

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, January 10, 2022**

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|--------------------------|--------------------|-------------------------|
| <u>Roll Call:</u> | Supervisor Abney | Present |
| | Clerk Fritz | Absent – arrived 5:36pm |
| | Treasurer Thurston | Absent - excused |
| | Trustee Douglas | Present |
| | Trustee Westphal | Present |

There being a quorum present, Supervisor Abney called the meeting to order at 5:34 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

Oatten requested to add to New Business: #4 – Quote for Optics. It was moved by Douglas and supported by Westphal to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten stated that he had sent Mr. Kouza’s attorney (property owner of Carrollton Center) a letter outlining the issues that need remediation for discussion at the January 31 board meeting.

Douglas suggested that the board reach out to residents and encourage them to attend as well to show Mr. Kouza that everyone was concerned with the current state of the property. Discussion followed. It was board consensus to invite residents to attend on January 31.

Abney stated that he noticed new windows installed on the building located at 2801 N. Michigan. He was pleased to see that and hoped the owner would be doing more improvements.

Oatten informed the board that the township’s allocation for 2022 from the Saginaw County Road Commission (SCRC) was \$49,250. Along with the carry-over from previous years, the township currently has \$152,000 in allocation monies. Discussion followed. Abney asked Oatten if the SCRC would be adding N. Michigan from Shattuck south to Weiss to the project for 2022. Oatten stated that the project was funded by a federal grant and does not include that section of N. Michigan. Oatten was told that it would be completed under a different grant project in 2025.

New Business:

It was moved by Abney and supported by Westphal to reappoint Bill Dalton to the Zoning Board of Appeals with a term ending 01/31/2024. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to approve the Memorandum of Understanding between the State of Michigan Department of Health and Human Services and the Saginaw County Community Action Committee and Carrollton Township as presented for

the participation in the Low-Income Household Water Assistance Program (copy attached) effective January 10, 2022 until September 30, 2023. There being all ayes, the motion carried.

It was moved by Fritz and supported by Westphal to approve the quote from Dominion Voting for an ImageCast Precinct Tabulator and accessories in the amount of \$5,295 (copy attached). There being all ayes, the motion carried.

Craig presented a quote from Sheridan Arms, LLC for six optics to be mounted on the 9mm pistols that the police officers carry. Discussion followed. Abney suggested that an additional one be added in case one of the guns becomes out of service in the future. It was moved by Douglas and supported by Fritz to purchase seven Holosen optics from Sheridan Arms, LLC in the amount of \$2,911.23. There being all ayes, the motion carried.

Public Comments:

Weaver presented an email from a resident that could not attend the meeting due to contracting Covid. Discussion was held on the resident's request to have the Delinquent Utility Charge of \$40.00 waived. It was board consensus to not waive the charge. Abney asked Weaver to respond to the resident with a schedule of when her quarterly utility bill was due as well as inquire on which office clerk the resident spoke with as she stated in her email that she felt disrespected when she called the office and spoke with the staff.

Director Comments/Updates:

Oatten updated the board members on a few items:

- The American Rescue Plan Act (ARPA) rules have been finalized and he would be attending a webinar the following day to find out more information.
- The final agreement with Global Towers for the cell tower lease should be received in 4-6 weeks.
- The three new streetlights on Hanchett should be installed by Consumers Energy very soon.
- A former township resident had purchased the old Carrollton Bar (3461 Carrollton Rd.) and had plans for a coffee shop and restaurant. He would bring further information as it was received.

Oatten thanked Weaver for the Law Enforcement Appreciation Day post on the Facebook page.

Weaver presented totals for utility bill and property tax payments made by residents via Point & Pay (online and by phone) for the year 2021 totaling \$502,705. Discussion followed.

Board Comments:

Abney asked Oatten to tell the police officers thank you and how much they are appreciated!

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 6:26 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.