

DADE COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

April 23, 2015 – 4:00 p.m.

Minutes

Attendees from the Dade County Public Library Board: Ginnie Sams, Patti Nethery, Dottie Abercrombie and William Back. Other attendees: Director, Lecia Eubanks and Library Manager, Marshana Sharp. Those unable to attend were Eddie Pittman and Reece Fauscett. Chair, Patti Nethery called the meeting to order at 4:20 Ginnie Sams made a motion to accept the agenda after asking to add “HVAC Update”. It was seconded by Dottie Abercrombie. All were in favor.

Ginnie Sams offered a motion to accept the minutes from the January 22 and March 26, 2015, meetings as submitted. This motion was seconded by William Back and it carried unanimously.

Report of the Library Manager – See attached report.

Review Items

Financial Report – 3rd Qtr. FY 15 Budget (as of March 31, 2015) – Mrs. Eubanks distributed and reviewed the financial report for the 3rd quarter. She pointed out to the board that this budget reflects the newly restored \$13,900 from the Dade County Commission and the pro-rated new amount from the City of Trenton \$10,000. William Back made a motion to accept the 3rd Quarter Financial Report as presented. Ginnie Sams offered a second. All were in favor and none were opposed and the motion carried. William Back then offered a motion to begin operating the library as a branch library on May 1, 2015, by adding two additional hours to Friday’s schedule and opening on Saturday’s from 10-2. Ginnie Sams offered the second. All were in favor and the motion carried unanimously. Ms. Sams asked Ms. Eubanks to make sure changing the status of the Dade County Public Library from Service Outlet to Branch was going to be on the agenda of the Regional Board. Ms. Eubanks assured her it would.

Statistics Report – Ms. Eubanks was able to mail out in the board packets the 3rd Qtr. Statistics for July 1, 2014, through March 31, 2015, as compared to this same time period in FY12, FY13 and FY14. There were no additional comments or questions about the statistics.

Director’s Report – Ms. Eubanks reminded the board about the two up-coming training opportunities mentioned in her Director’s Report.

Action Items

Review Board Appointments – Ginnie Sams made a motion to re-appoint William Back to serve on the Cherokee Regional Library Board for another term. Dottie Abercrombie offered the second and all were in favor. Ms. Eubanks asked the board if they would be agreeable to looking for a replacement appointment for Eddie Pittman. Mr. Pittman’s work schedule prevents him from attending meetings like he would like to. The board agreed to seek a replacement for this county appointment and Ms. Eubanks agreed to contact Mr. Pittman to let him know and to thank him for his service. After much discussion about the importance of making board appointments that are geographically spread across the county as well as being as diverse as possible the board decided that Ginnie Sams would contact Sarah Moore and that Dottie Abercrombie would contact Paul Dugan to see if they would be interested in the vacant appointment. If they are interested, Ms. Eubanks will present one or both names and let the county make the decision on the appointment in time for the June 9th New Trustee Training.

Appoint Nominating Committee for FY16 Officers (Vice Chair): Chair, Patty Nethery appointed Dottie Abercrombie and Ginnie Sams to serve on a Nominating Committee to present a new Vice Chair at the July meeting. Dottie will chair the committee.

Old Business

Constitution Amendment: January’s meeting served as written notice of a proposed amendment to the Constitution that would give the Dade County Board of Education an appointment to the library board now that they are contributing to the library again. Ms. Eubanks asked for a vote to approve this amendment. William Back made a motion to accept the amendment to the Constitution. Ginnie Sams offered a second and all were in favor. The Dade County Board of Education plans on appointing Carissa Henry at their May meeting. Ms. Eubanks invited Ms. Henry to attend today’s meeting so that she can be better prepared for her first official meeting in July but she was unable to attend.

HVAC Issues: Ginnie Sams has spoken with Dade County Commissioner, Ted Rumley and he is sending someone from LG, the manufacturer of our HVAC unit to check on the library’s unit. He would like for us to send him written documentation of what has been going on with the unit in the past few years. Ms. Eubanks and Ms. Sharp will get together and get something to Ms. Sams to send over to the county by next week.

New Business

There was no new business to discuss. With there being no further business Ginnie Sams made a motion to adjourn the meeting at 5:30. William Back offered a second, all were in favor and the meeting was adjourned.

Submitted by Lecia Eubanks