

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Tuesday, November 1, 2022

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent - Excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:31 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption, and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Douglas and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Approval of Minutes:

It was moved by Fritz and supported by Westphal to approve minutes for: September 26, 2022 - regular meeting and October 10, 2022 – departmental meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Douglas and supported by Fritz to receive and file the correspondence as listed for October 2022. There being all ayes, the motion carried.

Supervisor Abney stated that another letter of correspondence to the board had been submitted dated October 25. He asked the rest of the board members if they had received a copy. Douglas stated that he did not receive the letter. Abney gave Douglas a copy and asked all board members to keep the correspondence confidential for now. It was moved by Fritz and supported by Abney to receive and file the correspondence dated October 25, 2022. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Westphal and supported by Fritz to approve the October Accounts Payable in the amount of \$531,286.62. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Douglas and supported by Abney to receive and file the quarterly investment report for 09/30/2022. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff informed the board that they had been meeting with several vendors on getting quotes for a new fire truck to replace Engine 7. The estimates were running over \$1 million and currently, the Fire Fund only had \$400,000 in designated reserves to purchase a truck. They would be holding off for now and discussing more during the upcoming fiscal year budget preparation.

Fritz asked about the hydrant that was out of service on Fleetwood. Sumption responded that he could not find parts and new hydrant orders were at least six months out. The Fire Department would use the next available hydrant on the street if needed.

Westphal asked Tetloff about the retired personnel discussion in the Fire Department's staff meeting minutes. Tetloff explained that there were several retired firefighters that would like to be of assistance to the Fire Department if needed (i.e., man the fire station during a call, receive/make phone calls, etc.). A formal policy would need to be drawn up in order to allow this. Discussion followed.

Oatten informed the board that the Drug Drop Off event as part of the DEA's National Take Back Day resulted in 10 lbs. collected. There were 20 lbs. of pills in the lobby drop box, so a total of 30 lbs. of unwanted pills were safely collected and destroyed.

Abney asked why the Code Enforcement Officer's patrol hours were so much less than the in-office hours for the past month. He also asked if the part-time office clerk could possibly assist in the paperwork for code enforcement to allow for more patrol hours. Oatten would address the issue.

Sumption reviewed the Stoker District Sanitary Sewer Improvement Project timeline with the board. Bids would be sent out November 3 and awarded in January. Discussion followed.

Sumption stated that all hydrant flow testing was completed for the year. Also, the Saginaw County Road Commission would be addressing a few sidewalk areas from the N. Michigan road project where rainwater was ponding. They would be installing catch drains to help with the drainage.

Pending Business:

Oatten informed the board members that the consent agreement with Carrollton Center for the repairs that need to be done had been signed by the judge. Discussion followed.

Sumption stated that he had met with Beyer Roofing and confirmed that the municipal building's roof was draining properly. Since it is a flat roof, when an excessive rain event occurs, the water that doesn't flow to the drains towards the back of the building, will spill off the front. Over the years, the organic material and rainwater has stained the fascia of the building. Sumption

explained that with a flat roof, there's no way around this issue. Much discussion followed. It was moved by Douglas and supported by Abney to accept the estimate from Beyer Roofing for a minimum of \$17,000 and a maximum of \$21,000 to install new membrane and metal edging where needed on the municipal building roof (copy attached) and to pay for the project with ARPA funds. There being all ayes, the motion carried.

Discussion was held on obtaining a quote for the resurfacing of the municipal building parking lot. Sumption suggested that since both the DPW and the Police Department have been using the car wash in Zilwaukee for Township vehicles, that the board look at resurfacing the parking lot only. The cost of re-routing the water used to wash vehicles in the Police garage to the sanitary sewer system would be financially unfeasible. The Township has a septic system, so the wastewater would have to be routed to the sanitary sewer mains on Mapleridge near the school or the other way towards Schust. Sumption explained that this would be a very costly project. Much discussion followed. It was board consensus to continue having the DPW and Police Department use the car wash in Zilwaukee, and to get a quote for the resurfacing only of the municipal building parking lot.

New Business:

Oatten presented two quotes from D/A Central Intelligent Technology Solutions for cameras to be installed at the Township's municipal building and both Stoker and Hanchett Parks. Oatten explained that two cameras would be installed at each end of the municipal building providing coverage of the building entrance and drop box. The camera views will be accessible by a monitor in Oatten's office and have the ability to store video footage for 30 days.

For the two parks, one camera will be installed at each park, and both will have capability of providing both live and recorded video footage to the Police Department. Much discussion followed. It was moved by Westphal and supported by Abney to approve the quote from D/A Central for the municipal building cameras, software, and installation for \$6,985.53 and the quote for the cameras, software, and installation at both Hanchett and Stoker Parks for \$25,833.30 (copies attached) and to pay for both projects with ARPA funds. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to adopt Resolution #2022-11 Approving Apportionment of Operational Costs and Accepting for File the Fiscal 2023 Budget of the Saginaw Area Storm Water Authority (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Douglas	Yes
	Westphal	Yes

There being all ayes, the resolution was adopted.

Sumption presented a quote from Wendling Sheet Metal for the exhaust fan replacement needed at the Stoker Sewer Pump Station. Abney noted that the electrical was not included in the quote. Sumption would contact Duclos Electric to provide the electrical work that was needed. Discussion followed. It was moved by Abney and supported by Fritz to approve the quote from

Wendling Sheet Metal for \$3,800 for the exhaust fan replacement at Stoker Sewer Pump Station (copy attached). There being all ayes, the motion carried.

Public Comments:

Jack Tany, 1369 Savoy, asked if anything could be done about the standing water on Sally from the sump pump outlet at one of the homes on that street. He was worried about it freezing in the winter and causing a safety hazard. Sumption responded that he would contact the road commission to see if there's an outlet that the water could be routed to. Mr. Tany also informed the board that resident Don Syed would be recognized and presented with a proclamation at the October 22 Saginaw County Board of Commissioner's meeting for his volunteer work in cleaning up various areas of Carrollton Township, Saginaw Township, and the City of Saginaw.

Raymond Jones, 3675 Jackson, asked the status of the blighted home and property located at 449 Balsam. Oatten responded that the Township's hands were tied due to the property owner currently going through the bankruptcy process.

Rose King, 3427 N. Michigan, asked if the Police Department had been tagging junk vehicles. Oatten responded that they had been, and the owners have 14 days to comply.

Director Comments:

Oatten informed the board that he had completed the required update to the Saginaw County Hazard Mitigation Plan and turned it into Saginaw County. Discussion followed.

Oatten stated that the Iron Belle Trailhead project was moving along, and the parking lot had been completed the week before. Next, the landscaping will be completed. Discussion followed.

Oatten informed the board that he received some great news from the Road Commission. The southern portion of N. Michigan (between Shattuck and Weiss) that was not included in the reconstruction project this past summer was now slated for resurfacing next year at an approximate cost of \$375,000. Originally, the Road Commission had it planned for 2025. With that schedule change, the Road Commission was now planning on doing Carrollton Rd. from Weiss to Kochville Rd. in 2025 (a \$1.1 million project paid for by Saginaw County).

Weaver stated that her office staff had been very busy handing out and collecting absentee voter ballots for the November 8 General Election. Deputy Clerk Mejia had issued over 850 AV ballots for both precincts.

Board Comments:

Westphal asked what the status was on the police squad room renovations. Oatten responded that it would be a winter project and he was currently looking at vendors for the lockers. He also stated that he would be asking the DPW to help with the tear-out for the remodeling project. Discussion followed.

Douglas stated that the dates for the annual Lion Club Holiday Food Drive would be finalized soon. The tentative date for the kick-off event was Wednesday, November 30 at Carrollton Center. Weaver offered to create the informational flyers.

Abney commented on the news about the upcoming road projects and thanked the other board members for their support on getting the cameras approved.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:05 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Raymond Jones	3675 Jackson
Jack Tany	1369 Savoy