

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, April 11, 2022**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board present, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Fritz requested to add: Executive Session to discuss Oatten's performance evaluation. It was moved by Fritz and supported by Westphal to accept the agenda as amended. There being all eyes, the motion carried.

Employee Recognition:

Board members recognized Firefighter James (L.J.) Brownlee for 10 years of service and Firefighter Robert Gubody for 60 years of service.

Public Comments: None.

Pending Business:

Oatten stated that the noxious weeds/grass notice had been posted for the new season. The code enforcement officer would be monitoring properties and citing those with long grass and weeds after May 1, 2022.

Oatten informed the board that the N. Michigan road reconstruction project had started that day and the plan was for substantial completion by the end of July. Discussion followed.

New Business:

Weaver referenced the Recreation Committee meeting minutes from March 8 where they accepted Jacob Premo's resignation, and the committee recommended Sheldon Matthews to fill Premo's term. It was moved by Douglas and supported by Abney to appoint Sheldon Matthews to the Recreation Committee with a term ending 6/14/24 pending a passed background check. There being all eyes, the motion carried.

Weaver presented the listing of businesses that still owed delinquent personal property taxes. Much discussion followed. Thurston stated she would have Weaver contact the township's attorney to take the next steps for collection. It was moved by Abney and supported by Westphal

to receive and file the Delinquent Personal Property Tax Report as of March 31, 2022 (copy attached). There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, suggested that the police officers patrol more frequently on N. Michigan during the road project. She had spoke with an engineer from the road commission and he expressed how he couldn't believe how fast people were driving, even in the construction zones.

Joan Douglas, 1828 Kelly, commented on the Lions Club Easter Egg Hunt and how well it was attended.

Director Comments/Updates:

Oatten stated that Consumers Energy had completed their project in the southern end of the township. They had informed him that the restoration company was still four weeks out before they would be working here. Discussion followed.

Oatten informed the board that the next Drug Drop Off Event was scheduled for Saturday, April 30, 2022, 10am-2pm at the Township Office.

Oatten shared a picture of the proposed signage for the Iron Belle Trailhead project.

Weaver handed out updated figures for the State Revenue Sharing now that it has been determined that the Township will not have reduced payments due to the 2020 census resulting in a decrease in population for Carrollton Township (353 less people since 2010 - total population is now 5,750). Discussion followed.

Weaver informed the board that she had met with two representatives from the Michigan Department of Treasury Analytics and Outreach Section the previous week. She explained that they had reached out to discuss the Township's financial position. Weaver stated that she had been surprised when they requested to meet with her as she felt the Township's General Fund was increasing in recent years due to the rise in taxable value and the passage of the road millage. She further explained that the representatives were just reaching out as a courtesy, and they would again in a few months. Weaver assured the board that the representatives were updated on exactly what the township's budget looks like going forward and there was no cause for concern. Discussion followed.

Executive Session:

It was moved by Westphal and supported by Fritz to enter into executive session to discuss Craig Oatten's performance evaluation. There being all ayes, the meeting closed at 6:08 p.m.

It was moved by Abney and supported by Fritz to come out of executive session. There being all ayes, the meeting opened at 7:02 p.m.

Abney stated that the performance evaluation for Oatten was completed, and the Personnel

Committee will bring back a salary recommendation to the full board soon.

Board Comments:

Westphal suggested that the squad room renovations and park cameras be put on the next agenda as she would like to see a timeline of when those projects will be completed.

Fritz inquired on a pending business license application. Weaver said she would check into it.

Thurston expressed her frustration with the email correspondence between board members earlier that day in reference to the news media possibly being present for the board meeting this evening. She was completely unaware that the media was invited (for the employee recognitions), and she asked that it be shared with all board members in the future. Abney apologized as he thought it was discussed with all the board members at the last meeting. Much discussion followed.

Douglas stated that the Lions Club Easter Egg Hunt held at Stoker Park was a great success. He reminded everyone that the Lions Club 5k was scheduled for May 7 at 9:00 a.m. at Carrollton High School.

Abney thanked Fritz for his hard work on Oatten's performance evaluation process. He also asked that Oatten check with Zoning Administrator Jim Gray on the status of the site plan for 2824 N. Michigan.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:19 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Joan Douglas	1828 Kelly
Kathy Tetloff	565 Rustic
Kris Sweatland	3504 Church
Brian Sweatland	3504 Church
Gerald Gubody	
Michael Gubody	7142 Sunningdale
Kyle Rivette	2904 Monroe

Josh Bourcier	2343 Plainview
Zach Humble	253 Lynn
Brendan McCommon	724 Caravelle
Madison Gonzales	829 Edison
Robert Gubody	3562 Monroe
Sam Curnutt	3166 Church
L.J. Brownlee	3688 Jefferson
Frank Rivette	534 Nylon