

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, August 29, 2022**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:34 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

**Acceptance of Agenda:**

It was moved by Thurston and supported by Westphal to accept the agenda as presented. There being all ayes, the motion carried.

**Public Comments:**

Alex Clark, 288 Franconian Dr., introduced himself to the board members and audience and announced that he was running for Delta College Trustee in the November 8 Election. He gave a brief overview of his experience and encouraged those that had questions to reach out to him.

Tony Krolik, 3918 Ventura, thanked those that voted for him in the August Election and hoped they would support him in the November Election for District 2 County Commissioner.

Rose King, 3427 N. Michigan, stated that she survived the first day of Crossing Guard duty.

**New Business:**

Dan Armentrout, Saginaw County Road Commission, stated that Sumption had asked him to attend that evening to answer any questions the board members may have about the current road projects in Carrollton. He stated that there were still a couple of sidewalk approaches that needed to be completed from the N. Michigan road project. Also, the painting of the lines on McCarty at the traffic light were done incorrectly and would be fixed soon.

Supervisor Abney asked the reasoning behind not installing the guardrail on N. Michigan near Sunnyview, as it had been there for many years. Mr. Armentrout explained that there were two kinds of guardrails that can be installed, and neither was necessary for that location. He continued that traffic statistics show that there have not been any accidents there in at least ten years, nor were there any repairs needed. Those two criteria warrant that a guardrail is not needed at that location. Much discussion followed. Abney stated that the guardrail must have been needed at some point for it to be installed. Mr. Armentrout responded that maybe the criteria and statistics were different back when it was initially installed, but he has to follow what the current criteria are. More discussion followed. Mr. Armentrout thanked the board members for their partnership.

**Approval of Minutes:**

It was moved by Fritz and supported by Douglas to approve minutes for: July 25, 2022 - regular meeting and August 8, 2022 – departmental meeting. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Fritz and supported by Abney to receive and file the correspondence as listed for August 2022. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Fritz and supported by Thurston to approve the August Accounts Payable in the amount of \$297,988.97. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Tetloff presented a letter from Mayor Jolin of City of Zilwaukee congratulating Carrollton Township Fire Department on their 60<sup>th</sup> anniversary (copy attached).

Tetloff informed the board that he received a letter of resignation from Joshua Bourcier effective August 1, 2022.

Sumption stated that the Water Line Identification project was approximately 90% complete. So far, three lines were found that were galvanized previously containing lead. Those residents were notified by letter.

Sumption had the Saginaw County Road Commission spread out some asphalt millings on Kiss St. to help improve the road. The commission did so at no cost to the Township.

**Pending Business:**

Oatten stated that some of the vacant units of Carrollton Center had been cleaned out and the exterior had been painted. There was still a lot that needed to be done and he reminded the board that the court date with the owner was September 20. Discussion followed.

Oatten thanked the DPW for their assistance in the cleanup of two properties. Three dumpsters were required for 3389 Elm and one dumpster for 3820 N. Michigan. The property owners will be billed for the cleanup.

Oatten suggested that a CAVS Committee meeting be set to start looking at possible road projects for 2023. It was board consensus to hold a CAVS Committee meeting on Monday, September 19 at 5:30 p.m. in the Township Board room.

**New Business (cont'd):**

Weaver presented the tabulation of bids for the Township land sale (copies attached). One bid was received for each parcel. It was moved by Abney and supported by Thurston to award the bids to John

Laski for \$5,000 for Hickory (#11-12-4-05-1733-000) and \$5,000 for 3600 Taylor (#11-12-4-05-1702-000). There being all ayes, the motion carried.

Weaver presented the meeting minutes from the Planning Commission's August 10 Public Hearing where they approved the rezone request for a portion of 4775 Lorraine. Discussion followed. It was moved by Douglas and supported by Abney to approve the rezone of a portion of 4775 Lorraine (#11-12-4-01-1041-003) from R-2 (Residential: Medium Density) to B-3 (Business: Community). There being all ayes, the motion carried.

Sumption presented information that was shared with him by Spicer Group pertaining to grant funding and low interest loans that are being provided for through Michigan Department of Environment, Great Lakes, and Energy's (EGLE) Drinking Water State Revolving Fund. He explained that the intent to apply was due November 1 and the cost to have Spicer Group prepare it was \$2,500. Sumption, Oatten and Weaver would be meeting with Spicer Group the following day. Discussion followed. It was moved by Abney and supported by Thurston to approve the cost of \$2,500 to Spicer Group for preparation of an intent to apply to the program offered by EGLE. There being all ayes, the motion carried.

Weaver presented the proposed wording for one side of the kiosk that would be installed at the Iron Belle Trailhead. The brief history of the township was comprised from previous master plans as well as the Peter Riley Reserve book and the 150<sup>th</sup> Anniversary book. Board members thanked Weaver for putting it together.

### **Public Comments:**

Rose King, 3427 N. Michigan, thanked the board members for hiring Don Sumption as the DPW Superintendent as she thought he was doing a great job.

### **Director Comments:**

Oatten informed the board that he had received a letter of resignation from Police Officer Dennis Miller as he was leaving to work for another department. It was moved by Abney and supported by Westphal to accept the letter of resignation from Dennis Miller effective September 2, 2022. There being all ayes, the motion carried.

Oatten stated that he had hired two new police officers and they would be starting soon.

Oatten stated that Firefighter Kyle Rivette had moved out of Carrollton Township and was no longer living within the six mile radius that is required to be a firefighter. He explained that since Rivette was a DPW Laborer and in the township during the day, Monday through Friday, Chief Tetloff would like to have Rivette remain on the department so he can respond during the day if needed. Tetloff added that Rivette could still respond to night calls as well; however, he could not drive with lights and siren. Discussion followed. It was moved by Douglas and supported by Thurston to allow Kyle Rivette to remain on the Carrollton Township Fire Department even though he lives outside the six mile radius required by policy. There being all ayes, the motion carried.

Oatten informed the board that the Part-Time General Office Clerk Maria Ibarra would be completing her 90-day probationary period on September 2 and Weaver would like to increase Ibarra's pay to match her skill set. She currently is at \$12.88 per hour. Oatten had received confirmation from the

other office clerks in the union that they approved of an increase for Ibarra. Discussion followed. It was moved by Abney and supported by Douglas to increase the hourly rate for Maria Ibarra to \$14.42 per hour effective September 3, 2022. There being all ayes, the motion carried.

Oatten stated that he had met with department heads the previous week as he was working on the Saginaw County Hazard Mitigation Plan that must be updated every five years.

**Board Comments:**

Westphal thanked everyone that made donations to the Public Libraries of Saginaw in memory of her mother. She greatly appreciated it.

Fritz read a thank you card from Thomas Township’s deputy clerk to our deputy clerk Tricia Mejia for all of her help during the August election. Fritz informed the board members that Weaver and her office staff are often requested by other communities for their assistance. He commended Weaver and her staff for being so knowledgeable and helpful.

Douglas informed everyone that the annual military and first responders’ tribute football game at Carrollton High School would be held Friday, September 16.

Abney discussed the ARPA funds that had been received and the possible uses for it. Much discussion was held on possible uses such as repairs and improvements to the municipal building, hazard pay to employees that worked during the pandemic, digital marquee signs, and park improvements. Douglas stated that he would like to see a “Welcome to Carrollton” sign put in place. Thurston disagreed and said that a sign would not be considered an appropriate ARPA expenditure in her opinion. She would like to see the funds used for sidewalk improvements as it would benefit the entire community. More discussion followed. It was board consensus to have staff obtain quotes for some of the items discussed and bring them to the September 12 meeting.

**Adjournment:**

It was moved by Thurston and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Dan Armentrout	Saginaw County Road Commission
Tony Krolik	3918 Ventura
Rose King	3427 N. Michigan
Raymond Jones	3675 Jackson
Alex Clark	288 Franconian Dr.