

**CARROLLTON TOWNSHIP BOARD  
DEPARTMENTAL MEETING  
Monday, June 12, 2023**

<b><u>Roll Call:</u></b>	Supervisor Abney	Absent – excused
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum present, Clerk Fritz called the meeting to order at 5:30 p.m. Also in attendance: Director Megan Weaver and Police Chief Chris Kellett.

It was moved by Westphal and supported by Douglas to have Clerk Fritz chair the meeting in the absence of Supervisor Abney. There being all ayes, the motion carried.

**Acceptance of Agenda:**

Weaver requested to add to New Business: #5 – Cyber Liability Insurance Quote.

It was moved by Thurston and supported by Douglas to accept the agenda as amended. There being all ayes, the motion carried.

**Public Comments:** None.

**Pending Business:**

Weaver received notification that the paving would begin the next day on both Lynn St. and Pioneer Trail.

Weaver asked General Office Clerk Jessi Warzecha to cover the highlights of the bids for the police squad room and basement renovations. She answered questions from the board members. Weaver explained that the quote from Pinnacle Design was not cost effective for the township (\$117,383.44). Building Inspector Jim Gray would be the general contractor for the other quote that included quotes from various sub-contractors. Weaver would like to split the costs between the Police and General funds accordingly. Douglas asked what the cost for Jim Gray’s services would be. Warzecha responded that Gray did not want to be paid for this project. More discussion followed.

It was moved by Thurston and supported by Douglas to award the bid to Jim Gray for an amount not-to-exceed \$50,000 (preliminary estimates of cost total \$45,978.26 and copies are attached) for the police squad room renovation, repair of the basement stair treads, renovation of the basement hallway, board room, and bathrooms. There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to fund Jim Gray’s registration, hotel accommodations and other expenses for the Annual Michigan Townships Association Conference to be held in April, 2024. There being all ayes, the motion carried.

**New Business:**

Weaver presented three quotes for two new garage doors at the DPW building located on Greenfield. It was moved by Douglas and supported by Thurston to award the bid to GDM Garage Door Services in the amount of \$3,400 for two new garage doors and installation (copy attached). There being all ayes, the motion carried.

It was board consensus to set Dumpster Day for Saturday, September 9, 2023, 8:00am – 12:00pm.

Weaver stated that the community survey for the Saginaw County Joint Recreation Plan launched on June 9 and will be available until July 10.

Weaver presented the quote for the renewal of the cyber liability insurance which showed an increase of approximately \$1,000 from the previous year. Discussion followed. It was moved by Douglas and supported by Westphal to approve the quote from MyMember Insurance for the annual renewal of the cyber liability insurance in the amount of \$5,462.13 (copy attached). There being all ayes, the motion carried.

**Public Comments:**

Rose King, 3427 N. Michigan, asked how many traffic accidents in the last 30 years had occurred on N. Michigan between Tulane and Nylon. Kellett responded that he could only look up that data a few years back.

**Director Comments:**

Weaver stated that Deputy Clerk Mejia received notification from the Saginaw County Clerk's Office that there would not be early voting held for the August 8<sup>th</sup> Special Election.

Weaver informed the board members that the Saginaw County Road Commission made signs that say, "Your Tax Dollars at Work" and posted them on both Pioneer Trail and Lynn St. during the current road projects. Board members thanked Weaver for inquiring about getting the signs made.

Weaver stated that the 2023 Meet Up & Eat Up Program would start Wednesday, June 14. This free lunch program run by the school will continue until August 18 at Hanchett Park, Monday through Friday, 11:30am – 1:00pm.

Weaver informed the board that some of the DPW crew had been working since the previous evening into earlier that day as the Tulane Sewer Pump Station was non-operational. This station is a Northwest Utilities Authority station and DPW Superintendent Sumption notified her that it was back up and running as of earlier that afternoon. Discussion followed.

Kellett stated that the Neighborhood Watch meetings will be adjourned until September as there were not many residents in attendance the previous week.

**Board Comments:**

Westphal thanked Kellett for allowing her to do a ride-along during one of his shifts. She learned a lot and was very impressed with the professionalism of the police officers on duty that evening.

Douglas stated that there were several streetlights out on Schust between Stork and N. Michigan. Weaver stated that Consumers Energy's website allowed for the reporting of streetlight outages, and she would report them.

Douglas asked Weaver to contact the road commission about Crescent Dr. road sign being spelled incorrectly, and it says "road" instead of "drive".

Fritz stated that he would be out of town for the August 8<sup>th</sup> Special Election.

Fritz expressed his frustration with Mid Michigan Waste Authority and the process to get on the list to have the larger 96 gallon curb carts swapped out for the smaller 65 gallon curb carts. He had originally submitted his request via their website, and it was never received by their staff. Discussion followed.

**Adjournment:**

It was moved by Westphal and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Jessi Warzecha	Township Staff