areas they consider higher risk and internal controls. He stated along with their professional set of standards, they also use a set of standards provided to them by the federal government, which is required when an entity receives federal funding of any sort of nature, adding this is usually embedded in the contracts the City has with granting agencies. Mr. Bingham then stated they statistically gain enough evidence to support a high level of assurance that the financial statements support their opinion, adding for this fiscal year, the City received what is called an unmodified opinion or a clean opinion. Mr. Bingham stated there is nothing within the financial statements that needs to be adjusted or that they weren't able to gain enough evidence to support their opinion, adding they believe their opinion could be relied upon by all outside users, the City Council, management, citizens, granting agencies, or different funding agencies. He continued stating they believe the financial statements are presented correctly in accordance with generally accepted accounting principles for governmental entities.

Mr. Bingham then spoke about their risk-based approach in performing the audit, stating while they don't audit the City's internal control processes to make sure that they're always implemented and that they're effective, they gain an understanding of the City's internal control processes to help them plan the audit and if they come across any items they consider significantly deficient, they are required as part of their auditing standards to bring that to the City Council's awareness. Mr. Bingham then stated for this fiscal year there were actually three items in the financial statements that they reported an internal control deficiency, then noted the second one isn't an actual internal control deficiency, it's more of a compliance issue. He stated the first item has been reported in the last two audits and is related to making sure that when they start the audit, all the accounting records and the proper adjustments have been made. He continued stating for this fiscal year, they had to make a number of adjusting entries to kind of bring things up to the proper accounting standards and to recognize certain things. He continued, stating the second one is related to them performing the audit for the fiscal year ending June 30, 2023, noting state statutes require that the financial statements be issued within six months after year end and the expenditure limitation within nine months after year end. Mr. Bingham then stated these were not done within the state-mandated timeline. Mr. Bingham then stated the third item is similar to the first, but this is more related to reconciling various balance sheet types of accounts, cash, payroll liabilities, and things of that nature, making sure that those are reconciled on a regular basis. He stated the preference is to do these monthly to make sure that everything in the trial balance is reconciling to supporting subledgers and that things that should have been recognized or shouldn't have been recognized aren't getting the expenses and income inappropriately so statements that get issued throughout the year are not misstated. He then stated in the financial statement packet itself is the report and findings and management's response to those findings in more detail. Mr. Bingham then stated that concludes his presentation for the audit side, adding he did plan on talking about a couple of other financial items, but he sees the Council has a long agenda and he would forgo addressing those; then asked Council is they had any questions on the audit.

Mayor Konrad then asked how Benson compares to similar municipalities as far as having three identified deficiencies, asking if that is kind of normal for a city Benson's size or if that is something the City really needs to zero in on.

Mr. Bingham stated ideally these are items the City shouldn't have year after year, noting they have been working with Ms. Moreno and her staff. He then noted there were a number of years the City was behind on their financial reporting, so it takes some time when these issues arise for them to get corrected. Mr. Bingham then stated his firm is actually scheduled to come out next week to start the (fiscal year) 2024

audit and they are hoping when they come out that a lot of these issues are going to be already taken care of so pretty much all of these will go away, including the timeliness of the annual financial reporting because they should be able to issue the financial statements by March. He then stated for a City the size of Benson, it is normal to have some findings, but the goal for next year is to get rid of the ones they had for (fiscal year) 2023.

Mayor Konrad thanked Mr. Bingham.

Councilmember Tapia asked Mr. Bingham to give Council a brief synopsis of what he wanted to discuss, stating if it was on his mind, it would seem important.

Mr. Bingham then stated a couple of the items he typically likes to talk about are the City's pensions and the liabilities, to see how they're changing. Mr. Bingham then stated he laid out the last three years so the Council could see those and be aware of these liabilities that are hanging out there. He then started with the ASRS retirement system for Fiscal Year 23, stating the total amount of the net pension liability is a little over \$3.1 million and for the Public Safety retirement system, it was almost \$3.2 million, noting for the Fire side, it's relatively insignificant for the City at about \$75,000. Mr. Bingham then stated one thing to keep in mind is that these numbers that are reported on your fiscal year ended June 30, 2023 financial statements are actually a year old. He stated because of the complexity of pension reporting and gathering all the information, accounting standards allow them to report those numbers on the current financial statements even though they are a year old. Mr. Bingham then stated the numbers for 2023 have been released so he noted those in his presentation and the Council can now see that PSPRS came down significantly from almost \$3.2 million for Police down to \$2.7 million, adding the reason for that is that the investments related to that system performed relatively well this during that year and the City's benefit payments that are paid out decreased significantly from the prior year. He then stated he didn't know why that was, but it was art of the reason for that almost over half a million dollar drop in the liability. Mr. Bingham then stated he graphed out the last five years of what the liabilities are doing so the Council can see what is going on, then noted that ASRS has a pretty good drop off over the last five years and it's been consistent over the last three years.

Mr. Bingham then stated a question he gets a lot from Councils is how the City is doing financially, adding there is a lot of information in the financial statements, but they often ask him to cut to the chase and tell the Council if the City is doing compared to the previous year and if they are better off or worse off. He then stated one way the Council can see that is by looking at the net position of the City as a whole and see how that's changed from year to year and then looking at the components of the net position. He stated the net position is arrived at by taking all the City's assets and subtracting all the City's liabilities and seeing if what you are left with went up or down from the previous year. He then stated he graphed out what the net position of the City of Benson has been doing over the last three years, and while he's not there on a day-to-day basis, looking at the numbers, they can see the City is doing great. He stated there's been five million dollars or so surpluses over the last three years. He then stated the Council could see in the governmental activities is where the biggest change happens and then in the business-type activities or utilities it's pretty stable, with the utilities making a little bit of money. Mr. Bingham then stated it's really in the governmental activities where the City is doing well, and if it's broken down further, he could see what is actually spendable of that net position. He explained that the net position is actually broken down into three separate parts. He stated the first is capital assets, including infrastructure which is not spendable, such as equity in streets, and there is a little bit of an increase there. He stated the second is the governmental activities and the business-type activities which have dropped a little bit, meaning more than likely there are some items that are depreciating that haven't been replaced. He then stated the big difference is in the third part which is the unrestricted net position. He stated this portion of the net position is everything that's left over that's not City infrastructure, it's all the City's cash and short-term receivables and things of that nature that's spendable resources the City has actual equity in. He stated this is good because it's what can be spent going forward. Mr. Bingham then stated the City's unrestricted net position each of these three years has increased by five to six million dollars and it's all spendable carrying into the future years. Mr. Bingham then stated not many cities and towns in Arizona that at least we work with are in a similar position. Mr. Bingham then noted that this information is as of June 30,

2023, so he couldn't speak of where the City is at today, but as of that date, things were looking good for the City of Benson.

Mayor Konrad asked if anyone had any further questions and after receiving no questions, he thanked Mr. Bingham for his time.

8. **Discussion and possible action regarding Resolution 1-2025 of the Mayor and Council of the City of Benson, Arizona, establishing Fees for Cemetery Plots**

Public Works Director Brad Hamilton stated the City of Benson's Public Works Department sells and maintains records for the plots located at the High Street Cemetery, adding the City has not increased the fees for the High Street Cemetery since 1991. He then stated the resolution proposes to the Mayor and Council that the fees be increased from \$150 per plot to \$500 per plot for Cochise County residents and \$1,000 for out-of-county residents. He stated that since the adoption of cemetery fees in 1991, the City has increased its administrative and maintenance costs, and the increase in fees will help to cover that labor.

Mayor Konrad asked Mr. Hamilton to share with the Council what he told Mayor Konrad earlier, which is kind of what brought this item up.

Mr. Hamilton stated Staff has seen a heavy increase in people from basically the Tucson area coming down and buying plots, because the City is extremely cheap compared to the prices in that area. Mr. Hamilton stated plots are being bought by people for people, admittedly, have probably never even visited Benson, but it was all about the price. Mr. Hamilton then stated Staff's contact with other communities have found they have seen the same issue, so Council will see most of the cities changing to a County-resident fee vs. an out-of-county resident fee.

Councilmember Tapia asked about the costs in Tucson and Sierra Vista with Mr. Hamilton stating comparisons are in the Council packet, but Sierra Vista is not included as they don't have a municipal cemetery, adding theirs is all private.

Councilmember Maldonado asked about expansion and about the Cochise Cemetery with Mr. Hamilton stating Cochise Gardens is a private cemetery with a private owner. Mr. Hamilton then stated the City has some room for expansion to the west, but it will require some planning as there is a wash to the west side that will have to be dealt with as it goes further that way.

Councilmember Tapia stated she looked up Tucson's Eastlawn and their prices are \$4,500, \$2,500 and \$3,900 for two crypts, so those are a lot more expensive than what is being proposed. Mr. Hamilton stated those cemeteries have a high level of maintenance. Councilmember Tapia asked if Mr. Hamilton believed the proposed fee was enough to protect the cemetery for Benson's citizens with Mr. Hamilton stating if the current situation kept happening, Staff would be back before Council with another recommendation.

Councilmember Maldonado asked about placing urns in plots either alone or with a casket and the costs to do so with Compliance Officer Olivia Beemer stating at High Street cemetery each plot can contain one casket, one casket and one urn or two urns, noting the price is based on plots only, regardless of how it's used.

Councilmember Tapia expressed concern about the fee and it being enough, though it looked reasonably comparable to others. Mayor Konrad stated another change could be implemented with a resolution, which is administratively not a big issue, with City Attorney Paul Loucks confirming this.

Councilmember Boyle moved to approve Resolution 1-2025. Seconded by Councilmember Maldonado. Councilmember Tapia asked Staff to let Council know if this situation continues. Motion passed 7-0.

9. **Discussion and possible action regarding Resolution 2-2025 of the Mayor and Council of the City of Benson, Arizona, adopting Bylaws for the Benson Transportation Advisory Committee, including revising Committee Member Terms and Appointment Procedures, and revising the duties and purpose of the Committee**

Public Works Director Brad Hamilton stated he was going to invite Mariza (Nikitas, Transit Supervisor) up, as she had a whole lot more to do with this pretty complex issue, and he thought she would be the best one to address it.

Ms. Nikitas stated the Benson Area Transit (BAT) program is a federally funded rural transportation program and a condition of receiving grant funds for the continued operations of the BAT system is that the City comply with governing federal regulations. She then stated that successful applicants for the Rural Public Transit funding must meet Federal, State, and local requirements and one of the key elements of a program's success is maintaining a Transit Advisory Committee (TAC). Ms. Nikitas then stated obtaining and sustaining community support is an important part of developing and growing an effective rural public transit system and Section 5311 program applicants are responsible for garnering support from a broad number of stakeholders – local governments, local businesses, the medical community, agencies serving seniors and people with disabilities, as well as others. Ms. Nikitas then stated the TAC's role is to advise the grantee agency on the operation of the system, adding this includes ensuring that the service responds to changing local needs, commenting on service quality and effectiveness, soliciting community participation, helping the system achieve finance sustainability and related issues. Ms. Nikitas then stated the adoption of the Bylaws will clarify several aspects of the committee operations and ensure continued operations of the committee.

Mayor Konrad thanked Ms. Nikitas and stated he believes in a couple of days they will swear in that committee and they'll be in place to move forward, but without these bylaws, they really can't do much with Ms. Nikitas stating that was correct. She stated they have a meeting on Wednesday and City Clerk Vicki Vivian will be administering the oaths then.

Councilmember Tapia moved to approve Resolution 2-2025. Seconded by Councilmember Hayes. Motion passed 7-0.

10. **Discussion and possible action regarding Resolution 3-2025 of the Mayor and Council of the City of Benson, Arizona, approving a Special Event Liquor License for Serving Smiles, LLC for March 14, 15 and 16, 2025 at 4Evr Ranch and Equestrian Center, 714 North Madison Street, Benson, Arizona**

City Clerk Vicki Vivian stated the organization Serving Smiles, LLC applied for a Special Event Liquor License which “allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the liquor is sold, and only for the period authorized on the license.” Ms. Vivian then stated as per ARS §4-203.02, the application is sent to the Arizona Department of Liquor Licenses & Control, where the director may “subject to the approval of...the governing body of a city or town...” issue the license temporarily. She then continued, stating, it is further stipulated that “qualifying” organizations will be granted a special event license for no more than ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location, or additional licenses will be required. If approved, this will be their second special event held in 2025. Ms. Vivian then stated Serving Smiles, LLC is requesting the permit for a fundraiser to be held at the 4Evr Ranch and Equestrian Center on Friday and Saturday, March 14 and 15, 2025 from 11:00 a.m. to 2:00 a.m. and Sunday, March 16, 2025 from 11:00 a.m. to 11:00 p.m.

Mayor Konrad stated the Council Communication read March 16, 2024, asking for the correction to be made to reflect 2025. He then stated Anita Choate on behalf of 4Evr Ranch was present should the Council have any questions.

Vice Mayor Johnson moved to approve Resolution 3-2025. Seconded by Councilmember Tapia. Motion passed 7-0.

11. **Discussion during and/or after presentation by City staff of City Finances, with emphasis on October, 2024 financial results, and the City's financial position on October 31, 2024. All revenues and expenses of the City may be discussed**

Finance Director Megan Moreno stated she was going to go over the financial presentation for the month of October and compare how the City is doing this fiscal year compared to the prior fiscal year and as always figures are unaudited and subject to change.

Ms. Moreno started with revenues, stating the City posted increases in revenues for the month of October and year-to-date compared to the prior year, adding these increases year-to-date can be found mostly in the general fund, capital projects fund, wastewater, sanitation, utility funds, the golf course fund, and the airport fund.

She then addressed expenses, comparing expenditures citywide, which again includes the general fund, governmental funds, business-type activities, and the utility funds, noting City expenditures are down both for the month of October and year-to-date.

Ms. Moreno continued on expenses, stating the majority of this decrease is found in our capital project fund, adding during her last presentation, she mentioned this and wanted to reiterate it for Council that last fiscal year at this time, the City had expended over \$700,000 in capital projects. She stated this was mostly related to the new City Hall replacement building and our splash pad while this fiscal year as of October, the City has only spent \$60,000 on capital projects, with the biggest chunk of that spending being for paving the parking lot on Huachuca Street, which was \$38,000. Ms. Moreno then stated this shows a significant difference in the projects that we've been putting money towards from last fiscal year to this fiscal year.

Ms. Moreno then spoke about the City's net position, stating we're looking at just revenues over expenditures and are seeing how the City fares with how much money it's bringing in and how much money it's sending out. She stated the City continues to have a positive fund balance each month and year-to-date, adding so far year-to-date, Fiscal Year 25 has the City at about \$1.67 million in our fund balance.

Ms. Moreno then moved to sales tax, stating she wanted to remind the Council that as of December 31st, the City will no longer collect sales tax on residential rentals, which is due to legislation that was enacted during the last legislative session. Ms. Moreno then noted this would be an estimated loss of approximately \$90,000 for the City, adding while it's not a surprise, she wanted to bring it to their attention. Ms. Moreno then stated she would like to bring Council's attention to the overall TPT collection for October. She added that TPT stands for Transaction Privilege Tax and is the official term for sales tax in Arizona. She continued stating the overall TPT collections for the month of October looks like it's down from the prior two fiscal years, but as she gets into the additional charts, Council will see that this is due to Construction Sales Tax.

Ms. Moreno then stated she is adding a new chart to her presentation and the purpose of the chart is to show Council the TPT or sales tax collections by major category. She stated the City's general fund is predominantly funded by sales tax, so it's important for the Council to understand what makes up those collections. She continued stating through October, the City has collected \$3.8 million in revenue in the general fund and \$2.16 million of that comes from our local sales tax. She stated the City also receives a portion of state sales tax, but she was just addressing local sales tax, adding this is 57% of our revenues. She then stated the biggest category of our TPT collections is retail, and the next biggest category is food tax, which for October is about 24%, and overall year-to-date, 21% of our total sales tax collection. Ms. Moreno then stated Construction sales tax is not as steady as the prior two categories and it fluctuates based on construction activity in our town, adding these funds are considered to be one-time revenues and

are used to fund one-time projects in our capital projects fund, reiterating these funds are not used for ongoing operations at the City.

Ms. Moreno then stated in the last Council meeting, restaurant and bar collections came up and instead of sending the information out in an email, she felt it would be a great addition to her monthly report because our local restaurant and bars are a significant contributor to our local revenues. She then stated restaurant and bars are about 8% year-to-date of our sales tax collections. She then stated all other categories, which include quite a few others, are rolled into one and asked if the Council had any questions on this chart before she moved on.

Councilmember Maldonado asked what the food tax covers or pays for with Ms. Moreno stating it is about 20% of the City's sales tax collections, adding it goes directly into the general fund. She then stated the general fund covers things such as police, fire, administration, parks and recreation, library, and tourism, which are all general fund expenditures. She stated it is a main contributor to supporting just the day-to-day operations of most of the City departments.

Mayor Konrad asked Ms. Moreno if she could give an example of the "other" categories with Ms. Moreno stating utilities are included in the other category, adding another is the amusement tax and there is a whole list she could include. Mayor Konrad stated he was sure there were many, but he thought an example might be appropriate.

Ms. Moreno then continued her presentation moving to bed tax collections, stating this is a small amount each month until the winter months which jump. She stated for the month of October, bed tax collections were just over \$4,400, which is a very slight increase of \$138 over the prior October. Ms. Moreno then stated bed tax is an additional tax on transient lodging, such as short-term rentals, short-term hotel, motel stays that are under 30 days, adding she wanted to explain since there are new Councilmembers on Council.

Ms. Moreno then addressed construction sales tax, stating this is the tax she mentioned was not steady and fluctuates. She stated for the month of October, construction sales tax collections were \$20,534 and while it looks like a significant decrease for October compared to the previous October, the total collections year-to-date are still up over \$176,000, adding that was due to posting two great months of collections in August and September. Ms. Moreno then stated the increase in year-to-date is due to a lot of construction activity going on in town and the City benefiting from that. Ms. Moreno then stated, again, construction sales tax funds one-time projects, not ongoing operations of the City, and is put into the capital projects funds. She stated capital projects are things like the splash pad, city hall annex, pavement management, adding the City is also going to be doing some work on the police and fire departments' building, using some of those funds, in addition to the paving she spoke about earlier at the previous City Hall location.

Ms. Moreno then addressed food tax collection, stating this is more steady. She then stated food tax collections are a local only tax on food for home consumption or home preparation and is one of the City's most stable income streams. She then stated for the month of October, food tax was just under \$133,000 and year-to-date the City has collected just over \$540,000.

Ms. Moreno then spoke about retail and use tax collections, stating the two components the City has is retail and then the use tax component is for online retail sales. Ms. Moreno then stated this is the City's largest collection category and for the month of October, the City collected \$284,000 with year-to-date collections being \$1.14 million.

Ms. Moreno then addressed the new addition to her presentation, which was the restaurant and bar collections. She stated typically, the City's collections appear to average about \$50,000 a month, and for the month of October, collections were \$52,000, adding year-to-date collections are just over \$200,000. She then asked if Council had any questions.

Councilmember Hayes asked if the bed tax included Airbnb and/or RVs with Ms. Moreno stating it would include Airbnb and RV rentals, in addition to hotels if the stays are under 30 days.

EXECUTIVE SESSION: Pursuant to A.R.S. § 38-431.03 (A)(3) and (4) Discussion or consultation with the attorney or attorneys of the public body for legal advice and/or for the purposes of negotiating a contract with the City Manager.

Mayor Konrad moved to enter into an Executive Session with the Mayor and Council, the City Manager, the City Attorney, and the City Clerk at 8:37 p.m. City Attorney Paul Loucks asked that the City Manager not be in the Executive Session. Mayor Konrad then restated his motion was to include the Mayor and Council, the City Attorney and the City Clerk. Seconded by Councilmember Maldonado. Motion passed 7-0.

Council reconvened at 9:23 p.m.

12. **Discussion and possible action regarding a proposed City Manager contract**

Interim City Manager Greg Volker stated that Based upon prior negotiations, this action item allows the City to approve a contract for the position of City Manager.

Vice Mayor Johnson moved to approve the contract negotiated in executive session. Seconded by Councilmember Maldonado.

City Attorney Paul Loucks asked before the Council takes a vote, they asked for Mr. Volker's acceptance of the contract. Mr. Volker then stated he agreed to the contract as negotiated.

Motion passed 7-0.

13. **Discussion and possible action regarding Resolution 4-2025 of the Mayor and Council of the City of Benson, Arizona, directing the City's Banking partners to recognize the signatures of certain persons on Electronic Fund Transfers, Deposits and/or Withdrawal Checks, and declaring an emergency regarding this resolution**

Finance Director Megan stated the proposed resolution authorizes the Mayor, Vice Mayor, City Manager, and the Finance Director to sign bank transfers and checks for deposit and/or withdrawal, adding the resolution replaces Pat Boyle with Levi Johnson, the new Vice Mayor. She then stated under the current policy, the Mayor will electronically sign, and one member of Staff will wet sign checks. She then stated should circumstances arise where the Mayor is not available to review the check run and approve his electronic signature, the Vice Mayor will wet sign in his place. She then stated under the rare circumstance that the City Manager or Finance Director is not available to wet sign checks, the Vice Mayor will be asked to sign along with the Mayor's electronic signature, adding Staff's recommendation is the approval of Resolution 4-2025.

Mayor Konrad asked if Vice Mayor Johnson would not be able to review and sign electronically with Ms. Moreno stating it could be set up, in the event the Mayor would not be available. Mayor Konrad spoke about being on vacation in a remote area and that one of the things they ran into in the past was trying to get a Councilmember to wet sign checks which is why the electronic signature for the Mayor was implemented. He then stated he thought it would be wise for Vice Mayor Johnson to have the ability to have the check run emailed to him for review, approval, and the application of his electronic signature, in addition to a Staff member signing.

Ms. Moreno then stated the staff member would still have to wet sign according to the policy they have in place and if it were the rare circumstance where both the Mayor and Vice Mayor needed to sign, one signature would have to be a wet signature, but she could set up the policy for the Vice Mayor to be able to sign electronically as well.

Mayor Konrad agreed, stating it would be a better way to do it and stated if both he and the Vice Mayor needed to sign checks, one of their signatures should be a wet signature.

Ms. Moreno stated she wanted to read the resolution to make sure there was nothing in the resolution that would prohibit that change.

City Attorney Paul Loucks then stated he wanted to note the resolution as drafted contains an emergency clause, and it was proposed to Mayor and Council to ensure the sound fiscal practices of the City, adding the passage of a resolution with an emergency clause would make it effective immediately instead of a delay of 30 days, adding this will result in there being no question about who has signature authority during that 30 days.

Mayor Konrad spoke about the need for the emergency clause to be consistent with the recent change of the Vice Mayor with Mr. Loucks confirming this.

Ms. Moreno then stated the other small change is to change Mr. Volker from “Interim City Manager” to “City Manager” which is why the item was placed last on the agenda.

Councilmember Boyle then stated the third paragraph reads that the Vice Mayor will wet sign, noting this needs to be changed. City Clerk Vicki Vivian stated that language is on the Council Communication sheet, which is not binding, and not in the resolution, so no change to the resolution was needed.

Ms. Moreno then stated the current procedure requiring a wet signature for the Vice Mayor was put into place based on Staff’s research and Council’s desire to keep one of the signatures from Council as a wet signature. She then stated as Council sees the need for that change, it can be done.

Mayor Konrad agreed, stating he didn’t see anything in the resolution that would prevent the Vice Mayor being able to sign electronically. Mayor Konrad then moved to approve Resolution 4-2025. Seconded by Councilmember Tapia. Motion passed 7-0.

CALL TO THE PUBLIC – NON-AGENDA-RELATED COMMENTS: Communications and comments from the citizens regarding the City of Benson or other matters properly addressed to the City Council shall be heard by the Council. Such remarks shall be addressed to the Council as a whole and shall be limited to five (5) minutes unless this time is adjusted at the discretion of the Mayor or Council.

None.

DEPARTMENT REPORTS: No comments from Council.

ADJOURNMENT:

Councilmember Maldonado moved to adjourn at 9:32 p.m. Seconded by Councilmember Tapia. Motion passed 7-0.

Joe A. Konrad, Mayor

ATTEST:

Vicki L. Vivian, CMC, City Clerk

City of Benson

City Council Communication



Regular Meeting

February 10, 2025

To: Mayor and Council

Consent Agenda Item # 1c

From: Bradley J. Hamilton, P.E.,
Public Works Director / City Engineer

Subject:

An Emergency and/or Special procurement of a 2017 Freightliner Cascadia (Used) from Tucson Trux & Equipment Sales, LLC for \$40,002.90

Discussion:

Staff needs to move forward with the replacement of the current 1999 Volvo Semi truck that is used to move wastewater. The truck has suffered a major engine failure. Replacing the engine cost would be over \$20,000. Staff contacted several vendors including rental fleet operators and found a serviceable replacement used truck from Trux & Equipment Sales, LLC for \$40,002.90 that had lower miles and was within the target price range we were hoping to locate. This truck is currently only used to move wastewater and does not have enough use to justify a new unit. For that reason, Staff shopped for a used unit with a lower cost.

This Item is funded from CIP WW 25-5 and CIP Water 25-4.

Staff Recommendation:

Approval of an Emergency and/or Special procurement of a 2017 Freightliner Cascadia (Used) from Tucson Trux & Equipment Sales, LLC for \$40,002.90

Tucson Trux & Equipment Sales, LLC

11440 N Casa Grande Hwy

PO Box 580

Rillito, AZ 85654-0580

Phone: 520-616-0444

Fax: 520-682-4011

Invoice

Date	Invoice #
1/8/2025	24526

Sold To
City Of Benson 120 W. 6th Street Benson, AZ 85602

Ship To
City Of Benson 120 W. 6th Street Benson, AZ 85602

Quantity	Item Code	Description	Price Each	Amount
1	Sales	2017 Freightliner Cascadia (Used) Vin# 3AKJGEDV2HSJJ3331	39,900.00	39,900.00T
	Trade In	Trade in 1999 Volvo VIN# 4VG7DAJFXXN779665	-4,000.00	-4,000.00
	Doc Fee	Document Fee	395.00	395.00
	Freight fee	Delivery and picking up Volvo	800.00	800.00

**Sales Agreement/Bill of Sale

Buyer hereby acknowledges receipt of the above described goods and accepts same. Buyer acknowledges that Buyer has inspected said goods OR has had a reasonable opportunity to inspect said goods and has chosen not to do so. Buyer understands SAID GOODS ARE SOLD "AS IS" with no warranties of any kind expressed or implied, more specifically, but not by way of limitation, THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Buyer understands and agrees that payment of all sums reflected by this invoice is due to Seller as of the date hereof. I have read the foregoing and understand and agree to same. AS IS SALE - NO WARRANTIES OR EXCHANGES UNLESS SPECIFIED IN WRITING ABOVE.

Subtotal	\$37,095.00
Sales Tax (8.1%)	\$2,907.90
Total Due	\$40,002.90
Payments/Credits	\$0.00
Balance Due	\$40,002.90

BUYER SIGNATURE

City of Benson

City Council Communication

Regular Council Session

February 10, 2025



To: Mayor and Council

Consent Agenda Item # 1d

From: Gregory Volker, City Manager/Police Chief

Subject:

Contract ratification between the City of Benson, Arizona and ACES Power Marketing, LLC acting as an agent for El Paso Natural Gas Co transporter

Discussion:

Mayor and Council authorized an agreement with APECO for the purchase of natural gas, and as of February 1, 2025, that contract is effective. The City requires an additional agreement for someone to serve as an agent to contract a Transporter for the natural gas so that it can be delivered to the City. Due to our contract with Shell Gas ending on January 31, 2025, I signed this contract and am requesting a ratification of the signed contract by the Mayor and Council. The effective date of the contract is 2/01/2025 and the end date is 1/31/2030.

Staff Recommendation:

Ratification of contract between the City of Benson, Arizona and ACES Power Marketing, LLC acting as an agent for El Paso Natural Gas Co transporter

AGENCY AGREEMENT
(Interstate Natural Gas Company)

Transporter: EL PASO NATURAL GAS CO. L.L.C.

Agency Agreement No. 60497

This Agency Agreement ("Agreement") is entered into effective as of the Effective Start Date specified below, by and between CITY OF BENSON, ARIZONA ("Principal" or "Shipper") and ACES POWER MARKETING, LLC ("Agent").

WHEREAS, Principal has rights and obligations with Transporter;

WHEREAS, Principal desires to transfer certain rights and obligations to Agent; and Agent is willing to act as agent for Principal, as described herein;

NOW THEREFORE, Principal and Agent agree as follows:

Principal hereby authorizes Agent to exercise the rights and/or perform the obligations ("Agency Business Functions") as set forth in Exhibit A and as described on Transporter's Interactive Website, for 1) the contract(s) listed on Exhibit A and entered into between Principal and Transporter pursuant to Transporter's FERC Gas Tariff ("Tariff") and managed in Transporter's Interactive Website, 2) the point(s) listed on Exhibit A, and/or 3) other agency function(s) allowed in Transporter's Interactive Website that are not contract specific or point specific, as listed on Exhibit A. Such authorization shall begin on the Effective Start Date and end on the End Date, as defined below. Agency Business Functions will be as permitted and described on Transporter's Interactive Website. Exhibit A is incorporated by reference and made a part of this Agreement for all purposes. Principal and Agent agree that they are required to comply with all provisions of the contracts listed on Exhibit A and all provisions of Transporter's Tariff.

Effective Start Date: 02/01/2025 . Effective Start Date of this Agreement must be the first day of a month, unless otherwise allowed by Transporter. This Agreement must be executed, via Transporter's Interactive Website or by email delivery to Transporter (as specified on Transporter's Website) of a fully executed Agreement, at least two (2) business days prior to the Effective Start Date, unless otherwise allowed by Transporter.

End Date: 01/31/2030 . Principal's designation and appointment of Agent shall end on the End Date of this Agreement, which must be the last day of a month, unless otherwise allowed by Transporter; provided however, that this Agreement may be terminated at any time by the Principal or Agent, but no such termination shall be effective as to Transporter until terminated via Transporter's Interactive Website or by written notice to Transporter (as specified on Transporter's Website) by the terminating party.

By execution hereof, Agent accepts its designation and appointment as agent for Principal and agrees to act as agent for Principal in accordance with the terms hereof. Agent shall clearly specify it is acting on behalf of Principal in all actions taken in its role of Agent. Communications with, or actions by, Agent shall be deemed communications with, or actions by, Principal, and Principal accepts and agrees that Transporter may rely on all such communications by Agent on behalf of Principal rendered under the terms of this Agreement.

In the event that a communication(s) or action(s) taken by Principal and Agent are, in Transporter's sole opinion, inconsistent or conflicting, with respect to the Agency Business Functions and contracts listed on Exhibit A, then Principal understands and agrees that Transporter shall comply with the later communication or action taken by Principal or Agent, provided that such communication or action is not inconsistent with Transporter's Tariff, including applicable deadlines therein, or the terms of the applicable contract, in Transporter's sole opinion.

All notices, invoices and correspondence concerning the above-mentioned delegated duties shall be directed to Agent and Principal at the following address:

Principal Contact Person: Contract Administrator _____
Address: c/o Coral Energy Resources, LP 4445 Eastgate Mall, Suite 100 San Diego CA 92121____
Telephone: _____ Fax: _____
Email Address: _____

Agent Contact Person: _____
Address: _____
Telephone: _____ Fax: _____
Email Address: _____

AGENCY AGREEMENT (continued)

Principal shall remain liable to Transporter for all of its obligations as Shipper under the contracts listed on Exhibit A, including but not limited to all payments to Transporter of all fees and charges for any services rendered under Transporter's Tariff. Principal and Agent, each, hereby indemnify and hold Transporter harmless from any and all liabilities, losses, damages, expenses and other obligations of any nature whatsoever that Transporter may suffer as a result of any and all claims, demands, costs, attorney fees and judgments against Transporter resulting from Transporter's reliance on communications and actions of Agent, including but not limited to payment made by Transporter to Agent or actions taken by Transporter pursuant to Agent's communication(s), action(s) or inaction(s) given on behalf of Principal pursuant to this Agreement.

This Agreement shall be subject to all applicable governmental statutes, orders, rules, and regulations and is contingent upon the receipt and continuation of all necessary regulatory approvals or authorizations upon terms acceptable to Transporter. This Agreement shall be void and of no force and effect if any necessary regulatory approval or authorization is not so obtained or continued.

The interpretation and performance of this Agreement shall be in accordance with the laws of the state of Texas without regard to choice of law doctrine that refers to the laws of another jurisdiction.

In the event of a conflict between the provisions of this Agreement and the provisions of Transporter's Tariff, the provisions of the Tariff shall govern.

The Parties agree and stipulate that the services to be performed pursuant to this Agreement by each Party are uniquely tied to the Parties performing the services. Therefore the rights and obligations pursuant to this Agreement may not be assigned.

The parties acknowledge that the execution of this Agreement via Transporter's Interactive Website or receipt by Transporter of a fully executed Agreement transmitted by email (as specified on Transporter's Website) shall constitute a valid enforceable agreement and shall legally bind the parties accordingly.

CITY OF BENSON, ARIZONA GID 7810
(Principal Name)

ACES POWER MARKETING, LLC GID 4496
(Agent Name)

By:



By:

capmg24

Name: Gregory Volker

Name: Renee O'Sullivan

Title: City Manager

Title: Information Security Manager

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Consent Agenda Item # 1e

From: Julie Scheid – Accounting Specialist

Subject:

Invoices processed for the period from December 21, 2024, through January 27, 2025

Discussion:

AMRRP	Insurance - Qtr. Pmt. FY 2024-2025	74,279.00
AZ Dept of Revenue	Monthly Sales Tax Remittance	31,222.00
AZ Department of Transportation	Transit Buses	57,098.00
AZ Law Enforcement Radar Tech	Radar Equipment - Police Grant Funded	8,883.01
AZ Municipal Risk Retention Pool	4rd Quarter Workers Comp	45,659.67
AVFuel Corporation	AV Gas Fuel Supply - Airport	34,044.17
BWS Architects	Fire Station Restroom Improvements	17,301.30
CMI Inc.	Police Dept. Equipment - Grant Funded	10,950.65
Cochise County Treasurer	Monthly Transfer Station Expense Dec. 2024	22,304.28
Hill Brothers Chemical Co	12.5% Liquid Bleach - Wastewater	7,343.09
LN Curtis & Sons	SCBA Equipment - Fire Dept. Grant Funded	699,240.44
MGT Impact Solutions LLC	Compensation Plan & Marketing Analysis - Final	7,605.00
Opengov Inc	Opengov Procurement Software	30,119.37
Prologic Technology Group	IT Services Fee & Remote Mgmt. Software 2 Mo.	10,300.00
Shell Energy	Monthly Natural Gas Purchase	50,365.15
Southwest Disposal	Monthly Garbage Collection	39,943.79
Sulphur Springs Valley Elec	Electricity	31,877.89
Troon Golf LLC	Golf Course Funding - Wire Transfers	33,006.32
Versaterm Public Safety US Inc.	ADASHI Critical Incident Mgmt - 7/29/24 - 7/28-25	27,093.40
Willdan	Senior Code Enforcement	11,302.00
TOTAL LARGE INVOICES		1,249,938.53

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from December 21, 2024, through January 27, 2025. The total of all invoices is \$1,542,771.42.

Staff Recommendation:

Approval of invoices processed for the period from December 21, 2024, through January 27, 2025

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/25	01/13/2025	7669	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	23,667.75	M
01/25	01/13/2025	7669	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	91.87	M
01/25	01/13/2025	7669	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	7,451.35	M
01/25	01/13/2025	7669	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	11.03	M
01/25	01/03/2025	63295	13381	UNION PACIFIC RAILROAD	13381	UNION PACIFIC RAILROAD	642.72	V
01/25	01/01/2025	64490	5551	ANICLETO D MALDONADO	5551	ANICLETO D MALDONADO	100.00	
01/25	01/01/2025	64491	2160	BENSON VOLUNTEER FIRE DEPT INC	2160	BENSON VOLUNTEER FIRE DE	5,000.00	
01/25	01/01/2025	64492	2530	CASELLE INC	2530	CASELLE INC	100.00	
01/25	01/01/2025	64492	2530	CASELLE INC	2530	CASELLE INC	25.00	
01/25	01/01/2025	64492	2530	CASELLE INC	2530	CASELLE INC	25.00	
01/25	01/01/2025	64492	2530	CASELLE INC	2530	CASELLE INC	25.00	
01/25	01/01/2025	64492	2530	CASELLE INC	2530	CASELLE INC	25.00	
01/25	01/01/2025	64493	3050	COMMUNITY FOOD PANTRY OF	3050	COMMUNITY FOOD PANTRY OF	130.00	
01/25	01/01/2025	64494	3240	DARRELL FOSTER	3240	DARRELL FOSTER	100.00	
01/25	01/01/2025	64495	7312	FRED TRUJILLO	7312	FRED TRUJILLO	100.00	
01/25	01/01/2025	64496	3975	GEOFFREY MCGOFFIN	3975	GEOFFREY MCGOFFIN	100.00	
01/25	01/01/2025	64497	7895	JAMES HANSEN JR.	7895	JAMES HANSEN JR.	100.00	
01/25	01/01/2025	64498	4505	JERRY FINK	4505	JERRY FINK	100.00	
01/25	01/01/2025	64499	4573	JOE RODRIGUEZ	4573	JOE RODRIGUEZ	100.00	
01/25	01/01/2025	64500	8914	JOE ROTHERMICH	8914	JOE ROTHERMICH	100.00	
01/25	01/01/2025	64501	4840	LARRY NAPIER	4840	LARRY NAPIER	100.00	
01/25	01/01/2025	64502	4975	LOREN JAY SHELTON	4975	LOREN JAY SHELTON	1,400.00	
01/25	01/01/2025	64503	5786	PATRICK TEAGUE	5786	PATRICK TEAGUE	100.00	
01/25	01/01/2025	64504	5426	PROLOGIC TECHNOLOGY GROUP LL	5426	PROLOGIC TECHNOLOGY GRO	5,300.00	
01/25	01/01/2025	64504	5426	PROLOGIC TECHNOLOGY GROUP LL	5426	PROLOGIC TECHNOLOGY GRO	5,000.00	
01/25	01/01/2025	64505	6144	RAY JOHNSON II	6144	RAY JOHNSON II	100.00	
01/25	01/01/2025	64506	5238	SHANE MERRILL	5238	SHANE MERRILL	100.00	
01/25	01/01/2025	64507	6948	STRONGHOLD AVIATION SERVICES L	6948	STRONGHOLD AVIATION SERVI	3,808.33	
01/25	01/01/2025	64508	7790	WILLIAM BRANDT	7790	WILLIAM BRANDT	100.00	
01/25	01/03/2025	64509	1023	A1 PORT A POTS	1023	A1 PORT A POTS	484.40	
01/25	01/03/2025	64510	1010	A-FLAME FIRE AND SAFETY	1010	A-FLAME FIRE AND SAFETY	89.88	
01/25	01/03/2025	64510	1010	A-FLAME FIRE AND SAFETY	1010	A-FLAME FIRE AND SAFETY	85.70	
01/25	01/03/2025	64511	1095	AIRGAS USA LLC	1095	AIRGAS USA LLC	494.01	
01/25	01/03/2025	64512	1157	AMERICAN INSPECTION & TEST INC	1157	AMERICAN INSPECTION & TES	157.83	
01/25	01/03/2025	64512	1157	AMERICAN INSPECTION & TEST INC	1157	AMERICAN INSPECTION & TES	157.83	
01/25	01/03/2025	64512	1157	AMERICAN INSPECTION & TEST INC	1157	AMERICAN INSPECTION & TES	157.84	
01/25	01/03/2025	64513	1315	ARIZONA CERTIFIED TESTING	1315	ARIZONA CERTIFIED TESTING	3,454.00	
01/25	01/03/2025	64513	1315	ARIZONA CERTIFIED TESTING	1315	ARIZONA CERTIFIED TESTING	352.00	
01/25	01/03/2025	64514	1406	ARIZONA LAW ENFORCEMENT	1406	ARIZONA LAW ENFORCEMENT	8,883.01	
01/25	01/03/2025	64515	1901	BARNETT'S PROPANE	1901	BARNETT'S PROPANE	23.61	
01/25	01/03/2025	64516	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	130.39	
01/25	01/03/2025	64517	3500	EASTERSEALS BLAKE FOUNDATION	3500	EASTERSEALS BLAKE FOUNDA	457.82	
01/25	01/03/2025	64518	3670	EWING IRRIGATION PRODUCTS INC	3670	EWING IRRIGATION PRODUCT	466.24	
01/25	01/03/2025	64519	12103	FNF CONSTRUCTION	12103	FNF CONSTRUCTION	644.79	
01/25	01/03/2025	64520	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	165.04	
01/25	01/03/2025	64520	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	67.91	
01/25	01/03/2025	64521	6123	RAILROAD MANAGEMENT CO LLC	6123	RAILROAD MANAGEMENT CO	677.55	
01/25	01/03/2025	64521	6123	RAILROAD MANAGEMENT CO LLC	6123	RAILROAD MANAGEMENT CO	677.55	
01/25	01/03/2025	64521	6123	RAILROAD MANAGEMENT CO LLC	6123	RAILROAD MANAGEMENT CO	677.55	
01/25	01/03/2025	64522	6251	RICK ENGINEERING COMPANY-TUCS	6251	RICK ENGINEERING COMPANY-	1,340.00	
01/25	01/03/2025	64523	6583	SESAC INC	6583	SESAC INC	29.00	
01/25	01/03/2025	64524	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	207.29	
01/25	01/03/2025	64524	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	229.11	

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/25	01/03/2025	64525	1424	STATE OF ARIZONA	1424	STATE OF ARIZONA	100.00
01/25	01/03/2025	64526	6948	STRONGHOLD AVIATION SERVICES L	6948	STRONGHOLD AVIATION SERVI	191.67
01/25	01/03/2025	64526	6948	STRONGHOLD AVIATION SERVICES L	6948	STRONGHOLD AVIATION SERVI	191.67
01/25	01/03/2025	64526	6948	STRONGHOLD AVIATION SERVICES L	6948	STRONGHOLD AVIATION SERVI	191.67
01/25	01/03/2025	64527	13381	UNION PACIFIC RAILROAD	13381	UNION PACIFIC RAILROAD	642.72
01/25	01/03/2025	64528	7770	WILLDAN	7770	WILLDAN	347.50
01/25	01/03/2025	64528	7770	WILLDAN	7770	WILLDAN	10,954.50
01/25	01/08/2025	64530	1727	AZ MUNI RISK RETENTION POOL - W/	1727	AZ MUNI RISK RETENTION PO	45,659.67
01/25	01/08/2025	64531	7448	BJ DRILLING COMPANY INC.	7448	BJ DRILLING COMPANY INC.	3,465.00
01/25	01/08/2025	64532	4954	LN CURTIS & SONS	4954	LN CURTIS & SONS	697,553.71
01/25	01/08/2025	64532	4954	LN CURTIS & SONS	4954	LN CURTIS & SONS	1,686.73
01/25	01/08/2025	64533	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	119.50
01/25	01/08/2025	64533	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	57.99
01/25	01/08/2025	64533	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	197.34
01/25	01/08/2025	64534	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	22,268.34
01/25	01/08/2025	64534	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	17,606.05
01/25	01/08/2025	64535	7669	VERSATERM PUBLIC SAFETY US INC.	7669	VERSATERM PUBLIC SAFETY U	27,093.40
01/25	01/08/2025	64536	4954	LN CURTIS & SONS	4954	LN CURTIS & SONS	4,690.26
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	1.22
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	195.83
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	105.29
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	262.31
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	327.88
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	323.54
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	107.87
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	522.08
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.76
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	157.29
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	31.92
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	234.11
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	22.01
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	286.62
01/25	01/10/2025	64538	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	126.59
01/25	01/13/2025	64539	1023	A1 PORT A POTS	1023	A1 PORT A POTS	1,762.51
01/25	01/13/2025	64539	1023	A1 PORT A POTS	1023	A1 PORT A POTS	222.56
01/25	01/13/2025	64540	1209	AMERICANA POLYGRAPH &	1209	AMERICANA POLYGRAPH &	350.00
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	5,942.32
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	23,026.49
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	4,456.74
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	4,456.74
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	18,569.75
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	3,713.95
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	11,141.85
01/25	01/13/2025	64541	1728	AMRRP	1728	AMRRP	2,971.16
01/25	01/13/2025	64542	1349	ARIZONA ELECTRIC POWER COOPER	1349	ARIZONA ELECTRIC POWER C	100.00
01/25	01/13/2025	64543	1514	ASCAP	1514	ASCAP	445.00
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	41.80
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	61.61
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	11.14
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	45.90
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	192.22
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	43.03
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	43.02
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	43.02
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	43.02
01/25	01/13/2025	64544	2075	BENSON NAPA	2075	BENSON NAPA	87.29
01/25	01/13/2025	64545	2289	BORDER STATES ELECTRIC SUPPLY	2289	BORDER STATES ELECTRIC SU	850.20

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01/25	01/13/2025	64546	2337	BRENDA SMITH	2337	BRENDA SMITH	510.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	29.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	47.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	32.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	34.00
01/25	01/13/2025	64547	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	807.00
01/25	01/13/2025	64548	2380	BWS ARCHITECTS	2380	BWS ARCHITECTS	17,301.30
01/25	01/13/2025	64548	2380	BWS ARCHITECTS	2380	BWS ARCHITECTS	2,922.58
01/25	01/13/2025	64549	2831	CMI INC.	2831	CMI INC.	437.08
01/25	01/13/2025	64549	2831	CMI INC.	2831	CMI INC.	10,513.57
01/25	01/13/2025	64550	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	2,606.55
01/25	01/13/2025	64550	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	1,995.00
01/25	01/13/2025	64551	3334	DECONCINI MCDONALD YETWIN & LA	3334	DECONCINI MCDONALD YETWI	4,623.67
01/25	01/13/2025	64552	13467	ENVIROSERVE INC	13467	ENVIROSERVE INC	658.25
01/25	01/13/2025	64553	3648	ESG CORP	3648	ESG CORP	3,940.00
01/25	01/13/2025	64554	3837	FORTILINE INC.	3837	FORTILINE INC.	1,194.02
01/25	01/13/2025	64555	3699	FX TACTICAL	3699	FX TACTICAL	273.88
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	111.99
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	8.73
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	26.18
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
01/25	01/13/2025	64556	3973	GEOTAB USA INC	3973	GEOTAB USA INC	12.74
01/25	01/13/2025	64557	4344	IDEMIA IDENTITY & SECURITY	4344	IDEMIA IDENTITY & SECURITY	2,800.00
01/25	01/13/2025	64558	4385	INGRAM LIBRARY SERVICES	4385	INGRAM LIBRARY SERVICES	2,000.00
01/25	01/13/2025	64559	13555	JANICE STALLINGS	13555	JANICE STALLINGS	81.56
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64560	4735	KCNN- CANYON COUNTRY 97.7	4735	KCNN- CANYON COUNTRY 97.7	699.00
01/25	01/13/2025	64561	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	469.00
01/25	01/13/2025	64562	4929	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	LEXISNEXIS RISK SOLUTIONS	360.85
01/25	01/13/2025	64563	5205	MCCARTER & ENGLISH, LLP	5205	MCCARTER & ENGLISH, LLP	29.32
01/25	01/13/2025	64564	5219	MED-TECH RESOURCE INC	5219	MED-TECH RESOURCE INC	175.44
01/25	01/13/2025	64565	5272	MGT IMPACT SOLUTIONS LLC	5272	MGT IMPACT SOLUTIONS LLC	7,605.00
01/25	01/13/2025	64566	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	136.29
01/25	01/13/2025	64566	5645	OFFICE DEPOT INC	5645	OFFICE DEPOT INC	33.33
01/25	01/13/2025	64567	5664	OPENGOV. INC.	5664	OPENGOV. INC.	30,119.37
01/25	01/13/2025	64568	5680	OSUCH CONSULTING PLLC	5680	OSUCH CONSULTING PLLC	1,680.00
01/25	01/13/2025	64569	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,530.60
01/25	01/13/2025	64569	5940	PIONEER TITLE AGENCY INC	5940	PIONEER TITLE AGENCY INC	1,188.55
01/25	01/13/2025	64570	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	544.31
01/25	01/13/2025	64570	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	544.31
01/25	01/13/2025	64570	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	544.31
01/25	01/13/2025	64570	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	544.31
01/25	01/13/2025	64570	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	642.50
01/25	01/13/2025	64571	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	5,734.20
01/25	01/13/2025	64571	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	260.77
01/25	01/13/2025	64572	6200	RED WING BUSINESS ADVANTAGE A	6200	RED WING BUSINESS ADVANT	200.00
01/25	01/13/2025	64572	6200	RED WING BUSINESS ADVANTAGE A	6200	RED WING BUSINESS ADVANT	200.00

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01/25	01/13/2025	64573	13554	SAGUARO ASPHALT INC	13554	SAGUARO ASPHALT INC	607.01
01/25	01/13/2025	64574	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	19.82
01/25	01/13/2025	64574	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	49.48
01/25	01/13/2025	64575	6668	SIONICS WEAPON SYSTEMS	6668	SIONICS WEAPON SYSTEMS	4,086.90
01/25	01/13/2025	64576	6700	SIRCHIE ACQUISITION COMPANY LLC	6700	SIRCHIE ACQUISITION COMPA	67.65
01/25	01/13/2025	64576	6700	SIRCHIE ACQUISITION COMPANY LLC	6700	SIRCHIE ACQUISITION COMPA	43.60
01/25	01/13/2025	64577	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	22,337.74
01/25	01/13/2025	64577	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	17,606.05
01/25	01/13/2025	64578	7399	US BANK - CORPORATE TRUST	7399	US BANK - CORPORATE TRUST	1,100.00
01/25	01/13/2025	64579	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	102.21
01/25	01/13/2025	64579	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	14.66
01/25	01/13/2025	64579	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	35.26
01/25	01/13/2025	64579	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	407.99
01/25	01/13/2025	64579	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	160.36
01/25	01/13/2025	64580	7770	WILLDAN	7770	WILLDAN	347.50
01/25	01/13/2025	64580	7770	WILLDAN	7770	WILLDAN	347.50
01/25	01/13/2025	64580	7770	WILLDAN	7770	WILLDAN	272.50
01/25	01/15/2025	64581	5551	ANICLETO D MALDONADO	5551	ANICLETO D MALDONADO	140.10
01/25	01/15/2025	64582	2738	CINDY TAPIA	2738	CINDY TAPIA	140.10
01/25	01/15/2025	64583	3220	DARREN HAYES	3220	DARREN HAYES	140.10
01/25	01/15/2025	64584	4928	LEVI JOHNSON	4928	LEVI JOHNSON	140.10
01/25	01/15/2025	64585	5079	MARK ROMERO	5079	MARK ROMERO	140.10
01/25	01/15/2025	64586	5784	PATRICK BOYLE	5784	PATRICK BOYLE	140.10
01/25	01/16/2025	64587	4566	JOE KONRAD	4566	JOE KONRAD	140.10
01/25	01/21/2025	64588	1005	1582	1005	1582	1,250.00
01/25	01/21/2025	64589	1324	ARIZONA DEPARTMENT OF	1324	ARIZONA DEPARTMENT OF	57,098.40
01/25	01/21/2025	64590	1687	AZC DRUG TESTING	1687	AZC DRUG TESTING	145.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	100.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	100.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	105.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	105.30
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	122.50
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	67.50
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	130.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	112.50
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
01/25	01/21/2025	64591	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	90.00
01/25	01/21/2025	64592	1957	BENSON AUTOBODY INC	1957	BENSON AUTOBODY INC	3,274.95
01/25	01/21/2025	64593	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	1,200.00
01/25	01/21/2025	64593	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	1,631.25
01/25	01/21/2025	64593	2895	COCHISE COUNTY TREASURER	2895	COCHISE COUNTY TREASURE	1,556.25
01/25	01/21/2025	64594	13556	DENISE A SURATT	13556	DENISE A SURATT	95.82
01/25	01/21/2025	64595	13082	EMILY KING	13082	EMILY KING	57.37
01/25	01/21/2025	64595	13082	EMILY KING	13082	EMILY KING	50.00
01/25	01/21/2025	64596	4085	GRAINGER	4085	GRAINGER	114.66
01/25	01/21/2025	64597	6830	STAPLES	6830	STAPLES	117.11
01/25	01/21/2025	64597	6830	STAPLES	6830	STAPLES	155.09
01/25	01/21/2025	64597	6830	STAPLES	6830	STAPLES	106.22
01/25	01/21/2025	64597	6830	STAPLES	6830	STAPLES	47.55
01/25	01/21/2025	64598	7712	THOMSON REUTERS - WEST	7712	THOMSON REUTERS - WEST	629.78
01/25	01/24/2025	64599	1600	AVFUEL CORPORATION	1600	AVFUEL CORPORATION	34,044.17
01/25	01/24/2025	64600	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	130.11
01/25	01/24/2025	64600	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	94.83
01/25	01/24/2025	64600	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	27.70
01/25	01/24/2025	64600	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	27.70
01/25	01/24/2025	64601	2224	BLACKSTONE PUBLISHING	2224	BLACKSTONE PUBLISHING	199.39

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/25	01/24/2025	64602	2599	CENTURYLINK	2599	CENTURYLINK	1,394.21
01/25	01/24/2025	64603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	21,984.00
01/25	01/24/2025	64603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	41.88
01/25	01/24/2025	64603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	272.00
01/25	01/24/2025	64603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	6.40
01/25	01/24/2025	64604	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	3,804.50
01/25	01/24/2025	64604	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	221.76
01/25	01/24/2025	64604	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	1,003.76
01/25	01/24/2025	64604	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	1,673.28
01/25	01/24/2025	64605	3334	DECONCINI MCDONALD YETWIN & LA	3334	DECONCINI MCDONALD YETWI	2,796.00
01/25	01/24/2025	64606	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
01/25	01/24/2025	64606	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	223.24
01/25	01/24/2025	64606	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	3.82
01/25	01/24/2025	64606	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	3.82
01/25	01/24/2025	64607	4268	HILL BROTHERS CHEMICAL CO	4268	HILL BROTHERS CHEMICAL CO	7,343.09
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	190.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	150.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	150.00
01/25	01/24/2025	64608	4337	HUMANE SOCIETY OF SOUTHERN AR	4337	HUMANE SOCIETY OF SOUTHE	95.00
01/25	01/24/2025	64609	13557	KATHLEEN K NELSON	13557	KATHLEEN K NELSON	199.68
01/25	01/24/2025	64610	5436	MWI ANIMAL HEALTH	5436	MWI ANIMAL HEALTH	325.09
01/25	01/24/2025	64611	5680	OSUCH CONSULTING PLLC	5680	OSUCH CONSULTING PLLC	4,200.00
01/25	01/24/2025	64612	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	2,185.76
01/25	01/24/2025	64612	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	174.11
01/25	01/24/2025	64612	6130	RAPID TOWING & RECOVERY	6130	RAPID TOWING & RECOVERY	144.32
01/25	01/24/2025	64613	6251	RICK ENGINEERING COMPANY-TUCS	6251	RICK ENGINEERING COMPANY-	2,120.00
01/25	01/24/2025	64614	13558	ROBIN V SWINDALL	13558	ROBIN V SWINDALL	602.98
01/25	01/24/2025	64615	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	627.62
01/25	01/24/2025	64615	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	627.62
01/25	01/24/2025	64615	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	627.62
01/25	01/24/2025	64615	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	627.62
01/25	01/24/2025	64615	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	627.62
01/25	01/24/2025	64616	6565	SENSIT TECHNOLOGIES LLC	6565	SENSIT TECHNOLOGIES LLC	4,749.20
01/25	01/24/2025	64617	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	207.29
01/25	01/24/2025	64617	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	229.11
01/25	01/24/2025	64618	7536	USA BLUEBOOK	7536	USA BLUEBOOK	786.46
01/25	01/21/2025	1172025	3649	ESG CORP	3649	ESG CORP	2,220.18 M
01/25	01/24/2025	10320251	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	360.13 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	122.32 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	310.26 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.89 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	91.01 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	91.01 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	507.38 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	81.78 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	526.37 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	618.59 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	590.85 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	185.25 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	2,494.84 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	145.20 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	36.38 M
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	96.31 M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/25	01/24/2025	10320252	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	124.26	M
01/25	01/13/2025	10320253	3649	ESG CORP	3649	ESG CORP	2,220.18	M
01/25	01/13/2025	10320255	2663	CHASE	2663	CHASE	581.66	M
01/25	01/13/2025	10320255	2663	CHASE	2663	CHASE	581.65	M
01/25	01/13/2025	10320255	2663	CHASE	2663	CHASE	581.65	M
01/25	01/13/2025	10320255	2663	CHASE	2663	CHASE	581.65	M
01/25	01/13/2025	10320255	2663	CHASE	2663	CHASE	216.78	M
01/25	01/13/2025	10520241	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	286.54	M
01/25	01/13/2025	10520241	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	286.54	M
01/25	01/13/2025	10520241	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	286.54	M
01/25	01/13/2025	10520241	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	286.54	M
01/25	01/13/2025	10520241	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	286.54	M
01/25	01/21/2025	11720251	7307	TROON GOLF LLC	7307	TROON GOLF LLC	33,006.32	M
12/24	12/30/2024	12012024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	360.27	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	350.27	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	91.01	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	51.00	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.01	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	507.38	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	185.25	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	81.78	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	183.80	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	183.80	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	183.79	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.89	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	645.39	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	2,495.81	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	81.78	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	63.42	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	36.38	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	96.31	M
12/24	12/30/2024	12022024	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	165.68	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	538.00	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	477.05	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	394.28	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	597.11	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	597.11	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	597.12	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	292.75	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	553.10	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	203.40	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	129.92	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	385.70	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	225.86	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	244.15	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	280.00	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	156.97	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	238.70	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	44.14	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	44.14	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	44.13	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	209.55	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	260.75	M
12/24	12/30/2024	12032024	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	121.27	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	4,713.63	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	761.86	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	323.72	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	87.34	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	447.30	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	572.82	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,239.61	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	483.19	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	360.42	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,447.43	M
01/25	01/24/2025	12120251	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	269.75	M
01/25	01/24/2025	12820251	3078	SHELL ENERGY NORTH AMERICA	3078	SHELL ENERGY NORTH AMERI	50,365.15	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	668.70	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	709.35	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,121.01	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.66	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.66	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	343.65	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,514.50	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	766.89	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	773.34	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	1,436.95	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	212.74	M
01/25	01/24/2025	40202025	13059	ENTERPRISE FM TRUST	13059	ENTERPRISE FM TRUST	212.74	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	5,627.16	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	736.68	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	538.96	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	592.22	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,829.75	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	418.70	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	66.09	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	51.89	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	710.64	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	708.58	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,044.34	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	663.19	M
12/24	12/30/2024	12013202	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	127.17	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	1053	ADEQ	880.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2923	COCHISE LOCK & SAFE INC	185.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3050	COMMUNITY FOOD PANTRY OF	46.35	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	15.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	72.98	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	14.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	80.42	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	223.86	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	66.14	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	132.79	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	183.66	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6640	HERALD REVIEW MEDIA	367.82	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	113.91	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	91.67	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	62.92	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	136.55	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	125.36	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	36.06	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	72.31	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	37.77	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	118.35	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	43.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	21.81	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	31.38	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	31.38	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7674	WALMART	18.13	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	1950	BENSON ACE HARDWARE	8.80	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2749	CITY OF BENSON	39.44	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2749	CITY OF BENSON	39.44	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2749	CITY OF BENSON	39.44	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2749	CITY OF BENSON	39.44	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2749	CITY OF BENSON	39.44	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	250.93	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	139.26	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	13.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	78.82	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	624.24	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	58.29	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	80.90	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	118.51	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	147.83	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	67.27	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	67.27	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	67.26	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	154.51	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	74.50	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	110.42	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	214.43	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	214.42	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	61.34	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	262.90	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	252.48	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	264.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	33.97	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	79.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	111.53	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	140.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	79.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	119.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	270.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3119	COX COMMUNICATIONS	153.45	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3712	FERGUSON WATERWORKS INC	116.31	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4075	GOVERNMENT FINANCE OFFIC	150.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4075	GOVERNMENT FINANCE OFFIC	705.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4075	GOVERNMENT FINANCE OFFIC	490.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4924	LESLIE'S SWIMMING POOL SUP	434.38	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4932	INTERNATIONAL CODE COUNC	33.58-	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	686.65	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	686.65	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	476.12	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	280.11	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	585.91	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	137.84	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.72	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.73	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	569.20	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	426.14	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	525.25	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	588.87	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	10,005.48	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	6,474.31	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	3,682.52	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	6,708.67	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	14.72	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	58.25	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	16.25	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	18.60	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	12.40	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	28.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	94.42	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	6830	STAPLES	195.37	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7170	J.P. COOKE COMPANY	140.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	111.64	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	40.45	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	40.45	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	120.30	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	121.65	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	41.67	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7279	TRANSWORLD NETWORK COR	54.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7510	UNITED FIRE EQUIPMENT COM	692.13	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7858	SUPER LUBE PLUS	116.70	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2592	CENTRAL ALARM INC	57.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	2592	CENTRAL ALARM INC	57.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	99.88	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	19.81	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	314.93	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	446.24	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	31.89	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	78.52	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	33.01	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	159.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	159.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	159.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	9.89	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5661	O'REILLY AUTOMOTIVE INC	6.15	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4040	GOLDEN WEST INDUSTRIAL SU	842.55	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3190	DAKOTAPRO	158.09	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	3615	ENERSPECT MEDICAL SOLUTI	2,950.48	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	1910	BLUE 360 MEDIA	81.95	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	457.21	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	43.66	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	682.05	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	526.83	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	344.46	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	344.46	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	17.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	871.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	62.70	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	171.72	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	66.02	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12138	Tractor Supply Co	49.50	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	68.78	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	132.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	13.20	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	177.71	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	456.76	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	65.90	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	177.71	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	22.78	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	87.57	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	152.15	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	44.03	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	94.66	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	17.60	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	20.91	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	276.59	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	88.01	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12164	Ebay Pay Pal	50.08	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12164	Ebay Pay Pal	50.08	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12164	Ebay Pay Pal	50.07	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12183	RingCentral	22.58	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12183	RingCentral	2,608.69	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	521.41	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	94.85	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12256	HORSESHOE CAFE	97.47	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	584.81	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	40.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	120.22	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12258	SAM'S CLUB	55.84	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	2.75	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	4.13	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	13.21	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	12.39	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12275	FRY'S FOOD	66.49	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	29.17	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	105.26	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	165.66	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	39.17	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12375	The Webstaurant Store	347.62	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12557	DOLLAR GENERAL	40.74	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5275	MHQ OF ARIZONA	2,053.22	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	5275	MHQ OF ARIZONA	427.63	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12718	ZOOM.US	15.99	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12784	BADGEAND WALLET.COM	2,407.50	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12824	POSITIVE PROMOTIONS, INC	407.32	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12902	ETSY.COM	908.33	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12924	COLUMN SOFTWARE PBC	209.56	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12955	STARLINK INTERNET	120.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12972	MAGALYS MEXICAN RESTAURA	37.38	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12972	MAGALYS MEXICAN RESTAURA	37.38-	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	12972	MAGALYS MEXICAN RESTAURA	373.76	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13074	BLUE TO GOLD LLC	225.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13132	MI CASA RESTAURANT	121.10	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13322	PRO SYSTEMS	145.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4230	HEALTH TECHNOLOGY PROFE	187.72	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	7398	ULINE	4,736.18	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13464	PRI MANAGEMENT GROUP	278.25	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13481	TRANS UNION	229.11	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13485	HP INSTANT INK	1.64	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	4500	JANI-SERV INC.	2,582.92	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13506	J6 GOLF CART RENTALS, LLC	549.77	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13510	CREATIVE DISPLAYS	653.80	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13510	CREATIVE DISPLAYS	5,121.70	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13531	NEXTCARE	49.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13538	THE GALLERY COLLECTION	314.02	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13539	4RS ROCK AND SAND LLC	1,054.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13540	LAURA C FULGINITI	515.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13541	BLINDS.COM	1,966.20	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13542	RPM HARDWARE	722.41	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13543	METRO INSTITUTE INC	100.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13543	METRO INSTITUTE INC	150.00	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13544	TOOLOTS	2,876.63	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13545	ANGEL STUDIOS	110.04	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13546	ZAZZLE INC	518.14	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13546	ZAZZLE INC	13.16	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13547	REVIVAL ANIMAL HEALTH LLC	228.97	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13548	PIZZA HUT	14.08	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13549	RAMIROS TACOS	9.29	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13550	TRAFFIC SAFETY STORE	104.10	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13551	RUBBER STAMPS UNLIMITED I	66.45	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13552	ACORN SALES COMPANY INC	28.90	M
12/24	12/31/2024	12312024	5454	NATIONAL BANK OF ARIZONA	13553	ALPHABET SIGNS INC	42.39	M
Grand Totals:							1,542,771.42	

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
COMBINED CASH FUND							
01-10170 CASH CLEARING - UTILITIES							
COMBINED CASH FUND	DENISE A SURATT	DENISE A SURATT	13556	011525	01/15/2025	REFUND CREDIT BALANCE	95.82
COMBINED CASH FUND	JANICE STALLINGS	JANICE STALLINGS	13555	121924	12/19/2024	REFUND CREDIT BALANCE	81.56
COMBINED CASH FUND	KATHLEEN K NELSON	KATHLEEN K NELSON	13557	011725	01/17/2025	REFUND CREDIT BALANCE	199.68
COMBINED CASH FUND	ROBIN V SWINDALL	ROBIN V SWINDALL	13558	012225	01/22/2025	REFUND CREDIT BALANCE	602.98
Total 01-10170 CASH CLEARING - UTILITIES:							980.04
Total COMBINED CASH FUND:							980.04
GENERAL FUND							
10-21600 SALES TAX							
GENERAL FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/24	12/31/2024	RETAIL SALES TAX - VC	11.03
Total 10-21600 SALES TAX:							11.03
10-22292 FSA PAYABLE							
GENERAL FUND	ESG CORP	ESG CORP	3649	010325	01/03/2025	FSA/HSA FUNDING	2,220.18
GENERAL FUND	ESG CORP	ESG CORP	3649	011725	01/17/2025	BI-WEEKLY CONTRIBUTIONS	2,220.18
Total 10-22292 FSA PAYABLE:							4,440.36
10-22295 WORKERS COMP PAYABLE							
GENERAL FUND	AZ MUNI RISK RETENTION PO	AZ MUNI RISK RETENTION POOL - W/C	1727	123124	12/31/2024	4TH QUARTER WORKER'S COMPENS	45,659.67
Total 10-22295 WORKERS COMP PAYABLE:							45,659.67
10-41-300 PROFESSIONAL SERVICES							
GENERAL FUND	MGT IMPACT SOLUTIONS LLC	MGT IMPACT SOLUTIONS LLC	5272	GHR200688	01/01/2025	COMPENSATION PLAN & MARKETING	7,605.00
Total 10-41-300 PROFESSIONAL SERVICES:							7,605.00
10-41-310 PROFESSIONAL SERVICES - HR							
GENERAL FUND	AZC DRUG TESTING	AZC DRUG TESTING	1687	140955	12/15/2024	PRE EMPLOYMENT TESTING - REC,	145.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-41-310 PROFESSIONAL SERVICES - HR:							145.00
10-41-330 IT SERVICES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	JANI-SERV INC.	4500	11302024	11/28/2024	Janitorial Services 10-24 City Hall, Com	2,582.92
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	PROLOGIC TECHNOLOGY GROUP LLC	5426	123124	12/31/2024	OFF SITE BACKUP SERVICE 2025	5,300.00
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	PROLOGIC TECHNOLOGY GROUP LLC	5426	5180	12/31/2024	IT SERVICE - 1/2025	5,000.00
Total 10-41-330 IT SERVICES:							12,882.92
10-41-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Hotel for training. A Traywick.	871.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Hotel stay for Ingram	344.46
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Hotel for training. I Ingram	344.46
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Dinner at InterGov training conference.	43.66
GENERAL FUND	NATIONAL BANK OF ARIZONA	MAGALYS MEXICAN RESTAURANT	12972	11302024	11/28/2024	incorrect charge amount credited back t	37.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	MAGALYS MEXICAN RESTAURANT	12972	11302024	11/28/2024	Credit Voucher Magalys Mexican Restau	37.38-
GENERAL FUND	NATIONAL BANK OF ARIZONA	MAGALYS MEXICAN RESTAURANT	12972	11302024	11/28/2024	Lunch for performance management trai	373.76
GENERAL FUND	NATIONAL BANK OF ARIZONA	LAURA C FULGINITI	13540	11302024	11/28/2024	Training payment a Traywick.	515.00
Total 10-41-340 EDUCATION & TRAINING:							2,492.34
10-41-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - Chamber	118.51
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Admin	61.34
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Admin	252.48
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Council Internet	140.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	569.20
GENERAL FUND	NATIONAL BANK OF ARIZONA	CENTRAL ALARM INC	2592	11302024	11/28/2024	City Hall alarm service	57.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CENTRAL ALARM INC	2592	11302024	11/28/2024	Council Alarm Service	57.00
Total 10-41-410 UTILITIES:							1,255.53
10-41-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	City Hall Internet	270.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	111.64
GENERAL FUND	NATIONAL BANK OF ARIZONA	RingCentral	12183	11302024	11/28/2024	Telephone service	2,608.69
GENERAL FUND	NATIONAL BANK OF ARIZONA	RingCentral	12183	11302024	11/28/2024	Telephone	22.58
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	122.32
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	310.26

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	350.27
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	EQUIPMENT - M KONRAD	645.39
Total 10-41-415 TELEPHONE:							4,441.15
10-41-520 INSURANCE							
GENERAL FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	23,026.49
Total 10-41-520 INSURANCE:							23,026.49
10-41-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	11302024	11/28/2024	Advertising, Butterfield, HR, AC Shelter,	183.66
GENERAL FUND	NATIONAL BANK OF ARIZONA	COLUMN SOFTWARE PBC	12924	11302024	11/28/2024	Public Notice for Design & Implementatio	209.56
Total 10-41-540 PUBLIC NOTICES, ADVERTISING:							393.22
10-41-542 ADVERTISING - HR							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	11302024	11/28/2024	Advertising, Butterfield, HR, AC Shelter,	223.86
Total 10-41-542 ADVERTISING - HR:							223.86
10-41-580 TRAVEL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Hotel for AZ intergovernmental conferenc	457.21
Total 10-41-580 TRAVEL:							457.21
10-41-640 OPERATING SUPPLIES							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	203.40
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	SUPPLIES	129.92
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	238.70
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38319387	01/13/2025	COPIER LEASE	223.24
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38319387	01/13/2025	AZ COCHISE COUNTY PROPERTY TA	3.82
GENERAL FUND	NATIONAL BANK OF ARIZONA	HORSESHOE CAFE	12256	11302024	11/28/2024	Luncheon w/ City Council members	97.47
GENERAL FUND	NATIONAL BANK OF ARIZONA	ZOOM.US	12718	11302024	11/28/2024	Zoom Monthly Subscription	15.99
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013302	11/27/2024	BUSINESS CARDS	57.99
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013328	11/27/2024	CHRISTMAS CARDS	197.34
GENERAL FUND	STAPLES	STAPLES	6830	6002441031	05/17/2024	OFFICE SUPPLIES - ADMIN	117.11
GENERAL FUND	STAPLES	STAPLES	6830	6005560849	06/28/2024	OFFICE SUPPLIES- ADMIN	155.09
GENERAL FUND	STAPLES	STAPLES	6830	6005560851	06/28/2024	OFFICE SUPPLIES- ADMIN	106.22
GENERAL FUND	STAPLES	STAPLES	6830	6009379481	08/16/2024	OFFICE SUPPLIES- ADMIN	47.55

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR39632	01/04/2025	CHARGE FOR COPIES - ADMIN/FINAN	407.99
Total 10-41-640 OPERATING SUPPLIES:							2,001.83
10-41-642 OPERATING SUPPLIES-HR							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	STORAGE TOTE - HR SUPPLIES	18.13
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	Employee Birthday supplies, Thanksgivin	58.25
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	SUPPLIES FOR GIFT BASKET - NEW L	94.42
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	11302024	11/28/2024	November birthdays - cards, balloons.	13.21
Total 10-41-642 OPERATING SUPPLIES-HR:							184.01
10-41-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	418.70
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	269.75
Total 10-41-660 VEHICLE FUEL & OIL:							688.45
10-41-670 VEHICLE REPAIR & MAINT							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SUPER LUBE PLUS	7858	11302024	11/28/2024	Oil change	116.70
Total 10-41-670 VEHICLE REPAIR & MAINT:							116.70
10-41-708 CIP CM 16-01 CITY MGR VEHICLE							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE - ADMIN,PD, GAS, G,	668.70
Total 10-41-708 CIP CM 16-01 CITY MGR VEHICLE:							668.70
10-42-583 COUNCIL RETREAT							
GENERAL FUND	ANICLETO D MALDONADO	ANICLETO D MALDONADO	5551	011425	01/14/2025	PER DIEM & MILEAGE - COUNCIL RET	140.10
GENERAL FUND	CINDY TAPIA	CINDY TAPIA	2738	011425	01/14/2025	PER DIEM & MILEAGE - COUNCIL RET	140.10
GENERAL FUND	DARREN HAYES	DARREN HAYES	3220	011425	01/14/2025	PER DIEM & MILEAGE - COUNCIL RET	140.10
GENERAL FUND	JOE KONRAD	JOE KONRAD	4566	011425	01/14/2025	PER DIEM & MILEAGE - COUNCIL RET	140.10
GENERAL FUND	LEVI JOHNSON	LEVI JOHNSON	4928	011425	01/14/2025	MILEAGE & PER DIEM - COUNCIL RET	140.10
GENERAL FUND	MARK ROMERO	MARK ROMERO	5079	011425	01/14/2025	PER DIEM & MILEAGE COUNCIL RETR	140.10
GENERAL FUND	PATRICK BOYLE	PATRICK BOYLE	5784	011425	01/14/2025	PER DIEM & MILEAGE - COUNCIL RET	140.10
Total 10-42-583 COUNCIL RETREAT:							980.70

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-42-591 EMPLOYEE COUNCIL							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	22.01
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	11302024	11/28/2024	Pies, cookies, cheesecake & butter for e	72.98
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	11302024	11/28/2024	Pies, napkins, whipped cream for employ	80.42
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	TURKEY BAGS, WERVERWARE, SUPP	118.35
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Gifts for Thanksgiving Games	91.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Supplies for Thanksgiving dinner	62.92
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	Employee Birthday supplies, Thanksgivin	16.25
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	SUPPLIES FOR HALLOWEEN GET TO	28.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAM'S CLUB	12258	11302024	11/28/2024	Plates, plastic cutlery, corn & cranberry s	120.22
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAM'S CLUB	12258	11302024	11/28/2024	Plates for employee holiday lunches.	40.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	11302024	11/28/2024	Table covers for Thanksgiving dinner	4.13
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	11302024	11/28/2024	SUPPLIES FOR HALLOWEEN GET TO	12.39
GENERAL FUND	NATIONAL BANK OF ARIZONA	FRY'S FOOD	12275	11302024	11/28/2024	Turkey, marinade - Thanksgiving dinner	66.49
Total 10-42-591 EMPLOYEE COUNCIL:							736.82
10-42-592 YOUTH COUNCIL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COMMUNITY FOOD PANTRY OF	3050	11302024	11/28/2024	Fees for Christmas Off Main vendor boot	46.35
Total 10-42-592 YOUTH COUNCIL:							46.35
10-43-300 PROFESSIONAL SERVICES							
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	103124	10/31/2024	INSPECTIONS - OCTOBER 2024	1,556.25
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	113024	11/30/2024	INSPECTIONS - NOVEMBER 2024	1,631.25
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	121624	12/16/2024	PLAN REVIEW & INSPECTIONS - NOV	2,606.55
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2895	123124	12/31/2024	INSPECTIONS - DECEMBER 2024	1,200.00
GENERAL FUND	WILLDAN	WILLDAN	7770	002-33340	12/04/2024	1ST REVIEW FIRE SURPRESSION - TA	347.50
GENERAL FUND	WILLDAN	WILLDAN	7770	002-33342	12/05/2024	COCHISE COLLEGE FIRE ALARM 1ST	347.50
GENERAL FUND	WILLDAN	WILLDAN	7770	002-33356	12/17/2024	MADISON ST FIRE 1ST REVIEW - BLD	347.50
GENERAL FUND	WILLDAN	WILLDAN	7770	002-33363	01/06/2025	LOVES TRUCK STOP - RV HOOKUP S	272.50
GENERAL FUND	WILLDAN	WILLDAN	7770	00233656	12/20/2024	BENSON - SR CODE ENFORCEMENT	10,954.50
Total 10-43-300 PROFESSIONAL SERVICES:							19,263.55
10-43-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	INTERNATIONAL CODE COUNCIL INC	4932	11302024	11/28/2024	Credit Voucher Intl Code Council Inc	33.58-
Total 10-43-340 EDUCATION & TRAINING:							33.58-

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-43-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	91.01
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	51.00
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	40.01
Total 10-43-415 TELEPHONE:							182.02
10-43-640 OPERATING SUPPLIES							
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	LEXISNEXIS RISK SOLUTIONS FL INC.	4929	1300070581	12/31/2024	CODE ENFOREMENT SEARCH INFOR	360.85
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013369	12/31/2024	ONLINE INSPECTION/PERMIT BC'S - B	49.48
Total 10-43-640 OPERATING SUPPLIES:							410.33
10-43-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	127.17
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	87.34
Total 10-43-660 VEHICLE FUEL & OIL:							214.51
10-43-775 VEHICLE LEASE							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	766.89
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	773.34
Total 10-43-775 VEHICLE LEASE:							1,540.23
10-45-300 PROFESSIONAL SERVICES							
GENERAL FUND	AMERICANA POLYGRAPH &	AMERICANA POLYGRAPH &	1209	010125	01/01/2025	PRE EMPLOYMENT EXAMINATION - P	350.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338673	12/03/2024	EXTERMINATING - PD	29.00
GENERAL FUND	CASELLE INC	CASELLE INC	2530	137749	12/17/2024	SOURCE CODE ESCROW - 2025	25.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	TRANS UNION	13481	11302024	11/28/2024	investigatigatory tools	229.11
Total 10-45-300 PROFESSIONAL SERVICES:							633.11
10-45-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	BLUE TO GOLD LLC	13074	11302024	11/28/2024	training Mario Williams	225.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PRI MANAGEMENT GROUP	13464	11302024	11/28/2024	records training	278.25
Total 10-45-340 EDUCATION & TRAINING:							503.25

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-45-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Animal Control	58.29
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites Fire/Police Station	214.43
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Internet/TV - Police Station	264.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	686.65
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	588.87
GENERAL FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	121.65
Total 10-45-410 UTILITIES:							1,933.89
10-45-415 TELECOMMUNICATIONS							
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010125	01/01/2025	MONTH TELEPHONE SERVICE - PD	1,394.21
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	91.01
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	2,494.84
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	91.01
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	2,495.81
Total 10-45-415 TELECOMMUNICATIONS:							6,566.88
10-45-470 UNIFORMS							
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10040713	12/17/2024	UNIFORM PANTS - J WILLIAMS	273.88
Total 10-45-470 UNIFORMS:							273.88
10-45-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	11302024	11/28/2024	Advertising, Butterfield, HR, AC Shelter,	132.79
Total 10-45-540 PUBLIC NOTICES, ADVERTISING:							132.79
10-45-593 ANIMAL CONTROL MEDICAL							
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447738	01/10/2025	HAZEL - CANINE SPAY - AC	95.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447739	01/10/2025	AUTUMN - CANINE SPAY - AC	95.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447740	01/10/2025	ZOEY - CANINE SPAY - HERNIA REPAI	190.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447741	01/10/2025	GRACIE - CANINE SPAY - AC	150.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447742	01/10/2025	ANDY - CANINE NEUTER - AC	95.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447744	01/10/2025	GRIZZ - CANINE NEUTER - AC	95.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447745	01/10/2025	RED - CANINE NEUTER - AC	150.00
GENERAL FUND	HUMANE SOCIETY OF SOUTHE	HUMANE SOCIETY OF SOUTHERN ARIZONA	4337	447746	01/10/2025	CHESTER - CANINE NEUTER - AC	95.00
GENERAL FUND	MWI ANIMAL HEALTH	MWI ANIMAL HEALTH	5436	58616988	01/02/2025	AC MEDICAL SUPPLIES	325.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	REVIVAL ANIMAL HEALTH LLC	13547	11302024	11/28/2024	Feline vaccines	228.97

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-45-593 ANIMAL CONTROL MEDICAL:							1,519.06
10-45-594 ANIMAL MEDICAL FROM DONATIONS							
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167035	04/05/2024	DIXIE - CANINE SPAY - AC	100.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167035A	04/05/2024	HONEY - CANINE SPAY - AC	100.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167035B	04/05/2024	TANK - FELINE NEUTER, RABIES - AC	105.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	167270	04/16/2024	SHERMAN - CANINE NEUTER, RABIES	105.30
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168025	06/17/2024	LOTTIE - CANINE SPAY - RABIES - AC	122.50
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168026	06/17/2024	DEMI - FELINE SPAY - AC	67.50
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168028	06/18/2024	FLIPPER - FELINE NEUTER, TAIL AMP	130.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168039	06/18/2024	TRINITY - CANINE SPAY - AC	112.50
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168546	08/04/2024	HATTIE - CANINE SPAY - AC	90.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168547	08/04/2024	CLOVER - CANINE SPAY - AC	90.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	168954	09/06/2024	RIVER - CANINE SPAY - AC	90.00
Total 10-45-594 ANIMAL MEDICAL FROM DONATIONS:							1,112.80
10-45-640 OPERATING SUPPLIES							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	286.62
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	292.75
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	260.75
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	SUPPLIES	121.27
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	34935	12/31/2024	DOMESTIC ANIMALS	6.40
GENERAL FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	26.18
GENERAL FUND	MED-TECH RESOURCE INC	MED-TECH RESOURCE INC	5219	151406	12/09/2024	GLOVES - PD	175.44
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Animal Control printer ink	43.95
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Animal control operating supplies	136.55
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	operating supplies	125.36
GENERAL FUND	NATIONAL BANK OF ARIZONA	J.P. COOKE COMPANY	7170	11302024	11/28/2024	Animal Control- 2025 Dog tags	140.95
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	11302024	11/28/2024	Animal control operating supplies	49.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	11302024	11/28/2024	Animal Control Cat litter	62.70
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Water Sampling Kits	22.78
GENERAL FUND	NATIONAL BANK OF ARIZONA	POSITIVE PROMOTIONS, INC	12824	11302024	11/28/2024	year end gift-equipment storage containe	407.32
GENERAL FUND	NATIONAL BANK OF ARIZONA	MI CASA RESTAURANT	13132	11302024	11/28/2024	Luncheon with community members re: L	121.10
GENERAL FUND	NATIONAL BANK OF ARIZONA	HEALTH TECHNOLOGY PROFESSIONAL PRODUCT	4230	11302024	11/28/2024	Animal Control sanitizer	187.72
GENERAL FUND	NATIONAL BANK OF ARIZONA	THE GALLERY COLLECTION	13538	11302024	11/28/2024	Christmas cards	314.02
GENERAL FUND	NATIONAL BANK OF ARIZONA	PIZZA HUT	13548	11302024	11/28/2024	M.Williams lunch out of area for training	14.08
GENERAL FUND	NATIONAL BANK OF ARIZONA	RAMIROS TACOS	13549	11302024	11/28/2024	M. Williams meal for training out of the ar	9.29
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	401048477001	12/11/2024	OFFICE SUPPLIES - PD	136.29

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	401737292001	12/11/2024	OFFICE SUPPLIES - PD	33.33
GENERAL FUND	SIRCHIE ACQUISITION COMPA	SIRCHIE ACQUISITION COMPANY LLC	6700	0653499-IN	07/10/2024	PATROL LATENT PRINT KIT- PD	67.65
GENERAL FUND	SIRCHIE ACQUISITION COMPA	SIRCHIE ACQUISITION COMPANY LLC	6700	0673254-IN	12/05/2024	FLAWLESS REPLACMENT PAD - PD	43.60
Total 10-45-640 OPERATING SUPPLIES:							3,085.60
10-45-642 OPERATING SUPPLIES-AC							
GENERAL FUND	NATIONAL BANK OF ARIZONA	BADGEAND WALLET.COM	12784	11302024	11/28/2024	officer badges	2,407.50
Total 10-45-642 OPERATING SUPPLIES-AC:							2,407.50
10-45-660 FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	5,627.16
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	736.68
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	4,713.63
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	761.86
Total 10-45-660 FUEL & OIL:							11,839.33
10-45-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	BENSON AUTOBODY INC	BENSON AUTOBODY INC	1957	10292024	10/29/2024	UNIT 29 - VEHICLE REPAIRS - PD	3,274.95
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	11.14
GENERAL FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	33.01
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5497	12/23/2024	#14 - TRNSMISSION - PD	5,734.20
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5498	12/23/2024	#8 - FUEL TANK PRESSURE SENSOR -	260.77
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5514	01/08/2025	#23 - STRUTS, TIRE MOUNT & BALAN	2,185.76
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5524	01/10/2025	#11 - WIPER SYSTEM, TIRE & MOUNT	174.11
GENERAL FUND	RAPID TOWING & RECOVERY	RAPID TOWING & RECOVERY	6130	5528	01/14/2025	#23 - AC CHARGE & FREON - PD	144.32
Total 10-45-670 VEHICLE REPAIRS & MAINT:							11,818.26
10-45-729 RICO EXPENDITURES							
GENERAL FUND	IDEMIA IDENTITY & SECURITY	IDEMIA IDENTITY & SECURITY	4344	177456	12/26/2024	FINGERPRINT SCANNER - PD	2,800.00
Total 10-45-729 RICO EXPENDITURES:							2,800.00
10-45-730 SMART & SAFE AZ FUND - POLICE							
GENERAL FUND	EASTERSEALS BLAKE FOUNDA	EASTERSEALS BLAKE FOUNDATION	3500	112124	11/21/2024	BLAKE BEHAVIORAL HEALTH CONTR	457.82
GENERAL FUND	SIONICS WEAPON SYSTEMS	SIONICS WEAPON SYSTEMS	6668	5234	12/05/2024	RIFLES - PD	4,086.90

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-45-730 SMART & SAFE AZ FUND - POLICE:							4,544.72
10-45-775 VEHICLE LEASE							
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE - ADMIN,PD, GAS, G,	709.35
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	1,514.50
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	1,436.95
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	212.74
GENERAL FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	LOSS ON SETTLED 26GMKH - PD	212.74-
Total 10-45-775 VEHICLE LEASE:							3,660.80
10-46-300 PROFESSIONAL SERVICES							
GENERAL FUND	BENSON VOLUNTEER FIRE DE	BENSON VOLUNTEER FIRE DEPT INC	2160	205	01/01/2025	MONTHLY PAYMENT	5,000.00
Total 10-46-300 PROFESSIONAL SERVICES:							5,000.00
10-46-310 FIREFIGHTER HEALTHCARE							
GENERAL FUND	1582	1582	1005	754	09/11/2024	NFPA PREHIRE EXAMS - FD	1,250.00
Total 10-46-310 FIREFIGHTER HEALTHCARE:							1,250.00
10-46-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites Fire/Police Station	214.42
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Fire Internet, TV	153.45
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	686.65
Total 10-46-410 UTILITIES:							1,054.52
10-46-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	507.38
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101849121	12/23/2024	AIR CARDS - FIRE DEPT	360.13
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	507.38
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9979429089	11/23/2024	AIR CARDS - FIRE DEPT	360.27
Total 10-46-415 TELEPHONE:							1,735.16
10-46-430 EQUIP REPAIRS & MAINT							
GENERAL FUND	LN CURTIS & SONS	LN CURTIS & SONS	4954	INV887879	11/18/2024	HOSE, ADAPTER - FIRE	4,690.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	UNITED FIRE EQUIPMENT COMPANY	7510	11302024	11/28/2024	Repairs and Maintenance to air System	692.13

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-430 EQUIP REPAIRS & MAINT:							5,382.39
10-46-432 STATION REPAIRS & MAINT							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338667	12/10/2024	EXTERMINATING - FD	37.00
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	553.10
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	11302024	11/28/2024	Repair rubber mats for workout area	171.72
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	11302024	11/28/2024	New Chair/Stool for the bay computer	94.85
Total 10-46-432 STATION REPAIRS & MAINT:							856.67
10-46-640 OPERATING SUPPLIES							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	234.11
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	41.80
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Purchase made at the same time as Wal	72.31
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Purchase made at the same time as Wal	21.81
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOLDEN WEST INDUSTRIAL SUPPLY	4040	11302024	11/28/2024	fire blankets tarps light window breaking t	842.55
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Personalized BENSON FIRE DEPARTM	94.66
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	2 black Fitted Table cloths	20.91
Total 10-46-640 OPERATING SUPPLIES:							1,328.15
10-46-650 EMS SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ENERSPECT MEDICAL SOLUTIONS LLC	3615	11302024	11/28/2024	New AEDs	2,950.48
Total 10-46-650 EMS SUPPLIES:							2,950.48
10-46-660 FUEL & OIL							
GENERAL FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-973229	01/22/2025	DIESEL	627.62
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	710.64
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	360.42
Total 10-46-660 FUEL & OIL:							1,698.68
10-46-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	61.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	MHQ OF ARIZONA	5275	11302024	11/28/2024	Computer monitor and keyboard mount f	427.63
GENERAL FUND	NATIONAL BANK OF ARIZONA	MHQ OF ARIZONA	5275	11302024	11/28/2024	Brackets and installation of computer doc	2,053.22

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-670 VEHICLE REPAIRS & MAINT:							2,542.46
10-49-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Library	74.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Library	262.90
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Library Internet, TV	111.53
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	585.91
Total 10-49-410 UTILITIES:							1,034.84
10-49-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338694	12/06/2024	EXTERMINATING - LIBRARY	47.00
Total 10-49-430 REPAIRS & MAINTENANCE:							47.00
10-49-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HERALD REVIEW MEDIA	6640	11302024	11/28/2024	Advertising, Butterfield, HR, AC Shelter,	66.14
Total 10-49-540 PUBLIC NOTICES, ADVERTISING:							66.14
10-49-640 OPERATING SUPPLIES							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	280.00
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	SUPPLIES	156.97
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Cleaning supplies and notebook	37.77
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR39548	12/31/2024	CHARGE FOR COPIES - LIBRARY, VC,	102.21
Total 10-49-640 OPERATING SUPPLIES:							576.95
10-49-696 BOOKS							
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2182566	12/26/2024	BOOKS ON CD - LIBRARY	130.39
GENERAL FUND	BLACKSTONE PUBLISHING	BLACKSTONE PUBLISHING	2224	2183757	01/08/2025	BOOKS ON CD - LIBRARY	199.39
GENERAL FUND	INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	4385	20250106P	01/06/2025	PRO FORMA BOOKS/DVD'S - LIBRARY	2,000.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	ANGEL STUDIOS	13545	11302024	11/28/2024	dvd's	110.04
Total 10-49-696 BOOKS:							2,439.82
10-50-300 PROFESSIONAL SERVICES							
GENERAL FUND	A1 PORT A POTS	A1 PORT A POTS	1023	11949	01/06/2025	PORT-A-POTS - 12/9/24 - 1/5/25- PARK	222.56

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-50-300 PROFESSIONAL SERVICES:							222.56
10-50-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	METRO INSTITUTE INC	13543	11302024	11/28/2024	Dennis McAndrew- Dept of Ag Spray Tec	150.00
Total 10-50-340 EDUCATION & TRAINING:							150.00
10-50-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - Parks	154.51
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Garbage Service - Parks - utilities	16.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Parks internet	79.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Recreation Internet	79.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	3,682.52
Total 10-50-410 UTILITIES:							4,011.64
10-50-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	185.25
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	185.25
Total 10-50-415 TELEPHONE:							370.50
10-50-430 REPAIRS & MAINTENANCE							
GENERAL FUND	ARIZONA CERTIFIED TESTING	ARIZONA CERTIFIED TESTING	1315	14283	10/16/2024	BACKFLOW REPAIRS	352.00
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	323.54
GENERAL FUND	EWING IRRIGATION PRODUCT	EWING IRRIGATION PRODUCTS INC	3670	24445453	12/11/2024	SCRUBBER VALVE - PARKS	466.24
GENERAL FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	6.15
Total 10-50-430 REPAIRS & MAINTENANCE:							1,147.93
10-50-470 UNIFORMS							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	538.00
Total 10-50-470 UNIFORMS:							538.00
10-50-640 OPERATING SUPPLIES							
GENERAL FUND	A-FLAME FIRE AND SAFETY	A-FLAME FIRE AND SAFETY	1010	1408	12/17/2024	FIRST AID KIT, BANDAGES, GAUZE, M	85.70
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	157.29
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	192.22

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	385.70
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Bows for wreaths	113.91
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON	2749	11302024	11/28/2024	av gas for equipment	39.44
GENERAL FUND	NATIONAL BANK OF ARIZONA	4RS ROCK AND SAND LLC	13539	11302024	11/28/2024	sand for play ground	1,054.00
Total 10-50-640 OPERATING SUPPLIES:							2,028.26
10-50-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	538.96
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	323.72
Total 10-50-660 VEHICLE FUEL & OIL:							862.68
10-56-300 PROFESSIONAL SERVICES							
GENERAL FUND	CASELLE INC	CASELLE INC	2530	137749	12/17/2024	SOURCE CODE ESCROW - 2025	100.00
GENERAL FUND	ESG CORP	ESG CORP	3648	46590	01/10/2025	MONTHLY FSA ADMINISTRATION, MON	3,940.00
GENERAL FUND	OPENGOV. INC.	OPENGOV. INC.	5664	INV17832	01/02/2025	OPENGOV PROCUREMENT SOFTWA	30,119.37
GENERAL FUND	OSUCH CONSULTING PLLC	OSUCH CONSULTING PLLC	5680	1233	01/06/2025	GOLF COURS ANALYSIS 12/16 - 12/31/	1,680.00
GENERAL FUND	OSUCH CONSULTING PLLC	OSUCH CONSULTING PLLC	5680	1238	01/17/2025	GOLF COURS ANALYSIS 1/1/25 - 1/15/	4,200.00
Total 10-56-300 PROFESSIONAL SERVICES:							40,039.37
10-56-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS	4075	11302024	11/28/2024	GFOA annual dues - Julie Scheid	150.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS	4075	11302024	11/28/2024	GFOA Training- Intermediate Governmen	705.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS	4075	11302024	11/28/2024	GFOA Training-Accounting Intensive 11/4	490.00
Total 10-56-340 EDUCATION & TRAINING:							1,345.00
10-56-350 BANK CHARGES							
GENERAL FUND	CHASE	CHASE	2663	010325A	01/03/2025	MONTHLY CREDIT CARD CHARGES -	216.78
GENERAL FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPRO1949	12/31/2024	MONTHLY BILLING FOR ONLINE PAYM	286.54
Total 10-56-350 BANK CHARGES:							503.32
10-56-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	40.89
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	40.89

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-56-415 TELEPHONE:							81.78
10-56-580 TRAVEL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Hotel room for GFOA Accounting training	682.05
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Service fee for hotel booking- Julie GFO	17.99
Total 10-56-580 TRAVEL:							700.04
10-56-640 OPERATING SUPPLIES							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38319387	01/13/2025	COPIER LEASE	223.24
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	38319387	01/13/2025	AZ COCHISE COUNTY PROPERTY TA	3.82
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Julie- Headset	44.03
GENERAL FUND	NATIONAL BANK OF ARIZONA	PRO SYSTEMS	13322	11302024	11/28/2024	CMI Fixed Asset system annual mainten	145.00
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	400872138001	12/09/2024	OFFICE SUPPLIES - FINANCE	165.04
GENERAL FUND	OFFICE DEPOT INC	OFFICE DEPOT INC	5645	401791945001	12/06/2024	OFFICE SUPPLIES - FINANCE	67.91
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR39632	01/04/2025	CAHARGE FOR COPIES	160.36
Total 10-56-640 OPERATING SUPPLIES:							809.40
10-57-310 SUMMER PROGRAMS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	11302024	11/28/2024	Pots and pans for senior meal program.	347.62
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	11302024	11/28/2024	Plates, forks, cake cutter, table cloth for	39.17
Total 10-57-310 SUMMER PROGRAMS:							386.79
10-57-312 SUMMER EVENTS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ZAZZLE INC	13546	11302024	11/28/2024	Invitations to Centennial Dinner & Benso	518.14
Total 10-57-312 SUMMER EVENTS:							518.14
10-57-410 UTILITIES - POOL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	525.25
Total 10-57-410 UTILITIES - POOL:							525.25
10-57-412 UTILITIES - COMM CENTER							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Rec center	13.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Rec Center	250.93
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	476.12

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-57-412 UTILITIES - COMM CENTER:							740.05
10-57-415 TELEPHONE - POOL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Pool Telephone	33.97
Total 10-57-415 TELEPHONE - POOL:							33.97
10-57-417 TELEPHONE - COMM CENTER							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	36.38
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	36.38
Total 10-57-417 TELEPHONE - COMM CENTER:							72.76
10-57-432 REPAIRS & MAINT - COMM CENTER							
GENERAL FUND	ARIZONA CERTIFIED TESTING	ARIZONA CERTIFIED TESTING	1315	14283	10/16/2024	BACKFLOW REPAIRS - REC, PARKS	3,454.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338695	12/06/2024	EXTERMINATING - REC	32.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	COCHISE LOCK & SAFE INC	2923	11302024	11/28/2024	Tighten loose door lock on Recreation Of	185.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	RPM HARDWARE	13542	11302024	11/28/2024	3 compartment sink for community cente	722.41
GENERAL FUND	NATIONAL BANK OF ARIZONA	TOOLOTS	13544	11302024	11/28/2024	Commercial kitchen appliances: refrigera	2,876.63
Total 10-57-432 REPAIRS & MAINT - COMM CENTER:							7,270.04
10-57-590 DUES & LICENSES							
GENERAL FUND	ASCAP	ASCAP	1514	122024	11/20/2024	LICENSE FEE - 2025	445.00
GENERAL FUND	SESAC INC	SESAC INC	6583	010125	01/01/2025	MUSIC LICENSE - 2025	29.00
Total 10-57-590 DUES & LICENSES:							474.00
10-57-630 COMPUTER SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HP INSTANT INK	13485	11302024	11/28/2024	Monthly ink subscription for Center printe	1.64
Total 10-57-630 COMPUTER SUPPLIES:							1.64
10-57-640 OPERATING SUPPLIES							
GENERAL FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	244.15
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	11302024	11/28/2024	Pies, napkins, whipped cream for employ	15.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	11302024	11/28/2024	Pies, cookies, cheesecake & butter for e	14.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Sharpies, card stock, swiffer mop.	36.06
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAM'S CLUB	12258	11302024	11/28/2024	Saran Wrap & food storage bags for Cen	55.84

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	11302024	11/28/2024	Plates, forks, cake cutter, table cloth for	165.66
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR39548	12/31/2024	CHARGE FOR COPIES	35.26
Total 10-57-640 OPERATING SUPPLIES:							567.95
10-57-642 POOL SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	LESLIE'S SWIMMING POOL SUPPLIES	4924	11302024	11/28/2024	Chlorine tabs for pool.	434.38
Total 10-57-642 POOL SUPPLIES:							434.38
10-57-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	51.89
Total 10-57-660 VEHICLE FUEL & OIL:							51.89
10-57-680 BINGO QUALIFIED EXPENSE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	Cookies for Bingo on a day that Judy wa	18.60
Total 10-57-680 BINGO QUALIFIED EXPENSE:							18.60
10-58-520 CITY PROMOTIONS							
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000357	06/18/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000407	07/18/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000452	08/21/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000522	09/21/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000563	10/28/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	KCNN- CANYON COUNTRY 97.7	KCNN- CANYON COUNTRY 97.7	4735	0000616	11/21/2024	ADVERTISING - MONTHLY FEE	699.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Cupcake toppers for Centennial cupcake	65.90
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Party decorations and favors for Centenn	17.60
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Party decorations and favors for Centenn	276.59
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	11302024	11/28/2024	Plates, forks, cake cutter, table cloth for	105.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	ETSY.COM	12902	11302024	11/28/2024	Challenge coins for Centennial Dinner.	908.33
GENERAL FUND	NATIONAL BANK OF ARIZONA	J6 GOLF CART RENTALS, LLC	13506	11302024	11/28/2024	J 6 Golf cart rental 1 four seater with he	549.77
GENERAL FUND	NATIONAL BANK OF ARIZONA	ZAZZLE INC	13546	11302024	11/28/2024	Download of digital invitation for Centenn	13.16
Total 10-58-520 CITY PROMOTIONS:							6,130.61
10-58-545 FOOD PANTRY							
GENERAL FUND	COMMUNITY FOOD PANTRY OF	COMMUNITY FOOD PANTRY OF	3050	201	01/01/2025	MONTHLY ASSISTANCE	130.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-58-545 FOOD PANTRY:							130.00
10-58-546 FOOD BANK							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Food Bank	80.90
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	426.14
Total 10-58-546 FOOD BANK:							507.04
10-58-582 FESTIVAL OF LIGHTS							
GENERAL FUND	A1 PORT A POTS	A1 PORT A POTS	1023	11882	12/26/2024	PORT-A-POTS - CHRISTMAS OFF MAI	484.40
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	67.76
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	LED Lights for Colorado and BAT Bus	132.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Additional 40lb Magnetic Hooks	177.71
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	40lb Magnetic Hooks	177.71
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	11302024	11/28/2024	LED X-Mas Bows for the lights on 4th Str	521.41
GENERAL FUND	NATIONAL BANK OF ARIZONA	The Webstaurant Store	12375	11302024	11/28/2024	Plates, forks, cake cutter, table cloth for	29.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	CREATIVE DISPLAYS	13510	11302024	11/28/2024	X-Mas Tree Shipping	653.80
GENERAL FUND	NATIONAL BANK OF ARIZONA	CREATIVE DISPLAYS	13510	11302024	11/28/2024	Christmas Tree	5,121.70
Total 10-58-582 FESTIVAL OF LIGHTS:							7,365.66
10-60-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Visitor's Center	139.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	280.11
Total 10-60-410 UTILITIES:							419.37
10-60-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COX COMMUNICATIONS	3119	11302024	11/28/2024	Visitor's Center Internet	119.00
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	81.78
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	81.78
Total 10-60-415 TELEPHONE:							282.56
10-60-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	522.08
GENERAL FUND	NATIONAL BANK OF ARIZONA	BENSON ACE HARDWARE	1950	11302024	11/28/2024	New Key rings for updated keys for office	8.80
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Train parts	68.78
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Train supplies	13.20

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-65-645 FACILITIES REPAIR & MAINT							
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	011525	01/15/2025	SUPPLIES	130.11
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338792	12/25/2024	EXTERMINATING - CHAMBER	34.00
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338800	12/27/2024	EXTERMINATING - CITY HALL	34.00
Total 10-65-645 FACILITIES REPAIR & MAINT:							198.11
10-65-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	66.09
Total 10-65-660 VEHICLE FUEL & OIL:							66.09
10-79-695 CONTRIBUTION TO DEBT SERVICE							
GENERAL FUND	US BANK - CORPORATE TRUST	US BANK - CORPORATE TRUST	7399	7589353	12/24/2024	SERIES 2020 BOND DEBT ADMINISTR	1,100.00
Total 10-79-695 CONTRIBUTION TO DEBT SERVICE:							1,100.00
Total GENERAL FUND:							305,998.5
TRANSIT FUND							
14-40-340 EDUCATION & TRAINING							
TRANSIT FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	11302024	11/28/2024	BAT staff meeting snacks	12.40
TRANSIT FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	11302024	11/28/2024	Mariza Nikitas- Holiday Inn Room Stay 1	526.83
Total 14-40-340 EDUCATION & TRAINING:							539.23
14-40-415 TELEPHONE							
TRANSIT FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	124.26
TRANSIT FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	165.68
Total 14-40-415 TELEPHONE:							289.94
14-40-470 UNIFORMS							
TRANSIT FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	394.28
Total 14-40-470 UNIFORMS:							394.28
14-40-520 INSURANCE- VEHICLES							
TRANSIT FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	4,456.74

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 14-40-520 INSURANCE- VEHICLES:							4,456.74
14-40-540 PUBLIC NOTICES & ADVERTISING							
TRANSIT FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	ADVERTISING SUPPLIES -	126.59
Total 14-40-540 PUBLIC NOTICES & ADVERTISING:							126.59
14-40-640 OPERATING SUPPLIES							
TRANSIT FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	26.18
TRANSIT FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Transit - Hand Sanitizer - Traffic Cones	87.57
TRANSIT FUND	NATIONAL BANK OF ARIZONA	DOLLAR GENERAL	12557	11302024	11/28/2024	Misc bus supply; mop, kleenex, water ho	40.74
Total 14-40-640 OPERATING SUPPLIES:							154.49
14-40-660 VEHICLE FUEL & OIL							
TRANSIT FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	1,829.75
TRANSIT FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	1,447.43
Total 14-40-660 VEHICLE FUEL & OIL:							3,277.18
14-40-670 VEHICLE MAINTENANCE & REPAIRS							
TRANSIT FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	446.24
Total 14-40-670 VEHICLE MAINTENANCE & REPAIRS:							446.24
14-40-707 CIP TR25-2 BUSES							
TRANSIT FUND	ARIZONA DEPARTMENT OF	ARIZONA DEPARTMENT OF	1324	MPG249827	01/17/2025	TRANSIT BUSES	57,098.40
Total 14-40-707 CIP TR25-2 BUSES:							57,098.40
Total TRANSIT FUND:							66,783.09
CAPITAL PROJECTS FUND							
15-40-091 CITY HALL REPLACEMENT							
CAPITAL PROJECTS FUN	LOREN JAY SHELTON	LOREN JAY SHELTON	4975	010125	01/01/2025	STORING BUILDING	1,400.00
Total 15-40-091 CITY HALL REPLACEMENT:							1,400.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
15-40-105 SLUM & BLIGHT							
CAPITAL PROJECTS FUN	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13796	12/31/2024	INSERT CODE COMPLIANCE - BLDG	642.50
Total 15-40-105 SLUM & BLIGHT:							642.50
15-40-143 REMODEL OLD LIONS CLUB PW22-10							
CAPITAL PROJECTS FUN	BWS ARCHITECTS	BWS ARCHITECTS	2380	DC24.2430	12/20/2024	CITY HALL MODULAR RENOVATIONS	2,922.58
Total 15-40-143 REMODEL OLD LIONS CLUB PW22-10:							2,922.58
15-40-146 FIRE BLDG IMPROVE/UPGRADES							
CAPITAL PROJECTS FUN	BWS ARCHITECTS	BWS ARCHITECTS	2380	DC24.2429	12/20/2024	BENSON FIRE STATION RESTROOM R	17,301.30
Total 15-40-146 FIRE BLDG IMPROVE/UPGRADES:							17,301.30
15-40-153 CIP LIB 25-1 WEST LOT PAVING							
CAPITAL PROJECTS FUN	RICK ENGINEERING COMPANY-	RICK ENGINEERING COMPANY-TUCSON	6251	0024932	10/14/2024	GRADING & DRAINAGE PLAN - LIBRA	1,340.00
CAPITAL PROJECTS FUN	RICK ENGINEERING COMPANY-	RICK ENGINEERING COMPANY-TUCSON	6251	0025147	11/06/2024	GRADING & DRAINAGE PLAN 9/28/24 -	2,120.00
Total 15-40-153 CIP LIB 25-1 WEST LOT PAVING:							3,460.00
Total CAPITAL PROJECTS FUND:							25,726.38
STREET FUND							
20-40-300 PROFESSIONAL SERVICES							
STREET FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	338825	12/24/2024	MONTHLY WEED CONTROL - STREET	807.00
STREET FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	34935	12/31/2024	YARD WASTE	272.00
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	160219	12/17/2024	PORT A POTS - 12/17/24 - 1/14/25- STR	229.11
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	163354	01/14/2025	PORT A POTS - 1/14/25 - 2/11/25 - STR	229.11
Total 20-40-300 PROFESSIONAL SERVICES:							1,537.22
20-40-340 EDUCATION & TRAINING							
STREET FUND	NATIONAL BANK OF ARIZONA	METRO INSTITUTE INC	13543	11302024	11/28/2024	Lupe Varela - Dept of Ag Spray Tech Test	100.00
Total 20-40-340 EDUCATION & TRAINING:							100.00
20-40-410 UTILITIES							
STREET FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - City Yard	67.26
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	14.73

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	6,474.31
STREET FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	41.67
Total 20-40-410 UTILITIES:							6,597.97
20-40-415 TELEPHONE							
STREET FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES	96.31
STREET FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	96.31
Total 20-40-415 TELEPHONE:							192.62
20-40-430 REPAIRS & MAINTENANCE-EQUIP							
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	99.88
Total 20-40-430 REPAIRS & MAINTENANCE-EQUIP:							99.88
20-40-470 UNIFORMS							
STREET FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	477.05
STREET FUND	RED WING BUSINESS ADVANT	RED WING BUSINESS ADVANTAGE ACCOUNT	6200	202501101208	01/10/2025	BOOTS - STREETS	200.00
Total 20-40-470 UNIFORMS:							677.05
20-40-520 INSURANCE							
STREET FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	4,456.74
Total 20-40-520 INSURANCE:							4,456.74
20-40-640 MATERIALS & SUPPLIES							
STREET FUND	A-FLAME FIRE AND SAFETY	A-FLAME FIRE AND SAFETY	1010	1410	12/17/2024	FIRST AID KIT, LENS WIPES, ANTIBOTI	89.88
STREET FUND	BARNETT'S PROPANE	BARNETT'S PROPANE	1901	121024	12/30/2024	PROPANE - STREETS	23.61
STREET FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	327.88
STREET FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	44.13
STREET FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	26.18
STREET FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON	2749	11302024	11/28/2024	av gas for equipment	39.44
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	19.81
STREET FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	11302024	11/28/2024	shop heater motor	50.08
STREET FUND	NATIONAL BANK OF ARIZONA	TRAFFIC SAFETY STORE	13550	11302024	11/28/2024	Flags for Directing Traffic	104.10
STREET FUND	NATIONAL BANK OF ARIZONA	ALPHABET SIGNS INC	13553	11302024	11/28/2024	""R"" for Benson Sign	42.39

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 20-40-640 MATERIALS & SUPPLIES:							767.50
20-40-660 VEHICLE FUEL & OIL							
STREET FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	OIL/GREASE	43.02
STREET FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-973229	01/22/2025	DIESEL	627.62
STREET FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	592.22
STREET FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	447.30
Total 20-40-660 VEHICLE FUEL & OIL:							1,710.16
20-40-670 VEHICLE MAINTENANCE & REPAIRS							
STREET FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	314.93
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:							314.93
Total STREET FUND:							16,454.07
GRANTS FUND							
46-41-751 GOHS							
GRANTS FUND	ARIZONA LAW ENFORCEMENT	ARIZONA LAW ENFORCEMENT	1406	24-1178	12/19/2024	RADAR EQUIPMENT - PD	8,883.01
GRANTS FUND	CMI INC.	CMI INC.	2831	8070398	01/08/2025	EQUIPMENT - GOHS GRANT	437.08
GRANTS FUND	CMI INC.	CMI INC.	2831	8070399	01/08/2025	EQUIPMENT - GOHS GRANT	10,513.57
Total 46-41-751 GOHS:							19,833.66
46-41-795 UNCLASSIFIED GRANTS							
GRANTS FUND	VERSATERM PUBLIC SAFETY U	VERSATERM PUBLIC SAFETY US INC.	7669	INV31-00240	09/11/2024	ADASHI CRITICAL INCIDENT MANAGE	27,093.40
Total 46-41-795 UNCLASSIFIED GRANTS:							27,093.40
46-41-802 FD 23-2 SCBA EQUIPMENT							
GRANTS FUND	LN CURTIS & SONS	LN CURTIS & SONS	4954	INV885885	11/13/2024	SCBA EQUIPMENT GRANT - FD	697,553.7
GRANTS FUND	LN CURTIS & SONS	LN CURTIS & SONS	4954	INV890773	12/27/2024	SCBA EQUIPMENT BATTERY PACK G	1,686.73
Total 46-41-802 FD 23-2 SCBA EQUIPMENT:							699,240.4
Total GRANTS FUND:							746,167.5

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GAS FUND							
50-22900 METER DEPOSITS - GAS							
GAS FUND	EMILY KING	EMILY KING	13082	011325	01/13/2025	REFUND GAS & WATER DEPOSIT	57.37
Total 50-22900 METER DEPOSITS - GAS:							57.37
50-24500 SALES TAX PAYABLE							
GAS FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/24	12/31/2024	UTILITY SALES TAX	23,667.75
Total 50-24500 SALES TAX PAYABLE:							23,667.75
50-40-300 PROFESSIONAL SERVICES							
GAS FUND	CASELLE INC	CASELLE INC	2530	137749	12/17/2024	SOURCE CODE ESCROW - 2025	25.00
GAS FUND	MCCARTER & ENGLISH, LLP	MCCARTER & ENGLISH, LLP	5205	9159577	12/20/2024	SHARE OF EL PASO CASE	29.32
Total 50-40-300 PROFESSIONAL SERVICES:							54.32
50-40-351 BANK CHARGES							
GAS FUND	CHASE	CHASE	2663	010325	01/03/2025	MONTHLY CREDIT CARD CHARGES -	581.66
GAS FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPRO1949	12/31/2024	MONTHLY BILLING FOR ONLINE PAYM	286.54
Total 50-40-351 BANK CHARGES:							868.20
50-40-410 UTILITIES							
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - Depot Lights	624.24
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - City Yard	67.27
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Gas Lamps Museum - Gas	110.42
GAS FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	14.72
GAS FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	40.45
Total 50-40-410 UTILITIES:							857.10
50-40-415 TELEPHONE							
GAS FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES & EQUIPMENT	526.37
GAS FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	183.80
Total 50-40-415 TELEPHONE:							710.17
50-40-430 REPAIRS & MAINTENANCE							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	1.22

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 50-40-430 REPAIRS & MAINTENANCE:							1.22
50-40-440 RENTALS							
GAS FUND	AIRGAS USA LLC	AIRGAS USA LLC	1095	5513559166	12/31/2024	CYLINDER RENTAL - GAS	494.01
Total 50-40-440 RENTALS:							494.01
50-40-470 UNIFORMS							
GAS FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	597.11
GAS FUND	RED WING BUSINESS ADVANT	RED WING BUSINESS ADVANTAGE ACCOUNT	6200	202501101208	01/10/2025	BOOTS - STREETS, GAS	200.00
Total 50-40-470 UNIFORMS:							797.11
50-40-520 INSURANCE							
GAS FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	18,569.75
Total 50-40-520 INSURANCE:							18,569.75
50-40-590 DUES & LICENSES							
GAS FUND	RAILROAD MANAGEMENT CO	RAILROAD MANAGEMENT CO LLC	6123	514886	10/25/2024	6-INCH NATURAL GAS PIPELINE - RE	677.55
Total 50-40-590 DUES & LICENSES:							677.55
50-40-602 NATURAL GAS PURCHASED							
GAS FUND	ARIZONA ELECTRIC POWER C	ARIZONA ELECTRIC POWER COOPERATIVE INC	1349	011025	01/10/2025	APPLICATION FEE - NATURAL GAS	100.00
GAS FUND	SHELL ENERGY NORTH AMERI	SHELL ENERGY NORTH AMERICA	3078	3820673	01/15/2025	COST OF GAS PURCHASED	50,365.15
Total 50-40-602 NATURAL GAS PURCHASED:							50,465.15
50-40-620 PRINTING & POSTAGE							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13795	12/31/2024	UTILITY BILLS	544.31
Total 50-40-620 PRINTING & POSTAGE:							544.31
50-40-640 OPERATING SUPPLIES							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	195.83
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	011525	01/15/2025	SUPPLIES	94.83
GAS FUND	BORDER STATES ELECTRIC SU	BORDER STATES ELECTRIC SUPPLY	2289	929676195	01/09/2025	PLEX PIPE - GAS	850.20
GAS FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	44.14

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GAS FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	34935	12/31/2024	YARD WASTE	41.88
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	8.73
GAS FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	12.74
GAS FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Vacuum for shop	31.38
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON	2749	11302024	11/28/2024	av gas for equipment	39.44
GAS FUND	NATIONAL BANK OF ARIZONA	FERGUSON WATERWORKS INC #3083	3712	11302024	11/28/2024	Gaskets for Meters	116.31
GAS FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	11302024	11/28/2024	shop heater motor	50.08
Total 50-40-640 OPERATING SUPPLIES:							1,485.56
50-40-660 VEHICLE FUEL & OIL							
GAS FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	OIL/GREASE	43.03
GAS FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-973229	01/22/2025	DIESEL	627.62
GAS FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	708.58
GAS FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	483.19
Total 50-40-660 VEHICLE FUEL & OIL:							1,862.42
50-40-670 VEHICLE REPAIRS & MAINT							
GAS FUND	AMERICAN INSPECTION & TES	AMERICAN INSPECTION & TEST INC	1157	13293	12/05/2024	ANNUAL SAFETY INSPECTION - AERI	157.83
GAS FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	159.95
Total 50-40-670 VEHICLE REPAIRS & MAINT:							317.78
50-40-702 GAS TELEMETERS CIP GAS 22-1							
GAS FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8204866-00	01/13/2025	METERS - GAS	3,804.50
Total 50-40-702 GAS TELEMETERS CIP GAS 22-1:							3,804.50
50-40-706 GAS DETECTION EQUIPMENT							
GAS FUND	SENSIT TECHNOLOGIES LLC	SENSIT TECHNOLOGIES LLC	6565	SPI-1005432	01/15/2025	GAS DETECTING EQUIPMENT	4,749.20
Total 50-40-706 GAS DETECTION EQUIPMENT:							4,749.20
50-40-775 VEHICLE LEASE							
GAS FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE - ADMIN,PD, GAS, G,	1,121.01
GAS FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	343.65
Total 50-40-775 VEHICLE LEASE:							1,464.66

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total GAS FUND:							111,448.13
WATER FUND							
51-22900 METER DEPOSITS - WATER							
WATER FUND	EMILY KING	EMILY KING	13082	011325	01/13/2025	REFUND WATER DEPOSIT	50.00
WATER FUND	ENVIROSERVE INC	ENVIROSERVE INC	13467	010625	01/06/2025	REFUND HYDRANT METER DEPOSIT	658.25
WATER FUND	FNF CONSTRUCTION	FNF CONSTRUCTION	12103	121224	12/12/2024	REFUND HYDRANT METER DEPOSIT	644.79
WATER FUND	SAGUARO ASPHALT INC	SAGUARO ASPHALT INC	13554	010725	01/07/2025	REFUND HYDRANT METER DEPOSIT	607.01
WATER FUND	UNION PACIFIC RAILROAD	UNION PACIFIC RAILROAD	13381	042224A	04/22/2024	REFUND HYDRANT METER DEPOSIT	642.72
Total 51-22900 METER DEPOSITS - WATER:							2,602.77
51-40-300 PROFESSIONAL SERVICES							
WATER FUND	CASELLE INC	CASELLE INC	2530	137749	12/17/2024	SOURCE CODE ESCROW - 2025	25.00
Total 51-40-300 PROFESSIONAL SERVICES:							25.00
51-40-301 CHEMICAL ANALYSIS							
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2500488	12/31/2024	TESING - WASTEWATER	469.00
Total 51-40-301 CHEMICAL ANALYSIS:							469.00
51-40-350 BANK CHARGES							
WATER FUND	CHASE	CHASE	2663	010325	01/03/2025	CREDIT CARD CHARGES - PW	581.65
WATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPRO1949	12/31/2024	MONTHLY BILLING FOR ONLINE PAYM	286.54
Total 51-40-350 BANK CHARGES:							868.19
51-40-410 UTILITIES							
WATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - City Yard	67.27
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	14.72
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	10,005.48
WATER FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	40.45
Total 51-40-410 UTILITIES:							10,127.92
51-40-415 TELEPHONE							
WATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGES & EQUIPMENT	618.59
WATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	183.80

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 51-40-415 TELEPHONE:							802.39
51-40-430 REPAIRS & MAINTENANCE							
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	262.31
WATER FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	87.29
Total 51-40-430 REPAIRS & MAINTENANCE:							349.60
51-40-470 UNIFORMS							
WATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	597.11
Total 51-40-470 UNIFORMS:							597.11
51-40-520 INSURANCE							
WATER FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	3,713.95
Total 51-40-520 INSURANCE:							3,713.95
51-40-590 DUES & LICENSES							
WATER FUND	RAILROAD MANAGEMENT CO	RAILROAD MANAGEMENT CO LLC	6123	514871	10/25/2024	12' WATER LINE - RENT PRESET	677.55
WATER FUND	RAILROAD MANAGEMENT CO	RAILROAD MANAGEMENT CO LLC	6123	514872	10/25/2024	8" WATER LINE - RENT PRESET	677.55
Total 51-40-590 DUES & LICENSES:							1,355.10
51-40-620 PRINTING & POSTAGE							
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13795	12/31/2024	UTILITY BILLS	544.31
Total 51-40-620 PRINTING & POSTAGE:							544.31
51-40-640 OPERATING COSTS							
WATER FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/24	12/31/2024	MUNI WATER SALES TAX	91.87
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	105.29
WATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	011525	01/15/2025	SUPPLIES	27.70
WATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	44.14
WATER FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8205793-00	01/13/2025	WATER PARTS	221.76
WATER FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8206383-00	01/13/2025	WATER PARTS	1,003.76
WATER FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8206773-00	01/13/2025	WATER PARTS	1,673.28
WATER FUND	FORTILINE INC.	FORTILINE INC.	3837	6723374	12/12/2024	WATER PARTS	1,194.02
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	8.73

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
WATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	12.74
WATER FUND	GRAINGER	GRAINGER	4085	9361353437	01/03/2025	HYDRANT WRENCHES - WATER	114.66
WATER FUND	NATIONAL BANK OF ARIZONA	WALMART	7674	11302024	11/28/2024	Vacuum for shop	31.38
WATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON	2749	11302024	11/28/2024	av gas for equipment	39.44
WATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	9.89
WATER FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	11302024	11/28/2024	potholer heat lamp	66.02
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	Tablet case for PJ - Seat organizer for PJ	88.01
WATER FUND	NATIONAL BANK OF ARIZONA	Ebay Pay Pal	12164	11302024	11/28/2024	shop heater motor	50.07
Total 51-40-640 OPERATING COSTS:							4,782.76
51-40-660 FUEL & OIL							
WATER FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	OIL/GREASE	43.02
WATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-973229	01/22/2025	DIESEL	627.62
WATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	1,044.34
WATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	1,239.61
Total 51-40-660 FUEL & OIL:							2,954.59
51-40-670 VEHICLE REPAIRS & MAINT							
WATER FUND	AMERICAN INSPECTION & TES	AMERICAN INSPECTION & TEST INC	1157	13293	12/05/2024	ANNUAL SAFETY INSPECTION	157.83
WATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	159.95
Total 51-40-670 VEHICLE REPAIRS & MAINT:							317.78
51-40-775 VEHICLE LEASE							
WATER FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	343.66
Total 51-40-775 VEHICLE LEASE:							343.66
Total WATER FUND:							29,854.13
WASTEWATER FUND							
52-40-300 PROFESSIONAL SERVICES							
WASTEWATER FUND	BRENDA SMITH	BRENDA SMITH	2337	2581	01/07/2025	TESTING - DECEMBER 2024 - WW	510.00
WASTEWATER FUND	CASELLE INC	CASELLE INC	2530	137749	12/17/2024	SOURCE CODE ESCROW - 2025	25.00
Total 52-40-300 PROFESSIONAL SERVICES:							535.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
52-40-350 BANK CHARGES							
WASTEWATER FUND	CHASE	CHASE	2663	010325	01/03/2025	MONTHLY CREDIT CARD CHARGES -	581.65
WASTEWATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPRO1949	12/31/2024	MONTHLY BILLING FOR ONLINE PAYM	286.54
Total 52-40-350 BANK CHARGES:							868.19
52-40-410 UTILITIES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilites - WWTP	78.82
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	6,708.67
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Wastewater Internet	54.99
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	TRANSWORLD NETWORK CORP	7279	11302024	11/28/2024	Internet - Golf Course, City Yard, Animal	120.30
Total 52-40-410 UTILITIES:							6,962.78
52-40-415 TELEPHONE							
WASTEWATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	6101021905	12/12/2024	MONTHLY CHARGE & EQUIPMENT	590.85
WASTEWATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9978608559	11/12/2024	MONTHLY CHARGES	183.79
Total 52-40-415 TELEPHONE:							774.64
52-40-470 UNIFORMS							
WASTEWATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	UNIFORMS	597.12
Total 52-40-470 UNIFORMS:							597.12
52-40-520 INSURANCE							
WASTEWATER FUND	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	11,141.85
Total 52-40-520 INSURANCE:							11,141.85
52-40-590 DUES & LICENSES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	ADEQ	1053	11302024	11/28/2024	AZDEQ Wastewater Reuse Permit	880.00
Total 52-40-590 DUES & LICENSES:							880.00
52-40-620 PRINTING & POSTAGE							
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13795	12/31/2024	UTILITY BILLS	544.31
Total 52-40-620 PRINTING & POSTAGE:							544.31

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
52-40-640 OPERATING SUPPLIES							
WASTEWATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123124	12/31/2024	SUPPLIES	107.87
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	011525	01/15/2025	SUPPLIES	27.70
WASTEWATER FUND	BJ DRILLING COMPANY INC.	BJ DRILLING COMPANY INC.	7448	10849	01/02/2025	PUMP PARTS & MATERIALS - WW	3,465.00
WASTEWATER FUND	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	113024	11/30/2024	MATS	209.55
WASTEWATER FUND	GEOTAB USA INC	GEOTAB USA INC	3973	IN413150	12/31/2024	MONTHLY TRACKING FEE	8.73
WASTEWATER FUND	HILL BROTHERS CHEMICAL CO	HILL BROTHERS CHEMICAL CO	4268	INV13117793	12/31/2024	SODIUM HYPOCHLORIE = BLEACH -	7,343.09
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON	2749	11302024	11/28/2024	av gas for equipment	39.44
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	31.89
WASTEWATER FUND	USA BLUEBOOK	USA BLUEBOOK	7536	INV00586091	01/07/2025	#71229 - WWTP SUPPLIES	786.46
Total 52-40-640 OPERATING SUPPLIES:							12,019.73
52-40-660 FUEL & OIL							
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	OIL/GREASE	43.02
WASTEWATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	SEN-973229	01/22/2025	DIESEL	627.62
WASTEWATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801411	11/24/2024	FUEL	663.19
WASTEWATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801412	12/24/2024	FUEL	572.82
Total 52-40-660 FUEL & OIL:							1,906.65
52-40-670 VEHICLE REPAIRS & MAINT							
WASTEWATER FUND	AMERICAN INSPECTION & TES	AMERICAN INSPECTION & TEST INC	1157	13293	12/05/2024	ANNUAL SAFETY INSPECTION	157.84
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	123124	12/31/2024	PARTS	45.90
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	78.52
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	O'REILLY AUTOMOTIVE INC	5661	11302024	11/28/2024	Parts, supplies - various depts.	159.95
Total 52-40-670 VEHICLE REPAIRS & MAINT:							442.21
52-40-775 VEHICLE LEASE							
WASTEWATER FUND	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	13059	610975-01052	01/05/2025	VEHICLE LEASE	343.66
Total 52-40-775 VEHICLE LEASE:							343.66
Total WASTEWATER FUND:							37,016.14
SANITATION FUND							
53-40-350 BANK CHARGES							
SANITATION FUND	CHASE	CHASE	2663	010325	01/03/2025	MONTHLY CREDIT CARD CHARGES -	581.65
SANITATION FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	INV-XPRO1949	12/31/2024	MONTHLY BILLING FOR ONLINE PAYM	286.54

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 53-40-350 BANK CHARGES:							868.19
53-40-620 POSTAGE & PRINTING							
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	13795	12/31/2024	UTILITY BILLS	544.31
Total 53-40-620 POSTAGE & PRINTING:							544.31
53-40-665 COUNTY SOLID WASTE							
SANITATION FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	34935	12/31/2024	TRANSFER STATION EXPENSES	21,984.00
Total 53-40-665 COUNTY SOLID WASTE:							21,984.00
53-40-667 RESIDENTIAL SERVICE CONTRACT							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4098241D220	12/01/2024	RESIDENTAL/COMMERCIAL PICKUP	22,268.34
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4118595D220	01/01/2025	RESIDENTIAL / COMMERICAL PICK U	22,337.74
Total 53-40-667 RESIDENTIAL SERVICE CONTRACT:							44,606.08
53-40-668 COMMERCIAL SERVICE CONTRACT							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4098241D220	12/01/2024	COMMERCIAL	17,606.05
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	4118595D220	01/01/2025	COMMERCIAL	17,606.05
Total 53-40-668 COMMERCIAL SERVICE CONTRACT:							35,212.10
Total SANITATION FUND:							103,214.6
SAN PEDRO GOLF COURSE							
55-12501 DUE FROM MANAGEMENT COMPANY							
SAN PEDRO GOLF COUR	TROON GOLF LLC	TROON GOLF LLC	7307	011625	01/16/2025	PAYROLL FUNDING - GOLF COURSE	33,006.32
Total 55-12501 DUE FROM MANAGEMENT COMPANY:							33,006.32
55-24500 SALES TAX PAYABLE							
SAN PEDRO GOLF COUR	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/24	12/31/2024	RETAIL SALES TAX - GC	7,451.35
Total 55-24500 SALES TAX PAYABLE:							7,451.35
55-40-215 FOOD AND BEVERAGE							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	11302024	11/28/2024	sewer pump	456.76

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-40-215 FOOD AND BEVERAGE:							456.76
55-40-415 TELEPHONE							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DAKOTAPRO	3190	11302024	11/28/2024	Golf Course Internet	158.09
Total 55-40-415 TELEPHONE:							158.09
55-40-520 INSURANCE							
SAN PEDRO GOLF COUR	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	2,971.16
Total 55-40-520 INSURANCE:							2,971.16
55-40-615 LANTERN FESTIVAL							
SAN PEDRO GOLF COUR	A1 PORT A POTS	A1 PORT A POTS	1023	11506	09/13/2024	PORT A POT FOR LANTERN FESTIVAL	1,762.51
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	ULINE	7398	11302024	11/28/2024	Tent for Lantern Festival	4,736.18
Total 55-40-615 LANTERN FESTIVAL:							6,498.69
Total SAN PEDRO GOLF COURSE:							50,542.37
AIRPORT							
56-15000 AIRPORT FUEL INVENTORY							
AIRPORT	AVFUEL CORPORATION	AVFUEL CORPORATION	1600	021856532	01/22/2025	AV FUEL - AIRPORT	34,044.17
Total 56-15000 AIRPORT FUEL INVENTORY:							34,044.17
56-40-300 PROFESSIONAL SERVICES							
AIRPORT	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	160216	12/17/2024	PORT A POTS - 12/17/24 - 1/14/25- AIR	207.29
AIRPORT	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	163347	01/14/2025	PORT A POTS - 1/14/25 - 2/11/25 - AIRP	207.29
AIRPORT	STRONGHOLD AVIATION SERVI	STRONGHOLD AVIATION SERVICES LLC	6948	010125A	01/01/2025	AIRPORT MANAGEMENT SERVICES -	191.67
AIRPORT	STRONGHOLD AVIATION SERVI	STRONGHOLD AVIATION SERVICES LLC	6948	110124A	11/01/2024	AIRPORT MANAGEMENT SERVICES -	191.67
AIRPORT	STRONGHOLD AVIATION SERVI	STRONGHOLD AVIATION SERVICES LLC	6948	120124A	12/01/2024	AIRPORT MANAGEMENT SERVICES -	191.67
AIRPORT	STRONGHOLD AVIATION SERVI	STRONGHOLD AVIATION SERVICES LLC	6948	15	01/01/2025	AIRPORT MANAGMENT SERVICES - M	3,808.33
Total 56-40-300 PROFESSIONAL SERVICES:							4,797.92
56-40-410 UTILITIES							
AIRPORT	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	11302024	11/28/2024	Utilities - Airport	147.83
AIRPORT	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	11302024	11/28/2024	Electric Utilities	137.84

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
AIRPORT	NATIONAL BANK OF ARIZONA	STARLINK INTERNET	12955	11302024	11/28/2024	Airport Internet	120.00
Total 56-40-410 UTILITIES:							405.67
56-40-520 INSURANCE							
AIRPORT	AMRRP	AMRRP	1728	40000749 - 01	01/06/2025	INSURANCE - QTR PMT FY 24 - 25	5,942.32
Total 56-40-520 INSURANCE:							5,942.32
56-40-540 DEBT SERVICE							
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	010625	01/06/2025	ACCOUNT # 20020070902994 LAND F	1,530.60
AIRPORT	PIONEER TITLE AGENCY INC	PIONEER TITLE AGENCY INC	5940	010625A	01/06/2025	ACCOUNT # 20020170902994 LAND - F	1,188.55
Total 56-40-540 DEBT SERVICE:							2,719.15
56-40-640 SUPPLIES							
AIRPORT	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90013350	12/31/2024	MAKE CHEKS PAYABLE SIGN @AIRP	19.82
Total 56-40-640 SUPPLIES:							19.82
Total AIRPORT:							47,929.05
FIREMEN'S PENSION FUND							
70-40-660 PENSION PAYMENTS							
FIREMEN'S PENSION FU	ANICLETO D MALDONADO	ANICLETO D MALDONADO	5551	144	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	DARRELL FOSTER	DARRELL FOSTER	3240	112	01/01/2025	Pension Payment	100.00
FIREMEN'S PENSION FU	FRED TRUJILLO	FRED TRUJILLO	7312	84	01/15/2025	FIRE PENSION	100.00
FIREMEN'S PENSION FU	GEOFFREY MCGOFFIN	GEOFFREY MCGOFFIN	3975	205	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JAMES HANSEN JR.	JAMES HANSEN JR.	7895	205	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JERRY FINK	JERRY FINK	4505	215	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JOE RODRIGUEZ	JOE RODRIGUEZ	4573	118	01/01/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JOE ROTHERMICH	JOE ROTHERMICH	8914	205	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	LARRY NAPIER	LARRY NAPIER	4840	188	01/15/2025	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	PATRICK TEAGUE	PATRICK TEAGUE	5786	101	01/01/2025	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	RAY JOHNSON II	RAY JOHNSON II	6144	202	01/15/2025	FIREPENSION	100.00
FIREMEN'S PENSION FU	SHANE MERRILL	SHANE MERRILL	5238	41	01/15/2025	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	WILLIAM BRANDT	WILLIAM BRANDT	7790	111	01/01/2025	FIRE PENSION PAYMENT	100.00
Total 70-40-660 PENSION PAYMENTS:							1,300.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total FIREMEN'S PENSION FUND:							1,300.00
Grand Totals:							1,543,414.

Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

City of Benson

City Council Communication

Regular Meeting

February 10, 2025

To: Mayor and Council

Agenda Item # 2

From: Gregory Volker, City Manager/Police Chief

Subject:

Discussion and possible action regarding request from Benson Clean & Beautiful for services support of the "Classic Cars Off Main" event to be held March 15, 2025

Discussion:

Benson Clean & Beautiful has been holding a car show since 2017; first in assisting the Chamber of Commerce with the Butterfield Stage Days event, before moving it to a separate event in September.

This year, they would like to hold two car shows and have reserved Lion's Park for the first Classic Cars OFF Main to be held on March 15.

For this event, they are requesting the following logistical assistance:

- Water sprinklers being turned off
- Electricity working at the first ramada
- Electricity working at the row of outlets near the bathroom
- Traffic cones to control traffic and block off access as needed

The Special Event permit was applied for and issued; however, it contained the caveat that due to the cost of the repairs/upgrades to the electrical service, they would need to rent generators.

Staff Recommendation:

Approval of logistical assistance to include water sprinklers being turned off and traffic cones to control traffic and block off access as needed



Benson Clean & Beautiful

November 19, 2024

City of Benson
Parks Department
705 W. Union St
Benson, AZ 85602

ATTN: *Melanie Hernandez*

To Whom It May Concern:

Benson Clean and Beautiful has reserved Lion's Park on March 15, 2025 for our Classic Cars
OFF Main event.

We request the following assistance:

- Water sprinklers off
- Electric working at the first ramada
- Electric working at the row of outlets near the bathroom
- Electric working at the bathrooms
- Traffic cones to control traffic and block off access as needed

Thank you

Cindy Allen
President
Benson Clean and Beautiful
520-631-5507

CC: City Manager, Chief Greg Volker ✓

Benson Clean & Beautiful, Inc. is a 501 (c) 3 public charity. Our EIN is 82-4807274.

Benson Clean & Beautiful, Inc
298 E 4TH Street, Benson AZ 85602

BensonAZMurals@gmail.com

www.BensonAZmurals.org

City of Benson

City Council Communication



Regular Meeting

February 10, 2025

To: Mayor and Council

Agenda Item # 3

From: Vicki Vivian, CMC, City Clerk

Subject:

Discussion and possible action regarding Resolution 5-2025 of the Mayor and Council of the City of Benson, Arizona, recommending approval of the Issuance of a Series 6 (Bar) Liquor License at the Bar @ the Horseshoe, 162 E. 4th Street, Benson, Arizona

Discussion:

The Bar @ the Horseshoe, located at 162 E. 4th Street, has applied for a liquor license application. Procedures have been followed according to ARS §4-201, with no written arguments in favor of or opposed to the issuance of the license being received. We are now at the step where the "governing body of the City or Town shall then enter an order recommending approval or disapproval within sixty days after filing of the application".

Once Council makes a recommendation, the City Clerk will forward the proper documents to the Arizona Department of Liquor Licenses & Control.

Staff Recommendation:

Council pleasure

RESOLUTION 5-2025

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, RECOMMENDING APPROVAL OF THE ISSUANCE OF A SERIES 6 (BAR) LIQUOR LICENSE AT THE BAR @ THE HORSESHOE, 162 E. 4TH STREET, BENSON, ARIZONA

WHEREAS, the owner of The Bar @ The Horseshoe has applied for a Series 6 (Bar) liquor license at said business located in the City of Benson; and

WHEREAS, one copy of the application has been filed with the City Clerk; and

WHEREAS, one copy of the application has been posted in a conspicuous place on the front of the applicant's business, along with the notice required by A.R.S. § 4-201; and

WHEREAS, pursuant to A.R.S. § 4-201, the Mayor and Council of the City of Benson considered the issuance of a Series 6 (Bar) liquor license, and considered any arguments in favor of or against the same, at the regular City Council Meeting on February 10, 2025; and

WHEREAS, the Mayor and Council have determined that approval of the requested Series 6 (Bar) liquor license is acceptable and in the best interests of the City and its residents; and

WHEREAS, pursuant to A.R.S. § 4-201, the Council is required to enter an order recommending either approval or disapproval of the liquor license application, and to file a certified copy of the order with the Department of Liquor Licenses and Control, and if disapproved, to include specific reasons for that recommendation and a summary of the evidence supporting that recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, that the City of Benson hereby recommends approval of the issuance of a Series 6 (Bar) liquor license at The Bar @ The Horseshoe, located in Benson, Arizona.

BE IT FURTHER RESOLVED by the Mayor and Council that the City Clerk is hereby directed to file a certified copy of this Resolution with the director of the Department of Liquor Licenses and Control, and to transmit therewith all petitions submitted to the Council within the twenty-day period for filing protests.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 10th day of February, 2025.

JOE A. KONRAD, Mayor

ATTEST:

APPROVED AS TO FORM:

VICKI L. VIVIAN, CMC, City Clerk

DeCONCINI McDONALD YETWIN & LACY, PC
City Attorney
By Paul A. Loucks

State of Arizona
Department of Liquor Licenses and Control

City of
Benson

Created 01/14/2025 @ 03:21:05 PM

Local Governing Body Report

LICENSE

Number: Type: 006 BAR
Name: THE BAR C THE HORSESHOE
State: Pending
Issue Date: Expiration Date:
Original Issue Date:
Location: 162 E 4TH STREET
BENSON, AZ 85602
USA
Mailing Address: BOULDERFIELD PLACE
TUCSON, AZ 85730
USA
Phone: (000)000-0000
Alt. Phone:
Email: THEHORSESHOE@YAHOO.COM

AGENT

Name: ROBERT CHRISTIAN HAGMANN
Gender: Male
Correspondence Address: 154 E 4TH STREET
BENSON, AZ 85602
USA
Phone:
Alt. Phone:
Email: ROB.HAGMANN@YAHOO.COM, THEHORSESHOE@YAHOO.COM

OWNER

Name: REUP HORSESHOE LLC
Contact Name: ROBERT CHRISTIAN HAGMANN
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: 23536110 State of Incorporation: AZ
Incorporation Date: 05/31/2023
Correspondence Address: BOULDERFIELD PLACE
TUCSON, AZ 85730
USA
Phone:
Alt. Phone:
Email: THEHORSESHOE@YAHOO.COM

Officers / Stockholders

60th Day:
3/15/25
105th Day:
4/29/25

Name:
ROBERT CHRISTIAN HAGMANN

Title:
Manager-LLC

% Interest:
100.00

REUP HORSESHOE LLC - Manager-LLC

Name: ROBERT CHRISTIAN HAGMANN
Gender: Male
Correspondence Address: 154 E 4TH STREET
BENSON, AZ 85602
USA
Phone: (520)250-3657
Alt. Phone:
Email: ROB.HAGMANN@YAHOO.COM,THEHORSESHOE@YAHOO.COM

MANAGERS

Name: ROBERT CHRISTIAN HAGMANN Gender: Male Correspondence Address: 154 E 4TH STREET BENSON, AZ 85602 USA Phone: (520)250-3657 Alt. Phone: Email: ROB.HAGMANN@YAHOO.COM,THEHORSESHOE@YAHOO.COM

APPLICATION INFORMATION

Application Number: 322979
Application Type: New Application
Created Date: 12/06/2024

QUESTIONS & ANSWERS

006 Bar

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Provide name, address, and distance of nearest school.
(If less than one (1) mile note footage)
BENSON UNIFIED SCHOOL
360 S PATAGONIA ST,
BENSON, AZ 85602
1584 FT
- 3) Are you one of the following? Please indicate below.
Property Tenant
Sub-tenant
Property Owner
Property Purchaser
Property Management Company
OWNER
- 4) Is there a penalty if lease is not fulfilled?
No
- 5) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 6) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$0.00
- 7) Are there walk-up or drive-through windows on the premises?
No
- 8) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
CONTIGUOUS
- 9) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
03/01/2025

ENCLOSED
OUTSIDE
SMOKING
AREA

1375 ft²
OUTDOOR
SMOKING
AREA

MANAGERS
OFFICE

LIQUOR
STOCK ROOM

External
Door

Door

Restroom

Restroom

SEATING

2042 ft²
INDOOR
BAR
AREA

Pool
Table

BAR TOP

73'

1-24.3 ft

Door

FRONT ENTRY

ENCLOSURE

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Agenda Item # 4

From: Gregory Volker, City Manager/Police Chief

Subject:

Discussion and possible action regarding Resolution 6-2025 of the Mayor and Council of the City of Benson, Arizona, authorizing the City Manager to enter into a grant agreement with the State of Arizona Department of Transportation for the purchase of Capital Assets for Operation of the Benson Area Transit System

Discussion:

Benson Area Transit staff applied for the ADOT 5339 Grant and were awarded 2 new replacement Route Buses and Dispatch Software & Tablets.

The projected Local Share amount of 15%, was originally estimated at \$68,638, (\$34,319 each) was included in the 2025 CIP in anticipation of receiving the invoice this year. Upon receipt of the ADOT invoice, both buses came in below budget at \$26,337.60 and \$30,760.80 totaling \$57,098.40 for both.

Per ADOT Minimal Useful Life Guidelines for this type of vehicle, the standard lifespan is 7 years/200,000 miles. Buses #0687 is a 2016 model with 105K+ miles; Bus # 0695 also a 2016 model has 95K+ miles. The estimated wait time for new bus delivery is 18-24 months.

Purchasing the new route buses will ensure continued service for safe, reliable, and comfortable transportation for our passengers. Dispatch software will eliminate the need for manual tracking of miles, ridership, schedule, bus passes, changes to bus routes/schedules and analytical data that will be used for route structure and usefulness.

Staff Recommendation:

Approval of Resolution 6-2025

RESOLUTION 6-2025

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF CAPITAL ASSETS FOR OPERATION OF THE BENSON AREA TRANSIT SYSTEM

WHEREAS, with assistance from the Arizona Department of Transportation (“ADOT”) the City operates the Benson Area Transit (“BAT”) as a Section 5311 program, providing rural public transit services that provide rides for elderly and disabled persons on an on-demand response basis as well as a deviated route open to the general public on a fare basis; and

WHEREAS, the City and BAT determined that BAT would provide better services if BAT could replace its dispatching software and two of its buses; and

WHEREAS, ADOT announced that it was accepting grant applications to fund upgrades for Bus and Bus Facilities that, if the City was awarded the grant, would allow the City to purchase the assets it seeks; and

WHEREAS, the ADOT Bus and Bus Facilities grants require the City to pay a portion of the cost of each asset; and

WHEREAS, ADOT announced that the City met program requirements and that it will fund the purchases BAT seeks.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, find that the City enter into the Bus and Bus Facilities grant funding agreement for the purchase of two BAT buses and new dispatch software.

BE IT FURTHER RESOLVED, that the City Manager is authorized to take all actions necessary to carry out the City’s acceptance of this grant, including to pay the matching funds required for grant acceptance.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 10th day of February 2025.

JOE A. KONRAD, Mayor

ATTEST:

APPROVED AS TO FORM:

VICKI L. VIVIAN, CMC, City Clerk

DeCONCINI McDONALD YETWIN & LACY, PC
City Attorney
By Paul A. Loucks

July 18, 2023

Jill Dusenberry
ADOT MPD Division
206 S 17th Ave. MD 310B
Phoenix, AZ 85007



Dear Ms Dusenberry,

The City of Benson, Arizona is to apply for the Arizona Department of Transportation FTA Section 5339 funds for new route busses and dispatching software.

The Arizona Department of Transportation provides funding to rural communities with a population of less than 50,000 through FTA Section 5339 program to fund capital project(s) for rural public transit systems. This system provides rides for elderly and disabled persons via demand response and a deviated fixed routes that are open to the general public on a fare basis. The local transit programs are currently operated by the City of Benson. The City of Benson plans to acquire (2) new route buses and dispatching software, provided that funding sources are available in the amount of \$482,581 with a local match of \$73,636.

The City of Benson, Arizona, is hereby authorized and directed to apply to the Arizona Department of Transportation for section 5339 funding to acquire (2) new route buses and dispatching software.

A handwritten signature in blue ink, reading "Vicki L. Vivian". The signature is fluid and cursive, with the first name "Vicki" and last name "Vivian" clearly distinguishable.

VICKI L. VIVIAN, CMC, City Clerk

**CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM**

CIP TR 25-2

Transit Replacement Buses	1	Public Works - Transit				
Project Title	Priority No.	Department				
Brad Hamilton		\$457,582				
Contact Person		Estimated Cost				
PROJECT COMPONENTS	2025	2026	2027	2028	2029	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	457,582					457,582
Professional Services						0
Contingency						0
TOTAL	\$457,582	\$0	\$0	\$0	\$0	\$457,582
<u>PROPOSED FUNDING</u>						
Cash (1)	68,638					68,638
Bonds						0
Grants (2)	388,944					388,944
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$457,582	\$0	\$0	\$0	\$0	\$457,582
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This project would replace our existing route buses #0687 & #0695.						
JUSTIFICATION:						
Per ADOT Minimal Useful Life Guidelines for this type of vehicle, the standard lifespan is 7yrs/200,000 miles. Bus #0687 & #0695 are 2016 models and both buses are approaching 100,000 miles.						
LIST THE CITY'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:						
Facilities and Infrastructure						
NOTES/COMMENTS:						
This project is grant funded and will be procured by ADOT. The total value of the buses is \$457,582, but the City only needs to budget for its match proceeds.						

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Program Information

Grant Application Contact Information

Agency Name: City of Benson
Agency Person's Name: Vicki Vivian
Agency Title: City Manager
Agency Email Address: vvivian@bensonaz.gov
Agency Phone: (520) 720-6311
Transit Agency Website: bensonaz.gov

Direct Recipient Contact Information

Recipient Agency Name: City of Benson
Recipient Person's Name: Olivia Beemer
Recipients Title: Transit Specialist
Recipients Email Address: obeemer@bensonaz.gov
Recipients Phone Number: (520) 720-6323
Additional Information:
(if needed)

1. Describe your agency's purpose and services.

We are a local municipality and our 5311 rural transit program that offers a demand response and deviated fixed route services. Our service times are Monday-Friday, 8:00AM-4:00PM excluding weekends and holidays. We service the City of Benson and the outlying areas of Pomerene, St. David, Mescal/J-6. We service the elderly, disabled, and general population. We receive 5311 program grant funds from ADOT as well as partnered with SouthEastern Arizona Government Organization - Area Agency on Aging.

2. Attach a MAP of your service area:
https://egrants.azdot.gov/_Upload/55312_910365-24x36insets.pdf

3. For purposes of Title VI evaluation, please provide the percentage of each of the following populations served.
 - Does not need to equal 100%.
 - Zero is acceptable.

Population

30% Seniors (62+)

36% Minority (Non-white, includes Hispanic)

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Program Information

14% Low Income. Please define:
(e.g. Federal definition of poverty, persons under household income under \$25k, etc.)

Per census data 2017-2021

23.7% ADA (if data is available)

% OTHER (Describe):

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Summary of Project and Funding Request(s)

Direct Recipient Agency Name: City of Benson

ADOT Subrecipient Name: City of Benson

Select the number of project summaries being completed from the drop down list: **3**

The Project Title should be a descriptive name with no more than 50 characters. The Description of Proposed Project should be concise with no more than 250 characters.

Project 1 Summary

1. Project 1 Title: Replacement of Route Bus 0687 Priority Number: 1
Address Line 1: 120 W 6th Street
Address Line 2:
City: Benson State: AZ ZIP: 85602

Brief Description of Proposed Project: Currently this vehicle has 91,616 miles. By the time a new vehicle can be procured and placed into service, the current vehicle will have met it's useful life benchmarks.

Project Type / Match Ratio: Facility (80%) ADA Facility (90%) Other Capital (80%)
Operating (50%) Vehicle (80%) ✓ ADA Vehicle (85%)

Funding Request Amount: Total Project Cost: Total Grant Request: FTA Request: UZA:
\$228,790 \$228,791 \$194,472 Rural

2. Attach a Map of the Proposed Project Area:
https://egrants.azdot.gov/_Upload/55313_910456-BensonAreaTransitServiceAreaMap.pdf

Project 2 Summary

1. Project 2 Title: Dispatching Software & Tablets Priority Number: 2
Address Line 1: 120 W 6th Street
Address Line 2:
City: Benson State: AZ ZIP: 85602

Brief Description of Proposed Project: Software to better track ridership data collection and dispatching functions. Includes the cost of tablets for each driver/vehicle and office. If any funds are available after the purchase of the tablets and software, the additional funding will be used toward the monthly service fee of the software.

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Summary of Project and Funding Request(s)

Project Type / Match Ratio:	Facility (80%)	ADA Facility (90%)	✓ Other Capital (80%)	
	Operating (50%)	Vehicle (80%)	ADA Vehicle 85%	
Funding Request Amount:	Total Project Cost:	Total Grant Request:	FTA Request:	UZA:
	\$25,000	\$25,000	\$20,000	Rural

2. Attach a Map of the Proposed Project Area:
https://egrants.azdot.gov/_Upload/55313_910440-BensonAreaTransitServiceAreaMap.pdf

Project 3 Summary

1. Project 3 Title: Replacement of Second Route Bus 0695
 Address Line 1: 120 W 6th Street
 Address Line 2:
 City: Benson State: AZ ZIP: 85602

 Brief Description of Proposed Project: Currently this vehicle has 80,533 miles. By the time a new vehicle can be procured and placed into service, the current vehicle will have met it's useful life benchmarks.

Project Type / Match Ratio:	Facility (80%)	ADA Facility (90%)	Other Capital (80%)	
	Operating (50%)	Vehicle (80%)	✓ ADA Vehicle (85%)	
Funding Request Amount:	Total Project Cost:	Total Grant Request:	FTA Request:	UZA:
	\$228,790	\$228,791	\$194,472	Rural
2. Attach a Map of the Proposed Project Area:
https://egrants.azdot.gov/_Upload/55313_910404-BensonAreaTransitServiceAreaMap.pdf

FUNDING SUMMARY

PROJECT FUNDING REQUESTS

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Summary of Project and Funding Request(s)

VEHICLE (ALL PROJECTS)		FACILITY (ALL PROJECTS)		OTHER CAPITAL (ALL PROJECTS)		OPERATING (ALL PROJECTS)	
FTA REQUEST(s)	TOTAL	FTA REQUEST(s)	TOTAL	FTA REQUEST(s)	TOTAL	FTA REQUEST(s)	TOTAL
\$388,944	\$457,581	\$0	\$0	\$20,000.00	\$25,000	\$0	\$0

GRAND TOTAL	
FTA REQUEST(s)	TOTAL
\$408,944	\$482,581

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
State of Good Repair

1. **Project 1 Title:** Replacement of Route Bus 0687 **Project Rank:** 1
2. Describe project need related to maintaining the systems State of Good Repair, including rehabilitation and replacement of vehicles that are past useful life in accordance with FTA guidelines:

The vehicle that will be replaced has significant repair needs. Repairs have included complete repair and replacement of the ramp arm and replacement of air suspension elements. The air conditioner is overloaded and not cooling bus down properly. Trim pieces are missing. The repair costs have been substantial.
3. Describe components of the project that improve the systems safety\security (i.e. cameras on bus, lighting around facility, etc.) and what ADA accessible features if any are included:

Currently our busses do not have a security systems. This project includes a bus that has security cameras to improve the safety for the drivers and passengers.

1. **Project 2 Title:** Dispatching Software & Tablets **Project Rank:** 2
2. Describe project need related to maintaining the systems State of Good Repair, including rehabilitation and replacement of vehicles that are past useful life in accordance with FTA guidelines:

This software will help with our dispatching process and will help us keep better track of our ridership and reports. We reside in a rural area where there is limited internet however this software was designed for the rural communities in mind as it still tracks and holds data even though there is not internet connection. Once you get to a place where there is internet the system then downloads all the trip data from that day. This will also allow us to update our passes to contactless passes (with the ability to put a QR code for tracking).
3. Describe components of the project that improve the systems safety\security (i.e. cameras on bus, lighting around facility, etc.) and what ADA accessible features if any are included:

With this software that allows for the contactless passes this will allow drivers to focus on the other passengers and be more attentive to those who need assistance. This is also great because we are still encountering COVID and the less contact the driver has with laminated passes the better it will be for them.

1. **Project 3 Title:** Replacement of Second Route Bus 0695 **Project Rank:** 3
2. Describe project need related to maintaining the systems State of Good Repair, including rehabilitation and replacement of vehicles that are past useful life in accordance with FTA guidelines:

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
State of Good Repair

The vehicle that will be replaced has significant repair needs. Repairs have included complete repair and replacement of the ramp arm and replacement of air suspension elements. The air conditioner is overloaded and not cooling bus down properly. Trim pieces are missing. The repair costs have been substantial.

3. Describe components of the project that improve the systems safety/security (i.e. cameras on bus, lighting around facility, etc.) and what ADA accessible features if any are included:

Currently our busses do not have a security systems. This project includes a bus that has security cameras to improve the safety for the drivers and passengers.

For New or Replacement Vehicle Projects:

If you are requesting an expansion, VIN not applicable.

VEHICLE SPECIFICATIONS										
Expansion or Replacement	Vehicle Length	Vehicle Type	Seating Capacity	Wheel Chair Positions	Fuel Type	VIN of Vehicle Being Replaced	Vehicle Priority #	Replaced Vehicle Disposal	Used For Intercity Route?	Request Amount
Replacement	26	Bus < 30 FT	12	2	Gas	0687	1	Spare	No	\$228,790
Replacement	26	Bus < 30 FT	12	2	Gas	0695	2	Spare	No	\$228,790
VEHICLE(s) TOTAL AMOUNT										\$457,580

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Project Readiness

Priority of Requested Projects:

Project 1 Title: Replacement of Route Bus 0687

Project Description: Currently this vehicle has 91,616 miles. By the time a new vehicle can be procured and placed into service, the current vehicle will have met it's useful life benchmarks.

Priority of Requested Projects: 1

Need and Project Benefits

1. Describe the Unmet Need that the proposed project seeks to address.*

We are requesting this vehicle in advance because as we know it is very difficult to obtain vehicles due to the lack of parts. We are hoping to have this vehicle in 2024 to assist us with the ongoing problem of these route buses that are constantly breaking down. The cost of parts/maintenance is extensive and costing us a great deal. Our current vehicles do not have any type of cameras. With this new vehicle we can add these on and make it safer not only for the drivers but the passengers as well. The greatest part of our routes are in the extreme rural areas and on unimproved streets. As safety and security are our top priority when it comes to providing good customer service to the City of Benson residents.

2. TIP project # or documentation of project need and local planning process.*

The City of Benson has consulted with SEAGO. They have indicated this project is TIP eligible and have submitted a Letter of Support for the project. SEAGO has indicated that a TIP amendment will be submitted once ADOT makes a funding decision.

3. Please fill out the proposed Milestone dates for your proposed project:

ESTIMATED COMPLETION DATES		
RFP ISSUED	CONTRACT AWARDED	PROJECT COMPLETE
10/1/2023	12/1/2023	8/1/2024

4. % Design Completion (if applicable)

%

5. NEPA Process Completion Status (if required)

N/A

6. Other pertinent information regarding project readiness that has not already been described

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Project Readiness

above. Please clarify whether the services will be Procured or provided by your agency.

All vehicles are purchased and procured through ADOT. The only vendor that has the type of vehicle that we are requesting is Model 1 (previously Creative Bus Sales) the other ADOT vendor does not offer this style/type of vehicle.

Use the upload box to attach any other pertinent information regarding project readiness.
(Maximum of 2 pages)

https://egrants.azdot.gov/_Upload/55315_910497-0687MaintandQuote.pdf

Project 2 Title: Dispatching Software & Tablets

Project Description: Software to better track ridership data collection and dispatching functions. Includes the cost of tablets for each driver/vehicle and office. If any funds are available after the purchase of the tablets and software, the additional funding will be used toward the monthly service fee of the software.

Priority of Requested Projects: 2

Need and Project Benefits

1. Describe the Unmet Need that the proposed project seeks to address.*

Currently the City of Benson does not have a software to assist with ridership or dispatching. All ridership and dispatching is done on paper and collected by the dispatcher to process. This is costly and time consuming. This software would allow BAT to check the data more readily without as much human error.

2. TIP project # or documentation of project need and local planning process.*

The City of Benson has consulted with SEAGO. They have indicated this project is TIP eligible and have submitted a Letter of Support for the project. SEAGO has indicated that a TIP amendment will be submitted once ADOT makes a funding decision.

3. Please fill out the proposed Milestone dates for your proposed project:

ESTIMATED COMPLETION DATES		
RFP ISSUED	CONTRACT AWARDED	PROJECT COMPLETE
10/1/2023	12/1/2023	8/1/2024

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Project Readiness

4. % Design Completion (if applicable)

%

5. NEPA Process Completion Status (if required)

N/A

6. Other pertinent information regarding project readiness that has not already been described above. Please clarify whether the services will be Procured or provided by your agency.

This software will not only help us collect the data daily but will allow us to make better use of our dispatchers time and efficiency when collection the data that ADOT requires us to collect on a quarterly basis.

Use the upload box to attach any other pertinent information regarding project readiness.
(Maximum of 2 pages)

https://egrants.azdot.gov/_Upload/55315_910519-AppQuote.pdf

Project 3 Title: Replacement of Second Route Bus 0695

Project Description: Currently this vehicle has 80,533 miles. By the time a new vehicle can be procured and placed into service, the current vehicle will have met it's useful life benchmarks.

Priority of Requested Projects: 3

Need and Project Benefits

1. Describe the Unmet Need that the proposed project seeks to address.*

We are requesting this vehicle in advance because as we know it is very difficult to obtain vehicles due to the lack of parts. We are hoping to have this vehicle in 2024 to assist us with the ongoing problem of these route buses that are constantly breaking down. The cost of parts/maintenance is extensive and costing us a great deal. Our current vehicles do not have any type of cameras. With this new vehicle we can add these on and make it safer not only for the drivers but the passengers as well. The greatest part of our routes are in the extreme rural areas and on unimproved streets. As safety and security are our top priority when it comes to providing good customer service to the City of Benson residents.

2. TIP project # or documentation of project need and local planning process.*

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Project Readiness

The City of Benson has consulted with SEAGO. They have indicated this project is TIP eligible and have submitted a Letter of Support for the project. SEAGO has indicated that a TIP amendment will be submitted once ADOT makes a funding decision.

3. Please fill out the proposed Milestone dates for your proposed project:

ESTIMATED COMPLETION DATES		
RFP ISSUED	CONTRACT AWARDED	PROJECT COMPLETE
10/1/2023	12/1/2023	8/1/2024

4. % Design Completion (if applicable)

%

5. NEPA Process Completion Status (if required)

N/A

6. Other pertinent information regarding project readiness that has not already been described above.

All vehicles are purchased and procured through ADOT. The only vendor that has the type of vehicle that we are requesting is Model 1 (previously Creative Bus Sales) the other ADOT vendor does not offer this style/type of vehicle.

Use the upload box to attach any other pertinent information regarding project readiness.
(Maximum of 2 pages)

https://egrants.azdot.gov/_Upload/55315_910528-0695MaintandQuote.pdf

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Financial Readiness

Project 1 Title: Replacement of Route Bus 0687 **Project Rank:** 1

1. Benefit/Cost or economic analysis demonstrating how the proposed project would help your agency achieve its stated performance goals or maintain the agency's State of Good Repair?

The City of Benson has spent a considerable amount on repairs for this vehicle, including time out of service. A new bus would allow us to continue service without interruption due to the large amount of vehicle repairs. Now with the times we are facing, it is very important to have the security cameras in place for our drivers and passengers.

2. Supporting documentation must be provided to justify the cost of your project. e.g. Build Sheets, Design or Construction Cost Estimates.

Please upload an attachment:

https://egrants.azdot.gov/_Upload/55316_910535-BensonBusQuote.pdf

3. Have you or are you receiving any other federal funding for this project? If so, please identify the source and the amount received.

No

4. Documented commitment in the form of a resolution or signed letter from highest authorized official to commit Local Match.

https://egrants.azdot.gov/_Upload/55316_910536-SupportingFundsLetter.pdf

Project 2 Title: Dispatching Software & Tablets **Project Rank:** 2

1. Benefit/Cost or economic analysis demonstrating how the proposed project would help your agency achieve its stated performance goals or maintain the agency's State of Good Repair?

The City of Benson recently had their 5311 ADOT audit in June of 2023 and it was highly recommended by the auditor to invest in some sort of software so the data could be collected more timely and accurately.

2. Supporting documentation must be provided to justify the cost of your project. e.g. Build Sheets, Design or Construction Cost Estimates.

Please upload an attachment:

https://egrants.azdot.gov/_Upload/55316_910540-AppQuote.pdf

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Financial Readiness

3. Have you or are you receiving any other federal funding for this project? If so, please identify the source and the amount received.

No

4. Documented commitment to provide local match: letter from CFO stating amount and source of local match funds committed to the proposed project.

https://egrants.azdot.gov/_Upload/55316_910542-SupportingFundsLetter.pdf

Project 3 Title: Replacement of Second Route Bus 0695 **Project Rank:** 3

1. Benefit/Cost or economic analysis demonstrating how the proposed project would help your agency achieve its stated performance goals or maintain the agency's State of Good Repair?

The City of Benson has spent a considerable amount on repairs for this vehicle, including time out of service. A new bus would allow us to continue service without interruption due to the large amount of vehicle repairs. Now with the times we are facing, it is very important to have the security cameras in place for our drivers and passengers.

2. Supporting documentation must be provided to justify the cost of your project. e.g. Build Sheets, Design or Construction Cost Estimates.

Please upload an attachment:

https://egrants.azdot.gov/_Upload/55316_910547-BensonBusQuote.pdf

3. Have you or are you receiving any other federal funding for this project? If so, please identify the source and the amount received.

No

4. Documented commitment to provide local match: letter from CFO stating amount and source of local match funds committed to the proposed project.

https://egrants.azdot.gov/_Upload/55316_910548-SupportingFundsLetter.pdf

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Performance Measures

Annual One-Way Passenger Trips	11,866
Average Passenger Boardings per Revenue Mile	5
Average Cost per Revenue Mile	\$10.04
Average Cost per Passenger Trip	\$18.50

Number of Projects: 3

Project 1 Title: Replacement of Route Bus 0687 **Project 1 Rank:** 1

1. Indicate the area of the following performance measures:*

✓ Project System Other, Please describe:

2. Describe what performance indicators have been identified to evaluate the effectiveness of the project .

The City of Benson has spent a considerable amount on repairs for this vehicle, including time out of service. A new bus would allow us to continue service without interruption due to the large amount of vehicle repairs. Now with the times we are facing, it is very important to have the security cameras in place for our drivers and passengers.

3. Use the upload box to attach any supporting performance measure documentation.

https://egrants.azdot.gov/_Upload/55317_910488-BensonAreaTransitRouteEfficiencyStudy8-2022.pdf

Project 2 Title: Dispatching Software & Tablets **Project 2 Rank:** 2

1. Indicate the area of the following performance measures:*

✓ Project System Other, Please describe:

2. Describe what performance indicators have been identified to evaluate the effectiveness of the project .

The City of Benson recently had their 5311 ADOT audit in June of 2023 and it was highly recommended by the auditor to invest in some sort of software so the data could be collected more timely and accurately.

3. Use the upload box to attach any supporting performance measure documentation.

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Performance Measures

Project 3 Title: Replacement of Second Route Bus **Project 3 Rank:** 3
0695

1. Indicate the area of the following performance measures:*

✓ Project Other, Please describe:
System

2. Describe what performance indicators have been identified to evaluate the effectiveness of the project .

The City of Benson has spent a considerable amount on repairs for this vehicle, including time out of service. A new bus would allow us to continue service without interruption due to the large amount of vehicle repairs. Now with the times we are facing, it is very important to have the security cameras in place for our drivers and passengers.

3. Use the upload box to attach any supporting performance measure documentation.

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Supporting Documentation

Demonstrated Good Standing with FTA

1. When was your most recent triennial review or state site visit?

6/27/2023

- 1a. Are there any outstanding findings from your most recent FTA site visit? ✓ Yes No *

If Yes, explain the status of any open findings from most recent triennial review or state site visit:

The review was completed on 6/27/23. No written report has been produced at this time. Verbal report during exit interview cited the need to update TAC selection procedures and better documentation in relation to driver training. Reviewer indicated findings were minor and Benson has taken steps to correct the two issues.

Stakeholder Support/Involvement

2. Provide letters of support (i.e., elected officials, human services, education, environmental or land use partners)

File Description

Letter of Support from City of Bisbee	https://egrants.azdot.gov/_Upload/55473_910569-CityofBisbeeLOS2023.pdf
Letter of Support from City of Douglas	https://egrants.azdot.gov/_Upload/55473_910572-LetterofSupport_BensonTransit_7.11.23.pdf
Letter of Support from City of Willcox	https://egrants.azdot.gov/_Upload/55473_910578-LetterofSupport_Willcox.pdf
Letter of Support SEAGO	https://egrants.azdot.gov/_Upload/55473_910575-SEAGO-BensonLOS5307-5339GrantApplication-7-11-23.pdf

Award Contact Information

3. If you are to be awarded, please complete information below for those to whom award letters should be sent.

5307/5339 Application 2023
Organization: City of Benson
5307/5339-2023-Benson Area Transit-00004
Supporting Documentation

- 3a. Agency Name: City of Benson
- Contact Person's Name: Vicki Vivian
- Title: City Manager
- Email Address: vvivian@bensonaz.gov
- 3b. Agency Name: City of Benson
- Contact Person's Name: Olivia Beemer
- Title: Transportation Specialist
- Email Address: obeemer@bensonaz.gov
- 3c. Agency Name:
- Contact Person's Name:
- Title:
- Email Address:

Funding Option for Small Urban and Tribal Entities

(Please refer to your Guidebook or contact your assigned Program Manager for additional guidance.)

4. No I am a small urban or tribal entity and will be applying directly to FTA within 12 months if awarded.



November 9, 2023

Olivia Beemer
Transit Specialist
City Of Benson
120 W. 6th Street
Benson AZ, 85602

Subject: FY 2023 5307 and 5339 Competitive Application: Preliminary Notice of Award

Dear Ms. Beemer:

ADOT is pleased to issue this Preliminary Award Notice for the three projects that your agency applied for in the above referenced grant application to ADOT. Please note that the award for the dispatching software has been reduced by the amount designated as a monthly fee. Section 5339 Bus and Bus Facilities funding can be used to purchase and set up the software but after set up, monthly maintenance fees cannot be charged to the Section 5339 funding. You will need to pay any monthly maintenance fees from the funds awarded for 5311 operation or project administration funding.

Please be advised that this is a preliminary award notice and no action can be taken until a final award notice (Exhibit A) is issued.

Please see the table below for your FY 2023 5339 Bus and Bus Facilities Preliminary Award Notice.

Project Title	Match Ratio	Federal	Local	Project Total
Replacement of Route Bus 0687	85%	\$194,472	\$ 34,319	\$ 228,791
Replacement of Second Route Bus 0695	85%	\$194,472	\$ 34,319	\$ 228,791
Dispatching Software & Tablets	80%	\$17,600	\$ 4,400	\$ 22,000

Your preliminary funding awards are contingent upon the Federal Transit Administration awarding funds to ADOT for the 5339 Program. ADOT will be submitting an application to FTA in February of 2024 and anticipates FTA awarding funding in April of 2024. Your preliminary award of funds is also contingent upon your compliance with all Federal and State requirements. Your official notice of award will be included in a revised Exhibit A to your 5311 Grant Agreement.

Please note that all vehicles awarded will be procured by ADOT. ADOT will coordinate with you on finalizing the order of your vehicle.

If you have any questions or if the award is significantly different than expected, please contact your Program Manager. You have the right to appeal this funding decision. If filing an appeal, applicants must use the following process in order for the appeal to be considered valid. Letters of appeal must clearly identify the applicant, contact person, address, phone number, project description and grounds for appeal. Letters of appeal must be submitted within ten business days of notification of preliminary award. Submit the appeal via email to your 5311 Program Manager Luke Taylor at ltaylor3@azdot.gov no later than the close of business on **November 27, 2023**.

ADOT reviews all appeals and notifies applicants of the decision within ten business days. If the applicant is not satisfied with the 5311 Program Manager's response, a further appeal may be made to the Transit Group Manager. This appeal must be submitted within ten business days of the notice of the 5311 Program Manager's decision. A copy of the additional appeal must be sent to the Transit Group Manager and your assigned 5311 Program Manager. The Transit Group Manager Jill Dusenberry (jdusenberry@azdot.gov) will then provide a written response to the applicant within 30 days of receipt of the appeal.

Please remember that your transit funding must be included in the local TIP (Transportation Improvement Plan) developed by your COG or MPO. It is the transit agency's responsibility to coordinate with your COG or MPO to assure that all your projects are included in the local TIP. Please reach out to your COG/MPO representative immediately and request that this funding award be added to the local TIP and transmitted to ADOT MPD Programming staff as soon as possible. ADOT Transit will not be able to submit our grant application to FTA until all projects are in the local TIP and ADOT STIP.

Thank you and congratulations on your award!

Sincerely,



Jill Dusenberry
Transit Group Manager

CC:

Luke Taylor, 5311 Program Manager
Shatawn Reed, 5311 Program Manager
Aubree Perry, Assistant Transit Manager
Chris Vertrees, SEAGO Transportation Program Administrator
Jessica Aguayo, SEAGO Regional Mobility Manager
Mark Hoffman, ADOT Regional Planner
Jason James, ADOT MPD Regional Planning Manager



Remit to:
ARIZONA DEPARTMENT OF
TRANSPORTATION
206 S 17TH AVE
MAILDROP 203B
Multimodal Planning Division - Transit
PHOENIX AZ 85007
Billed to:
CITY OF BENSON
120 W 6TH ST
BENSON AZ 85602

Customer Name		INVOICE	
CITY OF BENSON			
Customer Number	Invoice Number	Invoice Date	
IV0000010538	MPG249827	01-17-25	
	ARDept/BPRO	Due Date	
	DTA:MP020	01-17-25	
	Amount Due	Amount Enclosed	
	\$57,098.40		

☐ Please check if address has changed. Write correct address on back of stub and attach with payment

Payment Method: Check ☐ Money Order ☐

Please write Invoice No on front of check or Money Order. DO NOT MAIL CASH

----- Please detach the above stub and return with your remittance. -----

ADOT
ORIGINAL

Customer Number	Original Invoice Date	Original Due Date
IV0000010538	01-17-25	01-17-25
Customer Name	Invoice Number	Invoice Date
CITY OF BENSON	MPG249827	01-17-25

Invoice Charges

Ref Line No.	Description	Billing Date	No. Of Units	Unit of Measure	Unit Price	Charges/Credits
1	11.12.04 / 1 / Replacement : Bus < 30 FT match	01-17-25				\$26,337.60
2	11.12.04 / 1 / Replacement : Bus < 30 FT match	01-17-25				\$30,760.80
Total Invoice Charges						\$57,098.40

Other Charges

Description	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due	\$57,098.40

Additional Notes:

Instructions

Contact: MPD - Transit (602) 712-7333 mpdinvoice@azdot.gov

CITY OF BENSON
BOX 2223
BENSON, ARIZONA 85602

THE TREASURER OF THE CITY OF BENSON WILL
PAY OUT OF THE GENERAL FUND

NATIONAL BANK OF ARIZONA
3101 N. CENTRAL AVENUE
PHOENIX, ARIZONA 85012

64589

064589

91-592
1221

PAY

Fifty-seven Thousand Ninety-eight and 40/100 Dollars

TO THE
ORDER OF

ARIZONA DEPARTMENT OF
206 S 17TH AVE
MALDRO P 203B
PHOENIX AZ 85007

DATE
01/21/2025

AMOUNT
57,098.40

[Signature]
AUTHORIZED SIGNATURE



ORIGINAL DOCUMENT HAS RED KEYHOLE ICON THAT DISAPPEARS WITH HEAT

CITY OF BENSON ACCOUNTS PAYABLE
Vendor: 1324 ARIZONA DEPARTMENT OF

01/21/2025

064589

Invoice No	Inv Date	Description
MPG249827	01/17/2025	TRANSIT BUSES

Amount

57,098.40

TOTAL 57,098.40



JAN 17 2021

Remit to:

ARIZONA DEPARTMENT OF
TRANSPORTATION
206 S 17TH AVE
MAILDROP 203B
Multimodal Planning Division - Transit
PHOENIX AZ 85007
CITY OF BENSON
120 W 6TH ST
BENSON AZ 85602

Customer Name CITY OF BENSON		INVOICE	
Customer Number IV0000010538	Invoice Number MPG249827	Invoice Date 01-17-25	
	ARDept/BPRO DTA:MP020	Due Date 01-17-25	
	Amount Due \$57,098.40	Amount Enclosed	

Payment Method: Check ☐ Money Order ☐

☐ Please check if address has changed. Write correct
address on back of stub and attach with payment

Please write Invoice No on front of check or Money
Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance.

ADOT
ORIGINAL

Customer Number IV0000010538	Original Invoice Date 01-17-25	Original Due Date 01-17-25
Customer Name CITY OF BENSON	Invoice Number MPG249827	Invoice Date 01-17-25

Invoice Charges

Ref Line No.	Description	Billing Date	No. Of Units	Unit of Measure	Unit Price	Charges/Credits
1	11.12.04 / 1 / Replacement : Bus < 30 FT match	01-17-25				\$26,337.60
2	11.12.04 / 1 / Replacement : Bus < 30 FT match	01-17-25				\$30,760.80
Total Invoice Charges						\$57,098.40

Other Charges

Description	Date	Charges
Total Other Charges		

Credit Payments Applied

Credit Payments Applied	\$0.00
Total Amount Due	\$57,098.40

Additional Notes:

Instructions

Contact: MPD - Transit	(602) 712-7333	mpdinvoice@azdot.gov
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Account #:	1324
Date:	1/18/25
Check Date:	1/21/25
Amount:	MPM

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Agenda Item # 5

From: Abbie Johnson, Permit Technician/Engineering Aide

Subject:

Discussion and possible action on Resolution 7-2025 of the Mayor and Council of the City of Benson, Arizona, readopting the City of Benson General Development Plan, a General Plan for Municipal Development Policy pursuant to Arizona Revised Statutes, A.R.S. §9-461 et. seq., establishing Planning Goals, Objectives and Policies; and considering each of the Plan Elements required by Statute as well as others determined essential by the City

Discussion:

In accordance with Arizona Statute §9-461.06(K), the City of Benson is required to readopt its General Development Plan every 10 years. The current plan was adopted in 2015 and under a state extension to the 10-year rule, the General Development Plan is targeted for readoption by Mayor and Council in 2025.

Beginning in 2011, the Planning and Zoning Commission and staff held multiple public workshops and Commission meetings. After an 18-month hiatus, the Commission and staff reconvened the public process in May 2014, with additional public workshops, regular and special Commission meetings and multiple work sessions. Discussions between staff, the Commission and the community at the various meetings lead to the creation of the preliminary draft of the 2015 General Development Plan.

In January 2025, Abbie Johnson updated the cover page and the City's logo on the General Development Plan and this plan is now up for readoption today.

Staff Recommendation:

Approval of Resolution 7-2025

RESOLUTION 7-2025

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, READOPTING THE CITY OF BENSON GENERAL DEVELOPMENT PLAN, A GENERAL PLAN FOR MUNICIPAL DEVELOPMENT POLICY PURSUANT TO ARIZONA REVISED STATUTES, A.R.S. §9-461 ET. SEQ., ESTABLISHING PLANNING GOALS, OBJECTIVES AND POLICIES; AND CONSIDERING EACH OF THE PLAN ELEMENTS REQUIRED BY STATUTE AS WELL AS OTHERS DETERMINED ESSENTIAL BY THE CITY

WHEREAS, the City of Benson desires to ensure the continuation of policies for increasing the quality of life for its citizens, enhancing business opportunities, and fostering desired community growth in ways that are consistent with its residents' values; and,

WHEREAS, the General Development Plan serves as a framework for municipal preparedness and planning; and,

WHEREAS, the City wishes to be in full compliance with the State of Arizona "Growing Smarter Plus" legislation requirements; and,

WHEREAS, the City adopted its plan in conformance with all the requirements of A.R.S. §9-461.06, including having sought advisory comments pertaining to the General Plan document from those agencies and jurisdictions specified by A.R.S. §9-461.06(D); and,

WHEREAS, the Benson City Council held a public hearing to receive public comments on this plan on February 10, 2025; and,

WHEREAS, A.R.S. §9-461.06 requirements for voter ratification at the next regularly scheduled election are not applicable as the population growth rate did not exceed an average of two percent per year for the ten-year period before the most recent United States decennial census;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Benson, Arizona as follows:

SECTION 1. ADOPTION OF PLAN. That the City of Benson hereby readopts the City of Benson General Development Plan, Section I, The General Development Plan and Section II, The General Development Plan Implementation Program, including with a cover page containing the City's updated logo.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 10th day of February, 2025.

Joe A. Konrad, Mayor

ATTEST:

APPROVED AS TO FORM:

Vicki L. Vivian, CMC, City Clerk

DeConcini McDonald Yetwin & Lacy, PC
Paul A. Loucks
City Attorney



CITY OF BENSON

GENERAL DEVELOPMENT PLAN

City of Benson General Development Plan



Readopted by The Benson City Council: February
2025

By Resolution 7-2025

2025 City Council Members:

Mayor Joe Konrad, Vice Mayor Levi Johnson, Cindy
Tapia, Pat Boyle, Mark Romero, Nick Maldonado,
and Darren Hayes

The
WLB
Group **WLB**
The WLB Group, Inc.
4444 East Broadway Boulevard
Tucson, Arizona 85711
(520) 881-7480
WLB No. 101045-A-001

City of Benson
101 East 6th Street
Benson, AZ 85602



Community Sciences Corporation
3900 East Camelback Road, Suite 611
Phoenix, Arizona 85018
(602) 955-7097

City of Benson General Development Plan

ACKNOWLEDGEMENTS

The City of Benson wishes to express its gratitude to the following agencies for their financial assistance in the preparation of the City of Benson General Development Plan:

Arizona Department of Commerce
Arizona State Land Department
Governor's Office of Housing Development

Thanks are in order to the City's Elected Officials, the Planning & Zoning Commission, and City of Benson Staff for their guidance through the Plan development process.

City Council

Mike Montroy, Mayor
George Scott, Vice Mayor
Toney King
Jim Crawford
Ted Amox
Jeannine Hamilton
Nick Maldonado

Planning and Zoning Commission

Walter Schmidt, Chairman
Dick Jones
Clifford Deane
Rudy Peralta
Mike Ware
John Lodzinski
Beverly Stepp

Mark Holt, City Manager
Larry Kreps, Community Development Director
Bryan Smith, Zoning Coordinator

Technical assistance and plan development was provided by the following firms and individuals:

The WLB Group, Inc.
Community Sciences Corporation
Curtis Lueck & Associates
David Williams, DWA Planning
Dr. Lay James Gibson

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Section I: The General Development Plan

A. Introduction

1. Background. Established in 1880, the City of Benson is presently on the brink of developing beyond its small, southwestern, desert town status into a keystone community of southeastern Arizona. This General Development Plan seeks to provide the City with the blueprint to help reach its full potential.

Benson plays an important role as a regional transportation hub, with its economy closely linked to its surrounding region. The City's current status is that of "Gateway to Southeastern Arizona" and "Home of Kartchner Caverns State Park". The future of the City will be to capitalize on its site, situation and connectivity to the region and nation and as an emerging residential, recreational and retirement destination.

The following narrative introduces how to best approach and use this Plan, and introduces its various components.

2. How to Use This Plan. The City of Benson General Development Plan is a general, long-range, comprehensive expression of the desired direction of the City. The Plan provides focus for the community through the presentation of an overall Vision Statement, and through Goal, Objective and Policy statements. Goal and Objective statements are intended to serve as a framework and guide for decision making which impact the City's future growth and development. Based on the goals and objectives, the recommendations within each element serve to provide a transition to policy statements. Policies are intended as specific directions with following action steps which implement the adopted plan.

The City of Benson General Development Plan is divided into two sections to facilitate ease of use and reference, these are:

Section I: The General Development Plan, containing:

A. Introduction

1. Background
2. How to Use This Plan
3. General Plan Update Objective
4. Process for Plan Development and Community Input
5. Plan Administration, Adoption and Amendment Procedures
6. Statutory Plan Requirements
7. City of Benson Vision Statement

B. Plan Elements with Goals & Objectives

1. Land Use
2. Circulation
3. Economic Development
4. Housing
5. Cost of Development
6. Water Resources
7. Growth Area
8. Open Space
9. Environmental Planning

Section II: The General Development Plan Implementation Program,
containing:

- A. General Plan Amendment Procedures**
- B. Phased Action Program**
- C. Plan Monitoring Program**
- D. Land Use Decision Keys**

A separate volume contains a detailed technical appendix which includes supporting data and background information. **The General Plan Technical Appendices** contains:

- A. Public Participation Summary**
- B. Plan Element Technical Appendices & Data**
 1. Existing Conditions Technical Appendix
 2. Land Use Technical Appendix
 3. Existing Zoning Summary
 4. Circulation Technical Appendix
 5. Economic Development Technical Appendix
 6. Housing Technical Appendix
 7. Water Resources Technical Appendix
 8. Public Participation Plan
 9. Studies and Plans referenced for the General Development Plan

The General Development Plan is intended to provide a framework for all of the interrelated functions of the City of Benson. To clarify the role of the plan:

The General Development Plan **is:**

- *an expression of the preferences of residents and property owners*
- *a statement of City policy*
- *an inventory of community facilities and capacity*
- *a framework for future decision making*
- *a means of enhancing the quality of life of the citizens*
- *a legal requirement under Arizona State Law*

The General Plan **is not:**

- a tool to promote special interests
- a rigid, unchanging or inflexible document
- a detailed policy or ordinances for specific properties or areas
- a Capital Improvement Plan
- a zoning map

3. General Plan Update Objective. The primary objective of the 2001 City of Benson General Plan Update was to revise the 1993 General Plan (itself an update of the 1971 General Plan), respond to Arizona's Growing Smarter/Plus requirements and provide a tool for the community to guide its growth over the coming 20-year period. An additional factor for updating the General Plan is the availability of new data from Census 2000 and the City of Benson's desire to be compliant with the Arizona State Legislature's Growing Smarter Act of 1998 and Growing Smarter Plus Act of 2000.

Citizens of Benson and the surrounding areas, armed with an awareness of the inevitable growth toward the City's southwest and Kartchner Caverns State Park, became actively involved in the planning process. They assisted in the development of a plan that embraces their vision of "small-town, rural lifestyle" with supporting services. The hope, aspiration and expressions of the citizens of Benson provided the guidance for the General Plan Update.

This comprehensive planning document, the **City of Benson General Development Plan**, shall serve as a general guide for the City Council, the Planning and Zoning Commission, city staff and the public regarding development and growth for the City of Benson.

4. Process for Plan Development and Community Input. In 2001, the City of Benson Planning and Zoning Commission issued a Request for Proposal to solicit professional planning services for the preparation of an update to the 1993 Benson General Development Plan.

Representatives of the City of Benson reviewed the proposals and presentations from participating consultants before selecting the team of WLB Group, Inc. (Tucson), Community Sciences Corporation (Phoenix), Dr. Lay James Gibson (University of Arizona, Tucson) and Curtis Lueck Associates (Tucson). In August 2001, a contract was approved to begin work on the General Plan Update.

Public workshops were conducted by representatives of the participating consultants on:

Tuesday, October 16, 2001, Evening Public Workshop
Tuesday, November 20, 2001, Evening Public Workshop
Tuesday, December 4, 2001, Planning & Zoning Workshop (Open to Public)
Tuesday, January 29, 2002, Half-day Open House and Evening Public Workshop
Tuesday, August 6, 2002, Planning & Zoning Workshop (Open to Public)

These sessions were used to gather public input and commentary and conduct map exercises on future land use.

The First Public Workshop. Held in Benson on October 16, 2001, the event was designed to facilitate initial public input and derive goal and objective statements for each of the plan's nine elements and to determine direction and content of the city's vision statement. The attending public and Planning and Zoning Commission voiced their ideas and comments in an open forum and at three "work stations" set up to gather commentary to form the goal and objective statements. This material was recorded and distilled into goals and objectives

The Second Public Workshop. Held in Benson on November 20, 2001, the event provided an opportunity to refine the vision statement and goal and objective statements prepared from the comments at the first meeting. Several model land use scenarios were presented, and the public was encouraged to respond and react to them. During the final phase of the session, the public was asked to "mark up" base maps with their ideas and comments for proposed land uses and planning issues.

Planning & Zoning Commission Work Session. A work session with the City of Benson Planning and Zoning Commission was held on December 4, 2001. This session was open to the public. At this session, the consultants presented the maps, data, public input and comments created during the two previous workshops to the Planning and Zoning Commission for their comment and critique.

Open House. A half-day City of Benson General Development Plan Open House was held on January 29, 2002 in the Benson Visitor's Center. Members of the consulting team were on hand to answer questions, collect comments and present the planning data. The event was modestly attended with visitors stopping by throughout the day.

Third workshop. The third and final Public Input Session and Workshop was held on the evening of January 29, 2002 in Benson City Hall. The consultants re-capped the plan progress to date, the status of the plan and revisions to the Future Land Use Map made at the direction of the assembled public and the Planning and Zoning Commission.

Planning Displays. Three planning displays were set up in Benson from late December to January 29. These displays contained the Vision Statement, Goal and Objective Statements and the Draft Proposed Land Use Plan as developed. The displays were placed in Benson City Hall, The Benson Public Library and at the Safeway grocery store. Survey questionnaires were available at each display for residents to take and fill out.

Planning & Zoning Commission Final Review and Public Hearing. The Commission reviewed agency comments, directed specific changes, reviewed the final draft plan and held a public hearing in accordance with local and state requirements. The Commission unanimously recommended approval of the updated General Development Plan.

5. Plan Adoption, Administration and Amendment Procedures.

This section is designed to provide administrative direction in accordance with the criteria of Growing Smarter and Growing Smarter Plus legislation regarding General Plan monitoring, amendments and updates. In accordance with ARS 9-461, City Council adoption of the General Development Plan requires a 2/3 majority vote.

Plan Amendments. Growing Smarter and Growing Smarter Plus restrict frequent changes to adopted municipal General Plans. This Plan was prepared using the input of the community and with careful attention to existing conditions and community needs. Frequent changes to the Plan serve to weaken the community's work in developing the plan and stray from the City's defined vision.

Major amendments to the General Plan are now limited by Arizona statute, which permit major changes only once per year. The Plan Amendment must comply with the City's adopted Public Participation Program and have two-thirds majority approval of the City Council. In accordance with Arizona Statutes, ARS 9-461.06-G, a "major amendment" means a substantial alteration of the land use mixture or balance as a whole established by the municipality's existing general plan Land Use Element.

The City of Benson will review major Plan amendments once per year in accordance with Arizona State Statutes. Minor plan amendments will be reviewed on an on-going basis and handled through the City of Benson's adopted policies.

A detailed review on how the City of Benson can distinguish between and act upon major or minor plan amendments is more fully discussed in **Section II: The General Plan Implementation Program.**

Plan Updates. In accordance with Arizona Statutes, ARS 9-461.06-J, the City of Benson General Plan is effective for ten years upon its adoption. The Plan can be re-adopted and/or updated at any time at the discretion of the City. As new data is made available including demographic, economic and housing data, the plan may require a comprehensive update.

6. Statutory Plan Requirements

The **City of Benson General Development Plan Update** has been prepared according to Arizona Growing Smarter and Growing Smarter Plus statutory requirements. As the City of Benson's population stands at 4,711 as of Census 2000 and exhibited a growth of more than 2 percent from Census 1990 to Census 2000, the plan contains the requisite seven elements needed to satisfy the Growing Smarter/Plus requirements. The required elements are: **Land Use, Circulation, Growth Areas, Environmental Planning, Cost of Development, Open Space and Water Resources**. The City of Benson has also prepared a **Housing Element** and an **Economic Development Element** above and beyond the required seven Growing Smarter/Plus requirements. The Plan Elements which respond to Planning Statute specifications include:

Land Use. The element designates the proposed general distribution, location and amount of land for residential, commercial, recreational, industrial, municipal and open space uses. Further, the element identifies policies and programs to encourage infill and adaptive re-use of parcels.

Circulation. The element identifies the conditions and location of existing and proposed arterial routes, collector streets and other street classifications. The element details multi-modal and means of developing mass transit options to serve the City and the region. Public transportation and pedestrian circulation facilities are also proposed and discussed. The Circulation Element supports the proposed land use pattern outlined in the Land Use Element of the plan.

Growth Areas. The element identifies locations that are appropriate for development in the 20 year planning horizon, that are consistent with the goals and objectives of the plan and within the natural resource constraints of the identified growth area. The element identifies areas suitable for expansion of infrastructure, where new development should be directed and supported.

Environmental Planning. The element provides standards for the delineation and protection of sites, corridors and areas within the planning area that are sensitive to development and most suitable for conservation protection. Identification of air quality, noise levels, light trespass and conservation of water resources are also discussed for their community-wide applicability. Environmentally Sensitive Areas, Wildlife Corridors and Buffer areas are delineated on the Proposed Land Use Map and are based upon the use, fragility and their value for long-term protection.

Cost of Development. The element details the intent and ability of the City to ensure that new development pays its fair share of costs of new public services and establishes guidelines on how to make efficient use of municipal funding for planning related activities.

Water Resources. The element identifies existing conditions of water availability and water use and discusses future use in relation to future available supplies.

Open Space. The element inventories existing open space, park and recreational resources and identifies desired improvements and new areas appropriate for open space use. The element provides a forecast of anticipated open space needs and policies for managing open space areas and ensuring their quality. The element also stresses connectivity among open space areas and promotes their effective linkage.

The final two non-required elements, **Economic Growth** and **Housing** survey the existing conditions of the City and contain a series of recommendations and policies to address present and future City needs.

The nine elements of the City of Benson General Development Plan Update are not intended to function separately; they contain interlocking issues and should serve as an information resource and solid framework for decision making.

7. City of Benson Vision Statement

The public and the Planning and Zoning Commission guided the creation of an overall Benson planning vision utilizing the ideas and words of participating citizens:

“The City of Benson’s Vision for the Year 2025 and beyond, is based on a strong, self-sufficient community that is diverse in economic and employment opportunities, is attractive to new employers and businesses and faithful to its historic and natural assets. We desire to achieve a sense of community pride through progressive cooperation among residents, businesses and government. We strive to construct a variety of modern community facilities to serve the needs of residents and visitors. Our vision includes an attractive, well-maintained community that is family oriented and friendly, which offers a wide range of goods and services and an array of recreational and cultural activities.”

B. Plan Elements with Goals & Objectives

Land Use

One of the primary functions of planning is to understand and accommodate various types of land use activities. Land use activities need to be properly situated to ensure the health, well-being, aesthetics, protection of property values and overall quality of life in the community.

I. Existing Land Use Conditions

General Development Pattern. The City of Benson maintains a traditional “small-town” urban form containing a commercial corridor (Fourth Street) intersected by a secondary commercial corridor (Ocotillo Avenue) flanked by residential neighborhoods to the north and south. New residential development within the City has emerged to the south of original neighborhoods from Huachuca Street and San Pedro Street. These areas have evolved into the curvilinear and cul-de-sac development style that emerged in the post World War II era. Undeveloped land occupies the majority of the City’s incorporated area, including the areas to the south, southeast and northwest which have been added in a series of annexations since 1988.

Planning Considerations. Broad planning considerations for land use in the City include:

- The re-use and in-fill of vacant areas and under-utilized areas presently served by municipal utilities
- The expansion of new developments into undeveloped areas of the city, including the master planned communities of Whetstone Ranch and Sands Ranch in the recently annexed lands to the south and southwest.
- Development of the Airport-Industrial Complex in the City’s north end.
- Expansion of commercial development southward from Exit 302 down the SR 90 corridor.
- Development of City-wide recreational trails and access points connecting pedestrian destinations, natural areas and providing access to the San Pedro River corridor and Coronado National Forest.
- Citizen input regarding land use identified the desire for more open space between neighborhoods, greater residential setbacks with improved landscaping requirements, a need for overall City-wide design guidelines to capitalize on the City’s character and the desire for a plaza or public gathering place.

II. Land Use Goals & Objectives

Goal 1: Provide for the City's orderly development with a balance of land use types and intensity in conjunction with infrastructure availability and public preference.

Objective 1.1: Accommodate necessary land uses in appropriate locations.

Objective 1.2: Utilize creative design and landscaping techniques for attractive open-space areas and community commons.

Objective 1.3: Indicate general preference for southwestern motifs by producing a “design manual” as a guide for understanding and enhancing the City’s built environment.

Objective 1.4: Construct civic structures, institutions and common areas which establish a ‘sense of place’ and a high-level of community pride.

Objective 1.5: Encourage infill development that is compatible with existing land uses and structures.

Goal 2: Preserve residents' health, safety and property values by minimizing conflicts among land use activities.

Objective 2.1: Provide a continuous, open and publicly based planning process.

Objective 2.2: Maintain a system of efficient and equitable zoning enforcement in the City of Benson.

Goal 3: Preserve and enhance the small-town, rural character of Benson which is viewed as a safe and wholesome place to raise a family.

Objective 3.1: Adopt and annually review for possible revision the Benson General Development Plan to ensure that it addresses the community’s needs.

Objective 3.2: Update and consistently enforce the community’s development codes, including zoning, subdivision, and related regulations, in accordance with the Benson General Development Plan.

Objective 3.3: Encourage commercial and employment development to locate within defined commercial areas where pedestrian linkages, effective signage and adequate parking can be provided.

Goal 4: Promote the revitalization of the Downtown area as a pedestrian-oriented, lively commercial core of the community.

Objective 4.1: Enhance the historic aspects of the community by encouraging historic preservation and rehabilitation of commercial buildings.

Objective 4.2: Create a unique, distinctive identity for the Downtown through uniform signage, design guidelines, landscaping, street lighting and other amenities

III. Land Use Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

Benson has a rich historical legacy to influence its future growth and development. The re-development of the Fourth Street Corridor as a “historic downtown” district, including historic building façades, signage, color scheme and design has potential to better define and enhance the downtown. At present there are practical obstacles to this, among them are local resistance to changing the existing building features and the cost of assuming control from ADOT of the Fourth Street right-of-way, however, the potential remains for the City. On a larger scale, a wider “historic district” could be developed to encompass not only the Fourth Street Corridor but the adjacent residential areas to the south along Fifth and Sixth Streets and to feature significant residences (Apache Powder homes) and the existing museum. The “historic district” could coincide with a Historic Character Overlay District in which there are guidelines for signage, color, style, landscaping and overall character for sites and buildings both public and private.

Benson’s physical situation in the San Pedro Valley is visually stunning to the traveler from all directions, as the gradual slope downward provides spectacular views of the Dragoon and Whetstone Mountains and the wide, sweeping San Pedro Basin. The transition from the open rural areas into the City of Benson proper should maintain this aesthetic appeal. The City has already constructed several attractive “welcome signs” on its north and west approaches and could potentially build upon these sites with landscaping, mini-oasis areas containing historical markers or public art. Definitive points of entry make travel to and through the City memorable for visitors and serve as a point of pride for residents.

Although the City of Benson certainly has ample land resources, the re-use of existing lots, vacant sites and buildings within the developed area is desirable. Benefits include the savings on new road construction and future maintenance, infrastructure extensions and the overall efficiency of compact development. As Benson continues to grow, additional residential development will emerge both within the outlying areas of the City and within the traditional core. Care should be taken to extend existing roads for continued neighborhood connectivity and efficient traffic flow.

The City’s growth to the west has enabled the development of the Exit 302 commercial node, and signals the potential for increased development activity southward along the SR 90 corridor. New commercial development should be concentrated at the Exit 302 site as much as is possible and practical, with attention paid to the safety of access from SR 90. With the potential for development to stretch down the SR 90 corridor, the city would be well served by examining select “village” sites or “node” sites at major intersections and areas where the topography and conditions are satisfactory for construction. These “villages” sites would serve to lessen the negative visual impacts and traffic impacts of conventional “strip developments” along SR 90.

The City may wish to develop a review process and zoning provisions specifically for mixed commercial-residential-recreational planned area developments. Approval for development in the MXU area would need to meet the site analysis and development review requirements of the City.

The City of Benson is blessed with the natural beauty and wildlife of the San Pedro Valley and surrounding mountain ranges. A key challenge for the City is how to better connect itself with these resources and to keep them intact for the future. Development of trail networks, bird-watching areas, preserved sites and interpretive programs are among the many ways Benson can capitalize on its natural heritage. The City would be well served by recognizing and protecting sensitive habitat areas, initiating Best Management Practices for these areas and their adjacent sites and prohibiting disturbance of steep slope areas and significant washes. Benson could benefit by collaborative work with the Bureau of Land Management, the State Lands Office, Cochise County and local land-owners to meet these ends.

IV. Land Use Policies

1. Maintain the existing commercial corridors and nodes as the primary sites of commercial development.
2. Continue on-going efforts to develop Fourth Street as a “Historic Downtown Corridor”.
3. Develop a Historic Character Overlay District with attention paid to the businesses, residences and other local features that connect the city to its heritage.
4. Review and update the Benson Zoning Regulations to be consistent with current community needs and with the Adopted General Development Plan.
5. Develop “gateway” or “point of entry” sites on the major entryways into the City.
6. Maintain the view-sheds and dynamic visual appeal of the City’s surrounding environment. This can be achieved by designating certain stretches of roadway to be free of large commercial signs and billboards.
7. Make resources and information available to the public on light fixture design and placement which abate light pollution.
8. Encourage the re-use of vacant sites and under-utilized properties in the commercial core of the City.
9. Encourage new residential development within Benson proper to connect to existing street networks and infrastructure systems.

10. Develop and update a City of Benson Parks and Recreation Plan to identify goals, inventory resources and establish tasks for developing this aspect of the city.
11. Establish a City-wide trail and interpretive system with meaningful access to public lands, wildlife viewing, recreational amenities and the San Pedro River Corridor.
12. Secure public access to National Forest Service lands by pursuing agreements at the time of development, zoning approval or annexation as appropriate.
13. Address wildfire threats through design review and cooperation with the National Forest Service.

V. Land Use Designations

The following categories describe the Proposed Land Use designations for the City. These areas are intended to guide future development and growth. The intent is to minimize conflicts between adjacent land uses, provide workable transitions between land uses and to identify areas where new land uses are appropriate to the larger fabric of the community. These designations do not represent zoning districts, however, in many cases they closely correspond with the zoning districts already in use in the City of Benson.

1. Residential Land Use Designations

LDR - Low Density Residential

Purpose: This designation is intended to provide for low-density, rural development within the City. The development density of the LDR designation is between 0 to 3 residences per acre.

Location: As shown on the Proposed Land Use Map, LDR areas are found primarily on the perimeter and periphery of the City. These areas are seen as most desirable for low density development, ranches and large-parcel residential holdings. Outside of the City Limits of Benson, the LDR designation has been applied to all the areas (save for a small designation of Commercial along SR 80, and the MDR designation of Pomerene and its immediate vicinity) within the defined Planning Area boundary.

Zoning: Three of the current City of Benson Zoning Districts can be applied to meet the purposes of the LDR designation, these are:

- RT-Rural Transitional (1 residence per 4 acres)
- R-1-43 Residential (1 residence per acre)
- R-1-21 Residential (2 residences per acre)
- R-1-12 Residential (3 residences per acre)

MDR - Medium Density Residential

Purpose: This designation provides for medium-density residential development within the City. The district serves as a transitional role between the rural character low-density areas and the higher-density urban uses. The development density for the MDR designation is 3 to 7 residences per acre.

Location: As shown on the Proposed Land Use Map, MDR areas comprise the majority of the existing residential area of the City and a large portion of the Whetstone Ranch area.

Outside of the City Limits of Benson, the MDR designation has been applied to the Pomerene Rd. / Pomerene area.

Zoning: Four of the current City of Benson Zoning Districts can be applied to meet the desired development density levels of the MDR designation, these are:

- R-1-8 (4-5 residences per acre)
- R-1-7 (5-6 residences per acre)
- R-2 (7 residences per acre)
- R-3 (7 residences per acre)

HDR – High Density Residential

Purpose: This designation provides for high-density residential development within the City. The target density of the HDR designation is 10 or more residences per acre; suitable for apartment complexes, duplexes, condominium units and townhouses.

Location: As shown on the Proposed Land Use Map, HDR areas comprise a small portion of the existing residential area of the City. There are three areas called out specifically for the HDR designation, the first is located on the northeast corner of Union Street and Ocotillo Avenue, the second is to the east of San Pedro Avenue. The third is located on West Union Street.

Zoning: Three of the current City of Benson Zoning Districts can be applied to meet the intent of the HDR designation, these are:

- R-3 (7 residences per acre)
- B-1 (10 residences per acre; when applied to residential use)
- B-2 (10 residences per acre; when applied to residential use)

MHP-RV - Manufactured Home Park / Recreational Vehicle Park

Purpose: This designation provides for the accommodation of manufactured homes and recreational vehicle parks within the City.

Location: Areas identified for MHP uses primarily include those already comprising or adjacent to existing manufactured home parks and recreational vehicles sites, with the single exception of the large area identified to the north of Exit 302 outside the City Limits.

Zoning: Three City of Benson Zoning Districts can be applied to meet the goals of the MHP designation, these being:

R-3 (7 residences per acre)

B-1 (10 residences per acre; when applied to residential use)

B-2 (10 residences per acre; when applied to residential use)

Of note, only Zoning District B-2 can be applied for RV park use.

2. Mixed Land Use Designation

MXU - Mixed Use Designation

Purpose: This designation is intended to provide the opportunity for a variety of land use activities interspersed with one-another; primarily for commercial development with attendant planned residential uses, recreational uses, recreational vehicle parks and planned area developments.

Location: The primary MXU designation area is the approximately six-mile stretch of the SR 90 between its intersection with Cottonwood Canyon Wash and Kartchner Caverns State Park. Other areas include the 18-hole golf course on the City's eastern boundary adjacent to the San Pedro River.

Zoning: Two of the current City of Benson Zoning Districts can be applied to meet the goals of the MXU designation.

B-1 (10 residences per acre; in conjunction with commercial/business uses)

B-2 (10 residences per acre; in conjunction with commercial/business uses)

3. Commercial/Business/Industrial Land Use Designations

C - Commercial

Purpose: This designation provides for the orderly development of commercial activity including retail and wholesale businesses. The designation is intended to

promote connectivity of new commercial development to existing commercial areas and provide suitable sites for new commercial development and use.

Location: Areas designated for Commercial use include the following:

The Exit 302 node. Intersection of I-10 and SR 90; this area is already developing rapidly and contains tremendous potential for future growth.

SR 90 Corridor. This area extends from Exit 302 to the Cottonwood Canyon Wash and can be serviced by the infrastructure already in place at the Exit 302 node.

The SR 80/Fourth Street Corridor. This strip comprises Benson's "Main Street" and extends roughly from Exit 303 to the City's eastern boundary.

Eastern portion of SR 80. Several commercial concerns are located along the SR 80 corridor as it heads out of the City toward St. David, Tombstone and Bisbee. Another area identified is to the east of the City Limits designated for commercial use.

Ocotillo Avenue. Ocotillo Avenue, running north/south, intersects I-10 and Fourth Street and contains a range of commercial activity.

Zoning: Two of the City of Benson Zoning Districts can be applied to meet the goals of the C-Commercial land use designation.

B-1 – Business

B-2 – Business

BP / IP – Business Park / Industrial Park

Purpose: This designation provides for the orderly development of industrial and non-retail commercial activity within the City. Retail and wholesale activity are in no way prohibited from locating in the BP/IP designation, however, the preferred use is for industrial use, light manufacturing and business park development.

Location: Several sites are identified within the City, these include;

Airport Industrial Complex. The City looks to take advantage of its new airport and its prime location to both rail and roadway connections. Access to the site is presently gained via Airport Road which is in need of some immediate repair and resurfacing.

Ocotillo Avenue Sites. Just off the eastern side of Ocotillo, two BP/IP sites are designated, the first presently contains the El Paso Gas facility and the second is presently vacant but adequately served by municipal sewer and water.

The proposed Cochise College Business Park Site. This site is situated just south of the Cochise College Campus parcel, it has prime access to SR 90.

SR 80 Site. This site along SR 80 forms the southeastern entry way to the City of Benson, the Business Park for this area has been carried over from the Benson General Development Plan adopted in 1993.

Union Pacific Holdings. This area is bounded by SR 80 on the west, Fourth Avenue (as it exits the city) to the north, the City Limits to the east and the 9-hole golf course to the south. These lands are primarily under the ownership of the Union Pacific railroad. The site is ideal for development with it's rail and roadway access.

Zoning: Two of the current City of Benson Zoning Districts can applied to meet the goals of the BP/IP designation.

I-1 – Light Industry

I-2 – Heavy Industry

4. Municipal Uses

M - Municipal

Purpose: This designation provides for lands held by public agencies for public use, utilities, maintenance facilities and related municipal uses.

Location: Several parcels throughout the City carry the Municipal designation, these include both City-owned and institutional properties including: the Benson Cemetery, the Benson School District campus, Cochise College campus area, the municipal airport and the areas containing the City's wastewater facilities plant and maintenance buildings.

Zoning: Municipal uses are accommodated under all City of Benson Zoning Districts.

5. Open Space – Buffer Area – Environmentally Sensitive Area Uses

B – Buffer Area

Purpose: This designation recognizes the need to maintain a separation of residential development from the I-10 corridor to buffer noise impacts of the Interstate.

Location: Two small sites are called out as Buffer Areas; the first is located where the Union Pacific railroad tucks beneath I-10, the second is a strip between I-10 and the City's northern neighborhood.

Zoning: The Buffer Area land use designation **does not** seek to prohibit development of any kind within its boundaries; its primary purpose is demonstrate the desire for separation of the I-10 corridor from adjacent residential areas. There are presently no City of Benson zoning districts which prohibit development. The Buffer Area is simply a recognition of the utility of the buffer.

OS – Open Space

Purpose: The Open Space designation recognizes the need for community parks, recreational areas and open areas, which add to the attractiveness of the community and to the quality of life of the residents. The OS designation is intended to be consistent with the State's Open Space Planning law and assumes a minimum development threshold of 1 residence per acre.

Location: There are several Open Space designations in the City, these include:

Apache Park. A City park maintained for day-use recreation

Lions Park. Maintained for recreation and community events.

Municipal Golf Course. Prently being developed in the City's northeastern corner.

Zoning: In the City of Benson, the Open Space designations are essentially Municipal land use activities and are accommodated for under present City of Benson Zoning designations.

WC – Wildlife Corridor

Purpose: The Wildlife Corridor designation us intended to recognize specific riparian areas and wash corridors through the City to be maintained in their natural state. The maintenance of these corridors in their natural state are intended to provide wildlife habitat, recreational access and maintaining watercourse retention. The WC designation is intended to be consistent with the State's Open Space Planning law and assumes a minimum development threshold of 1 residence per acre.

Location: Four Wildlife Corridors have been identified, these include:

Cottonwood Canyon Wash. This wash system extends approximately seven miles from the northern boundary of the Coronado National Forest to the San Pedro River on the City's eastern boundary. This wash serves as a unique corridor that has future recreational potential to connect the City to the Whetstone Ranch development and eventually grant meaningful access to the Coronado National Forest.

Whetstone Wash (Central). This wash system extends diagonally from southwest to northeast through the center of the proposed Whetstone Ranch area from the City's western boundary with the Coronado National Forest in Sec. 12, T17S, R19E to one mile beyond the City's eastern boundary in Sec. 34, T17S, R20E. The western end of the wash corridor splits into two distinct branches with accommodation of the Mixed Used Area between the branches. A buffer of 600 feet centered on the centerline of the wash is recommended.

Whetstone Wash (Southern). This wash system extends approximately four and one-half miles east to west across the southern end of the Whetstone Ranch area; originating in Section 13, T18S, R19E along the City's western boundary with the Coronado National Forest and terminating on the City's eastern boundary in Sec. 15, T18S, R20E. A buffer of 300 feet for the wash corridor is recommended.

Cadillac Wash. This wash system extends approximately four miles, flowing west to east from Section 1 (south of the airport) and joining the San Pedro in Section 28. A buffer of 300 feet for the wash is recommended.

Zoning: Presently the City has no zoning designation which sets aside areas as conservation areas or prohibits development. Without a Conservancy designation, maintaining the corridors in their natural state will need to take place based upon review of site plans and development proposals adjacent to the washes.

ESA – Environmentally Sensitive Area

Purpose: The purpose of this district is to recognize sites and areas that are environmentally unique or present some type of natural hazard or barrier to development. The maintenance of these areas in their natural and undisturbed state serves to add to the aesthetic appeal and environmental integrity of the City's physical landscape. The ESA designation is intended to be consistent with the State's Open Space Planning law and assumes a minimum development threshold of 1 residence per acre.

Location: Five areas within the City of Benson Planning Area have been identified as Environmentally Sensitive Areas, these are:

The San Pedro River Corridor. The San Pedro River has been identified in the public input process as a unique resource and landscape feature of the City of Benson and surrounding region. The designation of the San Pedro as an Environmentally Sensitive Area is intended to protect the flora and fauna of the corridor and provide a buffer between the corridor and new development on adjacent parcels. The unique attributes of the San Pedro Corridor are more fully discussed in the Environmental Planning Element of this Plan.

The other four portions of the City designated as Environmentally Sensitive Areas are defined by their rough terrain and steep slopes. Specifically, these areas are:

ESA Area 1. This area is north of I-10 and is bisected by the City boundary north to south. It falls into the southwestern quarter and south central portions of Sec. 5, T17S, R20E. The area is defined by the 3,800 foot contour to the west and the 3,700 foot contour to the east. The “tongues” of land that jut into the area from the west may serve as suitable future building sites.

ESA Area 2. This area covers the north-central and northeastern portions of Sec. 17, the southwestern portion of Section 8 and the western portion of Sec. 16 in T17S, R20E. This area is defined by the 3,900 foot contour to the west and the 3,800 foot contour to the east.

ESA Area 3. This area occupies the north-central portion of Sec. 21 T17S, R20E. This area is defined by the 3,900 foot contour to the west and the 3,800 foot contour to the east.

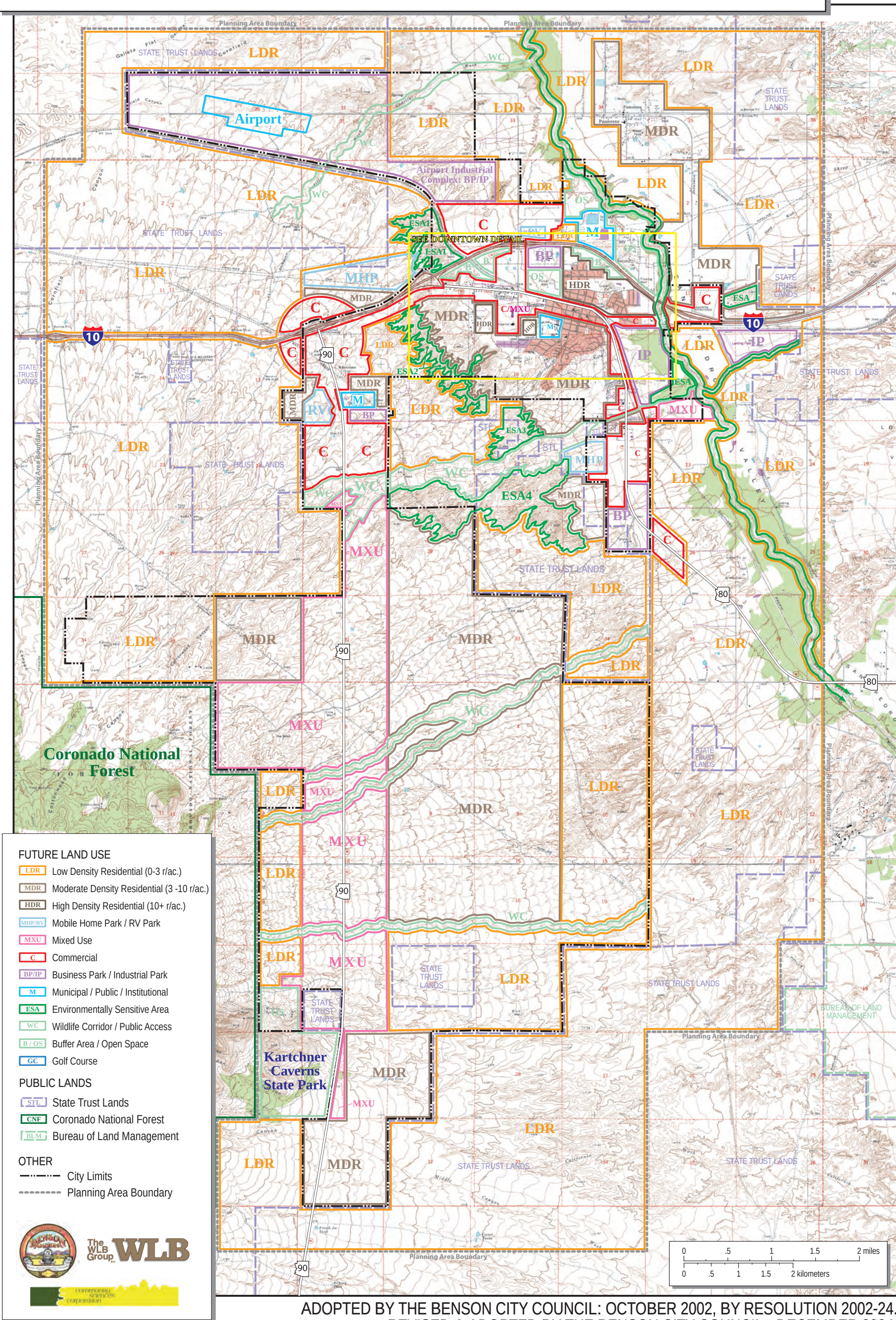
ESA Area 4. This area occupies the southern portions of Sections 20 and 21 and the northern portions of Section 27, 28 and 29, T17S, R20E. This area is defined by the 4,000 and 4,100 foot contours to the south and west and defined by the 3,800 contour to the east. This area is bounded on the north by a Wildlife Corridor wash area.

Zoning: Presently the City has no zoning designation which sets aside areas as conservation areas or prohibits development. Maintaining these designated areas may fully depend upon the careful review of site plans and development proposals by the City, in and adjacent to these areas.

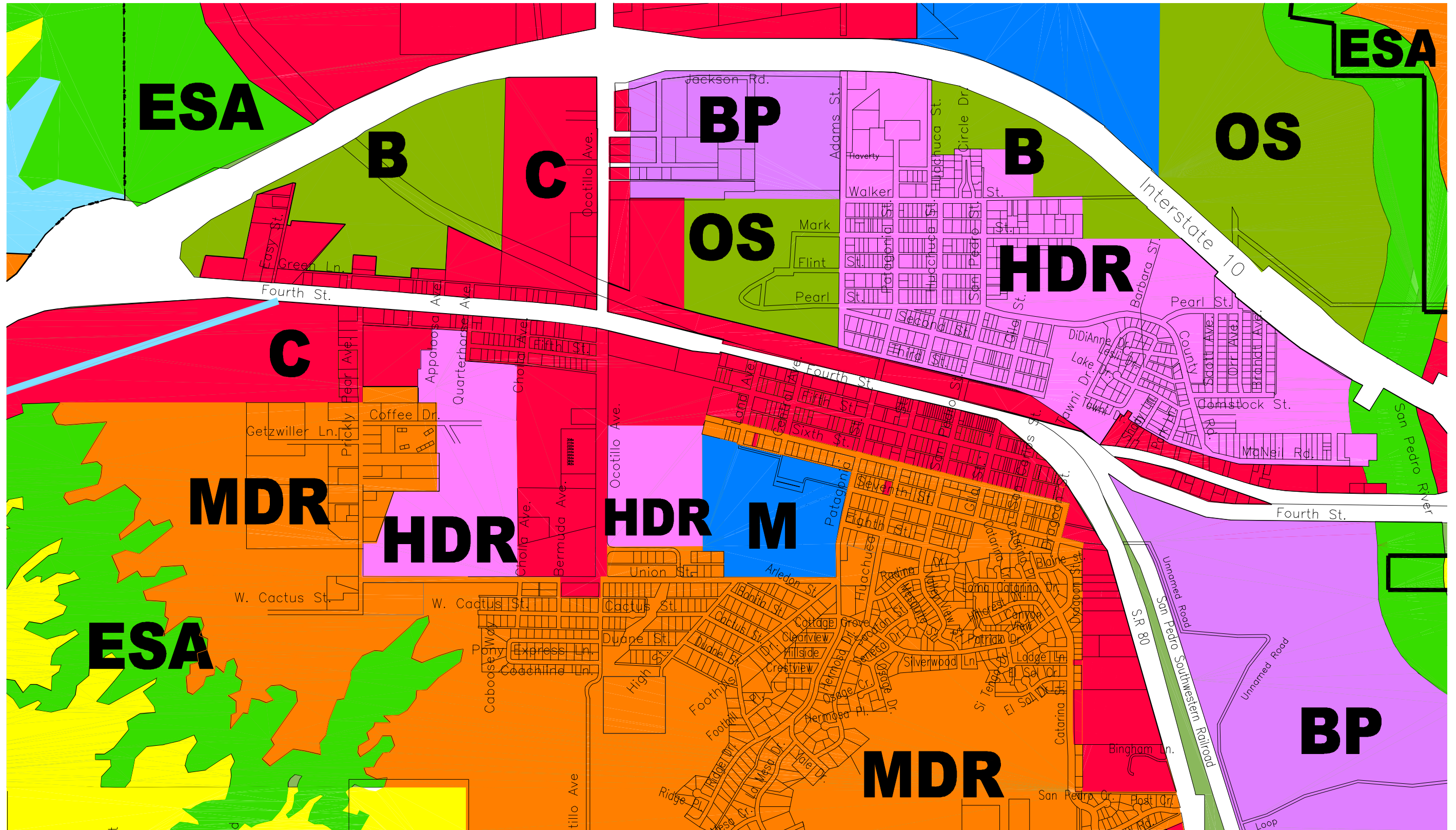
Land Use Designations

Land Use Designation	Residential Density	Applicable Zoning
LDR (Low Density Residential)	0 – 3 R/Ac.	<i>RT (Rural Transitional)</i> <i>R-1-43</i> <i>R-1-21</i> <i>R-1-12</i>
MDR (Medium Density Residential)	3 – 7 R/Ac.	<i>R-1-8</i> <i>R-1-7</i> <i>R-2</i> <i>R-3</i>
HDR (High Density Residential)	10+ R/Ac.	<i>R-3</i> <i>B-1 (residential use)</i> <i>B-2 (residential use)</i>
MHP / RV (Mobile Home / Recreational Vehicle Park)	10+ R/Ac.	<i>R-3</i> <i>B-1 (residential use)</i> <i>B-2 (residential use)</i>
MXU (Mixed Use)	10+ R/Ac.	<i>B-1</i> <i>B-2</i>
C (Commercial)	10+	<i>B-1</i> <i>B-2</i>
BP / IP (Business Park / Industrial Park)	0	<i>I-1</i> <i>I-2</i>
M (Municipal Use)	0	<i>All</i>
B (Buffer Areas)	---	<i>All</i>
OS (Open Space)	---	<i>All</i>
WC (Wildlife Corridor)	---	<i>All</i>
ESA (Environmentally Sensitive Areas)	---	<i>All</i>

CITY OF BENSON GENERAL DEVELOPMENT PLAN: FUTURE LAND USE



ADOPTED BY THE BENSON CITY COUNCIL: OCTOBER 2002, BY RESOLUTION 2002-24.
REVISED & ADOPTED BY THE BENSON CITY COUNCIL: DECEMBER 2004.



PROPOSED LAND USE: DETAIL OF DOWNTOWN BENSON

The WLB Group
Engineering Planning Surveying
Landscape Architecture Urban Design
Offices located in Tucson, Phoenix
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LDR	LOW DENSITY RESIDENTIAL (0-4 R/AC.)	C	COMMERCIAL	MHP	MOBILE HOME PARK / RV PARK
MDR	MEDIUM DENSITY RESIDENTIAL (4-10 R/AC.)	ESA	ENVIRONMENTAL SENSITIVE AREA	M	MUNICIPAL / PUBLIC / INSTITUTIONAL
HDR	HIGH DENSITY RESIDENTIAL (10+ R/AC.)	OS/B	OPEN SPACE / BUFFER	CNF	CORONADO NATIONAL FOREST / KARTCHNER CAVERNS STATE PARK
BP	BUSINESS PARK / INDUSTRIAL PARK	MXU	MIXED LAND USE		

PROPOSED REVISION: OCTOBER 2004.

Circulation

I. Existing Circulation Conditions

The present condition of transportation in the City of Benson emphasizes personal transportation by privately owned vehicle, yet acknowledges the need to provide viable travel alternatives for those who do not drive or do not have a vehicle available. The State Highway system is and will remain crucial to Benson because it provides linkages to rural areas and to other Arizona cities. State Route 80/Fourth Street/Business I-10 functions as the City's "Main Street". State Route 90 will provide the primary access to the growth belt north of Kartchner Caverns State Park. Alternate transportation modes, including public transit, walking, and bicycling, will play an increasingly important role as the City of Benson grows in population and area.

The City of Benson will continue to plan and implement a transportation system that provides mobility for all people and ready access to their chosen destinations and travel modes. The vision also recognizes the role of transportation in the City's economic development efforts and the fulfillment of the land use elements of this plan.

Traffic Volume. The Arizona Department of Transportation measures Average Daily Traffic (ADT) volumes on state, federal and interstate roadways throughout the state. Measurements on I-10, SR 80 and SR 90 from 1993 through 2000 indicate a pronounced increase in traffic volume; ranging from a 36 percent increase between Exits 302 and 303, to a 99 percent increase between Exits 303 and 304. Traffic volume on SR 90 just south of the junction with I-10 has exhibited a 95 percent increase from 1993 to 2000, while volume increases on SR 80 have been more modest ranging from 8 to 18 percent at the various measurement sites. A detailed inventory of Average Daily Traffic volumes are found on page 25 in the Circulation Technical Appendix.

Rail Service. Benson is one of the few communities in Arizona with Amtrak passenger rail service. The City of Benson has the potential for providing future enhanced rail linkage to Tucson due to the existence of tracks and spur lines.

Air Service. Regarding air passenger service, Benson will continue to rely on facilities in the Tucson metropolitan area as the primary providers of service to City of Benson residents, visitors and businesses. The existing municipal airport operated by the City of Benson is included in this vision as a general aviation facility. The Benson Airport is included in the Regional Aviation System Plans for both Cochise and Pima Counties.

Circulation Planning Considerations

- Providing new and expanded roadways; building new sidewalks, bike routes, and trails; and providing basic transit services will require new and innovative revenues sources.
- Future land use patterns and transportation systems will be planned in a coordinated, continuous, and comprehensive manner.
- Promoting land use patterns that reduce travel miles and encourage use of transportation alternatives will also serve to protect air quality.
- Auto, transit, bicycle, and pedestrian travel will be coordinated with land use planning, especially within and between activity centers and growth corridors.
- Attractive design of the City of Benson roadways and assurance of recreation and scenic linkages will be characteristic of the transportation system.
- Citizen participation will be a significant part of the decision-making process.

II. Circulation Goals & Objectives

Goal 1: Maintain a safe and efficient transportation network that enhances the flow of goods, commerce, vehicular traffic and people to and through the City of Benson.

Objective 1.1: Study a Master Street Improvement Program for possible adoption and implementation.

Objective 1.2: Develop and implement a short and long-range parking plan to address critical parking issues downtown and maintain a supply of well-designed parking areas.

Objective 1.3: Develop and maintain a series of safe and well-designed walking thoroughfares and bicycle paths or lanes which connect activity center destinations, existing trail networks and open-space areas.

Objective 1.4: Promote the development of a multi-purpose transit system that efficiently and cost-effectively connects Benson to other communities in the region.

Goal 2: Improve multi-modal transportation coordination.

Objective 2.1: Maintain a solid working relationship between the City of Benson and the Arizona Department of Transportation, including improved access management, aviation enhancements and traffic engineering design.

Objective 2.2: Support expansion of aviation assets by emphasizing Airport industrial development with air, truck, rail accessibility.

Objective 2.3: Expand bus and rail service, including support for AMTRAK.

Goal 3: Preserve traffic capacity and efficient flow on State Route 90.

Objective 3.1: Eliminate discontinuity by linking Ocotillo to State Route 90.

Objective 3.2: Reduce truck traffic through the City.

III. Circulation Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

The goals of the City's transportation system are to improve the mobility of people and goods, provide viable alternatives to the "drive alone" mode, protect the natural environment, support economic development, and sustain public support for the transportation planning and funding efforts. The factors considered in the development of a comprehensive transportation and circulation plan must also include supporting the economic viability of the area, increasing the safety of the transportation system, and improving accessibility and mobility options for people and goods.

In order to meet these goals, the plan focuses on actions which enhance the environment, promote energy conservation, enhance integration and connectivity of modes, promote efficient system management and operation, and emphasize the preservation of existing surface transportation systems.

IV. Circulation Policies

Circulation and Safety

1. Promote an effective, well-planned system of roadways that establishes a functional, safe, and aesthetic hierarchy of streets while incorporating the latest advanced technologies.
2. Promote the development of a frontage road linking Exit 302 to the Fourth Street Corridor.
3. Work together with ADOT and Cochise County to accommodate existing and future demand for transportation and to facilitate a sustainable system, reduce congestion, and provide for efficient and economic movement of people and goods.

4. Periodically monitor and report on system demand, operating conditions, and performance for all modes to assist in the planning process and investment decisions.
5. Assure integration of vehicular circulation between neighborhoods, and the improvement of bicycle and pedestrian connectivity to key destinations such as parks, adjacent services, transit facilities, and schools.
6. Design streets with continuous pedestrian facilities of sufficient width to provide safe accessible use and opportunities for shade and shelter.
7. Design neighborhood streets using appropriate traffic calming techniques and street widths to sustain the quality of life in the neighborhoods.
8. Provide for the planning, design, construction, and operation of facilities and services to reduce, to the greatest possible extent, the losses from accidents.

Mobility and Accessibility

9. Include facilities for multiple modes of travel in transportation improvement projects, as applicable.
10. Review transportation investments to assure improvement in the mobility of all segments of the community, including the underserved, disabled, and economically disadvantaged.
11. Develop a strategy to reduce peak period demand through car-pooling, flexible hours, alternate modes of travel, and other travel reduction tools.
12. Identify and pursue funding mechanisms for ongoing maintenance of existing transportation investments and for future improvements needed to maintain mobility within the transportation system.

Public Transit Services

13. Work collaboratively with AMTRAK, Union Pacific and local concerns to utilize the Train Depot (Benson Visitor's Center) as a main stop for passenger rail in Benson.
14. Plan for and initiate a safe, efficient, and accessible public transportation system that provides a viable alternative to the private vehicle.
15. Provide convenient public transit connections at and between urban activity centers.

Bicycle Facilities

16. Plan for bicycle facilities throughout the community that provide for the safe and efficient means of transportation and recreation.
17. Promote bicycle travel as an alternate mode of transportation.
18. Promote bicycle safety education programs to increase awareness of and adherence to laws and regulations regarding bicycle use.
19. Work pro-actively with ADOT to promote and develop bicycle lanes along SR 90 to connect Kartchner Caverns with the City.

Pedestrian Facilities

20. Provide for the construction of accessible pedestrian facilities with all street construction and major reconstruction projects; all appropriate private residential, commercial, and industrial development; and all public development in the urban area.
21. Develop a program for the installation of pedestrian facilities in appropriate areas where they do not currently exist.
22. Strive for fairness and equity in who pays for transportation improvements and who benefits from them.
23. Develop hiking trail access to Kartchner Caverns and other public lands.

Transportation Planning and Funding

24. Create a functional classification system, and a Major Streets and Scenic Routes plan that defines the ultimate right-of-way of major facilities, their locations, and their scenic or historic attributes.
25. Periodically update the City's General Development Plan Circulation Element in coordination with ADOT, Cochise County, and SEAGO.
26. Pursue alternate revenue sources for all modes of transportation from Federal, State, and regional sources, and from the private sector.

V. Circulation Plan

Future circulation patterns and roadway volumes are tied closely to patterns of future land use and development. As is illustrated in the Land Use Element of the Plan, future land use development for a large portion of the City are geared toward the master-planned communities of Whetstone Ranch and Sands Ranch.

Initial population estimates for the City at the projected build-out of these developments results in over 55,000 inhabitants.

The following data model suggests the potential roadway volumes at maximum build-out in 2030, with an estimated total population of over 50,000 inhabitants supporting over 21,000 households with an average of 2.3 persons per household.

City of Benson, Estimated Travel Demand, 2030

Trip Category	Estimated Number of Trips
Home-based trip (Work Commute)	43,985
Home-based trip (Non-Commute)	170,180
Non-home-based trip	75,850
Total (Work)	290,015
Home based trip (Attractions)	39,185
Non-home based trip (Attractions)	153,980
Total (Attractions)	193,165
Vehicle Trips entering Benson	164,695
Vehicle Trips leaving Benson	164,675
Total Vehicle Trips	329,370

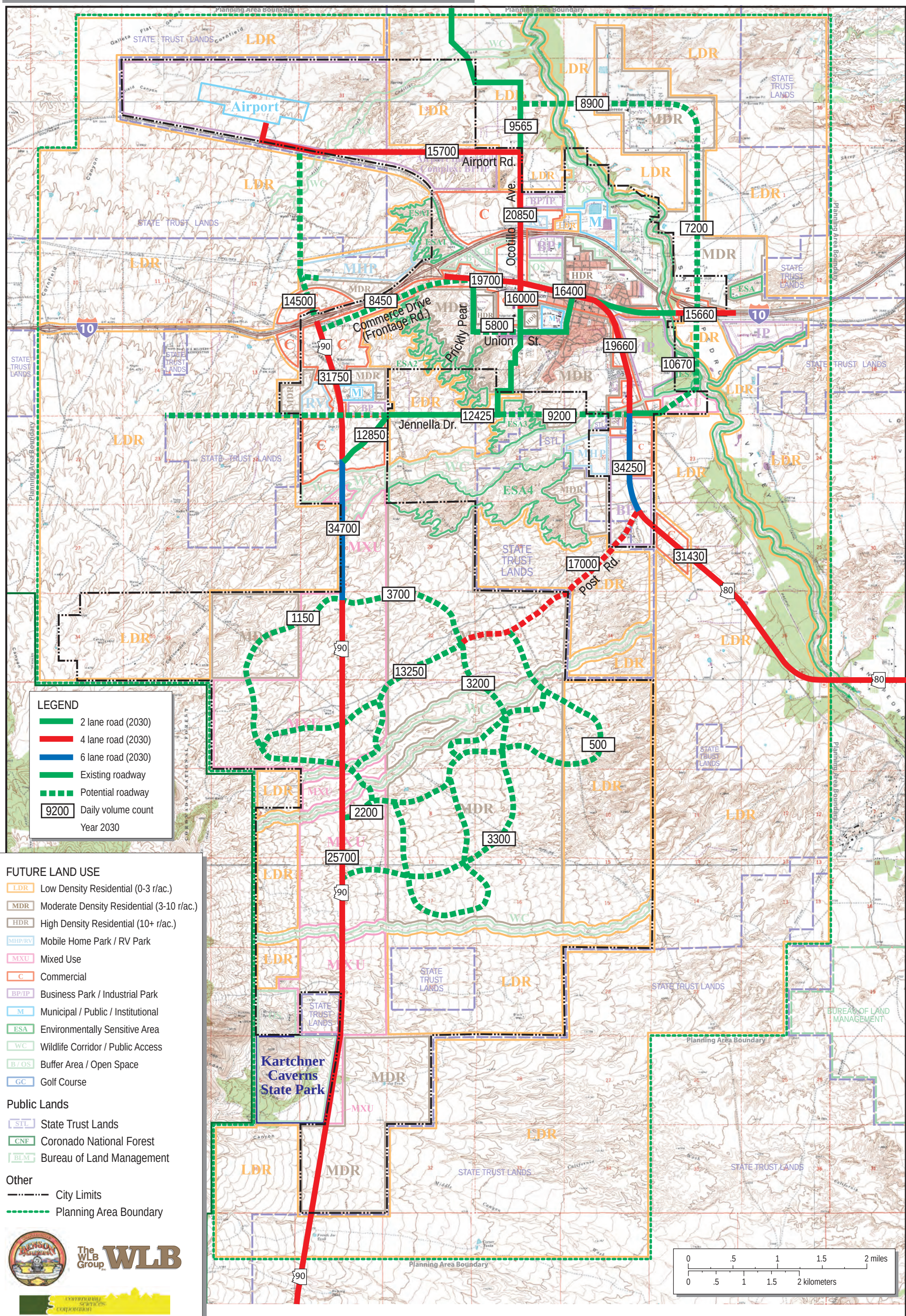
Source: Travel Demand Model projections created by Curtis Lueck & Associates, 2002

Total jobs in the region by 2030 is projected to be approximately 8,050 with 0.3 jobs per household. The ratio of jobs (per household / person) is low in this model for two key reasons: most employment is still projected to be found in Tucson and Sierra Vista and the target market for the master-planned communities are for retirement aged couples and individuals.

The map on the following page graphically depicts the projected roadway volumes for existing and potential routes in the City of Benson at the planning horizon of 2030.

Of particular interest are the projected high volumes on SR 80 and SR 90 resulting from the Whetstone Ranch development. Stretches of road exceeding average daily counts of 34,000 vehicles would require 6-lanes (noted in blue), and several existing 2-lane stretches would need to be upgraded to 4-lane. Dashed segments indicate potential connections which would offer meaningful and efficient access to and from the traditional town core to Whetstone Ranch and points beyond.

CITY OF BENSON CIRCULATION PLAN



ADOPTED BY THE BENSON CITY COUNCIL: OCTOBER 2002, BY RESOLUTION 2002-24.
REVISED & ADOPTED BY THE BENSON CITY COUNCIL: DECEMBER 2004.

Economic Development

I. Existing Economic Development Conditions

Site and situation. Benson is located on the western edge of Cochise County in the Valley of the San Pedro River. With an elevation of 3,580 feet it enjoys mild winters and summers that are cooler than those found in the lower Sonoran desert to the west. Benson's climate and other natural amenities contribute to the perception that Benson is a pleasant and "livable" community. To date, "quality of life" based on natural amenities has not driven significant growth. In the future, this variable together with Benson's situation can be expected to be a major force driving substantial population growth and associated growth in demand for consumer goods.

Benson's strategic situation has been, and will continue to be a major asset. Benson's location on Interstate 10 assures it exceptional access to points west and east. In the winter, especially, I-10 is a favored east-west transcontinental route. Whereas Benson does not have an airport with scheduled service, I-10 puts it only 30-45 minutes from Tucson International Airport. Additionally, Benson is situated on a key east-west rail route and on pipeline and electric transmission corridors. Benson is also the northern terminus of State Highways 80 and 90. In other words, Benson is an intervening opportunity for almost all traffic to or from Tucson, Southern Arizona's dominant center. Whereas the potential benefits of Benson's situation from an economic development standpoint are understood, it appears that only a small portion of the economic significance of Benson's situation has been realized. Benson's location may be its greatest asset.

Employment Structure. Whereas definitive data is hard to come by, data and estimates from Census 2000 and the Arizona Department of Economic Security allow for general comparisons. Both Cochise County and Benson are driven by the service economy but in detail they are very different.

Government. Over one-third of Cochise Counties employees work for the government including the Federal government in Sierra Vista and along the U.S.-Mexico Border (especially Douglas) and the County government (especially Bisbee). Benson and vicinity has only 5.4% of its employment in government.

Services. This sector is important throughout Cochise County but Benson's share is conspicuous; roughly 2 of every 5 workers in Benson and vicinity are working in the service industry. Benson's role as service center for travelers on the I-10 corridor together with its role as a service center for Northwestern Cochise County document Benson's role in this sector.

Household Income. Just over one-half (53.68 percent) of all households within a 25-mile radius of Benson (including the City) have an annual household income of between \$15,000 and \$49,999. The remaining 46.3 percent is divided as follows: 24.4 percent of

households have annual incomes of \$50,000 and over, and 21.9 percent have annual incomes of \$14,999 or below.

Age structure and labor force. Demographic change from 1990 to 2000 has revealed a net gain of individuals aged 24 and under; and aged 35 and older. The City of Benson sustained a net loss of individuals aged 25 to 34; this age group represents a key working age demographic that replaces older individuals as they retire, move or leave the workforce. Of key concern, individuals aged 55 and older comprise a larger percentage (43.4 percent) of the total population in 2000 than they did in 1990 (39 percent), and individuals aged 35 to 44—a prime working age demographic—also dropped significantly from 10.4 percent of the City’s population in 1990 to 7.3 percent in 2000.

Despite the gain reported in individuals aged 24 and under, they comprise a smaller percentage of the population in 2000 (26.2 percent) than they did in 1990 (29.5 percent).

Should these trends persist in coming years—as well they may—Benson may find it increasingly difficult to consistently replenish its prime working age cohort. Attracting and maintaining its working age population will be a challenge to the City.

The Economic Technical Appendix found at the end of the plan contains more detailed data of Benson’s current economic status.

II. Assets & Advantages

In the discussion below we will review Benson’s distinctive assets and we will tie these assets to specific areas of comparative advantage.

Location Advantages

- Proximity to Tucson, Sierra Vista, Ft. Huachuca and Southeastern Arizona

Climatic Advantages

- Elevation of 3,600 feet
- Desert climate; mild winters; summers cooler than lower elevations; dry climate

Natural Environment Advantages

- Wide open spaces, beautiful views, night-sky viewing
- Maintains high-level of environmental quality
- San Pedro Riparian area

Network Advantages

- Situated on transcontinental east-west I-10 corridor, Union Pacific corridor
- Situated at northern terminus of north-south corridor reaching to Southern Cochise County and Northern Mexico (State Route 80 and 90)
- Direct access to interstate highway network (I-10)
- Direct access to transcontinental Union Pacific railroad
- Direct access to Amtrak passenger rail service

Residential Advantages

- Low to moderate housing costs
- Small-town ambiance, safety, low crime, quality of life
- Easy access to nearby “big city” goods and services
- Local access to essential goods and services

Commercial Advantages

- Easy access to Southern Arizona labor market
- Easy access to goods and services regionally and nationally
- Low to moderate site and operating costs
- Excellent municipal infrastructure system
- Ample land available for development; land zoned for Industrial and Commercial use

III. Barriers & Obstacles

All communities and regions have barriers to development and Benson is no exception. Some of these barriers are clearly more correctable than others.

Proximity to Tucson and Sierra Vista. This is a two-edged sword. The fact that Benson is near to Tucson and Sierra Vista means that it is in direct competition with Tucson’s and Sierra Vista’s superior commercial sectors.

Lack of a Clearly Defined Town Center. In some respects Benson is two commercial strips, not a conventional community. There is the “old downtown” which follows the east-west SR 80/Fourth Street corridor and two relatively new commercial strips following State Routes 80 and 90 south of I-10. To some extent this morphology detracts from the traditional sense of community.

Work/Residence Separation. The Tucson and Sierra Vista employment centers drain off local demand for goods and services because of a combination of work commuting and shopping trips. The lack of local industry robs Benson of a potential tax base.

IV. Economic Development Goals & Objectives

Goal 1: Strive to retain a skilled and diverse labor force in the City of Benson.

Objective 1.1: Identify business needs for training programs and seminars, such as offered by Cochise College or the Arizona Department of Commerce, especially opportunities geared toward small business owners.

Objective 1.2: Investigate and pursue grants or loans to support the City’s local economic development effort and community development projects.

Goal 2: Encourage new economic activity by providing up-to-date infrastructure, amenities, a progressive local development climate, and opportunity sites to draw desired types of growth.

Objective 2.1: Acquire a major medical facility to serve a diverse, growing population, meet emergency service needs and support related development such as assisted living campuses.

Objective 2.2: Promote development of the airport-industrial complex which builds on its existing infrastructure and prime location.

Objective 2.3: Encourage the development of an improved telecommunications infrastructure network to update City connections with local, regional, state, national and international markets.

Objective 2.4: Attract a variety of new retail enterprises to retain shopping activity in Benson.

Goal 3: Establish and maintain an attractive community to promote the economic prosperity of the City of Benson.

Objective 3.1: Develop a distinct “Benson” identity that can be marketed and built upon by the business community.

Objective 3.2: Maintain a high quality of life that supports the development of the arts and cultural activities.

Objective 3.3: Capitalize on proximity to Tombstone, Bisbee, Tucson and Mexico to develop history tours, day-trips and related activities, such as a "tourist train", to increase visitor stays in Benson.

Objective 3.4: Create regional recreation attractions with activities for all ages, especially youth and families.

V. Economic Development Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

In the short term, Benson’s prospects are solid but not poised for large-scale economic growth. In the long term Benson has the potential to be a significant player in the Southeast Arizona economy. Benson’s industrial potential is modest at present but this will likely not be the case in the future. The City has ample land allotted for industrial and manufacturing use and the infrastructure in place to support the development and access to the transportation network. Benson is

presently a small town with limited economic development potential, however, it must plan for the time that it will be larger, have a much larger budget, and will support increased levels of development both economically and residentially.

Benson should target the types of industries it desires through a marketing campaign; developing marketing materials which extol the virtues and benefits of the community. Key features to be accentuated include: the low local operating costs, quality of life, ample sites for development served by infrastructure, proximity to Tucson and the region, access to the local labor market and its access to nationwide transportation networks.

Residential developments can produce many of the same benefits as attracting new “industry.” The proposed developments in Whetstone Ranch, Sands Ranch and along the SR 90 corridor will attract residents who will bring with them their demands for goods and services.

Benson is part of a dynamic region and will do well to exploit opportunities that come to other parts of the region, i.e. “spill-over” opportunities from the Tucson growth center. Benson can work to attract businesses that thrive in a small-town environment and actively solicit businesses in Sierra Vista and Tucson that are looking to expand, to do so in Benson.

Benson needs to identify its specific “niche” in the region and capitalize upon it. The “niche” it presently occupies is a quiet, railroad town, and a gateway to the tourism attractions of Southeastern Arizona. The City’s identity will change dramatically over time, particularly, as the proposed Master Planned Communities take shape. Development programs and policies should be designed to fit the realities and constraints of Benson as it stands presently and be flexible enough to accommodate the changes on the horizon.

Attraction of new businesses is very important, but so too is retention and expansion of existing firms. The City would be well served to provide a report or analysis of existing businesses, their growth potential, their current and anticipated needs and how they can be promoted for future growth.

Economic development is a team sport and Benson needs to partner with area communities to promote both its uniqueness and connectivity to the larger region. Benson stands to get a piece of most action that comes into its region. Tucson and Sierra Vista, while competitive to Benson in some arenas, are natural regional allies and partners. Benson can provide small-town atmosphere (safety, community, livability) and cost effectiveness in terms of developable land, infrastructure and labor which are attractive pull factors for development.

Community development and capacity building are real complements to economic development. Infrastructure capacity in the City is presently prepared

to handle additional development in the short and mid-term, however, a conscientious program of phased development is needed for the long term.

Economic development efforts should include manufacturing and more. Any activity which brings new money into the community is an appropriate focus for economic development. “Non-traditional” options include tourism, retirement, and cross-commuting.

Benson is not an island. To some extent Benson can control its future – but only to some extent. Benson’s future is tied to the Southern Arizona region in general and to Tucson in particular. The general plan should reflect an awareness of regional issues and opportunities.

Economic development involves attraction of export industries but it also involves holding on to what you have, helping existing firms grow, and finding new ways to meet needs locally by establishing new, local-serving firms. Benson needs an active retention and expansion effort and it needs to commission a trade leakage study. This study can uncover current unmet needs for goods and services that could (and should) be met locally given Benson’s population. Unmet demands might be met by expanding the offerings of existing firms or by the establishment of new firms.

In the long run Benson wants to attract industries which have high wage rates and which have a large locally based managerial cohort. Firms of this sort provide opportunities for upward mobility and for economic security. The sort of job that is being described is a “quality job” that promotes retention in the community of “Benson’s best and brightest” and it makes Benson a quality destination for outsiders.

Whereas this is certainly a worthy goal for the long run it is not necessarily a practical short-run strategy. In the near term, a strategy that serves the immediate needs of local residents while building toward the long term is called for.

The short term strategy will involve creation of often lower-wage service jobs to serve visitors and local residents alike. Jobs of this sort take advantage of Benson’s location advantages and its signature attraction (Kartchner Caverns). Further, service jobs contribute to leakage reduction for local expenditures and this ultimately translates into bigger and better local offerings. Finally, jobs of this sort are often appropriate given the skill levels available in the community.

The demand for “quality jobs” will increase as Benson grows in terms of both number of people and affluence of its population. Contributing to these shifts in demand are out-commuters, people who call Benson home but who work elsewhere. In the short and intermediate terms Benson will probably find it easier to attract “quality population” than “quality jobs”.

Benson's potential in the master planned community area are enormous. Benson is strategically located relative to both Tucson and Sierra Vista. It offers easy access to both places and a distinctive life style. Additionally, Benson's lower land costs can translate into very competitive housing and community amenity costs. This consideration is very supportive of the "quality population" argument advanced in the previous discussion of quality jobs.

Given traffic concerns it is arguably wise to make sure that there is considerable transition between planned communities and the Caverns. Second, the Caverns are a natural attraction and a natural landscape on the surface complements the subsurface attraction. Low visual impact tourist-serving activities in the vicinity of the Caverns should be considered.

Master planned communities aimed at retirees are certainly one appropriate option. To encourage more affluent retirees with their greater demands for goods and services quality developments with golf and other amenities should be encouraged. Affluent retirees with enhanced capabilities to consume locally available goods and services are in many ways a proxy for "quality jobs".

But planned communities aimed at out-commuters are also appropriate with "intergenerational communities" being especially appropriate. Again, golf and other amenities can be used to attract "quality population".

VI. Economic Development Policies

1. Plan for a time when the City's Operating Budget, level of development and overall development capacity will be much larger.
2. Ensure the City maintains a consistent supply of business and industrial development sites that are served by infrastructure and roadways, and do not conflict with adjacent land uses. The City should work to enhance business development through a streamlined and efficient zoning and permitting process.
3. Contact and partner with local, state-wide and national communications providers to develop and improve telecommunication infrastructure in the Benson area.
4. Develop a "City of Benson" marketing package complete with a community profile, maps, graphics, labor force information and a detailed list of development potential features that can be used to target businesses and industries to locate in Benson.
5. Promote new residential developments as an additional form of economic growth for its demand for goods and services, construction and related work and contribution to the tax base and local market.

6. Creatively work to attract businesses from Tucson and Sierra Vista that could more easily/inexpensively operate and better serve their customers, based from Benson.
7. Provide an environment that enables the City to attract “non-traditional” economic opportunities, i.e. beyond service sector and manufacturing jobs. These include emphasis on tourism, retirement communities and cross-commuting.
8. High priority should be given to the retention and expansion of existing businesses in the City and to better understanding leakage to Tucson and Sierra Vista.

Housing

The Housing Element of the City of Benson General Plan serves as an inventory of existing conditions, a summary past trend indicators that have led to the present conditions and works to identify and address the issues and concerns of housing in the community. The existing housing inventory reveals a pronounced number of vacant homes, homes and sites needing rehabilitation, the need to identify areas for new housing development and in-fill development and address housing affordability.

I. Existing Housing Conditions. As of Census 2000, Benson had 2,822 total housing units, reflecting an increase of 950 total units from 1990. Of this total, 1,570 are owner occupied, 514 are renter occupied and 738 are listed as vacant or for seasonal use. Housing projections to 2030 indicate that Benson may experience an increase of 469 (low estimate) to 2,850 (aggressive estimate) new units in the pre-1988 City Limits area. Maximum build-out of the proposed Whetstone Ranch and Sands Ranch communities would contribute an additional 15,500 total housing units.

Data collected from the federal Census reports of 1990 to 2000 reveal the following trends:

Significant rise in housing units classified as vacant; from 15 percent in 1990 to 26.2 percent in 2000, however many of these units classified as vacant were occupied by winter visitors that already departed for the season.

In 2000, 433 housing units in the City of Benson were listed as for seasonal, recreational or occasional use; a 527 percent increase from 1990.

In 2000, 89 housing units were listed as abandoned/boarded up, a 23 percent increase from 1990.

Data collected by the City of Benson via field survey is summarized in the following tables. Of note, the City's housing survey found substantially fewer total housing units than that of the Census. The survey data should be treated as an overview that reveals the overall trends and the "big picture" of the City's housing conditions.

Housing Stock, October 2001

Housing Type	Number
<i>Single-family homes</i>	956
<i>Mobile homes</i>	401
<i>Manufactured homes</i>	164
<i>Apartments</i>	146
<i>Travel trailers/RV units used as permanent place of residence</i>	95
<i>Motor homes</i>	2
Total	1,764

Source: City of Benson Housing Field Survey

Quality of Housing Stock, October 2001

Housing Condition	Number	Percentage
<i>Good condition</i>	705	39.9%
<i>Fair condition</i>	489	27.7%
<i>Poor condition</i>	570	32.4%
Total	1,764	100.0%

Source: City of Benson Housing Field Survey

Housing value. The median value of a home in the City of Benson is \$73,667 as indicated by the Benson Multiple Listing Service. In 2000, 145 houses were sold in the City, 82 (56.5 percent) of which were sold for under \$80,000, contrasted with 1998 when 183 houses were sold, of which 117 (63.9 percent) were valued below \$80,000.

Difficulties in housing identified through the public input process include the poor quality of existing housing stock, lack of subdivided vacant lots available for housing development and that low income/low wages in the area are a barrier for home ownership.

II. City of Benson Real Estate Survey

The City of Benson conducted a survey in October of 2001 of the thirteen real estate businesses and individuals selling homes and property in the City of Benson and the immediate vicinity. A summary of their findings reveals that the highest demand for home ownership was for homes priced \$50,000 to \$100,000, followed by homes priced \$100,000 to 150,000. Demand for homes to rent and apartments were highest for units priced \$500 and under per month.

The survey also revealed that there is a large, un-served need for housing in Benson and that on average, the realtors were able to meet the needs of their customers only slightly more than half the time. A more detailed breakdown of results from this survey is found in the Housing Technical Appendix at the end of this plan.

III. Housing Goals & Objectives

Goal 1: Encourage an adequate supply of housing stock in a range of prices and dwelling types to accommodate the shelter requirements of City residents.

- Objective 1.1: Ensure that new housing developments provide additional residential quality features including open space, recreational amenities and attractive landscaping.
- Objective 1.2: Enforce property maintenance standards with particular attention to health and safety issues.
- Objective 1.3: Apply residential infill and affordability incentives for improved housing value.
- Objective 1.4: Promote site-sensitive designs for new residential developments that work with the existing features of the landscape.

Goal 2: Work to improve the quality of the City's existing housing stock.

- Objective 2.1: Facilitate private sector efforts to replace substandard homes with habitable structures.
- Objective 2.2: Pursue avenues of funding (including State grants) to connect City residents with financial resources for improving or maintaining their property.
- Objective 2.3: Encourage a housing rehabilitation program to stabilize existing neighborhoods, focusing on maintenance, protection and enhancement.

IV. Housing Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

The quality of many of Benson's housing units needs improvement. Residents and property owners should be encouraged to make use of federal and state programs for housing improvements. A list of available programs is found in the appendices of this document.

Severely dilapidated and abandoned structures are a blight on the community. They serve to decrease the values of adjacent properties, are a hazard to health and safety and detract from the community's overall appearance. Owners of dilapidated or abandoned properties should be encouraged to rehabilitate or demolish their structures in a timely fashion. The City may find it desirable to provide assistance or incentives for the removal of uninhabitable properties, and to generate a list of properties that are in severe need of demolition or rehabilitation. Contact with owners/residents of these properties should be proactive and positive and stress the long-term health, well being and property

value of the community. Punitive actions (fines, court orders) should be made use of only as a last resort for particularly un-safe or un-inhabitable properties.

Although the City has numerous new undeveloped areas as a result of the annexations of the past 14 years, the cohesiveness of existing neighborhoods remains a desirable goal both for maintaining Benson's "small town character" and for efficiency of services. The City should explore incentives and actions that encourage in-fill of underutilized properties within existing service areas both for residential and commercial development. New residential developments (excluding those planned for the Whetstone Ranch and Sands Ranch communities) should be encouraged to develop adjacent to existing residential neighborhoods, with infrastructure and appropriate road access. This fosters neighborhood cohesiveness, lessens costs of infrastructure amenities and maintains efficient traffic flow.

Private sector developers, contractors and home builders as well as non-profit and charitable agencies can often pool their knowledge and resources for partnerships in improving community housing conditions. The City should encourage the integration of private sector concerns with charity and non-profit groups (church groups, local booster organizations, Habitat for Humanity, etc.) for strategies and efforts to improve the City's overall housing stock.

As is identified in Benson's demographic profile, the age structure of the City is changing. This change includes the increase in the number of older persons, the progressive outflow of the community's youth, "empty nests", and higher number of older households, single-person homes and smaller family sizes in households. These trends indicate a potential change in the future housing needs of the community from traditional single-family units to the availability of more apartments, smaller homes, starter homes, condo units and townhouses. Innovative approaches to providing for these demographic trends include applicability of zoning provisions for smaller minimum lots, "zero" lot lines for condo units and provision for the creation of rental units inside of established single-family homes where applicable.

It is clear that the Whetstone Ranch and Sands Ranch developments are to be primarily targeted at the golf resort/upper middle class/retirement demographic. These developments should also be encouraged to contribute to the overall mix of housing in the City with a modest percentage of affordable units and multi-family units among the proposed single-family residences.

A final key element of a successful housing rehabilitation and development program is the cooperation of financial institutions. Local lending institutions can secure low-interest loan programs targeted to improvements to older homes and homes needing rehabilitation.

V. Housing Policies

1. Facilitate the use of federal and state housing programs and housing improvement programs for Benson residents and homeowners.
2. Encourage owners of dilapidated and abandoned properties to rehabilitate or demolish them in a timely manner.
3. Stress the use of voluntary improvements to homes and property through housing programs, community incentives, charity groups and community efforts to improve housing conditions.
4. Increase enforcement of housing and zoning code violations for abandoned and dilapidated properties.
5. Promote in-fill and redevelopment of residential neighborhoods in conjunction with new subdivision development.
6. Integrate private sector developers, manufactured home developers, local home builders, as well as non-profit and charity agencies into partnerships for new home development and housing rehabilitation projects.
7. Periodically re-examine the City of Benson Zoning Code for applicability and flexibility in meeting the community's short-term and long-term housing development needs.
8. Respond to the on-going demographic trends in the community, and their changing needs for housing.
9. Work collaboratively with the developers of Whetstone Ranch and Sands Ranch to ensure a mix of housing choices are provided which strengthen both the City's housing stock and diversity.
10. Facilitate the formation of partnerships between local financial institutions, private and non-profit concerns and the City for housing rehabilitation and development.

Water Resources

Understanding water availability, rates of use, physical and geological factors as well as future impacts are crucial for long-term community planning throughout Arizona. The Water Resource Element provides a framework through which the City may review its present conditions, review impacts of anticipated growth, and work to insure both the quantity and quality of its future water supply.

I. Existing Water Resources Conditions

The City of Benson currently provides water and wastewater service to an area approximately 4.8 sq. miles in size. This service area encompasses all of the presently developed area, extending outside the City Limits along Janella Road and includes the Exit 302 commercial node. In 1999, a total of 842 acre-feet of water (equivalent to 274,366,542 gallons) was pumped for municipal uses, resulting in an average of 145 gallons per person per day, or 52,925 gallons per person per year for the then estimated population of 4,600. Municipal uses are generally defined as water used by home-owners and businesses, irrigation of parks and school grounds, fire fighting, and other miscellaneous public and private uses.

Water distribution and storage. Household and commercial water is presently provided to the developed portions of Benson from ten underground wells located throughout the City. The depth of the existing wells range from 940 to 1,100 feet. Current pumping capacity is 4,750 gallons per minute from the ten wells. All existing wells in use in the City have been drilled since 1978. Eight storage tanks are distributed throughout the City with a total storage capacity of 2,645,000 gallons.

Wastewater treatment. The City completed a major upgrade to its wastewater treatment plant in July 2002. This upgrade doubled the capacity of the plant—from 600,000 to 1,200,000 gallons per day. Quality effluent is now available as an alternative to using groundwater to provide irrigation to public and private facilities.

Water supply. Fluid Solutions of Phoenix completed a groundwater study for the City of Benson in October 2000; Groundwater and the City of Benson. Estimates from this study indicate that the existing service area will require up to 3,000 acre-feet of water (977,553,000 gallons) per year, with an additional 12,000 acre-feet per year (3,910,212,000 gallons) required to serve the master planned communities in the annexed lands. As a water conservation measure, it is estimated that the proposed recreational facilities of master planned communities (notably the golf courses) will be irrigated using reclaimed water.

The Arizona Department of Water Resources administers the Assured and Adequate Water Supply Program. In areas outside of existing Active Management

Areas, new subdivisions must conduct hydrologic investigations to demonstrate that there is a 100-year supply of water for planned developments. Should these demonstrations either fail or not be performed, prospective purchasers of the real estate must be informed that inadequate water resources exist to serve the development.

The *Groundwater and the City of Benson* report indicates that recent studies conducted on behalf of local landowners have demonstrated to the Arizona Department of Water Resources' satisfaction that in addition to the water currently being used by the existing service area, there is a 100-year supply totaling at least 15,000 acre-feet (4,887,765,000 gallons) per year.

II. Future Water Demand vs. Future Supply

Projected Use. To further refine the scenario for future water use the following table was generated. Based upon the **145 gallons per person per day scenario** (taken from 1999 City of Benson rates of use) water use estimates can be calculated for the projected population (including master planned communities) over the coming 30-year period.

City of Benson, Projected Water Use, 2000-2030

	2000	2010	2020	2030
Benson Population	4,711	5,598	6,485	7,372
Gal. p/day	683,095	811,710	940,325	1,068,940
Gal. p/year	249,329,675	296,274,150	343,218,625	390,163,100
Whetstone Ranch	0	11,000	27,000	35,000**
Gal. p/day	0	1,595,000	3,915,000	5,075,000
Gal. p/year	0	582,175,000	1,428,975,000	1,852,375,000
Sands Ranch	0	3,500	8,700	11,250**
Gal. p/day	0	507,500	1,261,500	1,631,250
Gal. p/year	0	185,237,500	460,447,500	595,406,205
Totals				
Population	4,711	20,098	42,185	53,622
Gal. p/day	683,095	2,914,210	6,116,825	7,775,190
Gal. p/year	249,329,675	1,063,686,650	2,232,641,125	2,837,944,350

*Refers to the pre-1988 corporate limits of the City of Benson

**Indicates estimated build-out capacity of the master planned community

As is shown—based upon the aggressive population projections for Benson proper—and estimated maximum build-outs for both Whetstone Ranch and Sands Ranch, 8,709 acre-feet (2,837,944,350 gallons) of water would be required per year by the year 2030.

The Groundwater and the City of Benson report indicates the presence of 15,000 acre-feet of water (4,887,765,000 gallons) per year for 100 years; indicating adequate subsurface water for the proposed developments.

Of note, the present 145 gallons per person per day measure is substantially low in comparison to rates in other municipalities which average up to 200 gallons per person per day. As development increases and continues and attendant resort and golf course developments take place, the projected water use statistics will need to be reviewed and revised accordingly. Additional data on City of Benson and regional water resources is found in the Water Resources Technical Appendix of this plan.

III. Water Resource Goals & Objectives

Goal 1: Ensure the quality and supply of water to the City of Benson through community education, wise-use and conservation efforts.

Objective 1.1: Maintain a high-quality water supply system through the development of the water resource.

Objective 1.2: Encourage increased study and understanding of the City's subsurface water resources for their long-term use and protection.

Goal 2: Undertake wastewater recycling programs.

Objective 2.1: Distribute treated effluent for recreation areas' irrigation.

Objective 2.2: Consider potential for sale of sludge as commercial fertilizer.

IV. Water Resource Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

Alternatives to groundwater pumping for municipal use may need to be examined if proposed developments and population growth exceed local water capacity in the Benson vicinity.

A detailed cost/benefit assessment must be made for each new proposed development (residential or commercial) falling outside of the existing water service area. Approval of new developments outside of the service area should meet the City's impact fee criteria before municipal infrastructure is extended out to them.

As precipitation rates vary from year to year, water recharge rates are not consistent or predictable. The preparation and implementation of a drought management plan and water recovery plan for the City is advised.

Throughout the planning process, the San Pedro River Corridor has been identified as one of the City's key amenities, and its protection is viewed as one of the community's highest priorities. Of critical importance to the health of the corridor are the protection of vegetative buffers and habitat areas of the corridor. Additionally, large tributary wash corridors should be maintained in their natural and unaltered state. Coordination of local effort with the appropriate state agencies (notably: Arizona Department of Game and Fish and the Bureau of Land Management) for long-term monitoring of the health of the San Pedro River Corridor would be useful to gauge changes as development increases. Special attention should be paid to plant and animal species sensitive to habitat disruption.

The City should examine areas not presently served by infrastructure and plan for the most efficient means of future service; either private systems, extension of the city's network or a cohesive phasing of both private and public efforts.

Encourage the development of water conservation initiatives in Benson, including public education programs through the schools and business community. This may be achieved by providing an annual leaflet or brochure with the water or electric bill received by water users.

Numerous studies and reports have illustrated the potential sensitivity of the water resources feeding the Kartchner Caverns cave system. Developments in the vicinity of the cavern systems should take into consideration the subsurface resources and natural carrying capacity limits—particularly on groundwater extraction, surface runoff and landscape alterations.

V. Water Resources Policies

1. Review potential for alternative water resources and team with other area communities to strengthen future efforts to secure the long-term availability of the resource.
2. New developments will construct and dedicate water infrastructure extensions to the City of Benson.
3. New golf course development and other proposed high volume water use developments should minimize their use of groundwater resources and have effluent re-use systems in place to meet their water needs.
4. Develop and implement a drought management plan.

5. Protect the San Pedro River Corridor by maintaining native vegetation, minimum setbacks for development and preservation of unique and sensitive habitat areas.
6. Work collectively with other jurisdictions and agencies to protect and maintain the San Pedro River Corridor.
7. Steward water resources by encouraging (or, where appropriate, requiring) turf areas such as golf courses to be irrigated with treated effluent.
8. Avoid duplication of water service efforts to promote efficient service.
9. Promote water conservation by a campaign in Benson schools and through water conservation information provided to utility customers.

Cost of Development

Preparedness planning, one of the fundamental principles in Growing Smarter, requires a realistic understanding of economic feasibility. Financial resources, both public and private, are prerequisites for recommended General Development Plan implementation actions.

Development investments create expectations of positive returns. The municipality's "paybacks" include tax revenues, better jobs that raise household incomes and enhanced service quality for residents, businesses and visitors. Profits, increased land values and successful project recognition motivate developers. Planning processes that rely on value-added assessments, measuring probable benefits against established improvement expenses, are most likely to result in decisions that are mutually rewarding to the private and public sectors.

I. Existing Cost of Development Conditions

Benson has adequate, but aging, infrastructure in developed portions of the City. Infill construction can utilize available street, wet utilities and private utility capacity. Extensions of service to outlying Growth Areas will be borne by developers.

Development Infrastructure Needs. Planned developments require improving Benson's municipal systems' delivery efficiency to all parts of the community as well as extending services to outlying, master-planned areas. In some instances, existing facilities such as roads, pipes, and public buildings will be up-sized; in others, developing areas will construct separate, decentralized assets such as schools, branch libraries, water systems, public safety substations, and recreational venues to meet their residents' needs.

The following table represents a sampling of estimated costs to extend infrastructure (in 2002 dollars for typical costs in this area)

Infrastructure	Estimated cost per foot	Estimated cost per mile
Waterline (12")	\$35	\$184,800
Sewer (8" gravity, fixtures)	\$50	\$264,000
Roadway (28' paved)	\$250	\$1,320,000
Drainage works	25% of project costs	\$330,000
Curb/gutter/sidewalk	\$25	\$132,000
Electric Utilities	\$15	\$79,200
Natural Gas	\$18	\$95,040
Telephone	\$10	\$52,800
Cable TV	\$5	\$26,400
Common Trenching	\$9	\$47,520

Water and wastewater treatment/service demand is projected at more than ten times the City's current usage by the year 2030, under the aggressive buildout scenario reported in the Water Resources Element. Added population, an increment of nearly 50,000 persons, would require an estimated 300 acres of new community parks, for instance. Depending on demographics (i.e., proportions of new families with school-aged children), the school district will have to expand accordingly. The projected population figures indicate that as many as 250 classrooms would be needed in the district to accommodate potential growth

Slower, but steady, growth would entail less expenditure, and, perhaps, lower increments of return on investment; yet community quality would still rise. By contrast, the costs of non-development—fewer contributors to improvements and added per capita expense to renew or replace, flat or decreasing property values—could presumably be most expensive of all.

Capital Investment Resources. The City looks to a variety of sources for the income stream that pays for growth. Sales tax revenues, traditionally the anchor for Arizona municipalities, would be expected to expand Benson's General Fund. The population in the planned residential developments will provide additional sales tax revenue. This sales tax growth could also expand as less "leakage" to other market areas takes place. Another source is the capture of additional tourism dollars. Additional fiscal components directly related to growth include: municipal bond programs, State aid (such as school construction equalization, highway funds, revenue sharing), development fees, Federal assistance and grants programs.

II. Cost of Development Goals & Objectives

The overriding concern regarding the City of Benson's growth is exercising caution in municipal commitments of public investment so as not to create false expectations. Likewise, local taxpayers are entitled to assurances that, when expenditures are made, there will be cost-benefits that accrue to the general public as well as to the property owners.

Cost of Development Principles. This Element is about spending wisely to secure the City's economic future. Projected growth should pay for itself. New development contributes to overall community quality in manageable increments, so that the economies of scale brought by increased population consistently offset any negative impacts brought by demands on municipal systems and facilities.

Expenditures by public and private entities work together to strengthen the community's long-term value as a place to live, work and play. By facing costs directly, weighing them carefully, allocating them fairly among existing and future residents, Benson is determined to become a better City, not just a bigger one.

Goals. Fiscal responsibility underscores Benson's planning to cover future development costs. The overall aim should be to ensure return on investment in terms of municipal revenues, quality of life improvements and stable property values. Costs of Development Goals and Objectives are:

Goal 1: Ensure that new developments pay their own way.

Objective 1.1: Maintain an equitable and flexible system of impact fees/development fees for residential, commercial and industrial activity to promote new growth in balance with municipal costs.

Objective 1.2: Conduct cost-benefit assessments to determine projected positive contributions—including jobs and tax revenues—resulting from proposed projects.

Goal 2: Foster Downtown development to utilize City facilities and systems.

Objective 2.1: Consider incentives for infill investment.

Objective 2.2: Strive for full utilization of service capacities, such as roads and utilities, that are already in place.

Goal 3: Encourage new business development in locations adjacent to existing commercial sites and corridors to minimize new municipal infrastructure costs.

Objective 3.1: Avoid the expense of discontinuous, leapfrog development and unplanned sprawl.

Objective 3.2: Identify a planned, phased approach for infrastructure extensions and improvements, such as a Capital Improvement Program (CIP), which recognizes the City's needs and budget.

III. Cost of Development Recommendations

Fundamental actions that relate Goals and Objectives to General Development Plan policy and implementation success include the following:

Development impact fees, fair share developer payments, were initiated by the City in 2000. These should be revisited periodically to ensure equitable assessment of growth costs. Fees ought not to increase so rapidly as to operate as

disincentives to otherwise desirable growth. Consideration also needs to be given to the neighboring competition for development in Tucson and Sierra Vista.

Existing infrastructure capacity, when fully utilized, allows maximum recapture of investment. Sharing some of the financial benefits through infill incentives is a sound municipal business practice.

Annexation Evaluation. Because Benson intends to serve all areas within its incorporated limits, a thorough cost-benefit analysis is key to determining whether, and when, properties may reasonably be taken into the City. Annexation can be termed a “business decision” for the City. Generally, a positive revenue-to-expenditure balance is expected within five years following annexation.

Joint-Use Facilities. Opportunities for sharing development costs make investment dollars go further. Examples might include: public/private parking space, park-school recreation facilities and programs, oversized improvements with payback mechanisms.

Grant Programs. Funds earmarked from State and Federal sources, as well as private foundation grants, can contribute to infrastructure funding. The City should explore all sources of planning, design and construction grants that relate to community improvement priorities.

IV. Cost of Development Policies

1. Make infrastructure improvements a standard part of the City's annual budget process.
2. Encourage utilization of existing infrastructure to help meet Growing Smarter purposes of infill, housing affordability and cost-effective growth.
3. Maintain levels of development fees that support Benson's cost-competitive advantage among municipalities in the region.
4. Assist in-fill developers with expedited, streamlined permitting service where possible.
5. Evaluate each annexation request, determining indirect benefits (such as housing variety) that will help attract employment as well as the projected revenues that contribute to defraying municipal service costs.
6. Identify and acquire land for municipal facilities in advance of demand to accommodate joint-use possibilities.
7. Require dedication of lands in master-planned communities for public and/or municipal needs.

8. Encourage school site dedications or purchases to include park lands with cooperative improvement financing (City, developer, school district), maintenance and programming operations.
9. Institute payback mechanisms with formulas for reimbursing private developer's installation of over-sized improvements.
10. Seek grant funds for transportation, open space and other projects, including non-governmental sources such as the Nature Conservancy.

Growth Areas

In accord with Arizona's Growing Smarter legislation, the City of Benson designates general locations that are considered to have significant development potential. Growth Areas constitute sectors where significant infrastructure investment and absorption of new or replacement land use may be expected over the twenty-year vision span of this General Development Plan document. Only those sites with development probability during the 2003-2013 period receive explicit attention; however, it is acknowledged that Growth Areas may be expanded, or new ones added, by General Development Plan Amendment (see: Implementation Program) as a result of changed conditions in the City.

These factors point toward an accelerated growth rate for Benson: 1) Arizona's continuing attraction; 2) changing demographics pertaining to job mobility and retirement; and, particularly, 3) development commitments for master-planned communities in the City. Much of the projected population gain is earmarked for designated Growth Areas—both in new developments and adding/infilling where municipal systems are already in place. There are opportunities for local builders and businesses as well as for large-scale outside investment.

I. Existing Growth Areas Conditions

Transportation system improvements continue to provide access for expanding City development. Freeway and interchange design, together with construction on Highways 80 and 90, open up developable property along the tourist-attracting Kartchner Caverns corridor as well as at major intersections where there is demand for traveler services and other highway-related uses. Continued development of the municipal airport increases prospects for employment growth in the airport industrial park vicinity.

Established infrastructure, services and institutions provide a head start for future development. Plans for greater capacity in wet utilities, airport facilities, schools and community parks provide the foundation for infill growth that can utilize these in-place facilities and for larger-scale, new communities that can build upon them.

Kartchner Caverns brings a steady flow of visitors into the community. Not only tourism dollars, but also as an introduction to Benson as a prospective place for returning to live, contribute to growth potential. Downtown revitalization, municipal golf course development and improved accessibility to the San Pedro River contribute to the municipal goals for increasing Benson's stature as a tourist destination.

Vision for growth is in place. Master-planning is well underway at the Whetstone and Sands Ranch communities. Suitability for development has been demonstrated. Entitlements for mixed land use have been obtained along the

Highway 90 Corridor to facilitate construction of thousands of dwellings with supporting commerce and employment.

Benson practices preparedness planning. Public and private sector cooperation has established the preconditions for aggressive marketing of the City's growth potential.

II. Growth Areas Goals & Objectives

Additional population and new businesses will increase the City's scale, will enlarge the local economy and, as a result, will help to finance quality of life improvements. Focus on Growth Areas is intended to maximize the community's return on investment.

Growth Areas Themes. Benson citizens envision growth from various sources: master-planned communities with retirement components; tourism business; location on international trade routes; job development. Natural resources—the River, the Caverns, beautiful scenery and a climate that allows year round outdoor enjoyment—enhance the City's attractiveness as a place to live and to visit. Proximity—to Tucson, Interstate highway convenience, Mexico and day trips experience—provides accessibility without urban congestion. Small town atmosphere—friendliness, wholesome family activities and the community's spirit serve to welcome newcomers with the opportunity for secure living and business stability.

Goals. The spectrum of Benson's Growth areas goals expresses broad aims, accompanied by supporting objectives, that take advantage of the City's themes for success potential.

Goal 1: Promote high-quality residential and commercial development in the City of Benson and its greater municipal planning area.

Objective 1.1: Encourage the use of landscaping, architecture, site planning, subdivision ordinances and aesthetic guidelines to enhance the character and visual quality of the City.

Objective 1.2: Work to ensure that land development costs are not prohibitive to new development.

Objective 1.3: Establish quality criteria that encourage landowners/developers to have their property annexed into the City.

Goal 2: Treat infill development as a Growth Area.

Objective 2.1: Focus on Downtown revitalization in conjunction with Cost of Development efficiencies.

Objective 2.2: Accentuate Benson's historic, small town character as an attraction for core area redevelopment.

Goal 3: Encourage balanced growth of the Kartchner Caverns State Route 90 Corridor.

Objective 3.1: Link planned residential development with existing and proposed recreational amenities.

Objective 3.2 Encourage and promote the development of master planned areas along the State Route 90 Corridor.

Objective 3.3: Develop and maintain a solid working relationship among the City of Benson, Kartchner Caverns State Park and all other governmental jurisdictions and agencies.

Objective 3.4: Encourage a variety of commercial, recreational, residential and other uses along Corridor frontages to serve both visitors and residents.

Goal 4: Emphasize industrial and business growth in the Airport vicinity.

Objective 4.1: Improve existing access road to the airport.

Objective 4.2: Expand employment opportunity north of Interstate 10.

Goal 5: Build on San Pedro River Corridor, Kartchner Caverns and Whetstone Mountains as key natural assets.

Objective 5.1: Establish these local scenic areas as tourist attractions.

Objective 5.2: Improve recreational venues with sensitivity to the environment.

III. Growth Areas

There are several identifiable locations in and near the City that are designated in this General Development Plan to accommodate substantial portions of expected development. Some are specific, with defined boundaries; others are general areas where multiple, individual projects can be developed. These are not the only sites for new investment over the next decade and beyond because there are many other opportunities. However, the focal points of Benson's Growth Areas planning are:

Master Planned Developments. Proposed residential communities have been conceived and approved at such scale as to potentially add 18,500 dwelling units

to Benson's residential stock over a 20-year period. These major Growth Areas are being designed to include a mix of land uses—commercial employment, institutional and recreational facilities—that will allow the planned neighborhoods to become largely self-sufficient for day-to-day activities.

Whetstone Ranch. This proposed master-planned community straddles Highway 90 from the former southern limits of the City to the recently-opened Kartchner Caverns State Park. The SR 90 Corridor, nine miles in length, provides access to multiple, potential residential villages. Total build-out within the Whetstone Ranch may result in 14,000 dwelling units at various densities. Additional cross-town access could be established for these future neighborhoods by improving Post Road to connect SR 80 and SR 90.

Commercial nodes along Highway 90 are envisioned to establish entry points into the interior communities' phased neighborhoods. Variations in lifestyle, mixes of use in core areas and recreational opportunities (including several golf courses) could create a distinctive character for each Whetstone Ranch village.

Conceptually, a planned resort experience is to be included within Whetstone Ranch. With careful planning and sensitivity to desert washes and other natural features, the Whetstone Ranch will retain the area's spacious character.

Sands Ranch. Lying adjacent to Highway 90, Sands Ranch projects a build-out of 4,500 homes. A mixed-use, planned community is envisioned to develop over two decades at Benson's southern gateway. The proposed site is down-slope from Kartchner Caverns State Park and approximately nine miles from downtown Benson.

Tourism. Another Growth Area identified by citizens during the General Development Plan process, could be devoted to attracting destination tourism to the City's outstanding natural assets, the San Pedro River and Whetstone Mountains. Tourism lends itself to being a Growth Area concept rather than tied to a specific site within the community. A combination of recreational opportunities, hospitality industry and other tourist-serving facilities, vacation homes as well as year round residences could be integrated with sensitive development standards into the areas and foothills at the City's eastern edge.

Tourist Attraction. Environmentally-sensitive areas adjacent to the San Pedro River may serve as the focus for an eco-tourism Growth Area. Hiking and equestrian trails, bird-watching and nature oriented activities could be planned with appropriate accessibility that respects fragile natural resources. The potential for identifying, securing and preserving a special area for conservation growth should be studied.

Protection for the San Pedro River habitats could be enhanced by revenue-generating tourism in the form of privately-financed lodging facilities and outfitters. Connections to BLM lands could establish excellent outdoor daytrip opportunities emanating from Benson.

Annexation strategies will need to be formulated that position the City in control of compatible, profitable growth that is consistent with the theme of environmental conservation. The district could include clustered residences and vacation homes blending with visitors' access points to the River and Mountains.

Western Gateway. This area just south of I-10 and west of SR 90, consists of approximately nine square miles of uncommitted lands that could be developed by extensions of the City's infrastructure already in place at the north end of SR 90.

In-City Growth Areas. There are ample opportunities for growth in and around developed portions of the City. Established community focal points have significant potential for expansion, improvement and return on public investment. Although the greater share of new housing and population is projected to occur in outlying, planned communities, there are ideal locations for commerce, industry and infill housing in northern portions of the community.

Employment and business convenient to I-10 are essential ingredients to Benson's economic development. Three key locations have the necessary attributes for growth in the presently established Benson community. These sites include Downtown redevelopment, airport industrial expansion and interchange-proximate parcels.

Downtown. Business properties fronting Fourth Street will experience increased demand as population and tourism growth begin to be realized. Concepts for preservation and re-use of historic structures, recommended design guidelines, establishment of a tourism-oriented pedestrian precinct and, especially, serving a greatly expanded central place function, create a plausible scenario for Downtown revival. Shops, offices, enlarged governmental facilities could fill existing, reusable structures and, in time, require construction of additional commercial space.

Infill housing has definite prospects in central City neighborhoods. The more aggressive model projections in the Housing Element suggest that an estimated 3,800 dwelling units could be added, by the year 2030, in "Benson proper" (that is, the City prior to master-planned communities' annexations). A variety of housing types can include "move-up market" homes as well as shelter that is affordable for renters and first-time home buyers.

Airport. Industrial/commerce park development in the Benson Airport vicinity is intended to address the City's jobs-to-housing ratio. Light manufacturing or assembly enterprises, research and development firms and other businesses for which general aviation facility availability is important could be drawn to this location.

Increasingly, fly-in subdivisions are becoming popular for businessmen who operate their own aircraft. Benson Airport could also become a highly-desirable location for pilots wishing to avoid congestion in metro airport traffic patterns.

Interchange Node(s). Interchange 302, 304 and 306 sites constitute opportunities for additional highway-related and tourist-serving commerce. The trend has already been established at these locations, however, growing demand for overnight lodging, vehicle service, restaurants and convenience shopping is projected from a growing volume of stopovers by both vacationers and truckers traveling on I-10 and/or Highway 90.

IV. Growth Areas Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

The City has a facilitator role in Growth Area planning. In most instances, the General Development Plan provides a “roadmap” for private development investment, however, in appropriate instances, the municipality may also consider partnering with certain projects.

Additional levels of municipal planning, such as specific area or functional plans, may be tailored to provide pre-development detail for key Growth Area sites. Streamlined entitlement/plan review procedures encourage development investors to take advantage of Growth Area opportunities.

Annexation Strategy. Benson should initiate preliminary evaluations of the potential growth management benefits gained from annexing certain environmentally-sensitive, adjacent lands into the City. Public interest in preserving San Pedro River areas and other natural assets encourages exploration of "conservation growth" opportunities.

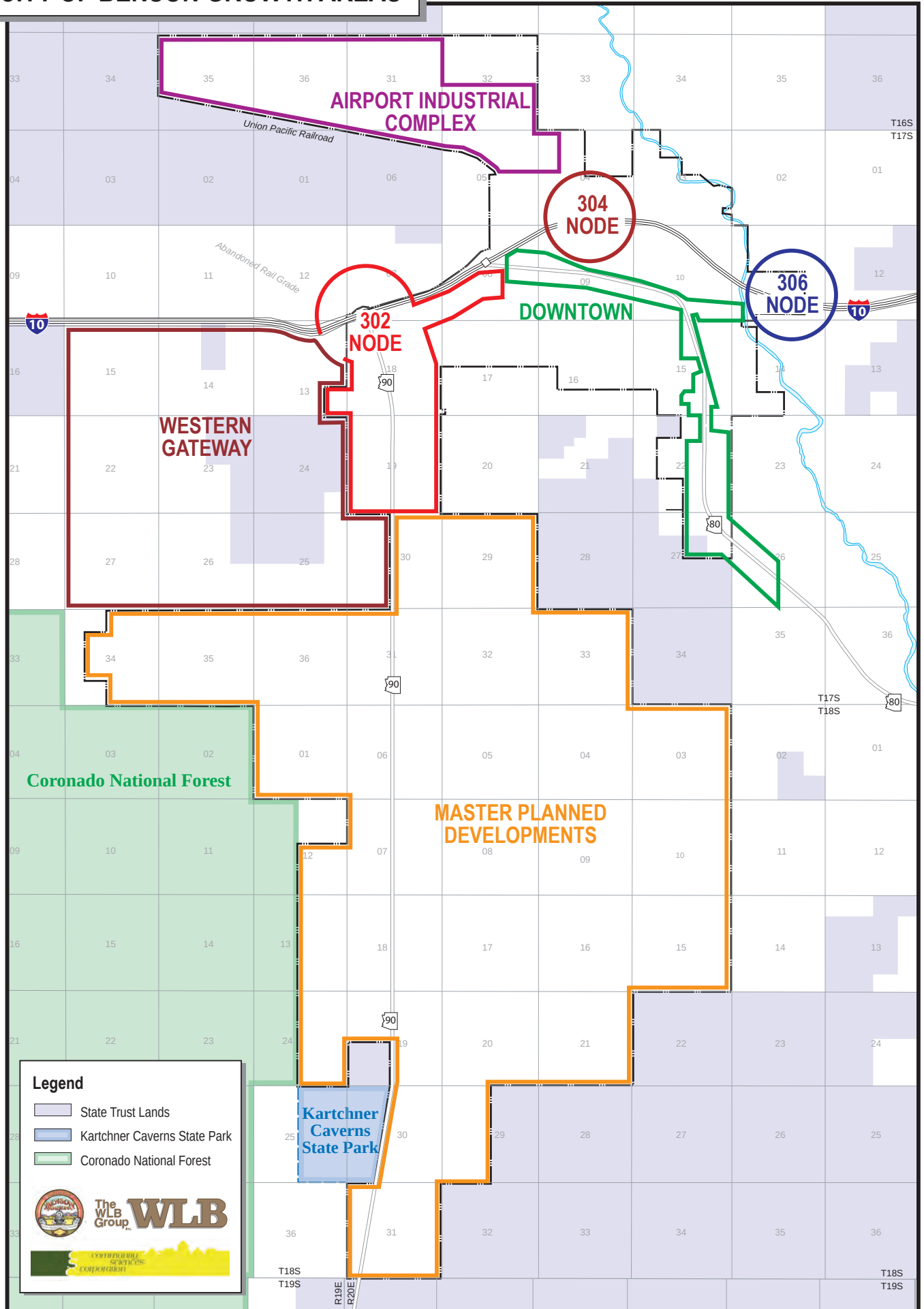
To foster the principle of self-sufficiency, each master planned development unit is expected to include schools, parks, shopping and necessary public facilities. The final development should also include a mix of dwelling units, that would expand as each planned community gains population.

Jobs/Housing Balance. Even in Benson's expected "housing-driven" growth scenario a balance of employment and housing is important. Homebuilders can be encouraged to respond with housing variety appropriate to new job creation.

V. Growth Areas Policies

1. Implement criteria and standards that foster high quality residential and commercial development including site design, architecture and landscaping in SR90 growth areas.
2. Schedule infrastructure extension or enhancement to coincide with Growth Area construction.
3. Develop City improvement plans for targeted incentive areas such as specified Downtown blocks or airport industrial park.
4. Make preservation of all natural assets a consideration in the analysis of development approvals.
5. Schedule City infrastructure projects, when possible, to conform with master-planned community development schedules, requiring good faith performance from the private sector.
6. Provide assistance or incentives when possible to prospective job-creating industries located within identified Growth Areas.

CITY OF BENSON GROWTH AREAS



Open Space

Benson's tradition of outdoor enjoyment depends on recreational facilities made available to the public and on scenic, natural areas surrounding the developed community. The General Development Plan addresses both of these assets.

To accommodate future population growth, additional recreational space (ranging from playing fields to picnic areas and other leisure-time venues) must be acquired and improved. Much of the necessary acreage is being planned into the proposed communities where most of the residential development is expected. There will, however, still be demand for new park sites within the presently-developed portions of the City.

As Benson grows, there will be development pressure exerted on adjacent open lands. Therefore, it is essential to preserve areas of special environmental sensitivity or outdoor experience from the impacts of urban expansion. The Growth Areas Element, for instance, calls for a unique conservation sector to protect the San Pedro River.

I. Existing Open Space Conditions

The City of Benson presently provides several areas for park use and recreation. Key existing open space features include:

Lions Park. This area encompasses approximately 50 acres in the City's north end. The park is bounded on the south by Pearl Street and to the east by Adams Street. The park contains two baseball fields, a soccer field, a picnic area and several ramadas. Lions Park is the key site for community gatherings and festivals.

Apache Park. This park encompasses 1.77 acres and is bounded to the south by 6th Street and to the west by Central Ave.

Benson School Campus/Playground. This area encompasses approximately 6 acres. The park's primary use is for the School District of Benson. The site contains playground equipment, softball fields, a combination football field/running track and open areas for recreation.

Benson Railroad Heritage Park. When fully developed, this area will encompass the frontage along the northern side of Fourth Street, parallel to the existing rail lines. The park will highlight the City's past and present railway heritage.

Other open space amenities are also emerging in the City. These include the development of the San Pedro Golf Course (an 18-hole, tournament class course) as well as emerging potential and interest for access to the San Pedro River.

There is a consensus among General Development Plan process participants that recreation needs and conservation interests must be served in a coordinated manner. Parklands may assist in preserving natural washes, native vegetation and other physical features. However, unique assets require prohibition of human activity to preserve wildlife habitats or unique flora.

Municipal growth, on one hand, generates demand for open space use. On the other hand, development threatens to eliminate or degrade natural areas. Benson commits to serving both purposes and there is ample land available for recreation without damaging the City's natural settings.

II. Open Space Goals & Objectives

This Element's directions address a spectrum of outdoor uses stretching from relatively intense recreational program designations to restricted or curtailed human access to sensitive natural areas.

Open Space Goals and Objectives respond to the broad scope of outdoor interests that are represented in the community. Active use should be carefully planned and sited. Passive enjoyment requires restraint in human outdoor activity.

Goal 1: Develop new community park facilities, leisure areas and recreational activities that appeal to a broad range of ages and interests.

Objective 1.1: Identify sites suitable for new open-space, park and recreational development.

Objective 1.2: Coordinate open space improvements with economic development objectives.

Goal 2: Promote better trail access and connectivity to State and Federal holdings adjacent to the City.

Objective 2.1: Identify and map connecting routes, easements and land acquisition needs for potential trail routes and recreation area development.

Objective 2.2: Develop multi-use, pedestrian, cycling and equestrian trail networks that effectively links parks, recreation areas and open spaces.

Goal 3: Preserve and enhance the San Pedro River Corridor natural attributes.

Objective 3.1: Increase accessibility to the area for visitors.

Objective 3.2: Plan and promote appropriate outdoor recreational activities, such as hiking, bird watching, with sensitivity to the environment.

III. Open Space Recommendations

Fundamental actions that relate Goals and Objectives to General Development Plan policy and implementation success include the following:

Observing fundamental assurances for open lands reservation and use will enhance all other aspects of the Benson General Development Plan.

Establish community standards for the hierarchy of parks -- neighborhood, community, regional; and work toward maintaining acceptable levels of park acreage, facilities/improvements, program operation and maintenance.

Plan, acquire and develop multi-purpose pathways, trails and lineal open spaces along rivers and washes to achieve open space connectivity throughout Benson.

Promote recreational and protected natural area assets as a primary attribute in the City's quality of life and tourism potential.

Consider annexing fragile lands with adjacent development intended to support these preservation aims. Negotiate access to Federal Lands including holdings of Bureau of Land Management and the Coronado National Forest.

The proposed Whetstone Ranch and Sands Ranch master-planned communities provide excellent opportunities to create and expand open-space amenities for the City.

IV. Open Space Policies

1. As the growing populations' recreation space needs are met, equal or greater effort is expected in protecting and preserving natural areas in the Benson vicinity.
2. Evaluate development proposals for conformance with community open space criteria: land area, designated activity and the installation of needed access or improvements.
3. Provide incentives and encouragement to developers who include ample open space areas and meaningful public access to them in their development proposals.

4. Provide buffer space, including pathway linkages, to separate uses or intensities of use that are incompatible.
5. Work with conservation organizations and prospective developers to designate where human access to open spaces should or may be permitted.

Environmental Planning

As has been indicated by the public comments throughout the planning process, the environment of the City of Benson and surrounding region is one of the key factors of the high quality of life. Clean air and water, open space, outdoor recreational activity and access to public lands are seen as vital components to the residents of Benson way of life. Planning for future growth that encourages the maintenance of these amenities is important for the long-term health and quality of life of the region's residents.

I. Existing Environmental Planning Conditions

Presently, the City of Benson enjoys a high level of environmental quality. The following paragraphs provide summaries of the visual features, noise quality, air quality, environmentally sensitive areas and a brief synopsis of sensitive sites and characteristics.

Visual features. The City of Benson rests in the San Pedro Valley affording it with numerous panoramic views. The City is surrounded by the Dragoon and Little Dragoon Mountains to the east and Whetstone Mountains to the west, providing residents and visitors with a spectacular landscape. Within the planning area there are numerous bluffs and elevated areas with excellent views of the surrounding region. The amenities of open space, panoramic vistas and low density development provide the region with its visual and aesthetic characteristics for residents, tourists and those just passing through the area.

Noise quality. Due to its present low traffic levels, modest population density and distance from major metropolitan areas, the City of Benson lacks the large-scale noise pollution problems of larger municipalities, however, there are several sources of local ambient noise. Interstate-10, due to its traffic volume, is one of the key sources of ambient noise in the area. The Southern Pacific Railroad carries from 40 to 85 trains per 24-hour period also contributes to the sound load of the vicinity. Increased traffic on I-10, SR 80 and SR 90—the result of increased development and population growth—will also contribute to the ambient noise level of the area in years to come.

Air quality. Much like noise pollution, the City of Benson does not presently have an air quality problem due to its rural character, modest population and distance from major population centers. Most air pollutants emerge locally from a variety of mobile and stationary activities. Mobile pollutants include emissions from motor vehicles and aircraft, while stationary pollutants include runoff/evaporation from roadways, and wind-borne particulate matter from agricultural fields, vacant lots and construction sites. At present there are no studies of air pollution completed for Benson or the vicinity.

Environmentally Sensitive Areas. Throughout the vicinity and within the newly annexed areas of the City, there are numerous washes, drainage ways and slopes. These systems control erosion, provide habitat and aesthetic appeal to the area, provide natural drainage and should be maintained in their natural condition as much as is possible. These areas have the potential for natural open space use, trail development and equestrian use.

Many sites throughout the City Limits and in the San Pedro Valley are of a pristine and sensitive nature. These areas include the hillsides, particularly those with slopes greater than fifteen percent and the San Pedro Valley itself. The presence of wildlife and vegetation common to the region contribute substantially to the aesthetics, rural atmosphere and overall identity of the community and vicinity.

The recent annexation of lands to the City, designated primarily for residential and recreational developments, provide tremendous potential for trail network development, natural areas for bird watching, hiking, equestrian use, wash corridor preservation and open-space retention.

II. Habitat & Sensitive Area Summary

A. Kartchner Caverns State Park. A key feature of the City of Benson's immediate region is Kartchner Caverns State Park. The underground system features a wet "living" cave which has been identified as highly-sensitive to external disturbances affecting its water levels, temperature and internal humidity levels.

B. San Pedro River Valley. The San Pedro River, originating in Mexico and flowing north to its confluence with the Gila River, is perhaps one of the most unique riparian corridors in the United States. The San Pedro corridor is home to 82 species of mammals, 43 species of reptiles and amphibians and over 380 bird species. The corridor is one of the last remaining nesting sites in the United States for the southwestern willow flycatcher and western yellow billed cuckoo. The San Pedro Corridor forms a crucial part of the north/south bird migration flyway connecting North America and Central/South America.

C. Significant Washes. The new annexations to the south of the City are bisected by numerous wash corridors. These washes are oriented to flow from the plateau and from the Whetstone Mountains eastward toward the San Pedro River channel. Several of the larger wash systems have been identified as meriting protection as wildlife corridors and many of the remaining washes provide a barrier to development due to the instability of their slopes and potential for periodic flooding.

The topography of the planning area varies widely. Although most of the area has slopes less than two (2) percent, slopes greater than fifteen (15) percent are found

in the west and southwest of the City proper. The general watershed drainage pattern flows from the southwest to northeast, with the local washes and tributaries feeding the San Pedro system and ultimately into the Gila River.

The Flood Insurance Rate Maps (FIRM) issued by the Federal Emergency Management Agency classifies the majority of the planning area as falling into Zone C; an area of minimal or no flood hazard. The entire San Pedro corridor is classified as Zone A (within areas of 100 flood levels but no base flood elevations have been determined) as are a number of prominent washes flowing into it; indicating flood hazard potential. These include:

1. Cornfield Canyon wash, flowing from the southwest to the northwest of the city
2. Sheep Wash flowing in from the northeast into Pomerene Canyon.
3. An un-named wash running parallel to I-10, flowing into the San Pedro from the east.
4. Dragoon Wash, flowing from the east
5. Stonghold Canyon, flowing from the east
6. Slarlly Wash, flowing from the east
7. An un-named east-flowing wash, originating in T18S, R20E—tributary to Sacaton Wash

III. Environmental Planning Goals & Objectives

Goal 1: Work to maintain overall environmental quality of the City of Benson and its surrounding regions.

Objective 1.1: Maintain the high-level of air quality with monitoring as necessary to identify remediation or prevention actions.

Objective 1.2: Develop and maintain community programs that encourage recycling and waste reduction.

Objective 1.3: Steward water quality by preventing contamination of groundwater.

Goal 2: Protect and preserve the area's natural resource attractions.

Objective 2.1: Encourage the creation of open-space areas that emphasize the natural amenities of the San Pedro riparian corridor and protect its wildlife.

Objective 2.2: Maintain the integrity of night-sky viewing as part of the quality of life by providing guidance and regulation for public and private outdoor lighting.

IV. Environmental Planning Recommendations

The following discussion reflects on the agreed upon goals and objectives and identifies issues and strategies as a transition to the specific policies that follow.

A key factor in maintaining Benson's character is retaining a high-level of visual quality of the region. New developments should have careful attention paid to their potential impact on their viewshed area or potential to block views and scenic features. Additionally, outdoor advertising (billboards, illuminated signs) can also impact the visual quality of an area. The City may wish to designate "sign free" areas of good views, as well as the implementation of height, size and color guidelines to ensure that new signs serve their purpose and do not negatively impact the visual landscape.

Presently noise pollution is not a pressing issue for the City of Benson. In the coming years as increasing amounts of development occur, however, the attendant rise of automotive traffic could contribute substantially to the area's noise level. The City may wish to employ sound buffers, of either natural or fabricated materials. For Benson, natural buffer of native vegetation would be most suitable, particularly in keeping with its "small-town, Southwestern character".

Additionally, a noise quality study would be useful in establishing a "benchmark" for the present condition of noise upon which to gauge the impact of increased levels in the future.

Another defining characteristic of the Benson area is its clean and pure air. As vehicular emissions are presently low in the vicinity, the primary source of air pollutants is dust raised naturally and from traffic on unpaved roads. With the planned developments of Whetstone Ranch and Sands Ranch, new road construction has potential for increasing the vicinity's dust load. The City should encourage the timely paving of new roads to effectively reduce increased dust. Presently no air quality studies have been completed for the planning area. As with noise levels mentioned above, the City would benefit from having an air quality survey conducted to establish a present "benchmark" against which to compare future quality levels.

A strong reoccurring theme in the public input for the development of the plan is the desire to retain the environmental integrity of the City and its region. Several key wash areas, slope areas and the San Pedro River have been identified as key landscape features requiring special attention. New developments, particularly residential, resort and golf course development in the Whetstone Ranch and Sands Ranch areas will need to address these concerns. The several key washes, slopes and habitat corridors that have been identified can be successfully retained and used creatively through unique site designs, and landscaping. Viewing the natural features of the landscape as a component piece, rather than an obstacle to new developments results in aesthetic and environmental continuity.

Retention of wash corridors addresses the concerns of environmental maintenance, habitat preservation, flood control and limiting development on unsuitable sites. These areas also hold potential for trail use and to link emerging trail systems together.

The San Pedro River has been continually identified as a defining environmental characteristic for the City of Benson and the entire vicinity. The San Pedro corridor provides wildlife habitat and potential recreational uses and will benefit by being placed in the Environmentally Sensitive Area Land Use Designation. Present access is limited from the City of Benson, due in large part by patterns of ownership along the corridor; most of which is privately owned. The City should work to minimize non-compatible land use activities in the San Pedro corridor, including high-density developments, extractive activity or activity requiring substantial landscape disturbance or manipulation. A “no activity” buffer zone along the corridor would serve to meet this aim.

Increasing development entails an increase in public and private lighting fixtures, ranging from private residential lighting, public lighting of roadways and commercial applications for parking areas, security and signs. The City would be well served to adopt a light trespass ordinance and provide guidance for outdoor lighting fixture design and placement to minimize light trespass and preserve the night-sky viewing of the entire community.

Waste disposal is another factor in maintaining environmental quality and can serve as an educational tool for the community. Recycling works best when citizens are easily able to deposit their recycled goods at a center or centralized recycling site.

V. Environmental Planning Policies

1. Review new developments for their potential impact on view-shed areas and visual impact on the landscape in accordance with adopted design standards.
2. Identify key routes of entry and scenic highway routes and designate them “sign free” and establish guidelines for the placement of outdoor advertising to minimize their negative visual impact on the landscape.
3. Employ noise buffers of native vegetation between roadways and residential areas to reduce the noise load impact of increased traffic.
4. Develop a noise level benchmark of current conditions to compare with future noise levels.
5. Promote the timely paving of existing dirt and gravel roadways and future roads as they develop to minimize excessive levels of airborne dust.

6. Develop an air quality study to establish a benchmark of existing conditions to compare with future air quality studies.
7. New developments shall respond to the unique existing landscape features, vegetative and habitat characteristics and attributes in their design, layout and implementation.
8. Identify major wash corridors that should be encouraged for public access and recreational use, trail use and trail connectivity.
9. Designate and perpetuate the maintenance of the San Pedro riparian corridor as an Environmentally Sensitive Area.
10. Minimize non-compatible land use activities in proximity to the identified wildlife corridors, environmentally sensitive areas and the San Pedro Corridor.
11. During development review, recognize slopes, large washes and habitat areas and ensure that they are sensitively and creatively worked into residential and resort designs to the greatest degree possible or left in their natural state.
12. Minimize light trespass that would hinder night-sky quality and viewing by adopting and enforcing a City lighting ordinance.

Section II: The General Development Plan Implementation Program

The City of Benson General Plan is intended, in all respects, to guide progressive change. Citizens' vision for their community translates into goals, objectives and then Action Recommendations and policies for each of the Plan Elements. These statements of principle now need to be carried out in practice. In this section of the General Plan, strategic approaches indicate methodical application of local resources and capabilities -- working toward civic aspirations.

Four interrelated components constitute the Implementation Program, they are:

A. General Plan Amendment Procedures.

B. Phased Action Program that outlines step-by-step achievements to accomplish the stated Goals.

C. Plan Monitoring for measuring performance.

D. Land Use Decision Keys to assist in evaluating proposed development projects and assure their consistency with General Plan principles.

A. General Plan Amendment Procedures

The State of Arizona, in 1998 and 2000, passed statutory revisions known as "Growing Smarter" and "Growing Smarter Plus" that, in addition to other directions for municipal planning specified that General Plans should not be too easy to change. Major amendments to the General Plan may only be considered once each year. A major amendment is defined as any change that causes "substantial alteration of the municipality's land use mixture or balance as established in the municipality's existing general plan land use element". The State of Arizona does not define a quantitative measure for the term "substantial alteration"; the following narrative is presented to assist the City of Benson in determining whether an amendment is "major" or "minor".

Criteria for Determining Major or Minor Amendment. Distinctions between Major and Minor General Plan Amendments are made on the basis of the statutory directive, as applied to Benson's distinctive community character.

Defining a Major Amendment to the General Plan. A Major Amendment to the Benson General Plan is any proposal that would result in a change of such significance as to impact substantial portions of the entire City and/or its Planning Area. The criteria for determining whether or not a prospective development that differs from the adopted General Plan text and map will require a Major Amendment are based upon the relative size, in land area, and extent of change proposed, in terms of development intensity (e.g., dwelling density), as well as its relationship with surrounding land uses and its impact

upon public infrastructure. Criteria for determining a Major Amendment to the Benson General Plan include:

- A change in the Land Use Plan designation on 40 or more acres inside the City's municipal boundaries (80 or more acres in master-planned communities); or on 160 or more acres elsewhere in the Municipal Planning Area as a recommendation to the County; or
- An increase or decrease in density of dwelling units of 50 percent or more, measured in units per acre; or
- An increase or decrease of 10 acres or more for commercial or industrial (e.g., industrial, office, retail, resort) types of uses; or
- An increase or decrease of 10 acres or more for open space uses; or
- Any change to uses specified in an approved, mixed-use master-plan that affects an area of not less than 10 acres and/or that changes the number of dwelling units by 25% or more.

Exception: An Amendment to the Land Use Plan initiated by the property owner that results in a decrease in land use intensity will not be considered to be a major amendment.

Defining Minor Amendment to the General Plan. Minor Amendments to the General Plan are: minor text changes; map adjustments that neither impact the Land Use Plan's balance nor meet/exceed the acreage or density measures set forth in the definition of Major Amendments.

Basis for Consideration. The staff, Planning and Zoning Commission and the City Council, in evaluating any General Plan amendment request, should consider the following factors:

- Does the adopted General Plan land use map indicate available, alternative areas for the uses proposed in the amendment?
- Will the proposed amendment contribute positively to the General Plan's goals?
- Is the proposed amendment for the good of the entire community or does it merely benefit a particular party or interest group?
- Are there changes in conditions or policy changes that justify the proposed amendment?
- Will there be negative impacts on the community as a whole as a result of:
 - Significantly altering land use patterns?
 - Requiring unanticipated public infrastructure improvements?

- o Generating increased levels of traffic on area roadways?
- o Adjacent land uses as a result of non-compatibility?
- Is the requested revision consistent with the overall goals of the General Plan?

The burden is on the applicant to show how a proposed amendment supports and implements the goals and intent of the General Plan.

B. Phased Action Plan

The Benson General Plan planning vision statement contemplates improvements in the City and its surrounding area for future generations over a period of twenty years or more. State statutes, however, require the General Plan to be updated at least every ten years. The Phased Actions portion of the implementation strategy focuses on the next decade, specifying commitments that may be completed between 2003 and 2013 in order to be well on the way toward fulfilling this General Plan before the next comprehensive revision.

Stages are coordinated for start-up through Short-Term actions anticipated for the years 2003-2005; achieving major objectives under each Element during Mid-Term, 2006-2008; and expanded, Longer-Term activities from 2009 through 2013 to meet or exceed many, if not all, of the Plan's Goals. The program is meant to be flexible. Actions may be added, redefined or deleted as circumstances require. For instance, in the event that growth occurs more rapidly than is projected, gains in economic development could cause Mid- or Longer-Term steps to be expedited.

Each Phase is described in narrative and tabular format. Charts identify specific implementation projects with the Element to which they respond. Page references cite the relevant Action Recommendation. The required activity is noted, as well as the group or groups primarily responsible for its initiation.

Short-Term Action Steps

General Plan implementation effectiveness will rely heavily upon first step preparations of a strong, directed foundation for accomplishing defined planning objectives and, ultimately, achieving the Goals that Benson citizens have set. Most activities are intended to set the stage for development quality in future projects; however, they also can provide useful guidance to plans in progress. Landowners/developers with projects already underway will benefit from their voluntary compliance with evolving improvement criteria so that their properties can compete, in terms of appearance and functional efficiency, with future development.

The years 2003-2005 should provide clear evidence of General Plan progress. All steps should be fully in practice by 2005. General Plan monitoring, including the yearly Amendment process, will allow for adjustments in schedules, ordinance provisions and administrative procedures that enable the City to take on larger, more aggressive improvement plans during the Mid- and Longer-Term implementation phases.

Short-term Actions.

Element	Project	Required Activity	Responsibility
<i>Land Use</i>	Adaptive Re-Use/Infill	Inventory, select sites	Public Works, Planning
<i>Land Use</i>	Downtown Historic Overlay	Define Overlay District, develop guidelines	Planning, property owners
<i>Land Use</i>	Downtown Image	Select demonstration properties	Property Owners
<i>Circulation</i>	Depot Access	Promote AMTRAK stop	ADOT, Union Pacific, Historical society
<i>Economic Development</i>	Continued service sector development Leakage/retention study	Small business assistance Assess and distribute	Planning, Chamber of Commerce, Cochise College, Economic Development
<i>Housing</i>	Housing Needs strategy	Coordinate programs for affordability, variety, improving stock	Housing providers, financial institutions
<i>Housing</i>	Property maintenance	Establish standards, assistance	Planning, citizens
<i>Cost of Development</i>	Reassess Impact Fee Program	Evaluate sufficiency, fairness	Planning, Finance
<i>Growth Areas</i>	Airport Opportunity	Improve roadway access	Public Works
<i>Growth Areas</i>	Establish Scenic Areas	Improve access to San Pedro River, Whetstone Mountain	Planning staff, Property owners
<i>Open Space</i>	Plan trail system	Identify key connections	Outdoor organizations
<i>Open Space</i>	Park Needs	Assess future demand, types, locations	Parks & Rec., Planning
<i>Environmental Planning</i>	Light pollution abatement	Develop, enforce Light Trespass Ordinance	Planning
<i>Water Resources</i>	Conservation education	Develop pamphlet for water bill mailings	Public Works

Mid-Term Action Steps

Implementation priorities in the mid-term (three to five years) focus on creative approaches for installing planned improvements. Economic development and employment opportunities gain momentum as direct outgrowths of short-term infrastructure investment. Citizen and outdoor organization participation in environmental enhancements, such as trail system linkages, begins.

General Development Plan Implementation Program

The scale of these projects will depend on available financial resources. Revenues generated by successful economic development may enable the City to expedite capital investment, begin to subsidize incentive programs and undertake more aggressive open space/recreation improvements.

Evaluations of General Plan implementation effectiveness will enable public determination, possibly in a City Hall forum (held as the Mid-Term commences in early 2006), whether adjustments are needed in the Action Steps priority. Essential programs, such as completion of planned roadway/interchange improvements and (particularly if short-term annexation is extensive) expanded wet utilities delivery systems, are "givens". But other enhancements dealing with environment, open space preservation and outdoor enjoyment must also move forward, even if funding resources are limited.

Mid-term Actions.

Element	Project	Required Activity	Responsibility
<i>Land Use</i>	Fourth Street Redevelopment	continue renovation incentives	Planning, Chamber of Commerce, ADOT
<i>Circulation</i>	Exit 302 Frontage Road	Design and construction	ADOT, Public Works, Planning, landowners
<i>Economic Development</i>	Retain labor force	Skilled training	Cochise College, Private sector Economic Development
<i>Economic Development</i>	Attract non-traditional economic development	Promote tourism, cross-community specialization	City, Economic Development
<i>Housing</i>	Affordable/Infill Incentive	Provide economies of scale, trade-offs	Planning, masterplanned community developers, homebuilders
<i>Growth Areas</i>	Airport Industrial Park	Market and Improve Airport area	Public/private joint venture
<i>Growth Areas</i>	State Route 90 Corridor	Begin commercial nodes	Private developers
<i>Open Space</i>	Trails system	Install improvements	Outdoor organizations, City staff
<i>Environmental Planning</i>	View Shed Protection	Designate scenic corridors, signage limitations	Planning
<i>Water Resources</i>	Water recycling	Future golf courses reuse effluent	Developers, Public Works

Longer Term Action Steps

From six to ten years after General Plan adoption, and beyond, major projects begun during the short- or mid-term Action Plan phases will take on new directions. Emphasis would be on completion so that the next General Plan Update, required by State statutes at least every ten years, can begin on a solid foundation of infrastructure and preserved open space: streets and water/wastewater improvements in place; open lands acquisition; Downtown infill; and quality of life enhancements.

Although a full General Plan revision may not be needed, the annual Plan Amendment process during 2009 or 2010, would focus on considering "mid-course" evaluations of each Plan Element. Findings may be added to the document as appendices or, as may be preferred, new or revised Elements could be adopted formally each year so that the General Plan will be effectively revised in stages by 2013.

Additional Action Steps, derived from changes of conditions (including growth rate), should be considered for expanding 2009-2013 municipal planning priorities. Possible activities could include reconsidering annexation policies, further code revisions to encourage desired land uses, homebuilder-assisted residential rehabilitation or joint City-Private Sector projects such as aviation improvements.

Long-term Actions.

Element	Project	Required Activity	Responsibility
<i>Land Use</i>	Master-planned community build-out	Encourage land use balance, economic self-sufficiency, Re-evaluate need and connectivity	Private development, Planning, Public Works
<i>Circulation</i>	Regional shuttle	Determine need & feasibility of regional transit connection	Private sector, public subsidy
<i>Economic Development</i>	Industry attraction	Targeted marketing campaign	City Economic Development
<i>Economic Development</i>	Regional Partnering	Specifying and defining niche development	SEAGO, regional communities, Cochise Co.
<i>Housing</i>	Residential Rehabilitation Program	Consider "Christmas in April" renovations	Grants, private sector
<i>Environmental</i>	Habitat Preserve	Acquire and establish San Pedro habitat preserve	Landowners, conservation groups
<i>Water Resources</i>	Expand available resources	Coordinate on a regional basis	Public Works, landowners
<i>Water Resources</i>	Expand water re-use	Recharge of groundwater resources	Public Works, landowners

C. Plan Monitoring

Maintaining General Plan momentum is a vital function for the entire community. Leadership should use the Plan as a regular, primary, decision-making tool. City staff should apply the document's principles on a day-to-day basis, keeping track of shortcomings to be remedied. Residents, property owners and developers need to rely on the General Plan and follow its directions. Together, all these stakeholders should get involved in the monitoring responsibility: oversight, updating and following Plan directions.

Plan Oversight. As the City's appointed advisors on planning matters, the Planning and Zoning Commission is responsible for broad General Plan supervision. City staff, however, are in the best position to provide regular General Plan upkeep services. Basic information about planning and development activity, especially changes in each of the Element's status, is a fundamental tool in Plan maintenance. It is essential to keep the document current.

Some practical ways for keeping the General Plan on track are suggested:

Map Revisions

Periodic revisions to the Land Use Plan map should be made to record: approved Major or Minor General Plan Amendments; annexation areas; overlay or target areas; and, where appropriate, cumulative, street pattern extensions or closures, and additions or alterations to open space/pathways.

Preferably, maps would be updated on an annual basis, soon after the General Plan Amendment hearings. An on-going series of regular graphic refinements provides a valuable "time lapse" tool for observing the progress and transition (e.g., land use, housing, transportation) of implementation activities.

Text Revisions

Amendments to the narrative portions of the City's planning documents, also, should be inserted regularly into users' copies of the General Plan. It is not necessary to republish the document frequently. "Change pages", marked as current updates, may be prepared to replace older versions of sections that have been officially revised.

The City Clerk is charged with recording changes authorized by General Plan Amendments. Text revisions, as well as legal descriptions of properties involved in map amendments, should be conveyed for accurate insertion in regularly-updated Plan documents.

Record Keeping

Quarterly reports on Planning and Zoning Commission, Board of Adjustment and other advisory bodies' activities are helpful in reflecting the City's development trends. Data on construction activities (e.g., permit valuations, housing starts, commercial square footage) are key to measuring the extent of community growth.

Plan Progress Assessment

The Planning and Zoning Commission (with staff support outlined, above, under Plan Oversight) serves as the repository for General Plan evaluations of success and/or shortfalls. Throughout the year, progress reviews may be conducted as discussion or decision items on the Commission's regular meeting agendas.

A typical annual schedule of assessment checkpoints, which may be adjusted at the Commission's pleasure, is illustrated in the table on the following page. Explanations for each review function are offered in the following sections.

Plan Progress Assessment Table

ASSESSMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Annual Report						X						
Performance Measures					X						X	
General Plan Amendment		X										
Changed Conditions								X				
Quarterly Review			X			X			X			X

Performance Measurement

Overall attention to General Plan Goals can be rated for each Plan Element by Commissioners on a simple 1 to 10 scale; 1 being the lowest rating "no attention, seriously deficient"; 10 being "well ahead of schedule". A cumulative average of 6 or better may be regarded as a satisfactory rating, although a target of 8 represents preferred superior Element performance.

Each Action Step on the current Phase chart (e.g., Short-, Mid-, Longer-Term) should also be evaluated. A maximum of 5 points may be awarded for any item. 0 = no attention; 1 = limited progress; 2 = preliminary or draft work transmitted; 3 = partial completion, preliminary results achieved; 4 = completed, ready for implementation; 5 = completed, implementation underway.

Looking at the Short-Term Phase, for instance, the 14 listed items could achieve a maximum of 70 points. In the first year, 2003, a score of 40 might be acceptable. By the second year, the total should be above 50. In the second and third years, points may be awarded for beginning accomplishments in the next Phase. That is, if progress has been made toward, such as beginning to install the open space trails system, it may rate additional points. Therefore, when Short-Term ratings are completed in 2005, Benson could have achieved a success rating of 80 or more, ready to embark on the next Phase.

Members of the public, other Boards or Commissions and City Council may also be provided an opportunity to fill out performance score cards as input to the Planning and Zoning Commission's assessments.

Changes of Conditions

Unforeseen circumstances, such as a major development proposal or a severe economic downturn, should be entered into the progress measurement equation. Critical needs -- infrastructure extensions or repairs, responses to flooding or other natural occurrences -- would require reallocation of planning and funding priorities.

When "brushfire" requirements alter the City's use of resources toward General Plan implementation, the diversion of effort should be noted in ratings and reports of progress. Flexibility is a key concept in Plan implementation. When opportunities present themselves, the City will be prepared to take advantage of them. Mid-year briefing reports from staff or citizen groups could indicate possibilities for natural resource preservation, tourism attraction or economic development that might be enhanced by additional, special implementation initiatives. With City Council approval, any such prospect may merit a reevaluation of planning efforts to benefit from previously unforeseen options.

Annual Report

The Planning and Zoning Commission is expected to issue a concise report each calendar year on General Plan progress. The General Plan Progress Report, after presentation to and approval by the City Council, will be made available to the public.

A record of recent accomplishments, including development activity and major municipal improvements, should be summarized. An overview of Action Recommendation progress, together with a statement of activities anticipated for the upcoming year, should be included. The report may also provide information on building permits, code enforcement and disposition of applications to boards, commissions and Council. Data regarding acreages and/or dwelling units rezoned or developed over the past year, according to use type, would be particularly relevant.

As part of the on-going public participation program, the City will distribute the Annual Report to statutory reviewing agencies, jurisdictions, civic organizations, stakeholders and other interested persons.

D. Land Use Guidelines and Decision Keys

General Plan implementation is an incremental process that includes all plans and improvements to property in the City. Each property, when it is built upon, redeveloped, or revitalized, can make a positive contribution to achieving Benson planning goals. By observing simple principles in new construction projects, property owners will be assured that their homes or businesses meet community standards -- and that other land uses in the neighborhood are, likewise, encouraged to maintain higher levels of quality.

Criteria for assessing various types of development may be applied as guides to decision-making by the City Council, its advisory boards and commissions (especially the Planning and Zoning Commission), and City staff. These guidelines may be incorporated, as appropriate, into municipal codes or may be added to or refined in practice without requiring formal General Plan Amendment.

Residential Keys. Quality, affordability and variety represent desirable objectives for upgrading the City's housing stock. Guidelines are to be adapted in economically-feasible ways, to apply to infill projects.

Street access – should be provided to an appropriately-surfaced dedicated public roadway or accepted private street for each dwelling unit, with paved areas for parking and maneuvering. Developments containing forty or more dwellings should have a minimum of two points of emergency ingress-egress.

Pedestrian connections – should include sidewalks in higher density neighborhoods; however, for most new, planned residential areas, multi-purpose pathways, improved to acceptable standards and designed to link with the community pathway system for pedestrian connection to schools, shopping or other activities, are preferred.

Useable open space – subdivisions or complexes planned for forty or more dwellings should consider allocating recreational space (which may include pathway linkages) in proportions similar to those required in planned residential developments.

Appearance themes – where tract development occurs, residential designs should reflect variety in house plans and elevations with ample use of native landscaping to emulate Benson's desired "custom housing" image.

Commercial Keys. Retail, service and office establishments are highly visible. They also attract traffic. Appearance and safety considerations may be combined with creative site planning:

Gateway properties – reflect on Benson's image, should contribute to appearance themes through landscaping, signage and architectural character.

Street access – provides direct ingress/egress from a public arterial or collector roadway. Properties five acres or greater in area should have two or more access driveways.

Parking and maneuvering – retail, food service and other hospitality industry uses, especially, should design street-side setbacks, to separate entry points from parking areas. Required handicapped facilities are emphasized.

Pedestrian connections – are encouraged to link with community path or sidewalk systems. Centers including multiple or larger establishments should design walkways between stores/designated pedestrian ways in parking lots to separate customers on foot from vehicular traffic.

Screening and landscaping – low-water use landscape materials may be planted at the upper edges of drainage swales for appearance purposes, with more dense vegetation or block walls along rear and side property lines that abut residential areas to screen portions of the property containing outdoor storage, loading or parking areas.

Signage – Signs should be well designed as part of the overall site décor and should be no larger than necessary to convey their message or advertisement. Signs must be within compliance of all applicable code provisions. Business signs may be placed near entry driveways in landscaped setback areas. When used, monument signs, should be six feet or less in height.

Industrial/Employment Keys. Industrial and heavy commercial sites should be designed to accommodate current business purposes and employee convenience; but, also, to facilitate possible future expansion. Different appearance criteria could apply and would depend upon location: highway frontage, Airport Industrial Park and, especially, adjacent to residential zoning.

Site planning – required on all projects, with general siting concepts shown for future construction phases.

Street access – may be by privately-maintained roadway or driveway directly served by public arterial or collector street frontage. Special paving considerations may be required for operations involving heavy vehicles.

Parking and maneuvering – dust-proofing and surfacing should be provided as appropriate to the industrial use and its surrounding area; designated parking, loading, storage and maneuvering areas should meet all zoning requirements with additional improvements if necessary for the number and types of vehicles required by the proposed use and its employees.

Water consumption – measured in terms of available municipal resources should relate positively with the contribution made by the industrial use to the local economy. High water-use processes should be encouraged to employ effective water recycling techniques.

Employee amenities – protecting health and safety of workers are regarded as necessary; facilities for work breaks or after-shift recreation are desirable, particularly in conjunction with City or civic organization joint use possibilities.

Public or Institutional Use Keys. City of Benson projects should lead by example. Municipal uses, schools, churches, government agency or civic organization properties may be exempt from some code requirements; however, they should attempt to follow Decision Keys. The public library is an excellent existing example in terms of building design, landscaping and pedestrian access.

Site planning – to present an orderly, attractive appearance; architectural and landscaping excellence are encouraged.

Street access – should be appropriate to the function and scale of the public or quasi-public use. High traffic generators should be expected to observe commercial location standards.

Parking and maneuvering – areas may be designed to facilitate periods of peak use at the facility, including the designation of temporary vehicular use areas and/or joint use with nearby properties for special events.

Community amenities – should be considered, particularly pathway connections. Useable open spaces should be scaled to the property: playground or tot lot, picnic ramadas, court games.

Mixed-Use Development Keys. Plans for larger developments that include non-residential uses should observe the keys for each type of use -- as well as taking the opportunity to design features that further enhance safety, marketability, convenience and distinctive appearance.

Street access – entry monumentation is recommended for development identification and for each separate residential neighborhood. A sign theme package is desirable. Portions of the development containing 50 or more dwelling units should add a third point of principal access, with additional ingress/egress for each additional 100 units.

Pedestrian connections – should include linkages to the pathway system especially from the development's residential areas to its open space, shopping, employment components and to nearby schools or churches.

Useable open space – preferably exceeds planned development standards, with added area to serve recreation and leisure needs of employment, shopping and institutional uses. There should be a centrally-located, joint-use park (or pathway access leading to the park) within 600 feet of each home or business.

Streetscape themes – may be used to identify individual neighborhoods and non-residential areas with varied landscaping, lighting or street furniture.

City of Benson

City Council Communication

Regular Meeting

February 10, 2025



To: Mayor and Council

Agenda Item # 6

From: Gregory Volker, City Manager/Police Chief

Subject:

Update on the Strategic Plan Projects

Discussion:

Listed below are some updates to items on the strategic plan. I would like to discuss a possible work session in March to discuss the development of a Strategic plan for FY 26.

Action Item	Status
Utility Rate Study	The Utility Rate Study process will begin in March 2025. There are statutory requirements the city will be required to follow. Expect a 60-90 process.
Evaluate the Golf Course Management	Updates on Golf course management
Implement out of area rescue and fire response	Fees for the Billing structure are posted via City Website for public review for 60 days.
Conduct Comp and Class Study	MGT Management Submitted their Comp and Class Study review. The City was able to stay within Budget for pay raises.
Regular Audits and Compliance Checks	2023 Fiscal Year audit completed. FY2024 is underway, expected return in March
Action Item	Status
Leadership Development	The City Manager has begun leadership development strategies and instruction with Department Heads.
Action Item	Status
Lions Park Phase I Improvements	Lions Park Phase I improvements for the State Parks Grant and CBDG Grants have started with a prospectus of 120 days to completion.
Action Item	Status
Lions Park Field Light Replacement	Public Works has completed all necessary requirements and are ready for contractor to begin.
New City Hall	Briefly discussed at Council Retreat. Ideas for New City Hall underway.
Evaluate Airport Improvements	Awaiting updates from FAA on required studies. Working toward Airport Master Plan

Staff Recommendation:

Information only

City of Benson

City Council Communication



Regular Meeting

February 10, 2025

To: Mayor and Council

Agenda Item # 7

From: Megan Moreno, Finance Director

Subject:

Discussion during and/or after presentation by City staff of City Finances, with emphasis on November 30, 2024 and December 31, 2024; and the City's financial position on December 31, 2024. All revenues and expenses of the City may be discussed.

Discussion:

Staff will present the attached PowerPoint slideshows to summarize the results of City operations and the City's financial position on November 30, 2024 and December 31, 2024. It should be noted that these results are unaudited and are subject to change based on the auditor's findings.

Staff Recommendation:

Information only



City of Benson Financial Presentation

Fiscal Year 2025

Month Ended December
2024





Overview

City's financial position
at December 31, 2024

Compare FY 24 & FY 25

Figures are unaudited
and subject to change



Citywide Financial State - Revenue

December

- December 2023– \$1,798,593
- December 2024– \$1,942,029
 - **Increase** of \$143,436

Year-to-Date

- FY 2024– \$9,623,976
- FY 2025– \$10,273,480
 - **Increase** of \$649,504



Citywide Financial State - Expenses

December

- December 2023– \$1,357,197
- December 2024– \$1,723,417
 - **Increase** of \$366,220

Year-to-Date

- FY 2024– \$7,351,385
- FY 2025– \$7,811,987
 - **Increase** of \$460,602



Citywide Financial State – Net Position

December

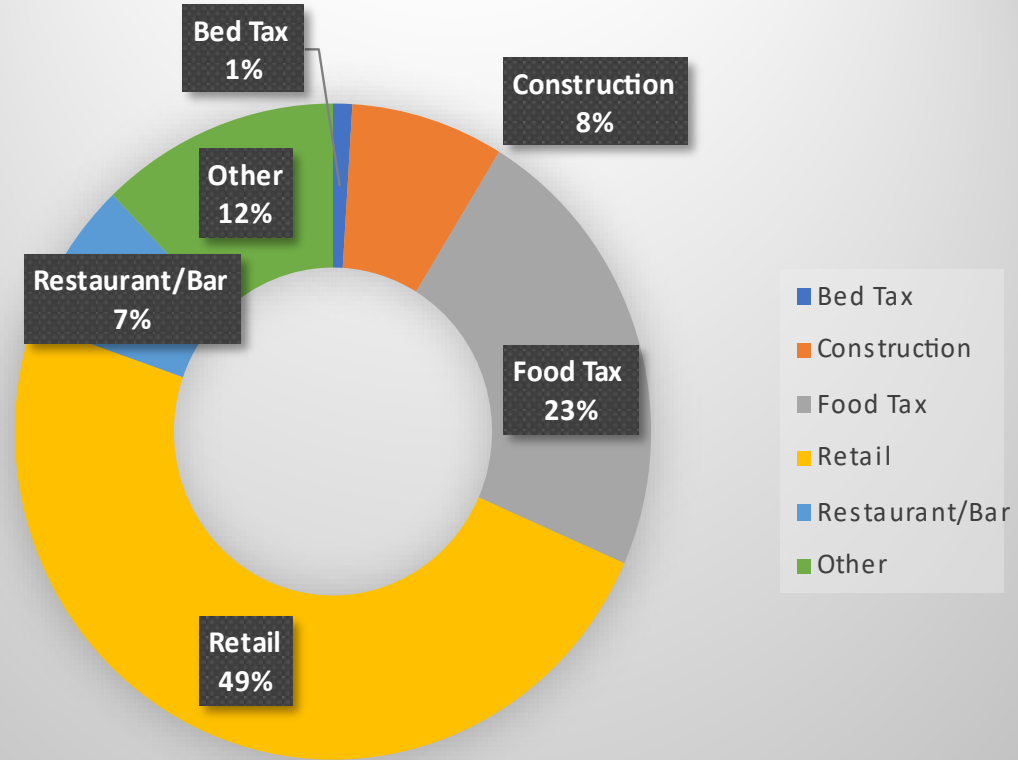
- December 2023– \$441,396
- December 2024– \$218,612
 - **Decrease** of \$222,784

Year-to-Date

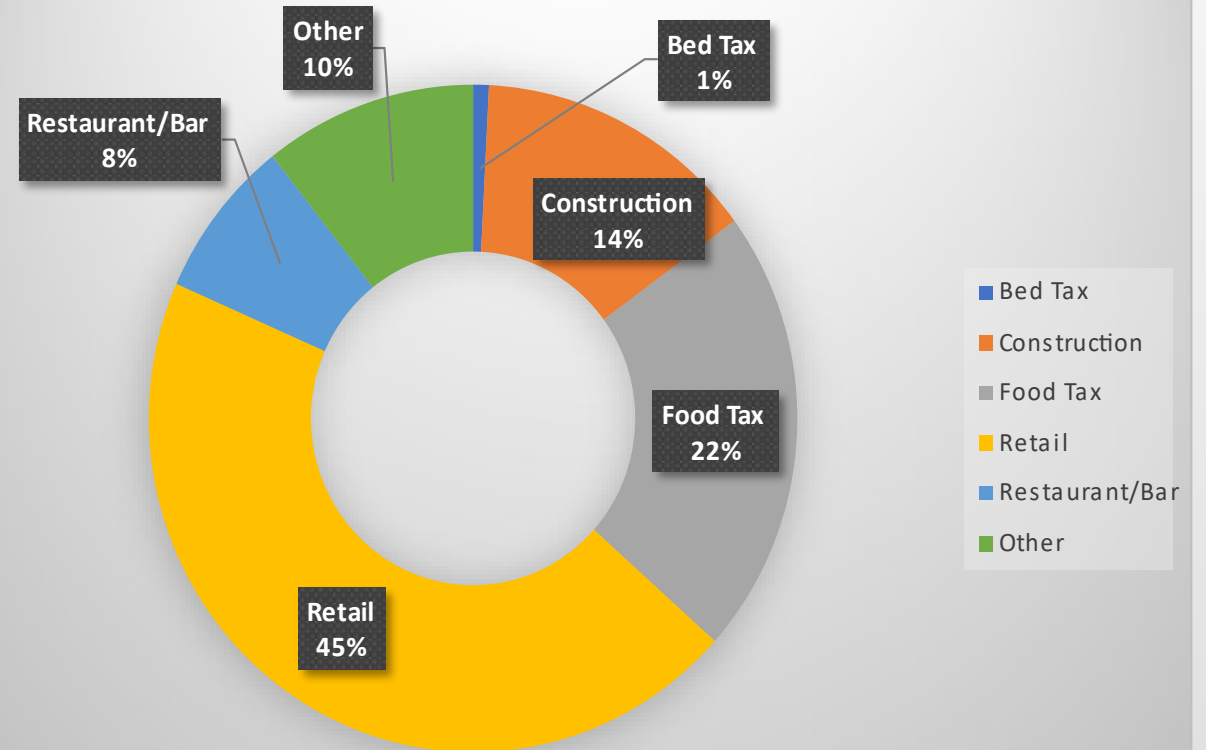
- FY 2024– \$2,272,591
- FY 2025– \$2,461,494
 - **Increase** of \$188,903



DECEMBER TPT



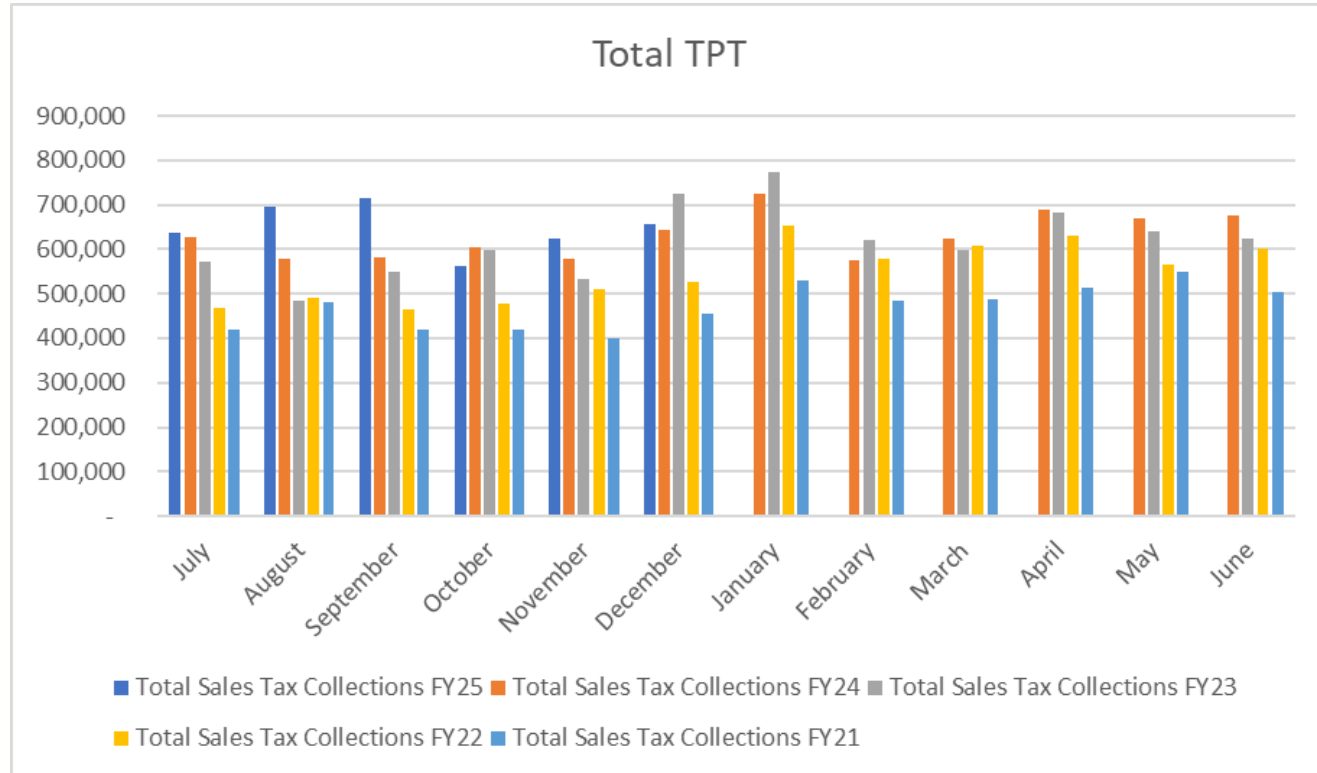
FY25 TPT





Sales Tax Charts

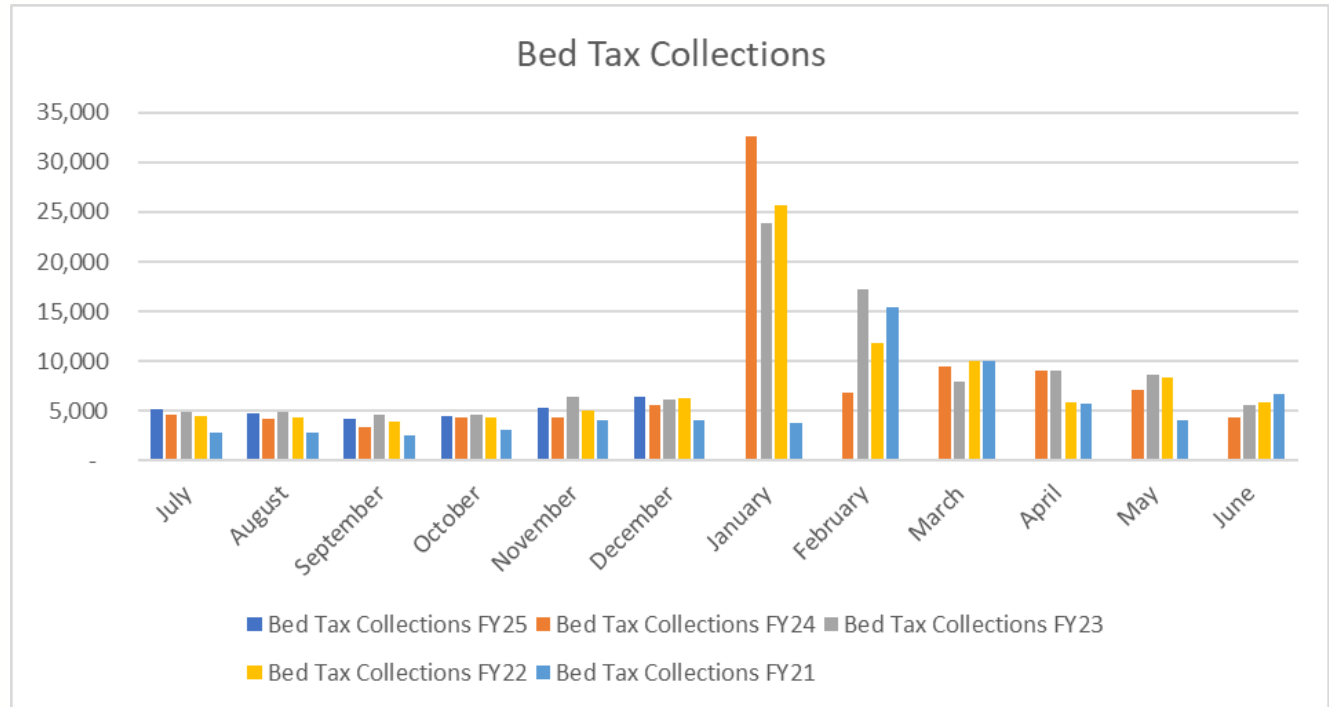
Total Monthly Sales Tax Collections





Sales Tax Charts

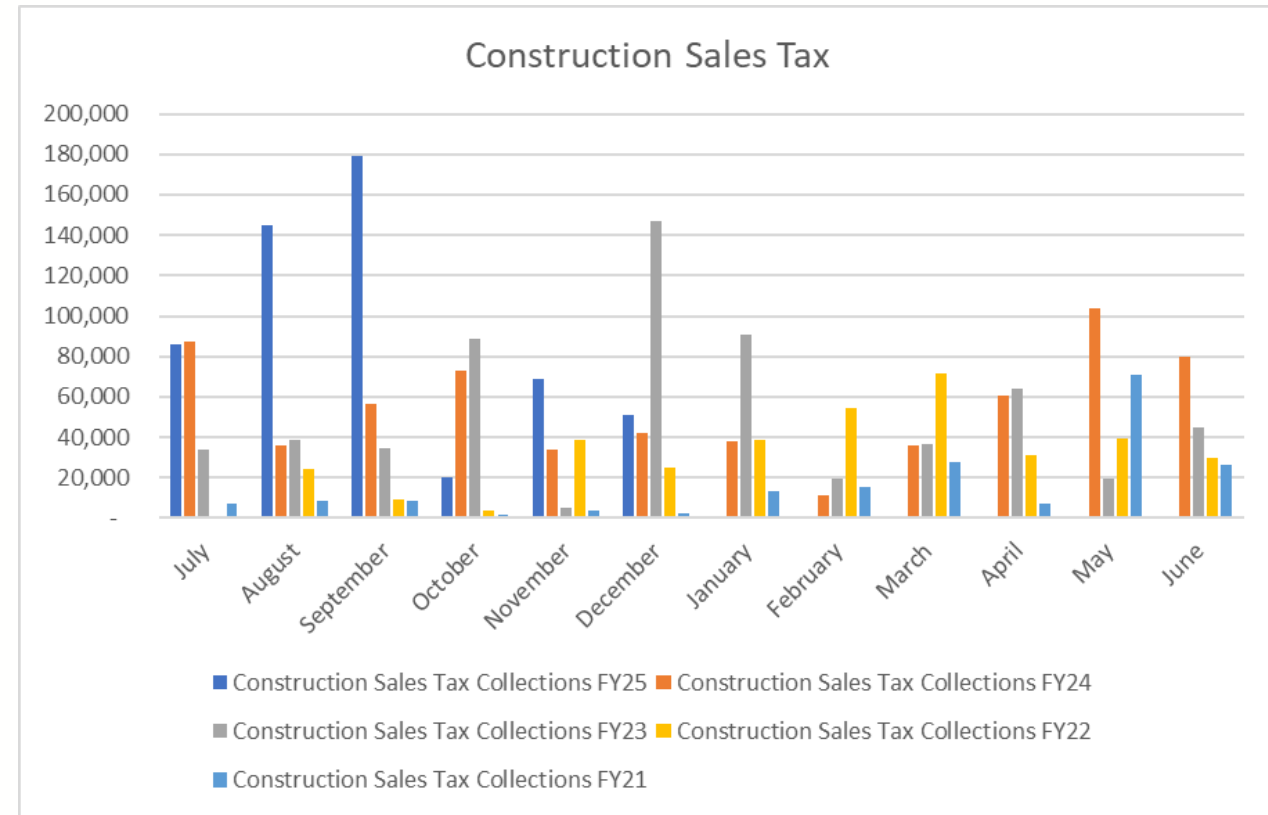
Total Monthly Bed Tax Collections





Sales Tax Charts

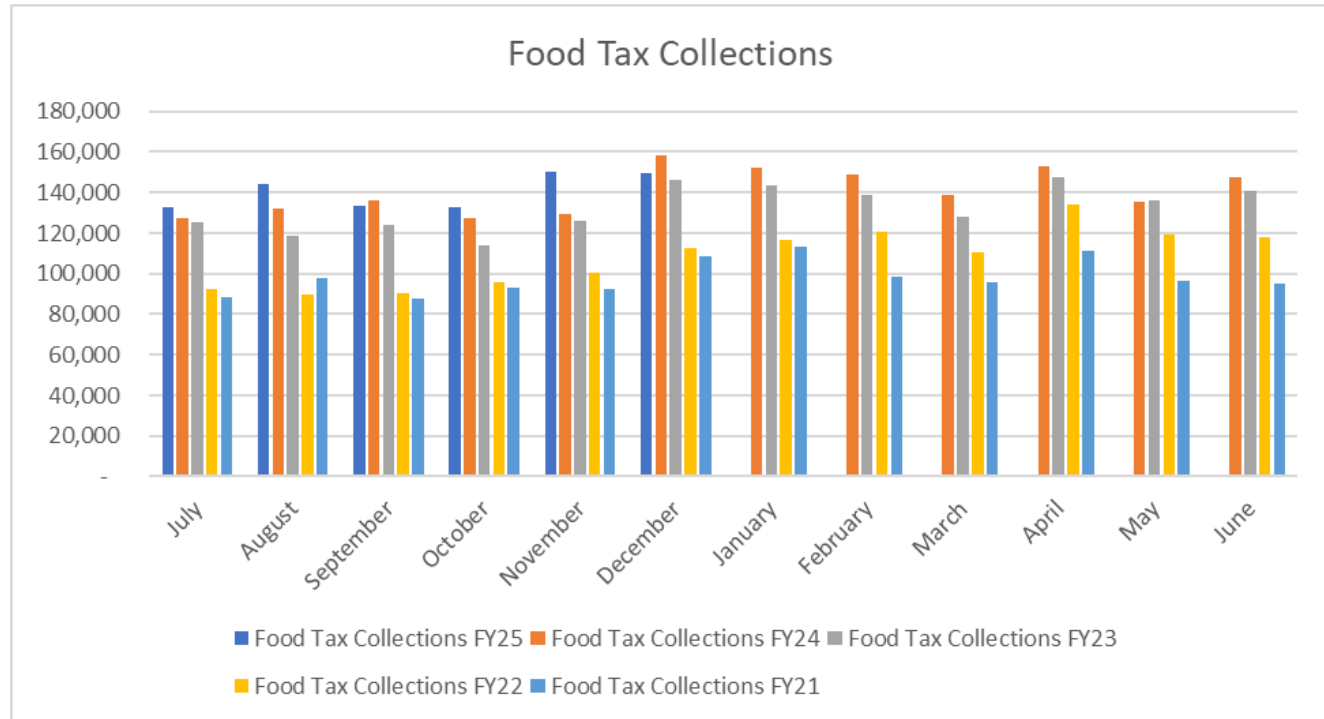
Total Monthly Construction Tax Collections





Sales Tax Charts

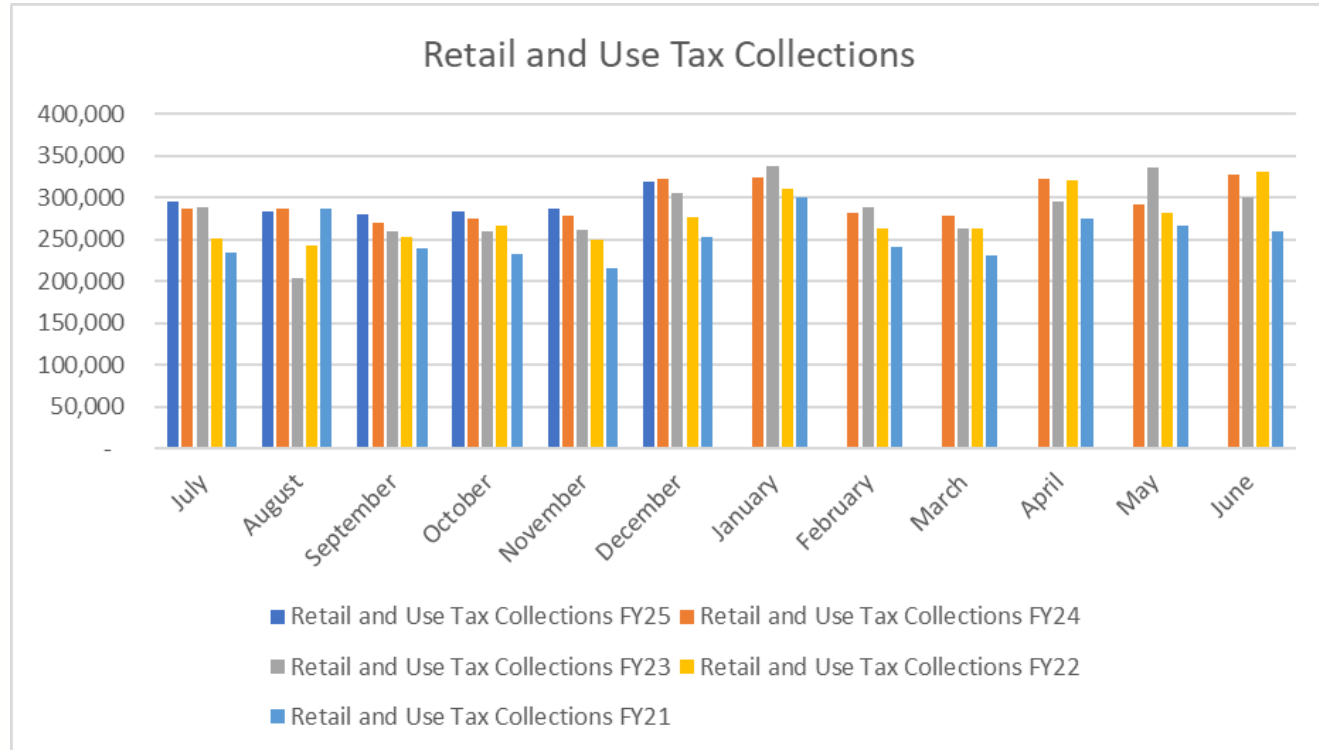
Total Monthly Food Tax Collections





Sales Tax Charts

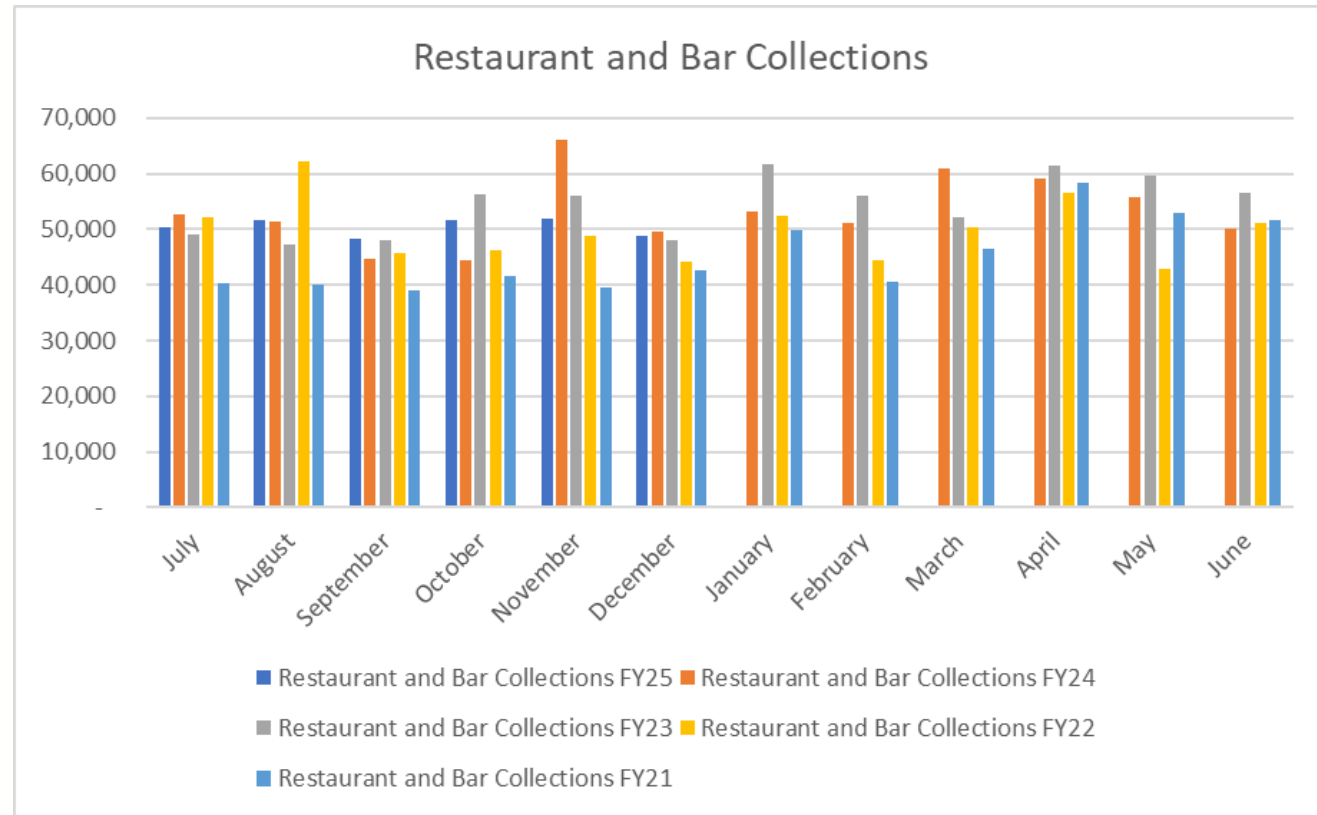
Total Retail and Use Tax Collections





Sales Tax Charts

Total Restaurant and Bar Tax Collections





Questions

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2024
TO: Mayor and Council
CC: Greg Volker, City Manager/Police Chief
FROM: Megan Moreno, Finance Director
SUBJECT: December 2024 Financial Report

I am pleased to present to you the December Financial/Budget Report. The purpose of this report is to give the Mayor and Council a summary of revenues and expenditures to date and to report if there were any financial concerns for the fiscal year.

The tables in this report will show a comparison of the current year to the prior year. Additionally, the tables will compare unaudited FY25 actuals to budget amounts.

As of December, **50%** of the fiscal year has elapsed. Again, these are unaudited figures and subject to change.

Citywide Revenue and Expenditures

Overall, the City has increased both revenue and expenditures over the prior year. Citywide revenues through December represent 31% of our budgeted revenues. Citywide expenditures through December represent about 21% of budgeted expenditures.

	City-wide Revenues						
Fund Name	Dec FY24	YTD FY24	Dec FY25	YTD FY25	FY25 Budget	Remaining	% of Budget
General Fund	\$ 1,147,912	\$ 5,872,859	\$ 1,240,844	\$ 6,171,452	\$ 14,720,142	\$ 8,548,690	42%
Transit	\$ 18,210	\$ 107,809	\$ 1,819	\$ 87,198	\$ 433,341	\$ 346,143	20%
Capital Projects	\$ 46,338	\$ 333,932	\$ 50,933	\$ 549,628	\$ 1,663,000	\$ 1,113,372	33%
Streets (HURF)	\$ 49,042	\$ 269,334	\$ 48,241	\$ 265,810	\$ 1,026,430	\$ 760,620	26%
Grants	\$ -	\$ 157,027	\$ 63,522	\$ 183,693	\$ 4,737,589	\$ 4,553,896	4%
Gas Fund	\$ 148,416	\$ 491,979	\$ 153,598	\$ 499,985	\$ 2,316,416	\$ 1,816,431	22%
Water Fund	\$ 113,072	\$ 714,018	\$ 91,007	\$ 682,942	\$ 1,936,275	\$ 1,253,333	35%
Wastewater Fund	\$ 127,799	\$ 750,895	\$ 126,288	\$ 769,218	\$ 2,990,920	\$ 2,221,702	26%
Sanitation	\$ 56,313	\$ 338,525	\$ 58,499	\$ 348,696	\$ 807,318	\$ 458,622	43%
Golf Course	\$ 69,533	\$ 461,894	\$ 78,364	\$ 501,611	\$ 2,046,941	\$ 1,545,330	25%
Airport	\$ 21,959	\$ 125,703	\$ 28,913	\$ 213,246	\$ 707,390	\$ 494,144	30%
	\$ 1,798,593	\$ 9,623,976	\$ 1,942,029	\$ 10,273,480	\$ 33,385,762	\$ 23,112,282	31%

Fund Name	City-wide Expenses						
	Dec FY24	YTD FY24	Dec FY25	YTD FY25	FY25 Budget	Remaining	% of Budget
General Fund	\$ 688,762	\$ 3,312,982	\$ 1,044,384	\$ 4,257,028	\$ 15,352,450	\$ 11,095,422	28%
Transit	\$ 25,341	\$ 142,232	\$ 32,726	\$ 144,835	\$ 433,341	\$ 288,506	33%
Capital Projects	\$ 16,368	\$ 786,327	\$ 78,041	\$ 222,244	\$ 1,663,000	\$ 1,440,756	13%
Streets (HURF)	\$ 48,816	\$ 209,267	\$ 55,445	\$ 228,229	\$ 1,026,430	\$ 798,201	22%
Grants	\$ -	\$ 232,511	\$ 69,758	\$ 264,239	\$ 6,370,977	\$ 6,106,738	4%
Gas Fund	\$ 131,726	\$ 471,694	\$ 89,706	\$ 399,252	\$ 2,316,416	\$ 1,917,164	17%
Water Fund	\$ 74,305	\$ 447,387	\$ 81,077	\$ 400,322	\$ 1,936,275	\$ 1,535,953	21%
Wastewater Fund	\$ 86,817	\$ 403,929	\$ 101,206	\$ 432,194	\$ 4,990,920	\$ 4,558,726	9%
Sanitation	\$ 80,238	\$ 311,902	\$ 28,311	\$ 290,902	\$ 807,318	\$ 516,416	36%
Golf Course	\$ 119,694	\$ 804,087	\$ 132,108	\$ 923,720	\$ 2,046,941	\$ 1,123,221	45%
Airport	\$ 85,129	\$ 229,069	\$ 10,654	\$ 249,020	\$ 707,390	\$ 458,370	35%
	\$ 1,357,197	\$ 7,351,385	\$ 1,723,417	\$ 7,811,987	\$ 37,651,458	\$ 29,839,471	21%

City-Wide Net Position

The Citywide net position was \$2,461,494 for the fiscal year to date.

	City-wide Net Position			
	Dec FY24	YTD FY24	Dec FY25	YTD FY25
Revenue	\$ 1,798,593	\$ 9,623,976	\$ 1,942,029	\$ 10,273,480
Expenses	\$ 1,357,197	\$ 7,351,385	\$ 1,723,417	\$ 7,811,987
Net Position	\$ 441,396	\$ 2,272,591	\$ 218,612	\$ 2,461,494

General Fund Revenues

Overall General Fund Revenues were \$6,171,452 YTD. Notable changes are highlighted in green and orange in the table below.

Local Sales Tax –City Sales Tax collections recorded for the month of December, as of the date of this report, were \$800,855.

**There can be timing issues of when we receive money from ADOR and record it in Caselle. For better comparison purposes, please refer to the separate sales tax comparison chart at the end of this report that will show you the sales tax collected for each period based on the month of the sales. This information comes directly from ADOR each month.*

Bed Tax- December bed tax collections were \$6,379, which is up \$834 from the prior year.

State Shared Revenues – These revenues include the City's portion of the State Urban Revenue Sharing (Income Tax), Auto Lieu (Vehicle) License Tax, and State-Shared Sales Tax. YTD:

State Sales Tax increased \$16,318

Auto Lieu Tax decreased **(\$3,855)**

Urban Revenue decreased **(\$141,453)**

Interest Income- This is interest earned on the City's reserves in our bank accounts and the Local Government Investment Pool (LGIP). Interest collected YTD thru December was \$681,806.

General Fund Revenue					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
GENERAL PROPERTY TAX	\$ 218,232	\$ 233,853	\$ 403,949	\$ 170,096	58%
CITY SALES TAX	\$ 3,350,456	\$ 3,528,328	\$ 6,500,000	\$ 2,971,672	54%
BED TAX COLLECTED	\$ 26,347	\$ 30,416	\$ 108,000	\$ 77,584	28%
STATE SALES TAX	\$ 393,865	\$ 410,184	\$ 816,582	\$ 406,398	50%
FRANCHISE TAX	\$ 120,228	\$ 92,605	\$ 255,000	\$ 162,395	36%
AUTO LIEU TAX	\$ 155,320	\$ 151,466	\$ 337,586	\$ 186,120	45%
BUSINESS LICENSE	\$ 4,275	\$ 5,142	\$ 18,500	\$ 13,358	28%
URBAN REVENUE SHARING	\$ 709,117	\$ 567,665	\$ 1,149,401	\$ 581,737	49%
INTEREST INCOME	\$ 578,346	\$ 681,806	\$ 700,000	\$ 18,194	97%
COPIES AND NOTARY FEES	\$ 27	\$ 5	\$ 50	\$ 46	9%
MISCELLANEOUS	\$ 19,217	\$ 63,026	\$ 125,000	\$ 61,974	50%
ROYALTIES REVENUE	\$ -	\$ -	\$ 2,000	\$ 2,000	0%
DIVIDENDS	\$ 76,910	\$ 138,693	\$ -	\$ (138,693)	#DIV/0!
SALE OF FIXED ASSETS	\$ 2,285	\$ 27,799	\$ 25,000	\$ (2,799)	111%
PROPERTY RENTALS	\$ 2,415	\$ 2,880	\$ 5,500	\$ 2,620	52%
YOUTH COUNCIL	\$ 20	\$ 20	\$ 500	\$ 480	4%
EMPLOYEE COUNCIL VENDING MACHI	\$ 276	\$ 371	\$ 500	\$ 129	74%
PLANNING & ZONING FEES	\$ 6,400	\$ 250	\$ 8,500	\$ 8,250	3%
BUILDING PERMITS & FEES	\$ 95,693	\$ 97,227	\$ 400,000	\$ 302,773	24%
BUILDING PLAN REVIEW FEES	\$ 23,661	\$ 30,736	\$ 100,000	\$ 69,264	31%
PUBLIC WORKS REVIEW FEES	\$ 31	\$ 283	\$ 10,000	\$ 9,717	3%
PW RECORDING/MISC FEES	\$ -	\$ 1,787	\$ -	\$ (1,787)	0%
TOURISM DONATIONS	\$ -	\$ 362	\$ -	\$ (362)	0%
FORFEITURE REV/CHECKPROOF VEH	\$ -	\$ 730	\$ 5,000	\$ 4,270	0%
POLICE IMPOUND	\$ 1,740	\$ 960	\$ 5,000	\$ 4,040	19%
30 DAY IMPOUND	\$ 150	\$ -	\$ 500	\$ 500	0%
REPORT INCOME	\$ 565	\$ 698	\$ 1,500	\$ 802	47%
FINGERPRINT REVENUE	\$ 70	\$ 120	\$ 500	\$ 380	24%
DISPATCH REVENUE	\$ 942	\$ -	\$ 5,000	\$ 5,000	0%
DOG LICENSES/SHELTER FEES	\$ 7,016	\$ 10,440	\$ 10,000	\$ (440)	104%
PROJECT DONATIONS AC	\$ 3,007	\$ 7,211	\$ 5,000	\$ (2,211)	144%
ANIMAL MEDICAL DONATIONS	\$ 45	\$ -	\$ 5,500	\$ 5,500	0%
SHELTER FEES FROM COUNTY	\$ -	\$ -	\$ 63,000	\$ 63,000	0%
POLICE REIMBURSEMENT SRO	\$ 23,230	\$ 24,390	\$ 60,000	\$ 35,610	41%
DEMA BORDER SECURITY GRANT	\$ -	\$ -	\$ 231,776	\$ 231,776	0%
STONEGARDEN GRANT	\$ 5,209	\$ 14,198	\$ 20,000	\$ 5,802	71%
GOHS GRANT FOR OT	\$ 4,563	\$ 226	\$ 15,000	\$ 14,774	2%
RICO SEIZURE REVENUE	\$ -	\$ -	\$ 2,000	\$ 2,000	0%
SMART AND SAFE AZ FUND - PD	\$ 19,834	\$ 20,320	\$ 38,000	\$ 17,680	0%
OFFICER SAFETY EQUIPMENT	\$ 239	\$ 129	\$ 500	\$ 371	26%
OTHER INCOME	\$ 2,002	\$ 3,755	\$ 10,000	\$ 6,245	38%
FIREMEN'S REVENUE	\$ 3,207	\$ -	\$ 50,000	\$ 50,000	0%
SMART AND SAFE AZ FUND - FIRE	\$ 1,322	\$ 1,355	\$ 2,500	\$ 1,145	0%
CITATIONS FROM BENSON PD	\$ -	\$ -	\$ 500	\$ 500	0%
LIBRARY FINES	\$ 2,775	\$ 2,569	\$ 5,500	\$ 2,931	47%
POOL FEES	\$ 1,160	\$ 1,848	\$ 4,200	\$ 2,352	44%
SUMMER PROGRAM FEES	\$ -	\$ 60	\$ 4,200	\$ 4,140	1%
PARK USER FEES	\$ 1,742	\$ 1,160	\$ 5,500	\$ 4,340	21%
JULY 4 REVENUES/DONATIONS	\$ 55	\$ 1,544	\$ 8,000	\$ 6,456	19%
TOURISM SALES	\$ 1,470	\$ 1,268	\$ 2,500	\$ 1,233	51%
OTHER EVENTS	\$ 6,649	\$ 4,180	\$ 6,500	\$ 2,320	64%
MISCELLANEOUS	\$ 249	\$ 5	\$ 200	\$ 195	3%
CITY CEMETERY	\$ 1,200	\$ 3,309	\$ 2,000	\$ (1,309)	165%
HISTORICAL PRESERV DONATIONS	\$ -	\$ -	\$ 200	\$ 200	0%
VENDOR LICENSE FEE	\$ 125	\$ -	\$ 400	\$ 400	0%
BINGO REVENUE	\$ 1,172	\$ 1,075	\$ 2,000	\$ 925	54%
SALE OF PROPERTY	\$ -	\$ -	\$ 200,000	\$ 200,000	0%
CARRYFORWARD BALANCE	\$ -	\$ -	\$ 4,442,817	\$ 4,442,817	0%
	\$ 5,872,859	\$ 6,171,452	\$ 16,181,361	\$ 10,009,909	38%

General Fund Expenditures

Expenditures for the month of December were \$1,044,384. This is an increase from the prior December by \$355,622.

General Fund Expenditures					
Department	FY 24	FY 25	FY 25 Budget	Remaining	% Budget
Total Administration	342,723	420,066	779,226	359,160	54%
Total Council	43,117	54,238	92,449	38,211	59%
Total Building	89,189	106,728	432,466	325,738	25%
Total Police	1,683,625	2,122,480	4,271,940	2,149,460	50%
Total Fire Department	186,940	284,859	831,584	546,725	34%
Total Magistrate	19,001	17,087	59,875	42,788	29%
Total Library	153,950	135,939	405,426	269,487	34%
Total Parks	134,345	234,089	762,533	528,444	31%
Total Finance	162,748	227,192	433,540	206,348	52%
Total Recreation	80,445	130,376	382,716	252,340	34%
Total Community Enrichment	49,761	83,837	136,300	52,463	62%
Total Tourism	106,559	134,448	353,941	219,493	38%
Total City Attorney	109,644	122,265	294,619	172,354	41%
Total City Clerk	84,624	89,926	200,489	110,563	45%
Total Planning & Zoning	35,421	32,453	279,845	247,392	12%
Total Public Works	30,889	61,048	410,867	349,819	15%
Total Misc Expenses	-	-	6,053,545	6,053,545	0%
	<u>3,312,982</u>	<u>4,257,028</u>	<u>16,181,361</u>	<u>11,924,333</u>	<u>26%</u>

General Fund Net Position

The General Fund net position YTD thru December was \$1,914,424.

General Fund Net Position					
	Dec FY24	YTD FY24	Dec FY25	YTD FY25	
Revenue	\$ 1,147,912	\$ 5,872,859	\$ 1,240,844	\$ 6,171,452	
Expenses	\$ 688,762	\$ 3,312,982	\$ 1,044,384	\$ 4,257,028	
Net Position	\$ 459,149	\$ 2,559,878	\$ 196,460	\$ 1,914,424	

Capital Projects Fund

Construction Sales Tax for December was \$50,933. The Capital Projects budget for this fiscal year totals \$1,663,000 and focuses on projects for pavement management and street sign upgrades, slum and blight, lions park upgrades, police/fire building improvements, and city hall demo/construction. Spending on these projects totaled \$222,244 YTD. This is significant decrease from expenses in the prior year.

CIP Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
MISC. PROJECT DONATION	500	61	-	(61)	
CONSTRUCTION SALES TAX	333,432	549,567	500,000	(49,567)	110%
GENERAL FUND TRANSFER	-	-	763,000	763,000	0%
SERIES 2010 BOND PROCEEDS	-	-	400,000	400,000	0%
ANTICIPATED GRANT	-	-	-	-	0%
ANIMAL CONTROL IMPROVE-CO	-	-	-	-	100%
SERIES 2010 BOND	-	-	-	-	#DIV/0!
TOTAL REVENUES	333,932	549,628	1,663,000	1,113,372	33%
TOTAL EXPENSES	786,327	222,244	1,663,000	1,440,756	13%
NET POSITION	(452,394)	327,385			

Streets (HURF)

We are required to account for Highway User Revenue Funds (HURF) in a separate fund. We refer to these revenues as gasoline tax. In December, the City collected \$48,241 in Gasoline Tax.

Streets Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
GASOLINE TAX	269,334	265,810	541,278	275,468	49%
MISCELLANEOUS INCOME	-	-	-	-	0%
CARRY FORWARD BALANCE	-	-	485,152	485,152	0%
TOTAL REVENUES	269,334	265,810	1,026,430	760,620	26%
TOTAL EXPENSES	209,267	228,229	1,026,430	798,201	22%
NET POSITION	60,068	37,581			

Utility Funds

Our utility funds include Gas, Water, Waste Water, and Sanitation.

Gas Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL GAS REVENUE	334,685	341,829	1,500,000	1,158,171	23%
MULTI-USER GAS REVENUE	5,442	4,549	18,113	13,564	25%
COMMERCIAL GAS REVENUE	140,624	142,119	455,400	313,281	31%
UTILITY SERVICE CHARGES	5,765	4,355	15,000	10,645	29%
NEW GAS HOOKUPS	2,593	4,334	5,000	666	87%
PENALTY AND INTEREST FEES	2,871	2,801	6,000	3,199	47%
CARRY FORWARD BALANCE	-	-	316,903	316,903	100%
TOTAL REVENUES	491,979	499,985	2,316,416	1,816,431	21.6%
TOTAL EXPENSES	471,694	399,252	2,316,416	1,917,164	17.2%
NET POSITION	20,286	100,733			

Water Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WATER REVENUE	360,219	349,520	684,250	334,730	51%
COMMERCIAL WATER REVENUE	293,316	287,105	661,250	374,145	43%
NEW WATER HOOKUPS	35,113	23,662	100,000	76,338	24%
WATER TANK RENTAL	14,365	14,365	26,000	11,635	55%
WATER ACCOMODATION FEES	6,930	8,290	18,000	9,710	46%
OTHER INCOME	4,075	-	-	-	
CARRY FOWARD BALANCE	-	-	446,775	446,775	0%
TOTAL REVENUES	714,018	682,942	1,936,275	1,253,333	35.3%
TOTAL EXPENSES	447,387	400,322	1,936,275	1,535,953	21%
NET POSITION	266,632	282,620			

Wastewater Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WASTEWATER FEES	452,119	477,576	964,600	487,024	50%
MULTI-USER WASTEWATER FEES	5,826	6,078	14,840	8,762	41%
COMMERCIAL WASTEWATER FEES	275,048	268,707	593,600	324,893	45%
NEW WASTEWATER HOOKUPS	17,902	16,857	50,000	33,143	34%
CARRY FORWARD BALANCE	-	-	1,367,880	1,367,880	0%
TOTAL REVENUES	750,895	769,218	2,990,920	2,221,702	25.7%
TOTAL EXPENSES	403,929	432,194	4,990,920	4,558,726	8.7%
NET POSITION	346,965	337,024			

Sanitation Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL SANITATION FEES	182,141	189,910	424,259	234,349	45%
COMMERCIAL SANITATION FEES	156,383	158,786	383,059	224,273	41%
TOTAL REVENUES	338,525	348,696	807,318	458,622	43.2%
TOTAL EXPENSES	311,902	290,902	807,318	516,416	36.0%
NET POSITION	26,622	57,794			

Airport

The airport brings in revenue from land/hangar leases, tie down fees, and fuel sales. The airport is not self-sustaining with these revenue sources only. It relies on the General Fund to contribute as well. For FY25, the City budgeted a contribution of \$274,890. As of December, the airport has a net position of **(\$35,774)**.

Airport Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
CONTRIBUTION GENERAL FUND	-	-	274,890.00	274,890.00	0%
AVIATION FUEL - JET-A	50,721.42	118,263.77	200,000.00	81,736.23	59%
AVIATION FUEL - AVGAS	71,321.08	89,348.90	200,000.00	110,651.10	45%
JET FUEL USE TAX	553.32	816.87	1,000.00	183.13	82%
BUSINESS REVENUE	760.00	1,546.45	2,000.00	453.55	77%
LAND LEASE PAYMENTS	2,005.22	-	25,000.00	25,000.00	0%
TIE DOWN REVENUE	342.00	3,270.00	4,000.00	730.00	82%
FLOWAGE REVENUE	-	-	500.00	500.00	0%
TOTAL REVENUES	125,703.04	213,245.99	707,390.00	494,144.01	30%
TOTAL EXPENSES	229,068.63	249,020.13	707,390.00	458,369.87	35%
NET POSITION	(\$103,366)	(\$35,774)	\$0		

Transit

Our transit fund houses all the revenues and expenses related to the Benson Area Transit (BAT) system. This system is mostly grant funded with a portion of the cost covered through a transfer from our General Fund. For FY25, the City budgeted a transfer of \$150,485 from the General Fund. YTD the net position for the BAT system is **(\$57,637)**. Reimbursement requests through November have been submitted and are included in the figures below.

Transit Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
FTA 5311- CAPITAL	5,069	3,650	20,000	16,350	18%
FTA 5311- OPERATING	54,486	31,941	125,689	93,748	25%
FTA 5311- ADMIN	33,947	31,529	86,567	55,038	36%
SEAGO AAA	12,218	19,671	25,000	5,329	79%
FARE REVENUE	402	407	1,000	593	41%
MISCELLANEOUS INCOME	1,688	-	2,000	2,000	0%
CONTRIBUTION FROM GENERAL FUND	-	-	150,485	150,485	200%
GRANT REVENUE	-	-	17,600	17,600	100%
RTAP	-	-	5,000	5,000	0%
TOTAL REVENUES	107,809	87,198	433,341	346,143	20%
TOTAL EXPENSES	142,232	144,835	433,341	288,506	33%
NET POSITION	(34,423)	(57,637)	0	57,637	

Golf Course

The San Pedro Golf Course and City Grille are managed by Troon. Information presented in the chart below is summarized from Troon's monthly financial statements. The Golf Course enterprise fund is not considered self-sustaining and relies on a contribution from the General Fund. For FY25, the City budgeted a transfer of \$763,364.

Golf Course Revenues and Expenses					% of
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	Budget
OUTSIDE EVENTS	69,192	96,245	67,000	(29,245)	144%
COURSE SERVICES	206,713	176,738	685,488	508,750	26%
FOOD & BEVERAGE	177,694	220,082	500,053	279,971	44%
GOLF SHOP	8,295	8,546	31,036	22,490	28%
OTHER INCOME			-	-	0%
CONTRIBUTION FROM GENERAL FUND			763,364	763,364	0%
TOTAL REVENUES	461,894	501,611	2,046,941	1,545,330	25%
TOTAL EXPENSES	804,087	923,720	2,046,941	820,278	45%
NET POSITION	(342,193)	(422,109)	0	725,052	

GOLF OPERATIONS	Dec 23	Dec 24	FY24	FY25
REVENUES	42,556	42,745	284,200	281,529
EXPENSES	86,071	88,185	580,872	686,152
NET POSITION	(43,515)	(45,440)	(296,672)	(404,623)
FOOD AND BEVERAGE	Dec 23	Dec 24	FY24	FY25
REVENUES	26,977	35,619	177,694	220,082
EXPENSES	33,623	43,923	223,215	237,568
NET POSITION	(6,646)	(8,304)	(45,521)	(17,486)
CONSOLIDATED	Dec 23	Dec 24	FY24	FY25
REVENUES	69,533	78,364	461,894	501,611
EXPENSES	119,694	132,108	804,087	923,720
NET POSITION	(50,161)	(53,744)	(342,193)	(422,109)

Sales Tax Collections

Information presented in the chart on the next page comes directly from the Arizona Department of Revenue.

Sales Tax Collection by Month																		
	Total TPT Collections			Bed Tax			Construction Sales Tax			Food Tax			Retail/ Use Tax			Restaurant/Bar Tax		
	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance
July	636,272	627,700	8,571	5,198	4,565	633	85,957	87,505	(1,548)	133,030	127,522	5,508	295,075	286,233	8,842	50,222	52,637	(2,415)
August	694,604	577,409	117,195	4,763	4,219	544	144,716	35,981	108,735	144,117	131,822	12,294	283,550	286,364	(2,814)	51,585	51,426	159
September	716,036	582,194	133,842	4,240	3,357	883	178,911	56,799	122,112	133,524	135,960	(2,436)	279,777	269,902	9,874	48,165	44,725	3,440
October	560,800	603,578	(42,778)	4,480	4,342	138	20,534	73,018	(52,484)	132,719	127,412	5,307	284,088	274,482	9,605	51,686	44,302	7,384
November	624,702	578,759	45,943	5,355	4,319	1,036	68,511	33,780	34,731	150,446	129,384	21,062	286,948	278,626	8,323	51,882	66,163	(14,281)
December	654,819	644,747	10,072	6,379	5,545	834	50,933	41,833	9,100	149,465	158,335	(8,870)	319,542	322,102	(2,560)	48,804	49,592	(789)
January		724,118			32,523			38,343			152,241			324,517			53,243	
February		576,108			6,900			11,516			148,799			282,035			51,149	
March		623,858			9,511			35,783			138,950			279,281			61,027	
April		687,614			9,119			60,481			153,159			322,583			59,042	
May		667,864			7,077			103,883			135,707			292,374			55,877	
June		674,722			4,293			79,828			147,485			328,550			50,153	
Total	3,887,233	7,568,671	272,846	30,416	95,769	4,070	549,562	658,751	220,645	843,301	1,686,776	32,865	1,748,980	3,547,049	31,271	302,344	639,336	(6,501)



City of Benson Financial Presentation

Fiscal Year 2025

Month Ended November
2024





Overview

City's financial position
at November 30, 2024

Compare FY 24 & FY 25

Figures are unaudited
and subject to change



Citywide Financial State - Revenue

November

- November 2023– \$1,728,877
- November 2024– \$1,836,702
 - **Increase** of \$107,825

Year-to-Date

- FY 2024– \$7,825,380
- FY 2025– \$8,331,453
 - **Increase** of \$506,073



Citywide Financial State - Expenses

November

- November 2023– \$1,189,566
- November 2024– \$1,653,478
 - **Increase** of \$470,012

Year-to-Date

- FY 2024– \$5,994,184
- FY 2025– \$6,464,196
 - **Increase** of \$463,912



Citywide Financial State – Net Position

November

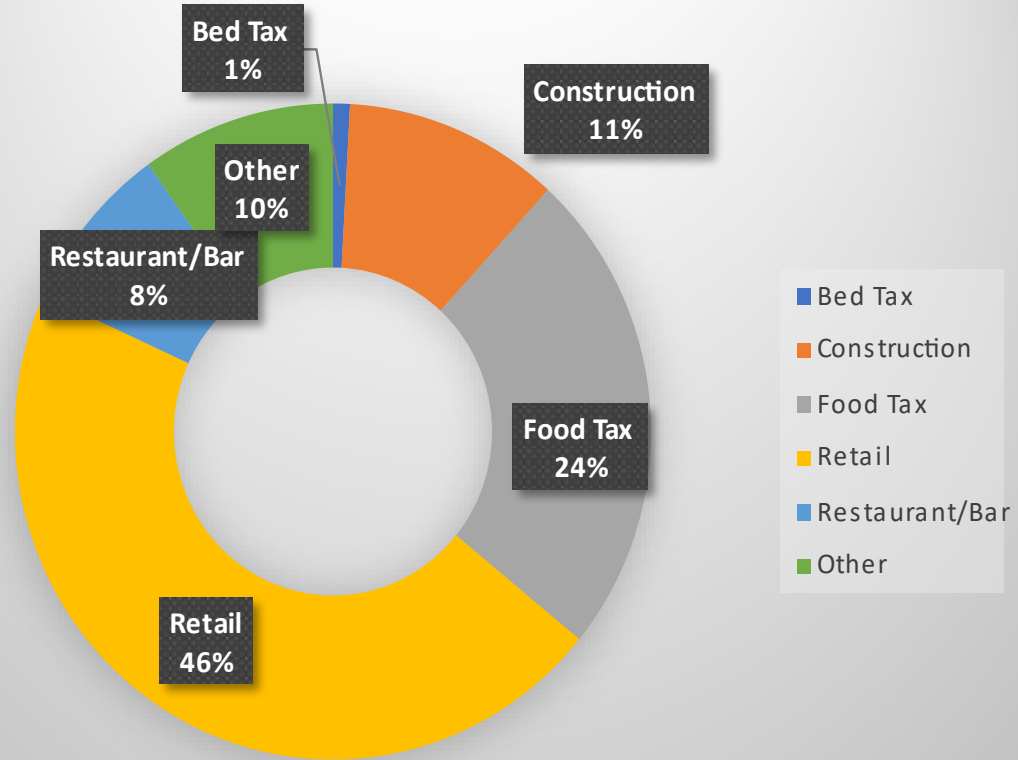
- November 2023– \$539,311
- November 2024– \$188,224
 - **Decrease** of \$356,087

Year-to-Date

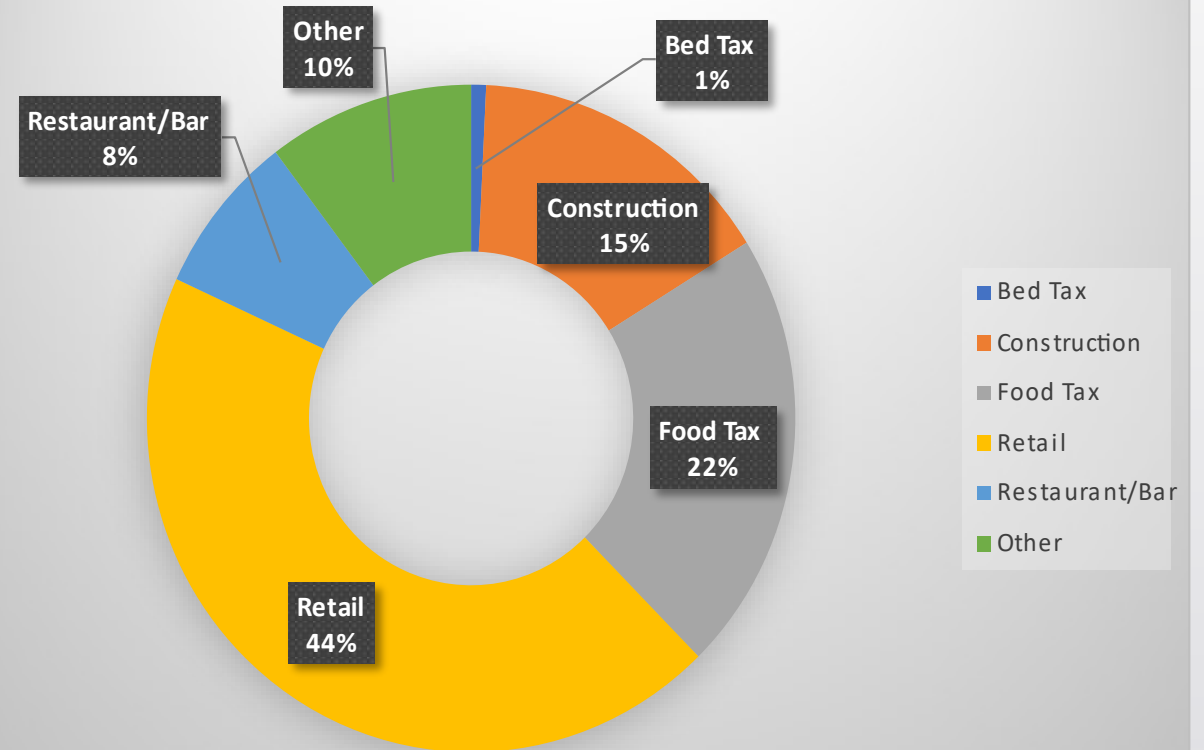
- FY 2024– \$1,831,196
- FY 2025– \$1,867,257
 - **Increase** of \$36,061



NOVEMBER TPT



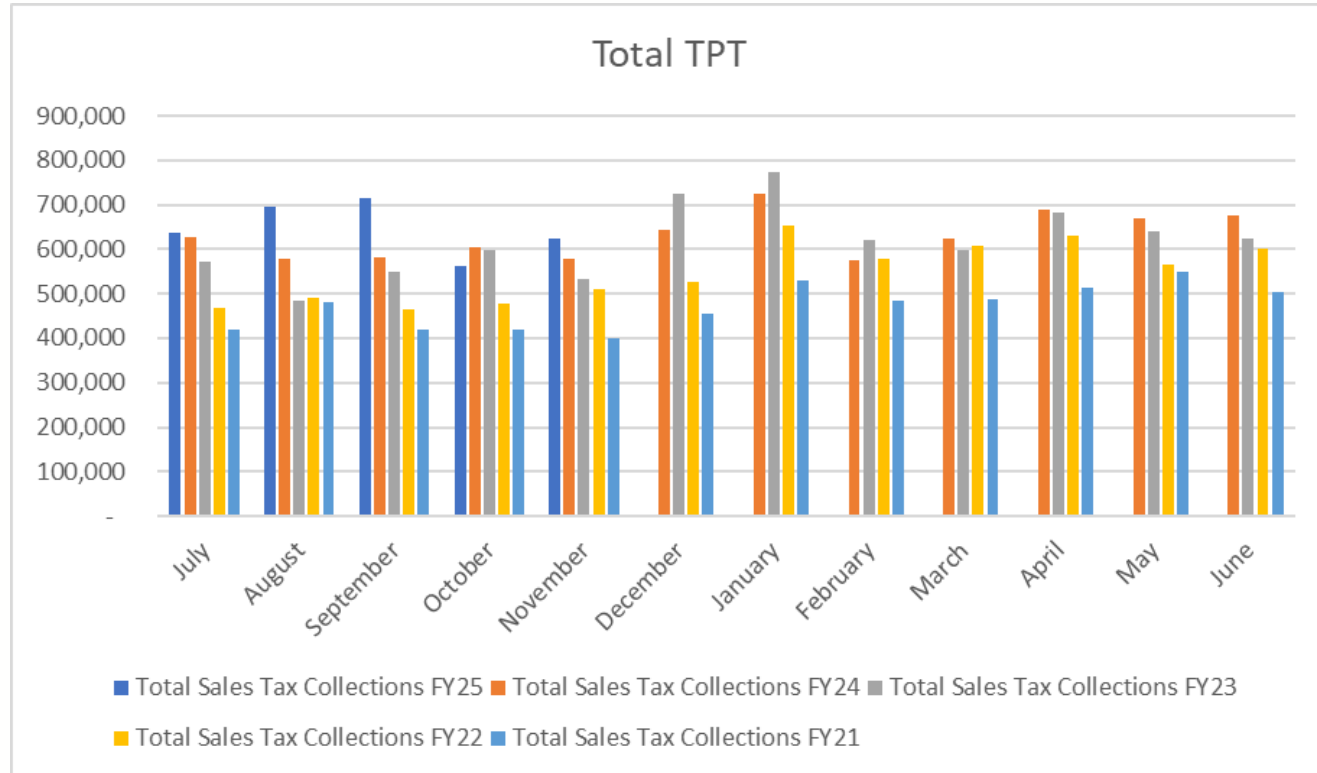
FY25 TPT





Sales Tax Charts

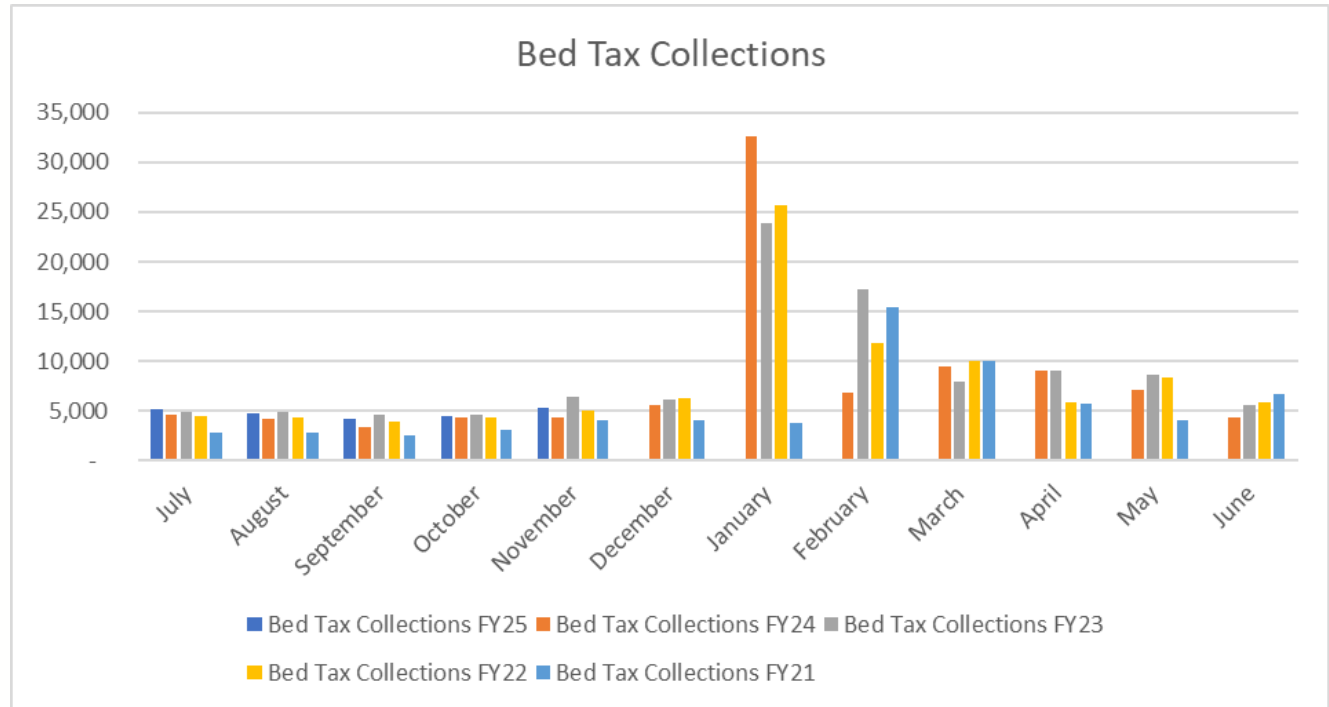
Total Monthly Sales Tax Collections





Sales Tax Charts

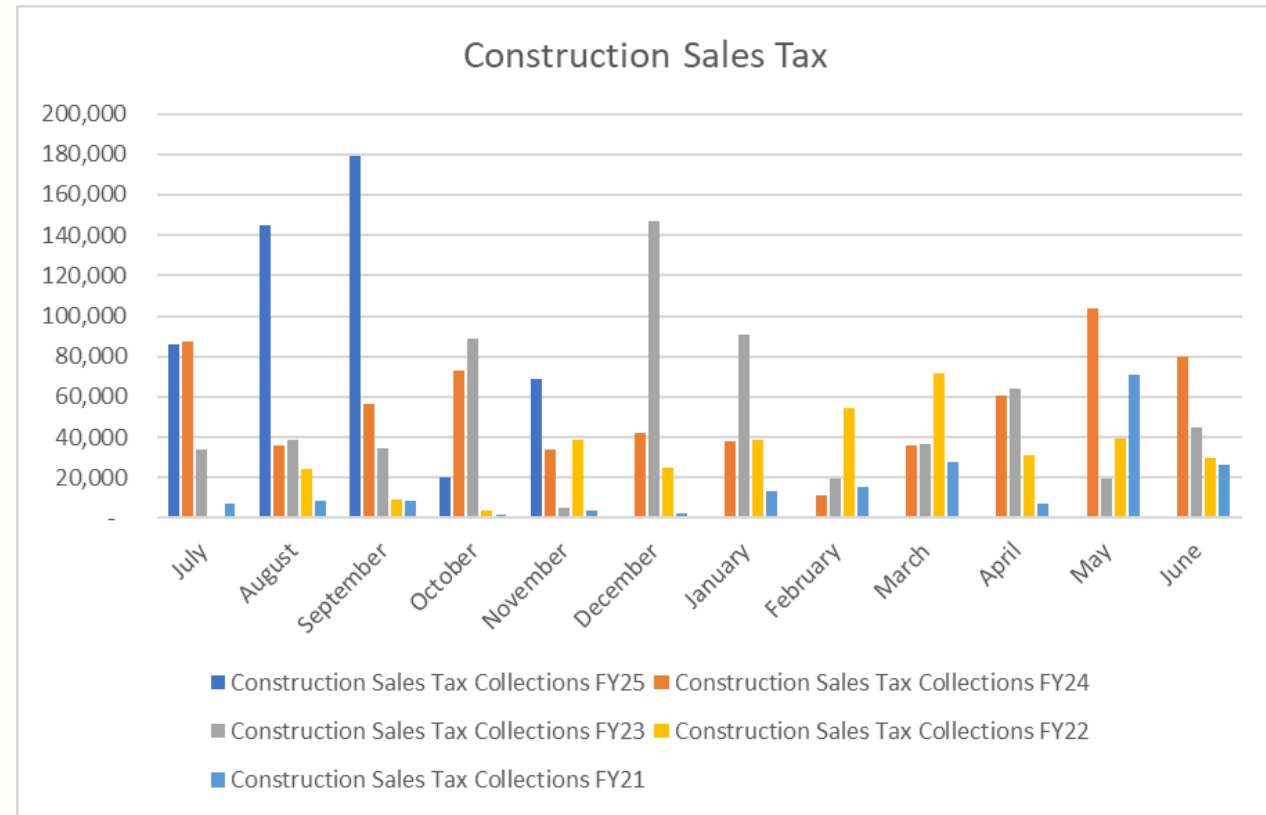
Total Monthly Bed Tax Collections





Sales Tax Charts

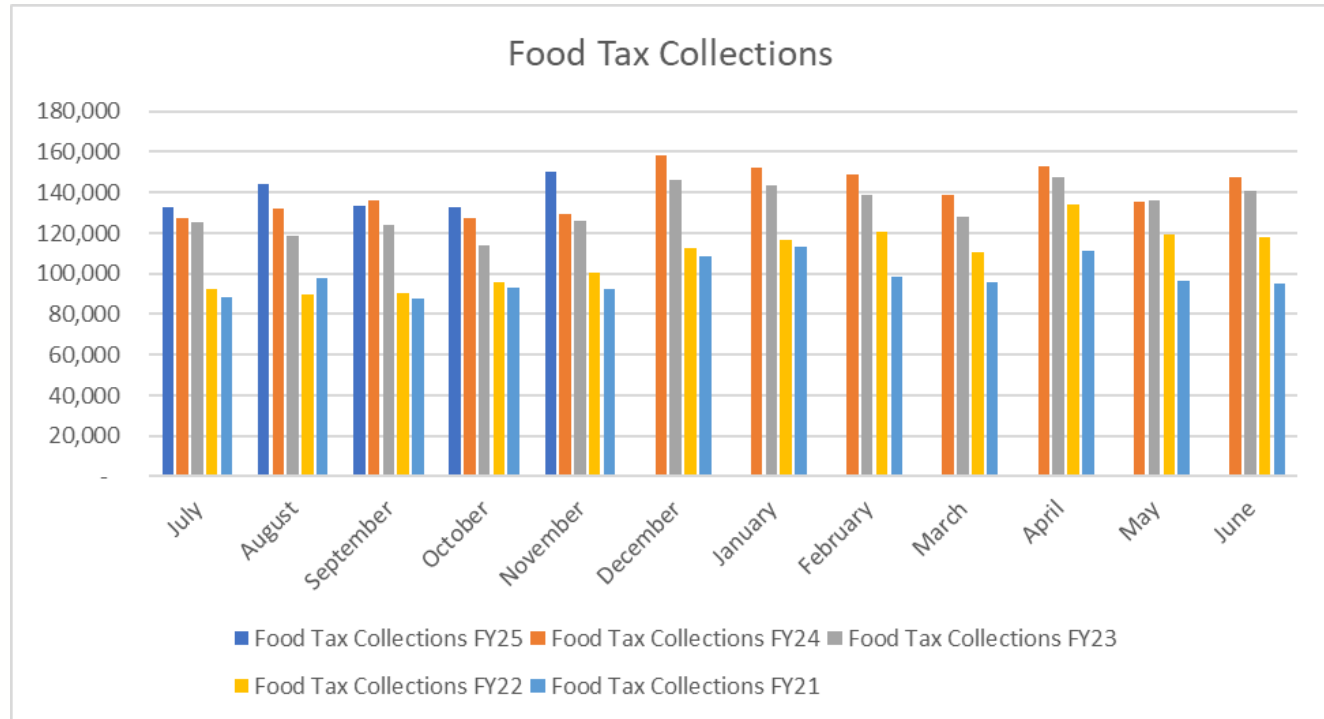
Total Monthly Construction Tax Collections





Sales Tax Charts

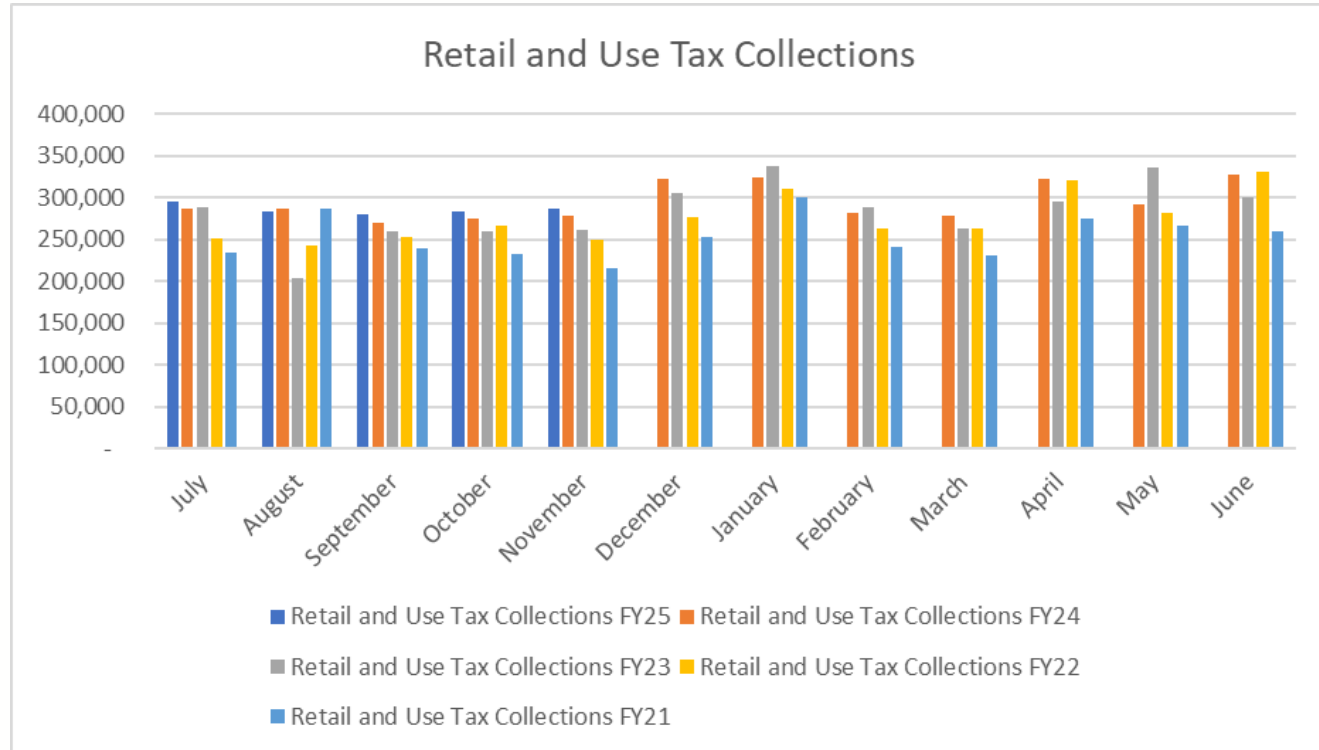
Total Monthly Food Tax Collections





Sales Tax Charts

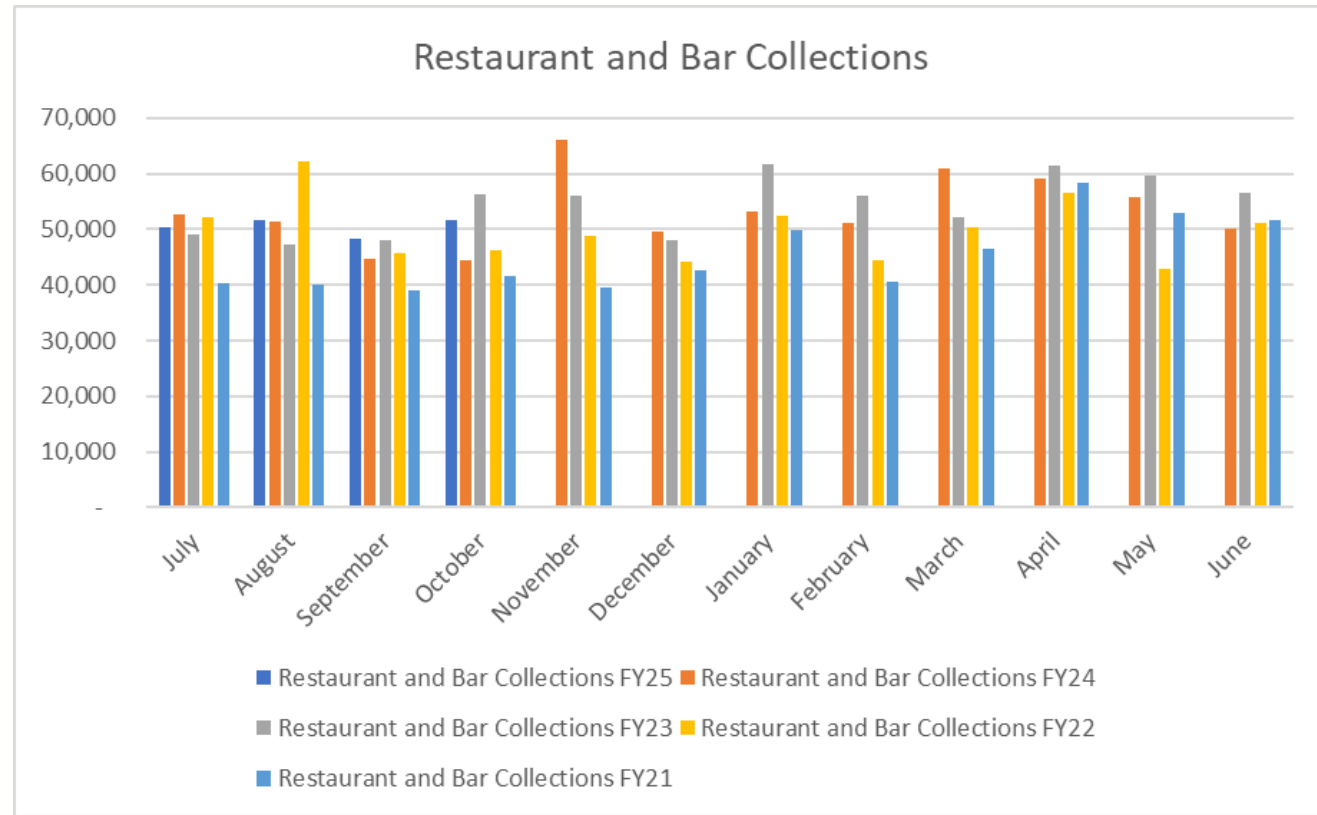
Total Retail and Use Tax Collections





Sales Tax Charts

Total Restaurant and Bar Tax Collections





Questions

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2024
TO: Mayor and Council
CC: Greg Volker, City Manager/Police Chief
FROM: Megan Moreno, Finance Director
SUBJECT: November 2024 Financial Report

I am pleased to present to you the November Financial/Budget Report. The purpose of this report is to give the Mayor and Council a summary of revenues and expenditures to date and to report if there were any financial concerns for the fiscal year.

The tables in this report will show a comparison of the current year to the prior year. Additionally, the tables will compare unaudited FY25 actuals to budget amounts.

As of November, **42%** of the fiscal year has elapsed. Again, these are unaudited figures and subject to change.

Citywide Revenue and Expenditures

Overall, the City has increased revenue over the prior year and decreased expenditures from the prior year. Citywide revenues through November represent 25% of our budgeted revenues. City-wide expenditures through November represent about 17% of budgeted expenditures.

City-wide Revenues								
Fund Name	Nov FY24	YTD FY24	Nov FY25	YTD FY25	FY25 Budget	Remaining	% of Budget	
General Fund	\$ 1,118,753	\$ 4,724,948	\$ 1,121,294	\$ 4,930,608	\$ 14,720,142	\$ 9,789,534	33%	
Transit	\$ 19,085	\$ 89,600	\$ 20,363	\$ 85,378	\$ 433,341	\$ 347,963	20%	
Capital Projects	\$ 33,780	\$ 287,594	\$ 68,511	\$ 498,696	\$ 1,663,000	\$ 1,164,304	30%	
Streets (HURF)	\$ 41,920	\$ 220,292	\$ 43,919	\$ 217,569	\$ 1,026,430	\$ 808,861	21%	
Grants	\$ -	\$ 157,027	\$ 33,816	\$ 120,171	\$ 4,737,589	\$ 4,617,418	3%	
Gas Fund	\$ 75,743	\$ 343,563	\$ 80,065	\$ 346,387	\$ 2,316,416	\$ 1,970,029	15%	
Water Fund	\$ 96,458	\$ 600,947	\$ 122,934	\$ 591,935	\$ 1,936,275	\$ 1,344,340	31%	
Wastewater Fund	\$ 124,497	\$ 623,096	\$ 130,233	\$ 642,930	\$ 2,990,920	\$ 2,347,990	21%	
Sanitation	\$ 56,861	\$ 282,211	\$ 58,334	\$ 290,197	\$ 807,318	\$ 517,121	36%	
Golf Course	\$ 139,798	\$ 392,359	\$ 86,530	\$ 423,249	\$ 2,046,941	\$ 1,623,692	21%	
Airport	\$ 21,982	\$ 103,744	\$ 70,705	\$ 184,333	\$ 707,390	\$ 523,057	26%	
	\$ 1,728,877	\$ 7,825,380	\$ 1,836,702	\$ 8,331,453	\$ 33,385,762	\$ 25,054,309	25%	

Fund Name	City-wide Expenses						
	Nov FY24	YTD FY24	Nov FY25	YTD FY25	FY25 Budget	Remaining	% of Budget
General Fund	\$ 532,294	\$ 2,624,219	\$ 898,866	\$ 3,582,198	\$ 15,352,450	\$ 11,770,252	23%
Transit	\$ 26,215	\$ 116,890	\$ 26,109	\$ 112,109	\$ 433,341	\$ 321,232	26%
Capital Projects	\$ 60,187	\$ 769,958	\$ 83,021	\$ 144,202	\$ 1,663,000	\$ 1,518,798	9%
Streets (HURF)	\$ 40,599	\$ 160,451	\$ 52,807	\$ 172,784	\$ 1,026,430	\$ 853,646	17%
Grants	\$ 83,625	\$ 232,511	\$ 14,349	\$ 194,481	\$ 6,370,977	\$ 6,176,496	3%
Gas Fund	\$ 83,209	\$ 339,967	\$ 75,093	\$ 309,546	\$ 2,316,416	\$ 2,006,870	13%
Water Fund	\$ 78,268	\$ 373,082	\$ 104,367	\$ 319,245	\$ 1,936,275	\$ 1,617,030	16%
Wastewater Fund	\$ 68,186	\$ 317,113	\$ 95,703	\$ 330,988	\$ 4,990,920	\$ 4,659,932	7%
Sanitation	\$ 41,738	\$ 231,664	\$ 63,808	\$ 262,591	\$ 807,318	\$ 544,727	33%
Golf Course	\$ 148,984	\$ 684,390	\$ 143,268	\$ 797,685	\$ 2,046,941	\$ 1,249,256	39%
Airport	\$ 26,261	\$ 143,940	\$ 96,088	\$ 238,366	\$ 707,390	\$ 469,024	34%
	\$ 1,189,566	\$ 5,994,184	\$ 1,653,478	\$ 6,464,196	\$ 37,651,458	\$ 31,187,261	17%

City-Wide Net Position

The Citywide net position was \$1,867,257 for the fiscal year to date.

	City-wide Net Position			
	Nov FY24	YTD FY24	Nov FY25	YTD FY25
Revenue	\$ 1,728,877	\$ 7,825,380	\$ 1,836,702	\$ 8,331,453
Expenses	\$ 1,189,566	\$ 5,994,184	\$ 1,653,478	\$ 6,464,196
Net Position	\$ 539,311	\$ 1,831,196	\$ 183,224	\$ 1,867,257

General Fund Revenues

Overall General Fund Revenues were \$4,930,608 YTD. Notable changes are highlighted in green and orange in the table below.

Local Sales Tax –City Sales Tax collections recorded for the month of November, as of the date of this report, were \$580,410.33.

**There can be timing issues of when we receive money from ADOR and record it in Caselle. For better comparison purposes, please refer to the separate sales tax comparison chart at the end of this report that will show you the sales tax collected for each period based on the month of the sales. This information comes directly from ADOR each month.*

Bed Tax- November bed tax collections were \$5,355, which is up \$1036 from the prior year.

State Shared Revenues – These revenues include the City's portion of the State Urban Revenue Sharing (Income Tax), Auto Lieu (Vehicle) License Tax, and State-Shared Sales Tax. YTD:

State Sales Tax increased \$14,024

Auto Lieu Tax decreased **(\$3,584)**

Urban Revenue decreased **(\$117,877)**

Interest Income- This is interest earned on the City's reserves in our bank accounts and the Local Government Investment Pool (LGIP). Interest collected YTD thru November was \$604,493.

General Fund Revenue					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
GENERAL PROPERTY TAX	\$ 169,334	\$ 133,219	\$ 403,949	\$ 270,730	33%
CITY SALES TAX	\$ 2,678,515	\$ 2,727,473	\$ 6,500,000	\$ 3,772,527	42%
BED TAX COLLECTED	\$ 20,803	\$ 24,037	\$ 108,000	\$ 83,963	22%
STATE SALES TAX	\$ 327,342	\$ 341,367	\$ 816,582	\$ 475,215	42%
FRANCHISE TAX	\$ 82,059	\$ 76,968	\$ 255,000	\$ 178,032	30%
AUTO LIEU TAX	\$ 130,467	\$ 126,883	\$ 337,586	\$ 210,703	38%
BUSINESS LICENSE	\$ 3,475	\$ 5,005	\$ 18,500	\$ 13,495	27%
URBAN REVENUE SHARING	\$ 590,931	\$ 473,054	\$ 1,149,401	\$ 676,347	41%
INTEREST INCOME	\$ 478,752	\$ 604,493	\$ 700,000	\$ 95,507	86%
COPIES AND NOTARY FEES	\$ 22	\$ 5	\$ 50	\$ 46	9%
MISCELLANEOUS	\$ 8,737	\$ 58,876	\$ 125,000	\$ 66,124	47%
ROYALTIES REVENUE	\$ -	\$ -	\$ 2,000	\$ 2,000	0%
DIVIDENDS	\$ 76,582	\$ 138,693	\$ -	\$ (138,693)	#DIV/0!
SALE OF FIXED ASSETS	\$ 2,285	\$ 27,799	\$ 25,000	\$ (2,799)	111%
PROPERTY RENTALS	\$ 2,190	\$ 2,205	\$ 5,500	\$ 3,295	40%
YOUTH COUNCIL	\$ -	\$ -	\$ 500	\$ 500	0%
EMPLOYEE COUNCIL VENDING MACHI	\$ 276	\$ 371	\$ 500	\$ 129	74%
PLANNING & ZONING FEES	\$ 6,400	\$ 250	\$ 8,500	\$ 8,250	3%
BUILDING PERMITS & FEES	\$ 73,003	\$ 94,072	\$ 400,000	\$ 305,928	24%
BUILDING PLAN REVIEW FEES	\$ 20,108	\$ 28,684	\$ 100,000	\$ 71,316	29%
PUBLIC WORKS REVIEW FEES	\$ 31	\$ 283	\$ 10,000	\$ 9,717	3%
PW RECORDING/MISC FEES	\$ -	\$ 1,787	\$ -	\$ (1,787)	0%
TOURISM DONATIONS	\$ -	\$ 362	\$ -	\$ (362)	0%
FORFEITURE REV/CHECKPROOF VEH	\$ -	\$ 730	\$ 5,000	\$ 4,270	0%
POLICE IMPOUND	\$ 1,740	\$ 960	\$ 5,000	\$ 4,040	19%
30 DAY IMPOUND	\$ 150	\$ -	\$ 500	\$ 500	0%
REPORT INCOME	\$ 478	\$ 407	\$ 1,500	\$ 1,093	27%
FINGERPRINT REVENUE	\$ 50	\$ 120	\$ 500	\$ 380	24%
DISPATCH REVENUE	\$ 942	\$ -	\$ 5,000	\$ 5,000	0%
DOG LICENSES/SHELTER FEES	\$ 6,156	\$ 8,775	\$ 10,000	\$ 1,225	88%
PROJECT DONATIONS AC	\$ 2,657	\$ 5,286	\$ 5,000	\$ (286)	106%
ANIMAL MEDICAL DONATIONS	\$ 45	\$ -	\$ 5,500	\$ 5,500	0%
SHELTER FEES FROM COUNTY	\$ -	\$ -	\$ 63,000	\$ 63,000	0%
POLICE REIMBURSEMENT SRO	\$ 11,333	\$ 18,878	\$ 60,000	\$ 41,122	31%
DEMA BORDER SECURITY GRANT	\$ -	\$ -	\$ 231,776	\$ 231,776	0%
STONEGARDEN GRANT	\$ 5,209	\$ 5,579	\$ 20,000	\$ 14,421	28%
GOHS GRANT FOR OT	\$ 4,563	\$ 226	\$ 15,000	\$ 14,774	2%
RICO SEIZURE REVENUE	\$ -	\$ -	\$ 2,000	\$ 2,000	0%
SMART AND SAFE AZ FUND - PD	\$ -	\$ -	\$ 38,000	\$ 38,000	0%
OFFICER SAFETY EQUIPMENT	\$ 239	\$ 124	\$ 500	\$ 376	25%
OTHER INCOME	\$ 2,002	\$ 3,741	\$ 10,000	\$ 6,259	37%
FIREMEN'S REVENUE	\$ 3,207	\$ -	\$ 50,000	\$ 50,000	0%
SMART AND SAFE AZ FUND - FIRE	\$ -	\$ -	\$ 2,500	\$ 2,500	0%
CITATIONS FROM BENSON PD	\$ -	\$ -	\$ 500	\$ 500	0%
LIBRARY FINES	\$ 1,948	\$ 2,312	\$ 5,500	\$ 3,188	42%
POOL FEES	\$ 1,160	\$ 1,848	\$ 4,200	\$ 2,352	44%
SUMMER PROGRAM FEES	\$ -	\$ 60	\$ 4,200	\$ 4,140	1%
PARK USER FEES	\$ 1,487	\$ 1,065	\$ 5,500	\$ 4,435	19%
JULY 4 REVENUES/DONATIONS	\$ 55	\$ 1,544	\$ 8,000	\$ 6,456	19%
TOURISM SALES	\$ 1,137	\$ 1,147	\$ 2,500	\$ 1,354	46%
OTHER EVENTS	\$ 6,639	\$ 3,120	\$ 6,500	\$ 3,380	48%
MISCELLANEOUS	\$ 249	\$ 5	\$ 200	\$ 195	3%
CITY CEMETERY	\$ 1,050	\$ 2,859	\$ 2,000	\$ (859)	143%
HISTORICAL PRESERV DONATIONS	\$ -	\$ -	\$ 200	\$ 200	0%
VENDOR LICENSE FEE	\$ 125	\$ -	\$ 400	\$ 400	0%
BINGO REVENUE	\$ 1,016	\$ 937	\$ 2,000	\$ 1,063	47%
SALE OF PROPERTY	\$ -	\$ -	\$ 200,000	\$ 200,000	0%
CARRYFORWARD BALANCE	\$ -	\$ -	\$ 4,442,817	\$ 4,442,817	0%
	\$ 4,724,948	\$ 4,930,608	\$ 16,181,361	\$ 11,250,753	30%

General Fund Expenditures

Expenditures for the month of November were \$898,866 This is an increase from the prior November by \$366,572.

General Fund Expenditures					
Department	FY 24	FY 25	FY 25 Budget	Remaining	% Budget
Total Administration	267,187	340,683	779,226	438,543	44%
Total Council	35,613	48,808	92,449	43,641	53%
Total Building	74,377	83,101	432,466	349,365	19%
Total Police	1,319,535	1,551,795	4,271,940	2,720,145	36%
Total Fire Department	148,441	209,924	831,584	621,660	25%
Total Magistrate	13,164	14,838	59,875	45,037	25%
Total Library	124,958	102,292	405,426	303,134	25%
Total Parks	110,232	189,984	762,533	572,549	25%
Total Finance	131,698	183,560	433,540	249,980	42%
Total Recreation	65,286	76,014	382,716	306,702	20%
Total Community Enrichment	44,698	73,582	136,300	62,718	54%
Total Tourism	87,576	99,499	353,941	254,442	28%
Total City Attorney	84,533	96,346	294,619	198,273	33%
Total City Clerk	65,175	74,860	200,489	125,629	37%
Total Planning & Zoning	27,652	25,711	279,845	254,134	9%
Total Public Works	24,093	41,647	410,867	369,220	10%
Total Misc Expenses	-	369,554	6,053,545	6,053,545	0%
	<u>2,624,219</u>	<u>3,582,198</u>	<u>16,181,361</u>	<u>12,968,717</u>	<u>22%</u>

General Fund Net Position

The General Fund net position YTD thru November was \$1,348,410.

General Fund Net Position				
	Nov FY24	YTD FY24	Nov FY25	YTD FY25
Revenue	\$ 1,118,753	\$ 4,724,948	\$ 1,121,294	\$ 4,930,608
Expenses	\$ 532,294	\$ 2,624,219	\$ 898,866	\$ 3,582,198
Net Position	\$ 586,458	\$ 2,100,728	\$ 222,428	\$ 1,348,410

Capital Projects Fund

Construction Sales Tax for November was \$68,511. The Capital Projects budget for this fiscal year totals \$1,663,000 and focuses on projects for pavement management and street sign upgrades, slum and blight, lions park upgrades, police/fire building improvements, and city hall demo/construction. Spending on these projects totaled \$144,202 YTD. This is significant decrease from expenses in the prior year.

CIP Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
MISC. PROJECT DONATION	500	61	-	(61)	
CONSTRUCTION SALES TAX	287,094	498,635	500,000	1,365	100%
GENERAL FUND TRANSFER	-	-	763,000	763,000	0%
SERIES 2010 BOND PROCEEDS	-	-	400,000	400,000	0%
ANTICIPATED GRANT	-	-	-	-	0%
ANIMAL CONTROL IMPROVE-CO	-	-	-	-	100%
SERIES 2010 BOND	-	-	-	-	#DIV/0!
TOTAL REVENUES	287,594	498,696	1,663,000	1,164,304	30%
TOTAL EXPENSES	769,958	144,202	1,663,000	1,518,798	9%
NET POSITION	(482,364)	354,493			

Streets (HURF)

We are required to account for Highway User Revenue Funds (HURF) in a separate fund. We refer to these revenues as gasoline tax. In November, the City collected \$43,919 in Gasoline Tax.

Streets Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
GASOLINE TAX	220,292	217,569	541,278	323,709	40%
MISCELLANEOUS INCOME	-	-	-	-	0%
CARRY FORWARD BALANCE	-	-	485,152	485,152	0%
TOTAL REVENUES	220,292	217,569	1,026,430	808,861	21%
TOTAL EXPENSES	160,451	172,784	1,026,430	853,646	17%
NET POSITION	59,841	44,785			

Utility Funds

Our utility funds include Gas, Water, Waste Water, and Sanitation.

Gas Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL GAS REVENUE	233,725	234,265	1,500,000	1,265,735	16%
MULTI-USER GAS REVENUE	3,383	2,801	18,113	15,312	15%
COMMERCIAL GAS REVENUE	96,126	99,091	455,400	356,309	22%
UTILITY SERVICE CHARGES	5,195	3,630	15,000	11,370	24%
NEW GAS HOOKUPS	2,593	4,334	5,000	666	87%
PENALTY AND INTEREST FEES	2,541	2,266	6,000	3,734	38%
CARRY FORWARD BALANCE	-	-	316,903	316,903	100%
TOTAL REVENUES	343,563	346,387	2,316,416	1,970,029	15.0%
TOTAL EXPENSES	339,967	309,546	2,316,416	2,006,870	13.4%
NET POSITION	3,596	36,841			

Water Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WATER REVENUE	305,154	303,791	684,250	380,459	44%
COMMERCIAL WATER REVENUE	243,515	243,048	661,250	418,202	37%
NEW WATER HOOKUPS	27,963	23,662	100,000	76,338	24%
WATER TANK RENTAL	14,365	14,365	26,000	11,635	55%
WATER ACCOMODATION FEES	5,875	7,070	18,000	10,930	39%
OTHER INCOME	4,075	-	-	-	
CARRY FOWARD BALANCE	-	-	446,775	446,775	0%
TOTAL REVENUES	600,947	591,935	1,936,275	1,344,340	30.6%
TOTAL EXPENSES	373,082	319,245	1,936,275	1,617,030	16%
NET POSITION	227,865	272,690			

Wastewater Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL WASTEWATER FEES	375,649	397,185	964,600	567,415	41%
MULTI-USER WASTEWATER FEES	4,855	5,065	14,840	9,775	34%
COMMERCIAL WASTEWATER FEES	229,211	223,822	593,600	369,778	38%
NEW WASTEWATER HOOKUPS	13,381	16,857	50,000	33,143	34%
CARRY FORWARD BALANCE	-	-	1,367,880	1,367,880	0%
TOTAL REVENUES	623,096	642,930	2,990,920	2,347,990	21.5%
TOTAL EXPENSES	317,113	330,988	4,990,920	4,659,932	6.6%
NET POSITION	305,983	311,943			

Sanitation Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
RESIDENTIAL SANITATION FEES	151,535	158,058	424,259	266,201	37%
COMMERCIAL SANITATION FEES	130,676	132,139	383,059	250,920	34%
TOTAL REVENUES	282,211	290,197	807,318	517,121	35.9%
TOTAL EXPENSES	231,664	262,591	807,318	544,727	32.5%
NET POSITION	50,547	27,606			

Airport

The airport brings in revenue from land/hangar leases, tie down fees, and fuel sales. The airport is not self-sustaining with these revenue sources only. It relies on the General Fund to contribute as well. For FY25, the City budgeted a contribution of \$274,890. As of November, the airport has a net position of **(\$54,033)**.

Airport Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
CONTRIBUTION GENERAL FUND	-	-	274,890.00	274,890.00	0%
AVIATION FUEL - JET-A	43,110.12	106,851.25	200,000.00	93,148.75	53%
AVIATION FUEL - AVGAS	57,653.05	72,917.99	200,000.00	127,082.01	36%
JET FUEL USE TAX	274.93	816.87	1,000.00	183.13	82%
BUSINESS REVENUE	740.00	798.00	2,000.00	1,202.00	40%
LAND LEASE PAYMENTS	1,790.22	-	25,000.00	25,000.00	0%
TIE DOWN REVENUE	176.00	2,949.00	4,000.00	1,051.00	74%
FLOWAGE REVENUE	-	-	500.00	500.00	0%
TOTAL REVENUES	103,744.32	184,333.11	707,390.00	523,056.89	26%
TOTAL EXPENSES	143,939.58	238,365.77	707,390.00	469,024.23	34%
NET POSITION	(\$40,195)	(\$54,033)	\$0		

Transit

Our transit fund houses all the revenues and expenses related to the Benson Area Transit (BAT) system. This system is mostly grant funded with a portion of the cost covered through a transfer from our General Fund. For FY25, the City budgeted a transfer of \$150,485 from the General Fund. YTD the net position for the BAT system is **(\$26,731)**. Reimbursement requests through November have been submitted and are included in the figures below.

Transit Fund Revenue & Expense					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
FTA 5311- CAPITAL	4,667	3,650	20,000	16,350	18%
FTA 5311- OPERATING	43,984	31,941	125,689	93,748	25%
FTA 5311- ADMIN	28,734	31,529	86,567	55,038	36%
SEAGO AAA	10,182	17,958	25,000	7,042	72%
FARE REVENUE	346	301	1,000	699	30%
MISCELLANEOUS INCOME	1,688	-	2,000	2,000	0%
CONTRIBUTION FROM GENERAL FUND	-	-	150,485	150,485	200%
GRANT REVENUE	-	-	17,600	17,600	100%
RTAP	-	-	5,000	5,000	0%
TOTAL REVENUES	89,600	85,378	433,341	347,963	20%
TOTAL EXPENSES	116,890	112,109	433,341	321,232	26%
NET POSITION	(27,291)	(26,731)	0	26,731	

Golf Course

The San Pedro Golf Course and City Grille are managed by Troon. Information presented in the chart below is summarized from Troon's monthly financial statements. The Golf Course enterprise fund is not considered self-sustaining and relies on a contribution from the General Fund. For FY25, the City budgeted a transfer of \$763,364.

Golf Course Revenues and Expenses					
Account Name	FY 24	FY 25	FY 25 Budget	Remaining	% of Budget
OUTSIDE EVENTS	68,817	96,012	67,000	(29,012)	143%
COURSE SERVICES	166,298	135,762	685,488	549,726	20%
FOOD & BEVERAGE	150,716	184,463	500,053	315,590	37%
GOLF SHOP	6,528	7,012	31,036	24,024	23%
OTHER INCOME			-	-	0%
CONTRIBUTION FROM GENERAL FUND			763,364	763,364	0%
TOTAL REVENUES	392,359	423,249	2,046,941	1,623,692	21%
TOTAL EXPENSES	684,390	797,685	2,046,941	946,313	39%
NET POSITION	(292,031)	(374,436)	0	677,379	

GOLF OPERATIONS	Nov 23	Nov 24	FY24	FY25
REVENUES	112,549	43,467	241,643	238,786
EXPENSES	110,052	100,500	494,797	604,038
NET POSITION	2,497	(57,033)	(253,154)	(365,252)
FOOD AND BEVERAGE	Nov 23	Nov 24	FY24	FY25
REVENUES	27,249	43,063	150,716	184,463
EXPENSES	38,932	42,768	189,593	193,647
NET POSITION	(11,683)	295	(38,877)	(9,184)
CONSOLIDATED	Nov 23	Nov 24	FY24	FY25
REVENUES	139,798	86,530	392,359	423,249
EXPENSES	148,984	143,268	684,390	797,685
NET POSITION	(9,186)	(56,738)	(292,031)	(374,436)

Sales Tax Collections

Information presented in the chart on the next page comes directly from the Arizona Department of Revenue. Food Tax and Retail/use Tax Collections have been added to the chart this month.

Sales Tax Collection by Month																	
	Total TPT Collections			Bed Tax			Construction Sales Tax			Food Tax			Retail/ Use Tax			Restaurant/Bar Tax	
	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	FY24	Variance	FY25	Variance
July	636,272	627,700	8,571	5,198	4,565	633	85,957	87,505	(1,548)	133,030	127,522	5,508	295,075	286,233	8,842	50,222	52,637
August	694,604	577,409	117,195	4,763	4,219	544	144,716	35,981	108,735	144,117	131,822	12,294	283,550	286,364	(2,814)	51,585	51,426
September	716,036	582,194	133,842	4,240	3,357	883	178,911	56,799	122,112	133,524	135,960	(2,436)	279,777	269,902	9,874	48,165	44,725
October	560,800	603,578	(42,778)	4,480	4,342	138	20,534	73,018	(52,484)	132,719	127,412	5,307	284,088	274,482	9,605	51,686	44,302
November	624,702	578,759	45,943	5,355	4,319	1,036	68,511	33,780	34,731	150,446	129,384	21,062	286,948	278,626	8,323	51,882	66,163
December		644,747			5,545			41,833			158,335			322,102			49,592
January		724,118			32,523			38,343			152,241			324,517			53,243
February		576,108			6,900			11,516			148,799			282,035			51,149
March		623,858			9,511			35,783			138,950			279,281			61,027
April		687,614			9,119			60,481			153,159			322,583			59,042
May		667,864			7,077			103,883			135,707			292,374			55,877
June		674,722			4,293			79,828			147,485			328,550			50,153
Total	3,232,414	7,568,671	262,773	24,037	95,769	3,236	498,630	658,751	211,546	693,836	1,686,776	41,735	1,429,438	3,547,049	33,831	253,540	639,336
																	(5,713)



Stronghold Aviation Services, LLC

2625 S. Mario Ranch Lane

Tucson, AZ 85730

AIRPORT STATUS REPORT – January 2025

Daniel Mosier, Airport Manager

Airport Operations



Figure 1- PJ Helicopter is back in force on powerline construction

January sees the return of PJ Helicopter basing large helicopter operations out of the east side of the ramp. Fair weather and competitive fuel prices should see good operation counts for January following a slack month of December as the operational statistics below bear out. December has typically shown a dip in total operations.

Airport Operations 12/1/24 – 12/31/24

Analysis of *Motion Info Aircraft Tracking* data shows the following for air operations:

Total: 1,699 (down 11% from prior month)

Composed of-



Stronghold Aviation Services, LLC

2625 S. Mario Ranch Lane

Tucson, AZ 85730

Single Engine: 1,390 (down 17%)

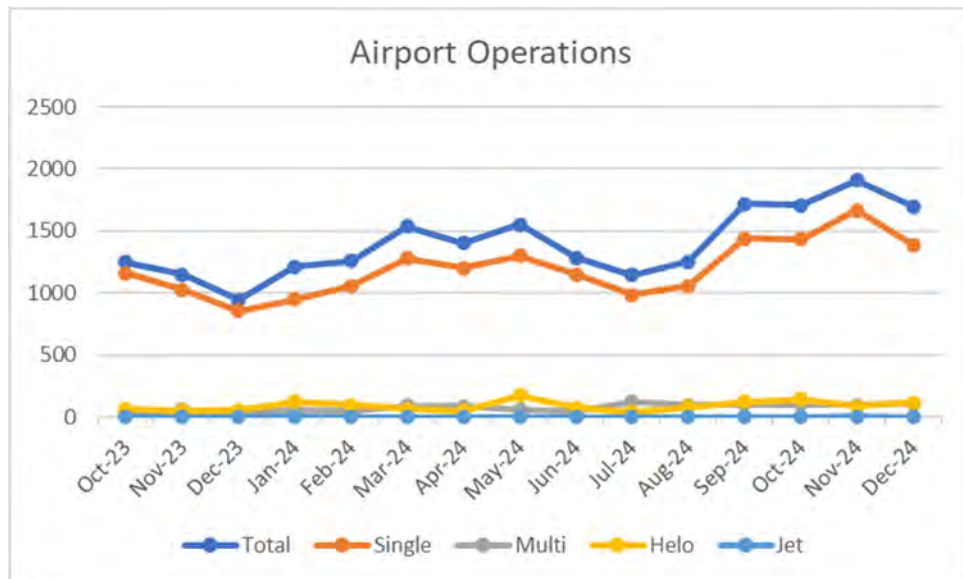
Multi engine: 107 (up 11%)

Helicopter: 116 (up 30%)

Jet: 1

Unknown: 85

Past 12 months (Jan 1, 2024 – Dec 31, 2024) total operations: 17,683



Tie Down, Gate Card & Special Operation Fees

Tie-down/Ramp fee payments of \$1,015 were collected of a total owed of \$1,365 of which \$700 was due in January and the remainder was prior months.

One gate card was issued for \$10 in January.

Maintenance / FOD

On Sunday 1/27, a significant water leak was discovered from the valve near the rotating beacon. The Airport Manager replaced the valve and the problem is resolved. This repair is out-of-scope of the airport management contract and Stronghold Aviation will be invoicing cost of parts and labor.



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Figure 2 - Water valve after repair

No preventative maintenance has been done for the past 14 months on gates, fuel system, security cameras, runway lighting, or weed control. A significant fire hazard exists due to tumble weed accumulation particularly south of the row hangars.

Airport Development

A small contingent of US Air Force parachutists visited the airport week of 1/13 interested in staging parachute training operations.



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Fuel Sales - December 2024

Avgas sales were down in December though still robust and strongly up over same month prior year. Jet fuel sales were nominal with mostly local air ambulance sales and a few itinerant helicopters purchasing fuel. There were no construction helicopter fuel sales in December which were driving large volumes in October and November.

An avgas delivery was received on 1/17 with a pump price increase from \$4.93 to \$5.07. In spite of the price increase, avgas remains competitive in the local market and January is projected to show sales in the top three months since opening the pump.

No jet fuel deliveries were received in January.



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Fuel Sales Metrics

Month Ending 12/31/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$ 16,412.21	3,329.05	118
Jet A	\$ 8,569.23	1,900.67	41
Total	\$ 24,981.44	5,229.72	159

Vs. Prior month sales -

- Total Fuel sales DOWN 51%**
- 100 LL Sales DOWN 13%**
- 100 LL Flowage DOWN 12%**
- Jet A Sales DOWN 74%**
- Jet A Flowage DOWN 74%**
- Transaction Count DOWN 17%**

Prior Month Ending 11/31/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$ 18,842.97	3,780.29	148
Jet A	\$ 32,558.60	7,300.14	43
Total	\$ 51,399.57	11,080.43	191

Vs. Prior Year same month sales -

- Total Fuel sales UP 15%**
- 100 LL Sales UP 17%**
- 100 LL Flowage Up 25%**
- Jet A Sales UP 11%**
- Jet A Flowage UP 28%**
- Transaction Count UP 30%**

Prior Year same Month Ending 12/31/2023

Product	Total Sales	Total Gallons	#sales
100LL	\$ 14,004.07	2,660.96	95
Jet A	\$ 7,737.50	1,482.28	27
Total	\$ 21,741.57	4,143.24	122



Stronghold Aviation Services, LLC

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Fiscal year to date - 7/1/2024 –12/31/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$ 90,781.78	16,872.55	671
Jet A	\$126,567.73	28,959.11	236
Total	\$217,349.51	45,831.66	907

Vs Prior Fiscal Year to date -

- Total Fuel Sales up 75%**
- 100 LL Sales up 21%**
- 100 LL Flowage up 32%**
- Jet A Sales up 156%**
- Jet A Flowage up 206%**
- Transactions up 42%**

Prior Fiscal year to date - 7/1/2023 -11/30/2023

Product	Total Sales	Total Gallons	#sales
100LL	\$ 74,884.41	12,790.79	465
Jet A	\$ 49,461.04	9,475.30	172
Total	\$124,345.45	22,266.09	637

Calendar Year Sales to date 1/1/2024 – 12/31/2024

Product	Total Sales	Total Gallons	#sales
100LL	\$201,431.16	37,119.93	1391
Jet A	\$261,083.92	55,509.41	511
Total	\$462,515.08	92,629.34	1902

Vs. Prior year same period

- Total Fuel sales up 94%**
- 100 LL Sales up 50%**
- 100 LL Flowage up 63%**
- Jet A Sales up 151%**
- Jet A Flowage up 178%**
- Transaction Count up 52%**

Prior year Sales to date 1/1/2023 – 12/31/2023

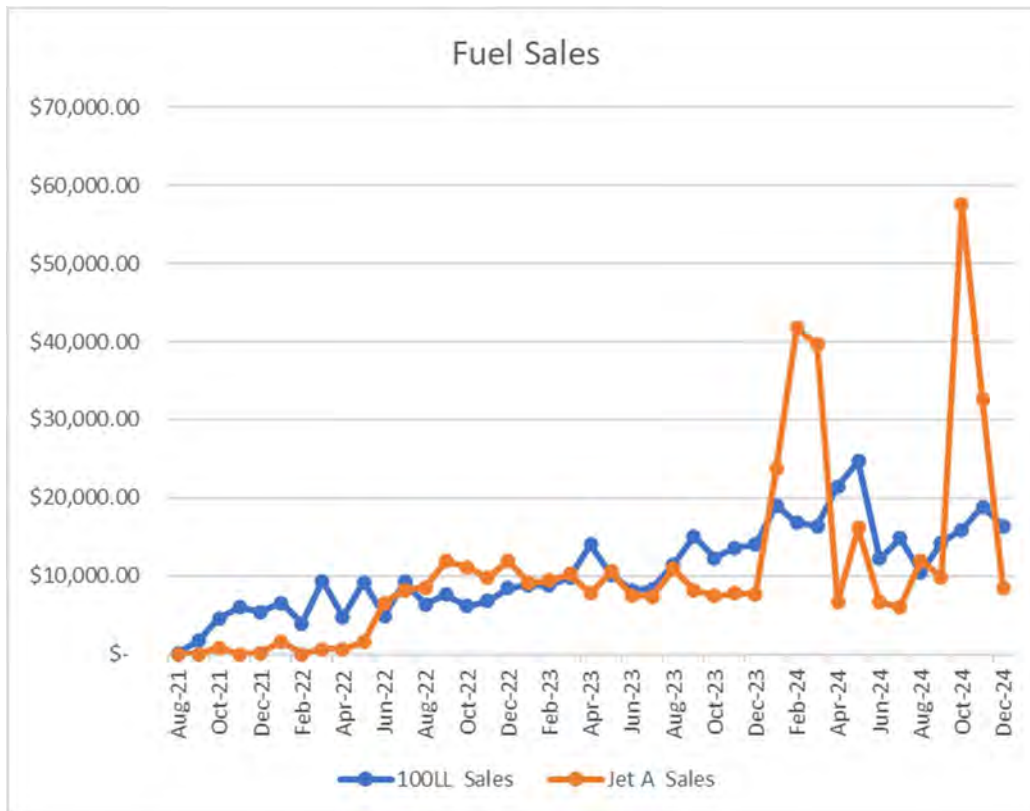
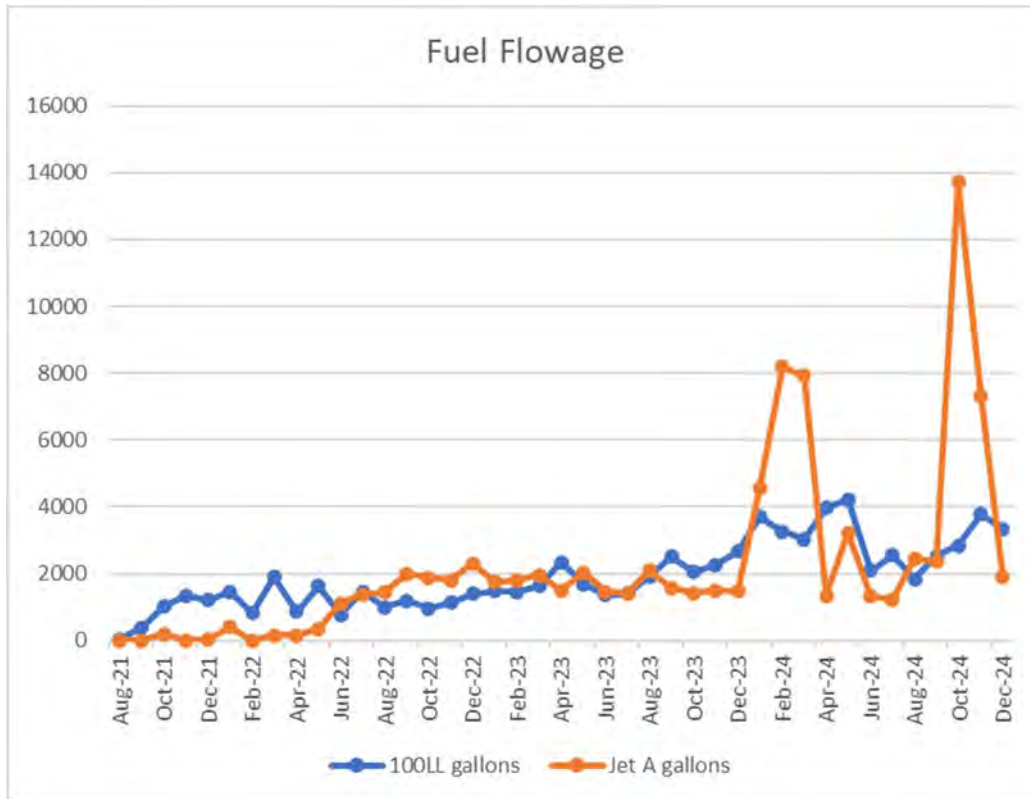
Product	Total Sales	Total Gallons	#sales
100LL	\$134,722.91	22,745.28	878
Jet A	\$104,211.94	19,964.01	372
Total	\$238,934.85	42,709.29	1250



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Tucson, AZ 85730





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Tank Inventory Correlation - December

Deliveries

100LL: 0

Jet A: 7,979

Estimated Flowage:

100LL:

11/1 stick reading: 6,822

Dec sales: -3,329

Delivery: 0

Est. inventory: 3,493

1/1 stick reading -3,436

Discrepancy 57 gallons (1/2")

Jet A:

11/1 stick reading: 2,411

Dec Sales: -2,124

Delivery: 7,979

Est. inventory 8,266

1/1 stick reading: -8,232

Discrepancy 34 gallons (1/4")

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2025

TO: Greg Volker, City Manager/Police Chief

FROM: Vicki Vivian, CMC, City Clerk

SUBJECT: Monthly Department Report

The Deputy Clerk position is currently vacant, and the advertising process recently closed. I will work with the HR office for interviews to take place and hopefully, we will have a new Deputy Clerk on board soon. After a Deputy Clerk is hired, training will begin and once completed, I will review Clerk operations and seek ways to improve services provided by the City Clerk's office.

The organization of records in the Clerk's office continues with scanning and indexing all current and previous Council action in the form of Ordinances, Resolutions, Contracts, Deeds & Easements and Declared Public Documents. Compliance violations will be added to the recordkeeping; working with our part-time Compliance Officer to organize violations as well recorded liens and lien releases.

All items have been ordered and are in place for the newly-elected Councilmember and the newly-appointed Councilmember, including phones and laptops that have been assigned to them.

The Council held another successful retreat on January 23 and the Clerk's office prepared packets in addition to the packet for the January regular meeting.

The Clerk's office also continues to work closely with the City Manager and other departments concerning public records requests, documentation for research purposes and the drafting of documentation, including public hearing notices, ordinances, resolutions, etc. for upcoming items requiring Council action.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 31, 2025

TO: Mayor and Council

FROM: Abbie Johnson, Engineer Aide/Permit Technician

SUBJECT: Development Services Department Report

Total number of permits issued **JANUARY 2025:** 25 as of 01/31/2025 with a construction value of \$616,730.00

Residential Total: 2

Total New Residential Dwelling Units: 2

SFR: 1

Multi-Family DU: 0

Manufactured Homes: 1

Residential Demolition Total: 0

Commercial Total: 1

New Commercial Structures: 1

Commercial Remodel: 0

Commercial Demolition: 0

Infrastructure Total: 2

Number of Permits Under Review This Month: 11

Number of Permit that are Approved but Waiting on Payment: 3

Total Inspection Stops Performed **JANUARY 2025:** 102 as of 01/31/2025

Construction Inspections: 80

Courtesy Fire (includes inspections and re-inspections): 0

Courtesy Gas (includes inspections and re-inspections): 5

Business (includes inspections and re-inspections): 10

Final SFR Inspections: 7

Total number of permits issued **YEAR TO DATE:** 25 as of 01/31/2025 with a construction value of \$616,730.00

Residential Total: 2

Total New Residential Dwelling Units: 2

SFR: 1

Multi-Family DU: 0
Manufactured Homes: 1
Demolitions :0

Commercial Total: 1
New Commercial Structures: 1
Commercial Remodel: 0
Demolition: 0

Infrastructure Permits: 2

Total Inspection Stops Performed **YEAR TO DATE**: 102 as of 01/31/2025

Construction Inspections: 80
Courtesy Fire (includes inspections and re-inspections): 0
Courtesy Gas (includes inspections and re-inspections): 5
Courtesy New Business (includes inspections and re-inspections): 10
Final SFR Inspections: 7

Category	2023	2024	Reason for Difference
Number of Permits	27	23	
Construction Value	\$1,888,094.00	\$823,301.00	Value higher in 2023 because of more commercial permits.
New Residential Total	13	8	
New Commercial Total	4	0	
Inspection Stops	59	64	

Martin Romero Opened 4 cases and closed 6 cases in January 2025.

Issued 6 Certificates of Occupancies.

Maverik opened for business on January 31, 2025.

Permits were put in for a manufactured home display site on Commerce Drive.

Permits and plans are in the works for Rapid Towing to put a building and open a shop on Ocotillo.

Aluminum Dynamics applied for, did the work, and finalized their permit for grubbing on their lot.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2025
TO: Greg Volker, City Manager/Police Chief
FROM: Megan Moreno, Finance Director
CC: Benson City Council Members
SUBJECT: Finance Department Monthly Report for January 2025

Past and Current Department Projects:

- FY24 audit is still underway. Field work has been completed and there are a few items we are working on. Still looking to issue financials by the March 31st deadline.
- Quarterly Payroll Taxes, 1099s and W2s were submitted by January 31st
- Finance processed 3 payrolls
- Annual liquor licenses renewals were sent out
- FY26 CIP and Budget season is coming soon! Department heads will be receiving their budget packets in mid-February.
- Finance will be attending Microsoft Word and Excel training in February.

Finance Department Statistics for January 2025 vs January 2024:

	2025	2024
<i>Payments</i>		
Utility Payments Processed	3138	2879
Other Payments Processed	416	420
<i>Xpress Bill Pay Customer Information</i>		
New Customers Enrolled	42	39
Accounts Enrolled in Paperless Billing	795	637
Accounts Enrolled in Autopay	1089	802
Customers Paying by Text	6	7
<i>Other Statistics</i>		
Accounts Payable Checks Issued	140	168
Payroll Checks Issued	280	176
New Business Licenses	12	11

*Variance due to 2025 having a 3rd payroll in the month.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: 02/03/2025
TO: Greg Volker, City Manager
FROM: Keith Spangler, Fire Chief
SUBJECT: January 2025 Department Head Report

Operations

During the month of January, Benson Fire Department received 141 calls for service. The average number of Firefighters responding to the calls for the year was 02. The lowest number was 01 and the highest number was 07. The average response time from page to on scene was 08 minutes. The average time from page to en-route was 03 minutes and the average time from en-route to on scene was 05 minutes. The average time on scene was 20 minutes. The breakdown of calls is listed below.

Type	This Year	Last Year
Structure Fire	03	00
Vehicle Fire	01	02
Brush Fire	02	01
EMS	61	99
Rescue	00	00
Haz-Mat	00	06
Service Calls	00	00
Good Intent Calls	70	35
False Alarms	03	04
Miscellaneous Calls	01	01

Meetings and Trainings-

Benson Fire Department held 2 training meetings.

Vehicle Maintenance-

Ladder 71 went for annual maintenance and testing.
Resue 71 is at Oakley's for an engine repair.
Support 71 was taken in for new leaf spring and is currently back in service.

Miscellaneous-

BFD attended a training on Africanized Bees.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2025
TO: Greg Volker – City Manager
Jay Howe – Deputy City Manager

Cc:

FROM: Kelli Jeter – Library Branch Manager
SUBJECT: End of the month report – January - 2025

Volunteer Pat Doolan has been having Ready, Set, Kindergarten. This is a program for those entering kindergarten next school year.

Adult speaker series began in January, this will run through February on Thursdays in the library. The first scheduled program, Rhonda & Dwight Hull – the golden awakening – an AZ extraordinary UFO & extraterrestrial encounter, was rescheduled to February 27th.

Sr Library Assistant Lianna Contreras and I attended Word and Excel classes at Cochise College in Benson.

I was able to watch an interview with Dr. Gregory Lester, Ph.D. on Personality Disorders. This was sponsored by Arizona State Library and Ryan Dowd, Homeless training.

We started a coloring club in the library, this will be held on Fridays from 10:30 to 11:30. All are welcome to attend.

Sr Library Assistant Lianna Contreras has been working on the Summer Reading Program. This will be held on June 11, 18 and 25, 2025

Benson Public Library

Statistical Report January-25

	<u>Jan-25</u>	<u>Jan-24</u>	<u>Jan-23</u>	<u>Jan-22</u>
Total Circulation	3849	3669	3728	3596 monthly circulation of material
Patrons	2887	2680	2593	2287 patrons entering the library
New Registration	50	48	33	44 new patron cards
Total Registration	4393	6274	5914	5555 total # of patrons in database
Programs	11	7	11	11 #of programs provided by library
Pr. Attend	216	129	147	42 total attendance for programs
Ref. Questions	725	797	448	422 ref questions answered by staff
Volunteers	0	3	0	0 new volunteers this month
Volunteer hours	2.5	18.5	5.5	8 total of monthly volunteer hours
Book Count				
Titles added	53	79	120	91 new titles added to database
Titles deleted	160	28	323	16 titles removed from collection
Collection Total	32290	32217	32589	32425 total material in database
Overdues:				
Titles overdue	77	155	93	142 number of overdue items
Contacts	34	67	44	65 number of patrons contacted
Titles returned	45	75	55	97 # of overdue items returned
Internet Users	399	373	302	355 # of people signed up for p.c.'s

PC Reservation PC Usage Report

Organized By Date

Prepared 2/3/2025

From 1/1/2025 to 1/31/2025

Includes Timeouts, Inactivity, Early Close, Forced Close, Declined Policy

Totals

Date	Total Uses	Total Time	Average Session
1/2/2025	20	17:54	53.700
1/3/2025	18	13:52	46.222
1/6/2025	18	13:21	44.500
1/7/2025	21	11:45	33.571
1/8/2025	13	8:38	39.846
1/9/2025	16	12:23	46.438
1/10/2025	14	10:44	46.000
1/13/2025	19	11:01	34.789
1/14/2025	19	13:17	41.947
1/15/2025	14	8:33	36.643
1/16/2025	12	9:25	47.083
1/17/2025	12	8:00	40.000
1/21/2025	17	14:25	50.882
1/22/2025	21	20:26	58.381
1/23/2025	15	9:58	39.867
1/24/2025	28	27:56	59.857
1/27/2025	24	20:58	52.417
1/28/2025	27	24:45	55.000
1/29/2025	23	19:31	50.913
1/30/2025	22	18:17	49.864
1/31/2025	26	19:06	44.077
TOTALS	399	314:15	47.256

This report was generated using the EnvisionWare Inc. Reporting Module



BENSON POLICE DEPARTMENT

360 S. Gila, P. O. BOX 2287

Benson, AZ 85602-2287

Ph. (520) 586-2211 Fax (520) 586-2520

Honorable Mayor and Council,

Greetings to you all. I hope each of you enjoyed a Merry Christmas, and that your families are safe and well as we begin a new year.

The month of January has been busy for the Benson Police Department. One cause for this increase in calls for service, and what might be considered typical for this time of year, is a slight increase in traffic accidents due to inclement weather, while the White Tail and Mule deer population has seen a slight decrease in their population due to their inability to obey traffic rules or to utilize crosswalks. For the hunters in the group, I have photographs I can share with you of a few decent bucks that will not be available this upcoming hunting season. Despite that bit of bad news, I can report that there were no injuries as a result of these vehicle vs. deer encounters.

We have seen an increase in illegal fires in the city as well. These are also typical, given the weather, when dealing with the transient population. To accompany the increase in responses, reference to this issue, there has been an increase in citations/arrests for these illicit decisions as well. As a police department, it is not our intent to deprive those passing through from obtaining comforts, and we are conscientious of the need to stay warm in cold weather. However, we are not oblivious to the dangers these illegal fires pose to the citizens of Benson, or to their homes and businesses. Last year, illegal campfires were the cause of several costly and dangerous incidents that ended up resulting in the response of not only our own fire department, but surrounding fire departments as well. To combat this, the police department has increased their efforts in locating, extinguishing, and holding those responsible for starting these fires to account.

Our department is excited for additional FLOCK cameras that will soon be installed in strategic locations around the city. As you all know, we currently have a few cameras installed to assist us in our investigations. These have been instrumental in solving a few crimes that may have otherwise gone unsolved. In late January, we received a report of a break-in at the Cochise County transfer station. The details of this incident include the theft of a county truck from inside the transfer station that was used to ram through the gates, causing significant damage. With the assistance of our cameras, direction of travel was established. A search was initiated, the stolen truck was located, and the suspect was arrested. The suspect subsequently confessed to the crime and is currently enjoying a warm cot and three meals per day courtesy of the Cochise County jail while he awaits trial and sentencing. This suspect was a person of interest in several theft and burglary related incidents in the Cochise County Sheriff's Office jurisdiction.

Unlike most police departments around the country, the Benson Police Department is fortunate to have a K-9 unit amongst its ranks. In my 20+ years with Benson PD, I have witnessed a vast number of incidents in which our own K-9, or another agency's K-9, was instrumental in solving crimes or has saved lives. These incidents have included the tracking and

locating of bank robbers, capturing dangerous and fleeing suspects, building clearances, the locating of drugs, barricaded suspects, the detection of explosives, the locating of human remains, the tracking of lost or endangered persons, etc. In only a few of these incidents our own K-9 has been the primary unit used to bring a dangerous situation to an end, and I can say that the mere presence of a K-9, in many situations in our own community, has prevented an incident from escalating. With that said, I am happy to report that our department has come upon an opportunity to acquire a second patrol K-9 at no cost. Cpl Carpenter, our K-9 handler, is currently working, via the Tucson Police Department, on adding this unit to our ranks. I will provide updates on this process as it progresses. However, with a growing community such as ours, a second K-9 unit would provide a nearly 24-hour K-9 capable coverage to the citizens of our community, reduce call-out times for our current K-9 unit, and deter those who would work their illicit minded schedules around our limited capabilities.

Officers Hamilton and Swanberg, newly appointed officers currently undergoing the rigors of the field training process, are progressing well. As you may recall, Officer Hamilton recently graduated from the police academy, while Officer Swanberg has come to us from the Tucson Police Department. Based upon their performance, the reports I receive regularly from their field training officers, and my own experiences with them in the field, I expect both will successfully complete their training and be assigned to solo officer status without issue. Additionally, our department was approached last week by a veteran peace officer currently employed with the CCSO who expressed an interest in joining our department. I will provide updates on this soon. We are nearly full staff as it relates to our patrol division, which has not been the case in recent history, and it is a testament to our continuous efforts in improvement that our department is garnering the attention and interest of peace officers from other respected agencies.

With construction ongoing in the area, the police department received several calls from residents regarding noise complaints. Benson PD have added decibel readers to their tool bags to tactfully respond to such complaints, and they have proven a useful tool in curbing these issues. I am happy to report that our contacts with residents, contractors and subcontractors, in response to these complaints, have been successful in all but eliminating the once routine calls, we were receiving.

The Benson Police Department currently has two of its members on FMLA. Officer M. Williams' wife was injured while on vacation, and he needs to provide care for her. Dispatch Supervisor N. Martinez is tending to her mother, who is experiencing health issues. We wish them the best. Our department wishes to thank Interim Dispatch Supervisor, D. Ingram, for assuming command over the important and necessary duties required to keep our dispatch center running in a positive direction.

Thank you,

Sgt B. Williams-125
Interim Chief of Police
Benson Police Department

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 27, 2025
TO: MAYOR AND CITY COUNCIL
FROM: Ann P. Roberts, City Prosecutor
CC: Vicki Vivian, City Manager
SUBJECT: Prosecutorial Statistics for January, 2025.

Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

TRIALS:

City Ordinance	00
Criminal Traffic Trials:	00
Commercial Vehicle Traffic Trials:	00
General Crime Trials:	00
Drug Related Trials:	00
Domestic Violence Trials:	00
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	<u>00</u>
Total Trials	00

PRETRIAL CONFERENCES:

City Ordinance	00
Criminal Traffic Pretrial Conference Hearings:	21
Commercial Motor Vehicle Violations	04
General Crime Pretrial Conference Hearings:	21
Drug Related Pretrial Conference Hearings:	01
Domestic Violence Pretrial Conference Hearings:	06
D.U.I. Pretrial Conference Hearings:	07
Contracting without a License	00
Animal Control/Game and Fish Pretrial Conference Hearings:	<u>00</u>
Total Pretrials	50

HEARINGS:

Restitution/OSC and Sentencing Hearings:	00
Sentencing Set Aside Hearings:	00
Bond Forfeiture/Bail Review Hearings/Conditions of Release:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing/Extradition Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	<u>00</u>
Total Hearings	00

PROSECUTORIAL TIME SPENT IN COURT 7.50 HRS
PROSECUTORIAL TIME SPENT OUTSIDE OF COURT* 40.00 HRS

*TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2024
TO: Greg Volker, Interim City Manager
FROM: Olivia Beemer, Compliance Officer
SUBJECT: Department Report for Public Works

Gas Department

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission (ACC) and PHMSA.
- Cut weeds and shrubs around meters. Painted over meters. Replaced line markers.
- Meter readers are performing upgrades to gas meters.
- Installed 2" tap at Taco Bell
- Attended to multiple gas odor calls
- Attended AAPO quarterly meeting
- Moved gas meter at library
- ACC Audit scheduled for 3/17, to last 2 weeks

Water Department

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter/valve maintenance.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water quality as required by Arizona Department of Environmental Quality.
- Installed (8) new meters for Canyons/Turquoise Hills/Cottonwood Bluffs & RL Workman
- Rebuilt hydrant at Loves
- Worked water leak at golf course

Wastewater Department

- Continued maintenance and repair at the treatment plant.
- Staff continues the "vault and haul" activity at the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits. Monthly submittal of reports to Arizona Department of Environmental Quality.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.
- Completed ADEQ Inspection
- Continued to haul from perk plant

Streets Department

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

- Patched potholes through town
- Removed X-mas lights on poles down 4th Street

Parks Department

Parks Department continues maintenance of fields, parks, landscaping along 4th Street and the area around the overpass of Highway 80.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: February 3, 2025
TO: Chief Volker, City Manager
FROM: Melanie Hernandez, Recreation Supervisor
SUBJECT: Recreation Department Activity Report – Month Ending 01/31

Adult Activities:

The current offering of adult programs at the Community Center is as follows:

Monday – Bingo: 1:00 pm (doors open at noon)

Tuesday – Crochet for a Cause: 10:00 am – 12:00 pm

Wednesday – Tai Chi: 3:45 – 4:45 pm

Friday – *(Coming in February 2025)* Lunchtime Connect

Lunchtime Connect

This new program will provide a free hot meal and an opportunity for our older community members to socialize each Friday. The program will run from 11:00 am to 3:00 pm weekly. The times for this event coincide with the BAT bus schedule to ensure accessibility to those lacking transportation.

Senior Prom

Benson's first annual "Senior" Prom will be held Friday, February 14 from 1:00 – 3:00 pm. This fun-filled event will offer music, refreshments and nostalgic fun for adults who are young at heart. Admission is free and DJ Howe will be in the house, playing hits from the 40's, 50's, and 60's.

Bingo Activity:

Bingo activity for the month is slightly higher than last year despite having the same number of Bingo days in January 2023 and 2024.

Bingo Statistics:

January	2025	2024
Attendance	61	53
Cards Sold	307	263

Pool Activity:

- Adjusted rates for Swim Lessons have been submitted for approval.
- Adjusted rates for private pool rentals have been submitted for approval.
- Demolition of the old pool plaster and decking is nearly complete.

Park Activity:

Park usage decreased from the previous year due to AYSO not utilizing fields during the month of January this year. Ramada rentals are forecast to increase with the temperature.

Reservations:

January	2025	2024
Ramadas	1	0
League Usage	0	24
Apache Park	0	0
Union Street Park	0	0
Totals:	1	24

Community Center Activity:

- Both Center restrooms have been painted.

- Kitchen floors were deep-cleaned in preparation of Health Department Inspection.
- Installation of 3-compartment sink has begun.
- Installation of handrail on the handicap access ramp from parking lot to sidewalk is requested.

Community Center Rentals:

January	2025	2024
Private Party	7	11
Non-Profit	4	2
City Use	16	6
No Charge	14	12
Deposits Kept:	0	0
Totals:	41	31

Community Center Revenue:

January	2025	2024
Private Party	7	11
Non-Profit	4	2
Totals:	605	865

Possible reason(s) for the difference:

- Private party rentals in January 2024 were higher due to a long-term kitchen rental.
- The increase in “City Use” is due to the implementation of Crochet for a Cause and Tai Chi.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: 31 January 2025
TO: Greg Volker, City Manager/Police Chief
FROM: Heather Zook, Tourism Supervisor
SUBJECT: Tourism Report for January 2025

- Our Visitor count in January 2025 was 505.
- We gave out 52 Benson Train Operator Certificates for the month of January.
- I collaborated with On Media to showcase the City of Benson in the upcoming 2025 On Media ARRIVED: Arizona Guestbook. This publication will be distributed in hotel rooms throughout the state of Arizona.
- I delivered a lecture to the San Pedro RV Park Women's Group on the early history and origins of the City of Benson.
- I have begun collaborating with the Arizona Highway 80 Foundation to strengthen connections with cities along Historic Highway 80. We recently held a meeting with representatives from Douglas, including their grant writer, Daritza Villalobos. Mrs. Villalobos has provided valuable insights, helping the foundation identify potential grants for future projects.
- I am pleased to report that all three Visitor Center employees have successfully completed and earned their Autism Awareness Certifications. We dedicated ourselves to the training and were able to finish it just over a week after receiving it. We are now certified as Autism Travel Professionals.
- The Visitor Center has been collaborating with various non-profit organizations, including the Veterans of Foreign Wars, The Eagles Club, the Benson Community Center, and others, to support our city by providing information on community fundraisers. We have recently expanded our efforts to include the Golf Course, the Benson Food Bank, and the Benson Women's Club
- Tiffany has been working closely with Mayor Konrad to promote upcoming events throughout the month, particularly through the Mayor's segment on our social media platforms. Her dedication has been evident as she showcases everything the City of Benson has organized for our residents.

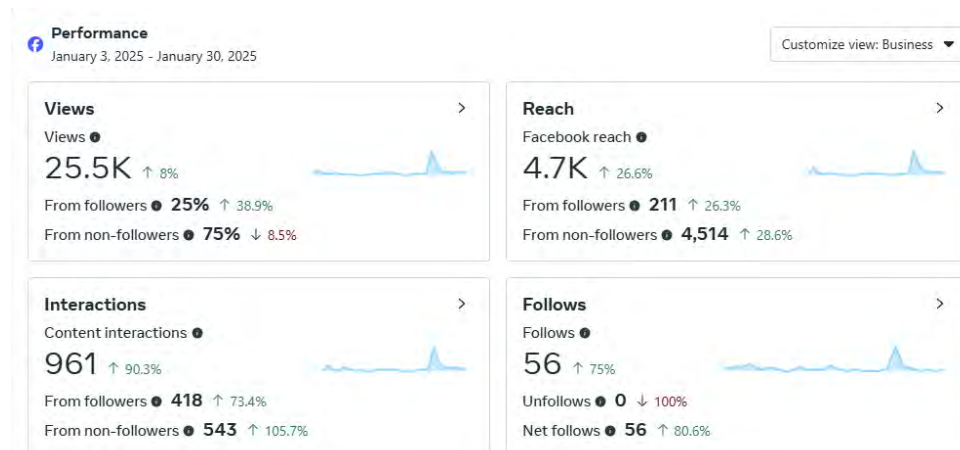
- Tiffany and I are working with Melanie from the Benson Community Center to help advertise for the new Lunchtime Connect among other new community outreach programs. We also hope to start volunteering for the new program for our residents.
- We worked with local community organizations like the Community Food Bank, the Library, and RV Parks to communicate to the city different activities going on in the Benson area.
- The Visitor Center has initiated plans to feature the local art gallery by displaying artwork within our center. Our goal is to inspire visitors to explore the gallery by showcasing its work at the Visitor Center.

Visitor Center Travel Planner Report for January 2025

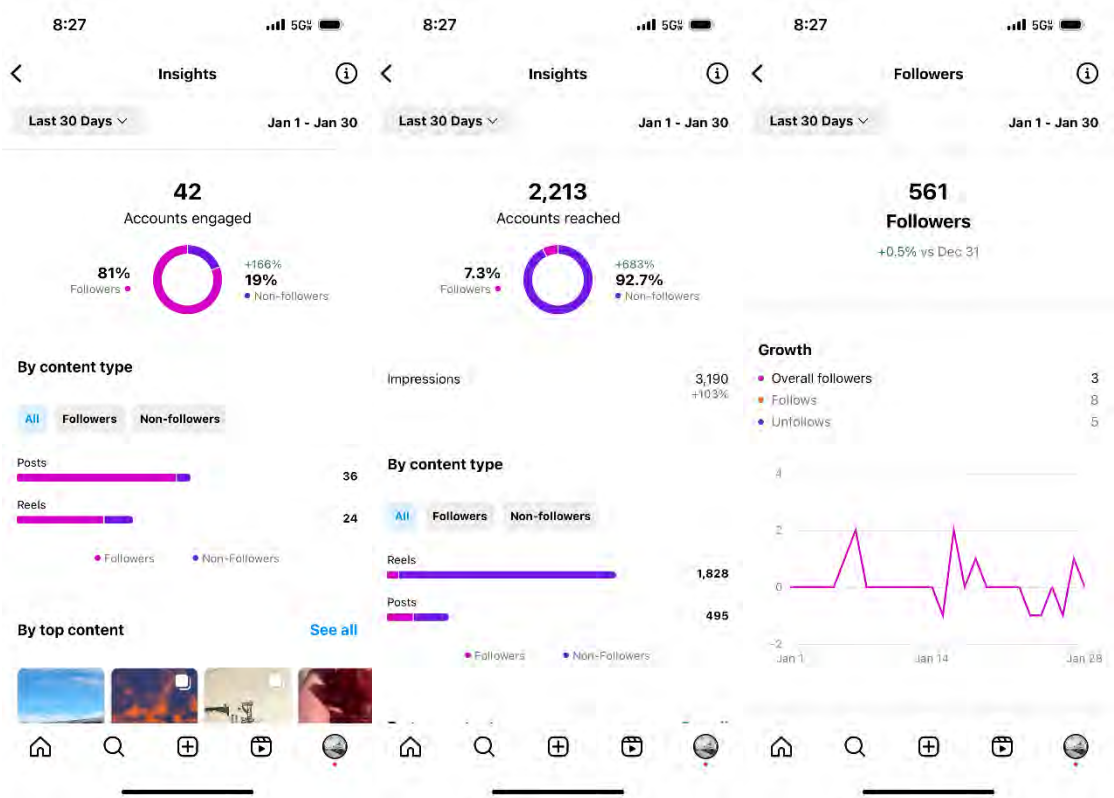
RETAIL REPORT/ SOCIAL MEDIA

We had \$260.50 in Gift Shop sales (\$100.50 in Cash, \$160.00 in Credit Cards). And \$77.00 in donations. A combined total of \$337.50.

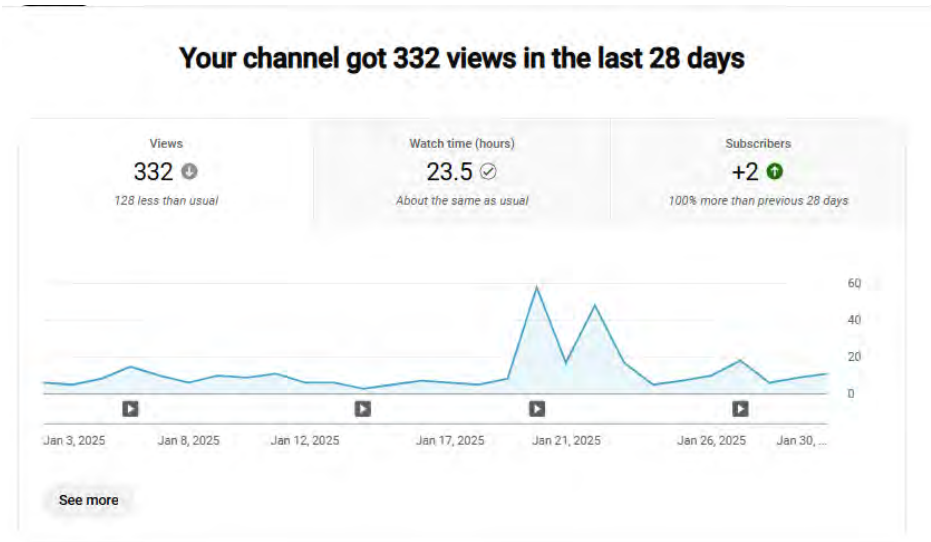
Facebook Report - For the Month of January 2025



Instagram Report - For the month of January 2025



YouTube Report - For the month of January 2025

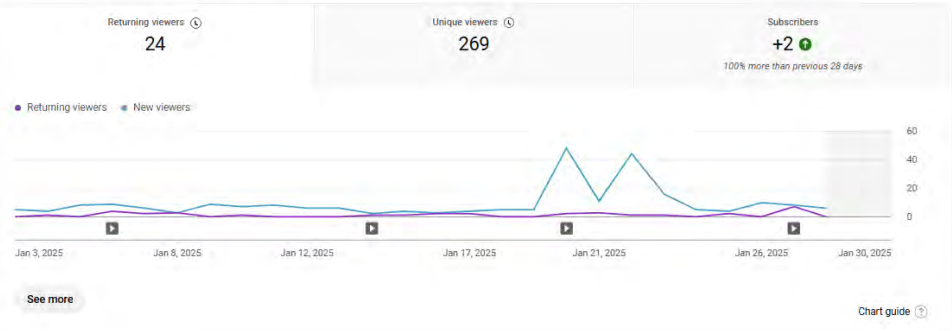


Channel analytics

Advanced mode

Overview Content Audience Trends

Jan 3 – 30, 2025
Last 28 days



CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 3, 2025
TO: Greg Volker, City Manager
FROM: Mariza Nikitas, Transit Supervisor
cc: Benson City Council Members
SUBJECT: Transit Monthly Report for January 2025

Past and Current department Projects:

- ADOT E-Grants web portal system upgrade is on pause; system will be unavailable for invoicing once the upgrading begins; possibly in March 2025
- ADOT invoice for November 2024 has been submitted
- SEAGO invoice for January 2025 has been submitted
- 5339 Grant update: Local Share (15%) has been paid to ADOT for 2 new route buses. The estimated waiting time is 18-24 months from the order date.
- Staff mechanic was hired by the City of Benson; will be working on all Transit vehicles in addition to other city vehicles
- Quarterly TAC Meeting was held 01/15/2025 @ Council Chambers
- Annual 2024 Transit DAMIS report has been submitted prior to deadline
- Added a Transit 'stuffer' to the City of Benson utility bills for January 2025
- Driver training & cross training is ongoing

Upcoming:

- Continue to file monthly invoices sequentially when able via ADOT/E-Grants website (only one accepted at a time).
- Passenger surveys will be distributed this month (English/Spanish)
- Required P.A.S.S. training is scheduled for Saturday 02/22/2025. 2 new bus drivers and 1 existing bus driver (renewal) will attend. Free training, hosted by SEAGO.
- Quarterly TAC meeting to be held 04/09/2025 @ 10:30am at Council Chambers
- Mariza will attend the annual AZTA conference in Flagstaff, April 14-16, 2025 (expenses will be reimbursed by RTAP)

Transit Statistics for 2024: *(January 2025 data has not been finalized)*

- Ridership for January **2025: 730** passengers compared to January **2024: 838**
- Annual first time SEAGO/AAA riders for Jan **2025: 5** compared to Jan **2024: 8**