

**CITY OF CHATSWORTH  
COUNCIL MEETING  
March 6, 2023**

The Chatsworth City Council met in regular session on Monday, February 6, 2023, at 6:00 P.M. in the Council Chambers of City Hall with Mayor K.W. Gong presiding.

**PRESENT:** Mayor K.W. Gong Aldermen: Fred Welch, Jeff Cloer, Terry Crump and Rhett Griffin. City Attorney Steve Williams and City Clerk, Linda Penland.

**MINUTES:**

**AGENDA:**

Mayor Gong called the meeting to order and presented the minutes of the last meeting and the agenda of the current meeting for review.

Alderman Fred Welch "I make a motion we accept the minutes and the agenda from the last meeting. Rhett Griffin seconded the motion to accept the minutes and agenda from the last meeting. The motion passed unanimously.

**OLD BUSINESS:**

**NEW BUSINESS:**

**AN ORDINANCE APPROVING THE RECORDS RETENTION SCHEDULE FOR THE CITY OF CHATSWORTH;  
DESIGNATING THE CITY CLERK AS THE RESPONSIBLE OFFICIAL FOR RECORDS MANAGEMENT ACTIVITIES;  
REPEALING PRIOR ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES**

WHEREAS, The Georgia Records Act, O.C.G.A. Title 50, chapter 18 90-103, requires that all local governments adopt a records management plan; and

WHEREAS, the records of the City of Chatsworth are public property; and

WHEREAS, all these records contain information needed for varying lengths of time for conduct of public business; and

WHEREAS, some of these records are essential for varying lengths of time for continuity of government or for the protection of the rights and privileges of our citizens; and

WHEREAS, the Mayor and Council have determined it in the best interest of the citizens of the City of Chatsworth that an efficient and cost-effective records management plan be adopted and implemented which will cause any records whose usefulness has ended to be destroyed and which will cause those records which have enduring value to be identified and preserved;

NOW, THEREFORE, BE IT ORDAINED, that it is the intention of the Mayor and City Council and it is hereby ordained by the governmental authority of the City of Chatsworth:

Section 1. Those Local Government Records Retention Schedules as promulgated by the Georgia State Archives. As amended from time to time, and found on the following website:

<http://www.georgiaarchives.org/records/local-government/> are hereby approved and adopted as Record Retention Schedules for the City of Chatsworth.

Section 2. The City Clerk is responsible for records management activities and is charged with the responsibility for directing and coordinating all records management matters.

Section 3. No record shall be destroyed except in accordance with approved retention schedules.

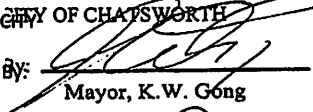
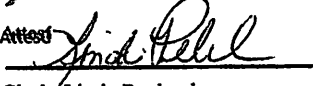
Section 4. Whenever any records are destroyed, a certificate of destruction shall be prepared and forwarded to the City Clerk which shall show the type of records destroyed, the approved retention schedule number, the dates covered, and the volume destroyed.

Section 5. All ordinances in conflict herewith are repealed. SO ORDAINED, this 6<sup>th</sup> day of March 2023.

**ORDINANCE 023-01**

1<sup>st</sup> Reading: 02/06/2023

2<sup>nd</sup> Reading 02/06/2023

CITY OF CHATSWORTH  
 BY:   
 Mayor, K. W. Gong  
 Attest:   
 Clerk Linda Penland

Presentation 2nd reading of Ordinance the Records Retention Schedule for the City of Chatsworth. The Local Government Records Retention Schedules as promulgated by the Georgia State Archives. As amended from time to time and found on the following website: [http://www.georgiaarchives.org/records/local government/](http://www.georgiaarchives.org/records/local%20government/) Terry Crump makes a motion to approve the second reading of Ordinance the Records Retention Schedule for the City of Chatsworth. Jeff Cloer seconded the motion. The motion passed unanimously.

Presentation of a Resolution of the Board of Trustees of the Georgia Municipal Employees Benefit System Amendment 4 to the Restate GMEBS Defined Benefit Retirement Plan. Mayor, "The State makes one or two changes every year. There is a minor change. We are suppose to approve it and attach it to our divine benefit plan. So I need a motion." "So Move," comments Fred. Rhett seconds. Motion carries four to zero.

Request approval of Proposal of project expenditures for remaining ARPA Funds: sidewalk improvements, Parks and Public Safety building. The Public Safety building will require approval to hire an Architect with approved sealed plans for building inspector to review and approve plans. Mayor, "We are proposing to spend the rest of the ARPA Funds, The American Rescue Funds to be designated for the sidewalk from Ace all the way to 411. Also try to finish the park over by Synovus. If we cannot get that done, then we can designate it for parks. We are planning to build a Public Safety building behind the Fire Department, it will be 40 by 120. It will have classrooms and all the safety stuff, ADA for bathrooms etcetera. We are wanting to designate the ARPA Funds for these three projects. We talked with the State and they went to Washington. If we did not allocate the money, they wanted the money back. I need a motion to approve those funds for these three projects." Fred makes a motion to designate the ARPA Funds for these three projects. Terry seconds the motion. Motion passes unanimously by the City Council.

Mayor, "We have a request to write-off of \$1907.12 in uncollectible 2019 personal property taxes. Both businesses, Fred's and Save A Lot went bankrupt so we will not get the money." Fred makes a motion to write those off. Jeff seconds the motion. The motion passed unanimously.

Mayor Gong, "Request authorization to proceed with the process for tax sale for property that is currently past due 6 years 2016-2022. City Attorney has given approval to proceed with the tax sale process. Do I have a motion?" Rhett, "I make a motion." Mayor Gong, "Do I have a second?" Fred seconds. Motion is approved four to zero.


Mayor Gong asked for adjournment. Fred Welch, "So Move." Rhett Griffin seconded the motion to adjourn.

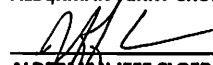
ATTEST:


  
 CITY CLERK LINDA PENLAND

  
 MAYOR K.W. GONG

  
 ALDERMAN FRED WELCH

  
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 ALDERMAN TERRY CRUMP

  
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 ALDERMAN JEFF CLOER

  
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 ALDERMAN RHETT GRIFFIN

2023 FEBRUARY PAYABLES

2/2/2023	778.93	AFLAC	2/9/2023	209.97	TRACTOR SUPPLY COMPANY
2/2/2023	8,233.74	C & M FLEET REPAIR SVC	2/9/2023	75.00	TRANSUNION RISK & ALTERN
2/2/2023	202.20	CITY FLORIST	2/9/2023	230.00	UNITED SAFETY ASSOC INC
2/2/2023	2,812.01	COLONIAL LIFE & ACCIDENT	2/9/2023	50.00	B.A. MIN WAREHOUSES
2/2/2023	50,864.11	GEORGIA MUNICIPAL ASSOC	2/9/2023	600.00	EBRYIT INC
2/2/2023	100.00	JENNIFER GONZALEZ	2/9/2023	97.85	FORT VIEW CLEANERS
2/2/2023	2,483.01	LIBERTY NATIONAL LIFE	2/9/2023	19,823.25	GEORGIA POWER COMPANY
2/6/2023	35,490.56	SYNOVUS	2/9/2023	300.00	GRADY BURGESS ELECT SVC
2/6/2023	74.59	FAMILY SUPPORT	2/9/2023	1,661.95	PREMIER BODY ARMOR
2/6/2023	8.00	GA DEPT OF DRIVERS SVC	2/13/2023	74.59	FAMILY SUPPORT REGISTRY
2/6/2023	100.00	JEFF CLOER	2/13/2023	42,292.92	SYNOVUS
2/6/2023	100.00	RHETT GRIFFIN	2/9/2023	1,480.40	WEST CHATHAM WARNING DEV
2/6/2023	100.00	TERRY CRUMP	2/15/2023	88.20	ARP GOLD HWY 76@225
2/6/2023	416.67	CHATS/MURRAY HEALTH DEPT	2/15/2023	135.55	DOLLAR TREE STORES
2/6/2023	2,500.00	CHATS/MURRAY LIBRARY	2/15/2023	469.74	FAMILY DOLLAR STORES
2/6/2023	2,500.00	KEEP CHATSWORTH MURRAY BEAUTIFUL	2/15/2023	3,397.69	INGLE'S MARKETS INC
2/6/2023	500.00	PEACE OFFICER'S A & B	2/15/2023	1,636.51	MOHAWK INDUSTRIES
2/6/2023	1,097.36	5% VICTIMS SURCHARGE	2/20/2023	342.06	C & M FLEET REPAIR SVC
2/6/2023	2,083.64	COURTWARE SOLUTIONS	2/20/2023	74.59	FAMILY SUPPORT REGISTRY
2/6/2023	4,404.79	GSCCCA	2/20/2023	1,222.50	GOLD KEY LOCK & SECURITY
2/6/2023	1,157.75	MC COMMISSIONER	2/20/2023	200.00	HALES CHAD
2/6/2023	3,290.00	MURRAY COUNTY JAIL FUND	2/20/2023	1,300.00	LANE WINKLER - INSTALLER
2/6/2023	2,894.70	PEACE OFFICER'S A & B	2/20/2023	534.00	MOBILE COMMUNICATIONS
2/7/2023	569.33	BRADLEY BUILDERS SUPPLY	2/20/2023	53.00	MORRIS & MCDANIEL, INC
2/7/2023	68.07	CHATSWORTH FORD	2/20/2023	900.00	PAIN EXTERMINATING LLC
2/7/2023	1,460.00	DALTON CONVENTION CENTER	2/20/2023	35,698.26	SYNOVUS
2/7/2023	57.70	FIRST IMPRESSIONS PRINT	2/20/2023	77.75	THURMAN BILL ERIC
2/7/2023	2,690.24	GEORGIA MUNICIPAL ASSOC	2/23/2023	1,734.10	AT & T MOBILITY
2/7/2023	1,799.00	GLOBE CHEMICAL CO INC	2/23/2023	59.37	BICKFORD SCOTT
2/7/2023	100.00	HUGGINS TAX SERVICE	2/23/2023	293.83	CHARTER COMMUNICATIONS
2/7/2023	1,660.57	JARRETT'S BUSINESS MACH	2/23/2023	2,446.03	EBRYIT INC
2/7/2023	580.00	MCCAMY PHILLIPS TUGGLE	2/23/2023	7,252.33	GMEBS
2/7/2023	1,599.54	ONE SOURCE BUSINESS PROD	2/23/2023	174.50	INVICTA PARTNERS LLC
2/7/2023	89.69	O'REILLY AUTO PARTS	2/23/2023	196.50	JARRETT'S BUSINESS MACHINE
2/7/2023	536.99	THOMPSON PUBLISHING GROU	2/23/2023	402.74	NORTH GEORGIA EMS - SEDC
2/7/2023	150.91	WHITE, DAKOTA	2/23/2023	2,550.55	OPTILINK
2/9/2023	924.01	AMAZON CAPITAL SERVICES	2/26/2023	674.22	ETHERIDGE JOSH
2/9/2023	113.95	CHATSWORTH FARM & GARDEN	2/26/2023	74.59	FAMILY SUPPORT REGISTRY
2/9/2023	550.00	CHATSWORTH PAWN AND	2/26/2023	6.68	GEORGIA TECHNOLOGY AUTHO
2/9/2023	100.00	CHATSWORTH-MURRAY CO CHAMBER	2/26/2023	302.00	SELF PAT DENSMORE
2/9/2023	2,354.04	FIRESIDE NATURAL GAS LLC	2/26/2023	40,348.80	SYNOVUS
2/9/2023	2,809.55	GEORGIA POWER COMPANY	2/27/2023	1,501.50	GT DISTRIBUTORS INC
2/9/2023	1,765.29	O'REILLY AUTO PARTS	2/28/2023	778.59	AFLAC
2/9/2023	42.00	PARKER JOHN	2/28/2023	68.98	AMAZON CAPITAL SERVICES
2/9/2023	8.00	TOTAL RECOGNITION INC	2/28/2023	12.20	CITY FLORIST
2/28/2023	1834.48	STANDARD INSUR	2/28/2023	3,149.86	GALLS LLC
2/28/2023	25.00	US DEPT HOMELAND	2/28/2023	1,000.00	GEORGIA MUNICIPAL ASSOC
2/28/2023	1,979.94	LIBERTY NATIONAL	2/28/2023	46,334.28	GMEBS LIFE HEALTH FUND
2/28/2023	1,200.00	MURRAY SCHOOLS	2/28/2023	280.00	PLATIUM PEST
			2/28/2023	810.00	S & J INDUSTRIAL