

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Tuesday, May 31, 2022**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption, and Fire Chief Bob Tetloff.

**Acceptance of Agenda:**

Weaver asked to add to New Business: #4 – Cyber Liability Insurance Renewal and #5 – Proposed MIHAF Agreement. It was moved by Douglas and supported by Thurston to accept the agenda as amended. There being all ayes, the motion carried.

**Public Comments:**

Raymond Jones, 3675 Jackson, expressed his excitement about his road being reconstructed. He questioned why the workers pushed all the dirt into the ditch. Oatten responded that the project was not near completion yet. There was still another layer of asphalt that would be put down and then all the dirt will be taken care of. Board members thanked Mr. Jones for his positive feedback on the road project.

**Approval of Minutes:**

It was moved by Westphal and supported by Thurston to approve minutes for: April 25, 2022 - regular meeting and May 9, 2022 – departmental meeting. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Thurston and supported by Abney to approve the May Accounts Payable in the amount of \$198,174.10. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

It was moved by Douglas and supported by Thurston to promote Kyle Pender to the position of Firefighter. There being all ayes, the motion carried.

Tetloff informed the board that his department received two grant awards. One for \$5,050 from the State of Michigan First Responder Grant Program that will be used for training costs and one

from Harbor Freight for \$100 that he planned on purchasing tools with. Board members congratulated the Fire Department on receiving the grants.

Oatten informed the board that active shooter training is required for all police officers in the State of Michigan. This summer, Saginaw Valley State University plans on holding a training that our police officers will be participating in. Discussion followed.

Sumption stated that the water line identification project was approximately 28% complete.

Sumption informed the board members that his seasonal employee was having a hard time keeping up with mowing both the Township's properties and the residential properties that were in violation of the weeds and grass ordinance. He had reached out to Garpiel Landscaping to get a quote on cutting some of the properties and he was still waiting to hear back. Discussion followed.

Sumption stated that both the Madison and Jackson road projects were well underway with base coats down. In the next couple of weeks, the road commission will start on the Tulane/Reserve road project.

Sumption also heard from Consumers Energy and the restoration in the south end of the township would begin soon with a July 1 completion date.

### **Pending Business:**

Oatten informed the board that the roofing permit that Carrollton Center pulled had now expired. They did not complete any work on the roof as promised. Discussion was held on the fact that the next walk-thru of the property was on the June 13 agenda, and if no progress had been made, then the Township will pursue taking the owner to court.

### **New Business:**

Oatten presented the quote from Saginaw County Road Commission for the portion of Madison (Hickory to the Dead End) that was overlooked in the initial project plans. The project manager, Tim Brown, had apologized to Oatten for the mistake. Discussion followed. It was moved by Abney and supported by Thurston to approve the quote for the additional road reconstruction on Madison from Hickory to the Dead End for \$36,030.50 (copy attached). There being all ayes, the motion carried.

It was moved by Fritz and supported by Westphal to approve the 2022 annual agreement for services with Saginaw Future in the amount of \$1,800 (copy attached). There being all ayes, the motion carried.

Abney stated that he had been approached by Carrollton Board of Education President Anthony McDonald about forming a committee to look at developing a community center in Carrollton Township. Abney invited McDonald to speak to the board members and audience.

Anthony McDonald explained that the schools were looking to provide after-school activities for their students and had been discussing the idea of possibly renting or purchasing property/building to develop a community center that could be used for other functions as well. He further explained that the St. John Paul II Education Center (located on the corner of Shattuck

and Harrison) was an ideal location and the school was already planning on hiring an appraiser to look at the property. The current center has classrooms, a gym, full kitchen, and other rooms that could be utilized in various ways including possibly renting the center out for weddings and other social events. McDonald was looking to see if a committee could be formed (that would include school officials and township officials) to start exploring this opportunity. He had always felt that the education center was underutilized and could be turned into a great asset for everyone. Weaver reminded everyone that St. John Paul II Education Center was also Precinct 2 for Carrollton Township elections and would need to remain so. Much discussion followed.

Abney stated that he would be willing to join the proposed committee if the other board members agreed. Douglas suggested that the committee have open meetings to get the public involved as well. Discussion followed. It was moved by Douglas and supported by Abney to authorize the Township Supervisor (or designee) to represent Carrollton Township in a joint exploration of developing a community center with Carrollton Public Schools. There being all ayes, the motion carried.

Weaver presented the Cyber Liability Insurance quote from MyMember Insurance in the amount of \$4,444.75. This was a 35% increase over last year. She further explained that the Township's insurance agent had explained to her that the cyber market had been extremely volatile over the last 18 months. There were very few insurance companies remaining that would consider writing a cyber liability policy for municipalities. This was due to the higher frequency and increased costs of cyber breaches amongst government entities. Discussion followed. It was moved by Abney and supported by Douglas to approve the quote from MyMember Insurance for the annual Cyber Liability Insurance in the amount of \$4,444.75 (copy attached). There being all ayes, the motion carried.

Weaver presented information on the Michigan Homeowner Assistance Fund (MIHAF) Program. The program was established under the American Rescue Plan Act of 2021 (ARPA) to mitigate hardships associated with the Coronavirus Pandemic by providing funds to prevent homeowner mortgage delinquencies, defaults, foreclosures, and loss of utilities or home energy services. The State of Michigan allocated over \$242 million for this program.

Weaver further explained that she had a couple of residents inquire on whether Carrollton Township was a provider participant, and she received the proposed agreement from a representative of the MIHAF program. There would be no additional workload for her staff, and it would be very similar to the process that was already in place for those residents that receive assistance for their water/sewer bill from the Michigan Department of Health and Human Services and/or the Saginaw County Community Action Committee. Discussion followed. It was moved by Westphal and supported by Abney to approve the Michigan Homeowner Assistance Fund Michigan State Housing Development Authority Provider Participation Agreement (copy attached). There being all ayes, the motion carried.

### **Public Comments:**

Kim Rowan, 508 Atlanta, asked for permission to use Stoker Park to hold a color run fundraiser on Sunday, August 7, 2022, from 12:00pm-1:30pm. She explained that all monies raised would be donated to the Michigan Kidney Foundation. Discussion followed. It was moved by Abney and supported by Douglas to allow Ms. Rowan to use Stoker Park for a color run fundraiser on August 7, 2022. There being all ayes, the motion carried.

**Director Comments/Updates:**

Oatten informed the board that Carrollton Public Schools would be offering their free lunch program called “Meet Up & Eat Up” during the summer months and had requested to use Hanchett Park pavilion as they had when they last did the program in 2019. Free lunch will be offered to all kids up to 18 years of age at Hanchett Park from June 14 to July 1 and again July 11 to August 19, Monday thru Friday, 11:30am-12:30pm. Board members were happy to accommodate the program again.

Earlier that day, Oatten received confirmation from Spicer Group that that the request for bids for the Iron Belle Trailhead Project would be going out that week with a due date of June 27. A substantial completion date of October 14 was projected.

Weaver stated that the new Part Time General Office Clerk, Maria Ibarra, would be starting on June 2. She was excited to add Maria to her team in the front office.

Weaver informed the board that the financial audit would begin Monday, June 6.

**Board Comments:**

Westphal stated that she was interested in what the Township can legally do for the proposed community center.

Douglas stated that he thought the community center was a great idea and he believed the schools should staff the center.

Douglas passed out a fact sheet on the proposed 1.5 special education millage that he received at a recent Rotary Club meeting. Discussion followed.

Abney discussed the Township’s current policy on residents filling swimming pools. Sewer charges are based on the number of units that a water meter reads unless the resident has an auxiliary meter for only the outside water usage. Weaver explained that the Township’s ordinance provides for sewer charges to be waived on the usage recorded on the auxiliary meter only. Those residents that have added an auxiliary meter have said that it pays for itself quickly when they fill pools and/or water gardens every year. From her experience, most residents with pools that do not have an auxiliary meter find that both the water and sewer charges from filling their pool with the hose was still cheaper than paying for a water truck to fill the pool. Sumption added that the cost of the auxiliary meter and permit (currently \$361.60) did not include the plumbing that the resident needs to have done prior to the meter being installed. Much discussion followed.

**Adjournment:**

It was moved by Thurston and supported by Abney to adjourn. There being all ayes, the meeting adjourned at 7:11 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Raymond Jones

Kim Rowan

Anthony McDonald

3675 Jackson

508 Atlanta

1827 Thorntree