

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, August 8, 2022**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent - excused
	Trustee Douglas	Present
	Trustee Westphal	Absent - excused

There being a quorum present, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Office Manager Megan Weaver and Police Sergeant Christopher Kellett.

Acceptance of Agenda:

Weaver requested to add to New Business: #5 – Letter of Resignation. It was moved by Douglas and supported by Abney to accept the agenda as amended. There being all ayes, the motion carried.

Employee Recognition:

Board members recognized Police Officer William Doran for his 45 years of service.

Public Comments: None.

Pending Business:

Weaver reported that Attorney Gary Campbell had filed the paperwork with the court for Carrollton Center. This included a 4-page listing of all complaints and issues reference the property. The court hearing will be September 20, 2022 at 11:15am in front of Judge Fichtner. Discussion followed.

Weaver stated that the 30-day notice for the court-ordered cleanup at 3389 Elm would expire on August 14. Plans were being made for the equipment and labor to clean up the property. Sergeant Kellett stated that he had made contact with the property owner and informed him of the timeline. Discussion followed.

Weaver informed the board that the Saginaw County Road Commission had missed the deadline to put their millage proposal on the November ballot.

Weaver presented the proposed employment agreement with the new electrical inspector. Discussion followed. It was moved by Douglas and supported by Abney to approve the Part-Time Employment Agreement with Mark Schultz for the position of Electrical Inspector (copy attached). There being all ayes, the motion carried.

New Business:

It was moved by Abney and supported by Fritz to approve the Carrollton High School Homecoming Parade route as presented for Friday, September 30, 2022. There being all ayes, the motion carried.

Weaver presented a quote from Netsource One for additional backup drives for the servers. She explained that due to the Township going paperless on as many items as possible and the convenience of scanning items and attaching them to utility billing accounts and code enforcement complaints, the backup drives no longer have sufficient space to store the data. The proposed expansion drives will give the Township an additional four 8TB drives which was more than enough for nightly backups. Discussion followed. Weaver also stated that the total cost will be shared among the general, police, building, sewer, and water funds.

It was moved by Fritz and supported by Douglas to approve the quote from Netsource One for a Synology 4bay Expansion Unit and four 8TB hard drives with installation in the amount of \$3,758.50 (copy attached). There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to adopt Resolution #2022-08 amending the FY 2022-23 General Fund (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Douglas	Yes

There being 3 ayes and 2 absences, the resolution was adopted.

Weaver presented a request from resident John Laski to purchase township-owned vacant property located near the corner of Hickory and Taylor. Mr. Laski was requesting to purchase two parcels (each approximately 2 acres) and the report was reviewed by board members. Discussion followed. It was moved by Abney and supported by Fritz to set the minimum bid for 3600 Taylor (#11-12-4-05-1702-000) at \$3,000 and the parcel labeled Hickory (#11-12-4-05-1733-000) at \$3,000 and to accept sealed bids for both until August 29, 2022. There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to accept the resignation letter from Police Officer Jordan LaDouce (copy attached). There being all ayes, the motion carried. Weaver stated that LaDouce was moving out of the area.

Weaver stated that Oatten had received three applications to fill the vacancy left by LaDouce and asked that he have the board’s blessing on negotiating wages and benefits based on the applicants’ level of experience per the collective bargaining agreement. It was moved by Douglas and supported by Fritz to allow Chief Oatten to negotiate wages and benefits for the new hire. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked that the code enforcement officer focus on citing people that park on the front lawn.

Director Comments:

In Oatten's absence, Weaver read his comments for the board members. Oatten had been contacted by the Saginaw-Shiawassee Habitat for Humanity as they were looking for a letter of support as they apply for a MI-Hope Grant through MSHDA. If awarded, the grant will provide Carrollton Township residents the opportunity to apply for up to \$25,000 for energy improvements to their homes. Oatten sent a letter of support on behalf of the Township Board and would keep them updated on the grant status.

Weaver stated that on August 3, the pre-construction meeting occurred for the Iron Belle Trailhead project. American Excavating was the contractor, and they were all set to mobilize once the DNR officially approved the grant. She reminded everyone that this project was being paid for with two grants and local match dollars from the Township. One of the grants expires on September 30, and American Excavating assured the Township that substantial completion of the project would be done by then. Discussion followed.

Board Comments:

Douglas stated that he hoped the court date for Carrollton Center would finally force them to start doing some of the much-needed improvements and corrections. Douglas also commented on how well the Scrap Tire Drive event went.

Fritz stated that he was very sorry to hear of Trustee Jamie Westphal's mother's passing.

Abney stated that it was pretty awesome that Officer Doran had served Carrollton Township for 45 years. He also thanked Sergeant Kellett for stepping up to volunteer at the Scrap Tire Drive event. Abney told Weaver to make a note for next year to only hold the tire event for one hour.

Adjournment:

It was moved by Fritz and supported by Douglas to adjourn. There being all ayes, the meeting adjourned at 6:19 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan