



Dade County Public Library  
*your hometown library*

## Community Room RENTAL AGREEMENT

NAME: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

LIBRARY FUNDING AGENCY:  YES  NO IF YES, AGENCY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

REQUESTED DATE: \_\_\_\_\_ TIME (FROM/TO) \_\_\_\_\_

FUNCTION: \_\_\_\_\_

ESTIMATED NUMBER IN ATTENDANCE: \_\_\_\_\_

REQUESTED AREA(S):  SM MEETING ROOM  LG MEETING ROOM  FOOD/BEVERAGE SERVED

I hereby make application for use of the above areas in the Community Space of the public library. I certify that I am the responsible person and will be present during all activities pertaining to the requested function.

I, and those I represent, agree to abide by all rules and regulations of the facility. I have received a copy of the "Use of Community Spaces" policy. Officials of the Dade County Public Library may ensure compliance as required.

**I understand any repairs that have to be made due to damages or theft that myself or guest bring about I will be responsible for said repairs or theft. I further understand if the cost to repair or replace is more than my deposit that I will be responsible for the actual cost to replace or repair.**

I, and acting as representative for my activity/group, agree that the Dade County Public Library, its employees, Board of Trustees or funding agencies shall not be liable to the applicant or applicants' guests/group/etc. for any damage to them or their persons or property arising from theft, burglary, water, rain, snow, sleet, fire, explosion, frost, storms, accidents, or by breakage, stoppage, or leakage of water, gas, heating, cooling and sewer pipes, electric wiring or current or plumbing upon, about, or adjacent to the premises unless said damage or loss is proven to be due to the negligence of the Chickamauga Public Library or its employees.

USER FEE: \$ \_\_\_\_\_ DEPOSIT: \$ \_\_\_\_\_ KEY CHECKED OUT: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
LIBRARY REPRESENTATIVE                      DATE                      APPLICANT                      \_\_\_\_\_/\_\_\_\_\_  
DATE

KEY RETURNED: \_\_\_\_\_ DEPOSIT RETURNED: \_\_\_\_\_