

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, March 28, 2022**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Oatten requested to add to New Business: #13 - Stoker Area Sanitary Sewer Rehabilitation Project. It was moved by Douglas and supported by Thurston to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments: None.

Approval of Minutes:

It was moved by Westphal and supported by Thurston to approve minutes for: February 28, 2022 - regular meeting, March 7, 2022 - special meeting, March 14, 2022 – departmental meeting, March 21, 2022 - Public Hearing for 2022 Tax Levies and March 21, 2022 - Public Hearing for FY 2022-23 Township Budgets. There being all ayes, the motion carried.

Correspondence:

It was moved by Abney and supported by Thurston to receive and file the correspondence for March 2022. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Thurston and supported by Douglas to approve the March Accounts Payable in the amount of \$171,866.01. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was noted that the two employee recognitions for firefighters Gubody and Brownlee would be on the April 11 meeting agenda. Tetloff stated that he had recognized Gubody for his 60 years of service at their March 9 meeting. Many retirees attended to congratulate him.

Oatten reported that Office Kaylor had completed the Law Enforcement Information Network

Terminal Agency Coordinator (TAC) training as well as the Local Agency Security Officer (LASO) training.

Oatten stated that the school was planning their “Seniors 2 Seniors” event where the high school seniors give back to senior citizens and veterans in the community by assisting with yard cleanup and beautification. This event was scheduled for Friday, April 29 and the applications were due April 7. Discussion followed.

Oatten shared pictures of him, Kaylor and Doran when they picked up the stuffed animals that were donated by the Eagles Club.

Sumption informed the board that the pre-construction meeting for the N. Michigan road reconstruction project was scheduled for that week with an anticipated start date of April 11. Discussion followed.

Sumption presented two quotes for the repairs needed on the 2007 DPW truck (including a new transmission). It was moved by Abney and supported by Thurston to approve the quote from J.O. Service Center Inc. for \$4,672.12 (copy attached). There being all ayes, the motion carried.

Pending Business:

Oatten stated that he would be writing a letter to Mr. Kouza (owner of Carrollton Center) informing him that the board would be doing another walk-thru of the buildings and property on May 9. Discussion followed.

Oatten informed the board that during the N. Michigan road reconstruction project, he confirmed with the road commission that the asphalt on McCarty (just west of the traffic light) would be repaved as it was in bad condition. He also had asked that they repair the American with Disabilities Act (ADA) sidewalk surface by St. John Paul II Church on the corner of Shattuck and Harrison. Discussion followed.

New Business:

It was moved by Abney and supported by Thurston to adopt the following resolutions for the 2020 tax year levies: (1) Resolution #2022-02 for Fire Protection Special Assessment District – 3.0 mills; (2) Resolution #2020-03 for Police Protection Special Assessment District – 8.0 mills; and (3) Resolution #2020-04 for Garbage/Recycling Collection Special Assessment District - \$205.00 per housing unit; copies of which is to be attached to these minutes.

Roll call:	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being all ayes, the resolutions were declared adopted.

It was moved by Thurston and supported by Douglas to adopt Resolution #2020-05 Carrollton

Township General Appropriations Act for the General Fund FY 2022-2023 budget; a copy of which is to be attached to these minutes.

Roll call:	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Abney and supported by Westphal to adopt the following FY 2022-2023 budgets:

Municipal Street Fund	\$565,318
Fire Operating/Maintenance Fund	\$204,602
Police Operating/Maintenance Fund	\$839,889
Garbage/Recycling Collection Fund	\$441,296
Building/Inspections Fund	\$23,669
Special Investigative Fund	\$16,300
Recreation Fund	\$36,093
Sewer O&M Fund	\$1,609,000
Water O&M Fund	\$1,108,399

Roll Call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

There being all ayes, the motion carried.

It was moved by Abney and supported by Thurston to approve the following:

- Township meetings as scheduled for FY 2022-2023, but are subject to change
- Authorize the hiring of engineers and attorneys as needed for FY 2022-2023
- Authorize the selling of Township-owned properties and the purchasing of additional properties as determined by the Carrollton Township Board.

There being all ayes, the motion carried.

It was moved by Thurston and supported by Westphal to adopt the Resolution #2022-06 for Designation of Depositories (copy attached).

Roll Call:	Westphal	Yes
	Fritz	Yes
	Abney	Yes

Thurston	Yes
Douglas	Yes

There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to set the annual firefighter wage scales for FY 2022-2023:

On-call Firefighters	\$77,092
Truck Mechanic	800
Fire Chief	5,096
Deputy Fire Chief	2,088
Assistant Fire Chief	1,781
Captain (2 @ \$1,324)	2,648
Lieutenant (2 @ \$1,025)	2,050
Safety Officer	782

There being all ayes, the motion carried.

It was moved by Thurston and supported by Abney to set the hourly rate for the DPW Seasonal Laborer to \$13.00 and the annual salary for Building Inspector Jim Gray to \$7,638.48. There being all ayes, the motion carried.

It was moved by Thurston and supported by Westphal to approve the 2022 Brush Pickup dates as follows (but be subject to change):

- April 25
- May 23
- June 20
- August 22
- September 26
- October 24

There being all ayes, the motion carried.

It was moved by Westphal and supported by Thurston to approve the Carrollton Township FY 2022-2023 Fee Schedule (copy attached). There being all ayes, the motion carried.

It was moved by Douglas and supported by Abney to adopt Ordinance No. 2022-01 - Sign Regulations, amending Sec. 66-124 thru 66-164 as presented and recommended by the Planning Commission (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes

There being all ayes, the ordinance was adopted.

Oatten presented the preliminary estimate of cost for the Stoker Area Sanitary Sewer Rehabilitation Project from Spicer Group. This would consist of the sewer mains on Stoker, Harrison, and Monroe being lined. This would most likely be a fall project. Discussion followed. It was moved by Abney and supported by Douglas to approve the Stoker Area Sanitary Sewer Rehabilitation Project preliminary estimate of cost of \$512,500 (copy attached) as provided by Spicer Group. There being all ayes, the motion carried.

Public Comments:

State Representative Annette Glenn introduced herself to the board members and audience. She would be running for the State Senate seat in the upcoming election and Carrollton Township would be in her district. She handed out her business cards and welcomed any questions. Township Board members thanked Ms. Glenn for attending.

Raymond Jones, 3675 Jackson, asked what section of McCarty would be repaired during the N. Michigan road project. Oatten responded that approximately the first 200 ft. from the traffic signal, going west on McCarty, would be repaired as it was in terrible shape.

Joe Loperena, 3016 Eddy, asked that the two vehicles that are always illegally parked on Howard (near Eddy) be cited by the Police Department. Mr. Loperena then informed the board that when he picked up the paperwork to run for the Carrollton Board of Education in the 2022 election (back in January), he was treated poorly by the deputy clerk. He would be filing a complaint with the County Clerk's office unless the deputy clerk apologized to him. Discussion followed. Clerk Fritz stated that he was not aware of the situation and would look into it.

Director Comments/Updates:

Oatten informed the board that in last week's MTA email update, it was announced that Senate Bill 565 passed that holds local municipalities harmless from required revenue sharing adjustments due to the 2020 Census results being certified. Since Carrollton Township's population decreased to 5,750 from 6,103, the state revenue sharing calculation would also decrease. This was supposed to be retroactive and cause a major decrease to the April payment from the State. The legislation that passed keeps the April payment calculation the same. Discussion followed.

Oatten stated that he and Sumption would be keeping an eye out for any funding opportunities for the water lead line identification mandate.

Weaver stated that she would soon be posting an ad for a part-time general office clerk that would be replacing Mary Corcoran, who would be retiring in May.

Board Comments:

Westphal thanked the public for attending. She thanked Oatten and Weaver for a job well done on the budgets.

Thurston also thanked Oatten and Weaver for preparing the budgets. She was hopeful that funding would be available for the water lead line project so that the ARPA funds could be used for other items. Discussion followed.

Douglas thanked the public for attending. He stated that the Lions Club Easter Egg Hunt would be held on April 9 at 12:00 noon at Stoker Park. Douglas also suggested that Oatten's performance evaluation be put on the April 11 agenda.

Abney thanked Weaver and Oatten for their hard work on the budget preparation. He was very excited about the upcoming road projects as well as the Iron Belle Trailhead project.

Adjournment:

It was moved by Westphal and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Raymond Jones	3675 Jackson
Joe Loperena	3016 Eddy
Rose King	3427 N. Michigan
Annette Glenn	PO Box 1128, Midland