

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, May 9, 2022**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent - excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum present, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was moved by Westphal and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten informed the board that the code enforcement officer had already sent out at least 20 letters to residents that have not cut their lawn. The weeds/grass ordinance went into effect May 1.

Oatten stated that the N. Michigan road project was moving along well. The cement contractor would be starting prep work soon for the intersection sidewalk crossings. Earlier that day, there was a four-car accident with a couple injuries due to northbound I-675 being closed and detoured through Carrollton (on N. Michigan) causing even more congestion. Discussion followed.

It was moved by Douglas and supported by Fritz to leave the municipal building and travel to Carrollton Center (3771 N. Michigan) to meet with the property manager and see if any improvements had been made since the last visit in October. Board members left at 5:45 p.m.

Board members returned to the municipal building and reconvened the board meeting at 6:30 p.m.

New Business:

Oatten presented an update from Mid Michigan Waste Authority (MMWA) Chairperson Russ Taylor on the review of proposals submitted for a 10-year agreement for trash, recycling and yard waste collection and disposal for Saginaw County. The MMWA Executive Committee has narrowed it down from four to two proposals and they will continue meeting over the next few weeks to determine which vendor will be awarded the contract. Discussion followed.

Abney discussed the current ordinance reference parking of recreational vehicles. He stated that every year, he receives several calls from residents who are not happy because their view out of the front of their house is blocked by their neighbor's camper. The current ordinance allows for campers, motor homes, trailers, boats, and other recreational equipment to be parked in the front or side yard for a period not to exceed seven consecutive days, than it must be moved for a minimum of eight hours (as long as it is parked on an approved surface such as asphalt, concrete, limestone, or pavers).

Abney stated that basically, the resident will go camping for the weekend, and then return home and leave the camper parked out front for the next seven days before they go camping again. He felt that maybe the ordinance should be looked at by the Planning Commission and residents should be required to store their recreational equipment somewhere else when not in use. Much discussion followed. It was board consensus to leave the ordinance as is for the time being.

It was moved by Douglas and supported by Westphal to approve the quote from Lifeloc Technologies for four new Portable Breath Testers (PBT) with required supplies for the Police Department in the amount of \$1,150 (copy attached). There being all ayes, the motion carried.

It was moved by Westphal and supported by Abney to approve the quote from Duclos Electric for new lighting in the DPW Garage in the amount of \$2,535.08 (copy attached). There being all ayes, the motion carried.

Much discussion was held on the site visit to Carrollton Center. Abney stated that he was not impressed at all with the lack of improvements. There had been no work done on the roof (permit pulled back in November), the painting of the building that faces Skyhaven Ct. had not been done as promised, the parking lot was still horrible and the pylons near the entrances looked like they had been quickly worked on before the board members visited.

Abney suggested that Building Inspector Jim Gray get a list together of the priority items that needed to be completed with a timeline to be sent to both the property owner, Mr. Kouza, and his attorney. It was moved by Douglas and supported by Abney to re-visit Carrollton Center at the June 13 board meeting to see if any progress is made. There being all ayes, the motion carried. It was noted that if there was not significant work done on the roof and the north building painted when visiting in June, then the Township would pursue taking Mr. Kouza to court.

Discussion was held on the window displays of the current businesses in Carrollton Center and how they looked unsightly. It was board consensus to send letters to the business owners asking them to clean up their window displays.

Public Comments: None.

Director Comments/Updates:

Weaver stated that she had completed interviews for the new part-time general office clerk position and will be making a decision soon.

Board Comments:

Douglas thanked Oatten for the police support at the Lions Club 5K Walk/Run the previous Saturday. It was very much appreciated.

Abney stated that the MTA Annual Conference went well, and he shared contact information with Oatten regarding Par Plan grant opportunities. Discussion followed.

Abney informed the board that he had been contacted by Carrollton Board of Education President Anthony McDonald about forming a committee to research the possibility of creating a community center for Carrollton. Discussion followed.

Abney stated that the Personnel Committee had recommended a 5% payment-in-lieu of a raise for Craig Oatten. It was moved by Abney and supported by Douglas to pay by special payroll check a 5% payment-in-lieu (\$4,200) for Township Director/Police Chief Craig Oatten for contract year 2022-2023. There being all ayes, the motion carried.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.