

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, February 27, 2023

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Interim Township Director Megan Weaver, Interim Police Chief Chris Kellett, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Westphal and supported by Douglas to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, requested that a message be put on the sign boards about keeping sidewalks shoveled. Many of the kids that walk to school are walking on the roads because residents are not keeping their sidewalks clear.

Approval of Minutes:

It was moved by Fritz and supported by Abney to approve minutes for: January 30, 2023 - regular meeting and February 13, 2023 – departmental meeting. There being all ayes, the motion carried.

Correspondence:

Abney requested to add to the monthly correspondence the two job applications he had received. One for police chief and one for police officer. It was moved by Abney and supported by Fritz to receive and file the correspondence for February 2023. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Thurston to approve the February Accounts Payable in the amount of \$226,404.35. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was moved by Douglas and supported by Abney to promote L.J. Brownlee to Safety Officer for the Fire Department. There being all ayes, the motion carried.

Tetloff stated that he had been contacted by St. John Paul II to check their fire alarms and kitchen facilities as they are holding a nursing academy at the church center. Tetloff stated that there were required upgrades that needed to be made.

Kellett reported that the final cost of the new tasers was \$18,492.

Sumption informed the board that he had attended the pre-construction meeting for the Stoker Sewer Improvement Project, and they would be starting the cleaning and televising of the sewer main next week. Letters had been sent to all of the residents in the project area. Discussion followed.

Douglas asked Sumption about the large bump on Carrollton Rd. Sumption responded that it was being addressed by the road commission and was more than likely caused by settling.

Pending Business:

Weaver reminded the board that the court hearing for Carrollton Center was March 7 at 11:15am.

Weaver showed the board members pictures of the backyard at 951 Tulane where there were multiple blight issues and violations. She stated that the code enforcement officer had sent letters and the timeline would be up soon for cleaning it up.

Weaver stated that the security cameras were not installed in the parks yet due to an issue with Charter Spectrum installing the internet services there. Sumption added that he had spoken with both the Charter technician and the security camera vendor and there had been some miscommunication on what was needed; especially at Hanchett Park as the camera would be mounted on a utility pole. Discussion followed.

Recreation Committee Chairperson Simone Hardy along with Secretary Whitney Snow and Committee member Derrick Voltz presented details on their proposed new programs for the Recreation Department. The programs included flag football, college campus tours and trips to Michigan Adventure. They handed out detailed plans for all three programs to the board members and fielded questions. Much discussion followed.

Board members commended the Recreation Committee members on a very thorough presentation. It was moved by Douglas and supported by Westphal to approve the additional Recreation programs of flag football, college campus tours and trips to Michigan Adventure as presented. There being all ayes, the motion carried.

It was moved by Douglas and supported by Westphal to reappoint Derrick Voltz and appoint Dawn Teneyuque to the Recreation Committee with terms ending 02/27/2026. There being all ayes, the motion carried.

Weaver handed out the current solid waste ordinance along with ordinances from other municipalities for comparison. She asked the board members to take them home and review for discussion at the next meeting. Weaver had reached out to Thomas Township as they have a similar ordinance to Carrollton Township where trash containers cannot be stored where they are visible from the road or by adjacent neighbors. She confirmed that Thomas Township amended

their language to read: "...trash carts may be stored outside of a residence on the side yard or backyard. They may not be stored in the front of the residence". Discussion followed.

New Business:

It was moved by Westphal and supported by Thurston to set a special meeting for Monday, March 6, 2023 at 5:30pm for a budget workshop and Monday, March 20, 2023, for the Fiscal Year 2023-2024 Special Assessment and Budget Public Hearings at 5:30pm and 5:40pm. There being all ayes, the motion carried.

Weaver informed the board that the 2017 Ford Interceptor police vehicle had been deemed a total loss by the insurance company. The Township would be receiving \$16,000 (actual cost value) for the vehicle. Kellett stated that the vehicle would be towed to M&R Electronics so that all of the equipment could be removed. He had been in contact with a couple of dealerships and there were three types of police vehicles that he received quotes on (Chevy Tahoe, Dodge Durango, and Ford Interceptor) and he handed out the information to the board members. Not only does Kellett need to replace the totaled vehicle, but the Police Fund was slated to purchase a new vehicle in Fiscal Year 2022-2023. Much discussion followed. It was moved by Thurston and supported by Abney to allow Chief Kellett to purchase two new patrol vehicles (one Ford Interceptor and one Dodge Durango) and to bring the finalized costs back to the board once vehicles were located to purchase. There being all ayes, the motion carried.

Abney stated that the Personnel Committee had met and recommended that the Township Director position remain in place in the Township's Organizational Chart. Weaver had been appointed Interim Director after Craig Oatten's passing and Kellett was appointed Interim Police Chief. Much discussion followed. Douglas thanked both Weaver and Kellett for stepping up and doing such a great job while the Personnel Committee took the time to review the positions. Fritz stated that he wanted both Kellett and Weaver to have the freedom to set up their own offices and make any recommendations on staffing. He also proposed quarterly performance reviews for the first year.

Weaver stated that if the board wanted her to continue in the Township Director position, she would like to request that Part-Time General Office Clerk Maria Ibarra be promoted to full-time. She further explained that in the short time that she had assumed the Director duties, she did not feel that she could continue to be the back-up for the phones and customers in the Front Office on a regular basis. Discussion followed. Abney stated that the Personnel Committee would meet with both Kellett and Weaver to discuss their proposed employment contracts, salary requests, and plans for staffing in their offices by April 1, 2023. More discussion followed.

It was moved by Abney and supported by Thurston to appoint Megan Weaver as Township Director with employment contract to be finalized by April 1, 2023 and quarterly performance evaluations by the full Township Board for the first year. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to appoint Chris Kellett as Police Chief with employment contract to be finalized by April 1, 2023 and quarterly performance evaluations by the full Township Board for the first year. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, wanted to make sure that the new police chief would be tagging junk vehicles on a regular basis. Kellett responded that he planned to do so.

Director Comments:

Weaver stated that she had confirmed with Consumers Energy that the cost increase for utility pole rentals would not affect the current contract that Carrollton had with them.

Weaver asked the board members if they would be ok with her using the press release that was written for Craig Oatten to be included in an article for the next Community Connection (March 24) as a memorial to Oatten. It was board consensus to do so.

Board Comments:

Westphal stated that she really liked the Recreation Committee's new program ideas.

Fritz stated that he was very happy with the decisions made that evening and he felt both Weaver and Kellett would excel in their new positions.

Thurston very much appreciated the Recreation Committee members attending that evening.

Douglas stated that he was pleased on how everyone had pulled together and made the decisions needed to move forward after losing Oatten.

Abney congratulated both Kellett and Weaver and stated that he knew they would both do a great job.

Adjournment:

It was moved by Fritz and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan
Judy George 705 Oakview